

# A+ Committee PPCES-FSU 2024-2025

Advisory Board meeting: Thursday, June 5, 2025

## Committee members:

Grace Perez, Chairperson

Lyn Busk, Chairperson

Jonathan Bonilla, Advisory Board member

Karen Rodriguez, member

Piper Spencer, member

Maryann Tuttle, member

Richard Owen, member

Karen DeSimone, member

# Process Overview

1. Committee meets to:
  - a. review/revise standard operating procedures
  - b. creates a timeline
  - c. review/revise A+ survey
  - d. review submitted plan(s) for validity
  - e. conduct voting tabulation for both survey and final plan for funds distribution
2. Eligible voters are surveyed to determine who will be included in the funds distribution. Results emailed to eligible voters.
3. Based on the results of the survey, a ballot with plans for funds distribution is created.
4. Eligible voters vote to decide on the final plan for funds distribution. The plan receiving the majority of votes will determine the distribution. Voting results are emailed to the eligible voters.
5. Presentation to Advisory Board for approval.
6. If funds are awarded, presentation to City Commission for approval.

# Timeline of events for 2024-2025:

- March 25: A+ Committee met. Eligible voters notified via email of survey date and the survey was included in the email for eligible voters to preview. Eligible voters were also encouraged to seek clarification if they had questions.
- April 8, 8:00-3:00: survey took place in the administration office.
- April 8, 3:10 PM: results of survey were tabulated and emailed to voters (Appendix A)
- April 11, 8:00-3:00: plans accepted by Administration (*2 plans were submitted on 1 sheet of paper*)
- *April 14: members of the A+ committee met in the administration office to review the submitted plans and determined they were valid. Plans were emailed to entire committee for review. It was decided that the 2 plans would be added to the ballot and emailed to eligible voters.* A+ final plan ballots copied (Appendix B) and email reminders sent to eligible voters for voting time frame and process.
- April 15: voting for the final plan from 8:00-3:00 in the administration office; 3:05 tabulation of the ballots.
- April 16: email sent to eligible voters notifying them of the voting results.
- June 5: Presentation to Advisory Board for approval

# Survey

The survey was conducted on Tuesday, April 8, 2025 in Dr. Pizzo's office.

Eligible voters who were not on campus on the date of the survey were permitted to call in their vote to Dr. Maraj or Dr. Pizzo within the voting window.

Eligible voters signed a voting roster prior to voting and ballots were collected in a secure box. 68 ballots were cast.

Eligible voters were notified via email of the survey process, several reminders to vote were sent via email, as well as a public address announcement was made at 2:30 PM as a reminder to vote.

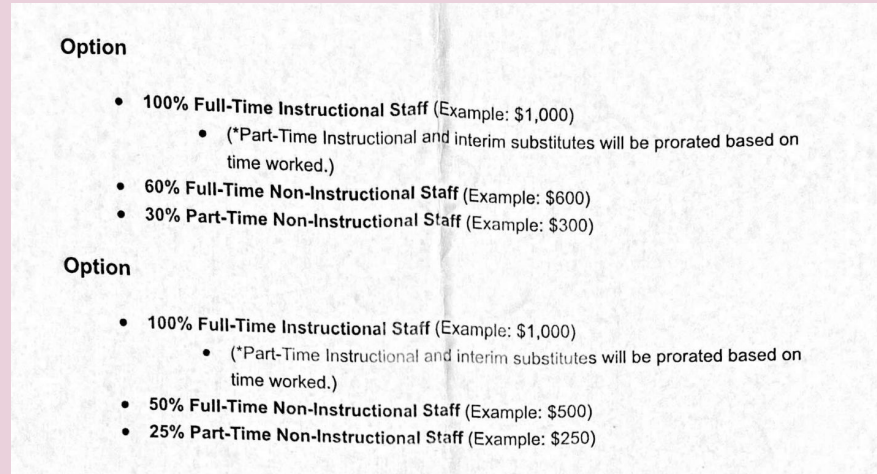
Results were tabulated at 3:10 in Dr. Maraj's office.

In attendance: Grace Perez, Piper Spencer, Maryann Tuttle, Jonathan Bonilla, Dr. Maraj.

# Submitted plans

As per the survey, the A+ Committee accepted plans from eligible voters to include on the final distribution plan ballot.

2 plans were submitted (both on the same piece of paper):



The image shows two identical ballot options submitted on a single piece of paper. Each option is a bulleted list of staff allocations with associated budget examples. The first option lists 100% Full-Time Instructional Staff (\$1,000), 60% Full-Time Non-Instructional Staff (\$600), and 30% Part-Time Non-Instructional Staff (\$300). The second option lists 100% Full-Time Instructional Staff (\$1,000), 50% Full-Time Non-Instructional Staff (\$500), and 25% Part-Time Non-Instructional Staff (\$250). Both options include a note that part-time instructional and interim substitutes will be prorated based on time worked.

**Option**

- **100% Full-Time Instructional Staff** (Example: \$1,000)
  - (\*Part-Time Instructional and interim substitutes will be prorated based on time worked.)
- **60% Full-Time Non-Instructional Staff** (Example: \$600)
- **30% Part-Time Non-Instructional Staff** (Example: \$300)

**Option**

- **100% Full-Time Instructional Staff** (Example: \$1,000)
  - (\*Part-Time Instructional and interim substitutes will be prorated based on time worked.)
- **50% Full-Time Non-Instructional Staff** (Example: \$500)
- **25% Part-Time Non-Instructional Staff** (Example: \$250)

Since both plans were valid, the committee determined that both were required to be added to the ballot.

# Final plan for distribution

Monday, April 14: Ballot was emailed to eligible voters on.

Tuesday, April 15: Voting was held from 8:00AM - 3:00 PM.

Eligible voters who were not on campus on the day of the voting were permitted to call in their vote to either Dr. Maraj or Dr. Pizzo.

Eligible voters signed an eligible voter roster prior to voting and ballots were collected in a secure box.

At 3:05 ballots were tabulated by Mrs. Perez, Mrs. Tuttle, Mr. Owen, and Dr. Maraj.

Wednesday, April 16: results of the voting were emailed to eligible voters

# Results of voting on distribution plan options:

According to the results of the voting, funds will be distributed according to:

Option 5      100% Full-Time Instructional\* (Example: \$1,000)

(\*Part-time Instructional and interim substitutes will be prorated based on time worked.)

50% Full-Time Non-Instructional (Example: \$700)

25% Part-Time Non-Instructional (Example: \$350)

Eligible voters were notified via email of the voting results.



# Thank you...

- to the A+ Committee for their time and dedication to accuracy.
- Mr. Bonilla for his time and guidance in this process.
- Dr. Maraj and Dr. Pizzo for accepting the surveys and the voting ballots.
- the staff who took the time to read all the emails, complete the survey, and vote.
- to the Advisory Board for your time and consideration in the approval process.

# Appendix A

# Survey questions and results (slide 1 of 2):

1. Should the amount received by all staff members be based on time worked during the year? (full or part-time) **yes**
2. Should staff who worked only a portion of the **2024-2025** academic year be entitled to receive the A+ funds? If yes, should they receive the entire amount or a prorated amount based on the amount of time worked? **yes (prorated)**
3. Should interim substitutes who perform the same duties as the teacher in their absence (lesson plans, meetings, etc) receive a prorated amount of the A+ funds based on the amount of time worked? **yes**
4. Which additional non-instructional employees should receive the A+ funds?
  - A. Should the School Resource Officer who works directly on our campus in a full-time capacity receive a portion of the A+ funds in accordance with non-instructional staff? **no**
  - B. Should the OIL staff receive funds (1/7 full-time, non-instructional share)? **no**

## Survey questions and results (slide 2 of 2):

- C. Should the SAP staff receive funds (1/7 full-time, non-instructional share)? **no**
  - D. Should the Social Worker receive funds (part-time, non-instructional share)? **no**
  - E. Should The City supervisor of the Building Manager receive funds (1/7 of non-instructional share)? **no**
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- 5. Should a portion of the A+ bonus be shared with the school? **no (skip question 6)**
  - 7. Should the A+ Committee accept and consider valid plans (using percentages only) submitted by any staff member who is eligible to vote? **yes**

# Appendix B

# Funds distribution ballot options 1 and 2:

<div data-bbox="869 163 1120 207">⋮ ≡ +</div> <div data-bbox="1700 185 1738 229">▼</div> <p data-bbox="251 262 1642 469">Option 1    100% Full-Time Instructional and Full-Time Non-Instructional* (Example: \$1,000)                (*Part-Time Instructional and interim substitutes will be prorated based on time worked.)                50% Part-Time Non-Instructional (Example: \$500)</p>
<p data-bbox="251 622 1642 906">Option 2    100% Full-Time Instructional* (Example: \$1,000)                (*Part-time Instructional and interim substitutes will be prorated based on time worked.)                80% Full-Time Non-Instructional (Example: \$800)                40% Part-Time Non-Instructional (Example: \$400)</p>

## Funds distribution ballot options 3 and 4:

Option 3	100% Full-Time Instructional* (Example: \$1,000)  (*Part-time Instructional and interim substitutes will be prorated based on time worked.)  70% Full-Time Non-Instructional (Example: \$700)  35% Part-Time Non-Instructional (Example: \$350)
Option 4	100% Full-Time Instructional* (Example: \$1,000)  (*Part-time Instructional and interim substitutes will be prorated based on time worked.)  60% Full-Time Non-Instructional (Example: \$600)  30% Part-Time Non-Instructional (Example: \$300)

## Funds distribution ballot options 5 and 6:

Option 5	100% Full-Time Instructional* (Example: \$1,000)
	(*Part-time Instructional and interim substitutes will be prorated based on time worked.)
	50% Full-Time Non-Instructional (Example: \$500)
	25% Part-Time Non-Instructional (Example: \$250)
Option 6	None of the above.