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RFQ PSEN 20-02
Civil Engineering and Land Surveying
Services for Taft Street Swale Grading

CITY OF PEMBROKE PINES, FL
EVALUATION COMMITTEE

March 3, 2021

The meeting of the Evaluation Committee (“Committee”) for RFQ PSEN 20-02 “Civil Engineering and Land Surveying Services for Taft Street Swale Grading” was called to order by Gabriel Fernandez, Purchasing Manager, at 10:17 AM on Wednesday, March 3, 2021, in the Conference Room of the Engineering Division, Public Services, 8300 South Palm Drive, Pembroke Pines, Florida, 33025.

Present to wit: Evaluation Committee: Chair Karl Kennedy (in the conference room), Members John England, Tyler Harrel, Mike Orefice, and George Wrvles (all via WebEx). Also Present: Gabriel Fernandez, Purchasing Manager, Danny Benedict, Purchasing, Assistant City Attorney Daniel Schwabe (via WebEx), and Board Secretary Katherine Borgstrom.

Gabriel Fernandez, Purchasing Manager, presented the purpose of the meeting, which is for the Committee to publicly review and rank the proposals of the short listed vendors for RFQ PSEN 20-02 Civil Engineering and Land Surveying Services for Taft Street Swale Grading. There will be a five minute recess, and then the Committee will reconvene for a second evaluation committee meeting. The purpose of the second public meeting is for the Committee to review and rank the proposals of the qualified, shortlisted, firms and to have discussions with each of the firms in accordance with Florida

DRAFT

Statute 287.055, “Consultants’ Competitive Negotiation Act (CCNA),” regarding their qualifications, approach to the project and ability to furnish the required services. Each firm will be allotted ten minutes total. After presentation the Committee will rank the vendors, the scores will be tabulated to rank a vendor for consideration by the City Commission of award of contract and to negotiate a contract with the topped ranked firm.

The meeting was closed to the public at 10:20 AM. Vendors used the WebEx platform and took questions from the Committee members. When one firm was presenting, all other firms were placed in the “lobby” of the WebEx.

The meeting was opened to the public at 10:42 AM. Committee members had no further items to discuss and began scoring.

Gabriel Fernandez announced the ranking, at 11:05 AM, which follows:

Company	Score	Rank
Craven, Thompson & Associates Inc.	7	1
R.J. Behar & Company, Inc.	8	2

A motion was made by Member England, seconded by Member Wrvs, to recommend to the City Commission to award RFQ PSEN 20-02 Civil Engineering and Surveying Services for Taft Street Swale Grading to Craven, Thompson & Associates Inc., and to direct the City Manager to negotiate a contract with the same, passed unanimously.

The Chair adjourned the meeting at 11:07 AM.

DRAFT

Respectfully submitted,

Katherine Borgstrom
Board Secretary