



**CCNA CONTINUING PROFESSIONAL SERVICES AGREEMENT**  
**CITYWIDE PROFESSIONAL ARCHITECTURAL, ENGINEERING, SURVEYING**  
**AND MAPPING BETWEEN THE CITY OF PEMBROKE PINES AND**  
**SALTZ MICHELSON ARCHITECTS, INC.**

THIS AGREEMENT (“Agreement”), dated \_\_\_\_\_, is entered into by and between:

**THE CITY OF PEMBROKE PINES**, a municipal corporation of the State of Florida with a business address of **601 City Center Way, Pembroke Pines, Florida 33025** (hereinafter referred to as the "CITY")

and

**SALTZ MICHELSON ARCHITECTS, INC.**, a **For Profit Corporation**, as listed with the Florida Division of Corporations, with a business address of **3501 Griffin Road, Fort Lauderdale, FL 33312** (hereinafter referred to as the "CONSULTANT"). CITY and CONSULTANT may hereinafter be referred to collectively as the "Parties."

**W I T N E S S E T H:**

In consideration of the mutual terms and conditions, promises, covenants and payments hereinafter set forth, CITY and CONSULTANT agree as follows:

**ARTICLE 1**  
**PREAMBLE**

In order to establish the background, context and form of reference for this Agreement, and to generally express the objectives and intentions of the respective Parties herein, the following statements, representations, and explanations shall be accepted as predicates for the undertakings and commitments included within the provisions which follow, and may be relied upon by the Parties as essential elements of the mutual considerations upon which this Agreement is based.

1.1 On January 23, 2024, the CITY issued a **Request for Qualifications (“RFQ”)**, PSPW-23-20, for **Continuing Services for Citywide Professional Architectural, Engineering, Surveying, and Mapping** disciplines. The CITY sought to establish continuing contracts with qualified professional firms to provide services on an as-needed basis, as more particularly described in **Exhibit “A,”** attached hereto and incorporated herein by reference.

1.2 On February 27, 2024, the statements of qualifications were opened at the offices of the City Clerk.

1.3 On October 22, 2024, the CITY’s evaluation committee certified CONSULTANT as



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qualified to provide the professional services as described in **Exhibit "A"** based on the CONSULTANT's response to Solicitation #PSPW-23-20, attached hereto as **Exhibit "B,"** in accordance with the Consultant's Competitive Negotiation Act ("CCNA"), §287.055, Florida Statutes.

1.4 On February 19, 2025, the CITY Commission approved the findings and recommendations of the evaluation committee and directed the proper CITY officials to negotiate contracts for continuing services with the firms shortlisted to the second round of evaluations, including the CONSULTANT, to render the professional services more particularly described herein.

1.5 Negotiations pertaining to the services to be performed by the CONSULTANT were undertaken in accordance with Section 287.055, Florida Statutes, and this Agreement incorporates the results of such negotiation.

1.6 In the event of any conflicts between this Agreement and any exhibits hereto, this Agreement shall prevail, followed by the bid specifications attached as **Exhibit "A".**

1.7 The services provided by CONSULTANT pursuant to this Agreement shall comply with the definition of "professional services" under Section 287.055(2)(a), Florida Statutes, as amended from time to time.

1.8 This Agreement incorporates the following exhibits, each of which is attached hereto and made a part hereof as if fully set forth herein:

Exhibit A – "PSPW-23-20" CCNA Continuing Services for Citywide Professional Architectural, Engineering, Surveying and Mapping

Exhibit B – CONSULTANT's Response to Solicitation #PSPW-23-20

Exhibit C – Work Order Assignment Flowchart

Exhibit D – Scoping Meeting Report Template

Exhibit E – CONSULTANT's Labor Rates

**ARTICLE 2**  
**DEFINITIONS**

In addition to the defined terms below, the definitions in the Florida Building Code, the Florida Fire Prevention Code, City of Pembroke Pines Engineering Standards, the City of Pembroke Pines Code of Ordinances and all Federal, State and Local requirements applicable to and referenced in the Scope of Services are incorporated by reference in this Agreement. Defined terms are capitalized. The following terms herein shall have the respective meanings defined below:

2.1 **ARCHITECT/ENGINEER OF RECORD** shall mean the duly licensed architectural/engineering firm or individual architect/engineer that holds primary responsibility for the design, preparation, and sealing of construction documents for a specific project authorized



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under this Agreement.

**2.2 CONSULTANT** means the firm (or individual) qualified under Florida law to practice in one or more of the disciplines of architecture, professional engineering, landscape architecture, or registered surveying and mapping, and selected by the CITY to provide design, construction administration, or consulting services under this Agreement, as permitted by § 287.055, Florida Statutes. The CONSULTANT shall, when assigned by Work Order under this Agreement to Projects requiring design services, serve as the Architect or Engineer of Record (or Surveyor of Record) and shall be responsible for preparing, sealing, and coordinating the discipline-specific deliverables assigned to it.

**2.3 CONSULTANT'S SERVICES** shall mean the professional, technical, and administrative services that the CONSULTANT and its Sub-Consultants are qualified and contracted to perform under this Agreement, including but not limited to planning, design, permitting, procurement assistance, construction administration, and related support services. The specific CONSULTANT'S SERVICES to be performed for each Project shall be defined in the Scope of Services section of the applicable Work Order.

**2.4 CONSULTANT'S COMPETITIVE NEGOTIATION ACT ("CCNA")** is defined by Florida Statutes 287.055.

**2.5 CONSTRUCTION ADMINISTRATION** shall mean the services provided by the CONSULTANT during the construction phase of a Project to assist the CITY in administering and monitoring the Construction Contract and confirming that the Work is performed in general conformance with the Construction Documents, as further detailed in Section 3.15. Construction Administration includes duties such as conducting Site Visits, evaluating materials and workmanship, and providing recommendations to the CITY regarding the Contractor's performance.

**2.6 CONSTRUCTION BUDGET** shall mean the amount established by the CITY as the maximum authorized cost for the construction of the project, exclusive of compensation for professional services. The Construction Budget represents the CITY's target cost for all labor, materials, equipment, and construction-related services necessary to complete the project in accordance with the Construction Documents.

**2.7 CONSTRUCTION CONTRACT** shall mean the separate agreement entered into between the CITY and a qualified third-party contractor for the furnishing of all labor, materials, equipment, services, and incidentals necessary to construct the project in accordance with the Construction Documents prepared under this Agreement.

**2.8 CONSTRUCTION DOCUMENTS** shall mean the complete set of drawings, specifications, calculations, reports, and other documents prepared and sealed by the CONSULTANT that define the scope, character, quality, and details of the work to be constructed. These documents shall be of sufficient clarity and detail to enable the construction of the project in conformance with applicable codes, standards, and regulatory requirements, and to permit competitive bidding and construction by a qualified contractor. The Construction Documents constitute the final deliverable under this Agreement and shall include all necessary design details,



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technical specifications, and supporting information required for permitting, bidding, and construction administration, as applicable to the project.

**2.9 CONSTRUCTION SCHEDULE** shall mean the timeline approved by the CITY for the commencement, progression, and completion of the construction phase of the project, as set forth in the Construction Contract. The Construction Schedule shall define key milestones, substantial completion, and final completion dates for the Contractor's work, and shall serve as the basis for monitoring and evaluating construction progress. The Construction Schedule is separate from, but coordinated with, the CONSULTANT's schedule for the preparation of design and Construction Documents.

**2.10 CONTRACTOR(S)** shall mean the qualified and duly licensed firm(s) selected by the CITY, under a separate Construction Contract, to perform the Work for a Project based on the Construction Documents prepared under this Agreement. The Contractor enters into a separate Construction Contract with the CITY for the furnishing of all labor, materials, equipment, and services necessary to construct the project in accordance with the Construction Documents and all applicable laws, codes, and regulations.

**2.11 DAY** means a calendar day, unless noted otherwise.

**2.12 ESTIMATE OF PROBABLE CONSTRUCTION COST** shall mean the most current, detailed estimate prepared by the CONSULTANT of the anticipated cost to construct all work designed and/or specified by the CONSULTANT for each project, based on the scope, materials, systems, and conditions known at the time of the estimate. The Estimate of Probable Construction Cost shall exclude compensation for professional services provided by the CONSULTANT. The Estimate of Probable Construction Cost is prepared for the CITY's planning and evaluation purposes and is recognized to be an estimate only. It may differ from the Construction Budget, which is established by the City prior to the Consultant's design of the work, and from actual bid or construction costs obtained through competitive procurement.

**2.13 OPINION OF PROBABLE CONSTRUCTION COST (OPCC)** shall mean the CONSULTANT's professional judgment, based on conceptual information and assumptions known at the time, of the anticipated construction cost for the Project. The OPCC is prepared for the CITY's planning and evaluation purposes only, and shall exclude compensation for professional services, and is not a warranty or guarantee that actual bids or construction costs will not vary.

**2.14 PROJECT(S)** shall mean all fixed capital outlay activities designated by the CITY for design and construction, as described in each Work Order issued under this Agreement. Each Project shall consist of specific improvements, facilities, or infrastructure elements identified by the CITY to be designed and/or constructed in accordance with the applicable Work Order, and may include related tasks such as permitting, bidding, and construction administration, as authorized by the CITY.

**2.15 PROJECT MANAGER (PM)** shall mean the City Department Head, Capital Improvement Projects Manager, Maintenance Manager, or other individual designated by the City Manager to serve as the CITY's representative responsible for the coordination, oversight, and



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administration of each Project. The Project Manager shall act as the primary point of contact between the CITY and the CONSULTANT.

**2.16 PROJECT MEETING(S)** shall mean meetings conducted between the CITY, the CONSULTANT, and, when applicable, the Contractor or other project stakeholders, for the purpose of discussing, coordinating, and reviewing the progress of the Project. Project Meetings may include, but are not limited to, design coordination meetings, progress meetings, pre-bid meetings, pre-construction conferences, and construction progress meetings, as required by the Work Order or as otherwise requested by the CITY.

**2.17 PROJECT SCHEDULE** shall mean the overall schedule established for each Work Order, identifying the timeframes for completion of all phases and tasks, including but not limited to planning, design, permitting, bidding, and construction, as applicable under this Agreement. The Project Schedule shall be developed and maintained by the CONSULTANT in coordination with the CITY's Project Manager, and shall reflect key milestones, deliverables, and dependencies necessary to achieve timely completion of the Project. The Project Schedule represents the overall timeline for the Project, covering all phases from planning and design through final completion. It includes the Construction Schedule as a component that governs the Contractor's activities and sequencing of work during the construction phase under the Construction Contract.

**2.18 PROJECT SITE (SITE)** shall mean the physical location or locations designated by the CITY where the Work is to be performed by the Contractor under the Construction Contract.

**2.19 REIMBURSABLE EXPENSES** shall mean those certain out-of-pocket expenses incurred by the CONSULTANT, its employees, or Sub-Consultants pursuant to this Agreement or in direct connection with a Work Order, and which are authorized in advance by the CITY and supported by proper documentation, as further detailed in Section 3.16 of this Agreement.

**2.20 REQUEST FOR INFORMATION ("RFI")** shall mean a formal written request submitted to CITY by the Contractor during the construction phase seeking clarification, interpretation, or additional information regarding the Construction Documents or other aspects of the Project. The purpose of an RFI is to resolve discrepancies, omissions, or ambiguities and to ensure proper execution of the Work in accordance with the design intent.

**2.21 SCOPE OF SERVICES** means the detailed description of the CONSULTANT'S SERVICES to be performed for a particular Project, as set forth in the approved Work Order and any applicable Scoping Meeting Report issued under this Agreement.

**2.22 SCOPING MEETING** shall mean the meeting scheduled and conducted by the CONSULTANT in coordination with the CITY pursuant to the Work Order Assignment Process outlined in Article 4. The purpose of the Scoping Meeting is to review and clarify the CITY's objectives for the proposed Project, confirm the preliminary Scope of Services, discuss site conditions, scheduling, permitting requirements, data needs, and other factors or deliverables necessary for the CONSULTANT to prepare the Scoping Meeting Report.

**2.23 SCOPING MEETING REPORT** shall mean the written summary and proposal prepared by the CONSULTANT following the Scoping Meeting, as required in Article 4. The report shall



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document the agreed-upon Scope of Services, Project Schedule, and the CONSULTANT's Opinion of Probable Construction Cost, if applicable, and proposed fee to perform the services. The Scoping Meeting Report shall be submitted to the CITY for review and approval within the time period specified in Article 4 and shall serve as the basis for the development of the Work Order.

**2.24 SITE VISIT(S)** shall mean a visit by the CONSULTANT to the Project Site during the construction phase of a Project for the purpose of observing the progress and quality of the work, obtaining information relevant to the performance of Construction Administration Services, or verifying conformance with the Construction Documents.

**2.25 SUB-CONSULTANT(S)** shall mean any firm or individual engaged by the CONSULTANT to perform a portion of the professional services required under this Agreement, including but not limited to architectural, engineering, surveying, mapping, or other technical disciplines. The CONSULTANT submitted an initial list of proposed Sub-Consultants as part of its qualifications package in response to Solicitation PSPW-23-20, which is incorporated herein as **Exhibit "B"**. Any additions, removals, or substitutions of Sub-Consultants from that list shall be subject to the CITY's prior written approval in accordance with Section 3.10 of this Agreement.

**2.26 SUBMITTAL(S)** shall mean documents, drawings, samples, calculations, reports, or other materials prepared and transmitted by the CONSULTANT, its Sub-Consultants, or the Contractor for review, approval, or record during the design or construction phases of a Project. During the design phase, Submittals include materials such as preliminary design deliverables, progress drawings, technical specifications, reports, or other documents required under a Work Order. During the construction phase, Submittals may include shop drawings, product data, samples, and other information submitted by the Contractor for the CONSULTANT's review for conformance with the Construction Documents.

**2.27 SUBMITTAL SCHEDULE** shall mean the schedule prepared and maintained by the CONSULTANT during the design phase, and by the Contractor during the construction phase, identifying the anticipated dates for preparation, review, and approval of all required Submittals. The Submittal Schedule shall be coordinated with the Project Schedule and, where applicable, the Construction Schedule, and shall be updated as necessary to ensure timely completion of the Project.

**2.28 SUPPLEMENTAL WORK ORDER** shall mean a written authorization issued by the CITY to the CONSULTANT after the initial Work Order has been executed under this Agreement, authorizing the CONSULTANT to perform additional or revised services not included in the original Work Order. A Supplemental Work Order may address changes in project scope, schedule, or other conditions as deemed necessary by the CITY and shall define the specific tasks, deliverables, timeframes, and compensation applicable to the supplemental services.

**2.29 SURVEYING AND MAPPING DOCUMENTS** shall mean the drawings, maps, digital files, reports, and other deliverables prepared and sealed by the CONSULTANT when providing surveying and mapping services under this Agreement. These documents shall be prepared in accordance with applicable laws, professional standards, and the requirements of the CITY and the Florida Board of Professional Surveyors and Mappers.



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2.30 WORK shall mean the construction and related services required by the Construction Documents, whether completed or partially completed, and includes all labor, materials, equipment, and services furnished or to be furnished by the Contractor to fulfill its obligations under the Construction Contract. The Work encompasses all tasks necessary to produce the results intended by the Construction Documents and may constitute either the whole or a portion of the Project.

2.31 WORK ORDER shall mean a written authorization issued by the CITY to the CONSULTANT defining the specific scope of services, deliverables, schedule, and compensation for a Project, as approved by the CITY following acceptance of an approved Scoping Meeting Report. Each Work Order shall be issued pursuant to this Agreement and shall constitute the formal assignment of work to the CONSULTANT for a designated Project or portion thereof.

2.32 WORK ORDER ASSIGNMENT PROCESS shall mean the procedure established in Article 4 and illustrated in **Exhibit "C"**, which outlines the steps for initiating, developing, and authorizing a Work Order, including the issuance of a Work Order Request, the conduct of a Scoping Meeting, preparation of a Scoping Meeting Report, and approval of the final Work Order by the CITY.

2.33 WORK ORDER REQUEST shall mean the CITY's written notice (including email) transmitted to the CONSULTANT that initiates the Work Order Assignment Process under Article 4 by requesting a Scoping Meeting and related preliminary submittals (including the Scoping Meeting Report). A Work Order Request is not a Work Order and does not authorize the CONSULTANT to perform design or other services beyond those expressly identified in Article 4 unless and until a Work Order is issued by the CITY.

## ARTICLE 3 SERVICES AND RESPONSIBILITIES

3.1 The CONSULTANT agrees to perform, under future Work Orders to be issued under this Agreement, professional services as hereinafter set forth, and further, the CONSULTANT acknowledges that by entering into this Agreement the CITY does not guarantee, and has not guaranteed, that the CITY will assign to CONSULTANT a minimum number of Work Orders or any specific construction value.

3.2 The CITY may request from the CONSULTANT from time to time, on an as needed basis, specific **General Architectural Services**. Upon receipt of these requests, the CONSULTANT shall follow the process outlined in Article 4 and the flowchart provided in **Exhibit "C"** for Work Order approval. Approved Work Orders will be issued by the CITY authorizing the CONSULTANT to perform the services. Compensation for such services shall be established in each Work Order and may be Hourly Not-to-Exceed, Lump Sum, or Milestone-Based, as determined by the CITY. All compensation shall be in accordance with the rates and terms set forth in **Exhibit "E,"** unless otherwise approved in writing by the CITY. CONSULTANT must furnish all services, labor, equipment, and materials necessary and as may be required in the performance of this Agreement and all services performed under this Agreement shall be performed in a professional manner.



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3.3 The CONSULTANT and its sub-consultant(s) shall be fully licensed and qualified to perform the services required by this Agreement for the entire term of this Agreement.

3.4 The CONSULTANT and all Sub-Consultants shall perform their services consistent with the professional skill and care ordinarily provided by architects and engineers practicing in the same or similar locality under the same or similar circumstances. The CONSULTANT and its Sub-Consultants shall perform their services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Work Orders.

3.5 Except with the CITY's knowledge and consent, the CONSULTANT and its Sub-consultants shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise their professional judgment with respect to the Project(s) being performed under this Agreement.

3.6 The CONSULTANT shall be responsible for all the professional services provided by the CONSULTANT's organization and those of the CONSULTANT's Sub-Consultants. To avoid errors and omissions in the Construction Documents, the CONSULTANT shall require that each of the Sub-Consultants coordinate their work with that of other Sub-Consultants. However, the CONSULTANT agrees and accepts final responsibility for coordination among and between the Sub-Consultants to avoid errors and omissions in any of the Construction Documents. The CONSULTANT agrees to be responsible for providing Project coordination for information provided by the PM on behalf of or from the various CITY departments applicable to a Project and from other regulatory agencies.

3.7 The CONSULTANT shall designate a responsible member of their firm, satisfactory to the CITY, as the CONSULTANT's project manager who shall, so long as his/her performance is acceptable, remain in charge of the CONSULTANT's services for the term of the Agreement, and who shall also represent the CONSULTANT and be available for general consultation throughout the term of this Agreement.

3.8 The CONSULTANT understands and acknowledges that its selection by the CITY was based, in part, on the qualifications and expertise of the sub-consulting firms (and/or individuals) identified by CONSULTANT in **Exhibit "B"** to serve as the CONSULTANT's Sub-Consultant(s). The CONSULTANT shall negotiate a fair and equitable agreement with each Sub-Consultant, which agreement shall incorporate the terms and conditions of this Agreement. Nothing contained in this Agreement shall be construed to create any contractual relationship between the CITY and any Sub-Consultant(s) utilized by the CONSULTANT. The CONSULTANT agrees that it is in no way relieved of any responsibility under the terms of this Agreement by virtue of the performance or nonperformance of required services by any Sub-Consultant(s) who may associate with the CONSULTANT in performing the services required by this Agreement or any Work Order issued by the CITY.

3.9 Changes to Sub-consultants (Additions and/or Replacements) - Upon prior written approval by the CITY, the CONSULTANT may choose additional Sub-Consultant(s) as part of CONSULTANT's Scoping Meeting Report but shall not terminate or replace those Sub-Consultant(s) listed in **Exhibit "B"** without the prior written approval of the CITY.



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3.10 The CITY may request replacement of any of the CONSULTANT 's employees or Sub-Consultants who are providing services under this Agreement. The CONSULTANT shall, within seven (7) Days of the receipt of such written notification from the CITY requesting an employee or a Sub-Consultant be replaced, respond in writing to the CITY with the CONSULTANT's decision (and justification for the decision) regarding the CITY's request and further, take appropriate action consistent with the CONSULTANT 's responsibility for proper provision of professional services under this Agreement.

3.11 CONSULTANT assumes professional and technical responsibility for performance of its services to be provided hereunder in accordance with recognized professional and ethical guidelines established by their profession. If within one year following completion of its services, such services fail to meet the aforesaid standards, and the CITY promptly advises CONSULTANT thereof in writing, CONSULTANT agrees to re-perform such deficient services without charge to the CITY.

3.12 The relationship between CITY and CONSULTANT created hereunder and the services to be provided by CONSULTANT pursuant to this Agreement are non-exclusive. CITY shall be free to pursue and engage in similar relationships with other consultants to perform the same or similar services performed by CONSULTANT hereunder, so long as no other consultant shall be engaged to perform the specific project(s) assigned to CONSULTANT while CONSULTANT is so engaged without first terminating such assignment. CONSULTANT shall be free to pursue relationships with other parties to perform the same or similar services, whether or not such relationships are for services to be performed within the City of Pembroke Pines, so long as no such relationship shall result in a conflict of interest, ethical or otherwise, with the CITY's interests in the services provided by CONSULTANT hereunder.

3.13 The CONSULTANT may be issued Work Order(s) for professional services for Projects with construction budgets which do not exceed the thresholds established by Section 287.055(2)(g)(1), Florida Statutes. The construction work on such Projects may be executed by CITY personnel or a contractor selected through the CITY's procurement process.

3.14 Procurement Assistance: If applicable and requested by the PM during the Work Order Assignment Process described in Article 4, and for Projects to be awarded through a competitive bid process, the CONSULTANT shall provide procurement assistance to the CITY. Such assistance may include participating in and assisting with the preparation and conduct of pre-bid conference(s); responding to bidder inquiries and preparing clarifications or addenda as approved by the CITY; assisting the CITY in reviewing and analyzing bids or proposals for responsiveness and responsibility; and providing a written recommendation to the CITY regarding the award of the Construction Contract.

### 3.15 Construction Administration Assistance

3.15.1 If applicable and requested by the PM during the Work Order Assignment Process outlined in Article 4, the CONSULTANT shall assist the CITY in enforcing the faithful performance of the Construction Contract and confirm that the Work has been or is being performed in general conformance with the Construction Documents. The CONSULTANT shall provide written notice to the CITY if it observes or becomes aware of any defect,



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deficiency, or non-conformance with the Construction Documents. Based on Site Visit observations, the CONSULTANT shall assist in guarding the CITY against defects, deficiencies and delays in the Work, and shall immediately inform the CITY, in writing, of the progress (or lack of progress) and the quality of the Work. The CONSULTANT shall evaluate materials and/or workmanship for conformance with Construction Documents, review quality control testing reports, and promptly advise the CITY of any unacceptable materials and/or workmanship.

3.15.2 CONSULTANT shall support the Contractor's responsibility for obtaining a building permit from the CITY's Building Department ("Building Department") and any other permits required for a Project. Should any changes to the Construction Documents be necessary to obtain such permits, the CONSULTANT shall make those changes within seven (7) Days of being notified, at no additional cost to the CITY.

3.15.3 CITY Inspectors and Plan Reviewers - The CONSULTANT shall cooperate with the CITY inspectors and plan reviewers in providing information and explanations as requested. The CONSULTANT shall also respond to any deficiencies noted by the CITY inspectors and plan reviewers in the Construction Documents or during construction by making the necessary plan revisions or taking appropriate corrective action within seven (7) Days of receiving written notification, at no additional cost to the CITY.

3.15.4 The CONSULTANT shall review and either return without exception, return with comments, reject, or take other appropriate action upon the Contractor's Submittals (including, but not limited to, samples, schedules, product data, and shop drawings) for conformance with the design intent expressed in the Construction Documents and applicable codes and ordinances. The CONSULTANT's action shall be taken with reasonable promptness so as not to delay the progress of the Project, while allowing sufficient time, in the CONSULTANT's professional judgment, to permit adequate review. If the CONSULTANT rejects a Submittal, it shall state, in writing, the grounds for rejection.

3.15.5 The CONSULTANT shall review and respond to, or take other appropriate action upon, a Contractor's submission of any RFI in accordance with the requirements of the Construction Documents and at the direction of the Project Manager.

3.16 Reimbursable Expenses - If authorized as part of the CITY approved Work Order and proper documentation is provided to the CITY by the CONSULTANT, reimbursable expenses will be paid to the CONSULTANT. Reimbursable Expenses include expenses incurred by CONSULTANT, its employees and Sub-Consultants directly related to the performance of work under this Agreement or a Work Order, but do not include travel, lodging, food, or other similar discretionary expenses unless such expenses are expressly pre-approved in writing by the City. Reimbursement shall be based on a multiple of (1) times the expenses incurred supported by appropriate documentation. The following are reimbursable expenses which the CITY will consider:

3.16.1 Expenses of CITY-approved surveys of project sites and buildings, if paid by the CONSULTANT; or,



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3.16.2 Expenses of CITY-approved testing (such as strength of materials, soils, chemical, mechanical or other tests), if paid by the CONSULTANT; or,

3.16.3 Document Reproduction Expenses:

(a) The CONSULTANT shall verify with the CITY all Submittals which will be required for each Work Order, and the medium, format and quantities of documents required for each Submittal.

(b) The CITY, at its option, may direct the CONSULTANT to provide CAD, PLT, and/or PDF files of Construction Documents for CITY in-house reproduction, and/or for reproduction by CITY-approved vendors.

(c) The CONSULTANT shall, at no additional cost to the CITY, provide three (3) full-size hard copies (24" x 36") of the final CITY-approved Construction Documents. These copies shall represent the approved-for-bid and/or approved-for-permit versions of the documents.

(d) Except as provided for in Section 3.16.3(c) of this Agreement, the CITY shall reimburse the CONSULTANT for the actual costs associated with reproduction of documents required by the CITY or by the Building Department for Submittals for review and approval.

(e) The CITY shall not reimburse the CONSULTANT for any electronic storage devices, nor for the time expended to transfer electronic data to the storage devices, for required Submittals.

(f) The CITY shall not reimburse the CONSULTANT for reproduction of documents for failure to obtain required approvals.

(g) The CITY shall not reimburse the CONSULTANT for CONSULTANT's in-house document reproduction.

3.17 CONSULTANT and its subconsultants shall comply with the applicable provisions of the City of Pembroke Pines Code of Ordinances.

3.18 The CONSULTANT retains the right to place one CITY-approved sign, if applicable, at the location of each Project undertaken pursuant to the terms of this Agreement. Said sign may be displayed at an entry or access point at each location, posted only upon commencement of actual construction of a Project and shall be removed by the CONSULTANT upon completion of construction of each Project.

3.19 CONSULTANT hereby represents to CITY, with full knowledge that CITY is relying upon these representations when entering into this Agreement with CONSULTANT, that CONSULTANT has the professional expertise, experience and manpower to perform the services to be provided by CONSULTANT pursuant to the terms of this Agreement.



## **ARTICLE 4**

### **WORK ORDER ASSIGNMENT PROCESS**

Each Project assigned under this Agreement shall follow the Work Order Assignment Process outlined in this Article and depicted in the flowchart attached as Exhibit "C". This process establishes the steps for initiating, developing, and authorizing a Work Order, beginning with the issuance of a Work Order Request and concluding with the CITY's execution of a formal Work Order.

4.1 In connection with each Work Order to be assigned by the CITY to the CONSULTANT pursuant to this Agreement, the CITY will initiate the assignment by transmitting a Work Order Request by written notice (including e-mail) to the CONSULTANT to request a Scoping Meeting.

4.2 Within seven (7) Days after initial contact by CITY, the CONSULTANT shall schedule the Scoping Meeting. The CONSULTANT shall be responsible for contacting and requesting that the Parties designated by the CITY, and/or indicated on the written request form, and/or other parties necessary for the CONSULTANT to provide the required services, attend the Scoping Meeting.

4.3 The CONSULTANT shall coordinate, conduct and document the Scoping Meeting, which may include a walk-through of the Project Site to determine the detailed requirements necessary to develop the deliverables to be provided under the Work Order, including but not limited to Construction Documents, Surveying and Mapping Documents, reports, studies, or other technical documentation.

4.4 The objective of the Scoping Meeting is to confirm the CITY's needs and reach mutual agreement between the CONSULTANT and the CITY on the key elements required to develop the Scoping Meeting Report and ultimately the Work Order, including:

4.4.1 Final Scope of Services means the agreed-upon description of the CONSULTANT'S SERVICES to be performed under a Work Order.

4.4.2 The Project Schedule, including all milestone dates, Submittal Schedules, and coordination requirements.

4.4.3 The CONSULTANT's preliminary Opinion of Probable Construction Cost, if applicable; and

4.4.4 The CONSULTANT's preliminary proposed cost and proposed method of compensation (Hourly Not-to-Exceed, Lump Sum, or Milestone-Based) to perform services under the anticipated Work Order.

4.5 The CONSULTANT shall submit a Scoping Meeting Report to the CITY for review and approval within fifteen (15) Days of the date of the Scoping Meeting. CONSULTANT shall be required to utilize the template provided for in Exhibit "D" titled "Scoping Meeting Report Template"



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4.6 If the information provided by the CITY is insufficient to determine a Scope of Services, then within seven (7) Days of the Scoping Meeting, the CONSULTANT shall request in writing that the CITY provide such information as necessary. The CONSULTANT shall have a total of fifteen (15) Days from the date of the Scoping Meeting (excluding the time that transpires between CONSULTANT's written request for additional information and CONSULTANT's receipt of such information) within which to submit the Scoping Meeting Report to the CITY. If the CONSULTANT fails to submit the required Scoping Meeting Report within the prescribed timeframe, and no written extension has been granted by the CITY, the CITY may, at its sole discretion, elect to terminate discussions for the Project and proceed in accordance with Section 4.7.2 of this Agreement.

4.7 The CITY shall review and either agree or disagree with the Scoping Meeting Report in writing. If the CITY agrees with the Report, the PM will begin the process to issue a Work Order for the Project. If the CITY does not agree with the Scoping Meeting Report, the CITY shall direct CONSULTANT to proceed with one of the following:

4.7.1 Provide CONSULTANT with feedback on Scoping Meeting Report and request CONSULTANT to resubmit; or

4.7.2 Provide CONSULTANT with written intent to terminate discussions; or

4.7.3 Provide CONSULTANT with written intent to re-procure the services under a new CCNA solicitation if the Opinion of Probable Construction Cost of a Project, or the CONSULTANT's proposed fee for study activity, exceeds the thresholds established in Section 287.055 Florida Statutes, as may be amended from time to time.

4.7.4 Notify CONSULTANT of CITY's intent to cancel project.

4.8 If the CONSULTANT and the CITY are unable to reach agreement for a specific project, both Parties will be relieved of any and all obligations under the assignment request.

4.9 The CITY shall provide written notice to the CONSULTANT of its final decision regarding the CITY's review of the Scoping Meeting Report and any determinations made pursuant to paragraph 4.7 or other applicable provisions of this Agreement

4.10 Any services performed by the CONSULTANT without a Work Order issued by the CITY, or other written authorization by the CITY to proceed beyond the activities initiated by a Work Order Request, shall be at the CONSULTANT's sole risk and expense.

4.11 If the CITY issues a Work Order to the CONSULTANT, the CONSULTANT shall commence its professional services as provided in this Agreement and within a Work Order. The CITY-accepted Project Schedule shall be attached to the Work Order.

4.12 The CONSULTANT shall comply with the Project Schedule(s) as agreed upon in the Scoping Meeting Report. The schedule(s) must include time allowances for required reviews and approvals by outside permitting or regulatory agencies, if applicable, and by the CITY. With the exception of the final review, the CONSULTANT may continue its work during the CITY's



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review periods at its own risk

4.13 If the timelines initially established for a Project are exceeded or extended through no fault of the CONSULTANT, the CONSULTANT shall not be entitled to any additional compensation for delays, including delays resulting from CITY-initiated actions or other unforeseen circumstances. However, the CONSULTANT may, with the CITY's prior written approval, adjust or re-sequence the schedules of assigned Projects and Work Orders as necessary to maintain overall workflow and production efficiency under this Agreement.

4.14 The CONSULTANT shall notify the PM of proposed changes to an approved Work Order Project Schedule in writing, within seven (7) Days of any proposed change. Proposed changes to the Project Schedule must be approved by CITY in writing.

4.15 The CONSULTANT shall submit to the Project Manager, via email, a monthly status report summarizing all active Work Orders assigned under this Agreement. The report shall be submitted no later than the first day of each month and shall include, at a minimum, the following information for each Work Order:

- 4.15.1 Project name, Work Order number, and brief description of the services being performed.
- 4.15.2 Current phase or stage of completion, including percentage of work completed to date.
- 4.15.3 Key milestones achieved during the prior reporting period and upcoming milestones or deliverables.
- 4.15.4 Summary of coordination activities with the City, sub-consultants, and outside permitting or regulatory agencies.
- 4.15.5 Any schedule variances, anticipated delays, or issues requiring City action or direction.
- 4.15.6 Financial summary showing the approved fee, total billed to date, and remaining balance for each Work Order; and
- 4.15.7 Other information or updates reasonably requested by the Project Manager to assist in monitoring the Consultant's overall performance under this Agreement.

4.16 Time is of the essence in the performance of the CONSULTANT's Services under each Work Order. The CITY and CONSULTANT acknowledge that failure to adhere to the approved Project Schedule may cause delay-related impacts to the CITY that are difficult to quantify at the time of contracting. Accordingly, if the CONSULTANT fails to achieve a milestone or deliverable date established in the Project Schedule, and such delay is not excused in writing by the CITY, the CONSULTANT shall be liable for liquidated damages in the amount of **One Hundred Dollars (\$100.00) per calendar Day** for each day of unexcused delay beyond the milestone completion date, until the milestone is achieved. The Parties agree that this amount represents a fair and reasonable estimate of the CITY's anticipated damages and is not a penalty. Liquidated damages may be withheld by the CITY from any payments due to the CONSULTANT under the applicable Work Order. Liquidated damages shall apply only to the milestone identified in the applicable



Work Order as the final completion and submittal of the Construction Documents, including final plans, specifications, and the Estimate of Probable Construction Cost, unless otherwise defined in writing by the CITY.

## **ARTICLE 5** **CITY'S RESPONSIBILITIES**

In addition to responsibilities contained throughout this Agreement, the CITY's responsibilities include the following:

5.1 The CITY shall provide Work Order Requests to the CONSULTANT that clearly identify the proposed Project and serve as directives for professional services to be performed under this Agreement. Each Work Order Request shall reasonably define the anticipated Scope of Services, Project Schedule, and the estimated Construction Budget for the Project, and shall include any background information or supporting documentation available to assist the CONSULTANT in preparing for the Scoping Meeting.

5.2 The CITY shall designate one person as the Project Manager (PM) for each Project and may assign other representatives as necessary to act on the CITY's behalf. The Project Manager shall serve as the CITY's primary point of contact and shall have authority to make decisions and issue directions on routine project matters in accordance with this Agreement.

5.3 The CITY's designated representatives shall make all required decisions, approvals, and responses in a timely manner so as not to unreasonably delay the progress of the CONSULTANT's services.

5.4 The CITY shall provide written notice to the CONSULTANT of its approval, conditional approval, or disapproval of the CONSULTANT's Submittals, including design documents, Construction Documents, and other deliverables necessary to maintain the Project Schedule and ensure timely completion of the Project. All required corrections, clarifications, or revisions identified by the CITY, the CITY's Project Manager, or other governing agencies having jurisdiction shall be incorporated by the CONSULTANT at no additional cost to the CITY. The CONSULTANT's Services shall not be considered complete until all such required revisions have been satisfactorily addressed and final approval has been obtained.

5.5 To the extent requested by the CONSULTANT, the CITY shall furnish available survey information for the Project Site, including easements, and provide all existing drawings, specifications, and related documents pertinent to the Project

5.6 To the extent requested by the CONSULTANT, the CITY shall furnish all available information regarding existing utilities (public and private), known hazardous materials, and associated reports, and shall provide or make available existing geotechnical data or test boring reports necessary for evaluating subsurface conditions.

5.7 At the CONSULTANT's request, the CITY may arrange for or authorize any required testing, inspections, or reports necessary to support the Project design or permitting, including but not limited to structural, chemical, mechanical, soil, environmental, or materials testing. The CITY



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may also direct the CONSULTANT to obtain such services when appropriate. The CONSULTANT shall recommend the type, location, and extent of any tests needed to support the Project design or permitting.

**ARTICLE 6**  
**PERFORMANCE BY CONSULTANT AND SUCCESSOR CONSULTANT**

6.1 It is understood and agreed by the CONSULTANT that this is an Agreement for professional services of the CONSULTANT, and of the CONSULTANT's qualified representatives, except that the CONSULTANT named retains full responsibility to the CITY.

6.2 If for any reason, the CONSULTANT delays a project(s) or is otherwise unable to perform or fails to perform the services under this Agreement, the CITY reserves the exclusive right to recommend a successor CONSULTANT or terminate the services of the CONSULTANT pursuant to Section 7.4 of this Agreement.

6.3 **SUCCESSOR ARCHITECT AND/OR ENGINEER**

6.3.1 If the professional services of CONSULTANT are terminated before completion of the design services for any assigned Work Order(s), the CITY may:

6.3.1.1 Assign a new CONSULTANT from a list of active, experienced firms currently under contract with the CITY. Work Orders will be assigned based on ranking established by the evaluation committee. The firm's workload, qualifications for the task and performance on previous assignments will also be considered; or,

6.3.1.2 Elect to complete the remainder of the professional services with in-house staff; or,

6.3.1.3 A combination of 6.4.1.1. and 6.4.1.2 above.

6.4 The CITY may, for projects where the design has been completed by the original Architect (or Engineer) of Record, authorize staff to assign a Successor Architect or Engineer to become the construction contract administrator without becoming the Successor Architect (or Engineer) of Record.

6.5 Procedures for a Successor Registered Architect adopting the work of another Registered Architect shall be in accordance with the Florida Administrative Code 61G1-18.002.

6.6 Procedures for a Successor Professional Engineer adopting the work of another Professional Engineer shall be in accordance with the Florida Administrative Code 61G15-27.001.

6.7 **Successor Professionals.** For any other professional services authorized under this Agreement, including but not limited to surveying, mapping, or other consulting disciplines governed by Chapter 287.055, Florida Statutes, any subsequent professional assuming responsibility for work initiated by another shall comply with all applicable Florida laws and administrative rules governing their profession. The successor professional shall independently



verify the accuracy and completeness of any prior work and shall be fully responsible for all documents they sign and seal.

## **ARTICLE 7**

### **TERM FOR PERFORMANCE AND TERMINATION**

7.1 CONSULTANT shall perform the services identified in Article 3 within the time frame set agreed upon by the Parties in each approved Work Order. Minor adjustments to the timetable for completion approved by CITY in advance, in writing, will not constitute non-performance by CONSULTANT pursuant to this Agreement.

7.2 This Agreement shall take effect as of the date of execution as shown herein below and continue for such time as is contemplated by the CITY for projects which the CITY from time to time authorizes CONSULTANT's services in connection therewith. Notwithstanding the foregoing, the Term of this Agreement shall be for a three (3) year period. The Term of this Agreement may be renewed for up to two (2) additional periods of three (3) year each, upon the mutual consent of the Parties, evidenced by a written amendment to this Agreement extending the Term thereof.

7.3 **Extension of Term.** Notwithstanding anything to the contrary in this Agreement, the Term of this Agreement shall automatically be extended, as necessary, to remain in effect for the full duration of any Work Order issued pursuant to the Agreement that is in effect as of the expiration of the then-current term and has not been suspended pursuant to Section 7.6 herein below. Such extension shall apply solely with respect to the performance of the applicable Work Order(s) and all rights and obligations related thereto, unless otherwise expressly agreed in writing by the Parties.

7.4 **Termination for Convenience.** This Agreement may be terminated by either Party for convenience, upon providing thirty (30) Days of written notice to the non-terminating Party for such termination in which event CONSULTANT shall be paid its compensation for services performed to termination date, including services reasonably related to termination [NOTE: CONSULTANT may not terminate approved Work Orders for convenience after they have been accepted as work orders/addendums to this Agreement.] In the event that the CONSULTANT abandons this Agreement or causes it to be terminated, CONSULTANT shall indemnify the CITY against any loss pertaining to this termination. All finished or unfinished documents, data, studies, plans, surveys, and reports prepared by CONSULTANT shall become the property of CITY and shall be delivered by CONSULTANT to CITY immediately.

7.5 **Termination for Cause.** In addition to all other remedies available to CITY, this Agreement or any Work Order shall be subject to cancellation by CITY for cause should the CONSULTANT or any of its sub-consultants fail or refuse to properly or timely perform any of its obligations under this Agreement or any Work Order. The CITY shall notify the CONSULTANT of the failure(s) in writing, which shall include electronic messaging, and the CONSULTANT shall have seven (7) Days to cure the failure(s). Should the CONSULTANT fail to cure the failure(s) within that time, the CITY may send a second written notice terminating the Work Order or this entire Agreement for Cause, identifying the continuing failure(s). Upon receipt of that second notice, the CONSULTANT shall cease all further work on the Project(s) and



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immediately turn over to the CITY all documents regarding the Project(s) including, without limitation, all work performed by the CONSULTANT, whether complete or incomplete, approved, rejected or pending with the CITY. Nothing contained herein shall affect the CONSULTANT's professional responsibility regarding the Project(s). If the CITY terminates the Work Order and/or this Agreement for cause, the CITY shall determine and pay any amounts owed to the CONSULTANT for services rendered prior to the date of termination of this Agreement or Work Order, less the amount of any claim(s) the CITY may have against the CONSULTANT. Furthermore, notices to cure issued by the CITY will be taken into consideration by the CITY in the issuance of additional Work Orders and/or future contracts with the CITY.

**7.6      Work Order Suspension.** The CITY reserves the right to suspend a Work Order at any time. If the suspension is due to no fault of the CONSULTANT, the CONSULTANT shall be compensated in accordance with the level of completion the CONSULTANT has achieved at the time the notice of suspension is served, as determined by the CITY.

7.6.1 If the Work Order is reinstated by the CITY after having been suspended for more than three (3) months, the CONSULTANT's compensation may be adjusted by the addition of documented project resumption expenses. Project resumption expenses are intended to compensate the CONSULTANT for all costs and expenses which are directly or indirectly attributable to resumption of the CONSULTANT's services after a Work Order suspension.

7.6.2 Project resumption expenses are applicable only to a Work Order suspension by the CITY and may be negotiated based on CONSULTANT's documented expenses to resume work.

## **ARTICLE 8** **COMPENSATION AND METHOD OF PAYMENT**

8.1      CITY agrees to compensate CONSULTANT for each Work Order issued by the CITY from time to time on an as-needed basis. The method of compensation—Hourly Not-to-Exceed, Lump Sum, or Milestone-Based—shall be established in each Work Order based on the nature of the services to be performed. The compensation amount will be in accordance with the CONSULTANT's Labor Rates more particularly described in **Exhibit "E"** and shall not exceed the approved Work Order amount.

8.2      CONSULTANT shall be entitled to invoice CITY on a monthly basis for services performed in accordance with this Agreement and any approved Work Orders issued hereunder. The invoice shall include, at a minimum, Project name, date of service, staff classification, time expended (if Hourly Not-to-Exceed), a description of the services performed, and any other information reasonably required by CITY. For Lump Sum or Milestone-Based Work Orders, invoices shall identify the completed deliverable or milestone associated with the payment request.

8.3      Compensation Structure. Compensation for the Services may be structured in accordance with one or more of the following methods, as set forth in the applicable Work Order:



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8.3.1 Hourly Not-to-Exceed (NTE): Compensation based on actual hours worked multiplied by approved hourly rates, not to exceed the total Work Order amount.

8.3.2 Lump Sum: A fixed total amount for the defined Scope of Services, payable as a single payment or in installments tied to deliverables or milestones, as set forth in the Work Order.

8.3.3 Milestone-Based: A total fixed amount allocated to specific milestones or deliverables, with payment upon completion and acceptance by the CITY.

8.4 Lump Sum and Milestone-Based compensation shall be based on the CONSULTANT's proposed scope and level of effort and shall only be adjusted through written modification approved by the CITY.

8.5 Submittals for Reimbursable Expenses shall include supporting documentation including receipts and invoices for the actual costs incurred, as authorized in the Work Order

8.6 The Parties agree that any changes to the CONSULTANT'S SERVICES identified by the CITY as an error or omission on the part of the CONSULTANT (including its Sub-Consultants or any other specialty consultant(s)) shall be considered an additional cost to the CITY which would not have been incurred but for such error or omission. The CITY shall not be responsible for the cost of additional services required to correct such errors or omissions. The CITY reserves the right to withhold from the CONSULTANT fees or CONSULTANT's request for payment such amounts for the CONSULTANT's errors and omissions, as determined by the CITY, after a meeting with the CONSULTANT and CITY staff. The CONSULTANT shall retain all rights to assert a claim to recover any amount so withheld in the manner provided by this Agreement. The CONSULTANT recognizes that the CITY's right to withhold payments is a material inducement to the CITY entering into this Agreement. Withholding any monies herein shall not be deemed a default and/or breach of this Agreement by the CITY and the CONSULTANT shall continue performance of all services required under this Agreement notwithstanding such withholding of monies by the CITY. The recovery of additional costs to the CITY under this paragraph shall not limit or preclude recovery for other separate and/or additional damages that the CITY may otherwise incur.

8.6.1 Paragraph 8.4 of this Agreement does not apply to changes requested by the CITY.

8.7 CONSULTANT expressly recognizes that CONSULTANT's acceptance of this Agreement does not guarantee any work or minimum fee to be paid to CONSULTANT and that the Services will be assigned on an as-needed project specific basis.

8.8 CITY will make its best efforts to pay CONSULTANT within thirty (30) Days of receipt of proper invoice the total shown to be due on such invoice. All payments shall be governed by the Local Government Prompt Payment Act, as set forth in Part VII, Chapter 218, Florida Statutes.

8.9 If any of the required services or deliverables are rejected by the CITY, the CONSULTANT shall, at no additional cost, correct or revise such services until accepted by the CITY. Additionally, payment may be withheld by the City Manager, for failure of CONSULTANT to comply with a term, condition, or requirement of this Agreement.



8.10 **Truth-In-Negotiation Certificate.** Signature of this Agreement by CONSULTANT shall act as the execution of a Truth-in-Negotiation Certificate stating that wage rates and other factual unit costs supporting the compensation of this Agreement are accurate, complete, and current at the time of contracting. The original contract price and any additions thereto shall be adjusted to exclude any significant sums, by which the CITY determines that contract price was increased due to inaccurate, incomplete, or non-current wage rates and other factual unit costs.

8.11 **Post Contractual Obligations.** In the event that the term of this Agreement expires, and the CITY has already initiated a Work Order pursuant to this Agreement, the CONSULTANT agrees to continue providing services, at the rates and terms set forth herein, until completion of the assignment(s)/project(s). Notwithstanding the foregoing, these post contractual obligations shall be at the discretion of the CITY should this Agreement be terminated pursuant to Section 7.3, Section 7.4 or Article 18 herein.

8.12 **Rate Adjustments.** The Labor Rates established in Exhibit "E" shall remain firm through **December 31, 2026.** Effective **January 1, 2027**, and annually thereafter, such rates shall be automatically adjusted based on the percentage change in the Producer Price Index ("PPI") for Architectural, Engineering and Related Services, Not Seasonally Adjusted as published by U.S. Department of Labor, Bureau of Labor Statistics Detailed Report Series ID: PCU5413--5413-- ([https://data.bls.gov/timeseries/PCU5413--5413--&output\\_view=pct\\_12mths](https://data.bls.gov/timeseries/PCU5413--5413--&output_view=pct_12mths)), using the June-to-June change for the year immediately preceding the adjustment, or five percent (5%), whichever is less, but not less than zero percent (0%).

8.12.1 Each Work Order issued under this Agreement shall be governed by the labor rates in effect under this Agreement at the time the Work Order is issued by the CONSULTANT and accepted by the CITY. Any approved rate adjustments to this Agreement shall apply only to Work Orders issued after the effective date of the such adjustments. Work Orders issued prior to the effective date of any rate adjustment shall remain subject to the rates in effect at the time of issuance and acceptance and shall remain firm for the full duration of the applicable Work Order. The CONSULTANT shall ensure that all Sub-Consultants comply with the same requirements and that no Sub-Consultant rate increases are implemented without prior written approval by the CITY.

## **ARTICLE 9** **CHANGES TO SCOPE OF WORK AND ADDITIONAL WORK**

9.1 CITY or CONSULTANT may from time-to-time request changes that would increase, decrease, or otherwise modify the Scope of Work, as described in each approved Work Order to be provided under this Agreement subject to the requirements set forth in §287.055, Florida Statutes. Such changes or additional work must be in accordance with the provisions of the CITY's Code of Ordinances and must be contained in a written Supplemental Work Order, executed by the Parties hereto, with the same formality, equality and dignity herewith prior to any deviation from the terms of this Agreement, including the initiation of any additional or extra work.



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9.2 CONSULTANT shall continue work when seeking Supplemental Work Order unless work has not been authorized herein, or by written amendment or change order, executed by the Parties hereto, with the same formality, equality, and dignity herewith. Work to be performed while seeking a Supplemental Work Order which has not been described herein or in a separate written agreement shall be performed at the CONSULTANT's own risk. CITY shall not be responsible for any payments requested pursuant to a change order until the change order is approved by the CITY.

9.3 In the event that the CITY and the CONSULTANT are unable to reach agreement as to the amount and/or method of compensation for any additional service requested by the CONSULTANT (whether specifically identified herein or otherwise), the CITY may, at its sole option, have those services performed by a third party. Performance by a third party of such services as directed by the CITY shall not relieve the CONSULTANT of his/her responsibilities or obligations under this Agreement, including without limitation, the CONSULTANT's obligations as Architect of Record.

9.4 The CITY's election to utilize a third party to perform such services shall not entitle the CONSULTANT to request, nor obligate the CITY to pay, any additional fees to the CONSULTANT. The CITY agrees that in the event a third party is employed by the CITY under this paragraph, the CONSULTANT shall not be held responsible for the performance of such third party and shall have no responsibility relating to review, approval or administration of such third party retained by the CITY.

9.5 In no event will the CONSULTANT be compensated for any services which have not been described either herein or in a separate written agreement executed by the Parties hereto.

## **ARTICLE 10** **INDEMNIFICATION**

10.1 The CONSULTANT shall indemnify and hold harmless the CITY, its officers and employees from any and all liability, losses or damages, including reasonable attorneys' fees and costs of defense, which the CITY, its officers and employees, may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature to the extent such claims are caused by negligence, recklessness, or intentional wrongful conduct of the CONSULTANT and other persons employed or utilized by CONSULTANT during performance of this Agreement. The CONSULTANT shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the CITY, where applicable, including appellate proceedings, and shall pay all costs, judgments, and reasonable attorneys' fees which may issue thereon. The CONSULTANT expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the CONSULTANT shall in no way limit the responsibility to indemnify, keep and save harmless and defend the CITY or its officers, employees, agents and instrumentalities as herein provided.

10.2 CONSULTANT's aggregate liability shall not exceed the proceeds of insurance required to be placed pursuant to this Agreement plus the total compensation received by CONSULTANT.



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10.3 Parties understand and agree that the covenants and representations relating to this indemnification provision shall survive the term of this Agreement and continue in full force and effect as to the Party's responsibility to indemnify.

**ARTICLE 11**  
**INSURANCE**

11.1 The CONSULTANT expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the CONSULTANT shall not limit the responsibility to indemnify, keep and save harmless and defend the CITY or its officers, employees, agents and instrumentalities as herein provided.

11.2 CONSULTANT AND ALL SUBCONSULTANTS, SHALL NOT BE ALLOWED TO commence work under this AGREEMENT until the CONSULTANT has obtained all insurance required by this Insurance Section, including the purchase of a Policy of Insurance naming the City of Pembroke Pines as an Additional Named Insured, which Insurance Policy and its terms must be agreed to and approved in writing by the Risk Manager for the City of Pembroke Pines, nor shall any SUBCONSULTANT be allowed to commence work under this AGREEMENT until the SUBCONSULTANT complies with the Insurance requirements required by this Insurance Section, including the duty to purchase a Policy of Insurance which names the City of Pembroke Pines as an Additional Named Insured, which Insurance Policy and its terms are agreed to and approved in writing by the Risk Manager for the City of Pembroke Pines.

11.3 Certificates of Insurance, reflecting evidence of the required insurance, shall be filed with the CITY's Risk Manager prior to the commencement of this Agreement. Policies shall be issued by companies authorized to do business under the laws of the State of Florida. The insurance company shall be rated no less than "A" as to management, and no less than "Class VI" as to financial strength according to the latest edition of Best's Insurance Guide published by A.M. Best Company.

11.4 Certificates of Insurance shall provide for thirty (30) Days' prior written notice to the CITY in case of cancellation or material changes in the policy limits or coverage states. If the carrier cannot provide thirty (30) Days' notice of cancellation, either the CONSULTANT or their Insurance Broker must agree to provide notice.

11.5 Insurance shall be in force until all obligations required to be fulfilled under the terms of the Agreement are satisfactorily completed as evidenced by the formal acceptance by the CITY. In the event the insurance certificate provided indicates that the insurance shall terminate and lapse during the period of this Agreement, the CONSULTANT shall furnish, at least forty-five (45) Days prior to the expiration of the date of such insurance, a renewed certificate of insurance as proof that equal and like coverage for the balance of the period of the Agreement and extension thereunder is in effect. The CONSULTANT shall neither commence nor continue to provide any services pursuant to this Agreement unless all required insurance remains in full force and effect. CONSULTANT shall be liable to CITY for any lapses in service resulting from a gap in insurance coverage.



## *City of Pembroke Pines*

## 11.6 REQUIRED INSURANCE

CONSULTANT shall be required to obtain all applicable insurance coverage, as indicated below, prior to commencing any work pursuant to this Agreement:

Yes No

- ✓  11.6.1 Comprehensive General Liability Insurance written on an occurrence basis including, but not limited to: coverage for bodily injury and property damage, personal & advertising injury, products & completed operations, and contractual liability. Coverage must be written on an occurrence basis, with limits of liability no less than:

1. Each Occurrence Limit - \$1,000,000
  2. Fire Damage Limit (Damage to rented premises) - \$100,000
  3. Personal & Advertising Injury Limit - \$1,000,000
  4. General Aggregate Limit - \$2,000,000
  5. Products & Completed Operations Aggregate Limit - \$2,000,000

Aggregate Reduction: CONSULTANT shall advise the CITY in the event any aggregate limits are reduced below the required per-occurrence limit. At its own expense, the CONSULTANT will reinstate the aggregate limits to comply with the minimum requirements and shall furnish the CITY with a new certificate of insurance showing such coverage is in force.

Products & Completed Operations Coverage shall be maintained for the later of three (3) years after the delivery of goods/services or final payment under the Agreement. **The City of Pembroke Pines must be shown as an additional insured with respect to this coverage. The CITY's additional insured status shall extend to any coverage beyond the minimum limits of liability found herein.**

Yes No

- ✓  11.6.2 Workers' Compensation and Employers' Liability Insurance covering all employees, and/or volunteers of the CONSULTANT engaged in the performance of the scope of work associated with this Agreement. In the case any work is sublet, the CONSULTANT shall require the subcontractors similarly to provide Workers' Compensation Insurance for all the latter's employees unless such employees are covered by the protection afforded by the CONSULTANT. Coverage for the CONSULTANT and all subcontractors shall be in accordance with applicable state and/or federal laws that may apply to Workers' Compensation Insurance with limits of liability no less than:

- |                           |                                   |
|---------------------------|-----------------------------------|
| 1. Workers' Compensation: | Coverage A – Statutory            |
| 2. Employers Liability:   | Coverage B                        |
|                           | \$500,000 Each Accident           |
|                           | \$500,000 Disease – Policy Limit  |
|                           | \$500,000 Disease – Each Employee |

If CONSULTANT claims to be exempt from this requirement, CONSULTANT shall provide CITY proof of such exemption for CITY to exempt CONSULTANT.



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Yes No

- ✓  11.6.3 Umbrella/Excess Liability Insurance in the amount of \$2,000,000 as determined appropriate by the CITY depending on the type of job and exposures contemplated. Coverage must be follow form of the General Liability, Auto Liability and Employer's Liability. This coverage shall be maintained for a period of no less than the later of three (3) years after the delivery of goods/services or final payment pursuant to this Agreement. **The City of Pembroke Pines must be shown as an additional insured with respect to this coverage. The CITY's additional insured status shall extend to any coverage beyond the minimum limits of liability found herein.**

Yes No

- ✓  11.6.4 Professional Liability/Errors & Omissions Insurance with a limit of liability no less than \$1,000,000 per wrongful or negligent act. This coverage shall be maintained for a period of no less than three (3) years after the delivery of goods/services final payment pursuant to this Agreement. Retroactive date, if any, to be no later than the first day of service to the CITY.

### 11.7 REQUIRED ENDORSEMENTS

11.7.1 The City of Pembroke Pines shall be named as an Additional Insured on each of the Liability Policies required herein.

11.7.2 Waiver of all Rights of Subrogation against the CITY.

11.7.3 Thirty (30) calendar day Notice of Cancellation or Non-Renewal to the CITY.

11.7.4 CONSULTANT's policies shall be Primary & Non-Contributory.

11.7.5 All policies shall contain a "severability of interest" or "cross liability" clause without obligation for premium payment of the CITY.

11.7.6 The City of Pembroke Pines shall be named as a Loss Payee on all as their interest may appear.

11.8 Any and all insurance required of the CONSULTANT pursuant to this Agreement must also be required by any subcontractor in the same limits and with all requirements as provided herein, including naming the CITY as an additional insured, in any work that is subcontracted unless such subcontractor is covered by the protection afforded by the CONSULTANT and provided proof of such coverage is provided to CITY. The CONSULTANT and any subcontractors shall maintain such policies during the term of this Agreement. The CITY reserves the right to require any other additional types of insurance coverage and/or higher limits of liability it deems necessary based on the nature of work being performed under this Agreement.

11.9 The insurance requirements specified in this Agreement are minimum requirements and in no way reduce any liability the CONSULTANT has assumed in the indemnification/hold harmless section(s) of this Agreement.



## **ARTICLE 12**

### **NON-DISCRIMINATION AND EQUAL OPPORTUNITY EMPLOYMENT**

During the performance of the Agreement, neither the CONSULTANT nor any subcontractors shall discriminate against any employee or applicant for employment because of race, religion, color, gender, national origin, sex, age, marital status, political affiliation, familial status, sexual orientation, or disability if qualified. CONSULTANT will take affirmative action to ensure that employees are treated during employment, without regard to their race, religion, color, gender, national origin, sex, age, marital status, political affiliation, familial status, sexual orientation, or disability if qualified. Such actions must include, but not be limited to, the following: employment, promotion, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. CONSULTANT shall agree to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause. CONSULTANT further agrees that CONSULTANT will ensure that subcontractors, if any, will be made aware of and will comply with this nondiscrimination clause.

## **ARTICLE 13**

### **INDEPENDENT CONTRACTOR**

This Agreement does not create an employee/employer relationship between the Parties. It is the intent of the Parties that the CONSULTANT is an independent contractor under this Agreement and not the CITY's employee for all purposes, including but not limited to, the application of the Fair Labor Standards Act minimum wage and overtime payments, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code, the State Workers' Compensation Act, and the State unemployment insurance law. The CONSULTANT shall retain sole and absolute discretion in the judgment of the manner and means of carrying out CONSULTANT's activities and responsibilities hereunder provided, further that administrative procedures applicable to services rendered under this Agreement shall be those of CONSULTANT, which policies of CONSULTANT shall not conflict with CITY, State, or United States policies, rules or regulations relating to the use of CONSULTANT's funds provided for herein. The CONSULTANT agrees that it is a separate and independent enterprise from the CITY, that it has full opportunity to find other business, that it has made its own investment in its business, and that it will utilize a high level of skill necessary to perform the work. This Agreement shall not be construed as creating any joint employment relationship between the CONSULTANT and the CITY and the CITY will not be liable for any obligation incurred by CONSULTANT, including but not limited to unpaid minimum wages and/or overtime premiums.

## **ARTICLE 14**

### **AGREEMENT SUBJECT TO FUNDING**

This Agreement shall remain in full force and effect only as long as the expenditures provided for in the Agreement have been appropriated by the City Commission of the City of Pembroke Pines in the annual budget for each fiscal year of this Agreement and is subject to termination based on lack of funding.



## **ARTICLE 15** **UNCONTROLLABLE FORCES**

15.1 Neither CITY nor CONSULTANT shall be considered to be in default of this Agreement if delays in or failure of performance shall be due to Uncontrollable Forces, the effect of which, by the exercise of reasonable diligence, the non-performing Party could not avoid. The term "Uncontrollable Forces" shall mean any event which results in the prevention or delay of performance by a Party of its obligations under this Agreement and which is beyond the reasonable control of the nonperforming Party. It includes, but is not limited to: fire, flood, earthquakes, storms, lightning, epidemic, pandemic, acts of God, war, riot, civil disturbance, sabotage, and governmental actions.

15.2 Neither Party shall, however, be excused from performance if nonperformance is due to forces, which are preventable, removable, or remediable, and which the nonperforming Party could have, with the exercise of reasonable diligence, prevented, removed, or remedied with reasonable dispatch. The nonperforming Party shall, within a reasonable time of being prevented or delayed from performance by an uncontrollable force, give written notice to the other Party describing the circumstances and uncontrollable forces preventing continued performance of the obligations of this Agreement.

## **ARTICLE 16** **GOVERNING LAW AND VENUE**

This Agreement shall be governed by and construed in accordance with the laws of the State of Florida as now and hereafter in force. The venue for any and all claims or actions arising out of or related to this Agreement shall be in Broward County, Florida.

## **ARTICLE 17** **SIGNATORY AUTHORITY**

Upon CITY's request, CONSULTANT shall provide CITY with copies of requisite documentation evidencing that the signatory for CONSULTANT has the authority to enter into this Agreement.

## **ARTICLE 18** **DEFAULT OF CONTRACT & REMEDIES**

18.1 **Damages.** CITY reserves the right to recover any ascertainable actual damages incurred as a result of the failure of CONSULTANT to perform in accordance with the requirements of this Agreement, or for losses sustained by CITY resultant from CONSULTANT's failure to perform in accordance with the requirements of this Agreement.

18.2 **Correction of Work.** If, in the judgment of CITY, the services provided by CONSULTANT do not conform to the requirements of this Agreement, or if the services exhibit poor workmanship, CITY reserves the right to require that CONSULTANT correct all deficiencies in the services to bring the services into conformance without additional cost to CITY, and / or replace any personnel who fail to perform in accordance with the requirements of this Agreement.



## *City of Pembroke Pines*

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CITY shall be the sole judge of non-conformance and the quality of services.

**18.3 Default of Contract.** The occurrence of any one or more of the following events shall constitute a default and breach of this Agreement by CONSULTANT for which CITY may terminate for cause:

18.3.1 The abandonment, unnecessary delay, refusal of, or failure to comply with any of the terms of this Agreement or neglect, or refusal to comply with the instructions of the Project Manager or other CITY designee.

18.3.2 The failure by CONSULTANT to observe or perform any of the terms, covenants, or conditions of this Agreement to be observed or performed by CONSULTANT, where such failure shall continue for a period of seven (7) Days after written notice thereof by CITY to CONSULTANT; provided, however, that if the nature of CONSULTANT 's default is such that more than seven (7) Days are reasonably required for its cure, then CONSULTANT shall not be deemed to be in default if CONSULTANT commences such cure within said seven (7) Day period and thereafter diligently prosecutes such cure to completion.

18.3.3 The assignment and/or transfer of this Agreement or execution or attachment thereon by CONSULTANT or any other Party in a manner not expressly permitted hereunder.

18.3.4 The making by CONSULTANT of any general assignment or general arrangement for the benefit of creditors, or the filing by or against CONSULTANT of a petition to have CONSULTANT adjudged a bankruptcy, or a petition for reorganization or arrangement under any law relating to bankruptcy (unless, in the case of a petition filed against CONSULTANT, the same is dismissed within sixty (60) Days); or the appointment of a trustee or a receiver to take possession of substantially all of CONSULTANT's assets, or for CONSULTANT's interest in this Agreement, where possession is not restored to CONSULTANT within thirty (30) Days; for attachment, execution or other judicial seizure of substantially all of CONSULTANT's assets, or for CONSULTANT's interest in this Agreement, where such seizure is not discharged within thirty (30) Days.

**18.4 Remedies in Default.** In case of default by CONSULTANT, CITY shall notify CONSULTANT, in writing, of such abandonment, delay, refusal, failure, neglect, or default and direct CONSULTANT to comply with all provisions of the Agreement. If the abandonment, delay, refusal, failure, neglect or default is not cured within seven (7) Days of when notice was sent by CITY, CITY may declare a default of the Agreement and notify CONSULTANT of such declaration of default and terminate the Agreement.

18.4.1 Upon such declaration of default, all payments remaining due CONSULTANT at the time of default, less all sums due CITY for damages suffered, or expenses incurred by reason of default, shall be due and payable to CONSULTANT.

18.4.2 CITY may complete the Agreement, or any part thereof, either by day labor or re-letting a contract for the same, and procure services necessary for the completion of the



## *City of Pembroke Pines*

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Agreement, and charge the cost of same to CONSULTANT with the costs incident thereto to such default.

18.4.3 In the event CITY completes the Agreement at a lesser cost than would have been payable to CONSULTANT under this Agreement, if the same had been fulfilled by CONSULTANT, CITY shall retain such differences. Should such cost to CITY be greater, CONSULTANT shall pay the amount of such excess to the CITY.

### **ARTICLE 19** **BANKRUPTCY**

It is agreed that if CONSULTANT is adjudged bankrupt, either voluntarily or involuntarily, then this Agreement shall terminate effective on the date and at the time the bankruptcy petition is filed.

### **ARTICLE 20** **DISPUTE RESOLUTION**

In the event that a dispute, if any, arises between CITY and CONSULTANT relating to this Agreement, performance or compensation hereunder, CONSULTANT shall continue to render service in full compliance with all terms and conditions of this Agreement as interpreted by CITY regardless of such dispute. CONSULTANT expressly agrees, in consideration for the execution of this Agreement, that in the event of such a dispute, if any, it will not seek injunctive relief in any court, but will negotiate with CITY for an adjustment on the matter or matters in dispute and, upon failure of said negotiations to resolve the dispute, may present the matter to a court of competent jurisdiction in an appropriate suit therefore instituted by it or by CITY.

### **ARTICLE 21** **PUBLIC RECORDS**

21.1 The City of Pembroke Pines is a public agency subject to Chapter 119, Florida Statutes. The CONSULTANT shall comply with Florida's Public Records Law. Specifically, the CONSULTANT shall:

21.1.1 Keep and maintain public records required by the CITY to perform the service.

21.1.2 Upon request from the CITY's custodian of public records, provide the CITY with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.

21.1.3 Ensure that public records that are exempt or that are confidential and exempt from public record disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and, following completion of the Agreement, CONSULTANT shall destroy all copies of such confidential and exempt records remaining in its possession after the CONSULTANT transfers the



## *City of Pembroke Pines*

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records in its possession to the CITY; and

21.1.4 Upon completion of the Agreement, CONSULTANT shall transfer to the CITY, at no cost to the CITY, all public records in CONSULTANT's possession. All records stored electronically by the CONSULTANT must be provided to the CITY, upon request from the CITY's custodian of public records, in a format that is compatible with the information technology systems of the CITY.

21.2 The failure of CONSULTANT to comply with the provisions set forth in this Article shall constitute a Default and Breach of this Agreement, for which the CITY may terminate the Agreement in accordance with the terms herein.

**IF CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:**

**CITY CLERK  
601 CITY CENTER WAY, 4<sup>th</sup> FLOOR  
PEMBROKE PINES, FL 33025  
(954) 450-1050  
[gfernandez@ppines.com](mailto:gfernandez@ppines.com)**

## **ARTICLE 22** **SCRUTINIZED COMPANIES**

22.1 CONSULTANT, its principals or owners, certify that they are not listed on the Scrutinized Companies that Boycott Israel List, Scrutinized Companies with Activities in Sudan List, Scrutinized Companies with Activities in Iran Terrorism Sectors List, or is engaged in business operations with Syria. In accordance with Section 287.135, Florida Statutes, as amended, a company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with any agency or local governmental entity for goods or services of:

22.1.1 Any amount if, at the time bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, Florida Statutes, or is engaged in a boycott of Israel; or

22.1.2 One million dollars or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company:

22.1.2.1 Is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in Iran Terrorism Sectors List, created pursuant to Section 215.473, Florida Statutes; or



**City of Pembroke Pines**

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22.1.2.2 Is engaged in business operations in Syria.

**ARTICLE 23**  
**EMPLOYMENT ELIGIBILITY**

23.1 **E-Verify.** CONSULTANT certifies that it is aware of and complies with the requirements of Section 448.095, Florida Statutes, as may be amended from time to time and briefly described herein below.

**23.1.1 Definitions for this Section.**

23.1.1.1 “Contractor” means a person or entity that has entered or is attempting to enter into a contract with a public employer to provide labor, supplies, or services to such employer in exchange for salary, wages, or other remuneration.

23.1.1.2 “Contractor” includes, but is not limited to, a vendor or consultant.

23.1.1.3 “Subcontractor” means a person or entity that provides labor, supplies, or services to or for a contractor or another subcontractor in exchange for salary, wages, or other remuneration.

23.1.1.4 “E-Verify system” means an Internet-based system operated by the United States Department of Homeland Security that allows participating employers to electronically verify the employment eligibility of newly hired employees.

23.2 **Registration Requirement; Termination.** Pursuant to Section 448.095, Florida Statutes, effective January 1, 2021, Contractors, shall register with and use the E-verify system in order to verify the work authorization status of all newly hired employees. Contractor shall register for and utilize the U.S. Department of Homeland Security’s E-Verify System to verify the employment eligibility of:

23.2.1 All persons employed by a Contractor to perform employment duties within Florida during the term of the contract; and

23.2.2 All persons (including subvendors/subconsultants/subcontractors) assigned by Contractor to perform work pursuant to the contract with the City of Pembroke Pines. The Contractor acknowledges and agrees that registration and use of the U.S. Department of Homeland Security’s E-Verify System during the term of the contract is a condition of the contract with the City of Pembroke Pines; and

23.2.3 The Contractor shall comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility," as amended from time to time. This includes, but is not limited to, registration and utilization of the E-Verify System to verify the work authorization status of all newly hired employees. Contractor shall also require all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The Contractor shall maintain a copy of such



## City of Pembroke Pines

affidavit for the duration of the contract. Failure to comply will lead to termination of this Contract, or if a subcontractor knowingly violates the statute, the subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Circuit Court no later than twenty (20) Days after the date of termination. Termination of this Contract under this Section is not a breach of contract and may not be considered as such. If this contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of one (1) year after the date of termination.

### **ARTICLE 24** **FEDERAL REQUIREMENTS**

Notwithstanding anything to the contrary set forth herein, CONSULTANT shall comply with the applicable federally required standard provisions, as set forth in 2 C.F.R. Sec. 200.326 and 2 C.F.R. Part 200. In the event of any conflicts, the provisions of 2 C.F.R. Part 200 shall prevail. Any reference made to CONSULTANT in this section shall also apply to any subcontractor under the terms of this Agreement. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses:

**24.1 Equal Employment Opportunity**. During the performance of this contract, CONSULTANT agrees as follows:

- 24.1.1 CONSULTANT will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. CONSULTANT will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. CONSULTANT agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
- 24.1.2 CONSULTANT will, in all solicitations or advertisements for employees placed by or on behalf of CONSULTANT, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
- 24.1.3 CONSULTANT will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in



## *City of Pembroke Pines*

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furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with CONSULTANT's legal duty to furnish information.

- 24.1.4 CONSULTANT will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or workers' representative of CONSULTANT's commitments under section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- 24.1.5 CONSULTANT will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- 24.1.6 CONSULTANT will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- 24.1.7 In the event of CONSULTANT's non-compliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this Agreement may be canceled, terminated or suspended in whole or in part and CONSULTANT may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- 24.1.8 CONSULTANT will include the provisions of paragraphs (21.1.1) through (21.1.8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. CONSULTANT will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event CONSULTANT becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, CONSULTANT may request the United States to enter into such litigation to protect the interests of the United States.

The CITY further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the CITY so participating is a state or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.



## *City of Pembroke Pines*

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The CITY further agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The CITY further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the CITY agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the CITY under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such CITY; and refer the case to the Department of Justice for appropriate legal proceedings.

**24.2 Davis-Bacon Act.** CONSULTANT shall comply with the Davis-Bacon Act (40 U.S.C. 276a to 276a-7) as supplemented by Department of Labor Regulations (29 CFR Part 5). In accordance with the statute, CONSULTANT must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, CONSULTANT must be required to pay wages not less than once a week.

**24.3 Copeland “Anti-Kickback” Act.** CONSULTANT shall comply with the Copeland “Anti-Kickback” Act, (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). CONSULTANT must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. CITY must report all suspected or reported violations to the Federal awarding agency.

**24.4 Contract Work Hours and Safety Standards Act (40 U.S.C. 3701- 3708).** Where applicable, pursuant to 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5) CONSULTANT must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous.



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- 24.4.1 **Overtime requirements.** No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.
- 24.4.2 **Violation; liability for unpaid wages; liquidated damages.** In the event of any violation of the clause set forth in paragraph (21.4.1) of this section the CONSULTANT and any subcontractor responsible therefore shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (21.4.1) of this section, in the sum of \$10 for each Day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (21.4.1) of this section.
- 24.4.3 **Withholding for unpaid wages and liquidated damages.** CITY shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by CONSULTANT or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (21.4.2) of this section.
- 24.4.4 **Subcontracts.** CONSULTANT or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (21.4.1) through (21.4.4) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (21.4.1) through (21.4.4) of this section.
- 24.5 CONSULTANT agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401- 7671q) and the Federal Water Pollution Control Act, as amended (33 U.S.C. 1251- 1387). CITY will report violations to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
- 24.5.1 **Clean Air Act.** CONSULTANT agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq. CONSULTANT agrees to report each violation to CITY and understands and agrees that the CITY will, in turn, report each violation as required to assure notification to the State, Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office. CONSULTANT agrees to include these requirements in each



***City of Pembroke Pines***

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subcontract exceeding \$150,000 financed in whole or in part with Federal assistance.

**24.5.2 Federal Water Pollution Control Act.** CONSULTANT agrees to comply with all applicable standards, orders or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq. CONSULTANT agrees to report each violation to the CITY and understands and agrees that the CITY will, in turn, report each violation as required to assure notification to the State, Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office. CONSULTANT agrees to include these requirements in each subcontract exceeding one hundred fifty thousand dollars (\$150,000) financed in whole or in part with Federal assistance.

**24.6 Suspension and Debarment.** This Agreement is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000, as such CONSULTANT is required to verify that none of the contractor's agents, principals (defined at 2 C.F.R. § 180.995), or affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

**24.6.1** CONSULTANT must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into. This certification is a material representation of fact relied upon by CITY. If it is later determined that CONSULTANT did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to State and CITY, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

**24.6.2** The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

**24.7 Byrd Anti-Lobbying Amendment, as amended (31 U.S.C. § 1352).** CONSULTANT shall file the required certification pursuant to 31 U.S.C. 1352. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient.

**24.8 Compliance with State Energy Policy and Conservation Act.** CONSULTANT shall comply with all mandatory standards and policies relating to energy efficiency contained in the State energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871).



**24.9 Procurement of Recovered Materials.** The CITY and CONSULTANT must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

**24.10 Reporting.** Pursuant to 44 CFR 13.36(i)(7), CONSULTANT shall comply with federal requirements and regulations pertaining to reporting, including but not limited to those set forth at 44 CFR 40 and 41, if applicable. Furthermore, both parties shall provide the CITY, the applicable Federal Administrator, the Comptroller General of the United States, or any of their authorized representative access to any books, documents, papers, and records of CONSULTANT which are directly pertinent to this contract for the purpose of making audits, examinations, excerpts, and transcriptions. Also, both Parties agree to provide the applicable Federal Administrator or his authorized representative access to construction or other work sites pertaining to the work being completed under the Agreement.

**24.11 Rights to Inventions.** CONSULTANT agrees that if this Agreement results in any copyrightable materials or inventions, the Federal Government reserves a royalty-free, nonexclusive and irrevocable license to reproduce, publish or otherwise use the copyright of said materials or inventions for Federal Government purposes.

**24.12 No Obligation by the Federal Government.** The federal government is not a party to this contract and is not subject to any obligations or liabilities to the non-federal entity, contractor, or any other party pertaining to any matter resulting from the contract.

**24.13 DHS Seal, Logo, and Flags.** CONSULTANT shall not use DHS(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific federal pre-approval.

**24.14 Compliance with Federal Law, Regulations, and Executive Orders.** This is an acknowledgement that federal financial assistance will be used to fund the Agreement only. CONSULTANT will comply with all applicable federal law, regulations, executive orders, policies, procedures, and directives.

**24.15 Fraudulent Statements.** CONSULTANT acknowledges that 31 U.S.C. Chap. 38 applies to CONSULTANT's actions pertaining to this Agreement.

**24.16 Prohibition on Contracting for Covered Telecommunications Equipment or Services.** As used in this clause, the terms backhaul; covered foreign country; covered telecommunications equipment or services; interconnection arrangements; roaming; substantial or essential component; and telecommunications equipment or services have the meaning as defined in FEMA Policy 405-143-1, Prohibitions on Expenditure of FEMA Award Funds for Covered Telecommunications Equipment or Services (Interim), as used in this clause.



#### **24.16.1 Prohibitions.**

- 24.16.1.1 Section 889(b) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232, and 2 C.F.R. § 200.216 prohibit the head of an executive agency on or after Aug.13, 2020, from obligating or expending grant, cooperative agreement, loan, or loan guarantee funds on certain telecommunications products or from certain entities for national security reasons.
- 24.16.1.2 Unless an exception in paragraph 21.16.3 of this clause applies, the CONSULTANT and its subcontractors may not use grant, cooperative agreement, loan, or loan guarantee funds from the Federal Emergency Management Agency to: Procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;
- 24.16.1.3 Enter into, extend, or renew a contract to procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;
- 24.16.1.4 Enter into, extend, or renew contracts with entities that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system; or
- 24.16.1.5 Provide, as part of its performance of this contract, subcontract, or other contractual instrument, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

#### **24.16.2 Exceptions.**

- 24.16.2.1 This clause does not prohibit CONSULTANT from providing: (i) A service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or (ii) Telecommunications equipment that cannot route or redirect user data traffic or permit visibility into any user data or packets that such equipment transmits or otherwise handles.
- 24.16.2.2 By necessary implication and regulation, the prohibitions also do not apply to: (i) Covered telecommunications equipment or services that: i. Are not used as a substantial or essential component of any system; and ii. Are not used as critical technology of any system. (ii) Other telecommunications equipment or services that are not considered covered telecommunications



equipment or services.

#### **24.16.3 Reporting Requirement.**

24.16.3.1 In the event CONSULTANT identifies covered telecommunications equipment or services used as a substantial or essential component of any system, or as critical technology as part of any system, during contract performance, or the contractor is notified of such by a subcontractor at any tier or by any other source, the contractor shall report the information in paragraph 21.16.3.2 of this clause to the recipient or sub recipient, unless elsewhere in this contract are established procedures for reporting the information.

24.16.3.2 The CONSULTANT shall report the following information pursuant to paragraph 21.16.3.1 of this clause: (i) Within one business day from the date of such identification or notification: The contract number; the order number(s), if applicable; supplier name; supplier unique entity identifier (if known); supplier Commercial and Government Entity (CAGE) code (if known); brand; model number (original equipment manufacturer number, manufacturer part number, or wholesaler number); item description; and any readily available information about mitigation actions undertaken or recommended. (ii) Within ten (10) business days of submitting the information in paragraph 25.16.3.1 of this clause: Any further available information about mitigation actions undertaken or recommended. In addition, the contractor shall describe the efforts it undertook to prevent use or submission of covered telecommunications equipment or services, and any additional efforts that will be incorporated to prevent future use or submission of covered telecommunications equipment or services. The CONSULTANT shall insert the substance of this clause, including this in all subcontracts and other contractual instruments.

24.17 **Domestic Preference for Procurements.** As appropriate, and to the extent consistent with law, the CONSULTANT should, to the greatest extent practicable, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States. This includes, but is not limited to iron, aluminum, steel, cement, and other manufactured products. For purposes of this clause: *Produced in the United States* means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States. *Manufactured products* mean items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

24.18 **Affirmative Socioeconomic Steps.** If subcontracts are to be let, CONSULTANT is required to take all necessary steps identified in 2 C.F.R. § 200.321(b)(1)-(5) to ensure that small and minority businesses, women's business enterprises, and labor surplus area firms are used when possible.



**24.19 License and Delivery of Works Subject to Copyright and Data Rights.** If applicable, the CONSULTANT grants to CITY, a paid-up, royalty-free, nonexclusive, irrevocable, worldwide license in data first produced in the performance of this contract to reproduce, publish, or otherwise use, including prepare derivative works, distribute copies to the public, and perform publicly and display publicly such data. For data required by the contract but not first produced in the performance of this contract, CONSULTANT will identify such data and grant to the CITY or acquires on its behalf a license of the same scope as for data first produced in the performance of this contract. Data, as used herein, shall include any work subject to copyright under 17 U.S.C. § 102, for example, any written reports or literary works, software and/or source code, music, choreography, pictures or images, graphics, sculptures, videos, motion pictures or other audiovisual works, sound and/or video recordings, and architectural works. Upon or before the completion of this contract, CONSULTANT will deliver to the CONSULTANT data first produced in the performance of this contract and data required by the contract but not first produced in the performance of this contract in formats acceptable by CONSULTANT.

## ARTICLE 25 MISCELLANEOUS

**25.1 Ownership of Documents.** All reports, drawings, specifications, data, calculations, field notes, estimates, and other documents and deliverables (collectively, "Work Product") prepared or obtained by the CONSULTANT in connection with this Agreement shall become the property of the CITY upon payment for the services rendered, whether or not the project for which they were prepared is completed. The CITY may use, reproduce, or make derivative works from such Work Product for any governmental purpose without additional compensation to the CONSULTANT. Reuse of such Work Product by the CITY on other projects without written verification or adaptation by the CONSULTANT shall be at the CITY's sole risk and without liability to the CONSULTANT.

**25.2 Legal Representation.** It is acknowledged that each Party to this Agreement had the opportunity to be represented by counsel in the preparation of this Agreement, and accordingly, the rule that a contract shall be interpreted strictly against the Party preparing same shall not apply herein due to the joint contributions of both Parties.

**25.3 Records.** CONSULTANT shall keep such records and accounts and require any and all subcontractors to keep records and accounts as may be necessary in order to record complete and correct entries as to personnel hours charged to this engagement, and any expenses for which CONSULTANT expects to be reimbursed. Such books and records will be available at all reasonable times for examination and audit by CITY and shall be kept for a period of ten (10) years after the completion of all work to be performed pursuant to this Agreement. Incomplete or incorrect entries in such books and records will be grounds for disallowance by CITY of any fees or expenses based upon such entries. All records shall be maintained and available for disclosure, as appropriate, in accordance with Chapter 119, Florida Statutes.

**25.4 Assignments; Amendments.** This Agreement, and any interests herein, shall not be assigned, transferred or otherwise encumbered, under any circumstances, by CONSULTANT without the prior written consent of CITY. For purposes of this Agreement, any change of



## *City of Pembroke Pines*

ownership of CONSULTANT shall constitute an assignment which requires CITY approval. However, this Agreement shall run to the benefit of CITY and its successors and assigns.

It is further agreed that no modification, amendment, or alteration in the terms or conditions contained herein shall be effective unless contained in a written document executed with the same formality and of equal dignity herewith.

25.5 **No Contingent Fees.** CONSULTANT warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for CONSULTANT to solicit or secure this Agreement, and that it has not paid or agreed to pay any person, company, corporation, individual or firm, other than a bona fide employee working solely for CONSULTANT any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Agreement. For the breach or violation of this provision, CITY shall have the right to terminate the Agreement without liability at its discretion, to deduct from the contract price, or otherwise recover the full amount of such fee, commission, percentage, gift or consideration.

25.6 **Notice.** Whenever any Party desires to give notice unto any other Party, it must be given by written notice, sent by certified United States mail, with return receipt requested, addressed to the Party for whom it is intended and the remaining Party, at the places last specified, and the places for giving of notice shall remain such until they shall have been changed by written notice in compliance with the provisions of this section. For the present, CONSULTANT and CITY designate the following as the respective places for giving of notice:

Copy To: Samuel S. Goren, City Attorney  
Goren, Cheroft, Doody & Ezrol, P.A.  
3099 East Commercial Boulevard, Suite 200  
Fort Lauderdale, Florida 33308  
Telephone No. (954) 771-4500  
Facsimile No. (954) 771-4923

**CONSULTANT:** **Charles A. Michelson, AIA & President**  
**Saltz Michelson Architects, Inc.**  
**3501 Griffin Road**  
**Fort Lauderdale, FL 33312**  
**E-mail:** [Project@SaltzMichelson.com](mailto:Project@SaltzMichelson.com)  
**Telephone No:** **(954) 266-2700**



***City of Pembroke Pines***

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25.7 **Binding Authority.** Each person signing this Agreement on behalf of either Party individually warrants that he or she has full legal power to execute this Agreement on behalf of the Party for whom he or she is signing, and to bind and obligate such Party with respect to all provisions contained in this Agreement.

25.8 **Headings.** Headings herein are for convenience of reference only and shall not be considered on any interpretation of this Agreement.

25.9 **Exhibits.** Each exhibit referred to in this Agreement forms an essential part of this Agreement. The exhibits if not physically attached should be treated as part of this Agreement and are incorporated herein by reference.

25.10 **Severability.** If any provision of this Agreement or application thereof to any person or situation shall to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provisions to persons or situations other than those as to which it shall have been held invalid or unenforceable shall not be affected thereby, and shall continue in full force and effect, and be enforced to the fullest extent permitted by law.

25.11 **Extent of Agreement and Conflicts.** This Agreement represents the entire and integrated agreement between CITY and CONSULTANT and supersedes all prior negotiations, representations or agreements, either written or oral. In the event of a conflict between this Agreement, **Exhibit "A"**, and **Exhibit "B"**, this Agreement shall govern.

25.12 **Waiver.** Failure of CITY to insist upon strict performance of any provision or condition of this Agreement, or to execute any right therein contained, shall not be construed as a waiver or relinquishment for the future of any such provision, condition, or right, but the same shall remain in full force and effect.

25.13 **Attorneys' Fees.** In the event that either Party brings suit for enforcement of this Agreement, each Party shall bear its own attorney's fees and court costs, except as otherwise provided under the indemnification provisions set forth herein above.

25.14 **Protection of CITY Property.** At all times during the performance of this Agreement, CONSULTANT shall protect CITY's property from all damage whatsoever on account of the work being carried on under this Agreement.

25.15 **Counterparts and Execution.** This Agreement may be executed by hand or electronically in multiple originals or counterparts, each of which shall be deemed to be an original and together shall constitute one and the same agreement. Execution and delivery of this Agreement by the Parties shall be legally binding, valid and effective upon delivery of the executed documents to the other Party through facsimile transmission, email, or other electronic delivery.

25.16 **No Waiver of Sovereign Immunity.** Nothing contained herein is intended nor shall be construed to waive the CITY's rights and immunities under the common law of Section 768.28, Florida Statutes, as may be amended from time to time.



25.17 **No Third-Party Beneficiaries**. The services to be performed by the CONSULTANT are intended solely for the benefit of the CITY. No person or entity not a signatory to this Agreement shall be entitled to rely on the CONSULTANT's performance of its services hereunder, and no right to assert a claim against the CONSULTANT by assignment of indemnity rights or otherwise shall accrue to a third party as a result of this Agreement or the performance of the CONSULTANT's services hereunder.

25.18 **Human Trafficking**. Pursuant to Section 787.06(14), Fla. Stat., nongovernmental agencies contracting with CITY are required to provide an affidavit attesting that the nongovernmental agency does not use coercion for labor or services as defined within Section 787.06, Fla. Stat. By executing this Agreement and submitting the executed required affidavit, the CONSULTANT represents and warrants that it does not use coercion for labor or services as provided by state law.

25.19 **Antitrust Violations**. Pursuant to Section 287.137, Florida Statutes, as may be amended, a person or an affiliate who has been placed on the antitrust violator vendor list (electronically published and updated quarterly by the State of Florida) following a conviction or being held civilly liable for an antitrust violation may not submit a bid, proposal, or reply for any new contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply for a new contract with a public entity for the construction or repair of a public building or public work; may not submit a bid, proposal, or reply on new leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a new contract with a public entity; and may not transact new business with a public entity. By entering into this Agreement, CONSULTANT certifies neither it nor its affiliate(s) are on the antitrust violator vendor list at the time of entering this Agreement. False certification under this paragraph or being subsequently added to that list will result in termination of the Original Agreement, as amended, at the option of the CITY consistent with Section 287.137, Florida Statutes, as amended.

25.20 **Public Entity Crimes**. Pursuant to Section 287.133(2)(a), Fla. Stat., a person or affiliate, as defined in Section 287.133(1), Fla. Stat., who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity; and may not transact business with any public entity in excess of thirty-five thousand dollars (\$35,000.00) for a period of thirty-six (36) months following the date of being placed on the convicted vendor list. By executing this Agreement, the CONSULTANT represents and warrants that neither it nor any of its affiliates is currently on the convicted vendor list.

25.21 PURSUANT TO SECTION 558.0035, FLORIDA STATUTES, AN INDIVIDUAL EMPLOYEE OR AGENT OF THE CONSULTANT MAY NOT BE HELD INDIVIDUALLY LIABLE FOR ECONOMIC DAMAGES RESULTING FROM




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NEGLIGENCE UNDER THIS AGREEMENT IF THE CONDITIONS OF SECTION 558.0035, FLORIDA STATUTES, AS AMENDED FROM TIME TO TIME, ARE SATISFIED.

25.22 **Compliance with Statutes.** If applicable, it is the CONSULTANT's responsibility to be aware of and comply with all statutes, ordinances, rules, orders, regulations and requirements of all local, City, state, and federal agencies as applicable; specifically the Jessica Lunsford Act – Chapter 1012, Florida Statutes, which provides for the screening of individuals who are vendors or contractors with a Florida public school or district.

25.23 **Additional Background Screening Requirements.** In addition, to any other background screening requirements that may be required in this Agreement and/or by statutes, ordinances, rules, orders, regulations and requirements of all local, City, state, and federal agencies, the CONSULTANT shall ensure that all employees that are proving services to the CITY, shall complete and pass a **Level II background check**.

25.24 **Compliance with Foreign Entity Laws.** CONSULTANT ("Entity") hereby attests under penalty of perjury the following:

- 25.24.1 Entity is not owned by the government of a foreign country of concern as defined in Section 287.138, Florida Statutes. (Source: § 287.138(2)(a), Florida Statutes);
- 25.24.2 The government of a foreign country of concern does not have a controlling interest in Entity. (Source: § 287.138(2)(b), Florida Statutes);
- 25.24.3 Entity is not owned or controlled by the government of a foreign country of concern, as defined in Section 692.201, Florida Statutes. (Source: § 288.007(2), Florida Statutes);
- 25.24.4 Entity is not a partnership, association, corporation, organization, or other combination of persons organized under the laws of or having its principal place of business in a foreign country of concern, as defined in Section 692.201, Florida Statutes, or a subsidiary of such entity. (Source: § 288.007(2), Florida Statutes);
- 25.24.5 Entity is not a foreign principal, as defined in Section 692.201, Florida Statutes. (Source: § 692.202(5)(a)(1), Florida Statutes); and,
- 25.24.6 Entity is in compliance with all applicable requirements of Sections 692.202, 692.203, and 692.204, Florida Statutes.

**SIGNATURE PAGE AND  
AFFIDAVIT OF COMPLIANCE WITH  
HUMAN TRAFFICKING LAWS FOLLOW**



*City of Pembroke Pines*

**IN WITNESS OF THE FOREGOING**, the Parties have set their hands and seals the day and year first written above.

**CITY:**

CITY OF PEMBROKE PINES, FLORIDA

APPROVED AS TO FORM:

\_\_\_\_\_  
BY: \_\_\_\_\_

Print Name: \_\_\_\_\_  
OFFICE OF THE CITY ATTORNEY

MAYOR ANGELO CASTILLO

ATTEST: \_\_\_\_\_  
BY: \_\_\_\_\_  
CHARLES F. DODGE, CITY MANAGER  
\_\_\_\_\_  
GABRIEL FERNANDEZ, CITY CLERK

**CONSULTANT:**

SALTZ MICHELSON ARCHITECTS, INC.

DocuSigned by:

Signed By: \_\_\_\_\_  
*Charles A. Michelson* \_\_\_\_\_  
E4DA0FF1F0704AD...

Printed Name: Charles A. Michelson

Title: \_\_\_\_\_ President \_\_\_\_\_

Date: \_\_\_\_\_ January 14, 2026 \_\_\_\_\_



*City of Pembroke Pines*

**AFFIDAVIT OF COMPLIANCE WITH HUMAN TRAFFICKING LAWS**

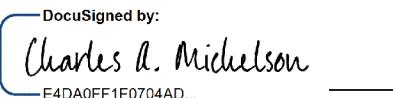
In accordance with section 787.06 (14), Florida Statutes, the undersigned, on behalf of the entity listed below ("Entity"), hereby attests under penalty of perjury that:

1. The Affiant is an officer or representative of the Entity entering into an agreement with the City of Pembroke Pines.
2. The Entity does not use coercion for labor or services as defined in Section 787.06, Florida Statutes, entitled "Human Trafficking".
3. The Affiant is authorized to execute this Affidavit on behalf of the Entity.
4. I understand that I am swearing or affirming under oath to the truthfulness of the claims made in this affidavit and that the punishment for knowingly making a false statement includes fines and/or imprisonment.
5. Pursuant to Sec. 92.525(2), Fla. Stat., under penalties of perjury, I declare that I have read the foregoing affidavit of compliance with Human Trafficking Laws and that the facts stated in it are true.

FURTHER AFFIANT SAYETH NAUGHT.

DATE: January 14, 2026

ENTITY: Saltz Michelson Architects, Inc.

SIGNED BY:  DocuSigned by:  
Charles A. Michelson  
E4DA0FF1F0704AD...

NAME: Charles A. Michelson

TITLE: President

## Question Set 1: Tab 1 - Experience and Capabilities

### Question Set 1 Instructions

The relative experience and qualification of each applicant's proposed team, with respect to the project scope, will be judged and a relative rating assigned. This parameter expresses the general and specific project-related capability of the team and indicates the adequate depth and abilities of the organization which it can draw upon as needed. This will include management, technical, and support staff.

#	Question	Response	Comment
1.0.1	Explain your firm's interest in working on this project, a positive commitment to perform the required work and a description of the firm.	<p>Established in 1976, SMA is an award-winning architectural firm specializing in architectural design, site analysis, master planning, space planning, bidding, and construction phase services throughout Florida.</p> <p>Our interest in this contract is driven by several factors - our close geographic proximity, our deep personal investment in the community's advancement, and our steadfast dedication to delivering top-notch services to enhance both your projects and the broader community. Currently, we are engaged with the City on the revitalization of your Polk Building.</p> <p>Conveniently located five miles from the City of Pembroke Pines, our firm's With offices in Fort Lauderdale, Doral, and Stuart, we are a team of thirty-three professionals including ten Registered Architects and five LEED Accredited Professionals.</p>	
1.0.2	Describe the size of your firm.		
1.0.3	Describe your firm's financial history, strength and stability.	<p>SMA's financial condition is strong and can be verified with Dun &amp; Bradstreet: D&amp;B DUNS NUMBER: 94-585 -1731. If requested, SMA can provide our most recent Financial Statements.</p> <p>To provide clients with a comprehensive array of services for the development of public facilities, SMA offers the following that are available through its in-house staff and consultants:</p> <ul style="list-style-type: none"> <li>•Analysis of projected building and land space requirements, including examination and inventories of existing building usability, if required</li> <li>•Site selection and development including alternative site determination and evaluation</li> <li>•Analysis of the impact of development on the surrounding community in terms of traffic generation, community services, and local ecology</li> <li>•Land use, concurrency, platting and zoning analysis</li> <li>•Financial feasibility studies including budget</li> </ul>	
1.0.4	Describe your firm's range of activities.		

1.0.5	Describe the specialized experience and technical competence of the firm or persons with respect to working on similar projects	<p>Term contracts are our area of expertise. We are large enough and have diverse experience to respond to any type of project under a term contract. Our extensive list of open-ended contracts includes Broward County (30 years), Broward College (27 years), Memorial Healthcare System (29 consecutive years), and numerous other government and other public agencies; as such, we understand the unique needs of these types of projects.</p> <p>Our firm's technical expertise brings added value to our clients by utilizing Building Information Modeling (BIM) technology, which establishes a collaborative platform for the entire project team to communicate via Revit. With this tool, we can create a single, easily shared 3D model.</p>	
1.0.6	Do you have a minimum of five (5) years of experience with projects in the HVHZ of South Florida per the Florida Building Code?	Yes	<p>SMA has served as the architect of record for numerous essential facilities over the last 40 years, including Broward County's Addiction Treatment Center (BARC) in 2018 and the EOC Building for the City of Weston in 2016.</p> <p>Our expertise in projects requiring extreme wind risk assessment and analysis encompasses not only structural considerations to enhance building strength and flood elevations for added height but also includes detailing windows, doors, roofs, and flashings to ensure the building envelope remains secure from the elements.</p> <p>Our hardening experience incorporates innovative solutions that enable facilities to remain operational throughout construction. Throughout the \$28M Memorial Regional Hospital hardening project, a high-security facility, operations continued seamlessly across its 19 construction phases while the entire hospital underwent encapsulation with a new exterior.</p> <p>Additionally, we served as the architects in 2015 for the \$10M wind mitigation and renovation of Broward County's eight-story main library and covered pedestrian bridge, both of which remained operational throughout the duration of the project.</p>
1.0.7	The firm or person's must provide information on their proximity to and familiarity with the area in which the project is located.	<p>SMA's main office is just five miles away from Pembroke Pines. We've been involved in several projects in the area, including designing, obtaining permits, and overseeing construction for a 1,700 square foot meeting room/restroom building and two new illuminated soccer fields at West Pines Soccer Park and Nature Preserve. Additionally, we served as the architect for the Pembroke Shores YMCA addition &amp; renovation project.</p> <p>For the past 29 years, we've been the designated architect for the South Broward Hospital District. During this time, we've worked on various projects for Memorial Hospital Pembroke, including an IT/Data Center serving the entire District. We've also acted as the owner's representative for</p>	
1.0.8	Explain the availability and access to the firm's top level management personnel.	<p>SMA's leadership will take a hands-on approach by actively participating in and overseeing projects for the City of Pembroke Pines. This direct involvement will ensure that the expertise and insights of the firm's principals are directly applied to a project's execution, leading to more informed decision-making, better problem-solving, and higher-quality outcomes. Additionally, having principals actively engaged in the project fosters a sense of accountability and commitment, as they are personally invested in its success.</p>	

1.0.9	<p>List any applicable qualifications, including education, experience, honors and awards received, and professional associations of which the firm and/or its personnel are members, which are not already listed on Standard Form 330.</p>	<ul style="list-style-type: none"> <li>•2023: SMA received AIA Fort Lauderdale's "Firm of the Year" award.</li> <li>•2023: SMA's Lauderhill Transit Center project, Broward County's very first Net Positive structure, received "LEED v4 BD+C Transit Station" Certification and received the USGBC "Exceptional Sustainable Technology" Award.</li> <li>•2020: SMA's Broward County Addiction Treatment Center (BARC) was awarded the 2020 "Innovative Project of the Year: New Construction – Public Safety" Award by USGBC South Florida.</li> <li>•2019: SMA received the AIA Florida/Caribbean "Firm of the Year" award.</li> <li>•2019: SMA received the AIA Fort Lauderdale Chapter of the American Institute of Architects "Gold Member Service" Award</li> </ul>	
1.0.10	<p>Identify which of the nine Professional Service Discipline(s) you are applying for:</p> <ol style="list-style-type: none"> <li>General Civil and Environmental Engineering Services,</li> <li>MEP Engineering Services,</li> <li>Geotechnical Services,</li> <li>Structural Engineering Services,</li> <li>Land Surveying Services,</li> <li>General Architectural Services,</li> <li>Landscape Architecture Services,</li> <li>Hydro-Geological Services,</li> <li>FDOT Roadway Engineering Services</li> </ol>	<p>f. General Architectural Services</p>	
1.0.11	<p>Provide evidence of knowledge and experience with Broward County and industry standards, specifications, design procedures and plans production pertaining to the following Professional Service Discipline(s) you are applying for.</p>	<p>SMA, a Broward County firm with over 48 years practicing architecture throughout the county, knows industry standards, specifications, design procedures, and plans production pertaining to Architecture. We have a continuing contract with Broward County Construction Management Division (CMD) for almost 30 years. We also have an ongoing contracts with the County's Aviation (BCAD) and Transit Departments.</p>	
1.0.12	<p>What is your reputation compared to your peers in the market?</p>	<p>Located in the heart of our community, SMA is a legacy Broward County firm known for our innovation and reliability. With a forward-thinking approach, we incorporate cutting-edge technologies and sustainable practices to create spaces that inspire and uplift. Our commitment to responsible architecture goes beyond aesthetics, as we prioritize environmentally friendly materials and energy-efficient designs. SMA actively engages with local stakeholders, listening to community needs and collaborating closely with clients to ensure that each project reflects the values and aspirations of the people it serves. Our dedication to innovation and responsibility not only shapes the physical landscape of our city, but also</p>	

1.0.13	What is your reputation like among customers and how have you developed it?	<p>Our clients consistently praise our architectural services for exceptional quality, attention to detail, and innovative design solutions. They appreciate our ability to transform their visions into tangible realities that not only meet but exceed their expectations. Our collaborative approach, where we actively listen to their needs and incorporate their feedback throughout the process, ensures that every project reflects their unique vision and objectives. Clients value our reliability, professionalism, and dedication to delivering projects on time and within budget. They often commend our team for their creativity, expertise, and passion for architecture, which shines through in every aspect of our work. Overall, clients view us as architects, we secure repeat business through our unwavering dedication to client satisfaction and the quality of our work. By consistently delivering exceptional designs that exceed expectations, we foster long-term relationships built on trust and reliability. Our collaborative approach ensures that we deeply understand our clients' needs and preferences, allowing us to tailor our solutions to their specific requirements.</p>
1.0.14	How does your service differ from similar competitors? How do you win and retain business?	<p>With a history spanning 48 years, SMA has amassed a comprehensive portfolio of open-ended contracts with various government and other public agencies. This extensive experience equips us with a profound understanding of the distinctive requirements associated with such diverse projects, enabling us to deliver tailored solutions effectively. Whether it's planned capital improvements, modernization initiatives, design criteria development, or addressing issues such as reroofs, ADA upgrades, leak troubleshooting, storm remediation, and repairs, SMA is equipped to provide prompt and efficient responses. With a team of ten registered architects locally available, we possess the necessary staffing and over 200 years of</p>
1.0.15	A brief statement must be included which explains why your proposal would be the most effective and beneficial to the City of Pembroke Pines.	

## Question Set 2: Tab 2 - References Form

### Question Set 2 Instructions

Provide specific examples of similar contracts delivered by the proposed team members. Provide details on related projects (preferably where the team was the same). References should be from the last five years and should be capable of explaining and confirming your firm's capacity to successfully complete the scope of work outlined herein. As part of the proposal evaluation process, the City may conduct an investigation of references, including a record check or consumer affairs complaints. Proposers' submission of a proposal constitutes acknowledgment of the process and consent to investigate. The City is the sole judge in determining Proposers qualifications. In this section you will have the ability to enter information for 5 different references including the Reference Contact Information and the specific Project Information. The projects listed in this section shall be the firm's best examples of previous projects that are similar in size and scope. These projects and additional projects may also be listed on Standard Form 330.

In addition, do not provide references for City of Pembroke Pines projects.

Details should include the following:

#	Question	Response	Comment
<b>Previous Experience</b>			
2.1.1	How many clients have you provided Services for?	Having been in business 48 years, SMA has provided services for several hundreds of clients.	
2.1.2	What similar or related projects have you worked on within the past three years?	For more than 45 years, SMA has worked on many projects under open-ended agreements. This includes Broward County (29 years), Memorial Healthcare System (29 consecutive years), and Broward College (27 years) in addition to continuing contracts with other municipalities and other public clients.	
2.1.3	What challenges did you face and how did you overcome them?	Projects for Broward County over the past three years under this type of agreement include new electric bus charging infrastructure; main library exterior refurbishment; main jail judge's bench; convention center design criteria; main library plaza restoration; first floor renovation at Government Center East; EOC computer room relocation; Judicial Complex; and Government. Navigating projects under open-ended agreements can be challenging due to changes of scope, timeline, or budget. One significant challenge is managing scope creep, where project requirements expand beyond initial expectations. To overcome this, SMA uses management techniques such as regular client communication, comprehensive project documentation, and proactive change control processes. By effectively communicating any deviations from the agreed-upon scope, our team can mitigate the risk of scope creep and ensure the project focus remains on time and within budget.	
2.1.4	How many of your clients are repeat clients?	70%	
2.1.5	How much of your revenue is derived from managing projects similar to ours?	50%	
<b>Reference #1: Reference Contact Information</b>			
2.2.1	Name of Firm, City, County or Agency	Broward County	
2.2.2	Address	115 S. Andrews Avenue, Room A550 Fort Lauderdale, FL 33301	
2.2.3	Contact Name	Jeff Thompson, AIA	
2.2.4	Contact Title	Assistant Director	
2.2.5	Contact E-mail Address	jthompson@broward.org	

2.2.6	Contact Telephone #	(954) 357-8460	
<b>Reference #1: Project Information</b>			
2.3.1	Name of Contractor Performing the work	Emerald Construction Corp.	
2.3.2	Name and location of the project	Broward County Lauderhill Transit Center, Lauderhill	
2.3.3	Nature of the firm's responsibility on the project	Seated on a 1.5-acre parcel of land, this new transit center is comprised of three buildings - Broward County Transit services, a security office, and a public restroom building - and is the County's first net positive structure. The complex serves over 8,000 transit passengers daily and provides ten (10) bus bays to accommodate 40-foot and 42-foot fixed buses and 60-foot articulated buses.	
2.3.4	Project duration	41 Months	
2.3.5	Completion (Anticipated) Date	06/2021	
2.3.6	Size of project	68,000 SF Parcel/3 Buildings	
2.3.7	Cost of project	\$11,595,607	
2.3.8	Work for which staff was responsible	Full A/E design services & construction administration.	
<b>Reference #2: Reference Contact Information</b>			
2.4.1	Name of Firm, City, County or Agency	Broward County	
2.4.2	Address	115 South Andrews Avenue, Room 501 Fort Lauderdale, FL 33301	
2.4.3	Contact Name	Stephen Greco	
2.4.4	Contact Title	Expansion Project Administrator	
2.4.5	Contact E-mail Address	sgreco@broward.org	
2.4.6	Contact Telephone #	(954) 357-8533	
<b>Reference #2: Project Information</b>			
2.5.1	Name of Contractor Performing the work	Pirtle	
2.5.2	Name and location of the project	Nancy J. Cotterman Center (NJCC), Oakland Park	
2.5.3	Nature of the firm's responsibility on the project	Full A/E design services & construction administration. The Nancy J. Cotterman Center (NJCC) is a two-story office building of approximately 28,000 square feet providing counseling services for Broward County residents. The site is ± 2.1 acres and includes parking on the east, north and west sides of the building.	
2.5.4	Project duration	82 Months	
2.5.5	Completion (Anticipated) Date	10/2023	
2.5.6	Size of project	28,000 Square Feet	
2.5.7	Cost of project	\$14,380,104	
2.5.8	Work for which staff was responsible	Full A/E design services and construction administration.	
<b>Reference #3: Reference Contact Information</b>			
2.6.1	Name of Firm, City, County or Agency	City of Sunrise	

2.6.2	Address	777 Sawgrass Corporate Parkway, Sunrise, FL 33325	
2.6.3	Contact Name	Chris Ulrich	
2.6.4	Contact Title	Project Manager	
2.6.5	Contact E-mail Address	culrich@sunrisefl.gov	
2.6.6	Contact Telephone #	(954) 888-6060	
<b>Reference #3: Project Information</b>			
2.7.1	Name of Contractor Performing the work	MBR Construction	
2.7.2	Name and location of the project	Sunrise Athletic Center and Park, Sunrise	
2.7.3	Nature of the firm's responsibility on the project	Full A/E design services & construction administration for the addition to and renovation of a 1,156,848 SF park, adding a new 15,000 SF athletic building, playground, food/market plaza, multi-sport fields, concession stand, and five new covered outdoor basketball fields.	
2.7.4	Project duration	66 Months	
2.7.5	Completion (Anticipated) Date	07/2022	
2.7.6	Size of project	Park: 1,156,848 SF Athletic Center: 15,000 SF	
2.7.7	Cost of project	\$14,800,000	
2.7.8	Work for which staff was responsible	Full A/E design services and construction administration.	
<b>Reference #4: Reference Contact Information</b>			
2.8.1	Name of Firm, City, County or Agency	City of Pompano Beach	
2.8.2	Address	100 West Atlantic Blvd., Pompano Beach, FL 33060	
2.8.3	Contact Name	Horacio Danovich	
2.8.4	Contact Title	Project Manager	
2.8.5	Contact E-mail Address	Horacio.Danovich@copbfl.com	
2.8.6	Contact Telephone #	(954) 786-7834	
<b>Reference #4: Project Information</b>			
2.9.1	Name of Contractor Performing the work	DiPompeo Construction Corporation	
2.9.2	Name and location of the project	City of Pompano Beach Fire Station No. 114, Pompano Beach	
2.9.3	Nature of the firm's responsibility on the project	Full A/E services for a new two story, 13,990 square fire station with three bays to accommodate 11 Firefighters, 1 city outreach staff member, and building support functions. This facility will be designed and constructed to meet Category V storms and be designated as "essential facilities".	
2.9.4	Project duration	42 Months	
2.9.5	Completion (Anticipated) Date	10/2022	
2.9.6	Size of project	13,990 Square Feet	
2.9.7	Cost of project	\$6,100,000	

2.9.8	Work for which staff was responsible	Full A/E design services and construction administration.	
<b>Reference #5: Reference Contact Information</b>			
2.10.1	Name of Firm, City, County or Agency	City of Weston	
2.10.2	Address	17200 Royal Palm Boulevard, Weston, FL 33326	
2.10.3	Contact Name	Bernarde Eugene	
2.10.4	Contact Title	Capital Project Construction Manager	
2.10.5	Contact E-mail Address	beugene@westonfl.org	
2.10.6	Contact Telephone #	(954) 385-2600	
<b>Reference #5: Project Information</b>			
2.11.1	Name of Contractor Performing the work	Link Construction Group	
2.11.2	Name and location of the project	Weston Fire Station No. 21, Weston	
2.11.3	Nature of the firm's responsibility on the project	Full A/E services for a new 12,578 square foot, state-of-the-art fire station capable of withstanding a Category 5 hurricane. The facility includes a watch room, three apparatus bays, nine bunk rooms, offices, an exercise room, kitchen and dining area, bunker gear, day room, and support spaces as well as site development, on grade parking, concrete drive aprons, and site lighting.	
2.11.4	Project duration	41 Months	
2.11.5	Completion (Anticipated) Date	06/2021	
2.11.6	Size of project	12,578 Square Feet	
2.11.7	Cost of project	\$5,739,893	
2.11.8	Work for which staff was responsible	Full A/E design services and construction administration.	

75 Questions

100.00% Complete

### Question Set 3: Tab 3 - Firm's Understanding and Approach to the Work

#### Question Set 3 Instructions

The understanding that the applicant and consultants demonstrate as to the requirements and needs of the project, including an evaluation of the thoroughness demonstrated in analyzing and investigating the scope of the project.

#	Question	Response	Comment
3.0.1	Provide a narrative statement demonstrating an understanding of the overall intent of this solicitation, as well as the methods used to complete assigned tasks.	<p>The overall intent or an A/E professional services continuing contract is to establish a mutually beneficial partnership between an architectural firm and a client, fostering a long-term relationship built on trust, collaboration, and shared goals. This type of contract enables the client to engage the architectural firm on an ongoing basis for a variety of architectural services, ranging from feasibility studies and programming to design development, construction documentation, and post-occupancy evaluations.</p> <p>By entering into an open-ended contract, the City will benefit from our team's expertise, creativity, and familiarity with your unique needs, streamlining project delivery and ensuring</p> <p>Having prior experience working directly for the city, along with hundreds of prior and current projects within the City of Pembroke Pines that include healthcare (Memorial Healthcare System), retail, mixed-use, and education, SMA is intimately familiar with and understand the intricate requirements outlined by the City's Standards, Codes, and Engineering Standards. These regulatory frameworks encompass a diverse range of considerations, including building safety, accessibility, environmental sustainability, and urban planning guidelines. SMA stays abreast of these standards through continuous professional development, ongoing education, and active engagement with regulatory bodies and industry associations.</p>	
3.0.2	Please address your familiarity and understanding of the needs of the current compliance with City Standards, Codes and Engineering Standards.		
3.0.3	Please address your familiarity with Engineering Permitting and Preparing Studies and Miscellaneous Designs in regards to similar projects.	<p>Familiarity with engineering permitting and preparing studies, as well as miscellaneous designs, under a continuing service agreement, is essential for ensuring efficient project delivery and regulatory compliance across multiple projects. Under a continuing service agreement, our team will leverage its expertise and experience from similar projects to streamline processes, optimize outcomes, and alleviate potential risks.</p> <p>The SMA team will build upon previous experiences and lessons learned from similar projects. Drawing upon this familiarity, SMA is adept at navigating the intricate nuances of engineering permitting processes, understanding the specific</p>	

3.0.4	<p>Please clearly describe all aspects of the project proposed. Include details of your approach and work plans.</p> <p>Our Team's collective approach is rooted heavily in collaboration and interaction. We recognize the necessity of bringing technical and financial points of view into the planning and design process. Our goal is to save costs, provide value, and maintain levels of service and institutional integrity by optimizing relationships and resources. Our time-tested approach adds value through:</p> <ul style="list-style-type: none"> <li>Objectivity – a system of asking the right questions, listening, and documenting your answers</li> <li>Collaboration – building consensus through the involvement of key stakeholders</li> <li>Analysis – a macro-level process that breaks the While an open-ended agreement offers flexibility and adaptability, there are several potential issues that may arise during a project. These may include scope creep; budgetary uncertainty; resource allocation, communication and managing expectations; regulatory compliance and permitting challenges; or project oversight and accountability.</li> </ul>	
3.0.5	<p>Identify any issues or concerns of significance that may be appropriate.</p> <p>To mitigate these issues and concerns, it is essential to establish clear communication channels, define project objectives and parameters, and establish mechanisms for scope management, budget control, and resource allocation. Regular project reviews, milestone evaluations, and client feedback sessions will help identify emerging issues early.</p>	
3.0.6	<p>How do you ensure the quality of your services? What criteria do you use to measure your quality?</p> <p>SMA prioritizes the assurance of quality throughout every stage of the design and construction process, employing a comprehensive approach to ensure that our services meet the highest standards. Several key strategies are employed to safeguard quality and uphold professional integrity.</p> <p>SMA adheres to established industry standards, codes, and regulations governing architectural practice. This includes compliance with building codes, zoning ordinances, environmental regulations, and other legal requirements relevant to the project's jurisdiction. By ensuring regulatory compliance, architects mitigate the risk of errors, omissions, or legal liabilities that could compromise project</p>	

3.0.7	<p>How often do you find mistakes or errors in your work and what is done to correct these errors, and what is the average correction time?</p> <p>In our 48 years of experience, we have at times encountered mistakes or errors, as the design and construction process involves complex interactions among various stakeholders and numerous details. These mistakes can range from minor discrepancies in drawings or omissions. However, we have implemented robust quality control measures to identify and rectify errors promptly, minimizing their impact on project timelines and budgets.</p> <p>Our quality control process includes thorough reviews and checks at multiple stages of the design and documentation process and includes internal peer reviews, interdisciplinary coordination meetings, and regular client consultations to ensure alignment with project requirements and industry standards. SMA's effective control of design and contract documentation, along with our meticulous record-keeping, will ensure the project's success. We employ a comprehensive approach to managing design and contract documentation, integrating industry best practices and innovative tools to streamline processes and enhance efficiency.</p>
3.0.8	<p>Describe the firm's techniques to quality control. At a minimum describe the firm's technique to control design and contract documentation, including record keeping.</p> <p>We have established protocols and workflows to govern the creation, revision, and approval of design and contract documentation. This involves assigning clear responsibilities and accountabilities to team members, establishing standardized templates and formats, and implementing rigorous quality control measures to uphold</p>

8 Questions

100.00% Complete

## Question Set 4: Tab 4 - Willingness to Meet Time and Budget Requirements

### Question Set 4 Instructions

This solicitation is for the award of a continuing contract. The specific projects requiring professional services under the agreement have not yet been identified. However, in general, please explain your firm's approach in meeting "project specific" time and budget requirements and indicate whether CONSULTANT is committed to meet these requirements when identified in this agreement.

The continuing contract shall be used for professional services for projects in which the estimated construction cost of each individual project under the contract does not exceed \$4 million, or for study activities in which the fee for professional services for each individual study under the contract does not exceed \$500,000, or as further allowed, or amended from time to time, in Florida Statute 287.055.

Individual projects may be identified in the future, including potential projects resulting from a future Master Plans that the City is in the process of developing. The following list includes some possible project(s) that the City may utilize the continuing contract for. The estimated timelines and cost estimates for the professional services listed below are rough ball-park figures, however the Public Services Department will work with the awarded Consultant to better define the scope, design, timeline and cost estimates after the award of the contract(s).

Please note that during this portion of the process, the City is NOT asking for the firms to submit pricing. After the evaluation committee has selected the firms in order of preference, the City shall negotiate a contract with the most qualified firm for professional services and work authorizations at compensation which the agency determines is fair, competitive, and reasonable. Should the agency be unable to negotiate a satisfactory contract with the firm considered to be the most qualified at a price the agency determines to be fair, competitive, and reasonable, negotiations with that firm must be formally terminated. The agency shall then undertake negotiations with the next most qualified firm.

#	Question	Response	Comment
<b>Budget</b>			
4.1.1	In general, please explain your firm's approach in meeting "project specific" budget requirements and indicate whether Consultant is committed to meet these requirements when identified in this agreement.	<p>Our firm approach to meeting project-specific budget requirements recognizes the critical importance of financial discipline in delivering successful outcomes for our clients. At the onset of each project, we will conduct thorough discussions with the City of Pembroke Pines to gain a comprehensive understanding of your budgetary constraints, financial goals, and expectations. Leveraging this insight, we will develop tailored project budgets that align with your financial parameters while ensuring that project objectives and quality standards are upheld.</p> <p>Throughout the project lifecycle, our team will monitor budgetary performance by tracking expenses and identifying potential cost-</p>	
4.1.2	Please advise if your firm is willing to meet the stated budget requirements.	Yes	SMA is committed to meeting the budget requirements of all projects under this open-ended agreement.
4.1.3	What percentage of your completed projects have had cost overruns?	2%	
4.1.4	Tell me about a time when you went over budget. How did you handle the situation?	<p>SMA was commissioned to design and oversee the construction of a new community center for a rapidly growing suburban neighborhood. The project had ambitious goals to provide recreational facilities, multipurpose spaces, and meeting rooms to serve the diverse needs of the community. The initial budget was established based on a detailed cost estimate, taking into account the size of the facility, construction materials, labor costs, and anticipated contingencies.</p> <p>However, as the project progressed, several unforeseen challenges arose, leading to cost overruns. During site excavation, unexpected soil contamination was discovered, requiring extensive remediation efforts.</p>	

4.1.5	What cost-saving measures do you implement at your firm?	<p>SMA implements various cost-saving measures throughout the design and construction process to optimize project budgets while ensuring quality and functionality. These include value engineering; efficient space planning; sustainable design practices; standardization and modular design; life-cycle cost analysis; negotiating with suppliers and contractors; optimizing structural systems; and streamlined documentation and permitting processes.</p> <p>By implementing these cost-saving measures, SMA will deliver high-quality projects that meet your projects' needs, budget constraints, and sustainability goals effectively. Each project presents unique challenges.</p>
4.1.6	Who will be in charge of maintaining the budget on projects?	Each Project Manager will oversee budget maintenance, effectively communicating pertinent information to our project specialists.
4.1.7	How many accounts is this person assigned to at a given time?	Project Managers are typically assigned between 8 & 15 accounts, depending on the projects' sizes and complexities.
<b>Timeline</b>		
4.2.1	In general, please explain your firm's approach in meeting "project specific" time requirements and indicate whether Consultant is committed to meet these requirements when identified in this agreement.	<p>Our firm is deeply committed to meeting the project-specific time requirements as outlined by the City of Pembroke Pines. We understand that adhering to project schedules is critical to the success of any project, ensuring timely delivery, cost-effectiveness, and client satisfaction. Our approach is rooted in a combination of meticulous planning, proactive communication, and resource optimization.</p> <p>At the outset of each project, we will conduct a thorough assessment of your time constraints, milestones, and delivery expectations. Based on the project's unique parameters, we will develop a customized project schedule that aligns with your time requirements. This schedule is comprehensive, outlining key</p>
4.2.2	Please advise if your firm is willing to meet the stated time requirements.	Yes
4.2.3	What is the average turnaround time for a project that is similar to mine?	Between 6 months and 22 months.
4.2.4	What is your average on-time completion rate?	94%
4.2.5	How many projects do your teams typically take on at a given time?	50

4.2.6	<p>Tell me about a time when the project timeline was delayed. How did you handle the situation?</p>	<p>Several years ago, we encountered delays in the construction phase due to unforeseen site conditions. Despite meticulous planning and scheduling, the discovery of underground utilities in unexpected locations significantly delayed progress.</p> <p>Upon identifying the issue, our team promptly convened with the client, contractors, and relevant stakeholders to assess the situation comprehensively. We initiated a thorough analysis of the impact on the project timeline, considering factors such as revised construction sequencing, additional permits, and resource allocation requirements.</p> <p>To address the delay effectively, we implemented several strategies. We</p>	
4.2.7	<p>Describe the firm's design and construction management methods and techniques. Include details on firm's ability to make decisions and facilitate resolution of disputes.</p>	<p>SMA's design and construction management methods prioritize effective project planning, risk management, quality assurance, communication, technology integration, sustainability practices, data-driven decision making, client collaboration, and dispute resolution facilitation.</p> <p>We employ comprehensive project planning techniques to outline project scopes, timelines, resource allocation, and budgetary considerations.</p> <p>Risk assessment and mitigation strategies are implemented to identify potential challenges and develop proactive solutions. QA/QC protocols ensure that design and construction activities adhere to industry standards and client requirements.</p>	
4.2.8	<p>Describe the firm's knowledge and experience with scheduling.</p>	<p>SMA possesses extensive experience in developing detailed project schedules that encompass all phases of design, procurement, and construction. This involves identifying key milestones, dependencies, and critical path activities to ensure efficient project progression. We also consider resource allocation, budgetary constraints, and client timelines.</p> <p>SMA leverages advanced scheduling tools and techniques to create dynamic and adaptable project schedules. This may include software such as Primavera P6, Microsoft Project, or other industry-standard scheduling platforms. Techniques like Critical Path Method (CPM) analysis are also employed to identify the sequence of</p>	

## Question Set 5: Tab 5 - Recent, Current, and Projected Workloads of the Firms

### Question Set 5 Instructions

Please provide any information regarding your firm's recent, current, and projected workloads for the Evaluation Committee to review.

#	Question	Response	Comment
5.0.1	Recent Workload: Describe your recent workload.	<ul style="list-style-type: none"> <li>•Urgent Care at Sheridan Village, Pembroke Pines</li> <li>•Sheridan Village Self Storage, Pembroke Pines</li> <li>•Memorial Hospital Pembroke, Miscellaneous Interior Renovations</li> <li>•Memorial Hospital West, Miscellaneous Interior Renovations</li> <li>•BSO Training Center, Fort Lauderdale</li> <li>•Pompano Beach Fire Station No. 114, Pompano Beach</li> <li>•Memorial Regional Hospital South Wind Retrofit, Hollywood</li> <li>•City of Weston EOC, Weston</li> <li>•City of Weston Fire Station No. 21, Weston</li> <li>•City of Sunrise Athletic Center and Park, Sunrise</li> <li>•City of Sunrise City Park Renovations, Sunrise</li> <li>•Broward County Nancy J. Cotterman Center (NJCC), Oakland Park</li> <li>•City of Pembroke Pines PoIK Building Renovation, Pembroke Pines</li> <li>•Memorial Manor Skilled Nursing Exterior Hardening, Pembroke Pines</li> <li>•Broward College Building 20 Security Operations Center, Davie</li> <li>•Broward College IPS Driving Range, Davie</li> <li>•FAU Bldg 55 Life Sciences Reroof, Boca Raton</li> <li>•FAU Chemical Storage Room 194, Boca Raton</li> <li>•FIU PC Building Wind Retrofit, Miami</li> <li>•Seminoles Lakeland Community Building, Lakeland</li> <li>•Seminoles Immokalee Medical &amp; Public Safety Complex</li> <li>•Seminoles Betty Mae Jumper Medical Center Annex, Hollywood</li> <li>•Palm Beach County West County Administration</li> </ul>	
5.0.2	Current Workload: Describe your current workload.		
5.0.3	Projected Workload: Describe your projected workload.	<p>Besides our current workload noted above, future projects include:</p> <ul style="list-style-type: none"> <li>•Palm Beach County West Admin Building Renovation, Belle Glade</li> <li>•Lee County Medical Examiner's Office, Fort Myers</li> <li>•City of Miami Beach, Misc. Projects under a Continuing Contract</li> <li>•BSO, Misc. Projects under a Continuing Contract</li> <li>•City of Lauderhill, Miscellaneous Projects under a Continuing Contract</li> <li>•Memorial Healthcare System, Continuing Contract Projects</li> </ul>	

## Question Set 6: Contact Information Form

#	Question	Response	Comment
<b>Company Information</b>			
6.1.1	Company Name	Saltz Michelson Architects, Inc.	
6.1.2	Company Address	3501 Griffin Road Fort Lauderdale, FL 33312	
6.1.3	Is the location/address in which the work will be conducted/completed, different than the address listed above? If yes, please list the primary address in which the work will generally be completed in.	No	
<b>Primary Contact for the Project</b>			
6.2.1	Contact Name	Charles A. Michelson, AIA	
6.2.2	Contact Title	President	
6.2.3	Contact E-mail Address	<a href="mailto:Project@SaltzMichelson.com">Project@SaltzMichelson.com</a>	
6.2.4	Contact Telephone Number	(954) 266-2700	
<b>Authorized Approver</b>			
6.3.1	Contact Name	Natalia Castro	
6.3.2	Contact Title	COO	
6.3.3	Contact E-mail Address	<a href="mailto:Project@SaltzMichelson.com">Project@SaltzMichelson.com</a>	
6.3.4	Contact Telephone Number	(954) 266-2700	
<b>Professionally Licensed Engineer for the Project / Single Point of Contact</b>			
6.4.1	Contact Name for the single point of contact, that is a professionally licensed Engineer, for this project, when/if awarded.	Charles A. Michelson, AIA	
6.4.2	Contact Title	President	
6.4.3	Contact E-mail Address	<a href="mailto:Project@SaltzMichelson.com">Project@SaltzMichelson.com</a>	
6.4.4	Contact Telephone Number	(954) 266-2700	
<b>15 Questions</b>		<b>100.00% Complete</b>	

## Question Set 7: Proposer's Background Information

### Question Set 7 Instructions

The PROPOSER acknowledges and understands that the information contained in response to this Qualification Statement shall be relied upon by CITY in awarding the contract and such information is warranted by PROPOSER to be true. The discovery of any omission or misstatement that materially affects the PROPOSER's qualifications to perform under the contract may cause the CITY to reject the Bid, and if after the award, to cancel and terminate the award and/or contract.

#	Question	Response	Comment
<b>Former Business</b>			
7.1.1	Under what former name has your business operated? Include a description of the business.	Mark L. Saltz Architects, Inc. Mark L. Saltz, AIA, Architect	
7.1.2	At what address was that business located?	2699 Stirling Road, Suite C-301, Fort Lauderdale, FL 33312	
<b>Past Failure</b>			
7.2.1	Have you ever failed to complete work awarded to you. If so, when, where and why?	No	
<b>Inspected</b>			
7.3.1	Have you personally inspected the proposed WORK and do you have a complete plan for its performance?	Yes	
<b>Subcontracting</b>			
7.4.1	Will you subcontract any part of this WORK? If you will be subcontracting any part of this work, provide details including a list of each sub-contractor(s) that will perform work in excess of ten percent (10%) of the contract amount and the work that will be performed by each subcontractor(s). (Note: The proposed list of subcontractor(s) may not be amended after award of the contract without the prior written approval of the Contract Administrator, whose approval shall not be reasonably withheld.)	Yes	Keith & Associates, Civil, Survey, Landscape Architecture Bildworx Design, MEP Engineering, IT/Data Johnson Structural Group, Structural Engineering Federal Engineering & Testing, Geotechnical Engineering CTS Engineering, Civil, Survey, Traffic Engineering
<b>Bankruptcy Petitions</b>			
7.5.1	List and describe all bankruptcy petitions (voluntary or involuntary) which have been filed by or against the Proposer, its parent or subsidiaries or predecessor organizations during the past five (5) years. Include in the description the disposition of each such petition.	N/A	
<b>Bond Claims</b>			
7.6.1	List and describe all successful Bond claims made to your surety(ies) during the last five (5) years. The list and descriptions should include claims against the bond of the Proposer and its predecessor organization(s).	N/A	
<b>Claims, Arbitrations, Administrative Hearings and Lawsuits</b>			
7.7.1	List all claims, arbitrations, administrative hearings and lawsuits brought by or against the Proposer or its predecessor organization(s) during the last (10) years. The list shall include all case names; case, arbitration or hearing identification numbers; the name of the project over which the dispute arose; and a description of the subject matter of the dispute.	SMA has had one claim filed against the firm within the past 10 years:  Santa Monica Fertility Center LLC vs. Lombardi Development LLC, Southeast Florida Mechanical, Inc., Saltz Michelson Architects, Inc., Louis Aguirre & Associates, P.A. Date complaint filed: 01/22/24 Current Status: Active Case # 2024-000842-CA-01 Description: The owner of Santa Monica Fertility Center submitted a Civil lawsuit against the contractor Lombardi Development, LLC and the MEP engineer Louis J. Aguirre & Associates, P.A. as well as to the architect Saltz Michelson Architects. They alleged HVAC deficiencies in HVAC system as related to design and installation. Saltz Michelson	
<b>Criminal Proceedings or Hearings</b>			
7.8.1	List and describe all criminal proceedings or hearings concerning business related offenses in which the Proposer, its principals or officers or predecessor organization(s) were defendants.	N/A	
<b>Company Classification</b>			
7.9.1	In regards to the commodities/services proposed, which of the following best classifies your firm? If you selected any options besides "Original Provider" please explain.	Original Provider	
<b>Debarment/Suspension</b>			

7.10.1	Have you ever been debarred or suspended from doing business with any governmental agency? If you have been debarred or suspended from doing business with any governmental agency, please explain.	No	
<b>Similar Experience &amp; Contracts</b>			
7.11.1	<p>Describe the firm's local experience/nature of service with contracts of similar size and complexity, in the previous three (3) years.</p> <p>For more than 45 years, SMA has worked on many projects under open-ended agreements. This includes Broward County (29 years), Memorial Healthcare System (29 consecutive years), and Broward College (27 years) in addition to continuing contracts with other municipalities and other public clients.</p> <p>Projects for Broward County over the past three years under this type of agreement include new electric bus charging infrastructure; main library exterior refurbishment; main jail judge's bench; convention center design criteria; main library plaza restoration; first floor renovation at Government Center East; EOC computer room relocation; Judicial complex; Government Center</p>		

12 Questions

100.00% Complete

## Question Set 8: Vendor Registration Checklist

### Question Set 8 Instructions

The City has included various documents in the Vendor Registration portal on the Bonfire website. This process is intended to make the bidding process easier for vendors that bid on multiple City projects. This process will allow vendors to complete and submit the following standard forms and documents at any time prior to bidding on a project. In addition, the vendors will be able to utilize these same forms without the need to re-fill and re-submit the forms each time they bid on a City project. In the event that the City does not have one of the forms or documents listed below for your company, the City may reach out to your company after the bid has closed to obtain the document(s).

Furthermore, please make sure to update this information on an as-needed basis so that all pertinent information is accurate, such as local business tax receipts, and any other relevant information.

This section will summarize your responses to those relevant documents.

#	Question	Response	Comment
<b>Vendor Information Form</b>			
8.1.1	Did you submit a completed Vendor Information Form in the Vendor Registration Portal?	Yes	
<b>Form W-9 (Rev. October 2018 or later)</b>			
8.2.1	Did you submit a W-9 Form (Revised October 2018 or later) in the Vendor Registration Portal?	Yes	
<b>Company Profile</b>			
8.3.1	Did you submit your Company Profile Form in the Vendor Registration Portal?	Yes	
<b>Sworn Statement on Public Entity Crimes Form</b>			
8.4.1	Which option did you select on the Sworn Statement on Public Entity Crimes Form?	A) Not Charged / Convicted	
<b>Local Business Tax Receipts</b>			
8.5.1	Did you submit your Local Business Tax Receipts in the Vendor Registration Portal?	Yes	
<b>Veteran Owned Small Business Preference Certification</b>			
8.6.1	Which option did you select on the Veteran Owned Small Business Preference Certification? Note - If certifying that your business is a Veteran Owned Small Business, you must also attach a "Determination Letter" from the U.S. Dept. of Veteran Affairs Center	Not a Veteran Owned Small Business	
<b>Equal Benefits Certification Form</b>			
8.7.1	Which option did you select on the Equal Benefits Certification Form?	A) Complies	
<b>Vendor Drug-Free Workplace Certification Form</b>			
8.8.1	Which option did you select on the Vendor Drug-Free Workplace Certification Form?	Complies Fully	
<b>Scrutinized Company Certification</b>			
8.9.1	Did you submit a completed Scrutinized Company Certification in the Vendor Registration Portal?	Yes	
<b>E-Verify System Certification Statement</b>			
8.10.1	Did you submit a completed E-Verify System Certification Statement in the Vendor Registration Portal?	Yes	
<b>Federal Projects</b>			
8.11.1	Did you submit a completed "Certification Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters for Expenditure of Federal Funds" in the Vendor Registration Portal?  Lobbying: As required by 7 CFR Part 3018, for persons entering into a contract, grant or cooperative agreement over \$100,000 involving the expenditure of Federal funds, the Contractor must complete the Certification Regarding Lobbying.  Debarment, Suspension and Other Responsibility Matters: Where the Contractor is unable to certify to any of the statements in the certification for Debarment, Suspension and Other Responsibility Matters, he or she shall provide an explanation.	Completed Lobbying & Debarment Certifications	
8.11.2	Did you submit a completed "Standard Form - LLL, "Disclosure Form to Report Lobbying" in the Vendor Registration Portal?  Note - If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress, in connection with this Federal contract, grant, loan, or cooperative agreement, the Contractor shall also complete and submit the Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.	No	

8.11.3	Are you a Minority Owned Business Enterprise, Woman-Owned Business Enterprise or HUBZone-Certified Small Businesses / Labor Surplus Area Firms? If so, did you select the appropriate MBE Classification(s) and submit your MBE Certificate(s) in the Vendor Registration Portal?	No	
<b>13 Questions</b>		<b>100.00% Complete</b>	



## NON-COLLUSIVE AFFIDAVIT

BIDDER is the  
**Owner**  
\_\_\_\_\_  
(Owner, Partner, Officer, Representative or Agent)

BIDDER is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;

Such Bid is genuine and is not a collusive or sham Bid;

Neither the said BIDDER nor any of its officers, partners, owners, agents, representative, employees or parties in interest, including this affidavit, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other BIDDER, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted; or to refrain from bidding in connection with such Contract; or have in any manner, directly or indirectly, sought by agreement or collusion, or communications, or conference with any BIDDER, firm, or person to fix the price or prices in the attached Bid or any other BIDDER, or to fix any overhead, profit, or cost element of the Bid Price or the Bid Price of any other BIDDER, or to secure through any collusion conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Contract;

The price of items quoted in the attached Bid are fair and proper and are not tainted by collusion, conspiracy, connivance, or unlawful agreement on the part of the BIDDER or any other of its agents, representatives, owners, employees or parties in interest, including this affidavit.

Printed Name/Signature \_\_\_\_\_

Digitally signed by Charles A. Michelson, AIA, ACHA, LEED AP  
LEED AP  
OIT ID: 6-UUS-Esmichelson@saltzmichelson.com, On-Saltz  
Michelson Architects, OIT-AA-0002897, CN=Charles A.  
Michelson, AIA, ACHA, LEED AP®  
Date: 2024.02.16 11:32:11-05'00'

Title **President** \_\_\_\_\_

Name of Company **Saltz Michelson Architects, Inc.** \_\_\_\_\_



## VENDOR INFORMATION FORM

MAIN CONTACT INFORMATION			
Company Name (Legal Name as filed with IRS)	<u>Saltz Michelson Architects, Inc.</u>		
Doing Business As (DBA)	<u>Saltz Michelson Architects</u>		
Primary Business Address	<u>3501 Griffin Road</u>		
City:	<u>Fort Lauderdale</u>		
State:	<u>FL</u>	Zip:	<u>33312</u>
Country:	<u>USA</u>		
Remit To Address	<u>3501 Griffin Road</u>		
City:	<u>Fort Lauderdale</u>		
State:	<u>FL</u>	Zip:	<u>33312</u>
Country:	<u>USA</u>		
Order From Address	<u>3501 Griffin Road</u>		
City:	<u>Fort Lauderdale</u>		
State:	<u>FL</u>	Zip:	<u>33312</u>
Country:	<u>USA</u>		
Foreign Entity (Yes/No)	<u>No</u>		
Telephone Number	<u>(954) 266-2700</u>		
Primary Company E-mail	<u><a href="mailto:Marketing@SaltzMichelson.com">Marketing@SaltzMichelson.com</a></u>		
Fax	<u>(954) 26602701</u>		
Website	<u><a href="http://www.saltzmichelson.com">www.saltzmichelson.com</a></u>		
DUNS	<u>94-585-1731</u>		
Independent Contractor (Yes/No)	<u>No</u>		
Identification Number	SSN:		FID: <u>59-2012166</u>

GENERAL PAYMENT TERMS		
Discount Percent	Days to Discount	Days to Net
Defines the discount percentage the vendor extends to your organization.	Number of days which payment must be received to claim the discount percent.	Number of days that the vendor allows before requiring net payment.

CONTACT INFORMATION		
Contact Name (First & Last Name)	<u>Sandra MacDonald</u>	
Description/Title/Position	<u>Marketing</u>	
Phone (Voice)	<u>(954) 266-2700</u>	
Phone (Text)	<u>(954) 266-2712</u>	Opt In (Y/N): <u>Y</u>
Fax	<u>(954) 266-2701</u>	
E-mail	<u><a href="mailto:marketing@saltzmichelson.com">marketing@saltzmichelson.com</a></u>	

Form **W-9**

(Rev. October 2018)  
Department of the Treasury  
Internal Revenue Service

## Request for Taxpayer Identification Number and Certification

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

**Give Form to the requester. Do not send to the IRS.**

Print or type.

<p><b>1</b> Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.</p> <p><b>SALTZ MICHELSON ARCHITECTS, INC.</b></p> <p><b>2</b> Business name/disregarded entity name, if different from above</p> <p><b>SALTZ MICHELSON ARCHITECTS</b></p> <p><b>3</b> Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor or    <input type="checkbox"/> C Corporation    <input checked="" type="checkbox"/> S Corporation    <input type="checkbox"/> Partnership    <input type="checkbox"/> Trust/estate single-member LLC</p> <p><input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____</p> <p><b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</p> <p><input type="checkbox"/> Other (see instructions) ► _____</p>		<p><b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from FATCA reporting code (if any) _____</p> <p>(Applies to accounts maintained outside the U.S.)</p>
<p><b>5</b> Address (number, street, and apt. or suite no.) See instructions.</p> <p><b>3501 GRIFFIN ROAD</b></p> <p><b>6</b> City, state, and ZIP code</p> <p><b>FORT LAUDERDALE, FL 33312</b></p> <p><b>7</b> List account number(s) here (optional)</p>		<p>Requester's name and address (optional)</p>

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

## Part II      Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
  2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
  3. I am a U.S. citizen or other U.S. person (defined below); and
  4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, N you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign Here**      Signature of U.S. person ► 

Date ► February 27, 2023

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
  - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
  - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
  - Form 1099-S (proceeds from real estate transactions)
  - Form 1099-K (merchant card and third party network transactions)
  - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*



## COMPANY PROFILE FORM

Please provide the following information so that the City could better get to know your company's background.

<b>MAIN CONTACT INFORMATION</b>			
<b>Company Name (Legal Name as filed with IRS)</b>	<u>Saltz Michelson Architects, Inc.</u>		
<b>Doing Business As (DBA)</b>	<u>Saltz Michelson Architects</u>		
<b>Primary Business Address</b>	<u>3501 Griffin Road</u>		
<b>City:</b>	<u>Fort Lauderdale</u>		
<b>State:</b>	<u>FL</u>	<b>Zip:</b>	<u>33312</u>
<b>Country:</b>	<u>USA</u>		

<b>Organization Background</b>	
<b>Please state the year that you company started its business</b>	<u>1976</u>
<b>Please state the year that your company started providing service under your current business name</b>	<u>01/01/1996</u>
<b>What State is your Company Registered In?</b>	<u>Florida</u>

<b>Professional License Information</b>		
<b>License Type</b>	<b>License Number</b>	<b>Expiration</b>
<u>Architect</u>	<u>AR0009976</u>	<u>02/28/2025</u>

*Please list any applicable professional licenses required to perform the services your company offers.*

<b>Please Provide a Summary of your Company and What Services you provide</b>
<p><b>Founded in 1976, SALTZ MICHELSON ARCHITECTS, INC.</b> is an architectural firm providing a full range of architectural and planning services. Our commitment to quality design, professionalism, and strong project management allows us to play a key role in the development of public and private projects throughout Florida. A prominent local firm with large firm capabilities. For large, small and projects in-between, our proven best practices and proactive interaction with all involved parties delivers results that impress on every level.</p>



**SWORN STATEMENT  
ON PUBLIC ENTITY CRIMES  
UNDER FLORIDA STATUTES CHAPTER 287.133(3)(a).**

1. This sworn statement is submitted Salz Michelson Architects, Inc.  
(name of entity submitting sworn statement) whose business address is  
3501 Griffin Road, Fort Lauderdale, Florida 33312  
and (if applicable) its Federal Employer Identification Number (FEIN) is  
59-2012166. (If the entity has no FEIN, include the Social Security  
Number of the individual signing this sworn statement: \_\_\_\_\_.)
2. My name is Charles A. Michelson, AIA and my  
(Please print name of individual signing)  
relationship to the entity named above is President.
3. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid, proposal, reply, or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
4. I understand that a "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
5. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
  1. A predecessor or successor of a person convicted of a public entity crime: or
  2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The Cityship by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a



*City of Pembroke Pines*

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joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

6. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or any entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts let by a public entity, or which otherwise transacts or applies to transact business with a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
7. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. **(Please indicate which statement applies.)**
  - A) Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.
  - B) The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989, AND **(Please indicate which additional statement applies.)**
    - B1) There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. **(Please attach a copy of the final order.)**
    - B2) The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. **(Please attach a copy of the final order.)**
    - B3) The person or affiliate has not been placed on the convicted vendor list. **(Please describe any action taken by or pending with the Department of General Services.)**

*Chellie Wall*  
Bidder's Name/Signature

Saltz Michelson Architects, Inc.  
Company

01/24/2024  
Date



## EQUAL BENEFITS CERTIFICATION FORM FOR DOMESTIC PARTNERS AND ALL MARRIED COUPLES

Except where federal or state law mandates to the contrary, a Contractor awarded a Contract pursuant to a competitive solicitation shall provide benefits to Domestic Partners and spouses of its employees, irrespective of gender, on the same basis as it provides benefits to employees' spouses in traditional marriages.

The Contractor shall provide the City and/or the City Manager or his/her designee, access to its records for the purpose of audits and/or investigations to ascertain compliance with the provisions of this section, and upon request shall provide evidence that the Contractor is in compliance with the provisions of this section upon each new bid, contract renewal, or when the City Manager has received a complaint or has reason to believe the Contractor may not be in compliance with the provisions of this section. Records shall include but not be limited to providing the City and/or the City Manager or his/her designee with certified copies of the Contractor's records pertaining to its benefits policies and its employment policies and practices.

The Contractor must conspicuously make available to all employees and applicants for employment the following statement:

**"During the performance of a contract with the City of Pembroke Pines, Florida, the Contractor will provide Equal Benefits to its employees with spouses, as defined by Section 35.39 of the City's Code of Ordinances, and its employees with Domestic Partners and all Married Couples".**

The posted statement must also include a City contact telephone number and email address which will be provided to each contractor when a covered contract is executed.

### SECTION 1 DEFINITIONS

1. **Benefits** means the following plan, program or policy provided or offered by a contractor to its employees as part of the employer's total compensation package which may include but is not limited to sick leave, bereavement leave, family medical leave, and health benefits.
2. **Cash Equivalent** mean the amount of money paid to an employee with a domestic partner or spouse in lieu of providing benefits to the employee's domestic partner or spouse. The cash equivalent is equal to the employer's direct expense of providing benefits to an employee for his or her spouse from a traditional marriage.
3. **Covered Contract** means a contract between the City and a contractor awarded subsequent to the date when this section becomes effective valued at over \$25,000 or the threshold amount required for competitive bids as required in section 35.18(A) of the Procurement Code.
4. **Domestic Partner** shall mean any two (2) adults of the same or different sex who have registered as domestic partners with a governmental body pursuant to state or local law authorizing such registration, or with an internal registry maintained by the employer of at



## City of Pembroke Pines

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least one of the domestic partners. A contractor may institute an internal registry to allow for the provision of equal benefits to employees with domestic partners who do not register their partnerships pursuant to a governmental body authorizing such registration, or who are located in a jurisdiction where no such governmental domestic partnership registry exists. A contractor that institutes such registry shall not impose criteria for registration that are more stringent than those required for domestic partnership registration by the City of Pembroke Pines.

5. **Equal benefits** means the equality of benefits between employees with spouses and/or dependents of spouses and employees with domestic partners and/or dependents of domestic partners, and/or between spouses of employees and/or dependents of spouses and domestic partners of employees and/or dependents of domestic partners.
6. **Spouse** means one member of a married pair legally married under the laws of any state within the United States of America or any other jurisdiction under which such marriage is legally recognized, irrespective of gender.
7. **Traditional marriage** means a marriage between one man and one woman.

### **SECTION 2 CERTIFICATION OF CONTRACTOR**

The firm providing a response, by virtue of the signature below, certifies that it is aware of the requirements of Section 35.39 "City Contractors providing Equal Benefits for Domestic Partners and all Married Couples" of the City's Code of Ordinances, and certifies the following (**Check only one box below**):

- A. Contractor currently complies with the requirements of this section; or
- B. Contractor will comply with the conditions of this section at the time of contract award; or
- C. Contractor will not comply with the conditions of this section at the time of contract award: or
- D. Contractor does not comply with the conditions of this section because of the following allowable exemption (**Check only one box below**):
  - 1. The Contractor does not provide benefits to employees' spouses in traditional marriages;
  - 2. The Contractor provides an employee the cash equivalent of benefits because the Contractor is unable to provide benefits to employees' Domestic Partners or spouses despite making reasonable efforts to provide them. To meet this exception, the Contractor shall provide a notarized affidavit that it has made reasonable efforts to provide such benefits. The affidavit shall state the efforts taken to provide such benefits and the amount of the cash equivalent. Cash equivalent means the amount of money paid to an employee with a Domestic Partner or spouse rather than providing benefits to the employee's Domestic Partner or spouse. The cash equivalent is equal to the employer's direct expense of providing benefits to an employee's spouse;



*City of Pembroke Pines*

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- 3. The Contractor is a religious organization, association, society, or any non-profit charitable or educational institution or organization operated supervised or controlled by or in conjunction with a religious organization, association, or society;
- 4. The Contractor is a governmental agency;

**The certification shall be signed by an authorized officer of the Contractor. Failure to provide such certification (by checking the appropriate boxes above along with completing the information below) shall result in a Contractor being deemed non-responsive.**

COMPANY NAME: Saltz Michelson Architects, Inc.

AUTHORIZED OFFICER NAME / SIGNATURE: \_\_\_\_\_

 Digitally signed by Charles A. Michelson, AIA, ACHA, LEED AP  
DN: C=US, E=michelson@saltzmichelson.com, O=Saltz  
Michelson Architects, Inc., OU=FAA-0002897, CN=Charles A.  
Michelson AIA, ACHA, LEED AP  
Date: 2024.01.24 09:18:39-05'00'



## VENDOR DRUG-FREE WORKPLACE CERTIFICATION FORM

### SECTION 1 GENERAL TERM

Preference may be given to vendors submitting a certification with their bid/proposal certifying they have a drug-free workplace in accordance with Section 287.087, Florida Statutes. This requirement affects all public entities of the State and becomes effective January 1, 1991. The special condition is as follows:

**IDENTICAL TIE BIDS** - Preference may be given to businesses with drug-free workplace programs. Whenever two or more bids that are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drugfree workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after each conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

### SECTION 2 AFFIRMATION

Place a check mark here only if affirming bidder complies fully with the above requirements for a Drug-Free Workplace.

Place a check mark here only if affirming bidder does not meet the requirements for a Drug-Free Workplace.

**Failure to complete this certification at this time (by checking either of the boxes above) shall render the vendor ineligible for Drug-Free Workplace Preference. This form must be completed by/for the proposer; the proposer WILL NOT qualify for Drug-Free Workplace Preference based on their sub-contractors' qualifications.**

Charles A. Michelson, AIA, ACHA, LEED AP  
Digitally signed by Charles A. Michelson, AIA,  
ACHA, LEED AP  
DN: C=US, O=saltzmichelson.com, OU=MA-0023897,  
CN="Charles A. Michelson, AIA, ACHA, LEED AP"  
Date: 2024.01.24 09:21:42-05'00'

Authorized Signature

Charles A. Michelson, AIA

Saltz Michelson Architects, Inc.

Authorized Signer Name

Company Name



City of Pembroke Pines

**SCRUTINIZED COMPANY CERTIFICATION  
PURSUANT TO FLORIDA STATUTE § 287.135.**

I, Charles A. Michelson, AIA, President, on behalf of Saltz Michelson Architects, Inc.,  
 Print Name and Title Company Name  
 certify that Saltz Michelson Architects, Inc. :  
Company Name

1. Does not participate in a boycott of Israel; and
2. Is not on the Scrutinized Companies that Boycott Israel list; and
3. Is not on the Scrutinized Companies with Activities in Sudan List; and
4. Is not on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
5. Has not engaged in business operations in Syria.

Submitting a false certification shall be deemed a material breach of contract. The City shall provide notice, in writing, to the Contractor of the City's determination concerning the false certification. The Contractor shall have ninety (90) days following receipt of the notice to respond in writing and demonstrate that the determination of false certification was made in error. If the Contractor does not demonstrate that the City's determination of false certification was made in error then the City shall have the right to terminate the contract and seek civil remedies pursuant to Florida Statute § 287.135.

Section 287.135, Florida Statutes, prohibits the City from: 1) Contracting with companies for goods or services in any amount if at the time of bidding on, submitting a proposal for, or entering into or renewing a contract if the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, F.S. or is engaged in a boycott of Israel; and 2) Contracting with companies, for goods or services over \$1,000,000.00 that are on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector list, created pursuant to s. 215.473, or are engaged in business operations in Syria.

As the person authorized to sign on behalf of the Contractor, I hereby certify that the company identified above in the section entitled "Contractor Name" does not participate in any boycott of Israel, is not listed on the Scrutinized Companies that Boycott Israel List, is not listed on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, and is not engaged in business operations in Syria. I understand that pursuant to section 287.135, Florida Statutes, the submission of a false certification may subject the company to civil penalties, attorney's fees, and/or costs. I further understand that any contract with the City for goods or services may be terminated at the option of the City if the company is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan list or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

Saltz Michelson Architects, Inc.  
 Company Name

  
Charles A. Michelson, AIA  
 Print Name / Signature

President  
 Title



## **E-VERIFY SYSTEM CERTIFICATION STATEMENT (UNDER SECTION 448.095, FLORIDA STATUTES)**

1. Definitions:
  - a. **“Contractor”** means a person or entity that has entered or is attempting to enter into a contract with a public employer to provide labor, supplies, or services to such employer in exchange for salary, wages, or other remuneration. “Contractor” includes, but is not limited to, a vendor or consultant.
  - b. **“Subcontractor”** means a person or entity that provides labor, supplies, or services to or for a contractor or another subcontractor in exchange for salary, wages, or other remuneration.
  - c. **“E-Verify system”** means an Internet-based system operated by the United States Department of Homeland Security that allows participating employers to electronically verify the employment eligibility of newly hired employees.
2. Effective January 1, 2021, Contractors, shall register with and use the E-verify system in order to verify the work authorization status of all newly hired employees. Contractor shall register for and utilize the U.S. Department of Homeland Security’s E-Verify System to verify the employment eligibility of:
  - a. All persons employed by a Contractor to perform employment duties within Florida during the term of the contract; and
  - b. All persons (including subvendors/subconsultants/subcontractors) assigned by Contractor to perform work pursuant to the contract with the City of Pembroke Pines. The Contractor acknowledges and agrees that registration and use of the U.S. Department of Homeland Security’s E-Verify System during the term of the contract is a condition of the contract with the City of Pembroke Pines; and
  - c. Should vendor become the successful Contractor awarded for the above-named project, by entering into the contract, the Contractor shall comply with the provisions of Section 448.095, Fla. Stat., “Employment Eligibility,” as amended from time to time. This includes, but is not limited to registration and utilization of the E-Verify System to verify the work authorization status of all newly hired employees. Contractor shall also require all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The Contractor shall maintain a copy of such affidavit for the duration of the contract.
3. Contract Termination
  - a. If the City has a good faith belief that a person or entity with which it is contracting has knowingly violated s. 448.09 (1) Fla. Stat., the contract shall be terminated.
  - b. If the City has a good faith belief that a subcontractor knowingly violated s. 448.095 (2), but the Contractor otherwise complied with s. 448.095 (2) Fla. Stat., shall promptly notify the Contractor and order the Contractor to immediately terminate the contract with the subcontractor.
  - c. A contract terminated under subparagraph a) or b) is not a breach of contract and may not be considered as such.
  - d. Any challenge to termination under this provision must be filed in the Circuit Court no later than 20 calendar days after the date of termination.
  - e. If the contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of 1 year after the date of termination.

**Saltz Michelson Architects, Inc.**

COMPANY NAME: \_\_\_\_\_

Charles A. Michelson, AIA

PRINTED NAME / AUTHORIZED SIGNATURE: \_\_\_\_\_



## VETERAN OWNED SMALL BUSINESS (VOSB) PREFERENCE CERTIFICATION

### SECTION 1 GENERAL TERM

#### **VETERAN OWNED SMALL BUSINESS (VOSB) PREFERENCE**

The evaluation of competitive bids is subject to section 35.37 of the City's Procurement Procedures which, except where contrary to federal and state law, or any other funding source requirements, provides that preference be given to veteran owned small businesses. To satisfy this requirement, the vendor shall affirm in writing its compliance with the following objective criteria as of the bid or proposal submission date stated in the solicitation. A veteran owned small business shall be defined as:

1. "Veteran Owned Small Business" shall mean a business entity which has received a "Determination Letter" from the United States Department of Veteran Affairs Center for Verification and Evaluation notifying the business that they have been approved as a Veteran Owned Small Business (VOSB).

A preference of two and a half percent (2.5%) of the total evaluation point, or two and a half percent (2.5%) of the total price, shall be given to the **Veteran Owned Small Business (VOSB)**. This shall mean that if a **VOSB** submits a bid/quote that is within 2.5% of the lowest price submitted by any vendor, the **VOSB** shall have an option to submit another bid which is at least 1% lower than the lowest responsive bid/quote. If the **VOSB** submits a bid which is at least 1% lower than that lowest responsive bid/quote, then the award will go to the **VOSB**. If not, the award will be made to the vendor that submits the lowest responsive bid/quote. If the lowest responsive and responsible bidder IS a "**Local Pembroke Pines Vendor**" (**LPPV**) or a "**Local Broward County Vendor**" (**LBCV**) as established in Section 35.36 of the City's Code of Ordinances, entitled "Local Vendor Preference", then the award will be made to that vendor and no other bidders will be given an opportunity to submit additional bids as described herein.

If there is a **LPPV**, a **LBCV**, and a **VOSB** participating in the same bid solicitation and all three vendors qualify to submit a second bid, the **LPPV** will be given first option. If the **LPPV** cannot beat the lowest bid received by at least 1%, an opportunity will be given to the **LBCV**. If the **LBCV** cannot beat the lowest bid by at least 1%, an opportunity will be given to the **VOSB**. If the **VOSB** cannot beat the lowest bid by at least 1%, then the bid will be awarded to the lowest bidder.

If multiple **VOSBs** submit bids/quotes which are within 2.5% of the lowest bid/quote and there are no **LPPV** or **LBCV** as described in Section 35.36 of the City's Code of Ordinance, entitled "Local Vendor Preference", then all **VOSBs** will be asked to submit a **Best and Final Offer (BAFO)**. The award will be made to the **VOSB** submitting the lowest **BAFO** providing that that **BAFO** is at least 1% lower than the lowest bid/quote received in the original solicitation. If no **VOSB** can beat the lowest bid/quote by at least 1%, then the award will be made to the lowest responsive bidder.

#### **COMPARISON OF QUALIFICATIONS**

The preferences established in no way prohibit the right of the City to compare quality of supplies or services for purchase and to compare qualifications, character, responsibility and fitness of all persons, firms or corporations submitting bids or proposals. Further, the preference established in no way prohibit the right of the city from giving any other preference permitted by law instead of the preferences granted, nor prohibit the city to select the bid or proposal which is the most responsible and in the best interests of the city.

### SECTION 2 AFFIRMATION

#### **VETERAN OWNED SMALL BUSINESS (VOSB) PREFERENCE CERTIFICATION:**

- Place a check mark here only if affirming bidder meets requirements above as a Veteran Owned Small Business. In addition, the bidder must attach the "Determination Letter" from the U.S. Dept. of Veteran Affairs Center.
- Place a check mark here only if affirming bidder does not meet the requirements above as a VOSB.

**Failure to complete this certification at this time (by checking either of the boxes above) shall render the vendor ineligible for VOSB Preference. This form must be completed by/for the proposer; the proposer WILL NOT qualify for VOSB Preference based on their sub-contractors' qualifications.**

COMPANY NAME: Salz Michelson Architects, Inc.

PRINTED NAME / AUTHORIZED SIGNATURE: \_\_\_\_\_

Charles A. Michelson, AIA, ACHA, LEED AP  
 Digitally signed by Charles A. Michelson, AIA, ACHA, LEED AP  
 DN: C=US, E=cmichelson@saltzmichelson.com, O=Salz Michelson  
 Architects, OU=AA-0002897, CN=Charles A. Michelson, AIA, ACHA, LEED  
 AP  
 Date: 2024.01.24 09:32:42-05'00'

**CERTIFICATION REGARDING LOBBYING;  
DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS  
FOR EXPENDITURE OF FEDERAL FUNDS**

**LOBBYING**

As required by 7 CFR Part 3018, for persons entering into a contract, grant or cooperative agreement over **\$100,000** involving the expenditure of Federal funds, the undersigned certifies for itself and its principals that:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress, in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit **Standard Form - LLL, "Disclosure Form to Report Lobbying,"** in accordance with its instructions; and
- (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned Contractor, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.



Signature of Contractor's Authorized Official

Saltz Michelson Architects, Inc.

Contractor / Name of Company

Charles A. Michelson, AIA, President

Printed Name and Title of Contractor's Authorized Official

February 27, 2024

Date

**DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS**

As required by 7 CFR Part 3017, for persons entering into a contract, grant or cooperative agreement over **\$25,000** involving the expenditure of Federal funds, the undersigned certifies for itself and its principals that:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a Government entity (Federal, State, or local) with commission of any offenses enumerated in paragraph (b) of this certification; and
- (d) Have not within a three-year period preceding this application had one or more public transaction (Federal, State, or local) terminated for cause or default; and

Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.



Signature of Contractor's Authorized Official

Saltz Michelson Architects, Inc.

Contractor / Name of Company

Charles A. Michelson, AIA, President

Printed Name and Title of Contractor's Authorized Official

February 27, 2024

Date

# *State of Florida*

## *Department of State*

I certify from the records of this office that SALTZ MICHELSON ARCHITECTS, INC. is a corporation organized under the laws of the State of Florida, filed on November 7, 1996.

The document number of this corporation is P96000091528.

I further certify that said corporation has paid all fees due this office through December 31, 2024, that its most recent annual report/uniform business report was filed on January 4, 2024, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the  
Great Seal of the State of Florida  
at Tallahassee, the Capital, this  
the Fourth day of January, 2024*



A handwritten signature in black ink, appearing to read "E. S. J." followed by a horizontal line.

*Secretary of State*

Tracking Number: 0725610245CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>



CITY OF  
**PEMBROKE  
PINES**

## STANDARD FORM 330 (GENERAL ARCHITECTURAL SERVICES)

CCNA CONTINUING SERVICES FOR  
CITYWIDE PROFESSIONAL ARCHITECTURAL, ENGINEERING,  
SURVEYING & MAPPING

February 27, 2024



Charles A. Michelson, AIA, ACHA, LEED AP, President  
Saltz Michelson Architects, Inc.  
3501 Griffin Road, Fort Lauderdale, FL 33312  
T: (954) 266-2700  
E: [sma@saltzmichelson.com](mailto:sma@saltzmichelson.com)  
AR0009976

## 1.5.3 OTHER COMPLETED DOCUMENTS

**ATTACHMENT D: STANDARD FORM 330****ARCHITECT - ENGINEER QUALIFICATIONS****PART I - CONTRACT-SPECIFIC QUALIFICATIONS****A. CONTRACT INFORMATION**

1. TITLE AND LOCATION (City and State)	CCNA Continuing Services for Citywide Professional Architectural, Engineering, Surveying and Mapping, Pembroke Pines, Florida	
2. PUBLIC NOTICE DATE January 23, 2024		3. SOLICITATION OR PROJECT NUMBER RFQ #PSPW-23-20

**B. ARCHITECT-ENGINEER POINT OF CONTACT**

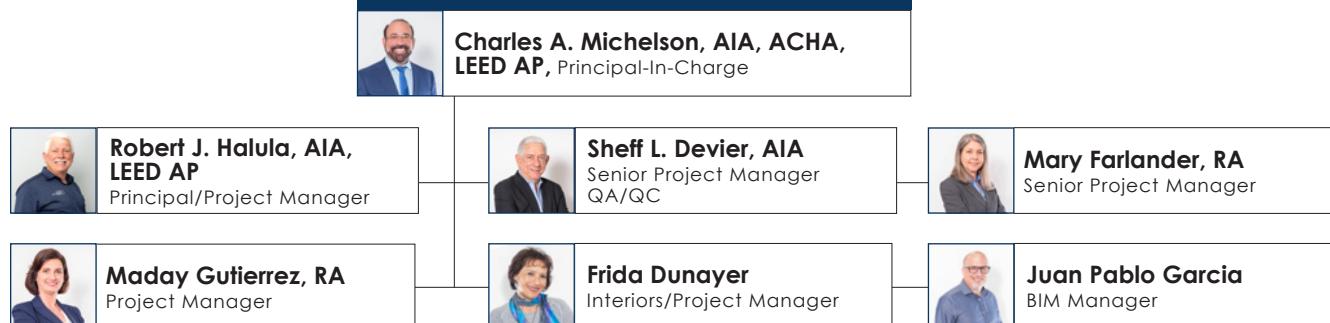
4. NAME AND TITLE Charles A. Michelson, AIA, ACHA, LEED AP, President		
5. NAME OF FIRM Saltz Michelson Architects, Inc.		
6. TELEPHONE NUMBER (954) 266-2700	7. FAX NUMBER (954) 266-2701	8. E-MAIL ADDRESS Project@SaltzMichelson.com

**C. PROPOSED TEAM***(Complete this section for the prime contractor and all key subcontractors.)*

	(Check)			9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	J-V PARTNER	SUBCONTRACTOR			
a.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Saltz Michelson Architects, Inc.  <input type="checkbox"/> CHECK IF BRANCH OFFICE	3501 Griffin Road Fort Lauderdale, FL 33312	Architectural Planning & Design
b.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Keith & Associates, Inc.  <input type="checkbox"/> CHECK IF BRANCH OFFICE	301 E. Atlantic Boulevard Pompano Beach, FL 33060	Civil Engineering, Survey, Landscape Architecture
c.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	CTS Engineering, Inc.  <input type="checkbox"/> CHECK IF BRANCH OFFICE	3230 West Commercial Boulevard Suite 220 Fort Lauderdale, FL 33309	Civil Engineering, Survey, Traffic Engineering
d.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Bildworx Design, LLC  <input type="checkbox"/> CHECK IF BRANCH OFFICE	5835 Waterford District Drive Suite 400 Miami, FL 33126	MEP Engineering, IT/Data
e.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Johnson Structural Group, Inc.  <input type="checkbox"/> CHECK IF BRANCH OFFICE	160 W. Camino Real Suite 1000 Boca Raton, FL 33432	Structural Engineering
f.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Federal Engineering & Testing, Inc.  <input type="checkbox"/> CHECK IF BRANCH OFFICE	3370 NE 5th Avenue, Oakland Park, FL 33334	Geotechnical Engineering

**D. ORGANIZATIONAL CHART OF PROPOSED TEAM** (Attached)

## 1.5.3 OTHER COMPLETED DOCUMENTS

**ATTACHMENT D: STANDARD FORM 330****CONSULTANT TEAM ORGANIZATIONAL CHART****ARCHITECTURE PLANNING & DESIGN****CONSULTANTS**

CIVIL, SURVEY, LANDSCAPE
<b>KEITH &amp; ASSOCIATES</b>
Michael Cartossa, PE Civil Engineer
Donald Spicer, PSM Surveyor
Chris Phillips, PLA, ASLA Landscape Architect
Jonathan Weymouth, PE Construction Project Manager

CIVIL, SURVEY, TRAFFIC
<b>CTS ENGINEERING</b>
Michael Melendez, PE Senior Civil Engineer I
Phani Allu, PE, PTOE, RSP2I, Senior Engineer I
MarQuellus Bennett, PE Engineer II, Drainage
Lis R. Tolstoy, PSM SUR Senior Surveyor I

MEP, IT/DATA
<b>BILDWORX DESIGN</b>
Raji Sayegh Principal, Electrical Engineer
Sima Azar Project Manager
Michael Bassford Mechanical Engineer (Michael Bassford Engineering-consultant to Bildworx)

STRUCTURAL
<b>JOHNSON STRUCTURAL GROUP</b>
Mark Johnson, PE Principal/Structural Engineer

GEOTECH
<b>FEDERAL ENGINEERING &amp; TESTING</b>
Keith LeBlanc, PE Qualifying Engineer
Sven Jetzkewitz Vice President, Operations
Scott Dyson Geologist/GIT

SBE/M/WBE

SBE/M/WBE

## 1.5.3 OTHER COMPLETED DOCUMENTS

## ATTACHMENT D: STANDARD FORM 330


**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**  
*(Complete one Section E for each key person.)*

12. NAME Charles A. Michelson, AIA, ACHA, LEED AP	13. ROLE IN THIS CONTRACT Principal-In-Charge	14. YEARS EXPERIENCE a. TOTAL 44      b. WITH CURRENT FIRM 44	
15. FIRM NAME AND LOCATION (City and State) <b>Saltz Michelson Architects, Inc.</b> Fort Lauderdale, Florida			
16. EDUCATION (Degree and Specialization)  Bachelor of Architecture, 1979, University of Miami Master of Urban and Regional Planning, 1981, University of Miami		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Registered Architect Florida, #9976 Registered Architect Georgia, #00874	

## 18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Professional Accreditation: Leadership in Energy and Environmental Design (LEED AP); American College of Healthcare Architects (ACHA). Professional Affiliations: American Institute of Architects (AIA), U.S. Green Building Council (USGBC), South Florida Hospital & Healthcare Association (SFHHA); Certificate of Completion: ASHE Healthcare Construction Certificate, 2004; Public Service: Facilities Task Force for the Broward County School Board, 1992-1999, Chairman 1994 -1995, 1998, Smart Schools Task Force, Department of Management Services 1999-present, Construction & Design Subcommittee of the Broward Educational Planning Initiative, 1996.

## 10. RELEVANT PROJECTS

★	(1) TITLE AND LOCATION (City and State) Memorial Healthcare System IT/Data Center, Pembroke Pines, Florida	(2) YEAR COMPLETED PROFESSIONAL SERVICES 2009      CONSTRUCTION (If applicable) 2009	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE A 17,400 SF, one-story, initial first phase, of the planned 52,800 SF, five-story main hub for the South Broward Hospital District's IT computer network. This facility serves five hospitals, District offices, and remote facilities. Due to the critical nature of the data stored here, the building has emergency generators to provide 100% capacity back-up in case of power failure and is designed to withstand a 200 MPH. Cost: \$12,000,000. Role: Principal-In-Charge.	<input checked="" type="checkbox"/> Check if project performed with current firm	
a.	(1) TITLE AND LOCATION (City and State) Polk Building Renovations, Pembroke Pines, Florida	(2) YEAR COMPLETED PROFESSIONAL SERVICES 2024      CONSTRUCTION (If applicable) Ongoing	
b.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Renovation of an existing one-story, 26,000 SF building including interior completion of the entire building with offices, a public space for paying bills, and a satellite EOC facility as a backup to the existing EOC center located at City Hall. The building was built in 1957 and originally was a residential building on the South Florida Mental Hospital campus. Cost: \$5,300,000 (Estimated). Role: Project Manager.	<input checked="" type="checkbox"/> Check if project performed with current firm	
★	(1) TITLE AND LOCATION (City and State) Memorial Manor Nursing Home Hurricane Hardening Pembroke Pines, Florida	(2) YEAR COMPLETED PROFESSIONAL SERVICES 2024      CONSTRUCTION (If applicable) Ongoing	
c.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE A FEMA granted project to harden the Memorial Manor building against Cat 5 winds by reinforcing the exterior building envelope. This work would be performed by installing an "EFIS" impact rated system to the exterior walls; replace all previous windows and doors to meet today's impact rated codes (level E missile impact glazing); to enhance the roof by reinforcing the trusses, enhance new exterior sheeting/roofing, and structural straps for the trusses using today's impact rated codes; work would also include all vents, louvers, and exterior door frames. Cost: \$5,900,000. Role: Principal-In-Charge.	<input checked="" type="checkbox"/> Check if project performed with current firm	
★	(1) TITLE AND LOCATION (City and State) Sheridan Village Mixed-Use Building, Pembroke Pines, Florida	(2) YEAR COMPLETED PROFESSIONAL SERVICES 2018      CONSTRUCTION (If applicable) 2018	
d.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Full A/E design services and construction administration for a 49,745 square foot three-story retail, restaurant, medical, and self-storage building for the South Broward Hospital District. Cost: \$2,000,000. Role: Principal-In-Charge.	<input checked="" type="checkbox"/> Check if project performed with current firm	
★	(1) TITLE AND LOCATION (City and State) Broward County Continuing Contract, Broward County, Florida	(2) YEAR COMPLETED PROFESSIONAL SERVICES Ongoing      CONSTRUCTION (If applicable) Ongoing	
e.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Under the firm's continuing contract with the County (29 years), SMA has been involved with multiple projects with varying scopes, sizes and costs. Projects within the past five years include design criteria for the convention center, fourth floor renovation at Government Center West, first floor renovation at Government Center East, bus charging infrastructure, Judicial complex, and Judges bench. Cost: Various. Role: Principal-in-Charge.	<input checked="" type="checkbox"/> Check if project performed with current firm	

STANDARD FORM 330 (REV. 7/2021) PAGE 2

★ Open-ended contract

## 1.5.3 OTHER COMPLETED DOCUMENTS

## ATTACHMENT D: STANDARD FORM 330


**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**  
*(Complete one Section E for each key person.)*

12. NAME  Robert J. Halula, AIA, LEED AP	13. ROLE IN THIS CONTRACT  Principal, Oversight/Quality Control	14. YEARS EXPERIENCE  a. TOTAL 40 b. WITH CURRENT FIRM 1
15. FIRM NAME AND LOCATION (City and State) <b>Saltz Michelson Architects, Inc.</b> Fort Lauderdale, Florida		
16. EDUCATION (Degree and Specialization)   Florida Atlantic University Bachelor of Science, Architecture University of Florida Bachelor of Design, Architecture	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)  Registered Architect Florida, #AR98667	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)  American Institute of Architects (AIA)		

## 10. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State) City of Hallandale Beach EV Bus Charging Stations Hallandale Beach, Florida		(2) YEAR COMPLETED PROFESSIONAL SERVICES 2023 CONSTRUCTION (If applicable) Ongoing
a.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  A new 12,500 SF EV Transit Operation Level II Facility for /AEV transit fleet parking, EV battery charging, EV fleet maintenance, and operation of the community shuttle program. This facility will consist of 12 bus bays, electric battery charging, fleet dispatching, fleet operational control, and fleet maintenance. Cost: \$5,000,000. Role: Project Manager.  <input checked="" type="checkbox"/> Check if project performed with current firm	
b.	(1) TITLE AND LOCATION (City and State) FLL BDA System Analysis & Recommendation, Fort Lauderdale, Florida  (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  Needs Assessment of a BDA System for the Fort Lauderdale/Hollywood International Airport terminal buildings, parking garages, and Broward County Aviation Department (BCAD) security and maintenance buildings. The scope of services includes site investigation and photo documentation of existing conditions at all four (4) terminal buildings, parking garages, and security and maintenance buildings. Cost: \$1,200,000. Role: Project Manager.  <input checked="" type="checkbox"/> Check if project performed with current firm	
c.	(1) TITLE AND LOCATION (City and State) Broward County Highway & Bridge Administration Building Pompano Beach, Florida  (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  Renovation of an existing one-story administration building, currently occupied by the Broward County Public Works Department, Highway & Bridge Maintenance Division, and 6,335 SF addition to accommodate approximately 58 employees. Renovations to the existing building includes a tie-in to the existing fire sprinkler system, structural and all other necessary work to make the building code compliant. This project is seeking a minimum of LEED Silver certification. Cost: \$300,000. Role: Project Manager.  <input checked="" type="checkbox"/> Check if project performed with current firm	
d.	(1) TITLE AND LOCATION (City and State) Seminole Tribe Public Safety & Medical Complex, Immokalee, Florida  (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  A new 21,504 SF, one-story public safety facility that includes three apparatus bays, a sallyport, day room, kitchen, offices, firearm room, evidence room, meeting rooms, offices, restrooms, bunk rooms, and building support services. The one-story, 16,348 SF medical building, attached to a 3,057 SF behavioral health building, includes general medical, dentistry, physical therapy, and meeting space. Cost: \$33,800,000. Role: Principal/Quality Control.  <input checked="" type="checkbox"/> Check if project performed with current firm	
e.	(1) TITLE AND LOCATION (City and State) Cecil VQQ FBO Interior Renovation, Jacksonville, Florida  (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  Renovation of approximately 6,600 SF of an existing building at the VQQ Airport. The project includes field verification of existing conditions, schematic design coordination, design development coordination, assistance with municipalities and VQQ Airport, construction drawings required for building permit, and construction phase services. Cost: \$1,500,000. Role: Project Manager.  <input checked="" type="checkbox"/> Check if project performed with current firm	

## 1.5.3 OTHER COMPLETED DOCUMENTS

## ATTACHMENT D: STANDARD FORM 330


**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**  
*(Complete one Section E for each key person.)*

12. NAME  Sheff L. Devier, AIA	13. ROLE IN THIS CONTRACT  Senior Project Manager, QA/QC	14. YEARS EXPERIENCE  a. TOTAL 49      b. WITH CURRENT FIRM 23
15. FIRM NAME AND LOCATION (City and State) <b>Saltz Michelson Architects, Inc.</b> Fort Lauderdale, Florida		
16. EDUCATION (Degree and Specialization)   Virginia Polytechnic Institute & State University, Bachelor of Architecture, 1975	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)  Registered Architect Florida, #007699	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)  Professional Affiliations: American Institute of Architects (AIA)		

**10. RELEVANT PROJECTS**

	(1) TITLE AND LOCATION (City and State)  Polk Building Renovations, Pembroke Pines, Florida	(2) YEAR COMPLETED  PROFESSIONAL SERVICES 2024      CONSTRUCTION (If applicable) Ongoing	
		<input checked="" type="checkbox"/> Check if project performed with current firm	
a.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  Renovation of an existing one-story, 26,000 SF building including interior completion of the entire building with offices, a public space for paying bills, and a satellite EOC facility as a backup to the existing EOC center located at City Hall. The building was built in 1957 and originally was a residential building on the South Florida Mental Hospital campus. Cost: \$5,300,000 (Estimated). Role: Project Manager.	<input checked="" type="checkbox"/> Check if project performed with current firm	
b.	(1) TITLE AND LOCATION (City and State)  West Pines Soccer Park & Community Building Pembroke Pines, Florida	(2) YEAR COMPLETED  PROFESSIONAL SERVICES 2013      CONSTRUCTION (If applicable) 2013	
b.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  Design, permitting and construction of a freestanding 1,700 square foot meeting room/restroom building and two additional lighted practice soccer fields at the existing West Pines Soccer Park and Nature Preserve. The project includes Bermuda sod and 80/20 soil mix, lighting, electrical, drainage, de-muck & fill, laser grading, irrigation retrofit, bleachers, benches, shade structures, and sidewalks. Cost: \$6,900,000. Role: Project Manager.	<input checked="" type="checkbox"/> Check if project performed with current firm	
c.	(1) TITLE AND LOCATION (City and State)  Memorial Healthcare System IT/Data Center, Pembroke Pines, Florida	(2) YEAR COMPLETED  PROFESSIONAL SERVICES 2009      CONSTRUCTION (If applicable) 2009	
c.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  A 17,400 SF, one-story, initial first phase, of the planned 52,800 SF, five-story main hub for the South Broward Hospital District's IT computer network. This facility serves five hospitals, District offices, and remote facilities. Due to the critical nature of the data stored here, the building has emergency generators to provide 100% capacity back-up in case of power failure and is structure is designed to withstand a 200 MPH. Cost: \$12,000,000. Role: Project Manager.	<input checked="" type="checkbox"/> Check if project performed with current firm	
d.	(1) TITLE AND LOCATION (City and State)  Broward County Nancy J. Cotterman Center (NJCC) Oakland Park, Florida	(2) YEAR COMPLETED  PROFESSIONAL SERVICES 2023      CONSTRUCTION (If applicable) 2023	
d.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  Planning, design, site development, and construction administration for a new 28,000 SF sexual assault treatment center providing assistance to victims of sexual assault crimes. This project is currently pursuing LEED Gold Certification. Cost: \$14,735,000. Role: Project Manager.	<input checked="" type="checkbox"/> Check if project performed with current firm	
e.	(1) TITLE AND LOCATION (City and State)  Broward County Lauderhill Transit Center (LEED Gold/Transit) Lauderhill, Florida	(2) YEAR COMPLETED  PROFESSIONAL SERVICES 2021      CONSTRUCTION (If applicable) 2021	
e.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  Seated on a 1.5 acre parcel, a new transit center comprised of three buildings - Transit services, a security office, and a public restroom building. The complex will serve over 8,000 transit passengers daily, and provides ten bus bays to accommodate 40-foot and 42-foot fixed buses and 60-foot articulated buses. This bus transit hub is the first net positive structure in the County. Cost: \$11,595,607. Role: Project Manager.	<input checked="" type="checkbox"/> Check if project performed with current firm	

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 Open-ended contract

## 1.5.3 OTHER COMPLETED DOCUMENTS

## ATTACHMENT D: STANDARD FORM 330


**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**  
*(Complete one Section E for each key person.)*

12. NAME  Mary Farlander, RA	13. ROLE IN THIS CONTRACT  Project Manager	14. YEARS EXPERIENCE  a. TOTAL 29      b. WITH CURRENT FIRM 9	
15. FIRM NAME AND LOCATION (City and State) <b>Saltz Michelson Architects, Inc.</b> Fort Lauderdale, Florida			
16. EDUCATION (Degree and Specialization)   University of Illinois B. Science Architectural Studies 1993  University of Illinois Master of Architecture 1995		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)  Registered Architect Florida, #97280 Registered Architect Hawaii #17878 Registered Architect North Carolina #11503	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			

## 10. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State) Memorial Manor Nursing Home Hurricane Hardening Pembroke Pines, Florida		(2) YEAR COMPLETED PROFESSIONAL SERVICES 2024      CONSTRUCTION (If applicable) Ongoing	
a.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE A FEMA granted project to harden the Memorial Manor building against Cat 5 winds by reinforcing the exterior building envelope. This work would be performed by installing an "EFIS" impact rated system to the exterior walls; replace all previous windows and doors to meet today's impact rated codes (level E missile impact glazing); to enhance the roof by reinforcing the trusses, enhance new exterior sheeting/roofing, and structural straps for the trusses using today's impact rated codes; work would also include all vents, louvers, and exterior door frames.. Cost: \$5,900,000. Role: Project Manager.		
b.	<input checked="" type="checkbox"/> Check if project performed with current firm (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Design and construction of a 105,000 SF, four-story training center and adjacent seven-story parking garage. This state-of-the art training facility will provide classrooms, training labs, 3 indoor gun ranges utilizing the latest range technology, a simulated-ammo tactical shoot house with catwalk above for trainer observation, an exterior rappel tower, a 150-seat flex room, administrative offices, and a memorial lobby to honor the victims of the Marjory Stoneman Douglas High School shooting. The facility includes 11 and 15-lane, 50-yard tactical ranges with Total Containment Trap and 15-lane, 25-yard tactical range with Total Containment Trap. Cost: \$53,700,000. Role: Project Manager.		
c.	<input checked="" type="checkbox"/> Check if project performed with current firm (1) TITLE AND LOCATION (City and State) Broward County, Main Jail Glazing Remediation, Dania Beach, Florida		
d.	<input checked="" type="checkbox"/> Check if project performed with current firm (1) TITLE AND LOCATION (City and State) Memorial Regional Hospital South, Main Tower Hurricane Hardening Hollywood, Florida		
e.	<input checked="" type="checkbox"/> Check if project performed with current firm (1) TITLE AND LOCATION (City and State) Broward College, Building 47 Renovations, Coconut Creek, Florida		

★ Open-ended contract

## 1.5.3 OTHER COMPLETED DOCUMENTS

## ATTACHMENT D: STANDARD FORM 330


**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**  
*(Complete one Section E for each key person.)*

12. NAME  Maday Gutierrez, RA	13. ROLE IN THIS CONTRACT  Project Manager	14. YEARS EXPERIENCE	
		a. TOTAL 25	b. WITH CURRENT FIRM 10
15. FIRM NAME AND LOCATION (City and State) <b>Saltz Michelson Architects, Inc.</b> Fort Lauderdale, Florida			
16. EDUCATION (Degree and Specialization)   Bachelor of Architecture, 1999 University of Miami	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)  Registered Architect Florida, #AR95167		
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			

**10. RELEVANT PROJECTS**

a.	(1) TITLE AND LOCATION (City and State) City of Sunrise City Park Sunrise, Florida	(2) YEAR COMPLETED PROFESSIONAL SERVICES CONSTRUCTION (If applicable) 2021 2021	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  Renovation of an approximately 50,000 SF of City Park's playing fields, walking paths, restrooms, playground equipment, renovate and expand the existing parking area. Addition of two new basketball courts and new covered theatrical stage shelter. Cost: \$6,500,000. Role: Project Manager.	<input checked="" type="checkbox"/> Check if project performed with current firm	
b.	(1) TITLE AND LOCATION (City and State) City of Sunrise Athletic Complex Sunrise, Florida	(2) YEAR COMPLETED PROFESSIONAL SERVICES CONSTRUCTION (If applicable) 2023 2023	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  Addition and renovation of a 1,156,848 square foot park. The complex will have a new athletic building, new playground, and new plaza for food vendors or food markets. In addition, three new multi-sport fields will be added along with a concession stand and sports commentator tower. Cost: \$11,750,000. Role: Project Architect.	<input checked="" type="checkbox"/> Check if project performed with current firm	
c.	(1) TITLE AND LOCATION (City and State) Broward County Transit Electric Bus Charging Infrastructure Dania Beach, Florida	(2) YEAR COMPLETED PROFESSIONAL SERVICES CONSTRUCTION (If applicable) 2022 2022	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  Under the firm's continuing contract with Broward County (29 years), a new electric bus charging infrastructure within the existing Transit Ravenswood Road and Copans Road Maintenance Facilities. The infrastructure will include, new parking spaces to accommodate 40' and 45' electric buses, a new canopy system and the charging and associated electrical equipment. Cost: \$2,751,153. Role: Project Manager.	<input checked="" type="checkbox"/> Check if project performed with current firm	
d.	(1) TITLE AND LOCATION (City and State) North & Central Homeless Assistance Centers Wind Retrofit & Improvements, Fort Lauderdale/Pompano Beach, Florida	(2) YEAR COMPLETED PROFESSIONAL SERVICES CONSTRUCTION (If applicable) 2023 Ongoing	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  Scope of work under the FEMA Hazard Mitigation Grant Program (HMGP) includes wind mitigation and generator improvements to both Homeless Assistance Centers. The Broward County Capital funded scope includes improvements to the main entrance, enclosure of the existing breezeway canopy as well as interior renovations. Cost: \$6,900,000. Role: Project Manager.	<input checked="" type="checkbox"/> Check if project performed with current firm	
e.	(1) TITLE AND LOCATION (City and State) Broward County Addiction Recovery Center (BARC) Fort Lauderdale, Florida	(2) YEAR COMPLETED PROFESSIONAL SERVICES CONSTRUCTION (If applicable) 2018 2019	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  Site Entitlements, program verifications, full architectural design, CA, warranty and LEED AP (Gold Certified) services for a new 51,419 SF, two-story recovery center with 50-bed detoxification unit, outpatient counseling services, medical exam spaces, and other spaces for related functions. BARC is publicly managed essential services facility operating 24 hours a day, 7 days a week. This project received the USGBC GalaVerde Award. Cost: \$18,900,000. Role: Interiors Project Architect.	<input checked="" type="checkbox"/> Check if project performed with current firm	

## 1.5.3 OTHER COMPLETED DOCUMENTS

## ATTACHMENT D: STANDARD FORM 330


**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**  
*(Complete one Section E for each key person.)*

12. NAME  Frida Dunayer	13. ROLE IN THIS CONTRACT  Interiors/Project Manager	14. YEARS EXPERIENCE  a. TOTAL 41      b. WITH CURRENT FIRM 24	
15. FIRM NAME AND LOCATION (City and State) <b>Saltz Michelson Architects, Inc.</b> Fort Lauderdale, Florida			
16. EDUCATION (Degree and Specialization)   Ricardo Palma University, Lima, Peru M. Arch and Urbanism, 1983		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)  Registered Architect Lima, Peru C.A.P. #2273	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			

**10. RELEVANT PROJECTS**

a.	(1) TITLE AND LOCATION (City and State)  Seminole Tribe of Florida Community Building, Lakeland, Florida	(2) YEAR COMPLETED  PROFESSIONAL SERVICES 2024      CONSTRUCTION (If applicable) Ongoing	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  A new 35,351 SF community building to accommodate Tribal gatherings, cultural, educational, and recreational activities, indoor sporting events, and administrative staff, for the Lakeland tribe. It also includes, administration offices, conference room, culture room, teaching kitchen, gymnasium, an outdoor pool, service rooms, landscape design, and on-site parking Cost: \$49,000,000. Role: Project Manager.	<input checked="" type="checkbox"/> Check if project performed with current firm	
b.	(1) TITLE AND LOCATION (City and State)  Seminole Tribe Public Safety & Medical Complex, Immokalee, Florida	(2) YEAR COMPLETED  PROFESSIONAL SERVICES 2023      CONSTRUCTION (If applicable) Ongoing	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  A new 21,504 SF, one-story public safety facility that includes three apparatus bays, a sallyport, day room, kitchen, offices, firearm room, evidence room, meeting rooms, offices, restrooms, bunk rooms, and building support services. The one-story, 16,348 SF medical building, attached to a 3,057 SF behavioral health building, includes general medical, dentistry, physical therapy, and meeting space. Cost: \$33,800,000. Role: Project Manager.	<input checked="" type="checkbox"/> Check if project performed with current firm	
c.	(1) TITLE AND LOCATION (City and State)  Broward County Nancy J. Cotterman Center (NJCC) Oakland Park, Florida	(2) YEAR COMPLETED  PROFESSIONAL SERVICES 2023      CONSTRUCTION (If applicable) 2023	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  Full A/E design services & construction administration for a two-story office building of approximately 28,000 square feet providing counseling services for Broward County residents. The site is ± 2.1 acres and includes parking on the east, north and west sides of the building. The project also includes an air conditioning chiller enclosure and a standby generator on the west side and solar collectors on the first floor roof. Cost: \$14,380,000. Role: Interiors Project Manager.	<input checked="" type="checkbox"/> Check if project performed with current firm	
d.	(1) TITLE AND LOCATION (City and State)  City of Weston Emergency Operations Center, Weston, Florida	(2) YEAR COMPLETED  PROFESSIONAL SERVICES 2016      CONSTRUCTION (If applicable) 2016	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  A 25,000 SF, three-story EOC/Office Building. The offices for Building Code, Zoning Code, Fire Code, Code Enforcement and Records Storage are on the first floor. Located on the second floor are the City's Emergency Operations Center, kitchen facilities, IT Offices, and multi-purpose space. The third floor is for the Emergency Operations staff sleeping quarters and support spaces. Cost: \$7,400,000. Role: Interiors.	<input checked="" type="checkbox"/> Check if project performed with current firm	
e.	(1) TITLE AND LOCATION (City and State)  Palm Beach Sheriff's Office Training Facility, West Palm Beach, Florida	(2) YEAR COMPLETED  PROFESSIONAL SERVICES 2010      CONSTRUCTION (If applicable) 2010	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  This existing 32,600 SF, one-story structure built as a gymnasium was renovated to fulfill a training program to include defensive tactics, simunitions, sworn trainer and general classroom space. Administrative offices were also provided. The building systems were upgraded or replaced to meet program requirements including necessary security measures. Limited site work was accomplished to provide appropriate parking and a training field. Cost: \$3,750,000. Role: Interiors.	<input checked="" type="checkbox"/> Check if project performed with current firm	

## 1.5.3 OTHER COMPLETED DOCUMENTS

## ATTACHMENT D: STANDARD FORM 330


**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**  
*(Complete one Section E for each key person.)*

12. NAME Juan Pablo Garcia	13. ROLE IN THIS CONTRACT BIM Manager	14. YEARS EXPERIENCE a. TOTAL 25      b. WITH CURRENT FIRM 9	
15. FIRM NAME AND LOCATION (City and State) <b>Saltz Michelson Architects, Inc.</b> Fort Lauderdale, Florida			
16. EDUCATION (Degree and Specialization)  Universidad Central de Venezuela B.S. Architecture, 1999	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Registered Architect in Venezuela		
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			

10. RELEVANT PROJECTS			
a.	(1) TITLE AND LOCATION (City and State) BSO Training Center, Fort Lauderdale, Florida	(2) YEAR COMPLETED PROFESSIONAL SERVICES 2024      CONSTRUCTION (If applicable) 2024	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Design and construction of a 105,000 SF, four-story training center and adjacent seven-story parking garage. This state-of-the art training facility will provide classrooms, training labs, 3 indoor gun ranges utilizing the latest range technology, a simulated-ammo tactical shoot house with catwalk above for trainer observation, an exterior rappel tower, a 150-seat flex room, administrative offices, and a memorial lobby to honor the victims of the Marjory Stoneman Douglas High School shooting. The facility includes 11 and 15-lane, 50-yard tactical ranges with Total Containment Trap and 15-lane, 25-yard tactical range with Total Containment Trap. Cost: \$53,700,000. Role: BIM Manager.	<input checked="" type="checkbox"/> Check if project performed with current firm	
b.	(1) TITLE AND LOCATION (City and State) Weston EOC, Weston, Florida	(2) YEAR COMPLETED PROFESSIONAL SERVICES 2016      CONSTRUCTION (If applicable) 2016	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE A 25,000 SF, three-story Emergency Operations / Code Services / Information Technologies Services Building with offices for Building Code, Zoning Code, Fire Code, Code Enforcement and Records Storage are on the first floor. Located on the second floor are the City's EOC, kitchen, IT Offices, and multi-purpose space. The third floor is for the EOC staff sleeping quarters and support spaces. Cost: \$7,400,000. Role: BIM Manager.	<input checked="" type="checkbox"/> Check if project performed with current firm	
c.	(1) TITLE AND LOCATION (City and State) Weston Fire Station No. 21, Weston, Florida	(2) YEAR COMPLETED PROFESSIONAL SERVICES 2021      CONSTRUCTION (If applicable) 2021	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE A new, ± 11,000 SF fire station built on a 97,000 SF vacant parcel. The facility can withstand a Category 5 hurricane and includes three apparatus bays, sleeping rooms, kitchen, fitness space, bathrooms, offices, storage, decontamination room, standby power, among other spaces and items. Cost: \$5,800,000. Role: BIM Manager.	<input checked="" type="checkbox"/> Check if project performed with current firm	
d.	(1) TITLE AND LOCATION (City and State) Broward County Lauderhill Transit Center, Lauderhill, Florida	(2) YEAR COMPLETED PROFESSIONAL SERVICES 2021      CONSTRUCTION (If applicable) 2021	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE A new 3,000 SF transit center within the Lauderhill Mall to serve over 8,000 daily passengers. The new building includes 10+ bus bays, drivers' lounge, breakroom with dedicated restrooms and locker areas, customer service area, separate public restrooms, security booth, and related mechanical and electrical equipment. Cost: \$11,600,000. Role: BIM Manager.	<input checked="" type="checkbox"/> Check if project performed with current firm	
e.	(1) TITLE AND LOCATION (City and State) Seminole Tribe Public Safety & Medical Complex, Immokalee, Florida	(2) YEAR COMPLETED PROFESSIONAL SERVICES 2024      CONSTRUCTION (If applicable) Ongoing	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE A new 21,504 SF, one-story public safety facility that includes three apparatus bays, a sallyport, day room, kitchen, offices, firearm room, evidence room, meeting rooms, offices, restrooms, bunk rooms, and building support services. The one-story, 16,348 SF medical building, attached to a 3,057 SF behavioral health building, includes general medical, dentistry, physical therapy, and meeting space. Cost: \$33,800,000. Role: BIM Manager.	<input checked="" type="checkbox"/> Check if project performed with current firm	

## 1.5.3 OTHER COMPLETED DOCUMENTS

## ATTACHMENT D: STANDARD FORM 330



## E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME <b>Michael Cartossa, PE</b>	13. ROLE IN THIS CONTRACT Civil Engineer	14. YEARS OF EXPERIENCE	
		a. TOTAL 12 years	b. WITH CURRENT FIRM 8 years
15. FIRM NAME AND LOCATION (City and State) <b>KEITH, Pompano Beach, Florida</b>			
16. EDUCATION (DEGREE AND SPECIALIZATION) <b>B.S. Civil Engineering, Florida Atlantic University, 2012</b>		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) <b>1100016973, Engineering Intern, Florida</b>	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			

## 19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	<b>City of Plantation Annex Building Addition (Plantation, Florida)</b>		Ongoing	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager. KEITH, under its continuing services agreement with the City, is assisting the Client in developing a KEITH Campus project including a new stand-alone one-story annex building consisting of approximately 4,200-GSF. KEITH is providing services to the Client including owner's representation, survey/SUE, planning, civil and traffic engineering, and construction management.	<input checked="" type="checkbox"/>	Check if project performed with current firm	
b.	<b>Southgate Blvd Median Improvements (Margate, Florida)</b>		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Civil Engineer. As part of the Margate Community Redevelopment Agency's continuing services contract with KEITH, the team has been tasked to provide survey, subsurface utility engineering, landscape architecture, and construction program management for the medians and adjacent right of way along a portion of Southgate Boulevard at SR-441. KEITH will provide landscape improvements by revising the plant species, providing palms appropriate to support holiday tree lighting, and adjusting existing irrigation systems as needed. KEITH will improve the hardscape with the addition of a monument sign, pavers at pedestrian cut-through areas, lighting at monument signs, palm tree lighting, and convenient receptacles for holiday tree lighting.	<input checked="" type="checkbox"/>	Check if project performed with current firm	
c.	<b>Hillsboro Pines Water Main Extension (Coconut Creek, Florida)</b>		PROFESSIONAL SERVICES 2023	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager. Under our continuing services contract for the City of Coconut Creek, KEITH was retained to provide professional engineering service to the City for the design, permitting, construction management services and coordination for three areas in the Hillsboro Pines Community, located along NW 74th Place in Unincorporated Broward County. Areas 1, 2 and 3 entailed the design of approximately 1,600-LF of 8-inch water distribution main and associated fire hydrants, water services and other water related distribution systems within the Bill Black's Plat subdivision. KEITH served as the prime consultant managing a multi-disciplinary team. In-house services included landscape architecture, civil engineering, surveying, and SUE services.	<input checked="" type="checkbox"/>	Check if project performed with current firm	
d.	<b>Government Center Breezeway (Coconut Creek, Florida)</b>		PROFESSIONAL SERVICES 2022	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Civil Engineer. KEITH assisted the Client, under its continuing services contract with the City, in developing a KEITH Campus/KEITH Facility project that included conceptual master planning for the Government Center breezeway, courtyard, and parking area, as well as schematic level designs for the breezeway. KEITH provided services to the Client including geospatial, civil engineering, landscape architecture, and environmental public art and design. In coordination with the architect, KEITH provided two conceptual master plans involving hard and softscape design, cost estimates, and a phasing plan for this venue as it takes center stage in the heart of the community.	<input checked="" type="checkbox"/>	Check if project performed with current firm	
e.	<b>Broward County Water Wastewater Services (BCWWS) KA17-11 District 3A STEP Area 3A-N (Hollywood, Florida)</b>		PROFESSIONAL SERVICES 2021	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager. As a part of KEITH's continuing services contract with BCWWS, KEITH provided professional services for this KEITH Water project relating to the potential elimination of 36 existing septic tanks within a residential neighborhood in BCWWS District 3A Area 3A-N as part of the Septic Tank Elimination Program. KEITH provided the Client survey/SUE, landscape architecture, and civil engineering services. The project consisted of the construction of approximately 3,300-LF of gravity sewer, 1,400-LF of sanitary sewer force main, relocation of 50-LF of water main, and a lift station. A Lift Station Calculations Report was prepared for the design of the sanitary sewer force main and lift station. Some improvements to the existing landscaping were provided. KEITH was also responsible for the construction phase services for this project. This includes the review of shop drawings, as-builts, testing, and daily site inspections in accordance with the applicable permit conditions required to complete the utilities certification process and close-out.	<input checked="" type="checkbox"/>	Check if project performed with current firm	

## 1.5.3 OTHER COMPLETED DOCUMENTS

## ATTACHMENT D: STANDARD FORM 330



## E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME <b>Chris Phillips, PLA, ASLA</b>	13. ROLE IN THIS CONTRACT Landscape Architect	14. YEARS OF EXPERIENCE	
		a. TOTAL 13 years	b. WITH CURRENT FIRM 4 years
15. FIRM NAME AND LOCATION (City and State) <b>KEITH, Pompano Beach, Florida</b>	16. EDUCATION (DEGREE AND SPECIALIZATION) <b>B.S. Landscape Architecture, University of Arkansas, 2011</b>		
17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) <b>LA6667361, Professional Landscape Architect (PLA), Florida</b>			
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) American Society of Landscape Architects (ASLA) Member			

## 19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
<b>Pine Trails Park Playground and Field Improvements (Parkland, Florida)</b>	2023	
a. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
Project Manager. KEITH, under our continuing services agreement with the City, assisted the Client in developing a KEITH Play project that included the revitalization of Pine Trails Park Playground and Field. KEITH provided full services to the Client including geospatial and civil engineering, landscape architecture, and construction management. The KEITH Team assisted the Client in revitalizing this highly-popular park for the City of Parkland residents and visitors.		
(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
<b>Coconut Creek Government Center Breezeway (Coconut Creek, Florida)</b>	2022	
b. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
Project Manager. KEITH assisted the Client, under its continuing services contract with the City, in developing a KEITH Campus/KEITH Facility project that included conceptual master planning for the breezeway, courtyard, and parking area, as well as schematic level designs. KEITH provided services to the Client including geospatial, civil engineering, landscape architecture, and environmental public art and design for this venue as it takes center stage in the heart of the community.		
(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
<b>SR A1A Streetscape Improvements (Pompano Beach, Florida)</b>	2024	
c. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
Landscape Architect. Under our continuing services contract for GO Bond Improvements, KEITH assisted the Client in the development of a KEITH Access project including streetscape improvements such as landscaped medians, widened sidewalks, where Right-of-Way is available, and street lighting along SR A1A. KEITH provided full services to the Client including survey/SUE, civil and transportation engineering, landscape architecture, and construction program management. During project coordination it was determined that FDOT had a resurfacing project overlapping the City's planned project. KEITH coordinated with FDOT to have the funds transferred to the City increasing the construction budget for this priority improvement project for the community.		
(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
<b>Town Center Park Upgrades (Sunny Isles Beach, Florida)</b>	2023	
d. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
Landscape Architect. KEITH assisted the Client, under its continuing services agreement with the City, in developing a KEITH Play project including the western portion including a Meditation Garden, of the 3.5-acre space. KEITH provided services to the Client including civil engineering, landscape architecture, and construction program management. The completed space provides a safe, upgraded outdoor space for learning, reflection, and play for the community and guests.		
(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
<b>Covered Bridge Passive Park (Parkland, Florida)</b>	2022	
e. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
Landscape Architect. KEITH assisted the Client, under its continuing services contract, in developing a KEITH Play project that includes meandering trails connecting to the iconic Covered Bridge, flexible open space, nature playground, meditation garden, and yoga lawn on a 3-acre site. KEITH provided full services to the Client including survey/SUE, civil engineering, landscape architecture, planning, traffic engineering, and construction observation and management. The KEITH Team assisted the Client, as prime consultant.		
(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
<b>Annie Adderly Gillis Park (Pompano Beach, Florida)</b>	2022	
f. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
Landscape Architect. KEITH, under its continuing services contract with the City, assisted the client in developing a KEITH play project that included the development of a park serving the local community integrating historically important elements and providing flexibility to create larger gathering spaces for events ensuring that, when not being used for events, the day-to-day visitor feels comfortable. KEITH provided full services to the Client including civil engineering, survey, planning, and landscape architecture. The KEITH team assisted the Client with creation of a functioning park with plaza, playground, fitness areas, signage, and special events lawn. The project has become a focal point of the neighborhood welcoming visitors and hosting events throughout the year.		

## 1.5.3 OTHER COMPLETED DOCUMENTS

## ATTACHMENT D: STANDARD FORM 330



## E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME <b>Donald Spicer, PSM</b>	13. ROLE IN THIS CONTRACT Surveyor	14. YEARS OF EXPERIENCE	
		a. TOTAL 48 years	b. WITH CURRENT FIRM 4 years
15. FIRM NAME AND LOCATION (City and State) <b>KEITH, Pompano Beach, Florida</b>	16. EDUCATION (DEGREE AND SPECIALIZATION) Survey-related courses, Palm Beach Junior College, 1988		
	17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) LS4677, Professional Surveyors and Mapper, Florida		
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			

## 19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	<b>Douglas Gardens IV and Douglas Gardens VI (Pembroke Pines, Florida)</b>	Ongoing	<input type="checkbox"/> Check if project performed with current firm
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	Project Surveyor. KEITH, as subconsultant, is assisting the Client in developing a KEITH Life project including more than 410 units, 130 of which are affordable senior units, and 15,000-SF of senior services facilities available to the public, in two 6-story buildings. KEITH provides services to the Client including planning, landscape architecture, civil engineering, survey/SUE, traffic engineering, and construction observation and certification. The project will create a beautiful, inspiring, affordable, safe environment for senior residents and visitors.	
b.	(1) TITLE AND LOCATION (City and State) <b>Holland Park (Hollywood, Florida)</b>	2023	<input type="checkbox"/> Check if project performed with current firm
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	Project Manager. Under the City of Hollywood's continuing services contract, KEITH, as subconsultant, assisted the Client with this KEITH Play project providing boundary and topographic surveying, subsurface utility engineering, landscape architectural design, and permitting for the Holland Park project. Holland Park is a delightful park along the Intracoastal with boat ramps, two pavilions, bicycle path, nature trails, restrooms, and a waterfront observation tower.	
c.	(1) TITLE AND LOCATION (City and State) <b>Government Center Breezeway (Coconut Creek, Florida)</b>	2022	<input type="checkbox"/> Check if project performed with current firm
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	Project Surveyor. KEITH assisted the Client, under its continuing services contract with the City, in developing a KEITH Campus/KEITH Facility project that included conceptual master planning for the Government Center breezeway, courtyard, and parking area, as well as schematic level designs for the breezeway. KEITH provided services to the Client including geospatial, civil engineering, landscape architecture, and environmental public art and design. In coordination with Michael Singer Studio, upon completion, this venue will take center stage in the heart of the community.	
d.	(1) TITLE AND LOCATION (City and State) <b>Fire Station No. 52 Design/Build (Pompano Beach, Florida)</b>	Ongoing	<input type="checkbox"/> Check if project performed with current firm
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	Project Surveyor. KEITH, under our continuing services agreement with the City for GO Bond Improvement Projects, is assisting the Client, as subconsultant, in developing a KEITH Facility project including the design/build of Fire Station 52, a two-story multi-bay facility. KEITH provides full services to the Client including civil engineering, planning, survey/SUE, landscape architecture, and construction program management. The project brings to the community a much-needed resource for safety and emergency management.	
e.	(1) TITLE AND LOCATION (City and State) <b>Main Beach Parking Lot Concrete Seating (Deerfield Beach, Florida)</b>	2023	<input type="checkbox"/> Check if project performed with current firm
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	Project Surveyor. As a task work order under KEITH's long-term continuing services contract with the City, KEITH provided civil engineering, specific purpose survey, construction observation, and construction inspection related to the modification of an existing retaining wall along the east side of the main beach parking lot, constructing a 3-seat high concrete seating step area in the .25-acre space. The area's intended for viewing the beach and ocean and seating during events at the adjacent stage. The project also included minor modifications to the existing curb to facilitate stage delivery inclusive of anti-sleeping and anti-skateboarding design.	
f.	(1) TITLE AND LOCATION (City and State) <b>36-Acre Park-Platting (Parkland, Florida)</b>	Ongoing	<input type="checkbox"/> Check if project performed with current firm
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	Project Surveyor. KEITH, under its continuing services agreement with the City, is assisting the Client in producing a plat for Beasley Park, approximately 35.4 acres. KEITH provides services to the Client including survey and planning. The KEITH Team is assisting the Client in boundary survey, plat application, post-plat recordation, and plat processing. The completed project will help build the foundation for future improvements to this community park.	

## 1.5.3 OTHER COMPLETED DOCUMENTS

## ATTACHMENT D: STANDARD FORM 330


**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**  
 (Complete one Section E for each key person.)

12. NAME <b>Jonathan Weymouth, PE</b>	13. ROLE IN THIS CONTRACT Construction Project Manager	14. YEARS OF EXPERIENCE	
		a. TOTAL 34 years	b. WITH CURRENT FIRM 13 years
15. FIRM NAME AND LOCATION (City and State) <b>KEITH, Pompano Beach, Florida</b>	16. EDUCATION (DEGREE AND SPECIALIZATION) <b>B.S. Architectural Engineering, University of Miami, 1990</b>		
		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) <b>52802, Professional Engineer, Florida</b>	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			

## 19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State) <b>Hallandale Beach Boulevard (SR 858) Water Main Improvements (Hallandale Beach, Florida)</b>	(2) YEAR COMPLETED PROFESSIONAL SERVICES Ongoing	
	CONSTRUCTION (If applicable)	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
a. Project Manager. As a part of KEITH's continuing professional engineering services agreement with the City, we were retained to provide engineering services associated with the replacement and upsizing of an existing 12" and 16" ductile iron water main with a new 16" water main along Hallandale Beach Boulevard, extending approximately 3,500-LF. All existing domestic water services will be replaced up to the existing meters or within five feet of the back of the sidewalk, fire services will be replaced up to existing DDCVs or within five feet of the back of the sidewalk, and all fire hydrants will be replaced, and if necessary, adding additional fire hydrants to provide the required minimum spacing. KEITH's services include surveying/SUE, civil engineering, permitting, and construction observation.		
(1) TITLE AND LOCATION (City and State) <b>Pompano Beach Fire Station No. 52 Design/Build (Pompano Beach, Florida)</b>	(1) TITLE AND LOCATION (City and State) Ongoing	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
b. Project Manager. KEITH, under our continuing services agreement with the City for GO Bond Improvement Projects, is assisting the Client as subconsultant in developing a KEITH Facility project that includes the design/build of a two-story multi-bay fire safety facility. KEITH provides full services to the Client including civil engineering, planning, survey/SUE, landscape architecture, and construction program management. The project brings to the community a much-needed resource for safety and emergency management.		
(1) TITLE AND LOCATION (City and State) <b>City of Plantation Annex Building Addition (Plantation, Florida)</b>	(2) YEAR COMPLETED PROFESSIONAL SERVICES Ongoing	
c. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
Construction Project Manager. KEITH, under its continuing services agreement with the City, is assisting the Client in developing a KEITH Campus project including a new stand-alone one-story annex building consisting of approximately 4,200-GSF. KEITH is providing services to the Client including owner's representation, survey/SUE, planning, civil and traffic engineering, and construction management.		
(1) TITLE AND LOCATION (City and State) <b>SR A1A Streetscape Improvements, Pompano Beach (Pompano Beach, Florida)</b>	(2) YEAR COMPLETED PROFESSIONAL SERVICES 2024	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
d. Construction Project Manager. Under our continuing services contract for GO Bond Improvements, KEITH assisted the Client in the development of a KEITH Access project including streetscape improvements such as landscaped medians, widened sidewalks where Right-of-Way is available, and street lighting along SR A1A. KEITH provided full services to the Client including survey/SUE, civil and transportation engineering, landscape architecture, and construction program management. During project coordination it was determined that FDOT had a resurfacing project overlapping the City's planned project. KEITH coordinated with FDOT to have the funds transferred to the City increasing the construction budget for this priority improvement project for the community.		
(1) TITLE AND LOCATION (City and State) <b>Coconut Creek Hillsboro Pines Water Main Extension (Coconut Creek, Florida)</b>	(2) YEAR COMPLETED PROFESSIONAL SERVICES 2023	
e. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
Construction Project Manager. Under our continuing services contract for the City, KEITH was retained to provide professional engineering services for the design, permitting, construction management, and coordination for three areas in the Hillsboro Pines Community in unincorporated Broward County. Areas 1, 2 and 3 entailed the design of approximately 1,600-LF of 8" water distribution main and associated fire hydrants, water services, and other water related distribution systems. KEITH served as the prime consultant managing a multi-disciplinary team. In-house services included landscape architecture, civil engineering, surveying, and SUE services.		
(1) TITLE AND LOCATION (City and State) <b>CEI Services for SR 7 Median Enhancement (Coconut Creek, Florida)</b>	(2) YEAR COMPLETED PROFESSIONAL SERVICES 2021	
f. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
Project Administrator. Under our continuing services contract for the City and under an FDOT LAP grant, the KEITH Team was retained to provide construction engineering inspection (CEI) service for a median restoration project approximately one mile in length. The project involved adding irrigation to water new trees, shrubs, and sod, as well as the addition of pavers in some areas. The construction contract duration was scheduled for six months. KEITH is a prequalified CEI provider to FDOT.		

## 1.5.3 OTHER COMPLETED DOCUMENTS

## ATTACHMENT D: STANDARD FORM 330



## E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME <b>Jonathan Weymouth, PE</b>	13. ROLE IN THIS CONTRACT Construction Project Manager	14. YEARS OF EXPERIENCE	
		a. TOTAL 34 years	b. WITH CURRENT FIRM 13 years
15. FIRM NAME AND LOCATION (City and State) <b>KEITH, Pompano Beach, Florida</b>	16. EDUCATION (DEGREE AND SPECIALIZATION) <b>B.S. Architectural Engineering, University of Miami, 1990</b>		
		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) <b>52802, Professional Engineer, Florida</b>	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			

## 19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State) <b>Hallandale Beach Boulevard (SR 858) Water Main Improvements (Hallandale Beach, Florida)</b>	(2) YEAR COMPLETED PROFESSIONAL SERVICES Ongoing	
	CONSTRUCTION (If applicable)	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
a. Project Manager. As a part of KEITH's continuing professional engineering services agreement with the City, we were retained to provide engineering services associated with the replacement and upsizing of an existing 12" and 16" ductile iron water main with a new 16" water main along Hallandale Beach Boulevard, extending approximately 3,500-LF. All existing domestic water services will be replaced up to the existing meters or within five feet of the back of the sidewalk, fire services will be replaced up to existing DDCVs or within five feet of the back of the sidewalk, and all fire hydrants will be replaced, and if necessary, adding additional fire hydrants to provide the required minimum spacing. KEITH's services include surveying/SUE, civil engineering, permitting, and construction observation.		
(1) TITLE AND LOCATION (City and State) <b>Pompano Beach Fire Station No. 52 Design/Build (Pompano Beach, Florida)</b>	(1) TITLE AND LOCATION (City and State) Ongoing	
b. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
Project Manager. KEITH, under our continuing services agreement with the City for GO Bond Improvement Projects, is assisting the Client as subconsultant in developing a KEITH Facility project that includes the design/build of a two-story multi-bay fire safety facility. KEITH provides full services to the Client including civil engineering, planning, survey/SUE, landscape architecture, and construction program management. The project brings to the community a much-needed resource for safety and emergency management.		
(1) TITLE AND LOCATION (City and State) <b>City of Plantation Annex Building Addition (Plantation, Florida)</b>	(2) YEAR COMPLETED PROFESSIONAL SERVICES Ongoing	
c. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
Construction Project Manager. KEITH, under its continuing services agreement with the City, is assisting the Client in developing a KEITH Campus project including a new stand-alone one-story annex building consisting of approximately 4,200-GSF. KEITH is providing services to the Client including owner's representation, survey/SUE, planning, civil and traffic engineering, and construction management.		
(1) TITLE AND LOCATION (City and State) <b>SR A1A Streetscape Improvements, Pompano Beach (Pompano Beach, Florida)</b>	(2) YEAR COMPLETED PROFESSIONAL SERVICES 2024	
d. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
Construction Project Manager. Under our continuing services contract for GO Bond Improvements, KEITH assisted the Client in the development of a KEITH Access project including streetscape improvements such as landscaped medians, widened sidewalks where Right-of-Way is available, and street lighting along SR A1A. KEITH provided full services to the Client including survey/SUE, civil and transportation engineering, landscape architecture, and construction program management. During project coordination it was determined that FDOT had a resurfacing project overlapping the City's planned project. KEITH coordinated with FDOT to have the funds transferred to the City increasing the construction budget for this priority improvement project for the community.		
(1) TITLE AND LOCATION (City and State) <b>Coconut Creek Hillsboro Pines Water Main Extension (Coconut Creek, Florida)</b>	(2) YEAR COMPLETED PROFESSIONAL SERVICES 2023	
e. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
Construction Project Manager. Under our continuing services contract for the City, KEITH was retained to provide professional engineering services for the design, permitting, construction management, and coordination for three areas in the Hillsboro Pines Community in unincorporated Broward County. Areas 1, 2 and 3 entailed the design of approximately 1,600-LF of 8" water distribution main and associated fire hydrants, water services, and other water related distribution systems. KEITH served as the prime consultant managing a multi-disciplinary team. In-house services included landscape architecture, civil engineering, surveying, and SUE services.		
(1) TITLE AND LOCATION (City and State) <b>CEI Services for SR 7 Median Enhancement (Coconut Creek, Florida)</b>	(2) YEAR COMPLETED PROFESSIONAL SERVICES 2021	
f. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
Project Administrator. Under our continuing services contract for the City and under an FDOT LAP grant, the KEITH Team was retained to provide construction engineering inspection (CEI) service for a median restoration project approximately one mile in length. The project involved adding irrigation to water new trees, shrubs, and sod, as well as the addition of pavers in some areas. The construction contract duration was scheduled for six months. KEITH is a prequalified CEI provider to FDOT.		

## 1.5.3 OTHER COMPLETED DOCUMENTS

**ATTACHMENT D: STANDARD FORM 330**
**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**  
*(Complete one Section E for each key person.)*

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM
Sima Azar	Project Manager	20	5

15. FIRM NAME AND LOCATION *(City and State)*

Bildworx Design, LLC dba Bildworx Design (Weston, FL)

16. EDUCATION <i>(Degree and Specialization)</i>	17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i>
Master of Science - Electrical Engineering Bachelor of Science - Electrical Engineering	N/A

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*

N/A

**19. RELEVANT PROJECTS**

	(1) TITLE AND LOCATION <i>(City and State)</i> City of Coral Springs Water Treatment Plant Utility Bldg #1 Renovations (Coral Springs, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
a.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.) AND SPECIFIC ROLE</i>  Role: Project Manager Renovations to expand the existing office space into the adjacent storage space, including HVAC design, power distribution, and lighting design.	2019	2020
		<input checked="" type="checkbox"/> Check if project performed with current firm	
b.	(1) TITLE AND LOCATION <i>(City and State)</i> City of Coral Springs Water Treatment Plant Utility Bldg #3 Renovations (Coral Springs, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		2019	2020
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.) AND SPECIFIC ROLE</i>  Role: Project Manager Renovations included providing plumbing engineering design for new emergency shower station.	<input checked="" type="checkbox"/> Check if project performed with current firm	
c.	(1) TITLE AND LOCATION <i>(City and State)</i> City of Coral Springs City Hall Building Renovations (Coral Springs, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		2020	2021
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.) AND SPECIFIC ROLE</i>  Role: Project Manager Renovations to the lobby of the City Hall building included enclosing certain lobby areas with ballistic glass walls, and included power distribution, lighting design, and technology design.	<input checked="" type="checkbox"/> Check if project performed with current firm	
d.	(1) TITLE AND LOCATION <i>(City and State)</i> City of Boca Raton Water Utilities Plant Bldg 27 (Boca Raton, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		2019	2021
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.) AND SPECIFIC ROLE</i>  Role: Project Manager Complete interior renovations of Building 27 within the City of Boca Raton Water Utilities Plant included HVAC, plumbing, power, lighting, technology systems, and fire alarm system design.	<input checked="" type="checkbox"/> Check if project performed with current firm	
e.	(1) TITLE AND LOCATION <i>(City and State)</i> City of Sunrise Sawgrass Wastewater Treatment Plant Renovations (Sunrise, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		2021	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.) AND SPECIFIC ROLE</i>  Role: Project Manager	<input checked="" type="checkbox"/> Check if project performed with current firm	

## 1.5.3 OTHER COMPLETED DOCUMENTS

**ATTACHMENT D: STANDARD FORM 330**
**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**  
*(Complete one Section E for each key person.)*

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM
Raji Sayegh	Principal, Electrical Engineer	20	5

15. FIRM NAME AND LOCATION *(City and State)*

Bildworx Design, LLC dba Bildworx Design (Fort Lauderdale, FL)

16. EDUCATION <i>(Degree and Specialization)</i>	17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i>
Bachelor of Science - Electrical Engineering	FL - Professional Engineer

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*

Lighting Certified (LC); Registered Communications Distribution Designer (RCDD); Data Center Design Consultant (DCDC); LEED Accredited Professional (LEED AP)

**19. RELEVANT PROJECTS**

	(1) TITLE AND LOCATION <i>(City and State)</i> City of Coral Springs Water Treatment Plant Utility Bldg #1 Renovations (Coral Springs, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
a.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.) AND SPECIFIC ROLE</i>  Role: Principal, Electrical Engineer Renovations to expand the existing office space into the adjacent storage space, including HVAC design, power distribution, and lighting design.	<input checked="" type="checkbox"/>	Check if project performed with current firm
b.	(1) TITLE AND LOCATION <i>(City and State)</i> City of Coral Springs City Hall Building Renovations (Coral Springs, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		2019	2020
b.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.) AND SPECIFIC ROLE</i>  Role: Principal, Electrical Engineer Renovations to the lobby of the City Hall building included enclosing certain lobby areas with ballistic glass walls, and included power distribution, lighting design, and technology design.	<input checked="" type="checkbox"/>	Check if project performed with current firm
c.	(1) TITLE AND LOCATION <i>(City and State)</i> Broward Sheriff's Office Public Safety Building, 5th Floor Renovations	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		2021	2021
c.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.) AND SPECIFIC ROLE</i>  Role: Principal, Electrical Engineer Renovations to the Sheriff's Suite, including media room, consisted of providing power distribution, lighting and data design required for new systems workstations and furniture.	<input checked="" type="checkbox"/>	Check if project performed with current firm
d.	(1) TITLE AND LOCATION <i>(City and State)</i> City of Boca Raton Water Utilities Plant Bldg 27 (Boca Raton, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		2019	2021
d.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.) AND SPECIFIC ROLE</i>  Role: Principal, Electrical Engineer Complete interior renovations of Building 27 within the City of Boca Raton Water Utilities Plant included HVAC, plumbing, power, lighting, technology systems, and fire alarm system design.	<input checked="" type="checkbox"/>	Check if project performed with current firm
e.	(1) TITLE AND LOCATION <i>(City and State)</i> City of Sunrise Sawgrass Wastewater Treatment Plant Renovations (Sunrise, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		2021	
e.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.) AND SPECIFIC ROLE</i>  Role: Principal, Electrical Engineer	<input checked="" type="checkbox"/>	Check if project performed with current firm

## 1.5.3 OTHER COMPLETED DOCUMENTS

**ATTACHMENT D: STANDARD FORM 330**
**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**  
*(Complete one Section E for each key person.)*

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Michael Bassford	Mechanical Engineer	a. TOTAL 28	b. WITH CURRENT FIRM

15. FIRM NAME AND LOCATION *(City and State)*

Michael Bassford Engineering LLC (Winter Park, FL)

16. EDUCATION <i>(Degree and Specialization)</i>  Master of Engineering - Mechanical Engineering Bachelor of Science - Aerospace Engineering	17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i>  FL - Professional Engineer
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18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*

N/A

**19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION <i>(City and State)</i>  City of Coral Springs Water Treatment Plant Utility Bldg #1 Renovations (Coral Springs, FL)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2019	CONSTRUCTION <i>(If applicable)</i> 2020
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.) AND SPECIFIC ROLE</i>  Role: Mechanical Engineer Conceptual design of all new HVAC systems, including a centralized chilled water system, for the 30,000 sq. ft. Country Club, which has been experiencing temperature and humidity control issues.	<input checked="" type="checkbox"/> Check if project performed with current firm	
(1) TITLE AND LOCATION <i>(City and State)</i>  City of Sunrise Sawgrass Wastewater Treatment Plant Renovations (Sunrise, FL)	(2) YEAR COMPLETED	PROFESSIONAL SERVICES CONSTRUCTION <i>(If applicable)</i>
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.) AND SPECIFIC ROLE</i>  Role: Mechanical Engineer	<input checked="" type="checkbox"/> Check if project performed with current firm	
(1) TITLE AND LOCATION <i>(City and State)</i>  City of Margate CRA New Sports Park Construction (Margate, FL)	(2) YEAR COMPLETED	PROFESSIONAL SERVICES CONSTRUCTION <i>(If applicable)</i>
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.) AND SPECIFIC ROLE</i>  Role: Mechanical Engineer Design of new covered sports field, including lighting, electrical distribution, and ventilation. Design of new adjacent building with ADA-compliant restrooms, and air-conditioned concession building.	<input checked="" type="checkbox"/> Check if project performed with current firm	
(1) TITLE AND LOCATION <i>(City and State)</i>  City of Boca Raton Water Utilities Plant Bldg 27 (Boca Raton, FL)	(2) YEAR COMPLETED	PROFESSIONAL SERVICES CONSTRUCTION <i>(If applicable)</i>
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.) AND SPECIFIC ROLE</i>  Role: Mechanical Engineer Complete interior renovations of Building 27 within the City of Boca Raton Water Utilities Plant included HVAC, plumbing, power, lighting, technology systems, and fire alarm system design.	<input checked="" type="checkbox"/> Check if project performed with current firm	
(1) TITLE AND LOCATION <i>(City and State)</i>  City of Sunrise Civic Center (Sunrise, FL)	(2) YEAR COMPLETED	PROFESSIONAL SERVICES CONSTRUCTION <i>(If applicable)</i>
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.) AND SPECIFIC ROLE</i>  Role: Mechanical Engineer Two-phased approach first consisted of extensive HVAC system evaluation in West Wing of the City of Sunrise CivicCenter, an 80,000 sq. ft. facility experiencing temperature and humidity issues. Second phase included a complete redesign of HVAC systems, BMS controls, as well as a redesign of Fire Alarm systems for both East and West Buildings.	<input checked="" type="checkbox"/> Check if project performed with current firm	

## 1.5.3 OTHER COMPLETED DOCUMENTS

## ATTACHMENT D: STANDARD FORM 330



**E. Resumes of Key Personnel Proposed for this Contract**  
(Complete one Section E for each key person.)

12. NAME  <b>Michael Melendez, P.E.</b>	13. ROLE IN THIS CONTRACT  Senior Engineer I	14. YEARS EXPERIENCE	
		a. Total  25	b. With Current Firm  1

15. FIRM NAME AND LOCATION (City and State)

CTS Engineering, Inc. - Fort Lauderdale, FL

16. EDUCATION (Degree and Specialization)  B. Sc. in Civil Engineering University of Florida, 1996	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)  Florida P.E. # 58698, 2002
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18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Maintenance of Traffic (Advanced); Stormwater, Erosion, and Sedimentation Control Inspector.

Certified Public Manager (Level 1 thru 4)

## 19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION (City and State)  <b>Interim Bicycle, Pedestrian, and Complete Streets Coordinator and In-house Support FDOT District 4, Office of Modal Development</b>	(2) YEAR COMPLETED	
		Professional Services	Construction (If Applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if performed with current firm.	
Responsible for Context Classification determinations, complete streets advocacy, master planning, advisory committees, design reviews, project management, Target Zero initiatives, walking/safety audits, and Vulnerable Road User analysis.			
b.	(1) TITLE AND LOCATION (City and State)  <b>Broadview Park Drainage Infrastructure Improvement Study and Master Plan</b>	(2) YEAR COMPLETED	
		Professional Services	Construction (If Applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if performed with current firm.	
The scope of work included survey, geotechnical testing, project management, stakeholder coordination, drainage analysis, cost estimating, public outreach, grant support, and technical reporting. Geotechnical data was used to develop a drainage model of the existing conditions. The project deliverables include survey data, geotechnical report, recommended alternatives, cost estimates, drainage models (existing and proposed conditions), interim/final drainage report, and public comments.			
b.	(1) TITLE AND LOCATION (City and State)  <b>Modal Support Contract, FDOT District 4</b>	(2) YEAR COMPLETED	
		Professional Services	Construction (If Applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if performed with current firm.	
In-House Consultant. Responsible to support the Office of Modal Development with various roles such as Interim Bicycle, Pedestrian and Complete Streets Coordinator as well as serving as primary point of contact for County's Intermodal Center project.			
c.	(1) TITLE AND LOCATION (City and State)  <b>SR A1A Resurfacing, Restoration, and Rehabilitation, FDOT District 4</b>	(2) YEAR COMPLETED	
		Professional Services	Construction (If Applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if performed with current firm.	
Project Manager and EOR. The project included the RRR of SR A1A from Oakland Park Boulevard to Palm Avenue. The project proposed lane repurposing to accommodate buffered bike lanes, while also ensuring the existing bus stops were preserved and improved. Included production of roadway, signing, and pavement marking plans. Other responsibilities included, but were not limited to team management, client coordination, public involvement, and utility coordination.			
d.	(1) TITLE AND LOCATION (City and State)  <b>Architecture &amp; Engineering (A/E) Services Broward County Transportation Department, Broward County</b>	(2) YEAR COMPLETED	
		Professional Services	Construction (If Applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if performed with current firm.	
Civil Engineering Lead and EOR. Responsible for working closely with the team architect to provide civil engineering services for the installation or replacement of bus shelters throughout Broward County. This involved civil engineering related tasks over multiple work orders, including but not limited to existing site assessments, project scoping, utility coordination, ADA compliance, custom shelter site integration, civil plans production, local agency permitting, bidding, construction support.			

## 1.5.3 OTHER COMPLETED DOCUMENTS

## ATTACHMENT D: STANDARD FORM 330



**E. Resumes of Key Personnel Proposed for this Contract**  
(Complete one Section E for each key person.)

12. NAME  <b>Phani Allu, P.E., PTOE, RSP2I</b>	13. ROLE IN THIS CONTRACT  Senior Engineer I	14. YEARS EXPERIENCE	
		a. Total  22	b. With Current Firm  10

15. FIRM NAME AND LOCATION (City and State)

CTS Engineering, Inc. - Fort Lauderdale, FL

16. EDUCATION (Degree and Specialization)  M.S. in Civil Engineering, University of Connecticut, 2001 B. Tech, Civil Engineering, Indian Institute of Technology, 1999	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)  Florida P.E. # 68069, 2008 PTOE RSP2I
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18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

## 19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION (City and State)  <b>Districtwide Traffic Operations Safety Reviews and Studies, FDOT District 4</b>	(2) YEAR COMPLETED Professional Services Construction (If Applicable) 2015-Present	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  Project Manager and Lead Traffic Engineer responsible for traffic operational/safety studies and safety reviews that include crash analyses, intersection/corridor operational analyses, and field reviews to identify site-specific issues related to high crash study locations. Developed reports with recommendations to reduce the crash potential at the study locations. Some examples of completed assignments include safety study/lighting analysis for SR 25/US 27, I-95 in Palm Beach, Hallandale Beach Blvd, Forest Hill Blvd; 3R safety reviews for I-95, Broward Blvd, Sample Rd, and SR 5; safety studies on Sunrise Blvd, Griffin Rd, and Powerline Rd, pedestrian mid-block evaluation and safety assessment on Indiantown Road; road safety audit for Merrill Barber Bridge; pedestrian studies along Pembroke Rd, Oakland Park Blvd, and Lake Worth Rd.	<input checked="" type="checkbox"/> Check if performed with current firm.	
b.	(1) TITLE AND LOCATION (City and State)  <b>Pedestrian/Bicycle Safety Studies, FDOT District 4.</b>	(2) YEAR COMPLETED Professional Services Construction (If Applicable) 2013-2014	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  Lead Traffic Engineer responsible for field reviews, and development of pedestrian and bicycle related recommendations for several roadway segments, intersections, and greenway crossings. Recommendations from the study included bike lanes, additional lighting, upgrading existing pedestrian features, and minor signing/pavement marking improvements. The studies also identified technology-oriented improvements such as blank-out signs (to alert turning motorists) and audio/visual feedback pushbuttons.	<input checked="" type="checkbox"/> Check if performed with current firm.	
c.	(1) TITLE AND LOCATION (City and State)  <b>Districtwide Traffic Operations Access Management, FDOT District 4.</b>	(2) YEAR COMPLETED Professional Services Construction (If Applicable) 2005-2013	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  Project Engineer for this work-order based contract. Responsible for numerous data collection, field reviews, operational analysis, development of access management plans, and development of final reports. Corridor settings ranged from built-up urban to rural areas, with study lengths ranging from one to five miles. Study steps included field reviews, traffic data collection, operational analysis, crash analysis, and presentations to the District Access Management Review Committee.	<input checked="" type="checkbox"/> Check if performed with current firm.	
d.	(1) TITLE AND LOCATION (City and State)  <b>Districtwide Traffic Operations Safety Studies, FDOT District 6</b>	(2) YEAR COMPLETED Professional Services Construction (If Applicable) 2017-2022	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  Project Manager and Lead Traffic Engineer responsible for traffic operational/safety studies and safety reviews that included crash analyses, intersection/corridor operational analyses, and field reviews to identify site-specific issues related to high crash study locations. Developed reports with recommendations to reduce the crash potential at the study locations. Studies included Key West Crosswalks Evaluation, Alton Rd between NW 44 St and NW 47 St; ped studies on SR 9 and SR 944; CO identified ped priority corridor studies along NW 27 Ave and NW 103 St.	<input checked="" type="checkbox"/> Check if performed with current firm.	
e.	(1) TITLE AND LOCATION (City and State)  <b>Districtwide Signal Retiming, FDOT District 6</b>	(2) YEAR COMPLETED Professional Services Construction (If Applicable) 2018-2019	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  Project Manager for performing signal retiming on several corridors ranging from 0.5 miles to 8 miles involving 60 traffic signals in Miami-Dade County. The tasks involved evaluating existing signal timing and proposing signal timing adjustments aimed at improving travel times and reducing delays. The corridors included SR 934 from NE 7th Ave to Abbott Ave, SR 922 from Broadview Blvd to Collins Ave, SR 925 from NW 8th St to NW 1st St, SR 112 from Alton Rd to Collins Ave, and SR 25 from SR 997 to SR 932.	<input checked="" type="checkbox"/> Check if performed with current firm.	

## 1.5.3 OTHER COMPLETED DOCUMENTS

## ATTACHMENT D: STANDARD FORM 330



**E. Resumes of Key Personnel Proposed for this Contract**  
(Complete one Section E for each key person.)

12. NAME <b>MarQuellus Bennett, P.E.</b>	13. ROLE IN THIS CONTRACT Engineer II - Drainage	14. YEARS EXPERIENCE	
		a. Total 13	b. With Current Firm 7
15. FIRM NAME AND LOCATION (City and State) <b>CTS Engineering, Inc. - Fort Lauderdale, FL</b>			
16. EDUCATION (Degree and Specialization) <b>BSCE, MBA</b>	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) <b>Florida P.E. # 77954, 2014</b>		

## 18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Maintenance of Traffic (Advanced); Stormwater, Erosion, and Sedimentation Control Inspector.  
Certified Public Manager (Level 1 thru 4)

## 19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION (City and State) <b>SR-817 (University Drive) RRR &amp; Sidewalk Widening Project (FPID 443597-2), FDOT District 4.</b>	(2) YEAR COMPLETED	
	Professional Services	Construction (If Applicable)	
	2022-Present		
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if performed with current firm.		
This project included the redesign of drainage swales, hydrologic analysis, hydraulic analysis, and Environmental Permitting. Utilized 3D Modeling software to develop and analyze the terrain model of the proposed RRR design and sidewalk widening. In addition, analyzed and designed modifications to drainage system, developed drainage maps, drainage report, storm sewer system models, and completed environmental permitting with CBWCD.			
b.	(1) TITLE AND LOCATION (City and State) <b>Broadview Park Drainage Infrastructure Improvement Study and Master Plan</b>	(2) YEAR COMPLETED	
	Professional Services	Construction (If Applicable)	
	2023-Present		
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if performed with current firm.		
The scope of work included survey, geotechnical testing, project management, stakeholder coordination, drainage analysis, cost estimating, public outreach, grant support, and technical reporting. Geotechnical data was used to develop a drainage model of the existing conditions. The project deliverables include survey data, geotechnical report, recommended alternatives, cost estimates, drainage models (existing and proposed conditions), interim/final drainage report, and public comments.			
c.	(1) TITLE AND LOCATION (City and State) <b>SR-729 (State Market Road) RRR &amp; Shoulder Widening Project (FPID 446105-1), FDOT District 4.</b>	(2) YEAR COMPLETED	
	Professional Services	Construction (If Applicable)	
	2021-Present		
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if performed with current firm.		
Lead Design Engineer and Drainage Engineer of Record. Project involved milling and resurfacing and shoulder widening along SR-729 in Palm Beach County. This project also included the design of drainage ditches, hydrologic analysis, and Environmental Permitting. Utilized 3D Modeling software to analyze and develop a model of the proposed RRR design and shoulder widening. In addition, analyzed and designed modifications to drainage system, developed drainage maps, drainage report, storm sewer system models, and permitted with EBWCD.			
d.	(1) TITLE AND LOCATION (City and State) <b>SR-5 (US-1) RRR &amp; Sidewalks Project (FPID 446107-1), FDOT District 4.</b>	(2) YEAR COMPLETED	
	Professional Services	Construction (If Applicable)	
	2020-Present		
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if performed with current firm.		
Drainage Engineer of Record. Project involved milling and resurfacing and the addition of missing sidewalk gaps along SR-5 in Indian River County. This project included the redesign of drainage swales, hydrologic analysis, hydraulic analysis, and Environmental Permitting. Utilized 3D Modeling software to analyze and design modifications to drainage system, developed drainage maps, drainage structure sheets, drainage report, storm sewer system models, and coordinated environmental permitting with SJWMD.			
e.	(1) TITLE AND LOCATION (City and State) <b>SR-25 (US-27) Shoulder Widening and Auxiliary Lane (FPID 439939-1[Lead FM]), FDOT District 4.</b>	(2) YEAR COMPLETED	
	Professional Services	Construction (If Applicable)	
	2018-Present		
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if performed with current firm.		
Drainage Engineer of Record. Project involved the addition of inside/outside shoulder, the addition/extension of auxiliary lanes and the redesign 30 median drainage ditches for 13 miles south of the Broward/Palm Beach County Line in Broward County, FL. This project included the design of drainage median ditches, hydrologic analysis, hydraulic analysis, and Environmental Permitting. Served as the Drainage Engineer of Record. Analyzed and designed drainage system, drainage maps, drainage structure sheets, drainage report, storm sewer system model, water quality calculations, and environmental permitting with SFWMD.			

## 1.5.3 OTHER COMPLETED DOCUMENTS

## ATTACHMENT D: STANDARD FORM 330



**E. Resumes of Key Personnel Proposed for this Contract**  
(Complete one Section E for each key person.)

12. NAME <b>Lis R. Tolstoy, PSM</b>	13. ROLE IN THIS CONTRACT SUR Senior Surveyor I	14. YEARS EXPERIENCE
		a. Total      b. With Current Firm 27            2

15. FIRM NAME AND LOCATION (City and State)

CTS Engineering, Inc. - Fort Lauderdale, FL

16. EDUCATION (Degree and Specialization) BS, Land Surveying Engineering UDELAR University, Uruguay	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Professional Surveyor & Mapper, Florida PSM #6759, 2009
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18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

## 19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION (City and State) <b>Continuing Services for Surveying, Mapping and SUE, FDOT District 4.</b>	(2) YEAR COMPLETED
		Professional Services      Construction (If Applicable) 2018-2021
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input type="checkbox"/> Check if performed with current firm.
Project Manager. The services provided included LIDAR, field surveys, historical baseline and existing right-of-way determination, GPS Surveys, topographic surveys and DTM, general land and aerial photography survey support, monumentation surveys, bathymetric surveys, utility designation and excavation including GIS files, tree surveys, maintenance of traffic, right-of-way control survey maps, right-of-way maps, maintenance maps, right-of-way monumentation maps, boundary surveys, quality assurance reviews, title search plotting maps, sketches, parcel staking, and legal descriptions.		
b.	(1) TITLE AND LOCATION (City and State) <b>DW Construction Engineering Inspection Consultant Surveys, FDOT District 6.</b>	(2) YEAR COMPLETED
		Professional Services      Construction (If Applicable) 2017-Present
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input type="checkbox"/> Check if performed with current firm.
Senior Project Surveyor. The purpose of this multi-task CEI contract was to provide services to verify both existing pre-construction and post-construction conditions, to ensure design criteria was met by the contractors. As a Prime consultant, F.R. Aleman provided survey and mapping support to the District. This task work order contract involved field surveys for construction projects, including re-establishment of survey baselines, control points, benchmarks, drainage surveys and bridge data, original and final cross-sections, and mast arm bearings, among other scopes.		
c.	(1) TITLE AND LOCATION (City and State) <b>Mobility Improvements at Dykes Road; 196th Avenue &amp; NW 10th Street, FDOT District 4.</b>	(2) YEAR COMPLETED
		Professional Services      Construction (If Applicable) 2019-2021
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input type="checkbox"/> Check if performed with current firm.
Senior Surveyor. The project consisted of 6 miles of milling, resurfacing, and restriping two existing 12-feet lanes and 4-feet paved shoulder to provide two 11-feet lanes and a 4-feet bike lane (with 2-feet buffer) in both directions along an off-system road. The project also consisted of providing appropriate signing according to MUTCD. Services provided were Horizontal & Vertical control, XYZ for 140 aerial targets, 3D Topographic and DTM along obscure areas, cross sections check, collect drainage structures, RW and Baseline analysis, 45 VVHs including the verified utility table.		
d.	(1) TITLE AND LOCATION (City and State) <b>Design Services for SR 15 from S of Morgan Road to S of Shirley Drive Project, FDOT District 4.</b>	(2) YEAR COMPLETED
		Professional Services      Construction (If Applicable) 2017-2018
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input type="checkbox"/> Check if performed with current firm.
Right-of-Way Specialist/ Survey Leader. Ms. Tolstoy served as the Right-of-Way Specialist and Survey Leader for this complete design survey that combined ground survey with aerial photography. Survey included recovering the historical baseline and determining the right-of-way lines along the entire corridor. 35 Vacuum Excavation Test Holes (VVs) were performed to confirm the Horizontal and Vertical Locations of underground utilities in conflict with proposed improvements in Pahokee, Palm Beach County		
d.	(1) TITLE AND LOCATION (City and State) <b>Broward Mobility Project, Miramar/Hollywood, FDOT District 4.</b>	(2) YEAR COMPLETED
		Professional Services      Construction (If Applicable) 2017-2018
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input type="checkbox"/> Check if performed with current firm.
Right-of-Way Specialist and Survey Leader. Ms. Tolstoy served as the Right-of-Way Specialist and Survey Leader for this 6-mile design project providing ground survey support, including obtaining right-of-way lines for two corridors. The scope included establishing horizontal and vertical control, re-establishing the historical baseline of survey, preparing PNC sheets, providing ground survey for the topographic/DTM survey, and providing underground utility survey.		

## ATTACHMENT D: STANDARD FORM 330

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S  
QUALIFICATIONS FOR THIS CONTRACT**
*(Present as many projects as requested by the agency, or 10 projects, if not specified.  
Complete one Section F for each project.)*

21. TITLE AND LOCATION (City and State) BSO Training Center & Parking Garage Fort Lauderdale, Florida	22. YEAR COMPLETED PROFESSIONAL SERVICES 2024	20. EXAMPLE PROJECT KEY NUMBER 1 CONSTRUCTION (If applicable) 2024
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## 23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Broward Sheriff's Office (BSO)	b. POINT OF CONTACT NAME Andrew Baker, Dir. Planning, Development & Facilities	c. POINT OF CONTACT TELEPHONE NUMBER (954) 831-8226 / andrew_baker@sheriff.org
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## 24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)



To be completed 06/2024

**SIZE: 105,000 SF****COST: \$53,700,000****SCOPE: Full A/E Services****RELEVANCY**

<input checked="" type="checkbox"/>	BSO facility
<input checked="" type="checkbox"/>	Secure entry/access
<input checked="" type="checkbox"/>	Training rooms
<input checked="" type="checkbox"/>	Classrooms
<input checked="" type="checkbox"/>	Tactical ranges
<input checked="" type="checkbox"/>	Auditorium

## 25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a. (1) FIRM NAME Saltz Michelson Architects	(2) FIRM LOCATION (City and State) Fort Lauderdale, Florida	(3) ROLE Architectural Planning & Design
b. (1) FIRM NAME Federal Engineering & Testing	(2) FIRM LOCATION (City and State) Oakland Park, Florida	(3) ROLE Geotechnical Engineering
c. (1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
d. (1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
e. (1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
f. (1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

## ATTACHMENT D: STANDARD FORM 330

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S  
QUALIFICATIONS FOR THIS CONTRACT**

*(Present as many projects as requested by the agency, or 10 projects, if not specified.  
Complete one Section F for each project.)*

21. TITLE AND LOCATION (City and State) West Pines Soccer Park & Community Building Pembroke Pines, Florida	22. YEAR COMPLETED PROFESSIONAL SERVICES 2013	20. EXAMPLE PROJECT KEY NUMBER 2 CONSTRUCTION (If applicable) 2013
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## 23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Pembroke Pines	b. POINT OF CONTACT NAME Paul Edelstein, Director	c. POINT OF CONTACT TELEPHONE NUMBER (954) 437-1111 / pedelstein@ppines.com
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## 24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)



<b>SIZE:</b> 1,700 SF
<b>CONSTRUCTION COST:</b> \$1,500,000
<b>SCOPE:</b> Full A/E Services
<b>FEATURES</b>
<input checked="" type="checkbox"/> City of Pembroke Pines <input checked="" type="checkbox"/> Meeting/restroom building <input checked="" type="checkbox"/> Soccer fields with bleachers <input checked="" type="checkbox"/> Site work

Design, permitting and construction of a freestanding 1,700 square foot meeting room/restroom building and two additional lighted practice soccer fields at the existing West Pines Soccer Park and Nature Preserve.

The project includes Bermuda sod and 80/20 soil mix, lighting, electrical, drainage, de-muck & fill, laser grading, irrigation retrofit, bleachers, benches, shade structures, and sidewalks.

## 25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Saltz Michelson Architects	(2) FIRM LOCATION (City and State) Fort Lauderdale, Florida	(3) ROLE Architectural Planning & Design
b.	(1) FIRM NAME Johnson Structural Group	(2) FIRM LOCATION (City and State) Boca Raton, Florida	(3) ROLE Structural Engineering
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

## ATTACHMENT D: STANDARD FORM 330

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**

(Present as many projects as requested by the agency, or 10 projects, if not specified.  
Complete one Section F for each project.)

21. TITLE AND LOCATION (City and State)	22. YEAR COMPLETED	20. EXAMPLE PROJECT KEY NUMBER
Broward County, Continuing Services Contract Broward County, Florida	PROFESSIONAL SERVICES 1993-1997/ 2001-2004/ 2006-2009/ 2011-2016/ 2016-Present	CONSTRUCTION (If applicable) 1993-1997/ 2001-2004/ 2006-2009/ 2011-2016/ 2016-Present

## 23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Broward County	Jeff Thompson, AIA, Assistant Director	(954) 357-8460 / jthompson@broward.org

## 24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)



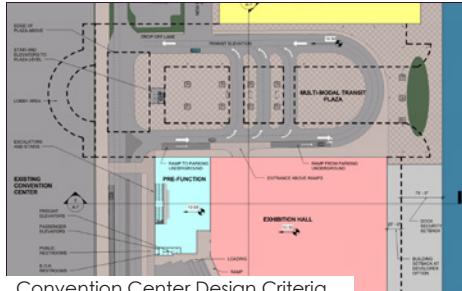
Electric Bus Infrastructure



Judge's Bench



Government Center West



Convention Center Design Criteria

**SIZE:** Various Sizes**CONSTRUCTION COST:** ≤ \$4,000,000**SCOPE:** Full A/E Services**FEATURES**

<input checked="" type="checkbox"/>	Broward County agency
<input checked="" type="checkbox"/>	Pembroke Pines projects
<input checked="" type="checkbox"/>	Continuing services (29 Years)
<input checked="" type="checkbox"/>	Main jail judge's bench
<input checked="" type="checkbox"/>	Correctional facility assessments
<input checked="" type="checkbox"/>	EOC computer room relocation
<input checked="" type="checkbox"/>	Bus charging infrastructure
<input checked="" type="checkbox"/>	Fleet EV charging stations
<input checked="" type="checkbox"/>	Main library plaza restoration

Under the firm's open-ended contract with Broward County, SMA has been involved with multiple projects with varying scopes, sizes and costs. Projects include Electric Bus Charging Infrastructure; Main Library Exterior Refurbishment; Main Jail Judge's Bench;

Convention Center Design Criteria; Main Library Plaza Restoration; First Floor Renovation at Government Center East; EOC Computer Room Relocation; Judicial Complex; Government Center East Garage Repairs.

## 25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Saltz Michelson Architects	(2) FIRM LOCATION (City and State) Fort Lauderdale, Florida	(3) ROLE Architectural Planning & Design
b.	(1) FIRM NAME Bildworx Design	(2) FIRM LOCATION (City and State) Fort Lauderdale, Florida	(3) ROLE MEP Engineering, IT/Data
c.	(1) FIRM NAME Johnson Structural Group	(2) FIRM LOCATION (City and State) Boca Raton, Florida	(3) ROLE Structural Engineering
d.	(1) FIRM NAME Federal Engineering & Testing	(2) FIRM LOCATION (City and State) Oakland Park, Florida	(3) ROLE Geotechnical Engineering
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

## ATTACHMENT D: STANDARD FORM 330

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S  
QUALIFICATIONS FOR THIS CONTRACT**
*(Present as many projects as requested by the agency, or 10 projects, if not specified.  
Complete one Section F for each project.)*
**20. EXAMPLE PROJECT KEY  
NUMBER**  
4

## 21. TITLE AND LOCATION (City and State)

 BCAD FLL and HWO Airports, Continuing Services  
 Fort Lauderdale / Pembroke Pines, Florida

## 22. YEAR COMPLETED

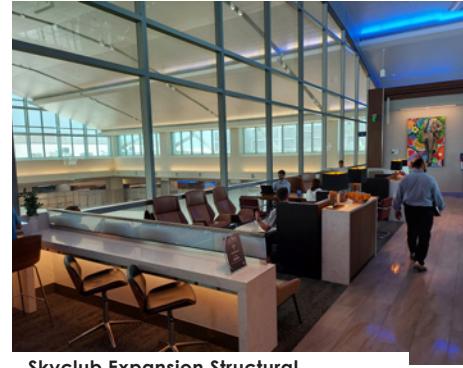
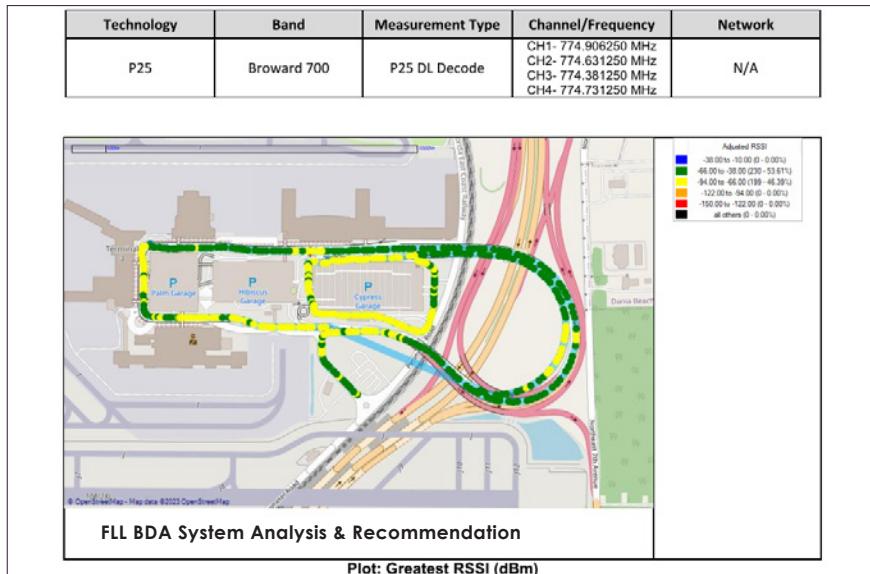
 PROFESSIONAL SERVICES  
 2023

 CONSTRUCTION (If applicable)  
 Ongoing

## 23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Broward County Aviation Department	Fernando Blanco, Construction PM	(954) 359-6260

## 24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)


 Skyclub Expansion Structural  
Assessment

SIZE, COST, SCOPE: Various	
FEATURES	
✓	Continuing services
✓	BDA system assessment
✓	Terminal connector
✓	Employee screening
✓	T3 air handlers
✓	FLL T1 chiller assessment
✓	Skyclub expansion assessment

## 25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Saltz Michelson Architects	(2) FIRM LOCATION (City and State) Fort Lauderdale, Florida	(3) ROLE Architectural Planning & Design
b.	(1) FIRM NAME Federal Engineering & Testing	(2) FIRM LOCATION (City and State) Oakland Park, Florida	(3) ROLE Geotechnical Engineering
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

## ATTACHMENT D: STANDARD FORM 330



## F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present as many projects as requested by the agency, or 10 projects, if not specified.  
Complete one Section F for each project.)

21. TITLE AND LOCATION (City and State)	22. YEAR COMPLETED	
Memorial Healthcare System, Continuing Contract Broward County, Florida	PROFESSIONAL SERVICES 1995 - Present	CONSTRUCTION (If applicable) 1995 - Present

## 23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Memorial Healthcare System	Mark Greenspan, Director of Construction/Design	(954) 265-8674 / mgreenspan@mhs.net

## 24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Under our open-ended contract (twenty-nine consecutive years) with the South Broward District/Memorial Healthcare System, we have been the architects for numerous AHCA approved projects within its six hospitals and other medical facilities.

Projects include cancer centers, administrative offices, data centers, urgent care centers, women's centers, rehabilitation facilities, parking garages, medical office buildings, surgery centers, facade renovations, a data center and many other large and small projects.

<b>SIZE:</b> Various
<b>CONSTRUCTION COST:</b> \$50K - \$65M
<b>SCOPE:</b> Full A/E Services, LEED AP
<b>FEATURES</b>
✓ Pembroke Pines
✓ Continuing contract (29 years)
✓ Renovations/new construction
✓ Fully operational



Memorial Pembroke Cafeteria



IT/Data Center, Pembroke Pines



Sports Medicine



Memorial Pembroke Interventional Radiology



Memorial Regional Hospital Hardening

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
a.	(1) FIRM NAME Saltz Michelson Architects	(2) FIRM LOCATION (City and State) Fort Lauderdale, Florida
b.	(1) FIRM NAME Bildworx Design	(2) FIRM LOCATION (City and State) Fort Lauderdale, Florida
c.	(1) FIRM NAME Johnson Structural Group	(2) FIRM LOCATION (City and State) Boca Raton, Florida
d.	(1) FIRM NAME Federal Engineering & Testing	(2) FIRM LOCATION (City and State) Oakland Park, Florida
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)
f.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)
		(3) ROLE
		Architectural Planning & Design
		MEP Engineering, IT/Data
		Structural Engineering
		Geotechnical Engineering

## ATTACHMENT D: STANDARD FORM 330

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S  
QUALIFICATIONS FOR THIS CONTRACT**  
*(Present as many projects as requested by the agency, or 10 projects, if not specified.  
Complete one Section F for each project.)*

 20. EXAMPLE PROJECT KEY  
NUMBER  
6

## 21. TITLE AND LOCATION (City and State)

 Broward College, Continuing Services Contract  
 Broward County, Florida

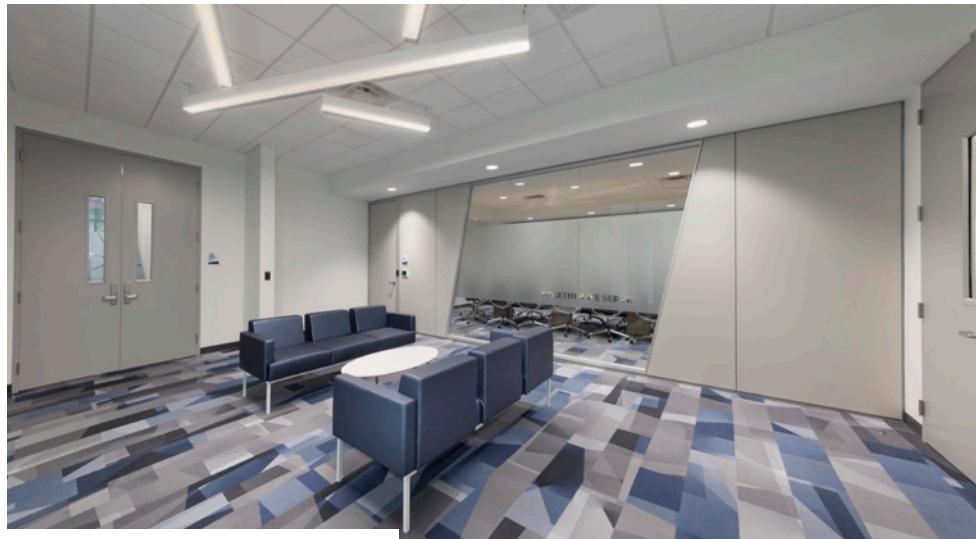
## 22. YEAR COMPLETED

 PROFESSIONAL SERVICES | CONSTRUCTION (If applicable)  
 1995 – 2010 / 2012 - Present | 1995 – 2010 / 2012 - Present

## 23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Broward College	b. POINT OF CONTACT NAME Ana Ovalles, Associate VP, Facilities	c. POINT OF CONTACT TELEPHONE NUMBER (954) 201-6512 / aovalles@broward.edu
-------------------------------------	---	---

## 24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)



Student Services Center (2022)

<b>SIZE:</b>	Various
<b>COST:</b>	Various
<b>SCOPE:</b>	Full A/E Services
<b>FEATURES</b>	
✓	Higher Education
✓	Renovations
✓	Labs/Classrooms
✓	Administrative Offices
✓	New Construction
✓	Green Globes



Building 47 Renovations (2016)

## 25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Saltz Michelson Architects	(2) FIRM LOCATION (City and State) Fort Lauderdale, Florida	(3) ROLE Architectural Planning & Design
b.	(1) FIRM NAME Johnson Structural Group	(2) FIRM LOCATION (City and State) Boca Raton, Florida	(3) ROLE Structural Engineering
c.	(1) FIRM NAME Federal Engineering & Testing	(2) FIRM LOCATION (City and State) Oakland Park, Florida	(3) ROLE Geotechnical Engineering
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

## ATTACHMENT D: STANDARD FORM 330

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S  
QUALIFICATIONS FOR THIS CONTRACT**

*(Present as many projects as requested by the agency, or 10 projects, if not specified.  
Complete one Section F for each project.)*

**20. EXAMPLE PROJECT KEY  
NUMBER**

7

## 21. TITLE AND LOCATION (City and State)

 City of Sunrise, Athletic Complex & Park  
 Sunrise, Florida

## 22. YEAR COMPLETED

 PROFESSIONAL SERVICES  
 2022

 CONSTRUCTION (If applicable)  
 2022

## 23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Sunrise	b. POINT OF CONTACT NAME Chris Ulrich, Project Manager	c. POINT OF CONTACT TELEPHONE NUMBER (954) 888-6060 / culrich@sunrisefl.gov
-------------------------------------	---	--

## 24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)



<b>COST:</b> \$15,808,754
<b>SCOPE:</b> Full A/E Services
<b>FEATURES</b>
✓ Municipal Project
✓ Continuing contract
✓ Athletic building
✓ Sports park
✓ Concession building



Full A/E design services & construction administration for the addition to and renovation of a 1,156,848 SF park, adding a new 15,000 SF athletic building, playground, food/market plaza, multi-sport fields, concession stand, and five new covered outdoor basketball fields.

Park: 1,156,848 SF

Athletic Building: 15,000 SF

a.	(1) FIRM NAME Saltz Michelson Architects	(2) FIRM LOCATION (City and State) Fort Lauderdale, Florida	(3) ROLE Architectural Planning & Design
b.	(1) FIRM NAME Johnson Structural Group	(2) FIRM LOCATION (City and State) Boca Raton, Florida	(3) ROLE Structural Engineering
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

## ATTACHMENT D: STANDARD FORM 330

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S  
QUALIFICATIONS FOR THIS CONTRACT**

*(Present as many projects as requested by the agency, or 10 projects, if not specified.  
Complete one Section F for each project.)*

21. TITLE AND LOCATION (City and State) Pompano Beach Fire Station 114 Pompano Beach, Florida	22. YEAR COMPLETED PROFESSIONAL SERVICES 2022	20. EXAMPLE PROJECT KEY NUMBER 8 CONSTRUCTION (If applicable) 2022
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## 23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Pembroke Pines	b. POINT OF CONTACT NAME Horacio Danovich Project Manager	c. POINT OF CONTACT TELEPHONE NUMBER (954) 786-7834 / Horacio.Danovich@copbfi.com
--	--	--

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)***SIZE:** 13,990 Square Feet**COST:** \$6,100,000**SCOPE:** Full A/E Services

FEATURES	
✓	Government facility
✓	Space programming
✓	Administrative offices
✓	3 Bays
✓	IT/Data
✓	Category V
✓	Green Globes certified



A new two-story, 13,990 SF fire station with three bays to accommodate 11 Firefighters, 1 city outreach staff member, and building support functions. This facility will be designed and constructed to meet Category V storms and be designated as "essential facilities". As required by the City, the station was signed to achieve a minimum level of a City approved Sustainable green Development system.

## 25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Saltz Michelson Architects	(2) FIRM LOCATION (City and State) Fort Lauderdale, Florida	(3) ROLE Architectural Planning & Design
b.	(1) FIRM NAME Keith & Associates	(2) FIRM LOCATION (City and State) Pompano Beach, Florida	(3) ROLE Civil Engineering & Landscape Architecture
c.	(1) FIRM NAME Johnson Structural Group	(2) FIRM LOCATION (City and State) Boca Raton, Florida	(3) ROLE Structural Engineering
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

## ATTACHMENT D: STANDARD FORM 330

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S  
QUALIFICATIONS FOR THIS CONTRACT**
*(Present as many projects as requested by the agency, or 10 projects, if not specified.  
Complete one Section F for each project.)*
**20. EXAMPLE PROJECT KEY  
NUMBER**  
9

## 21. TITLE AND LOCATION (City and State)

 Hallandale EV Transit Operation Level II Facility  
 Hallandale Beach, Florida

## 22. YEAR COMPLETED

 PROFESSIONAL SERVICES  
 2024

 CONSTRUCTION (If applicable)  
 Ongoing

## 23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Hallandale Beach	b. POINT OF CONTACT NAME Jeff Towne, Assistant Director Public Works	c. POINT OF CONTACT TELEPHONE NUMBER (954) 457-3042 / Jtowne@hallandalebeachfl.gov
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## 24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Site and building planning, design, and construction support services for a new complete EV Transit Operation Level II Facility for EV transit fleet parking, EV battery charging, EV fleet maintenance and operation of the community shuttle program. The Facility will consist of 12 bus bays, electric battery charging, fleet dispatching, fleet operational control, and fleet maintenance. The Facility will include the battery charging infrastructure, a solar energy (Solar Roof) system, backup generator, and the energy storage/support facilities.



<b>SIZE:</b> 300,000 SF
<b>COST:</b> \$8,200,000
<b>SCOPE:</b> Full A/E Services
<b>FEATURES</b>
✓ Municipal project
✓ EV fleet maintenance
✓ Bus Bays
✓ Solar energy
✓ Backup generator



## 25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Saltz Michelson Architects	(2) FIRM LOCATION (City and State) Fort Lauderdale, Florida	(3) ROLE Architectural Planning & Design
b.	(1) FIRM NAME Bildworx Design	(2) FIRM LOCATION (City and State) Fort Lauderdale, Florida	(3) ROLE MEP Engineering, IT/Data
c.	(1) FIRM NAME Federal Engineering & Testing	(2) FIRM LOCATION (City and State) Oakland Park, Florida	(3) ROLE Geotechnical Engineering
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

## ATTACHMENT D: STANDARD FORM 330


**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**

*(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER  
10

## 21. TITLE AND LOCATION (City and State)

Broward County, Nancy J. Cotterman Center (NJCC)  
Oakland Park, Florida

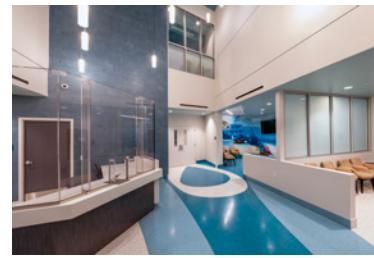
## 22. YEAR COMPLETED

PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
2023	2023

## 23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Broward County	b. POINT OF CONTACT NAME Stephen Greco, Expansion Project Administrator	c. POINT OF CONTACT TELEPHONE NUMBER (954) 357-8533 / sgreco@broward.org
------------------------------------	--	---

## 24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)



The NJCC exists to service victims of sexual assault crimes including helping them with the trauma of their experience and investigation. It is a twenty-four hours a day/seven days a week victim assistance center.

The facility provides a welcoming, inviting, calming and safe environment to consider the needs of the clients within Social Service facilities. As such, our design solutions support improved care and enhanced staff safety and well-being. Once completed, the project will pursue LEED Gold certification for new construction.

**SIZE:** 28,000 Square Feet

**COST:** \$14,350,000

**SCOPE:** Full A/E Services

**FEATURES**

<input checked="" type="checkbox"/>	Government facility
<input checked="" type="checkbox"/>	Social services shelter
<input checked="" type="checkbox"/>	Secure Entry/Access

## 25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Saltz Michelson Architects	(2) FIRM LOCATION (City and State) Fort Lauderdale, Florida	(3) ROLE Architectural Planning & Design
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

## 1.5.3 OTHER COMPLETED DOCUMENTS

**ATTACHMENT D: STANDARD FORM 330****G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS**

26. NAMES OF KEY PERSONNEL (From Section E, Block 12)	27. ROLE IN THIS CONTRACT (From Section E, Block 13)	28. EXAMPLE PROJECTS LISTED IN SECTION F (Fill in "Example Projects Key" section below before completing table. Place "X" under project key number for participation in same or similar role.)									
		1	2	3	4	5	6	7	8	9	10
Charles Michelson, AIA	Architect/Principal-In-Charge	X	X	X	X	X	X	X	X	X	X
Robert Halula	Architect/QA/QC			X	X	X	X			X	
Sheff Devier, AIA	Architect/QA/QC		X	X	X	X	X		X		X
Mary Farlander, RA	Architect/Project Manager	X		X		X	X			X	
Maday Gutierrez, RA	Architect/Project Manager			X	X	X	X	X			
Frida Dunayer	Project Manager/Interiors			X		X	X				X
Juan Pablo Garcia	BIM Manager	X		X	X	X	X	X	X		X
Michael Cartossa, PE	Civil Engineer									X	
Chris Phillips, PLA	Landscape Architect									X	
Jonathan Weymouth, PE	Construction PM									X	
Sima Azar	Project Manager			X		X					X
Raji Sayegh, PE	Electrical Engineer			X		X				X	
Michael Bassford, PE	Mechanical Engineer			X		X				X	
Mark Johnson, PE	Structural Engineer		X	X		X	X	X	X		
Keith LeBlanc, PE	Geotechnical Engineer	X		X	X	X	X	X			X
Sven Jetzkewitz	Operations/Geotech	X		X	X	X	X	X			X
Scott Dyson	Geologist/GIT	X		X	X	X	X				X
Michael Melendez, PE	Traffic Engineer										
MarQuellus Bennett, PE	Engineer, Drainage										
Lis Tolstoy, PSM	Senior Surveyor										

**29. EXAMPLE PROJECTS KEY**

NUMBER	TITLE OF EXAMPLE PROJECT (From Section F)	NUMBER	TITLE OF EXAMPLE PROJECT (From Section F)
1	BSO Training Center & Parking Garage	6	Broward College, Continuing Services Contract
2	West Pines Soccer Park & Community Building	7	City of Sunrise, SAC Athletic Center & Park
3	Broward County, Continuing Contract	8	City of Pompano Beach, Fire Station No. 114
4	Broward County Aviation, Continuing Contract	9	City of Hallandale Beach, EV Transit Operation Facility
5	Memorial Healthcare System, Continuing Contract	10	Broward County, Nancy J. Cotterman Center (NJCC)

STANDARD FORM 330 (REV. 8/2016) PAGE 4

## 1.5.3 OTHER COMPLETED DOCUMENTS

**ATTACHMENT D: STANDARD FORM 330****H. ADDITIONAL INFORMATION**

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

---

**I. AUTHORIZED REPRESENTATIVE**  
*The foregoing is a statement of facts.*

31. SIGNATURE

A handwritten signature in blue ink, appearing to read "Charles A. Michelson".

32. DATE

02/27/2024

33. NAME AND TITLE

Charles A. Michelson, AIA, ACHA, LEED AP, President

**STANDARD FORM 330 (REV. 7/2021) PAGE 5**

## ARCHITECT-ENGINEER QUALIFICATIONS

**1. SOLICITATION NUMBER (If any)**

RFQ #PSPW-23-20

## **PART II - GENERAL QUALIFICATIONS**

*(If a firm has branch offices, complete for each specific branch office seeking work.)*

2a. FIRM (or Branch Office) NAME Saltz Michelson Architects, Inc.			3. YEAR ESTABLISHED 1996	4. UNIQUE ENTITY IDENTIFIER 94-585-1731
2b. STREET 3501 Griffin Road			5. OWNERSHIP	
2c. CITY Fort Lauderdale		2d. STATE FL	2e. ZIP CODE 33312	a. TYPE Corporation
6a. POINT OF CONTACT NAME AND TITLE Charles A. Michelson, AIA, ACHA, LEED AP, President			b. SMALL BUSINESS STATUS	
6b. TELEPHONE NUMBER 954.266.2700		7. NAME OF FIRM (If Block 2a is a Branch Office)		
8a. FORMER FIRM NAME(S) (If any) Mark L. Saltz Architects, Inc. Mark L. Saltz, AIA, Architect			8b. YEAR ESTABLISHED 1980 1976	8c. UNIQUE ENTITY IDENTIFIER 94-585-1731 94-585-1731

## 9. EMPLOYEES BY DISCIPLINE

## 10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS

---

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM

---

FOR LAST 3 YEARS

## PROFESSIONAL SERVICES REVENUE INDEX NUMBER

- |   |   |
|---|---|
| 1. Less than \$100,000                  | 6. \$2 million to less than \$5 million   |
| 2. \$100,000 to less than \$250,000     | 7. \$5 million to less than \$10 million  |
| 3. \$250,000 to less than \$500,000     | 8. \$10 million to less than \$25 million |
| 4. \$500,000 to less than \$1 million   | 9. \$25 million to less than \$50 million |
| 5. \$1 million to less than \$2 million | 10. \$50 million or greater               |

**12 AUTHORIZED REPRESENTATIVE**

**12. AUTHORIZED REPRESENTATIVE**

a SIGNATURE

John C. Hall

Th DATE

DATE  
02/27/2024

---

**C. NAME AND TITLE**

CHARLES A. MICHELSON, AIA, ACHA, LEED AP, President

## 1.5.3 OTHER COMPLETED DOCUMENTS

## ATTACHMENT D: STANDARD FORM 330



## ARCHITECT-ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (If any)

PSPW-23-20

## PART II - GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (or Branch Office) NAME Keith and Associates, Inc., dba KEITH	3. YEAR ESTABLISHED 1998	4. UNIQUE ENTITY IDENTIFIER VBLCPKTQD5J6	
2b. STREET 301 East Atlantic Boulevard	5. OWNERSHIP		
2c. CITY Pompano Beach	2d. STATE FL	b. SMALL BUSINESS STATUS N/A	
6a. POINT OF CONTACT NAME AND TITLE Alex Lazowick, PE, PMP, ENV SP	7. NAME OF FIRM (If Block 2a is a Branch Office)		
6b. TELEPHONE NUMBER 954-788-3400	6c. E-MAIL ADDRESS marketing@KEITHteam.com	N/A	
8a. FORMER FIRM NAME(S) (If any) N/A		8b. YEAR ESTABLISHED	8c. UNIQUE ENTITY IDENTIFIER

## 9. EMPLOYEES BY DISCIPLINE

10. PROFILE OF FIRM'S EXPERIENCE  
AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS

a. Function Code	b. Discipline	c. Number of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) BRANCH			
02	Administrative	27	18	A06	Airports; Terminals and Hangars	7
12	Civil Engineering, PE	20	11	B02	Bridges	3
60	Transportation Engineering, PE	6	1	C07	Coastal Engineering	3
15	Construction Inspector	4	3	C10	Commercial Building	7
16	Construction Manager	13	13	C11	Community Facilities	6
29	GIS Specialist	1	1	C15	Construction Management	7
38	Land Surveyor, PSM	8	6	C16	Construction Surveying	4
39	Landscape Architect, RLA	8	7	E02	Educational Facilities	4
47	Planner: Urban/Regional	9	1	F02	Field Houses; Gyms; Stadiums	4
48	Project Manager	4	1	G04	GIS Services; Development; Analys	2
53	Scheduler	1	1	H07	Highways, Street, Airfield Paving	5
	Landscape Designer	8	0	H09	Hospitals & Medical Facilities	3
	Project Engineer	27	9	I06	Irrigation; Drainage	6
	Project Surveyor	7	5	L03	Landscape Architecture	6
	Survey Field Crew	26	21	P05	Planning (Community, Regional...)	5
	Subsurface Utility Engineer	3	3	R03	Railroad; Rapid Transit	3
	Subsurface Utility Field Crew	11	11	R04	Recreation Facilities	6
	Utility Coordinator	6	5	S10	Surveying; Platting; Mapping; Flood	6
	VDC/BIM/CIM	3	1	S13	Storm Water Handling & Facilities	6
				T04	Topographic Surveying & Mapping	6
	Other Employees			W03	Water Supply; Treatment & Distrib.	5
	<b>Total</b>	<b>192</b>	<b>118</b>	<b>Z01</b>	Zoning; Land Use Studies	<b>3</b>

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM  
FOR LAST 3 YEARS

(Insert revenue index number shown at right)

a. Federal Work	1
b. Non-Federal Work	8
c. Total Work	8

## PROFESSIONAL SERVICES REVENUE INDEX NUMBER

1. Less than \$100,000
2. \$100,000 to less than \$250,000
3. \$250,000 to less than \$500,000
4. \$500,000 to less than \$1 million
5. \$1 million to less than \$2 million
6. \$2 million to less than \$5 million
7. \$5 million to less than \$10 million
8. \$10 million to less than \$25 million
9. \$25 million to less than \$50 million
10. \$50 million or greater

## 12. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE

b. DATE

02/21/2024

c. NAME AND TITLE

Alex Lazowick, PE, PMP, ENV SP - President

## 1.5.3 OTHER COMPLETED DOCUMENTS

**ATTACHMENT D: STANDARD FORM 330**

<b>ARCHITECT - ENGINEER QUALIFICATIONS</b>				1. SOLICITATION NUMBER PSPW-23-20		
<b>PART II - GENERAL QUALIFICATIONS</b>						
2a. FIRM (or Branch Office) NAME <b>CTS ENGINEERING, INC.</b>				3. YEAR ESTABLISHED 2009	4. UNIQUE ENTITY IDENTIFIER	
2b. STREET 3230 West Commercial Blvd, Suite 220				5. OWNERSHIP		
2c. CITY Fort Lauderdale	2d. STATE FL	2e. ZIP CODE 33309	a. TYPE Corporation			
6a. POINT OF CONTACT NAME AND TITLE Sheng Yang, P.E., PTOE - President				b. SMALL BUSINESS STATUS Active		
6b. TELEPHONE NUMBER 954-637-1608		6c. EMAIL ADDRESS syang@ctseinc.com		7. NAME OF FIRM (If Block 2a is a Branch Office) CTS Engineering, Inc.		
8a. FORMER FIRM NAME(S) (If any) N/A		8b. YEAR ESTABLISHED N/A		8c. UNIQUE ENTITY IDENTIFIER N/A		
9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. No of Employees		a. Profile Code	b. Experience	c. Revenue Index Number
		(1) Firm	(2) Branch			
02	Administrative	5	4	C16	Construction Surveying	1
12	Civil Engineer	21	13	C18	Cost Estimating; Cost Eng. And Analysis	1
29	Geographic Information System Specialist	1	1	G04	Geographic Information System Specialist	22
38	Land Surveyor	2	1	G05	Geospatial Data Conversion	1
47	Planner: Urban/Regional	3	3	L02	Land Surveying	2
58	Technician/Analyst	22	7	L06	Lighting (Exteriors)	2
60	Transportation Engineer	3	3	P05	Planning (Community, Regional, Areawide & State)	4
				R03	Railroad; Rapid Transit	4
				R10	Risk Analysis	1
				S10	Surveying; Platting; Mapping	3
				S13	Stormwater Handling & Facilities	1
				T03	Traffic & Transportation Engineering	4
				T04	Topographic Surveying & Mapping	1
				V01	Value Analysis; Life Cycle Costing	1
				Z01	Zoning; Land Use Studies	1
	Other Employees	29	21			
	<b>Total</b>	86	53			
11. Annual Average Professional Services Revenues of Firm for Last 3 Years		Professional Services Revenue Index Number				
a. Federal Work		1. Less than \$100,000 2. \$100,000 to less than \$250,000 3. \$250,000 to less than \$500,000 4. \$500,000 to less than \$1 million 5. \$1 million to less than \$2 million		6. \$2 million to less than \$5 million 7. \$5 million to less than \$10 million 8. \$10 million to less than \$25 million 9. \$25 million to less than \$50 million 10. \$50 million or greater		
b. Non-Federal Work	8					
c. Total Work	8					
<b>12. Authorized Representative</b> <i>The foregoing is a statement of facts.</i>						
a. SIGNATURE			b. DATE 2/20/2024			
c. NAME AND TITLE Sheng Yang, P.E., PTOE - President						

## 1.5.3 OTHER COMPLETED DOCUMENTS

**ATTACHMENT D: STANDARD FORM 330**

<b>ARCHITECT - ENGINEER QUALIFICATIONS</b>				1. SOLICITATION NUMBER PSPW-23-20		
<b>PART II - GENERAL QUALIFICATIONS</b>						
2a. FIRM (or Branch Office) NAME <b>CTS ENGINEERING, INC.</b>				3. YEAR ESTABLISHED 2009	4. UNIQUE ENTITY IDENTIFIER	
2b. STREET 8095 NW 12 <sup>th</sup> Street, Suite 315				5. OWNERSHIP		
2c. CITY Doral	2d. STATE FL	2e. ZIP CODE 33126	a. TYPE Corporation			
6a. POINT OF CONTACT NAME AND TITLE Sheng Yang, P.E., PTOE - President				b. SMALL BUSINESS STATUS Active		
6b. TELEPHONE NUMBER 305-890-7198		6c. EMAIL ADDRESS syang@ctseinc.com		7. NAME OF FIRM (If Block 2a is a Branch Office) CTS Engineering, Inc.		
8a. FORMER FIRM NAME(S) (If any) N/A		8b. YEAR ESTABLISHED N/A		8c. UNIQUE ENTITY IDENTIFIER N/A		
9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. No of Employees		a. Profile Code	b. Experience	c. Revenue Index Number
		(1) Firm	(2) Branch			
02	Administrative	5	1	C16	Construction Surveying	1
12	Civil Engineer	21	5	C18	Cost Estimating; Cost Eng. And Analysis	1
29	Geographic Information System Specialist	1		G04	Geographic Information System Specialist	22
38	Land Surveyor	2	1	G05	Geospatial Data Conversion	1
47	Planner: Urban/Regional	3		L02	Land Surveying	2
58	Technician/Analyst	22	13	L06	Lighting (Exteriors)	2
60	Transportation Engineer	3		P05	Planning (Community, Regional. Areawide & State)	4
				R03	Railroad; Rapid Transit	4
				R10	Risk Analysis	1
				S10	Surveying; Platting; Mapping	3
				S13	Stormwater Handling & Facilities	1
				T03	Traffic & Transportation Engineering	4
				T04	Topographic Surveying & Mapping	1
				V01	Value Analysis; Life Cycle Costing	1
				Z01	Zoning; Land Use Studies	1
	Other Employees	29	4			
	<b>Total</b>	86	24			
11. Annual Average Professional Services Revenues of Firm for Last 3 Years		Professional Services Revenue Index Number				
a. Federal Work		1. Less than \$100,000 2. \$100,000 to less than \$250,000 3. \$250,000 to less than \$500,000 4. \$500,000 to less than \$1 million 5. \$1 million to less than \$2 million		6. \$2 million to less than \$5 million 7. \$5 million to less than \$10 million 8. \$10 million to less than \$25 million 9. \$25 million to less than \$50 million 10. \$50 million or greater		
b. Non-Federal Work	8					
c. Total Work	8					
<b>12. Authorized Representative</b> <i>The foregoing is a statement of facts.</i>						
a. SIGNATURE			b. DATE 2/20/2024			
c. NAME AND TITLE Sheng Yang, P.E., PTOE - President						

## 1.5.3 OTHER COMPLETED DOCUMENTS

**ATTACHMENT D: STANDARD FORM 330****ARCHITECT-ENGINEER QUALIFICATIONS**

1. SOLICITATION NUMBER (If any)

RFQ # PSPW-23-20

**PART II - GENERAL QUALIFICATIONS***(If a firm has branch offices, complete for each specific branch office seeking work.)*

2a. FIRM (or Branch Office) NAME Bildworx Design, LLC dba Bildworx Design	3. YEAR ESTABLISHED 2016	4. UNIQUE ENTITY IDENTIFIER DUNS 116720599
2b. STREET 300 SE 2nd Street, Suite 600	5. OWNERSHIP	
2c. CITY Fort Lauderdale	2d. STATE FL	2e. ZIP CODE 33301
6a. POINT OF CONTACT NAME AND TITLE Sima Azar, President	a. TYPE LLC S-Corp	
6b. TELEPHONE NUMBER (954) 933-8246	6c. EMAIL ADDRESS sima@bildworx.com	b. SMALL BUSINESS STATUS Yes (NAICS Code 541330)
8a. FORMER FIRM NAME(S) (If any) Bildworx Design, PLLC		7. NAME OF FIRM (If Block 2a is a Branch Office) N/A
		8b. YEAR ESTABLISHED 2016
		8c. UNIQUE ENTITY IDENTIFIER N/A

**9. EMPLOYEES BY DISCIPLINE****10. PROFILE OF FIRM'S EXPERIENCE  
AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS**

a. Function Code	b. Discipline	c. Number of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) BRANCH			
21	Electrical Engineer	1		A11	Auditoriums & Theaters	1
48	Project Manager	1		C11	Community Facilities	2
				E02	Educational Facilities; Classrooms	1
				E03	Electrical Studies and Design	2
				E05	Elevators; Escalators; People-Mov	1
				F03	Fire Protection	1
				G02	Gas Systems (Propane; Natural, Et	1
				H04	Heating; Ventilating; Air Conditioni	2
				H11	Housing (Residential, Multi-Family;	1
				L04	Libraries; Museums; Galleries	1
				L05	Lighting (Interior; Display; Theater,	1
				L06	Lighting (Exteriors; Streets; Memori	1
				O01	Office Buildings; Industrial Parks	2
				P07	Plumbing & Piping Design	2
				R06	Rehabilitation (Buildings; Structure	1
				T01	Telephone Systems (Rural; Mobile;	1
				T02	Testing & Inspection Services	1
				V01	Value Analysis; Life-Cycle Costing	1
	Other Employees	1				
	<b>Total</b>	<b>3</b>				

**11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS***(Insert revenue index number shown at right)*

a. Federal Work	0
b. Non-Federal Work	3
<b>c. Total Work</b>	<b>3</b>

**PROFESSIONAL SERVICES REVENUE INDEX NUMBER**

1. Less than \$100,000
2. \$100,000 to less than \$250,000
3. \$250,000 to less than \$500,000
4. \$500,000 to less than \$1 million
5. \$1 million to less than \$2 million
6. \$2 million to less than \$5 million
7. \$5 million to less than \$10 million
8. \$10 million to less than \$25 million
9. \$25 million to less than \$50 million
10. \$50 million or greater

**12. AUTHORIZED REPRESENTATIVE***The foregoing is a statement of facts.*a. SIGNATURE  
b. DATE  
2/19/2024c. NAME AND TITLE  
Sima Azar, President

### 1.5.3 OTHER COMPLETED DOCUMENTS

## ATTACHMENT D: STANDARD FORM 330



## 1.5.3 OTHER COMPLETED DOCUMENTS

**ATTACHMENT D: STANDARD FORM 330**

ARCHITECT-ENGINEER QUALIFICATIONS				1. SOLICITATION NUMBER ( <i>If any</i> )		
<b>PART II – GENERAL QUALIFICATIONS</b>						
<i>(If a firm has branch offices, complete for each specific branch office seeking work.)</i>						
2a. FIRM (OR BRANCH OFFICE) NAME <b>Federal Engineering &amp; Testing, Inc.</b>				3. YEAR ESTABLISHED <b>1989</b>	4. DUNS NUMBER <b>017401132</b>	
2b. STREET <b>3370 NE 5<sup>th</sup> Avenue</b>				5. OWNERSHIP		
2c. CITY <b>Oakland Park</b>		2d. STATE <b>FL</b>	2e. ZIP CODE <b>33334</b>	a. TYPE <b>Corporation</b>		
6a. POINT OF CONTACT NAME AND TITLE <b>Sven Jetzkewitz</b>				b. SMALL BUSINESS STATUS <b>CBE</b>		
6b. TELEPHONE NUMBER <b>(954) 784-2941</b>		6c. E-MAIL ADDRESS <b>Sven@fed-eng.com</b>		7. NAME OF FIRM <i>(If block 2a is a branch office)</i>		
8a. FORMER FIRM NAME(S) ( <i>If any</i> )				8b. YR. ESTABLISHED	8c. DUNS NUMBER	
9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) BRANCH			
02	Administrative	6		Codes; Standards, Ordinances		
10	Chemical Engineers			Construction Management		
12	Civil Engineers			Cost Estimating		
15	Construction Inspector	3		Educational Facilities		
21	Electrical Engineers			Environmental Impact Studies, Assessments or Statements		
39	Landscape Architects			Highways; Streets; Airfield Paving; Parking Lots		
47	Planners: Urban/Regional			Hospital & Medical Facilities		
52	Sanitary Engineers			Irrigation; Drainage		
	Permitting Specialists			Landscape Architecture		
38	Surveyors			Office Building; Industrial Parks		
60	Transportation Engineers			Planning (Community, Regional Areawide & State)		
08	Computer CADD Technicians			Planning (Site, Installation, and Project)		
38	Field Surveyors	4		Sewage Collection, Treatment and Disposal		
29	GIS/Data Technology Specialists			Surveying: Platting; Mapping; Flood Plain Studies		
	Code Enforcement Specialist			Storm Water Handling & Facilities		
24	Environmental Specialists	2		Traffic & Transportation Engineering		
24	Environmental Field Crew			Urban Renewals; Community Development		
39	Landscape Designers / Inspectors			Water Supply; Treatment and Distribution		
07	Biologist(s) / Indoor Air Quality			Zoning; Land Use Studies		
Other Employees		7				
Total		22				

## 1.5.3 OTHER COMPLETED DOCUMENTS

**ATTACHMENT D: STANDARD FORM 330**

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS <i>(Insert revenue index number shown at right)</i>		PROFESSIONAL SERVICES REVENUE INDEX NUMBER
a. Federal Work	3	1. Less than \$100,000
b. Non-Federal Work	5	2. \$100,000 to less than \$250,000
c. Total Work	6	3. \$250,000 to less than \$500,000
		4. \$500,000 to less than \$1 million
		5. \$1 million to less than \$2 million
		6. \$2 million to less than \$5 million
		7. \$5 million to less than \$10 million
		8. \$10 million to less than \$25 million
		9. \$25 million to less than \$50 million
		10. \$50 million or greater

**12. AUTHORIZED REPRESENTATIVE**

The foregoing is a statement of facts.

a. SIGNATURE 	b. DATE 2/22/24
c. NAME AND TITLE Jodie Weber CEO	



**GLOBAL THINKING, LOCALLY MINDED.**

3501 Griffin Road, Fort Lauderdale, FL 33312 • 954.266.2700 • [WWW.SALTZMICHELSON.COM](http://WWW.SALTZMICHELSON.COM)

AR0009976



# CITY OF PEMBROKE PINES

## ADDITIONAL INFORMATION (GENERAL ARCHITECTURAL SERVICES)

CCNA CONTINUING SERVICES FOR  
CITYWIDE PROFESSIONAL ARCHITECTURAL, ENGINEERING,  
SURVEYING & MAPPING

February 27, 2024



Charles A. Michelson, AIA, ACHA, LEED AP, President

Saltz Michelson Architects, Inc.

3501 Griffin Road, Fort Lauderdale, FL 33312

T: (954) 266-2700

E: [sma@saltzmichelson.com](mailto:sma@saltzmichelson.com)

AR0009976



February 27, 2024

Danny Benedit, Procurement Department  
 City of Pembroke Pines  
 8300 South Palm Drive  
 Pembroke Pines, FL 33025

RE: CCNA CONTINUING SERVICES FOR CITYWIDE PROFESSIONAL ARCHITECTURAL, ENGINEERING,  
 SURVEYING AND MAPPING, RFQ #PSPW-23-20

Dear Danny and Members of the Selection Committee:

On behalf of our firm, **Saltz Michelson Architects (SMA)**, we are pleased to submit our qualifications for your continuing services contract. Leveraging our current and prior collaboration with the City of Pembroke Pines, alongside our extensive tenure of over forty years operating within the municipality, we understand your unique requirements. With local insights, strong partnerships, and the expertise to meet the demands of any project, we are well-equipped to meet the City's needs.

**Local presence and community focus.** SMA is a mid-size firm with large firm capabilities and celebrates 48 years of architectural practice in Broward County. We have local knowledge, strong relationships, and the ability and capacity to respond to the needs of this contract.

**Term contracts – our area of expertise.** We are large enough and have diverse experience to respond to any type of project under a term contract. Our extensive list of open-ended contracts include Broward County (30 years), Broward College (27 years), Memorial Healthcare System (29 consecutive years), and numerous other government and other public agencies. Whether it's planned capital improvements, modernization initiatives, design criteria development, or addressing issues such as reroofs, ADA upgrades, leak troubleshooting, storm remediation, and repairs, SMA is equipped to provide prompt and efficient responses. With a team of ten registered architects locally available, we possess the necessary staffing and over 200 years of combined architectural expertise, ensuring the success of your projects.

A South Florida firm with specific, relevant experience, and reliability, **SMA is the "right size" firm to provide you with prompt service and principal involvement.** Our extensive team of experts stands ready to support the City of Pembroke Pines with seasoned, proven professionals, ensuring the successful completion of your projects. We respectfully offer our qualifications and look forward to the opportunity of personally presenting our team's credentials to you. Thank you for your consideration.

Very truly yours,  
 Saltz Michelson Architects, Inc.

A handwritten signature in blue ink that reads 'Charles A. Michelson'.

Charles A. Michelson, AIA, ACHA, LEED AP  
 President

**FT LAUDERDALE**  
 3501 Griffin Rd  
 Fort Lauderdale, FL 33312  
 954.266.2700

**MIAMI**  
 8400 NW 36<sup>th</sup> St, Suite 450  
 Doral, FL 33166  
 305.764.3138

sma@saltzmichelson.com  
 saltzmichelson.com  
 AR0009976

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# A. FIRM OVERVIEW

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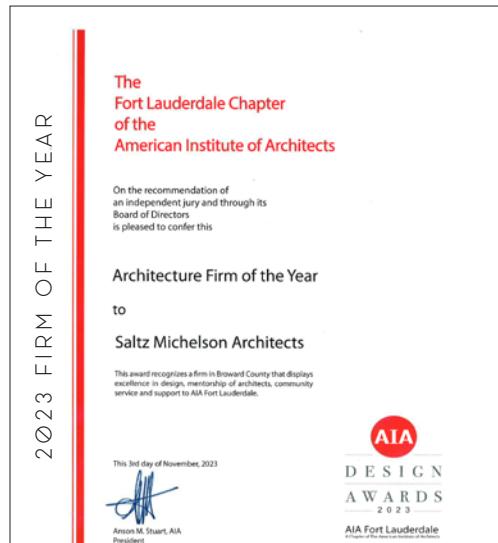
# B ADDITIONAL INFORMATION

## LICENSES & CERTIFICATIONS



### OUR FIRM

**Founded in 1976, SALTZ MICHELSON ARCHITECTS, INC. is an architectural firm providing a full range of architectural and planning services.** Our commitment to quality design, professionalism, and strong project management allow us to play a key role in the development of public and private projects throughout Florida. A prominent local firm with large firm capabilities. For large, small and projects in-between, our proven best practices and proactive interaction with all involved parties delivers results that impress on every level.



### LOCATIONS

#### CORPORATE

**(Office to Service this Contract)**  
3501 Griffin Road  
Fort Lauderdale, FL 33312  
T: (954) 266-2700

#### BRANCH

8400 NW 36th Street, #450  
Doral, FL 33166  
T: (305) 764-3138

### PRIMARY CONTACT

Charles A. Michelson, AIA, ACHA, LEED AP, President  
**Saltz Michelson Architects, Inc.**

3501 Griffin Road, Fort Lauderdale, FL 33312  
T: (954) 266-2700 | F: (954) 266-2701  
E: Project@SaltzMichelson.com

### HISTORY

- 04/08/1976 The firm was established as Mark L. Saltz, AIA, Architect, a proprietorship in Hollywood.
- 07/17/1980 The firm was incorporated in the State of Florida as Mark L. Saltz Architects, Inc.
- 01/01/1990 Charles A. Michelson became a principal in the firm.
- 01/01/1996 The firm was renamed Saltz Michelson Architects, Inc. dba Saltz Michelson Architects.
- 2001 James M. Hartley Architects, a 45 year old firm, merged with Saltz Michelson Architects.
- 2011 Saltz Michelson Architects opens Miami office location.
- 2017 Charles Michelson becomes President of Saltz Michelson Architects.

### OWNERSHIP

Charles A. Michelson, AIA, LEED AP, President

Mark L. Saltz, AIA, LEED AP, Chairman

Natalia Castro, Secretary

Moe Azar, Senior Project Manager | Shareholder

Mary Farlander, Senior Project Manager | Shareholder

Sheff Devier, Senior Project Manager | Shareholder



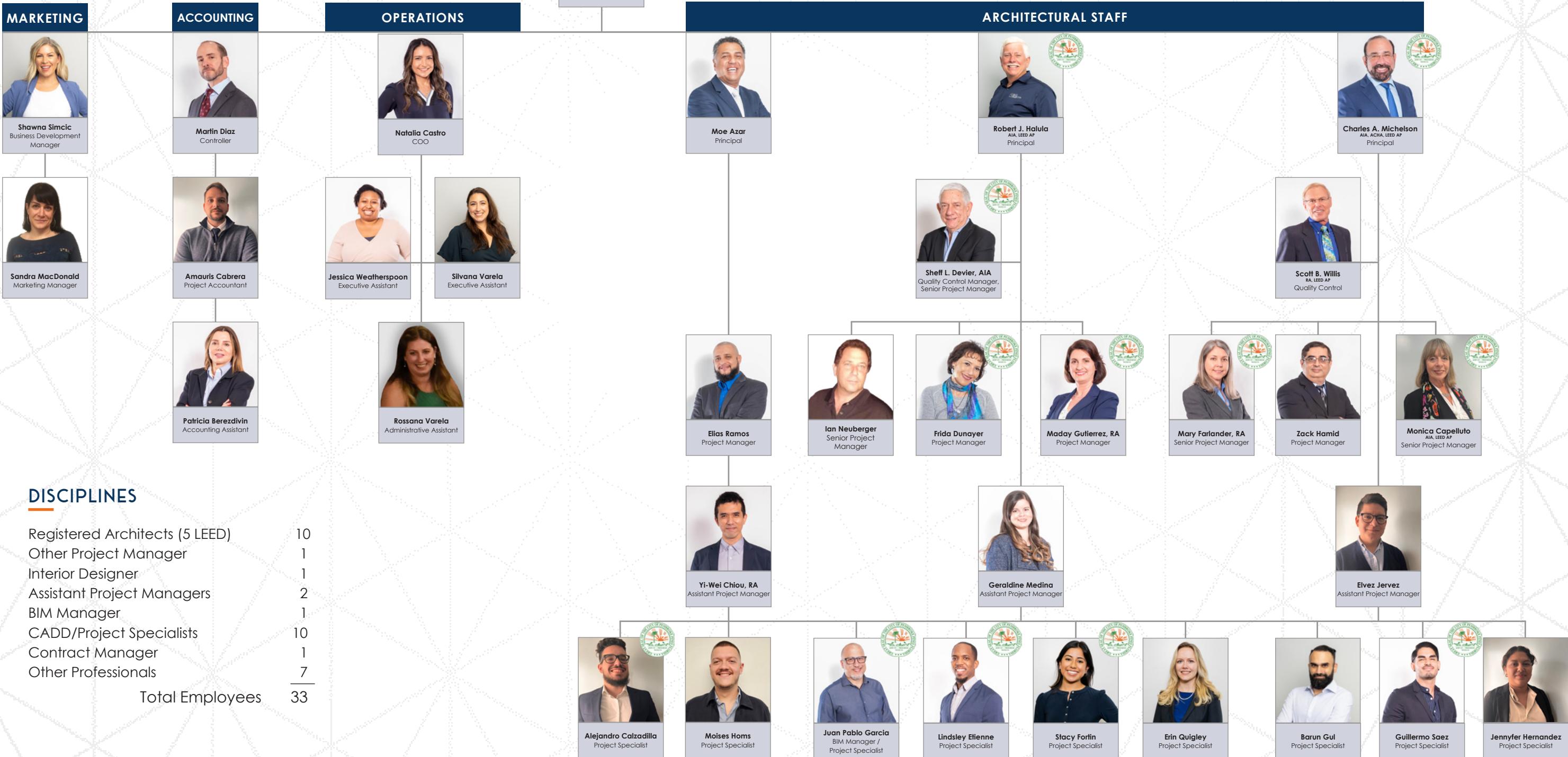


# FIRM ORGANIZATION

## KEY PERSONNEL TO BE INVOLVED



All key personnel to be involved work from our corporate office at 3501 Griffin Road, Fort Lauderdale, FL 33312. However, all SMA staff is available to service the City of Pembroke Pines.



# B. LICENSES & CERTIFICATIONS

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# B ADDITIONAL INFORMATION

## LICENSES & CERTIFICATIONS



### OCCUPATIONAL LICENSES

**BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT**  
 115 S. Andrews Ave., Rm. A-100, Ft Lauderdale, FL 33301-1895 – 954-357-4829  
**VALID OCTOBER 1, 2023 THROUGH SEPTEMBER 30, 2024**

**DBA:** Receipt #: 316-251  
**Business Name:** SALTZ MARK L ARCHITECT (ARCHITECT CORP)

**Owner Name:** SALTZ MICHELSON ARCHITECTS INC  
**Business Location:** 3501 GRIFFIN RD  
 FT LAUDERDALE  
**Business Phone:** 954-989-3186

**Business Opened:** 09/23/1980  
**State/COUNTY/Cert/Reg:** AAC0006840  
**Exemption Code:**

Rooms	Seats	Employees	Machines	Professionals
2				

**For Vending Business Only**

Number of Machines:		Vending Type:				
Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost	Total Paid
30.00	0.00	0.00	0.00	0.00	0.00	30.00

Receipt Fee 30.00  
 Packing/Processing/Canning Employees 0.00

**THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS**

**THIS BECOMES A TAX RECEIPT** This tax is levied for the privilege of doing business within Broward County and is non-regulatory in nature. You must meet all County and/or Municipality planning and zoning requirements. This Business Tax Receipt must be transferred when the business is sold, business name has changed or you have moved the business location. This receipt does not indicate that the business is legal or that it is in compliance with State or local laws and regulations.

**WHEN VALIDATED**

**Mailing Address:**  
 SALTZ MICHELSON ARCHITECTS INC  
 3501 GRIFFIN RD  
 FORT LAUDERDALE, FL 33312

Receipt #52A-22-00002850  
 Paid 07/28/2023 30.00

**2023 - 2024**

**CITY OF DANIA BEACH**  
**Business Tax Receipt**

**VALID THROUGH 9/30/2024**

SALTZ MICHELSON ARCHITECTS  
 3501 GRIFFIN RD  
 FORT LAUDERDALE, FL 33312

**Business Name:** SALTZ MICHELSON ARCHITECTS

**Location Address:** 3501 GRIFFIN RD

**Number/Class:** 858 / Professional

**Issue Date:** 08/22/2023

**Expiration Date:** 9/30/2024

**Charge Detail:**

Quantity	Charge Description	Amount Paid
1	Architects	\$236.25
320	Fire Prevention Annual Fee	\$320.00
1	Waste Registration Fee	\$15.00
	<b>Total:</b>	<b>\$0.00</b>

**Comments:**  
**Restrictions:**

**SUBJECT AND ISSUED ACCORDING TO BUSINESS TAX RECEIPT ORDINANCE CHAPTER 15.**

This Business Tax Receipt does not permit the holder to operate in violation of any City law, ordinance, or regulation. Any change in location or ownership must be approved by the City, subject to zoning restrictions. This Business Tax Receipt does not endorse, approve, or disapprove the holder's skill or competence or of the holder's compliance or non-compliance with other laws, regulations or standards.

**MUST BE POSTED CONSPICUOUSLY AT BUSINESS LOCATION**

"Broward's First City"  
 100 West Dania Beach Boulevard \* Dania Beach, Florida 33004 \* Phone: 954-924-6800 ext. 3672

**B ADDITIONAL INFORMATION  
LICENSES & CERTIFICATIONS**

**FLORIDA CORPORATE CHARTER**

***State of Florida  
Department of State***

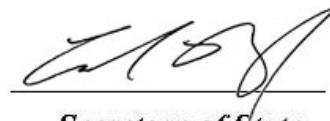
I certify from the records of this office that SALTZ MICHELSON ARCHITECTS, INC. is a corporation organized under the laws of the State of Florida, filed on November 7, 1996.

The document number of this corporation is P96000091528.

I further certify that said corporation has paid all fees due this office through December 31, 2024, that its most recent annual report/uniform business report was filed on January 4, 2024, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the  
Great Seal of the State of Florida  
at Tallahassee, the Capital, this  
the Fourth day of January, 2024*



 A handwritten signature in black ink, appearing to read "E. T. S. J." followed by a horizontal line.

*Secretary of State*

Tracking Number: 0725610245CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

# B ADDITIONAL INFORMATION LICENSES & CERTIFICATIONS



## PROOF OF INSURANCE

Client#: 1048451		SALTZMIC1																																																																														
ACORD™		CERTIFICATE OF LIABILITY INSURANCE																																																																														
<p>THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERNS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.</p> <p>IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).</p>																																																																																
<p>PRODUCER USI Insurance Services, LLC 2502 N Rocky Point Drive Suite 400 Tampa, FL 33607</p> <p>INSURED Saltz Michelson Architects, Inc. 3501 Griffin Road Fort Lauderdale, FL 33312</p>		<p>CONTACT NAME: _____ PHONE (A/C, No, Ext): 813 321-7500 FAX (A/C, No): _____ E-MAIL ADDRESS: _____</p> <table border="1"> <tr> <td>INSURER(S) AFFORDING COVERAGE</td> <td>NAIC #</td> </tr> <tr> <td>INSURER A : Travelers Property Cas. Co. of America</td> <td>25674</td> </tr> <tr> <td>INSURER B : National Union Fire Ins Co of Pitts, PA</td> <td>19445</td> </tr> <tr> <td>INSURER C : Travelers Casualty and Surety Company</td> <td>19038</td> </tr> <tr> <td>INSURER D : National Casualty Company</td> <td>11991</td> </tr> <tr> <td>INSURER E : _____</td> <td>_____</td> </tr> <tr> <td>INSURER F : _____</td> <td>_____</td> </tr> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Travelers Property Cas. Co. of America	25674	INSURER B : National Union Fire Ins Co of Pitts, PA	19445	INSURER C : Travelers Casualty and Surety Company	19038	INSURER D : National Casualty Company	11991	INSURER E : _____	_____	INSURER F : _____	_____																																																															
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COVERAGES		CERTIFICATE NUMBER: REVISION NUMBER:																																																																														
<p>THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.</p> <table border="1"> <thead> <tr> <th>INSR LTR</th> <th>TYPE OF INSURANCE</th> <th>ADDL SUBR INSR WVD</th> <th>POLICY NUMBER</th> <th>POLICY EFF (MM/DD/YYYY)</th> <th>POLICY EXP (MM/DD/YYYY)</th> <th>LIMITS</th> </tr> </thead> <tbody> <tr> <td>A</td> <td> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY  <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR    <input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER:  <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-  <input type="checkbox"/> JECT <input type="checkbox"/> LOC    <input type="checkbox"/> OTHER:         </td> <td>X X</td> <td>6601D208313</td> <td>05/08/2023</td> <td>05/08/2024</td> <td>           EACH OCCURRENCE \$2,000,000            DAMAGE TO RENTED PREMISES (EA occurrence) \$1,000,000            MED EXP (Any one person) \$10,000            PERSONAL &amp; ADV INJURY \$2,000,000            GENERAL AGGREGATE \$4,000,000            PRODUCTS - COMP/OP AGG \$4,000,000              \$          </td> </tr> <tr> <td>A</td> <td> <input checked="" type="checkbox"/> AUTOMOBILE LIABILITY    <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS  <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY         </td> <td>X X</td> <td>6601D208313</td> <td>05/08/2023</td> <td>05/08/2024</td> <td>           COMBINED SINGLE LIMIT (EA accident) \$2,000,000            BODILY INJURY (Per person) \$            BODILY INJURY (Per accident) \$            PROPERTY DAMAGE (Per accident) \$              \$          </td> </tr> <tr> <td>B</td> <td> <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR  <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE    <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$0         </td> <td>X X</td> <td>EBU031374612</td> <td>05/08/2023</td> <td>05/08/2024</td> <td>           EACH OCCURRENCE \$5,000,000            AGGREGATE \$5,000,000              \$          </td> </tr> <tr> <td>C</td> <td> <input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY            Y/N            ANY PROPRIETOR/PARTNER/EXECUTIVE            OWNER/MEMBER EXCLUDED?              (If answer is in N/H            If yes, describe under            DESCRIPTION OF OPERATIONS below)         </td> <td>N / A</td> <td>X UB0K953533</td> <td>04/01/2023</td> <td>04/01/2024</td> <td>           X PER STATUTE OTHER            E.L. EACH ACCIDENT \$1,000,000            E.L. DISEASE - EA EMPLOYEE \$1,000,000            E.L. DISEASE - POLICY LIMIT \$1,000,000         </td> </tr> <tr> <td>D</td> <td> <input type="checkbox"/> Professional Liability         </td> <td></td> <td>JEO0001977</td> <td>06/14/2023</td> <td>06/14/2024</td> <td>           \$5,000,000 per claim            \$5,000,000 anni aggr.         </td> </tr> <tr> <td colspan="6">DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)</td> <td>Professional Liability coverage is written on a claims-made basis.</td> </tr> <tr> <td colspan="3">CERTIFICATE HOLDER</td> <td colspan="3">CANCELLATION</td> <td></td> </tr> <tr> <td colspan="3">           For Proposal Purposes         </td> <td colspan="3">           SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.         </td> <td></td> </tr> <tr> <td colspan="3"></td> <td colspan="3">           AUTHORIZED REPRESENTATIVE  </td> <td></td> </tr> <tr> <td colspan="7" style="text-align: center;">           © 1988-2015 ACORD CORPORATION. All rights reserved.            ACORD 25 (2016/03) 1 of 1 The ACORD name and logo are registered marks of ACORD            #S40385131/M40385126 MRLEW         </td> </tr> </tbody> </table>				INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  <input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO- <input type="checkbox"/> JECT <input type="checkbox"/> LOC  <input type="checkbox"/> OTHER:	X X	6601D208313	05/08/2023	05/08/2024	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (EA occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMP/OP AGG \$4,000,000  \$	A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY  <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	X X	6601D208313	05/08/2023	05/08/2024	COMBINED SINGLE LIMIT (EA accident) \$2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$  \$	B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE  <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$0	X X	EBU031374612	05/08/2023	05/08/2024	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000  \$	C	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OWNER/MEMBER EXCLUDED?  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# B ADDITIONAL INFORMATION LICENSES & CERTIFICATIONS



## PROFESSIONAL LICENSES

### SALTZ MICHELSON ARCHITECTS

dbpr Department of Business and Professional Regulation

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- View Application Status
- Find Exam Information
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- ABA® Delinquent Invoice & Activity List Search

**LICENSEE DETAILS**

This is a license tracking record only. It provides information on how to verify that this business is properly licensed.

License Information

Name:	SALTZ MICHELSON ARCHITECTS (Primary Name) SALTZ MICHELSON ARCHITECTS, INC. (DBA Name)
Main Address:	3501 GRIFFIN RD FORT LAUDERDALE Florida 33312
County:	BROWARD

License Information

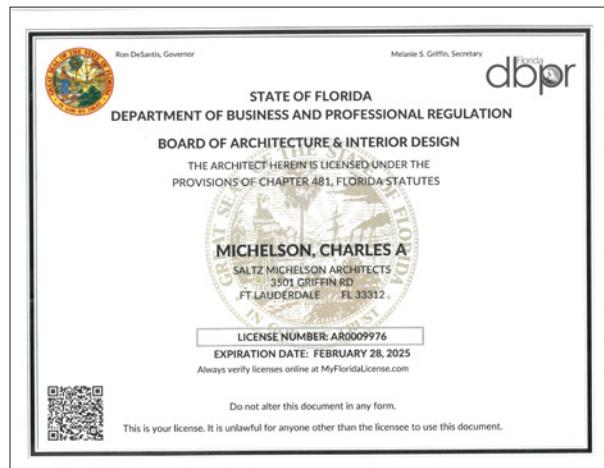
License Type:	Architect Business Information
Rank:	Business Info
License Number:	
Status:	Current,Active
Licensure Date:	01/03/1997
Expires:	

Special Qualifications

Fictitious Name	Qualification Effective
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10:27:05 PM 2/14/2024

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3:12:30 AM 10/24/2023

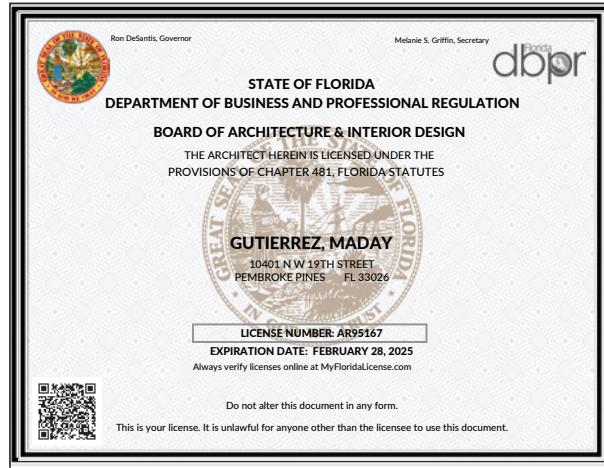
**LICENSEE DETAILS**

**Licensor Information**

Name:	HALULA, ROBERT JOSEPH (Primary Name)
Main Address:	12801 TULIPWOOD CIRCLE BOCA RATON Florida 33428
County:	PALM BEACH

**License Information**

License Type:	Architect
Rank:	Architect
License Number:	AR98667
Status:	Current,Active
Licensure Date:	03/27/2017
Expires:	02/28/2026



# B ADDITIONAL INFORMATION LICENSES & CERTIFICATIONS



## PROFESSIONAL LICENSES

### KEITH & ASSOCIATES

**LICENSEE DETAILS**

3:51:48 PM 2/27/2023

**Licensee Information**

Name:	KEITH AND ASSOCIATES, INC. (Primary Name)
Main Address:	301 EAST ATLANTIC BOULEVARD POMPANO BEACH Florida 33060
County:	BROWARD

**License Information**

License Type:	Engineering Business Registry
Rank:	Registry
License Number:	7928
Status:	Current
Licensure Date:	04/03/1998
Expires:	

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**dbpr** Department of Business & Professional Regulation

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**LICENSEE DETAILS**

2:32:28 PM 1/4/2022

Name:	WEINBERG, PAUL HARVEY (Primary Name)
Main Address:	1201 SW 17TH STREET FORT LAUDERDALE, Florida 33315
County:	BROWARD
License Mailing:	301 E ATLANTIC BLVD POMPANO BEACH FL 33060
County:	BROWARD

**License Information**

License Type:	Registered Landscape Architect
Rank:	Landscape Arc
License Number:	LA666604
Status:	Active
Licensure Date:	10/10/2005
Expires:	11/08/2023

**Special Qualifications**

**Qualification Effective**

**Alternate Names**

**KEITH AND ASSOCIATES INC**  
301 EAST ATLANTIC BLVD, POMPANO BEACH, FL 33060-6643  
Phone 954-788-3400

License Type	License#	Issued	Expires	Status
Surveyor Business	LS6660	03/27/98	02/28/25	Active
Surveyor of Record	LS4105	06/28/04	02/28/23	Active

**ASI AMERICAN STORMWATER INSTITUTE, LLC**

THIS CERTIFIES THAT

**Jonathan Weymouth**

HAS SUCCESSFULLY COMPLETED THE TRAINING REQUIREMENTS AND IS HEREBY RECOGNIZED AS A:

**QUALIFIED FLORIDA CONSTRUCTION STORMWATER INSPECTOR**

The person identified above has been awarded 1.5 CEUs

*J. Fred Heitman, Lead Instructor*

Wed 21st Oct 2020

**SAMUEL THOMAS HALL**  
34802 VALLEY HILL LN, EUSTIS, FL 32736-5206

License Type	License#	Issued	Expires	Status
Surveyor and Mapper	LS6644	02/15/08	02/28/25	Active

Ron DeSantis, Governor  
Melanie S. Griffin, Secretary  
**STATE OF FLORIDA**  
**BOARD OF PROFESSIONAL ENGINEERS**  
THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**WEYMOUTH, JONATHAN PATRICK**  
2400 NE 12TH COURT  
FORT LAUDERDALE FL 33304

LICENSE NUMBER: PE52802  
EXPIRATION DATE: FEBRUARY 28, 2025  
Always verify licenses online at MyFloridaLicense.com

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Ron DeSantis, Governor  
Melanie S. Griffin, Secretary  
**STATE OF FLORIDA**  
**BOARD OF PROFESSIONAL ENGINEERS**  
THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**TREVIRANUS, LORI JANET**  
5019 SAINT DENIS CT  
BELLE ISLE FL 32812

LICENSE NUMBER: PE73684  
EXPIRATION DATE: FEBRUARY 28, 2025  
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# B ADDITIONAL INFORMATION LICENSES & CERTIFICATIONS



## PROFESSIONAL LICENSES

### BILDWORX DESIGN

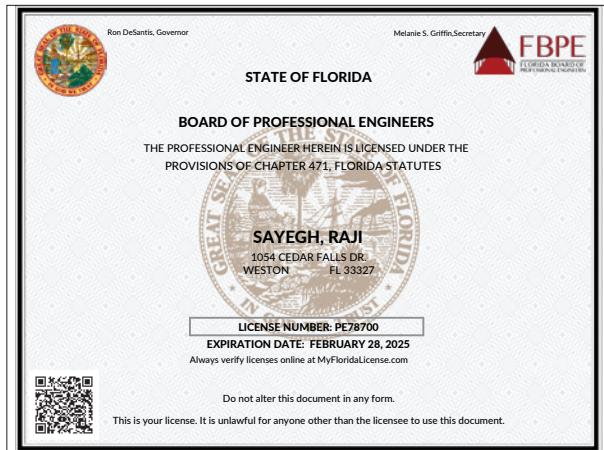
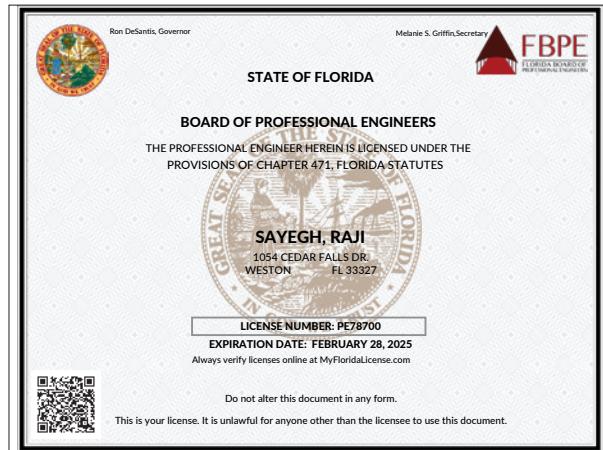
**LICENSEE DETAILS**

**Licensee Information**

Name:	BILDWORX DESIGN, LLC (Primary Name)
Main Address:	300 SE 2ND STREET SUITE 600 FORT LAUDERDALE Florida 33301
County:	BROWARD

**License Information**

License Type:	Engineering Business Registry
Rank:	32813
License Number:	32813
Status:	Current
Licensure Date:	09/01/2018
Expires:	



### JOHNSON STRUCTURAL GROUP

**ONLINE SERVICES**

**dbpr** Florida Department of Business and Professional Regulation

**LICENSEE DETAILS**

**License Information**

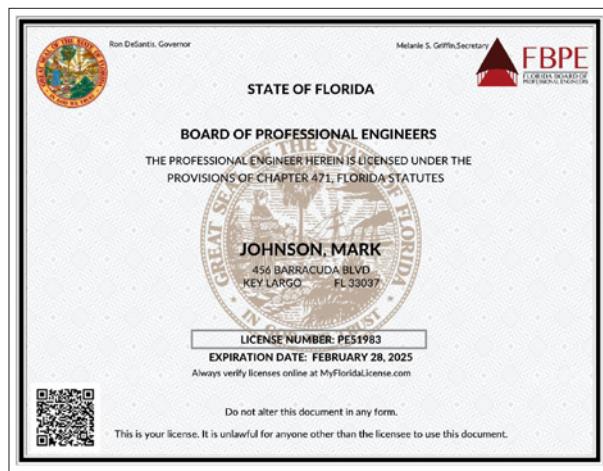
Name:	JOHNSON STRUCTURAL GROUP, INC. (Primary Name)
Main Address:	20423 STATE ROAD 7 SUITE F6218 BOCA RATON Florida 33498
County:	PALM BEACH

**License Mailing:**

License Type:	Engineering Business Registry
Rank:	8993
License Number:	8993
Status:	Current
Licensure Date:	09/04/2001
Expires:	

**Special Qualifications**

**Qualification Effective**



# B ADDITIONAL INFORMATION

## LICENSES & CERTIFICATIONS



### PROFESSIONAL LICENSES

#### FEDERAL ENGINEERING & TESTING

**LICENSEE DETAILS**

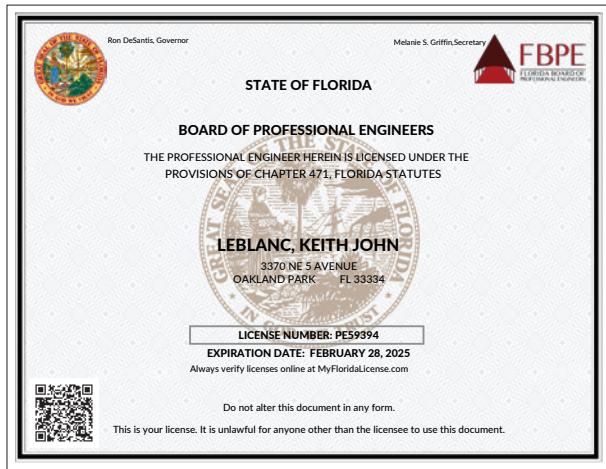
10:27:34 AM 10/23/2023

**Licensee Information**

Name:	FEDERAL ENGINEERING & TESTING, INC. (Primary Name)
Main Address:	3370 NE 5 AVENUE OAKLAND PARK Florida 33334
County:	BROWARD

**License Information**

License Type:	Engineering Business Registry
Rank:	Registry
License Number:	5471
Status:	Current
Licensure Date:	10/16/1989
Expires:	



#### CTS ENGINEERING

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- [Unlicensed Activity Search](#)
- [A&T Delinquent Invoice & Activity List Search](#)

**LICENSEE DETAILS**

11:42:56 AM 7/26/2023

**Licensee Information**

Name:	CTS ENGINEERING, INC. (Primary Name)
Main Address:	3230 W COMMERCIAL BLVD SUITE 220 FORT LAUDERDALE Florida 33309
County:	BROWARD

**License Information**

License Type:	Engineering Business Registry
Rank:	28935
License Number:	28935
Status:	Current
Licensure Date:	12/28/2009
Expires:	

**Special Qualifications** **Qualification Effective**

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# C. ADDITIONAL EXPERIENCE

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## SAMPLING OF OUR EXPERIENCE



Weston Emergency Operations Center



Boulevard Heights Community Center



Ravenswood Bus Charging Infrastructure



Sunrise Athletic Center



Sunrise City Park



Weston Fire Station 21

### EOCs

- Weston EOC
- Palm Beach County Four Points Building & EOC Support Facility/West Palm Beach
- Public Works Building Electrical Engineering/Coconut Creek
- EOC Computer Room Relocation at Broward County EOC
- Broward County Emergency Management Building/Plantation

### TRANSIT CENTERS

- Hallandale Beach EV Bus Charging Facility
- Broward County Copans Transit Electric Bus Charging Infrastructure/Pompano Beach
- Broward County Fleet EV Charging Stations/Fort Lauderdale & Plantation
- Broward County Transit Center/Lauderhill
- Broward County Transit Support Center/Pompano Beach
- Broward County North Mass Transit Bus Lift/Pompano Beach
- Downtown Bus Terminal Lighting Condition/Fort Lauderdale
- Ravenswood Transit Facility Enhancement & Retrofit/Dania Beach

### FIRE STATIONS

- Hollywood Fire Station 45
- Weston Fire Station 21
- Margate Fire Station 58
- Fort Lauderdale Temp. Fire Station 13
- Tamarac Fire Station 36
- Pompano Beach Fire Station 114
- Tamarac Fire Stations 48 & 71 Renovations

### LAW ENFORCEMENT

- BSO Training Facility
- City of Lauderhill Police Firing Range
- PBSO Training Facility Renovations/West Palm Beach
- City of Pembroke Park Police Dept.

### PARKS

- Tradewinds Park North, Coconut Creek
- City Park/Sunrise
- Hollywood West Sports Park
- Montella Park/Hollywood
- Westgate Neighborhood Park Design Criteria/Lauderdale Lakes
- Northgate Park Design Criteria/Lauderdale Lakes
- West Ken Lark Park Criteria/Lauderhill
- Wolk Park Design Criteria/Lauderhill
- Cypress Hammock Park/Coral Springs
- West Pembroke Pines Soccer Park

### COMMUNITY CENTERS

- Lakeland Community Center
- IT Parker Community Center/Dania Beach
- Lakeshore Community Center/Belle Glade
- Sunrise Athletic Complex
- Boulevard Heights Community Center/Hollywood
- Miramar Youth Enrichment Center
- City of Key West Community Services & Utilities Facility
- YMCA Pembroke Shores Addition & Renovation/Pembroke Pines
- Village of Wellington Aquatic Center
- YMCA Hollywood Renovations
- YMCA Hollywood Aquatic Center
- Dave Pine Island Aquatic Center
- West Pines Soccer Park Community Building/Pembroke Pines
- Hollywood Police Athletic League
- Lauderdale Lakes Community Center at Vincent Torres Memorial Park

### SOCIAL SERVICES

- Broward Addiction Recovery Center (BARC)/Fort Lauderdale
- Nancy J. Coterman Treatment Center/Oakland Park
- Miami-Dade County Empowerment Center/Miami

## SUSTAINABLE PROJECT EXPERIENCE



Joe DiMaggio Children's Hospital LEED AP, Hollywood (LEED Gold)



City of Hollywood, Fire Station No. 45 (LEED Gold)



Quantum Marine Headquarters, Hollywood (LEED Certified)



Broward Addiction Recovery Center, Fort Lauderdale (LEED Gold)

Energy conservation and sustainability are critical elements of the designs we produce. We provide design solutions that improve the comfort and health of occupants within the built environment, while sustaining and enhancing our natural one. SMA has applied these sustainable design standards to our projects for many years. We are a member of USGBC, and **five of us are LEED accredited professionals**.

**At the early stages of every project, our design team meets to develop a list of energy conservation measures for evaluation**, whereas each measure is then entered into a building energy model. Life-cycle cost or simple energy payback calculations are then prepared as required by the Owner to make an informed decision on each measure, whether or not to include it in the project. Throughout the design process, changes to the building envelope and floor plans are continually updated in the model, which allows us to check impact on energy consumption and life-cycle cost to the project's various energy measures. Our sustainable design has proven to significantly reduce our clients' operating and maintenance costs, freeing up considerable resources to help fund the critical activities for which these facilities were created.

In 2008, **Charles Michelson was invited to participate in the Memorial Healthcare System Go Green Initiative**, where they identified and transitioned into more environmentally responsible practices.

### LEED CERTIFIED PROJECTS

- Joe DiMaggio Children's Hospital, Hollywood (**Gold**)
- Broward County Transit Center, Lauderhill (**Gold Transit**)
- Hollywood Fire Station 45 (**Gold**)
- Broward Addiction Recovery Center, FtL (**Gold**)
- Quantum Marine Headquarters, Hollywood (**Certified**)
- Citibank London Square, Kendall (**LEED-CI**)
- Citibank Brickell Avenue, Miami (**LEED-CI**)
- Sports Authority, Hollywood (**LEED-CI**)

### GREEN GLOBES CERTIFICATION

- Pompano Beach Fire Station No. 114
- Broward College Building 47 Renovations

### CURRENT PURSUITS

- Miami-Dade County Empowerment Center, Miami (**Anticipated Silver**)
- Nancy J. Cotterman Center (NJCC), Oakland Park (**Anticipated Gold**)
- BSO Training Center & Garage, FtL (**Anticipated Silver**)

# C ADDITIONAL INFORMATION ADDITIONAL EXPERIENCE



## LAUDERHILL TRANSIT CENTER LAUDERHILL, FLORIDA

Seated on a 1.5 acre parcel, this new transit center is comprised of three buildings - Broward County Transit services, a security office, and a public restroom building - and is the County's first net positive structure. The complex serves over 8,000 transit passengers daily and provides ten (10) bus bays to accommodate 40-foot and 42-foot fixed buses and 60-foot articulated buses.

To enhance the experience of entering the property, the implementation of the Art in Public Places program provides interesting sculptures along the street frontage.

### CLIENT

Broward County  
115 S. Andrews Avenue, Room A550  
Fort Lauderdale, FL 33301  
Jeff Thompson, Assistant Director  
T: (954) 357-8460  
E: [jthompson@broward.org](mailto:jthompson@broward.org)

### SCOPE

Full A/E Services, LEED AP

### COST

\$11,600,000

### COMPLETED

06/2021

### FEATURES

- Broward County facility
- Transit center
- Net positive (1st in Broward)
- LEED v4 BD+C Transit
- Photovoltaic design
- 10+ bus bays
- Drivers' lounge
- Breakroom
- Employee restrooms/locker areas
- Public Restrooms



## BSO TRAINING CENTER & PARKING GARAGE FORT LAUDERDALE, FLORIDA

Design and construction of an 88,000SF, seven-story training center and five-story parking garage. The training center has training rooms, classrooms, gun ranges, a 250-seat auditorium, fitness center, administrative offices. In addition, the facility houses a memorial for the 2018 victims of the Marjory Stoneman Douglas High School attack. The facilities also have labs and classrooms for Broward Sheriff Fire Rescue, complete with a repel tower, and is open to all other law enforcement agencies throughout Broward County.

### CLIENT

Broward Sheriff's Office (BSO)  
2601 West Broward Boulevard  
Fort Lauderdale, FL 33312  
Andrew Baker, Director Planning,  
Development and Facilities  
T: (954) 831-8226  
E: andrew\_baker@sheriff.org

### SIZE

Training Center: 88,000 SF  
Parking Garage: 5 Stories

### COST

\$53,700,000

### CONTRACT TERM

10/2021 - 11/2023

### FEATURES

- BSO facility
- HVHZ requirements
- Secure entry/access
- New construction
- Fitness center
- Classrooms
- Administrative offices
- Auditorium
- Multipurpose Rooms
- Support Spaces
- Green Design Elements
- 5-story parking garage

# C ADDITIONAL INFORMATION ADDITIONAL EXPERIENCE



Main Library Exterior Refurbishment



Government Center West



Main Library Learning Lab



Electric Bus Charging Infrastructure

## BROWARD COUNTY CONTINUING CONTRACT BROWARD COUNTY, FLORIDA

Under the firm's continuing contract with Broward County for over 30 years, SMA has been involved with multiple projects with varying scopes, sizes and costs. Some of these projects included the Office Renovations, Main Library Learning Lab, North Board of Health Parking Lot expansion, a Transit Support Building, offices for the IT Department, and various Reports and Studies, among many others. Projects within the past five years include:

- Broward County Fleet EV Charging Stations
- Fourth Floor Renovation at Government Center West
- Bus Charging Infrastructure
- Judges Bench
- First Floor Renovation at Government Center East
- Judicial Complex
- Northwest Family Success Center

### CLIENT

Broward County  
115 S. Andrews Avenue, Room A550  
Fort Lauderdale, FL 33301  
Jeff Thompson, Assistant Director  
T: (954) 357-8460  
E: [jthompson@broward.org](mailto:jthompson@broward.org)

### SCOPE

Full A/E Services

### COSTS

Various

### CONTRACT TERM

1993-1997 / 2001-2004 / 2006-2009 /  
2011-2016 / 2016-Present

### FEATURES

- Government facilities
- Continuing contract
- Contract longevity
- Renovations
- New construction
- Reports & studies
- Offices
- Site work
- Category 5 hurricane

# C ADDITIONAL INFORMATION ADDITIONAL EXPERIENCE



Memorial Urgent Care, Hollywood



Memorial Regional Hardening



Rehab &amp; Sports Medicine, Fort Lauderdale



Pediatric Specialty Center, Joe DiMaggio Children's Hospital

## MEMORIAL HEALTHCARE CONTINUING CONTRACT BROWARD COUNTY, FLORIDA

Under this 29 year open-ended contract, we have been the architects for numerous projects within its six hospitals and other medical facilities. Projects have included hurricane hardening, hospital LEED Gold certification, offices, cancer centers, urgent care centers, women's centers, rehabilitation facilities, parking garages, medical office buildings, surgery centers, facade renovations, doctors' offices, and many more. Recent projects include:

- Administrative Offices
- Urgent Care Centers
- Cancer Centers
- Rehabilitation Facilities
- Sports Rehab
- HVAC Upgrades
- Interior Design
- Hurricane Hardening
- Well Water Emergency Systems
- Cooling Tower Additions
- Risk Assessments

### CLIENT

Memorial Healthcare System  
3501 Johnson Street  
Hollywood, FL 33021  
Mark Greenspan, Director of Construction and Design Services  
T: (954) 265-8674  
E : mgreenspan@mhs.net

### SCOPE

Full A/E Services

### COST

Various

### COMPLETED

Ongoing (1995 - Present)

### FEATURES

- Medical facilities
- Continuing contract
- Pediatrics
- Sports medicine
- Operations & maintenance facilities
- Offices / administrative support
- Senior care
- Classrooms
- Hurricane hardening
- Rehabilitation centers
- Specialty centers

# C ADDITIONAL INFORMATION ADDITIONAL EXPERIENCE



Student Services



Broward College/FAU Plaza



Building 33 Renovations



Will &amp; Jo Holcombe Center

## BROWARD COLLEGE CONTINUING CONTRACT BROWARD COUNTY, FLORIDA

Successful completion of multiple college remodeling projects under the firm's continuing contract with Broward College (recently renewed) on all four of their campuses. Projects have included:

- Library Waterproofing
- Downtown Facade Renovation
- Will & Jo Holcombe Institute for Higher Learning
- Building 8 Dental Lab
- Nursing Lab and Clinical Practice
- Broward College/FAU Plaza
- Student Affairs Center
- Student Services
- Maroone Automotive Training Facility
- Aviation Building 99
- Tarmac Design for 727
- ADA Restrooms
- Accounting Offices Renovations

### CLIENT

Broward College  
3501 SW Davie Road, Building 23  
Davie, FL 33314  
Ana Ovalles, Associate Vice President  
T: (954) 201-6512  
E: [aovalles@broward.edu](mailto:aovalles@broward.edu)

### SCOPE

Full A/E Services

### COST

Various

### CONTRACT TERM

1995 – 2010, 2012 - Present

### FEATURES

- Public facilities
- Continuing contract
- Contract longevity
- Public outdoor spaces
- Renovations
- New construction
- Design criteria
- Offices
- Classrooms
- Support spaces
- Site work
- Waterproofing

# C ADDITIONAL INFORMATION ADDITIONAL EXPERIENCE



## CITY OF SUNRISE, ATHLETIC COMPLEX & PARK SUNRISE, FLORIDA

Full A/E design services & construction administration for the addition to and renovation of a 1,156,848 SF park, adding a new 15,000 SF athletic building, playground, food/market plaza, multi-sport fields, concession stand, and five new covered outdoor basketball fields. The scope includes a new 15,000 SF multi-purpose athletic building; five new basketball courts, renovation of playing fields, renovation/expansion of the existing south parking area to replace basketball courts, replacement of existing playground equipment / surface including new shade structure, renovation of adjacent 4,300 SF meeting hall with restrooms, renovation of 1,350 SF park storage building, resurface and re-equip three tennis courts and two racquetball courts and renovation of its 1,500 SF restroom/storage building, new 1,800 SF concession stand/scorer building, renovation of two scorer towers, renovation of a 1,800 SF restroom/storage building, and new field/path lighting and security.

### CLIENT

City of Sunrise  
777 Sawgrass Corporate Parkway  
Sunrise, FL 33325  
Chris Ulrich, Project Manager  
T: (954) 888-6060  
E: culrich@sunrisefl.gov

### SCOPE

Full A/E Services

### COST

\$14,800,000

### COMPLETED

05/2023

### FEATURES

- Government agency
- Continuing contract
- Community center
- Multipurpose athletic building
- Administrative offices
- Restrooms/locker rooms
- Concession stand
- Meeting hall with restrooms
- Intramural sports
- Restroom/storage building



## BROWARD COUNTY NANCY J. COTTERMAN CENTER FORT LAUDERDALE, FLORIDA

Full A/E design services & construction administration. The Nancy J. Cotterman Center (NJCC) is a two-story office building of approximately 28,000 square feet providing counseling services for Broward County residents. The site is  $\pm$  2.1 acres and includes parking on the east, north and west sides of the building. The project also includes an air conditioning chiller enclosure and a standby generator on the west side and solar collectors on the first floor roof.

This building has an interior courtyard that displays public art. Exterior finishes include painted stucco and two types of porcelain tile on the walls. Windows are clear aluminum storefront framing with a blue-green colored glass and the pitched roofs are standing seam metal roofing. This facility will pursue LEED Gold Certification.

### CLIENT

Broward Board of County Commissioners  
115 South Andrews Ave., Room 501  
Fort Lauderdale, FL 33301  
Stephen Greco, Expansion Project Administrator  
T: (954) 357-8533  
E: sgreco@broward.org

### SCOPE

Site Entitlements, Program Verifications, Full A/E design, CA, Warranty, & LEED AP

### SIZE

28,000 SF

### COST

\$14,380,000

### COMPLETED

10/2023

### FEATURES

- Government Facility
- Demolition
- New Construction
- Community Building
- Offices
- Multipurpose Rooms
- Support Spaces
- Kitchen
- Green Design Elements
- Site work

# C ADDITIONAL INFORMATION ADDITIONAL EXPERIENCE



WXEL-TV/PBS Reglazing, Boynton Beach



Lantana Motorists Renovation



Lantana Motorists Renovation



WXEL-TV/PBS Roof Replacement, Boynton Beach

## FLORIDA DMS CONTINUING CONTRACT LANTANA / BOYNTON BEACH, FLORIDA

**WXEL-TV/PBS Reglazing & Roof Replacement, Boynton Beach, FL:** Complete roof replacement, curtain wall (building envelope) replacement and emergency back-up A/C system for control rooms support. New glazing storefront and window systems along select areas were removed and reinstalled. The work was coordinated and completed in phases so the facility could remain in operation during construction.

**Lantana Motorist Services Facility, Lantana, FL:** Renovation of a 6,700 SF office building for the Florida Highway Safety and Motor Vehicles Department. Project includes new office and training room layout, ADA compliant bathrooms and transaction counter, new finishes throughout, new A/C unit and duct work throughout, new roof system and new exterior windows and doors.

### CLIENT

State of Florida Department of Management Services  
Elvie Rubio, Senior Projects Architect  
T: (850) 487-0796  
E: Elvie.Rubio@dms.myflorida.com

### SCOPE

Full A/E Services

### SIZE

WXEL: 33,000 SF  
Lantana: 6,720 SF

### COMPLETED

WXEL: 10/2015  
Lantana: 02/2018

### COSTS

WXEL: \$1,500,000  
Lantana: \$650,000

### RELEVANT FEATURES

- Government facilities
- Continuing contract
- Office renovations
- IT/Data relocation
- Reglazing & reroofing
- New ADA restrooms
- Phased construction

# C ADDITIONAL INFORMATION ADDITIONAL EXPERIENCE


**CLIENT**

Broward County  
115 S. Andrews Avenue, Room A550  
Fort Lauderdale, FL 33301  
Stephen Greco, Expansion Project  
Administrator  
T: (954) 357-8533  
E: [sgreco@broward.org](mailto:sgreco@broward.org)

**SCOPE**

Site Entitlements, Program Verifications,  
Full A/E design, CA, Warranty, & LEED AP

**SIZE**

51,419 SF

**COST**

\$18,800,000

**COMPLETED**

05/2018

**FEATURES**

- Government facility
- New construction
- LEED Gold certification
- Multipurpose rooms
- Food service
- Courtyard
- USGBC South Florida's GalaVerde 2020 Innovative Project of the Year: New Construction – Public Safety Award

## BROWARD ADDICTION RECOVERY CENTER (BARC) FORT LAUDERDALE, FLORIDA

New trends in designing recovery centers show a greater respect for the patients and safety of the staff. As such, we approached the design of the County managed and run recovery center from a perspective of behavioral health design, focused on executing best practices and appropriate design solutions in a compassionate, safe setting. The architecture is contemporary and portrays modern care with a comfortable, safe working environment for the staff, while the use of stone and building massing provides a strong government signature.

The building's functionality and interior design concepts ultimately serve four areas: outpatient services, inpatient detox, counseling, and administration. Designed to achieve LEED Gold certification, an important building feature is the central courtyard, which provides natural light throughout the two-story, 51,419-square-foot building and includes benches, landscaping, a water feature, and sculptures designed by local artists.



#### CLIENT

Broward County  
115 S. Andrews Avenue, Room A550  
Fort Lauderdale, FL 33301  
Todd Manning, Construction Project Management  
T: (954) 357-6412  
E: [tomaning@broward.org](mailto:tomaning@broward.org)

#### SCOPE

Full A/E Services

#### COST

\$15,000,000 (Est.)

#### COMPLETED

Ongoing

#### FEATURES

- Glazing Remediation
- HVHZ Requirements
- Secure Entry/Access
- Essential Services Facility
- Remained in Operation
- Phased Construction

## BROWARD COUNTY MAIN JAIL GLAZING REMEDIATION FORT LAUDERDALE, FLORIDA

Remediation of all existing exterior glazing systems and incidental restorations of the eight-story main jail in downtown Fort Lauderdale. Work includes restoration of all window components, including but not limited to insulation, fire-safing, isolation membranes, interior finishes, exterior insulation finishing system (EIFS), existing structural and building systems.

The work is compliant with current Florida Building Code (FBC), including High Velocity Hurricane Zone (HVHZ) wind loads, detention/correctional facilities requirements, BSO security requirements and protocols, Fort Lauderdale Planning and Zoning, and all other applicable codes/standards.

# C ADDITIONAL INFORMATION ADDITIONAL EXPERIENCE



## WESTON FIRE STATION NO. 21 WESTON, FLORIDA

A new 12,578 square foot, state-of-the-art fire station capable of withstanding a Category 5 hurricane. The facility includes a watch room, three apparatus bays, nine bunk rooms, offices, an exercise room, kitchen and dining area, bunker gear, day room, and support spaces as well as site development, on grade parking, concrete drive aprons, and site lighting.

As architects with the expertise in public safety design, our firm is often tasked with designing and programming fire stations that meet the operational needs of its end users and service the safety of the public. Planning and obtaining the end users' input early on (and often) is key to a successful design. Beyond the "look and feel" of the station, it must be programmed to protect the health and safety of its end users.

### CLIENT

City of Weston  
17200 Royal Palm Boulevard  
Weston, FL 33326  
Bernarde Eugene, Capital Project  
Construction Manager  
T: (954) 385-2600  
E: beugene@westonfl.org

### SCOPE

Full A/E Services

### SIZE

12,578 SF

### COST

\$5,750,000

### COMPLETED

06/2021

### FEATURES

- Public facility
- Full kitchen
- Apparatus bays
- Decontamination room
- Fitness area
- Kitchen/dining
- Living area
- Laundry
- Dormitories
- Administrative offices
- Site work

# C ADDITIONAL INFORMATION ADDITIONAL EXPERIENCE



## CITY OF POMPANO BEACH, FIRE STATION NO. 114 POMPANO BEACH, FLORIDA

A new two-story, 13,990 square fire station with three bays to accommodate 11 Firefighters, 1 city outreach staff member, and building support functions. This facility will be designed and constructed to meet Category V storms and be designated as "essential facilities".

As required by the City the Station was designed to achieve a minimum level of a City approved Sustainable green Development system, the overall design shall be design to meet and receive certification in accordance with the City of Pompano Beach's Sustainable Design criteria.

### CLIENT

City of Pompano Beach  
100 West Atlantic Blvd.  
Pompano Beach, FL 33060  
Horacio Danovich, Project Manager  
T: (954) 786-7834  
E: Horacio.Danovich@copbfl.com

### SIZE

13,990 SF

### SCOPE

Full A/E Services

### COST

\$6,100,000

### COMPLETED

01/2023

### FEATURES

- Public safety facility
- Offices
- Kitchen / dining
- Day room
- Dormitories
- Watch & triage room
- Fitness room
- Apparatus bay
- Restrooms
- Decontamination room
- Laundry/utility room
- Green Globes certification



## WESTON EMERGENCY OPERATIONS CENTER WESTON, FLORIDA

Full A/E services including CA for a new 26,962 square foot, three-story Emergency Operations / Code Services / Information Technologies Services Building. Offices for Building Code, Zoning Code, Fire Code, Code Enforcement and Records Storage are on the first floor, EOC, kitchen facilities, IT Offices, and multi-purpose space on the second, and sleeping quarters and support spaces on the third. When project was complete, the contractor gave back \$139,987.35 to the City.

### CLIENT

City of Weston  
17200 Royal Palm Boulevard  
Weston, FL 33326  
Darrel L. Thomas  
Assistant City Manager/CFO  
T: (954) 389-4321  
E: dthomas@westonfl.org

### SCOPE

Full A/E Services

### SIZE

26,962 SF

### COST

\$7,400,000

### COMPLETED

09/2015

### FEATURES

- Government facility
- Essential service facility
- New construction
- Space planning
- Administrative offices
- Kitchen/dining
- Dormitories/sleeping rooms
- Support spaces
- Site work
- Category 5 Hurricane

# C ADDITIONAL INFORMATION ADDITIONAL EXPERIENCE



## QUANTUM MARINE HEADQUARTERS & WAREHOUSE HOLLYWOOD, FLORIDA

This new environmentally-conscious headquarters is a three-story, 30,000 square foot, LEED-certified building and consolidates the entire company under one roof. The site has over 80 parking spaces strategically located within a 2.5 acre tree preserve area.

Ergonomically designed and featuring the latest in "green" technology, the project uses conventional shell construction with durable interior finishes for the administrative offices, training rooms, R&D and engineering department, machine shops, and parts department.

### CLIENT

Quantum Marine Stabilizers  
3790 SW 30 Avenue  
Fort Lauderdale, FL 33312  
Peter Grenfell, General Manager  
T: (954) 587-4205  
E: pgrenfell@quantumstabilizers.com

### SCOPE

Full A/E Services, LEED AP

### SIZE

30,000 SF

### COST

\$6,226,000

### COMPLETED

06/2016

### RELEVANT FEATURES

- Located in Hollywood
- New construction
- Administrative offices
- Conference rooms
- Secured storage
- LEED Certified
- Site work
- AIA Fort Lauderdale People's Choice Award, 2017
- AIA Fort Lauderdale Board of Directors Design Award, 2017

# d. KEY PERSONNEL

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# D ADDITIONAL INFORMATION

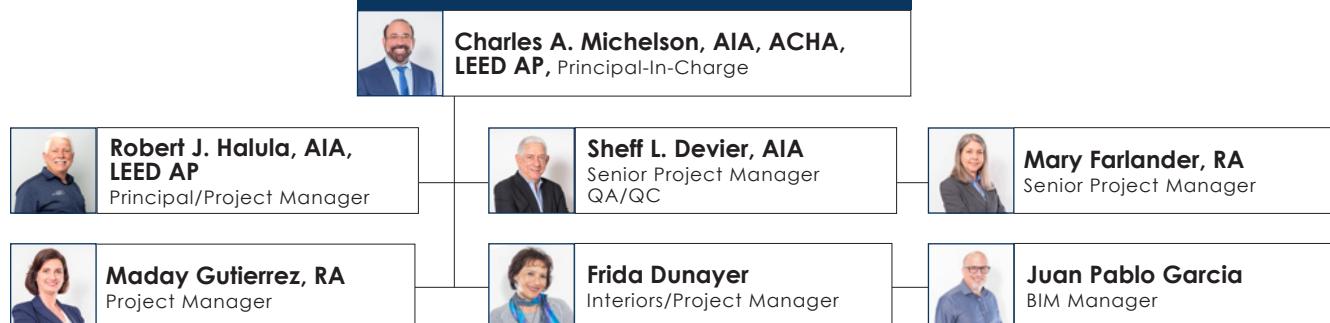
## KEY PERSONNEL



### CONSULTANT TEAM ORGANIZATIONAL CHART



#### ARCHITECTURE PLANNING & DESIGN



### CONSULTANTS

CIVIL, SURVEY, LANDSCAPE
<b>KEITH &amp; ASSOCIATES</b>
Michael Cartossa, PE Civil Engineer
Donald Spicer, PSM Surveyor
Chris Phillips, PLA, ASLA Landscape Architect
Jonathan Weymouth, PE Construction Project Manager

CIVIL, SURVEY, TRAFFIC
<b>CTS ENGINEERING</b>
Michael Melendez, PE Senior Civil Engineer I
Phani Allu, PE, PTOE, RSP2I, Senior Engineer I
MarQuellus Bennett, PE Engineer II, Drainage
Lis R. Tolstoy, PSM SUR Senior Surveyor I

MEP, IT/DATA
<b>BILDWORX DESIGN</b>
Raji Sayegh Principal, Electrical Engineer
Sima Azar Project Manager
Michael Bassford Mechanical Engineer (Michael Bassford Engineering-consultant to Bildworx)

STRUCTURAL
<b>JOHNSON STRUCTURAL GROUP</b>
Mark Johnson, PE Principal/Structural Engineer

GEOTECH
<b>FEDERAL ENGINEERING &amp; TESTING</b>
Keith LeBlanc, PE Qualifying Engineer
Sven Jetzkewitz Vice President, Operations
Scott Dyson Geologist/GIT

SBE/M/WBE

SBE/M/WBE

# D ADDITIONAL INFORMATION

## KEY PERSONNEL



### YEARS OF EXPERIENCE

44

### YEARS WITH FIRM

44

### EDUCATION

University of Miami Master of Urban & Regional Planning, 1981  
B. Architecture, 1979

### REGISTRATIONS

Registered Architect:  
Florida #9976  
Georgia#00874

National Council of  
Architectural Registration  
Boards (NCARB) #31861

American College of  
Healthcare Architects  
(ACHA) Certified, #0624

ASHA Healthcare  
Construction Certificate,  
2004

### AFFILIATIONS

American College of  
Healthcare Administration  
(ACHA)

South Florida Hospital &  
Healthcare Association  
(SFHHA)

Board of Directors

Florida Healthcare  
Engineering  
Association (FHEA)

American Institute of  
Architects (AIA)  
AIA Fort Lauderdale  
President, 2015  
Board of Directors, 2014  
Treasurer, 2017  
AIA Florida Citizen  
Architect



## CHARLES A. MICHELSON AIA, ACHA, LEED AP PRESIDENT / PRINCIPAL-IN-CHARGE

As Principal of the firm, Mr. Michelson maintains an active role in the planning, design, and production of architectural projects for the firm. With his background in Urban Planning, he participates in programming, feasibility studies, site planning and other research projects. As Principal-in-Charge of the firm's public projects, Mr. Michelson has been responsible for overseeing the new construction, renovation and additions to numerous public buildings and other government centers.

### REPRESENTATIVE PROJECTS

**Memorial Manor Nursing Home Hurricane Hardening, Pembroke Pines, FL:** A FEMA granted project to harden the Memorial Manor building against Cat 5 winds by reinforcing the exterior building envelope. This work would be performed by installing an "EFIS" impact rated system to the exterior walls; replace all previous windows and doors to meet today's impact rated codes (level E missile impact glazing); to enhance the roof by reinforcing the trusses, enhance new exterior sheeting/roofing, and structural straps for the trusses using today's impact rated codes; work would also include all vents, louvers, and exterior door frames.

**City of Sunrise Athletic Center & Park, Sunrise, FL:** Full A/E design services & construction administration for the addition to and renovation of a 1,156,848 SF park, adding a new 15,000 SF athletic building, playground, food/market plaza, multi-sport fields, concession stand, and five new covered outdoor basketball fields.

**Sheridan Village Mixed-Use Building, Pembroke Pines, FL:** Full A/E design services and construction administration for a 49,745 square foot three-story retail, restaurant, medical, and self-storage building for the South Broward Hospital District.

**City of Pompano Beach Fire Station 114, Pompano Beach, FL:** A new two-story, 13,990 square fire station with three bays to accommodate 11 Firefighters, 1 city outreach staff member, and building support functions. This facility will be designed and constructed to meet Category V storms and be designated as "essential facilities". The facility achieved "Green Globes" certification.

**Memorial Regional Hospital Hurricane Hardening, Hollywood, FL:** While remaining in operation, the hospital was "encapsulated" with a new structurally hardened skin to provide protection through a Category 4 hurricane. The core component of the system is EIFs by "STO" which is structurally reinforced with three layers of mesh; two layers of STO armor matt xx 20 oz and a layer of 4.5 or mesh below the finish coat.

# D ADDITIONAL INFORMATION

## KEY PERSONNEL



### ROBERT J. HALULA AIA, LEED AP PRINCIPAL, QUALITY CONTROL

#### YEARS OF EXPERIENCE

49

#### YEARS WITH FIRM

2

#### EDUCATION

Florida Atlantic University  
Bachelor of Science,  
Architecture

University of Florida  
Bachelor of Design,  
Architecture

#### REGISTRATIONS

Registered Architect:  
Florida #AR98667

#### PROFESSIONAL AFFILIATIONS

American Institute of  
Architects (AIA)

With almost 50 years in the field of Architecture, Bob Halula is responsible for the management and supervision of all project-related activities as well as the firm's business development pursuits. Along with senior staff, he directly supervises the development of the firm's projects, performing quality control to ensure that all design work is completed on time and adheres to the established specifications and standards.

#### REPRESENTATIVE PROJECTS

**Town of Pembroke Park, Police Department Build-out and Hurricane Hardening, Pembroke Park, FL:** Full A/E services for the creation of a new 3,816 SF Police Department within the Town Hall. Work includes evidence lockers, police administration, detectives area, interview room, police work areas, and a briefing room. The project includes a demolition plan of the existing improvements.

**Fort Lauderdale/Hollywood International Airport (FLL), BDA System Analysis & Recommendation, Fort Lauderdale, FL:** Professional design services to provide a Comprehensive Needs Assessment of a Bi-Directional Amplifier (BDA) System for the Fort Lauderdale/Hollywood International Airport terminal buildings, parking garages, and Broward County Aviation Department (BCAD) security and maintenance buildings. The scope of services includes site investigation and photo documentation of existing conditions at all four terminal buildings, parking garages, and security and maintenance buildings.

**Broward County, HBMD Administration Building Renovation and Expansion, Pompano Beach, FL:** Renovation of and expansion to a one-story 5,500 square feet building addition to the existing one-story administration building currently occupied by the Broward County Public Works Department, Highway & Bridge Maintenance Division.

**City of Hallandale Beach, EV Bus Charging Stations, Hallandale Beach, FL:** A new 12,500 SF EV Transit Operation Level II Facility for EV transit fleet parking, EV battery charging, EV fleet maintenance, and operation of the community shuttle program. This facility will be located at Department of Public Works (DPW) Compound and will consist of 12 bus bays, electric battery charging, fleet dispatching, fleet operational control, and fleet maintenance. These requirements are for major functions such as bus storage, battery charging, dispatching and operational control, vehicle storage, maintenance, testing and repairs, inspections, vehicle cleaning and washing, tire repairs, unit change, parts storage, employee amenities, administrative spaces, restroom facilities, and employee parking.

# D ADDITIONAL INFORMATION

## KEY PERSONNEL



### YEARS OF EXPERIENCE

49

### YEARS WITH FIRM

23

### EDUCATION

Virginia Polytechnic  
Institute & State University,  
Bachelor of Architecture,  
1975

### REGISTRATIONS

Registered Architect:  
Florida #007699

### PROFESSIONAL AFFILIATIONS

American Institute of  
Architects (AIA)



## SHEFF L. DEVIER AIA SENIOR PROJECT MANAGER/QA/QC

Sheff Devier is a registered architect with over 49 years of experience with institutional, governmental, medical, educational and recreational facilities. Sheff holds an important role in the firm's management and reviews staffing schedules on a weekly basis. He is responsible for mentoring aspiring architects and for managing the firm's large projects.

### REPRESENTATIVE PROJECTS

**Polk Building Renovations, Pembroke Pines, FL:** Renovation of an existing one-story, 26,000 SF building including interior completion of the entire building with offices, a public space for paying bills, and a satellite EOC facility as a backup to the existing EOC center located at City Hall. The building was built in 1957 and originally was a residential building on the South Florida Mental Hospital campus.

**West Pines Soccer Park & Community Building, Pembroke Pines, FL:** Design, permitting and construction of a freestanding 1,700 SF meeting room/restroom building and two additional lighted practice soccer fields at the existing West Pines Soccer Park and Nature Preserve. The project included Bermuda sod and 80/20 soil mix, lighting, electrical, drainage, de-muck & fill, laser grading, irrigation retrofit, bleachers, benches, shade structures, and sidewalks.

**Memorial Healthcare System IT/Data Center, Pembroke Pines, FL:** This 17,400 SF one-story structure was the first phase of a planned 52,800 SF, five-story main hub for the Memorial Healthcare System IT computer network. This state-of-the-art facility will serve five hospitals, District administrative offices, and various remote facilities.

**Broward County, Lauderhill Transit Center (Net-Positive, LEED Gold Transit), Lauderhill, FL:** A new transit center is comprised of three buildings - Broward County Transit services, a security office, and a public restroom building - and is the County's first net positive structure. The complex serves over 8,000 transit passengers daily and provides ten (10) bus bays to accommodate 40-foot and 42-foot fixed buses and 60-foot articulated buses.

**City of Weston, Emergency Operations Center, Weston, FL:** Full A/E services for the City's 25,000 SF, three-story Emergency Operations / Code Services / Information Technologies Services Building. The offices for Building Code, Zoning Code, Fire Code, Code Enforcement and Records Storage are on the first floor, the City's Emergency Operations Center, kitchen facilities, IT Offices, and multi-purpose space on the second, and EOC staff sleeping quarters and support spaces on the third.

# D ADDITIONAL INFORMATION

## KEY PERSONNEL



### MARY FARLANDER RA

SENIOR PROJECT MANAGER | SHAREHOLDER

#### YEARS OF EXPERIENCE

29

#### YEARS WITH FIRM

9

#### EDUCATION

University of Illinois  
B. Science Architectural Studies 1993  
University of Illinois  
Master of Architecture 1995

#### REGISTRATIONS

Registered Architect:  
Florida #97280  
Hawaii #17878  
North Carolina #11503

Ms. Farlander has over 29 years of architectural experience which include various project types for both the private and public sector. She started her career in Chicago, where some of her clients included Chicago Public Schools, Chicago Park District, and The University of Chicago. There, she gained extensive experience working on existing building renovations, due diligence reports, and feasibility studies. She has vast experience in code analysis and review and communicating with planners, building department reviewers and municipalities. While in North Carolina, Ms. Farlander worked on many commercial, historic, rehabilitation projects, that utilized federal and state tax credits, and was in charge of all applications and correspondence with the National Park Service.

#### REPRESENTATIVE PROJECTS

**Broward Sheriff's Office (BSO) Training Center, Fort Lauderdale, FL:** Design and construction of a 105,000 SF training center and adjacent seven-story, 600-plus vehicle parking garage. This state-of-the art facility will provide classrooms, training labs, 3 indoor gun ranges, a simulated-ammo tactical shoot house with catwalk above, an exterior rappel tower, 150-seat flex room, administrative offices, and memorial lobby.

**Memorial Manor Nursing Home Hurricane Hardening, Pembroke Pines, FL:** A FEMA granted project to harden the Memorial Manor building against Cat 5 winds by reinforcing the exterior building envelope. This work would be performed by installing an "EFIS" impact rated system to the exterior walls; replace all previous windows and doors to meet today's impact rated codes (level E missile impact glazing); to enhance the roof by reinforcing the trusses, enhance new exterior sheeting/roofing, and structural straps for the trusses using today's impact rated codes; work would also include all vents, louvers, and exterior door frames.

**Cooling Tower Wind Retrofit, Memorial Regional Hospital Hollywood, FL:** Hurricane hardening of the Central Energy Building (CEP) including strengthening the exterior perimeter walls to provide a new structural frame above the roof parapet to support new impact louvers to a height that matches the tallest roof-top cooling tower, new exterior doors, overhead doors and louvers to meet Florida product approval. The work was phased and coordinated with the Owner to minimize any disturbance to the ongoing operations of the facility.

**Broward College, Building 47 Renovations (Continuing Services), Coconut Creek, FL:** Renovation of a 25,000 SF, three-story classroom building including demolition of existing interiors, new offices, classrooms, impact exterior windows and doors, HVAC system, electrical distribution and fire sprinkler system.

# D ADDITIONAL INFORMATION

## KEY PERSONNEL



### MADAY GUTIERREZ RA PROJECT MANAGER

#### YEARS OF EXPERIENCE

25

#### YEARS WITH FIRM

10

#### EDUCATION

University of Miami  
Miami, FL  
Bachelor of Architecture,  
1999

#### REGISTRATIONS

Registered Architect:  
Florida #95167

Ms. Gutierrez has over 24 years of architectural experience and is currently working on several projects under a continuing contract with Broward County Transit. Prior to SMA, Maday worked for the Broward County Transit Division as a Project Manager under the Cartaya and Associates contract.

#### REPRESENTATIVE PROJECTS

**Broward County Copans Transit Electric Bus Charging Infrastructure, Pompano Beach, FL:** Under our contract with the County, a new electric bus charging infrastructure within the existing Transit Ravenswood Road and Copans Road Maintenance Facilities. Infrastructure includes, new parking spaces to accommodate 40' and 45' electric buses, a new canopy system and the charging and associated electrical equipment.

**City of Sunrise, City Park, Sunrise, FL:** Renovation of an approximately 50,000 SF of City Park's playing fields, walking paths, restrooms, playground equipment, renovate and expand the existing parking area. Addition of two new basketball courts and new covered theatrical stage shelter.

**Broward County Fleet EV Charging Stations, Fort Lauderdale & Plantation, FL:** Complete professional architectural and engineering services for the addition of Fleet EV Charging Stations to the Fleet Services parking garages and parking lots located at Government Center East in Fort Lauderdale and Government Center West Garage in Plantation.

**North Homeless Assistance Center (NHAC) Improvements, Pompano Beach, FL:** Renovation of the existing North HAC facilities for or improved entry/access, safety, and operational function. The areas impacted for this project scope will include a new conditioned enclosure of the current Main Entrance canopy including security and access modifications, as well as renovations to the Southwest quadrant of the facility which includes client intake areas, operations, administrative areas, restrooms and other homeless assistance center functions.

**Northwest Family Success Center, Coral Springs, FL:** Renovation and remodeling of 7,134 SF of existing work areas, conference rooms, restrooms, breakroom, and lobby.

**Foundcare Addition and Renovation, West Palm Beach, FL:** Renovation/remodeling and addition to 8,000 square feet of existing offices located on the first and second floors into Primary Care Medical Offices and Administrative Offices; and an addition including a new two-story lobby entrance and pharmacy on the ground floor.

# D ADDITIONAL INFORMATION

## KEY PERSONNEL



### YEARS OF EXPERIENCE

41

### YEARS WITH FIRM

24

### EDUCATION

Ricardo Palma University  
Lima, Peru  
M. Arch and Urbanism, 1983

### REGISTRATIONS

Registered Architect:  
Lima, Peru C.A.P. #2273



## FRIDA DUNAYER

DIRECTOR OF INTERIOR DESIGN, PROJECT MANAGER

Ms. Dunayer is responsible for the design, space planning, construction documents and consultant coordination for a wide array of interior projects. Ms. Dunayer is the interior designer for the firm's projects. Her experience includes the layout of existing furniture inventory and selection of complementary new pieces; interior selection of finishes from floor to ceiling materials, color, texture and patterns in agreement with client and/or end-user preferences; contracting with multiple manufacturers to provide clientele with the best quality and pricing; and design and detail of custom furniture and millwork.

### REPRESENTATIVE PROJECTS

**Lakeland Community Building, Seminole Tribe of Florida, Lakeland, FL:** A new Community Building for the City of Lakeland. The work includes a one-story 35,351 SF Public Community Building. The objective is to contain a multipurpose facility, that will accommodate Tribal gatherings, cultural, educational, and recreational activities, indoor sporting events, and administrative staff, for the Lakeland tribe.

**Memorial Regional Hospital Cancer Center, Hollywood, FL:** A 22,445 square foot renovation project which consisted of a full range of oncology services and included medical treatment for outpatient oncology patients, radiation oncology, a chemo-infusion suite, and new entrance and drop-off canopy.

**Public Safety Building & Medical Clinic, Seminole Tribe of Florida, Immokalee, FL:** A new 21,504 SF, one-story public safety facility that includes three apparatus bays, a sallyport, day room, kitchen, offices, firearm room, evidence room, meeting rooms, offices, restrooms, bunk rooms, and building support services. The one-story, 16,348 SF medical building, attached to a 3,057 SF behavioral health building, includes general medical, dentistry, physical therapy, and meeting space.

**Broward County Nancy J. Cotterman Center (NJCC), Oakland Park, FL:** Full A/E design services & construction administration. The Nancy J. Cotterman Center (NJCC) is a two-story office building of approximately 28,000 square feet providing counseling services for Broward County residents. The site is ± 2.1 acres and includes parking on the east, north and west sides of the building. The project also includes an air conditioning chiller enclosure and a standby generator on the west side and solar collectors on the first floor roof.

**Palm Beach Sheriff's Office Training Facility, West Palm Beach, FL:** This existing 32,600 SF, one-story structure built as a gymnasium was renovated to fulfill a training program to include defensive tactics, simunitions, sworn trainer and general classroom space. Administrative offices were also provided.

# D ADDITIONAL INFORMATION

## KEY PERSONNEL



### JUAN PABLO GARCIA

BIM MANAGER

#### YEARS OF EXPERIENCE

25

#### YEARS WITH FIRM

9

#### EDUCATION

Universidad Central de Venezuela  
B.S. Architecture, 1999

#### CERTIFICATIONS

Registered Architect in Venezuela  
Architect & Engineering Association Affiliate

REVIT Architecture  
Certified Professional, 2016

Juan Garcia is responsible for coordinating and producing a broad range of projects including Government, Mixed-use, Medical, Institutional, and Sports facilities from schematics to construction. Juan heavily utilizes visualization tools to create renderings and models that dynamically demonstrate how designs will look and perform for prospective clients, regulatory agencies, and other members of the Building Team.

Juan is responsible for all REVIT model coordination and performs the BIM clash detection analysis for the office. He engages with the world of technology and constantly tests and recommends new products and software for the firm successfully document and present projects. This includes the use of Virtual Reality to demonstrate to the client & end-user a realistic feel of the project.

#### REPRESENTATIVE PROJECTS

**Broward Sheriff's Office (BSO) Training Center, Fort Lauderdale, FL:** Design and construction of a 105,000 SF, four-story training center and adjacent seven-story, 600-plus vehicle parking garage. This state-of-the art facility will provide classrooms, training labs, 3 indoor gun ranges, a simulated-ammo tactical shoot house with catwalk above, an exterior rappel tower, 150-seat flex room, administrative offices, and memorial lobby.

**City of Weston EOC, Weston, FL:** A new 25,000 SF, three-story EOC building with offices for building code, zoning code, fire code, code enforcement and records storage, emergency operations center, kitchen facilities, IT offices, multipurpose space, emergency staff sleeping quarters and support space.

**Public Safety Building & Medical Clinic, Seminole Tribe of Florida, Immokalee, FL:** A new Public Safety Building, Medical Clinic, and Behavioral Health Center for the Seminoles. The 21,504 SF, one-story public safety facility includes three apparatus bays, a sallyport, day room, kitchen, offices, firearm room, evidence room, meeting rooms, offices, restrooms, bunk rooms, and building support services. The one-story, 16,348 SF medical building, attached to a 3,057 SF behavioral health building, includes general medical, dentistry, physical therapy, and meeting space.

**City of Weston, Fire Station 21, Weston, FL:** A new 12,578 SF, state-of-the-art fire station capable of withstanding a Category 5 hurricane. The facility includes a watch room, three apparatus bays, nine bunk rooms, offices, an exercise room, kitchen and dining area, bunker gear, day room, and building support spaces as well as site development, on grade parking, concrete drive aprons, and site lighting.

# D ADDITIONAL INFORMATION

## KEY PERSONNEL



**Michael Cartossa, PE**  
Civil Engineer



Mr. Michael Cartossa has 12 years of experience as a civil engineer. Since 2012, he has worked on numerous land development projects in both the private and public sectors. His background in land development includes both residential and commercial projects such as shopping plazas, aviation facilities, gas stations, banks, car dealerships, restaurants, and storage facilities. He is proficient in performing due diligence, site planning, civil engineering design, permitting, and project closeout. In addition to his engineering experience, Mr. Cartossa is proficient in a variety of software and programs including AutoCAD, ICPR, Cascade, EPANET, FAARFIELD, MicroStation, MS Excel, MS Project, MS Office, Quattro Pro, and WordPerfect.

### RELEVANT PROJECT EXPERIENCE

**Hollywood Arts and Cultural Center, Hollywood, FL:** Role: Civil Engineer. KEITH assisted the Client with the redevelopment of a KEITH Life/KEITH Campus project that includes a 5,400-SF education space for dance, music, visual arts, and new media, galleries, administrative offices, and an outdoor courtyard. KEITH provided full services to the Client including survey and mapping, civil engineering including paving, grading and drainage, water distribution and sanitary sewer plans, stormwater prevention, hardscape and paving, landscape and irrigation design, and construction observation. The KEITH Team assisted with the site plan and site development of all onsite improvements. This was the first project in the City's plan to modernize and increase capacity for arts programming at the 1.2-acre site. Future expansion will include construction of a new performing arts studio and renovation of gallery spaces.

**GIS Services Continuing Services, Parkland, FL:** Role: Civil Engineer. KEITH was responsible for creating updated GIS maps of the existing City of Parkland GIS database combined with the recently annexed parcels. KEITH created new Future Land Use, Zoning and Street Maps. We have also updated the GIS database for changes in Future Land Use and Zoning. We created display exhibits including the City Limits on top of the most recent Broward County aerials. All deliverables were updates to the City's GIS Database, maps saved in PDF format and hard copy exhibits. KEITH is intimately familiar with the limits of the City of Parkland as well as the "Wedge" and other annexation processes. We have mapped the existing parcels as well as most of the parcels annexed.

**Ranches Ditch Embankment and Canal Assessment, Parkland, FL:** Role: Civil Engineer. KEITH, under our continuing services agreement with the City, assisted the Client in developing a KEITH Life project that included assessment and restoration of residential ditch embankment erosion on the North Side of Trotters Lane (NW 72nd Avenue) and a study of future canals in the Ranches subdivision of Parkland, FL. KEITH provided services to the Client including civil engineering, survey, geotechnical, and construction management and administration. The KEITH Team assisted the Client in topographic survey of ditch restoration areas, civil designs for repair and restoration of the ditches, geotechnical testing, assessment, and recommendations, production of construction documents, specifications, and bid assistance, photographing and measuring locations for potential future canals in the area and producing a report ranking the areas by priority.

**Hillsboro Pines Water Main Extension, Coconut Creek, FL:** Role: Project Manager. Under our continuing services contract for the City of Coconut Creek, KEITH was retained to provide professional engineering service to the City for the design, permitting, construction management services and coordination for three areas in the Hillsboro Pines Community, located along NW 74th Place in Unincorporated Broward County. Areas 1, 2 and 3 entailed of the design of approximately 1,600 linear feet of 8-inch water distribution main and associated fire hydrants, water services and other water related distribution systems within the Bill Black's Plat subdivision. KEITH provided and prepared construction documents including procurement documents, technical specifications, and drawings as well as construction phase engineering services, opinion of probable costs, regulatory agency permitting, final construction documents, and project close-out records. KEITH served as the prime consultant managing a multi-disciplinary team. In-house services included landscape architecture, civil engineering, surveying and subsurface utility engineering (SUE) services.

**YEARS OF EXPERIENCE**  
12 years

**YEARS WITH KEITH**  
8 years

**EDUCATION**  
B.S. Civil Engineering,  
Florida Atlantic  
University, 2012

**PROFESSIONAL  
REGISTRATIONS**  
Professional Engineer,  
Florida

# D ADDITIONAL INFORMATION

## KEY PERSONNEL



**Michael Cartossa, PE**  
Civil Engineer

**Government Center Breezeway, Coconut Creek, FL:** Role: Civil Engineer. KEITH assisted the Client, under its continuing services contract with the City, in developing a KEITH Campus/KEITH Facility project that included conceptual master planning for the Government Center breezeway, courtyard, and parking area, as well as schematic level designs for the breezeway. KEITH provided services to the Client including geospatial, civil engineering, landscape architecture, and environmental public art and design. In coordination with Michael Singer Studio, KEITH provided two conceptual master plans involving hard and softscape design, cost estimates, and a phasing plan for this venue as it takes center stage in the heart of the community.

**Annex Building Addition, Plantation, FL:** Role: Project Manager. KEITH, under its continuing services agreement with the City, is assisting the Client in developing a KEITH Campus project including a new stand-alone one-story annex building consisting of approximately 4,200-GSF. KEITH is providing services to the Client including owner's representation, survey/SUE, planning, civil and traffic engineering, and construction management. The KEITH Team is assisting the Client in architect coordination, permitting, construction value, scheduling, shop drawings, as-builts, field visits, final certifications, and project close-out.

**Parkland City Hall Wing Expansion, Parkland, FL:** Role: Civil Engineer. KEITH provided professional services associated with an approximate 3,000-SF expansion to the City Hall building. This expansion included approximately 1,500-SF of records retention space and 1,500-SF of Building Department office expansion. The driveway access and roll-up door were modified to allow vehicular access to the records retention space. The records retention space also includes an area for three desks for scanning capability. Additional office space provided for the Chief Building Official's office and partitioned plan reviewer and inspectors desk spaces. A new partition was designed behind the staff receiving counter for working privacy. As many as 9 parking spaces were lost with this building expansion. A water main relocation was also needed with this expansion. KEITH was the prime consultant serving as Owner's Rep and providing civil engineering, planning, surveying and subsurface utility engineering services. The engineering design included approximately 160-LF of gravity sewer, 230-LF of water main, restoration of the parking lot, paving and grading and stormwater pollution plan. Additionally, KEITH developed the site plan conjunction with the architect. The survey effort included a topographic survey that located all the above ground improvements in addition to all of the native tree species. As part of our Owner's Rep services, KEITH was responsible for assisting with the bid admittance, construction observation and certification, and project coordination to ensure compliance with the approved plans and specs.

**Southgate Blvd Median Improvements, Margate, FL:** Role: Civil Engineer. As part of the Margate Community Redevelopment Agency's continuing services contract with KEITH, the team has been tasked to provide survey, subsurface utility engineering, landscape architecture, and construction program management for the medians and adjacent right of way along a portion of Southgate Boulevard at SR-441. KEITH will provide landscape improvements by revising the plant species, providing palms appropriate to support holiday tree lighting, and adjusting existing irrigation systems as needed. KEITH will improve the hardscape with the addition of a monument sign, pavers at pedestrian cut-through areas, lighting at monument signs, palm tree lighting, and convenient receptacles for holiday tree lighting.

**Zone 2 Drainage Study, Plantation, FL:** Role: Project Manager. The KEITH Team was successfully retained to provide a full range of engineering services for the City of Plantation Drainage Zone 2 to provide an evaluation of the existing stormwater system and develop a Capital Improvement Program (CIP) specifically for this Drainage Zone. The CIP will consist of a set of short and long-term projects to address current flooding issues and help the community build resiliency for the future impacts of climate change. The final product will be compiled in a Stormwater Master Plan. South Florida has historically been subject to hurricanes and coastal storm events given its location and more recently has become increasingly vulnerable to the adverse impacts of climate change. In KEITH, we understand the importance of flood resiliency to prevent loss of life and financial hardship and enable municipalities and service providers to maintain and/or restore service to residents and customers during and after a disaster. The Stormwater Master Plan will involve input from the public, City officials, City staff, and other stakeholders. KEITH will leverage its expertise in hydrology and hydraulics modeling to evaluate the overall existing stormwater system, identify potential areas at risk of flooding and evaluate future required stormwater system upgrades in order to improve the flood resiliency for the City and its residents.

# D ADDITIONAL INFORMATION

## KEY PERSONNEL



**Donald Spicer, PSM**  
Surveyor & Mapper



Mr. Spicer is a professional surveyor and mapper with 48 years of experience. Through his years of experience, Mr. Spicer's responsibilities include management of survey projects from proposal through final submittal, coordination and supervision of field and production staff, establish and maintain quality control procedures. Further, Mr. Spicer has completed several survey calculations for construction staking and boundary determinations, preparation and review of record drawings, proposal preparation for providing surveying services including all construction surveying related services, boundary, topographic, ALTA quantity and control surveys, etc. Mr. Spicer is equipped to utilize Autodesk, AutoCAD Civil 3D, AutoCAD Land Desktop (and earlier versions), Trimble Business Center and Carlson.

### RELEVANT PROJECT EXPERIENCE

**Hollywood Arts and Cultural Center, Hollywood, FL:** Role: Surveyor & Mapper. KEITH assisted the Client with the redevelopment of a KEITH Life/KEITH Campus project that includes a 5,400-SF education space for dance, music, visual arts, and new media, galleries, administrative offices, and an outdoor courtyard. KEITH provided full services to the Client including survey and mapping, civil engineering including paving, grading and drainage, water distribution and sanitary sewer plans, stormwater prevention, hardscape and paving, landscape and irrigation design, and construction observation. The KEITH Team assisted with the site plan and site development of all onsite improvements. This was the first project in the City's plan to modernize and increase capacity for arts programming at the 1.2-acre site. Future expansion will include construction of a new performing arts studio and renovation of gallery spaces.

**Holland Park, Hollywood, FL:** Role: Surveyor & Mapper. As a subconsultant, under the City of Hollywood's continuing services contract, KEITH provided the Client with boundary and topographic surveying, subsurface utility engineering, landscape architectural design, and permitting for the Holland Park Project. Holland Park is a delightful park along the Intracoastal with boat ramps, two pavilions, bicycle path, nature trails restrooms and a waterfront observation tower.

**Bella Vista Park, Sunny Isles Beach, FL:** Role: Surveyor & Mapper. The City of Sunny Isles Beach selected KEITH, as part of our continuing services agreement, to develop a new park at the Bella Vista Park site. The overall property is approximately 0.9-acres. KEITH is providing civil, survey, subsurface utility engineering, planning, and landscape architecture services. KEITH coordinated subconsultants for the provision of structural and environmental engineering, electrical engineering, and geotechnical engineering services completing the multi-disciplinary team. All phases from early development and design through final construction documents are being developed by this team of industry professionals.

**Broward College North Campus Continuing Services for Survey and SUE, Coconut Creek, FL:** Role: Surveyor & Mapper. KEITH was tasked with updating existing surveys and bringing them up to Broward College's current standards and requirements for land surveys. This includes reviewing the entire site and adding all new improvements not shown on the existing survey and reviewing the provided AutoCAD file to update all layers, blocks, etc., to the standard layers and blocks provided by Broward College. KEITH also reviewed the existing AutoCAD file for inconsistencies in linework, layer assignments, and more. In addition, KEITH was responsible for locating, typing, and sizing all trees on the North Campus and adding them to the Boundary Survey. Mr. Lazowick served as the Principal-In-Charge for this contract.

**Broward College North Campus Survey, Coconut Creek, FL:** Role: Surveyor & Mapper. KEITH is tasked with updating existing surveys and bringing them survey up to Broward College's current standards and requirements for Land Surveys. This includes reviewing the entire site and adding all new improvements not currently shown on the existing survey and reviewing the provided AutoCAD file to update all layers, blocks, etc. to the Standard layers and blocks provided by Broward College. KEITH is also reviewing the existing AutoCAD file for inconsistencies in linework, layer assignments, etc. In addition, KEITH is also locating, typing and sizing all trees on the North Campus and adding them to the Boundary Survey. KEITH assisted the Client in developing a KEITH Campus project including reviewing the entire site

YEARS OF EXPERIENCE  
48 years

YEARS WITH KEITH  
4 years

EDUCATION  
Palm Beach Junior College, Survey, 1988

PROFESSIONAL REGISTRATIONS  
LS4677, Professional Surveyors and Mapper, Florida

# D ADDITIONAL INFORMATION

## KEY PERSONNEL



**Donald Spicer, PSM**  
Surveyor & Mapper

and incorporating all improvements not shown on the existing survey, reviewing the provided Auto CAD file to update all layers, block, etc. to the Standard layers and blocks provided by the Client, reviewing the existing AutoCAD file for inconsistencies in linework, layer assignments, etc., and locating, typing, and sizing all trees on the campus and adding them to the Boundary Survey. KEITH provided services to the Client including survey/SUE and landscape architecture. The KEITH Team assisted the Client in AutoCAD document updating, field updates, tree survey, specific purpose survey of the entry at buildings 48 and 49, utility as-built survey, and survey/SUE on-call services. The system and documentation updates have provided the college with an accurate and safe starting point for campus improvements.

**Government Center Breezeway, Coconut Creek, FL:** Role: Surveyor & Mapper. KEITH assisted the Client, under its continuing services contract with the City, in developing a KEITH Campus project that included conceptual master planning for the Government Center breezeway, courtyard, and parking area, as well as schematic level designs for the breezeway. KEITH provided services to the Client including geospatial, civil engineering, landscape architecture, and environmental public art and design. In coordination with Michael Singer Studio, KEITH provided two conceptual master plans involving hard and softscape design, cost estimates, and a phasing plan for this venue as it takes center stage in the heart of the community.

**Pine Trails Park Playground and Field Improvements, Parkland, FL:** Role: Surveyor & Mapper. KEITH, under our continuing services agreement with the City, assisted the Client in developing a KEITH Play project that included the revitalization of Pine Trails Park Playground and Field. KEITH provided full services to the Client including geospatial and civil engineering, landscape architecture, and construction management. The KEITH Team assisted the Client in revitalizing this highly-popular park for the City of Parkland residents and visitors including upgrades of turf surfacing, poured-in-place rubber, drainage improvements, topography and tree surveys, drainage, hardscape and paving, fine grading, landscape design, site lighting, specialty features, permitting, bidding assistance, and construction observation.

**SW 30th Street Sanitary Sewer Force Main Replacement, Pembroke Park, FL:** Role: Surveyor & Mapper. KEITH is assisting the Client in the development of a KEITH Access project, which encompasses the replacement of a 6" sanitary sewer force main composed of Asbestos Concrete Pipe (ACP). The existing ACP is slated for capping, grouting, and abandonment in place. This endeavor entails the installation of approximately 4,000 linear feet of 8" gravity sewer main, 2,000 linear feet of sanitary sewer force main, and the construction of two public pump stations along SW 30th Street, spanning from SW 33rd Avenue to SW 46th Avenue, aligning with the town's Wastewater Master Plan. In conjunction with these critical infrastructure improvements, all existing pump stations linked to the current 6" ACP will be transitioned to the new gravity main, while the old infrastructure will be disconnected and abandoned in place. KEITH offers a comprehensive range of services to the Client, encompassing civil engineering, surveying and Subsurface Utility Engineering (SUE), and program management for construction. The KEITH Team is actively engaged in topographic surveying, location services, the design of civil engineering plans, schematic designs for the Development Review Committee (DRC), the creation of construction documents, on-site construction observations, inspections, and the subsequent certification process. This project plays a pivotal role in enhancing the community's infrastructure, ultimately improving access to upgraded water services, thereby benefiting the local residents.

**River Oaks Tree Disposition Project, Fort Lauderdale, FL:** Role: Surveyor & Mapper. KEITH, as subconsultant to Ric-Man Construction, is assisting the Client in developing a KEITH Life project including the development of a roadway infrastructure project involving water and sewer upgrades impacting multiple streets in the River Oaks neighborhood of Fort Lauderdale, FL. KEITH provides services to the Client including landscape architecture/arborist, survey, and construction program management. The KEITH Team is assisting the Client in special purpose tree survey, tree inventory and appraisal by in-house Certified Arborist, tree disposition plan including location, size, and quality of trees on site, street tree planting plans, permitting, and construction observation. The project, once completed, will serve to improve the quality and longevity of the streets, sewers, and trees of the community.

**Town Center Park Upgrades, Sunny Isles Beach, FL:** Role: Surveyor & Mapper. KEITH assisted the Client, under its continuing services agreement with the city, in developing a KEITH Play project including the western portion, 0.4-acres including a Meditation Garden, of the 3.5-acre space known as Town Center Park, in downtown Sunny Isles Beach, FL. KEITH provided services to the Client including civil engineering, landscape architecture, and construction program management. The KEITH Team assisted the Client in preliminary civil design development plans, engineering construction documents including paving, grading, and drainage plans, water distribution and sanitary sewer plans, erosion control and demolition plans, site lighting design and coordination, preliminary landscape and hardscape design development plans, tree inventory and appraisal by in-house Certified Arborist, landscape construction documents, engineering permitting through Miami-Dade County DERM and the City of Sunny Isles Beach Engineering Department, and construction observation, inspection, and final certification. The completed space provides a safe, upgraded outdoor space for learning, reflection, and play for the community and guests.

# D ADDITIONAL INFORMATION

## KEY PERSONNEL



**Jonathan Weymouth, PE**  
Construction Engineering Inspector



Jonathan has more than three decades of experience in the planning, design, permitting, and construction of heavy transportation, utility, and civil and environmental engineering projects. His work involves the supervision of engineering and technical personnel engaged in the design and construction of public and private sector improvements. Past projects include major transportation infrastructure projects such as airports, bridges, highways, and roadways. This is in addition to civil land development, recreational facilities, and environmental mitigation projects. Additionally, he has extensive knowledge and effective experience coordinating with FEC, as well as with permitting and federal agencies such as FDOT and FAA. He is very familiar with and fully qualified to implement and control the guidelines and requirements established by these agencies.

### RELEVANT PROJECT EXPERIENCE

**Broward College North Campus Bridge Repair, Coconut Creek, FL:** Project Manager. KEITH was tasked to provide engineering services and construction documentation based on the Structural Condition Survey Finding and Recommendations Report from another firm, that reported on the condition of the existing NW 39th Avenue Bridge. This includes The Critical Safety Repairs and Intermediate Repairs to the existing Bridge which consists of a single span, solid concrete slab between abutments on the north and south sides of the canal, including milling and re-paving, re-grading, and pavement markings. A specific purpose survey was provided including detailed topographic and drainage information, including inverts, to be utilized in the redesign and re-paving activities. Additional structural documentation and observation along with permitting and pre-application meetings were provided as needed. Construction observation tasks included review of shop drawings, periodic site visits, as-built reviews, final inspections, and final certifications.

**Youth Sports Complex, Pompano Beach, FL:** Construction Engineering Inspector. KEITH assisted the Client in the development of this KEITH Play project that includes several multi-purpose pitches, clubhouse with concessions, restrooms, storage, offices, landscaped walking paths, and a 180-space parking lot in the 10-acre complex. KEITH, as prime consultant, provided full services to the Client throughout all design phases including public outreach, planning, design development and site plan approval, and ultimately permitting and construction observation. This brand-new park in the City's portfolio was designed to be a year-round destination for the community it serves.

**CEI Services for SR 7 Median Enhancement, Coconut Creek, FL:** Project Administrator. Under our continuing services contract with the City and under an FDOT LAP awarded grant, the KEITH Team was retained to provide construction engineering inspection (CEI) services for a median restoration project from south of the Sawgrass Expressway to Cullum Road, approximately one mile in length. The project involved adding irrigation to water new trees, shrubs and sod, as well as the addition of pavers in some areas. KEITH is a prequalified CEI provider by FDOT.

**Hillsboro Boulevard Directional Drill Water Main, Deerfield Beach, FL:** Construction Engineering Inspector. The project included the design of a new 12" water main under the Intracoastal Waterway in Broward County. The design and installation of this new water main was done utilizing horizontal directional drill (HDD) method. The project tied into the existing 10" water mains on either side of the Intracoastal Waterway. KEITH also provided a design for properly abandoning in place the pre-existing 10" main under the Intracoastal Waterway. KEITH successfully coordinated with U.S. Army Corps of Engineers (USACE), U.S. Coast Guard (USCG), Florida Department of Transportation (FDOT), and local agencies.

**City of Deerfield Beach Miscellaneous Engineering, Planning & Surveying Services, Deerfield Beach, FL:** Construction Project Manager. KEITH served as the General Engineering Consultant (GEC) for the City of Deerfield Beach for more than 16 years. KEITH provided ongoing continuing services, including engineering, surveying, and mapping services, as well as plan review services.

YEARS OF EXPERIENCE  
33 years

YEARS WITH KEITH  
12 years

EDUCATION  
B.S. Architectural  
Engineering, University  
of Miami, 1990

PROFESSIONAL  
REGISTRATIONS  
52802, Professional  
Engineer, Florida  
Qualified Florida  
Construction Stormwater  
Inspector  
CTQP Quality Control  
Manager W53043564  
10-Hour OSHA  
Safety Training  
SFRTA Contractor  
Safety Training  
Temporary Traffic  
Control Certification,  
Intermediate  
Workzone Traffic Control  
- Advanced Level



### Years of Experience

25

### Areas of Expertise

Project Management  
Program Management  
Roadway Design  
Transit Design  
Rail Program Management  
GIS Applications  
Novel Process Development

### Education

B. Sc. in Civil Engineering  
University of Florida, 1996

### Professional Registrations

Florida P.E. # 58698, 2002

### Certifications & Training

Maintenance of Traffic  
(Advanced);  
Stormwater, Erosion, and  
Sedimentation Control Inspector;  
Certified Public Manager (Level 1  
thru 4)



## Michael Melendez, P.E.

### Project Manager

Mr. Melendez has 25 years of diverse experience in the planning, design, construction, and maintenance of transportation and civil projects of varying scale. Mr. Melendez spent 6 years with the Florida Department of Transportation (FDOT) where he completed the Professional Engineer Training Program; spending weighted amounts of time in each division, then specializing in roadway design. He elevated to assistant design section leader, led technical users groups, conducted training events, and presented at industry conferences. While with FDOT, he completed multiple projects as lead designer, preparing plans, specifications, estimates while also coordinating public involvement and handling post design support during construction. For 5+ years, Mr. Melendez was a senior manager with Broward County's Highway & Bridge Maintenance Division (HBMD), further expanding his engineering and management capabilities. While with Broward County, he was a go-to person for managing a challenging capital construction project, asset management, emergency recovery operations, FEMA reporting, Surtax planning, GIS applications development, and consultant management in addition to his supervisory role. While not working for government agencies, Mr. Melendez has worked as a consulting engineer, built a practice, and was the founder of an engineering firm that became part of CTS Engineering. Mr. Melendez maintains his technical proficiency to complement his years of project and team management experience. His relevant technical experience includes design for roadway, transit facilities, rail infrastructure, basic drainage, lighting, signing, pavement markings, maintenance of traffic, site developments, water distribution, sanitary sewer, and resiliency infrastructure. Other experience includes novel process development, stakeholder coordination, public involvement, program budgeting, cost estimating, CPM scheduling, construction management, utility coordination, traffic studies, permitting, plan review, asset management, and advanced Geographic Information System (GIS) applications development and deployment.

### Project Experience

**Transit Infrastructure Planning and Design Services for Broward County Transportation Department, Broward County.** Project Manager and Design Engineer. Responsible for the engineering and constructability of bus stop reconstruction within Broward County to address ADA compliance and other necessary improvements. Included stand-alone projects over multiple work orders to design and produce plans for construction, permitting, bidding, construction administration, and responding to engineering requests during construction. (Broward County Contact: Arethia Douglas; Telephone: 954-357-8375; Start/End Date: 2006-2012).

**Architecture & Engineering (A/E) Services for Broward County Transportation Department, Broward County.** Civil Engineering Lead and EOR. Responsible to work closely with the team architect to provide civil engineering services for the installation or replacement of bus shelters throughout Broward County. This involved civil engineering related tasks over multiple work orders, including but not limited to existing site assessments, project scoping, utility coordination, ADA

# D ADDITIONAL INFORMATION

## KEY PERSONNEL



compliance, custom shelter site integration, civil plans production, local agency permitting, bidding, construction support. (Broward County Contact: Arethia Douglas; Telephone: 954-357-8375; Start/End Date: 2012-2014).

**Custom Bus Shelter Design and Construction Administration, City of Margate CRA.** Project Manager and EOR. Responsible for the architectural design of nine cast-in-place bus shelters (large and compact versions) that would be constructed within the City of Margate. Activities included working with the architectural designer to develop suitable concepts, meeting the stakeholder's requirements, as well as plans production, cost estimating, permitting, and construction administration. (City Contact: Dennis Holste, P.E.; Telephone: 954-935-5324; Start/End Date: 2009-2010).

**Transit Rail Study (aka Tri-Rail Coastal Link), FDOT District 4.** In-House Consultant. Responsible for supporting the FDOT project manager on a multi-phase Project Development & Environmental study evaluating the establishment of commuter rail passenger service over 85 miles of the Florida East Coast rail corridor in South Florida; known as the Coastal Link study. Responsibilities included: represent FDOT, contract management support, develop 3D model of new bascule bridge concepts, develop conceptual track configurations, advanced parcel acquisition coordination, GIS mapping, team coordination, technical workgroup coordination, presentations to stakeholders, cost estimating, review progress reports, review technical documentation, field reviews, and public involvement activities. Also conducted and attended multi-disciplinary meetings related to project status, technical topics, and process-related topics. (FDOT Contact: Amie Goddeau; Start/End Date: 05/2011-12/2013).

**Royal River I & II Condominium Development, Coral Springs, Florida.** Project Manager and EOR. Site development project to construct two three-story condominiums and new site improvements for a private developer. Responsibilities included the design and permitting of new stormwater, water, and sanitary sewer systems as well as the paving, grading, and drainage design for the site. Permitting included Coral Springs Engineering and Fire Department. (Start/End Date: 2003-2004).

**Cypress Trail Condominium, West Palm Beach, Florida.** Project Manager and EOR. Site development project to construct six two-story condominiums and new site improvements for a private developer. Responsibilities included the design and permitting of new stormwater, water, and sanitary sewer systems as well as the paving, grading, and drainage design for the site. Permitting included Palm Beach County. (Start/End Date: 2003-2004).

**Andrews Avenue Drawbridge Rehabilitation, Broward County.** Construction Project Manager. Responsible for the management of an \$8M capital project to rehabilitate the major structural, mechanical, electrical systems of the Andrews Avenue single-leaf bascule bridge over the New River in Downtown Fort Lauderdale. Management included oversight of the contractor's construction, schedule, budget, and adherence to the contract (BCF-170) while also working with the contractor to resolve requests for information and unforeseen conditions. The project necessitated close coordination with the EOR and architect to ensure the work was consistent with plans or changes were necessary. In addition to the rehabilitation of the major bridge systems, the project included the renovation of the multi-story control tower to upgrade the bridge control systems, HVAC, backup power systems, fire protection, windows, doors, roof/truss replacement, ADA compliance, and exterior cladding. (Broward County Contact: Anh Ton; Telephone: 954-357-6040; Start/End Date: 2019-2021).

**Broward County Railroad Crossing Program, Broward County.** Program Manager. Represented Broward County as the primary contact for county road railroad crossings along FDOT's South Florida Rail Corridor and FEC's Rail Corridor. Facilitate administrative functions related to the County's responsibility established under railroad crossing agreements with the FDOT and FEC. (Broward County Contact: Anh Ton; Telephone: 954-357-6040; Start/End Date: 2017-2022).

**SR A1A Resurfacing, Restoration, and Rehabilitation, FDOT District 4.** Project Manager and EOR. The project included the RRR of SR A1A from Oakland Park Boulevard to Palm Avenue. The project proposed removing lanes to accommodate buffered bike lanes, while also ensuring the existing bus stops were preserved and improved. Included production of roadway, signing, and pavement marking plans. Other responsibilities included, but were not limited to team management, client coordination, public involvement, and utility coordination. (FDOT Contact: James Hughes, P.E.; Telephone: 954-777-4419; Start/End Date: 2013-2014).



#### Years of Experience

21

#### Areas of Expertise

Traffic Operations Safety  
Access Management  
Signal Timing  
Lighting Analysis  
Signing and Pavement Marking

#### Education

M.S. in Civil Engineering,  
University of Connecticut, 2001

B. Tech, Civil Engineering, Indian  
Institute of Technology, 1999

#### Professional Registrations

Florida P.E. # 68069, 2008;  
PTOE  
RSP1

## Phani Allu, P.E., PTOE, RSP1

### Senior Engineer I

Mr. Allu has 21 years of experience in traffic operations analysis, traffic safety analysis, access management studies, pedestrian/bicycle safety studies, signal timing, traffic calming, and all aspects of traffic data collection. He is proficient in the use of a variety of traffic engineering software applications including HCS, SYNCHRO/SIMTRAFFIC, SIDRA, and CORSIM. He is intimately familiar with National and Local Agency publications such as MUTCD, Highway Safety Manual (HSM), FHWA Signal Timing Manual, FDOT Traffic Engineering Manual and MUTS, HSIP Guidelines, FDOT LOS Handbook, Project Traffic Forecasting Handbook, and Interchange Handbook. He has conducted numerous traffic operations and safety studies as the lead engineer for the Department and has a thorough understanding of the various stages of the traffic/safety studies from conception of studies to development of recommended improvements and their implementation whether they are relatively simple signing/pavement marking improvements or relatively large projects that have been programmed into the FDOT work program. In addition, as Project Manager on a FDOT engineering studies and reviews contract, Mr. Allu led the review efforts for several traffic engineering studies, PD&E Studies, Preliminary Engineering Reports (PER), and various Strategic Miami Area Rapid Transit (SMART) Plan studies.

#### Project Experience

**Districtwide Traffic Operations and Safety Studies, FDOT District 6.** Project Manager and Lead Traffic Engineer responsible for traffic operational/safety studies and safety reviews that included crash analyses, intersection/corridor operational analyses, and field reviews to identify site-specific issues related to high crash study locations. Developed reports with recommendations to reduce the crash potential at the study locations. Studies included Key West Crosswalks Evaluation, Alton Rd between NW 44 St and NW 47 St. Also, worked with FDOT on network screening using the Highway Safety Manual (HSM) methodology for identification of top locations for each emphasis area in the Florida Strategic Highway Safety Plan (SHSP). Conducted preliminary safety studies for several intersections identified under the Safe Strides 2 Zero program (Contact: Misleidys Leon, P.E.; Telephone: 954-470-5335; Start/End Date: 08/2017-Present).

**Districtwide Traffic Operations and Safety Studies, FDOT District 4.** Project Manager and Lead Traffic Engineer responsible for traffic operational/safety studies and safety reviews that include crash analyses, intersection/corridor operational analyses, and field reviews to identify site-specific issues related to high crash study locations. Developed reports with recommendations to reduce the crash potential at the study locations. Some examples of completed assignments include safety study/lighting analysis for SR 25/US 27, I-95 in Palm Beach, Hallandale Beach Blvd, Forest Hill Blvd; 3R Safety Reviews for I-95, Broward Blvd, Sample Rd, and SR 5; safety studies on Sunrise Blvd, Griffin Rd, and Powerline Rd; Pedestrian mid-block evaluation and safety assessment on Indiantown Road; Road Safety Audit for Merrill Barber Bridge; Pedestrian Studies along Pembroke Rd, Oakland Park Blvd, and Lake Worth Rd; wrong-way signage and pavement marking assessment for all I-95



interchanges in Broward County; and over 500 fatal crash reviews. Developed a SharePoint site for efficiently managing the District's fatal crash review program. (Contact: David Moore; Telephone: 954-777-4375; Start/End Date: 02/2015-Present).

**Districtwide Traffic Operations and Safety Studies, FDOT District 6.** Project Manager and Lead Traffic Engineer. Responsible for conducting several intersection and arterial safety improvement studies as part of the contract which involved traffic data collection, qualitative assessments, signal warrant analysis, intersection/arterial analysis, left-turn phase warrant analysis, sight distance evaluations, lighting analysis, safe curve speed studies, before/after evaluations, road safety audits, intersection control evaluation (ICE) studies, bottleneck mitigation studies, mid-block pedestrian crossing evaluations, access management evaluations, conceptual improvement sketches, and preliminary cost estimates. Some examples of completed assignments include access management evaluations for SR 823 and SR 909, signal warrant analysis for SR 90/SW 147 Ave and SR 5/NE 18 St intersections, mid-block pedestrian crosswalk evaluation in City of Key West, road safety audits for SR 112 and SR 907, bottleneck mitigation studies for SR 90/SW 74 Ave and SR 90/SW 137 Ave intersections, lighting evaluations for Shark Key and SR 112, speed limit evaluations for SR A1A, SR 990, and Village of Miami Shores, wrong-way signage/pavement marking assessments for I-75 and SR 856. (Contact: Ramon Sierra, P.E.; Telephone: 954-470-5335; Start/End Date: 08/2014-Present).

**Districtwide Traffic Engineering Studies & Engineering Reviews, FDOT District 6.** Project Manager for engineering reviews contract that included review of access permits, utility permits, landscape permits, MOT reviews, traffic studies, PD&E studies, traffic impact studies, SMART plan studies, safety studies, pedestrian studies, and intersection/arterial analyses through interfaces such as OSP and ERC. Represented the Department in several pre-application meetings, Access Management Review Committee (AMRC) meetings, District Interchange Review Committee (DIRC) meetings, and ERC comment resolution meeting. (Contact: Jinyan Lu; Telephone: 954-470-5156; Start/End Date: 08/2016-Present).

**Districtwide Signal Retiming, FDOT District 6.** Project Manager for performing signal retiming on several corridors ranging from 0.5 miles to 8 miles involving 60 traffic signals in Miami-Dade County. The tasks involved evaluating existing signal timing and proposing signal timing adjustments aimed at improving travel times and reducing delays. The corridors included SR 934 from NE 7th Ave to Abbott Ave, SR 922 from Broadview Blvd to Collins Ave, SR 925 from NW 8th St to NW 1st St, SR 112 from Alton Rd to Collins Ave, and SR 25 from SR 997 to SR 932. (Contact: Jacques Defrant, PE; Telephone: 305-470-5385; Start/End Date: 01/2018-06/2019).

**Pedestrian/Bicycle Safety Studies, FDOT District 4.** Lead Traffic Engineer responsible for field reviews, and development of pedestrian and bicycle related recommendations for several roadway segments, intersections, and greenway crossings. Recommendations from the study included bike lanes, additional lighting, upgrading existing pedestrian features, and minor signing/pavement marking improvements. The studies also identified technology-oriented improvements such as blank-out signs (to alert turning motorists) and audio/visual feedback pushbuttons. (Contact: Jacques Defrant; Telephone: 954-777-4375; Start/End Date: 07/2013-07/2014).

**Districtwide Traffic Operations Access Management, FDOT District 4.** Project Engineer for this work-order based contract. Responsible for numerous data collection, field reviews, operational analysis, development of access management plans, and development of final reports. Corridor settings ranged from built-up urban to rural areas, with study lengths ranging from one to five miles. Study steps included field reviews, traffic data collection, operational analysis, crash analysis, and presentations to the District Access Management Review Committee (AMRC). (Contact: Beth Coe; Telephone: 954-777-4373; Start/End Date: 2005-2013).

**High Crash Locations Preliminary Safety Review, FDOT District 6.** Traffic Engineer responsible for the preliminary safety review and development of the technical report for 20 high crash segment locations within Miami-Dade County. The project included crash analysis, development of crash summary tables, expected value analysis, identification of abnormal crash patterns, probable contributing causes and potential countermeasures, and review of FDOT's work program. (Contact: Misleidys Leon; Telephone: 305-470-5335; Start/End Date: 06/2010-06/2011).



**Years of Experience**  
12

**Areas of Expertise**  
Roadway/Highway  
Drainage  
Lighting Design  
Permitting

**Education**  
Bachelor of Science in Civil  
Engineering, University of Florida,  
2009

Master of Business  
Administration, Florida Atlantic  
University, 2015

**Professional Registrations**  
Florida P.E. # 77954, 2014

**Certifications & Training**  
Advanced MOT Certification,  
FDEP Stormwater Erosion and  
Sedimentation Control Inspector  
Training, FDOT Supervisor  
Academy, Certificate in  
Supervisory Management, AGi32  
Certification, ICPR Training, HEC-  
RAS Training

## MarQuellus Bennett, P.E. Engineer II

Mr. Bennett has 12 years of engineering experience with a Bachelor of Science in Civil Engineering. Prior to joining CTS Engineering, Inc., Mr. Bennett spent the first 5 years of his career with the Florida Department of Transportation (FDOT). He began his career with the FDOT State Materials Office as an intern in June 2009. After obtaining his bachelor's degree he began working full-time for the State Materials Office as a Geotechnical Materials Specialist in January 2010. In August 2010, he joined FDOT District 4's Professional Engineering Trainee Program. For 18 months, Mr. Bennett rotated through all offices of FDOT including Planning and Environmental Management, Surveying and Mapping, Roadway Design, Drainage, Structures, Maintenance, Construction, Traffic Operations, Central Office, and the District and State Materials Lab. After completing the rotation portion of the Trainee Program, he split a 6-month specialization between Construction and the Drainage Department involved with Progress Meetings, Hydraulic Analysis, and Storm Sewer System Design. After completing the Trainee Program in 2012, Mr. Bennett spent 3 years as a Drainage Designer/Engineer working on the Drainage and Environmental Permitting for a variety of projects including RRR, Widening, Reconstruction, and Design Build. His duties included, storm sewer design, hydraulic analysis, hydrologic analysis, scour analysis, quality control reviews, Drainage Report development, and applying for and reviewing Environmental Permits with SFWMD, SJRWMD, ACOE, Coast Guard, and local water control districts. He also served as the Assistant Drainage Connection Permit Engineer in District 4, reviewing site development plans adjacent to state roads and issuing Drainage Connection Permits. In addition to these duties, he has also served on Technical Advisory Groups for the drainage of several projects. From 2015 to present, Mr. Bennett has served as the Project Engineer, Lead Design Engineer, Lead Drainage Engineer, and Lead Lighting Engineer for a variety of design and planning projects.

### Project Experience

**SR-5 (US-1) RRR & Sidewalks Project (FPID 446107-1), FDOT District 4.** Lead Drainage Engineer. Project involved milling and resurfacing and the addition of missing sidewalk gaps along SR-5 in Indian River County. This project included the redesign of drainage swales, hydrologic analysis, hydraulic analysis, and Environmental Permitting. Analyzed and designed modifications to drainage system, drainage maps, drainage structure sheets, drainage report, storm sewer system models, and environmental permitting with SJWMD. (FDOT Contact: Bing Wang, PE; Telephone: 954-777-4406; Start/End Date: 2020-Present).

**SR-729 (State Market Road) RRR & Shoulder Widening Project (FPID 446105-1), FDOT District 4.** Lead Design Engineer and Lead Drainage Engineer. Project involved milling and resurfacing and shoulder widening along SR-729 in Palm Beach County. This project also included the design of drainage ditches, hydrologic analysis, and Environmental Permitting. Utilized 3D modeling software to analyze and develop a model of the proposed RRR design and shoulder widening. In addition, analyzed and designed modifications to drainage system, drainage maps,

# D ADDITIONAL INFORMATION

## KEY PERSONNEL



drainage report, storm sewer system models, and environmental permitting with EBWCD. (FDOT Contact: Thuc Le, PE; Telephone: 954-777-4552; Start/End Date: 2021-Present).

**SR-932/NW 103rd Street RRR and Safety (FPIDs 434768-3/4; Contract CA323), FDOT District 6.** Project Engineer. Project includes milling and resurfacing, minor widening, and signalization / signing improvements to enhance traffic maneuvers. Project also includes ADA upgrades (including curb ramps, sidewalk, and bus stop locations), enhanced signing & pavement markings, and drainage improvements. Primary responsibilities include management of all aspects of the project. (FDOT Contact: Elsa Riverol, PE; Telephone: 305-470-5105; Start/End Date: 2019-Present).

**SR-25 (US-27) Shoulder Widening and Auxiliary Lane (FPID 439939-1[Lead FM]), FDOT District 4.** Lead Drainage Engineer. Project involved the addition of inside/outside shoulder, the addition/extension of auxiliary lanes and the redesign 30 median drainage ditches for 13 miles south of the Broward/Palm Beach County Line in Broward County, FL. This project included the design of drainage median ditches, hydrologic analysis, hydraulic analysis, and Environmental Permitting. Served as the lead drainage engineer. Analyzed and designed drainage system, drainage maps, drainage structure sheets, drainage report, storm sewer system model, water quality calculations, and environmental permitting with SFWMD. (FDOT Contact: Raul Dominguez, PE; Telephone: 305-896-7812; Start/End Date: 2018-Present).

**I-95 Safety (FPIDs 434273-3/4; Contract C9W21), FDOT District 4.** Project Engineer. Project includes new lighting from SR-706 interchange to the CR-708 interchange. Project also includes extension of the northbound inside general-purpose lane, extension of the SR-706 exit ramps, advanced guide signs, and curve warning signs. Primary responsibilities include management of all aspects of the project. (FDOT Contact: Bing Wang, PE; Telephone: 954-777-4406; Start/End Date: 2017-Present).

**SR-817/NW 27<sup>th</sup> Ave Signalized Intersection Lighting from SR 9 to NW 199 St. (FPID 440175-1; Contract T6484), FDOT District 6.** Lead Lighting Engineer. Project includes intersection lighting improvements at 10 intersections along SR-817 from SR 9 to NW 199<sup>th</sup> Street. Primary responsibilities included the analysis and design of intersection roadway lighting using AGI32 Lighting software, plans development, and the development of the Lighting Analysis Report. (FDOT Contact: Patrick Marchant, PE; Telephone: 305-470-5214; Start/End Date: 2017-2021).

**Districtwide Safety Push Button Design Contract (FPID 431635-2; Contract C9H46), FDOT District 6.** Quality Control Engineer. Contract includes push button design projects originating from Traffic Operation Studies, Requests, and Fatal Crash Report Analysis. Includes research, analysis, and vetting safety/fatal crash reports and recommendation, then completing design projects within a 6-month timeframe. Typical projects include pedestrian and multimodal improvements (including ADA upgrades), signing and pavement markings, signalization, lighting, intersection improvements, drop-off and above ground fixed object shielding, drainage improvements, and general roadway and operational improvements. Contract requires close coordination with FDOT Design, Traffic Operations, and Construction. External coordination includes Miami-Dade County Traffic & Signals and Miami Dade Transit. Primary responsibilities include quality control of the project plans. (FDOT Contact: Ramon Sierra, PE; Telephone: 305-470-5336; Start/End Date: 2014-2020).

**NW 7th Avenue Complete Streets and RRR (FPID 430817-2; Contract C9G75), FDOT District 6.** Lead Design Engineer. Project includes repurposing of the outside through lanes to bike lanes with on-street parking. Project also includes milling & resurfacing, ADA upgrades (including sidewalk, curb ramps, and bus stop locations), enhanced signing & pavement markings, signalization, and drainage improvements. Primary responsibilities include design of roadway aspects of the project. (FDOT Contact: Gabriel Delgado/Jason Chang, PE; Telephone: 305-470-5260; Start/End Date: 2014-2018).


**Years of Experience**

27

**Areas of Expertise**

Land Surveying, Mobile & Terrestrial Lidar, Survey 123

**Education**

BS, Land Surveying Engineering  
UDELAR University, Uruguay

**Professional Registrations**

Professional Surveyor & Mapper, Florida, PSM #6759, 2009

**Certifications & Training**

FDOT Existing Features Modeling  
3D Design Symposium, April 2021  
FDOT Emergency Management and Damage Assessment with GIS, June 2020



## **Lis R. Tolstoy, PSM**

### **SUR Senior Surveyor I**

Ms. Tolstoy, Director of our Geospatial team, is a highly motivated Professional Surveyor & Mapper with over 27 years of experience. She is well-known and trusted in the industry and always serves as a great leader on the projects she oversees. She has served as a Project Manager on multiple contracts with FDOT, and managed 200+ work orders. Ms. Tolstoy is a stickler for detail and holds her survey team to the highest of standards, ensuring that our clients receive a quality project. She is responsible for ensuring that the best practices are followed, and quality assurance goals are achieved. Ms. Tolstoy's experience has included high-pressure management roles that require the prioritization and planning of work activities to not only meet, but also exceed, productivity standards. Ms. Tolstoy's extensive experience covers the areas of design/topographic/DTM surveys, geodetic control (horizontal & vertical), boundary surveys, right-of-way control survey and mapping, maintenance and monumentation maps, As-Built Surveys, Hydrographic Surveys, Mean High-Water Surveys, 3D terrestrial/mobile LiDAR, GIS data collection – Survey 123, data conversion, GPS and georeferencing, and SQL programming.

**Project Experience**

**C9Z26 DW Location Survey Consultant, FDOT District 6.** Project Manager/Survey Leader. Ms. Tolstoy was responsible in managing this contract during 2020 to mid-2021, providing surveying and mapping services on this 5-year districtwide (\$1.5M) General Engineering contract. Projects assigned by District 6 included the establishment of baselines, benchmarks, cross sections, topographical features, DTM, GPS, and monumentation for FDOT ROWs and control maps. On several task work orders, F.R. Aleman used mobile LiDAR to scan projects, collecting one million points of data per second and photographic images, and creating a 3D point clouds. (FDOT Contact: Zurelys C. Perez de Alejo, PSM; Telephone: 305-640-7471; Start/End Date: 06/2018-06/2021).

**C9Y48 Continuing Services for Surveying, Mapping and SUE, FDOT District 4.** Project Manager. F.R. Aleman provided as-needed surveying, mapping, and SUE support to District 4 on this 5-year districtwide contract (\$5M). Under this contract, Ms. Tolstoy was responsible in providing miscellaneous surveying services throughout Broward, Palm Beach, Martin, Indian River, and St. Lucie Counties. The services provided included LiDAR, field surveys, historical baseline and existing right-of-way determination, GPS Surveys, topographic surveys and DTM, general land and aerial photography survey support, monumentation surveys, bathymetric surveys, utility designation and excavation including GIS files, tree surveys, maintenance of traffic, right-of-way control survey maps, right-of-way maps, maintenance maps, right-of-way monumentation maps, boundary surveys, quality assurance reviews, title search plotting maps, sketches, parcel staking, and legal descriptions. More than 60 WOs were successfully provided for about \$3.4M up to today. (FDOT Contact: Roberto Chavez, PSM; Telephone: 954-777-4574; Start/End Date: 06/2018-06/2021).

**C9J67 General Engineering Consultant Services - Right-of-Way Modernization Program, FDOT District 6.** Project Manager. F.R. Aleman provided surveying

# D ADDITIONAL INFORMATION

## KEY PERSONNEL



services on this 8.5-mile-long project in Miami-Dade County. Ms. Tolstoy was responsible for the planning and execution of the PNC/Control Survey, alignment analysis and calculation, right-of-way mapping and right-of-way monumentation. The projects included were SR 94 from SR 997 to SW 152 Avenue (2.4 Miles); SR 90 from SW 27<sup>th</sup> Ave to SR5 (3.07 Miles); SR 7 from SR 934 to NW 117 St (2.98 Miles). Under this contract, Ms. Tolstoy also managed design surveys projects, including the establishment of baselines, benchmarks, cross sections, topographical features, DTM, GPS. Mobile LiDAR was used to scan the design corridors, collecting one million points of data per second and photographic images, and creating a 3D point cloud. (FDOT Contact: X A. Negrin, PSM; Telephone: 305-470-5242; Start/End Date: 06/2017-07/2020).

**C9F94 DW Construction Engineering Inspection Consultant Surveys, FDOT District 6.** Senior Project Surveyor. The purpose of this multi-task CEI contract was to provide services to verify both existing pre-construction and post-construction conditions, to ensure design criteria was met by the contractors. As a Prime consultant, F.R. Aleman provided survey and mapping support to the District. This task work order contract involved field surveys for construction projects, including re-establishment of survey baselines, control points, benchmarks, drainage surveys and bridge data, original and final cross-sections, and mast arm bearings, among other scopes. (FDOT Contact: Isaac Wynn, FCCM; Telephone: 305-640-7438; Start/End Date: 04/2016-02/2019).

**CA603 Mobility Improvements at Dykes Road; 196th Avenue and NW 10th Street, FDOT District 4.** Senior Surveyor. The project consisted of 6 Miles of milling, resurfacing, and restriping two existing 12-feet lanes and 4-feet paved shoulder to provide two 11-feet lanes and a 4-feet bike lane (with 2-feet buffer) in both directions along an off-system road. The project also consisted of providing appropriate signing according to MUTCD. Services provided were Horizontal & Vertical control, XYZ for 140 aerial targets, 3D Topographic and DTM along obscure areas, cross sections check, collect drainage structures, RW and Baseline analysis, 45 VVHs including the verified utility table. (FDOT Contact: Roberto Chavez, PSM; Telephone: 954-777-4574; Start/End Date: 11/2019-03/2021).

**Design Services for SR 15 from S of Morgan Road to S of Shirley Drive Project, FDOT District 4.** Right-of-Way Specialist/ Survey Leader. Ms. Tolstoy served as the Right-of-Way Specialist and Survey Leader for this complete design survey that combined ground survey with aerial photography. Survey included recovering the historical baseline and determining the right-of-way lines along the entire corridor. 35 Vacuum Excavation Test Holes (VVHs) were performed to confirm the Horizontal and Vertical Locations of underground utilities in conflict with proposed improvements in Pahokee, Palm Beach County. Survey of VVHs targets, including table of verified utilities, were prepared and provided under F.R. Aleman. (FDOT Contact: Jeffrey D. Smith, PSM; Telephone: 954-777-4560; Start/End Date: 10/2017-08/2018).

**Lyons Road from S of C-14 Canal to Sawgrass Expressway, FDOT District 4.** Project Surveyor. This project involved an off-system MPO bicycle and sidewalk 5-mile mobility project that required the widening of the existing pavement between 4 and 7 feet to add bike lanes. Ms. Tolstoy was the Project Surveyor and led the recovery of the historical baseline of survey and right-of-way line for this design project. The scope included horizontal and vertical control, recovering the historical baseline of survey, preparing PNC sheets, ground survey support for the topographic/DTM survey, and providing underground utility survey. (FDOT Contact: Jeffrey D. Smith, PSM; Telephone: 954-777-4560; Start/End Date: 12/2016-06/2019).

**Broward Mobility Project, Miramar/Hollywood, FDOT District 4.** Right-of-Way Specialist and Survey Leader. Ms. Tolstoy served as the Right-of-Way Specialist and Survey Leader for this 6-mile design project providing ground survey support, including obtaining right-of-way lines for two corridors. The scope included establishing horizontal and vertical control, re-establishing the historical baseline of survey, preparing PNC sheets, providing ground survey for the topographic/DTM survey, and providing underground utility survey. (FDOT Contact: Jeffrey D. Smith, PSM; Telephone: 954-777-4560; Start/End Date: 01/2017-08/2018).

# D ADDITIONAL INFORMATION

## KEY PERSONNEL



**Bildworx Design**  
Engineering Consulting Services

[www.bildworx.com](http://www.bildworx.com)  
[info@bildworx.com](mailto:info@bildworx.com)  
(954) 933-8246



### Sima Azar, MSEE

President, Bildworx Design

- B.S. Electrical Engineering
- M.S. Electrical Engineering
- SAE General Management and Leadership Program Certificate, 2014

#### SUMMARY

Sima Azar is an electrical engineer with a Master's degree in electrical engineering and over 20 years of multi-industry experience. Sima has worked as an engineer designing and developing electrical and control systems for industrial facilities. She has managed global engineering departments for a number of companies, including small and Fortune 100 firms. Sima has led teams and managed projects across multidisciplinary scopes of electrical, mechanical, software, and industrial engineering. Sima launched Bildworx Design with the collaboration of an experienced group of Professional Engineers and designers in the architectural engineering industry. Bildworx Design provides engineering consulting services, including Mechanical, Electrical, Plumbing (MEP) engineering, specialty lighting design, and technology systems design.

#### WORK EXPERIENCE

##### President, Bildworx Design

Owner and manager of Bildworx Design specializing in Mechanical, Electrical, Plumbing (MEP) engineering, Specialty Lighting Design, and Technology Systems Design. Provide leadership and control over all business operations. Generate business development opportunities with focus on building strong relationships with our clients. Perform project management, engineering quality control, and construction administration. Manage engineering resources and contract negotiations.

Sample firm projects include:

- Broward Sheriff's Office Public Safety Building Renovations
- City of Margate New Sports Park Construction
- City of Sunrise Civic Center HVAC and Fire Alarm Evaluation and Redesign
- City of Boca Raton Traffic Engineering Division Renovations

##### Manager – Global Reengineering, American Express

##### Applications Engineering Manager, A&D Technology

##### Manager – Controls Engineering, Revolutionary Engineering

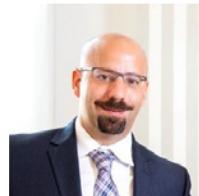
# D ADDITIONAL INFORMATION

## KEY PERSONNEL



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(954) 933-8246



### Raji Sayegh, P.E.

Principal / Electrical Engineer, Bildworx Design

- B.S. Electrical Engineering
- PE Professional Engineer FL License # 78700
- BICSI Registered Communications Distribution Designer (RCDD)
- BICSI Data Center Design Consultant (DCDC)
- NCQLP Lighting Certified Engineer (LC)
- USGBC LEED AP

#### SUMMARY

Raji Sayegh, P.E. has over 20 years of electrical engineering consulting experience across various disciplines of architectural engineering design. He has managed and led the design on multimillion-dollar projects spanning industries from commercial and industrial, to aerospace and aviation. Besides being a licensed PE, Raji Sayegh also holds a number of specialty design certifications including Lighting Certified (LC) engineer and Registered Communications Distribution Designer (RCDD). His background encompasses high and low voltage power, normal and emergency power, lighting, fire alarm, telephone, television, public address, security, lightning protection, environmental control and building management for residential, commercial, institutional and industrial buildings.

#### WORK EXPERIENCE

- **Principal Electrical & Systems Engineer, Bildworx Design, LLC**
- Principal Consultant, Ross & Baruzzini
- Director of Electrical Engineering, Wolfberg Alvarez
- Industrial Project Manager, BRPH Companies
- Senior Electrical/Systems Engineer, IBI Group
- Senior Electrical/Systems Engineer, Ghafari Associates
- Senior Electrical & Controls Engineer, Spectrum Engineering Solutions
- Electrical Engineer, Dar Group Consultants

#### SAMPLE PROJECTS

- Broward Sheriff's Office Public Safety Building Renovations
- Tamarac City Hall Building Lighting Design
- City of Margate New Sports Park
- City of Sunrise Civic Center Fire Alarm System Design
- City of Boca Raton Water Utilities Plant Multiple Building Renovations
- Delray Beach Old School Square Crest Theater Renovations

# D ADDITIONAL INFORMATION

## KEY PERSONNEL



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Engineering Consulting Services

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(954) 933-8246



### Michael Bassford, P.E.

Mechanical Engineer

- M.S. Mechanical Engineering
- B.S. Aerospace Engineering
- PE Professional Engineer FL License # 57390

#### SUMMARY

Michael Bassford, P.E. has over 25 years of experience in mechanical engineering design and project management encompassing HVAC, plumbing, and fire protection systems. Michael possesses expert knowledge of codes and regulations and has a wide range of design experience in public sector, commercial, residential, manufacturing, and institutional facilities. Michael emphasizes the importance of having excellent communication and developing relationships with clients.

#### WORK EXPERIENCE

- **Michael Bassford, P.E. Engineering**
- Lead Mechanical Engineer, Thompson & Youngross Engineering Consultants
- Primary Mechanical Engineer, Global Engineering Consultants, Inc.

#### SAMPLE PROJECTS

- City of Sunrise Civic Center HVAC System Design
- City of Boca Raton Water Utilities Plant Buildings 27 and 48 Renovations
- North Lauderdale Water Plant Chlorination Bay
- City of Margate New Sports Park
- City of Sunrise Village Beach Club
- City of Coral Springs Public Works Utilities Buildings 1 and 3
- City of Boca Raton Traffic Engineering Division Renovations



#### Education

Bachelor of Science-  
 Architectural/Structural  
 Engineering  
 University of Colorado, Boulder  
 Graduated with Honors, Tau  
 Beta Pi

#### Registrations

FL Registered Professional  
 Engineer: 51983

Registered in 6 Other States

## MARK JOHNSON, PE, PRINCIPAL

Principal-In-Charge, Structural Engineer

### FEMA Urban Search and Rescue FL-TF2 Structures Specialist

Mark Johnson is an award-winning Structural Engineer with more than 28 years of experience in the design of all aspects of new and renovated structures including commercial, educational, multi-family housing, industrial, and mixed-use facilities with extensive experience in the design of steel, concrete and wood.

Mark is responsible for all phases of structural design from schematic through project administration. He has managed the design of over 1,500 notable projects throughout the Southeast, with twenty-two of these recognized by the Tilt-Up Concrete Association as award winning designs. He has been recognized by his peers with the "Engineer of the Year" award in 2010. He serves on various Boards and is past President of the Florida Structural Engineering Association - Palm Beach Branch.

#### REPRESENTATIVE PROJECTS

- Fort Lauderdale Fire Stations 49 and 54
- Broward Convention Center Criteria Package
- Broward County Transit Support Building, Pompano Beach, FL
- Broward County Wind Mitigation, Fort Lauderdale, FL
- Max Planck Florida Institute, Jupiter, FL
- Pembroke Shores YMCA, Pembroke Pines, FL
- Quantum Marine Engineering of Florida, Hollywood, FL
- City of Margate Sports Park, Margate, FL
- Community Services Facility, City of Key West, FL
- Hollywood YMCA Renovations, Hollywood, FL
- Lauderhill Mall Transit Center, Lauderhill, FL
- Miramar Youth Enrichment Center, Miramar, FL
- FAU Innovation Village, Boca Raton, FL
- FAU Heritage Park Towers, Boca Raton, FL
- FAU Glades Park Towers, Boca Raton, FL
- FAU Parliament Hall, Boca Raton, FL
- FIU Bayview Student Living, Biscayne Bay, FL
- Aventura High School, Aventura, FL
- Over 20 Hotel Projects
- Village of Windsor Assisted Living Facility, Lake Worth, FL
- Over 50 Automobile Dealership Projects including Rick Case VW in Weston and Ferrari Dealership in West Palm Beach

## Our Office

160 West Camino Real  
 Suite 1000  
 Boca Raton, FL 33432

## Contact Us

Phone: 561-982-8999

# D ADDITIONAL INFORMATION

## KEY PERSONNEL



### KEITH JOHN LEBLANC, PE

President and Senior Geotechnical Engineer

#### EDUCATION

University of Southwestern Louisiana  
Achievement-Degree/B.S. Petroleum  
Engineering

National Institute for Storage Tank  
Management Achievement-Metro  
Dade DERM & FDER Continuing  
Education

Earthwork Instrumentation  
Achievement - Troxler Nuclear Gauge  
Certification

Federal Engineering and Testing  
Nuclear Gauge Refresher

American Concrete Institute  
Concrete Strength Testing Technician

American Concrete Institute  
Achievement-Certified Concrete  
Technician Grade I

University of Wisconsin  
Achievement-In-Situ Soil Remediation  
Techniques for Contaminated Soils

Federal Engineering and Testing  
Refresher HAZMAT per 49LFR 172.704

Mr. LeBlanc is the Company Qualifier, reviewing all Company Reports, Foundation/Soils Engineering, Contamination Assessment Reports, Conducting Environmental Phase I & II Audits, Asbestos Sampling & Supervision, Structural Masonry Inspections, Conducting and Preparing Geotechnical Investigations, Structural Inspections and Special Inspector.

#### REPRESENTATIVE PROJECTS

##### **City of Pompano Beach-Reuse System NE Expansion (Phase I)**

Pompano Beach, FL

Performed QC laboratory and field testing on pipe backfill in roadways as well as sidewalk and curb repairs.

##### **Broward County-NW 38th Street Improvements (LAP Project)**

Broward County

Performed laboratory and field testing on road widening and sidewalk improvements, as well as asphalt paving monitoring inspections. Acted as QC lab for the contractor.

##### **Broward County-Martin Luther King Jr. Blvd. Improvements (LAP Project)**

Broward County, FL

Performed laboratory and field testing on road improvements. Acted as verification lab for the CEI.

##### **City of Hollywood Montella Park Restroom**

Hollywood, FL

Performed subsoil investigation for proposed bathroom building.

##### **City of Tamarac-Swim Center Annex Park**

Tamarac, FL

Performed subsoil investigation for proposed pavilion and pedestrian bridge.

# D ADDITIONAL INFORMATION

## KEY PERSONNEL



### SVEN JETZKEWITZ

Operations Manager

Mr. Jetzkewitz oversees all activities of field technicians. He oversees and performs: Roof Uplift Testing, Soil Testing/Drilling, Concrete Testing, Field Inspections, Environmental Assessments, Sample Collection, Writing of Preliminary Reports, Oversees lab and all tests performed including: LBR Testing, Proctor and Organic Testing, and Sieve Analysis, Subsurface Investigation. Does all project estimating and management for the company.

#### EDUCATION

Broward College  
Associates of Arts Degree in Computer Science & Engineering

#### REGISTRATIONS

State of Florida  
DBPR Commercial Building Inspector License (Lic. # BN6643)

#### CERTIFICATIONS

Tom Foster Working Leadership Series, 2007 Achievement – Certificate in Management

Construction Training Qualification Program  
Achievement – Earthwork  
Construction Inspector – Level 1

Achievement – Earthwork  
Construction Inspector – Level 2

Achievement – Aggregate Base Testing Technician

Achievement – Aggregate Testing Technician

Achievement – LBR Technician

Achievement – Qualified Sampler Technician

Achievement – Concrete Field Technician – Level 1

Achievement – Concrete Lab Technician – Level 1

#### REPRESENTATIVE PROJECTS

- FDOT Project #229812-3-52-01 Field/Lab Tech Earthwork/Concrete/Lab
- FDOT Project #416878-1-52-01 Field/Lab Tech Earthwork/Concrete/Lab
- FDOT Project #420809-3-52-01 Lab Tech Concrete/Lab
- FDOT Project #421684-1-52-01 Field/Lab Tech Earthwork/Concrete/Lab
- FDOT Project #422910-1-52-01 Field/Lab Tech Earthwork/Concrete/Lab
- FDOT Project #423002-1-52-01 Field/Lab Tech Earthwork/Concrete/Lab
- FAA – FLL Intl. Airport Runway Field/Lab Tech Earthwork/Concrete/Lab
- Sheridan Street Rd. Widening Field/Lab Tech Earthwork/Concrete/Lab
- Alexan @ Plantation Field/Lab Tech Earthwork/Concrete/Lab
- Everglades Mitigation Bank Ph. 2 Env. Inspector Turbidity Testing
- Monterra Field/Lab Tech Earthwork/Concrete/Lab



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AR0009976

**RFQ # PSPW-23-20 - CCNA Continuing Services for Citywide Professional Architectural, Engineering, Surveying and Mapping**

Awarded Discipline(s)
<b>F - General Architectural</b>

**City of Pembroke Pines Standard Rates**

**Effective January 1, 2026**

<b>Labor Category</b>	<b>Description</b>	<b>UOM</b>	<b>Rates</b>
Principal Architect for Discipline(s) F: <i>F - General Architectural Services</i>	Corporate Officer, Department Head or Practice Manager Registered Architect	Hour	\$ 285.00
Administrative	Clerical Assistance	Hour	\$ 75.00
Principal Architect	15+ years experience as a Registered Architect	Hour	\$ 250.00
Senior Architect	10-15 years experience as a Registered Architect	Hour	\$ 170.00
Project Architect	5-10 years experience as a Registered Architect	Hour	\$ 150.00
Staff Architect	1-5 years experience as a Registered Architect	Hour	\$ 125.00
Architect Intern	Ongoing NCARB Intern Development Program participant	Hour	\$ 100.00
Architectural Designer/CADD	Degreed Individual without NCARB or RA status.	Hour	\$ 90.00

**Notes:**

**Reimbursable Expenses** - Please see Section 3.16 regarding Reimbursable Expenses.

**Sub-Consultant Rates** - Sub-Consultant labor rates are not established by this rate sheet. All Sub-Consultant rates shall be submitted with each Work Order for the CITY's review and written approval prior to issuance and acceptance of the applicable Work Order.

**Additional Positions or Services:** Positions or services within the disciplines awarded under this Agreement that are not specifically listed in this rate sheet may be proposed on a Work Order-specific basis and shall be subject to the CITY's review and written approval prior to issuance and acceptance of the applicable Work Order.