

## **MEMORANDUM**

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**TO:** Mayor and Commissioners  
**THRU:** Charles F. Dodge, City Manager  
**FROM:** Katherine Borgstrom – Board Secretary  
**DATE:** December 7, 2017  
**SUBJECT:** Charter Elementary/Middle School Advisory Board Regular Meeting  
December 5, 2017

### **S U M M A R Y**

**2017-2018 CHARTER ELEMENTARY/MIDDLE SCHOOL ADVISORY BOARD:**

**PRESENT:** Chairman Martinez; Vice Chairman McGovern, Members Garcia, Gill, Pfeiffer, Zhang, Sylvester, and Razza, Alternate Member Russell

**ABSENT:** Member Osorio and Martinez-Rees, Alternate Members McVey and Rundell

**ALSO PRESENT:** City Manager Charles Dodge, Jonathan Bonilla, City Comptroller; Chartwell Representative Diaz, Principals Libidinski, Battle, Chance and Castellano and Board Secretary Katherine Borgstrom

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**THE FOLLOWING IS A SUMMARY ONLY OF ACTIONS TAKEN AT THE DECEMBER 5, 2017 MEETING. DETAILED MINUTES WILL BE MADE AVAILABLE UPON APPROVAL BY THE BOARD AT THE NEXT MEETING**

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#### **CITY MANAGER'S REPORT**

Jonathan Bonilla, City Comptroller, reported that the school lottery for the 2018-2019 school year will run from January 10, 2018 to March 10, 2018. All returning students should be enrolled between January 10 and February 10. He gave updates on the SOS Fundraising efforts, the parent donation letter and corporate partnerships. He spoke about upcoming dress down days and the Walk A Thon in January.

#### **PRINCIPAL'S REPORT:**

Principal Battle thanked all the principals, staff, board member and parents for their warm welcome to her as she began her appointment as Interim Principal at the East Campus. She expressed she has been encouraged by the positive support she has received from all.

Ms. Battle presented information about activities during December for all campuses. She presented a PowerPoint presentation on the A+ Funds Distribution Committee and the results of the balloting. She requested the board to approve the final report and send to City Commission for final approval.

Karina Raimont presented a PowerPoint presentation on the A+ Funds Distribution Committee for the Middle School and the results of the balloting. She requested the board approve the final report and vote and to send to City Commission for final approval.

Mr. Chance presented a PowerPoint presentation on the Advance Ed Accreditation process. He did request that the board members be prepared to remain after the January 9, 2018 meeting so that he can give a detailed briefing for the upcoming visit by the Advance Ed team in late January. Members agreed by consent to remain after the January 9, 2018 meeting for that presentation.

**OPEN FORUM:**

No one spoke at the Open Forum

**OLD BUSINESS:**

Members voted to approve the Elementary School A+ Funds Distribution Plan and the Middle School A+ Funds Distribution Plan as presented and to send these forward to City Commission for final approval.

**NEW BUSINESS:**

Member McGovern reported on the November meeting of the Academic Village Advisory Board.

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**ACTION TAKEN:**

- Motion passed to accept the minutes of the November 7, 2017 meeting as presented.
- Motion passed to excuse the absence of Member Martinez-Reyes, Alternate Members McVey and Rundell from the November meeting.
- Motion passed to accept the Elementary School A+ Funds Distribution Plan and the Middle School A+ Funds Distribution Plan as presented and to send to City Commission for final approval.

**PLEASE NOTE: The next Regular Meeting of the Charter Elementary Middle School Advisory Board will be Tuesday, January 9, 2018, 6:00 p.m. at the Charter School, Central Campus, 12350 Sheridan Street, Pembroke Pines, Florida.**