



FINANCIAL WORK SHEET

Instructions

This is not a request for a copy of your financial statements. However, the City reserves the right to review your financial statements if such a review is in the City’s best interest. The following data and ratios must be derived and/or calculated from the most recent financial statements audited by an independent accounting professional (“IAP”). Examples include the independent CPA, tax accountant, and financial statement preparer, or similar professional, external to the firm/company/organization submitting this form. Providing false or grossly inaccurate information may disqualify you or your company from doing business with the City under this or future solicitations. Each question must have an appropriate response. A blank, a response of “not applicable” or an unqualified response will be determined non-responsive. If you have any questions about how to complete this form, you are required to ask during the appropriate advertised period.

Proposer’s Information:

Proposer’s (Applicant’s) Company Name: _____

Proposer’s Address: _____

Independent Accounting Professional “IAP” Information:

(“IAP” that audited the most recent financial statements for the above named Proposer/ Applicant)

IAP’s Company Name: _____

IAP’s Contact Name: _____

IAP’s Address: _____

IAP Contact Phone #: _____

Is the “IAP” that is preparing/assisting in the preparation of this worksheet, certified? (Y/N) _____

If certified, please indicate the certification of the “IAP” (i.e. CPA, CMA, CGMA, EA, etc.) _____

Financial Statement Information:

The most recent financial statements audited by the “IAP” were for the period ending: _____

Were these statements Compilation/Review only? (Y/N) _____

Audited? (Y/N): _____

If audited, unqualified? (Y/N): _____

Financial Data and Ratios:

The income for the most recent three fiscal years was:

Fiscal Year Ending	Gross Income	EBITDA (Earnings before Interest, Taxes, Depreciation, Amortization)	Net Income after taxes	Gross Profit Margin %	Net Profit Margin %
Total					

