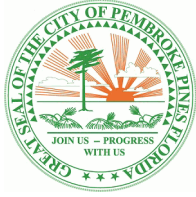


ITEM BEING RESCINDED

City of Pembroke Pines, FL

601 City Center Way
Pembroke Pines, FL
33025
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Agenda Request Form

Agenda Number: 5.

File ID: 24-1138

Type: Bid

Status: Passed

Version: 1

Agenda
Section:

In Control: City Commission

File Created: 11/25/2024

Short Title: Award #RE-24-09 Shade Structure at Maxwell Park
and Josias Dog Park

Final Action: 12/18/2024

Title: MOTION TO AWARD IFB # RE-24-09 "SHADE STRUCTURES AT MAXWELL PARK AND JOSIAS DOG PARK" TO THE MOST RESPONSIVE/RESPONSIBLE BIDDER, SHADE AMERICA, INC., IN THE AMOUNT NOT TO EXCEED \$49,137.00, WHICH INCLUDES A 10% OWNER'S CONTINGENCY IN THE AMOUNT OF \$4,467.00.

Internal Notes:

Attachments: 1. Bid Tab IFB RE-24-09 Shade Structures at Maxwell Park and Josias Dog Park, 2. Agreement with Shade America Inc. - RE-24-09 Shade Structure at Maxwell and Josias Dog Park, 3. Exhibit A - IFB_RE-24-09-Shade Structures at Maxwell Park and Josias Dog Park, 4. Exhibit B - Shade America Inc. Bid Submittal

Related Files:

1	City Commission	12/18/2024	approve	Pass
Action Text: A motion was made to approve on the Consent Agenda				
Aye: - 5 Mayor Castillo, Vice Mayor Good Jr., Commissioner Rodriguez, Commissioner Schwartz, and Commissioner Hernandez				
Nay: - 0				

MOTION TO AWARD IFB # RE-24-09 "SHADE STRUCTURES AT MAXWELL PARK AND JOSIAS DOG PARK" TO THE MOST RESPONSIVE/RESPONSIBLE BIDDER, SHADE AMERICA, INC., IN THE AMOUNT NOT TO EXCEED \$49,137.00, WHICH INCLUDES A 10% OWNER'S CONTINGENCY IN THE AMOUNT OF \$4,467.00.

PROCUREMENT PROCESS TAKEN:

- Chapter 35 of the City's Code of Ordinances is titled "PROCUREMENT PROCEDURES, PUBLIC FUNDS."

- Section 35.15 defines an Invitation for Bid as "A written solicitation for competitive sealed bids with the title, date and hour of the public bid opening designated therein and specifically defining the commodities or services for which bids are sought. The invitation for bid shall be used when the city is capable of specifically defining the scope

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of work for which a service is required or when the city is capable of establishing 15 precise specifications defining the actual commodities required. The invitation for bid shall include instructions to bidders, plans, drawings and specifications, if any, bid form and other required forms and documents to be submitted with the bid."

- Section 35.18 of the City's Code of Ordinances is titled "COMPETITIVE BIDDING OR COMPETITIVE PROPOSALS REQUIRED; EXCEPTIONS."

- Section 35.18(A) states, "A purchase of or contracts for commodities or services that is estimated by the Chief Procurement Officer to cost more than \$25,000 shall be based on sealed competitive solicitations as determined by the Chief Procurement Officer, except as specifically provided herein."

- Section 35.19 of the City's Code of Ordinances is titled "SEALED COMPETITIVE BIDDING PROCEDURE."

- Section 35.19(A) states "All sealed competitive solicitations as defined in § 35.18 shall be presented to the City Commission for their consideration prior to advertisement."

- Section 35.19(E) is titled "Bid opening procedure."

- Section 35.21 of the City's Code of Ordinances is titled "AWARD OF CONTRACT."

- Section 35.21(A) of the City's Code of Ordinances is titled "City Commission approval."

- Section 35.21(A)(1) states, "An initial purchase of, or contract for, commodities or services, in excess of \$25,000, shall require the approval of the City Commission, regardless of whether the competitive bidding or competitive proposal procedures were followed."

SUMMARY EXPLANATION AND BACKGROUND:

1. On August 7, 2024, the City Commission authorized the advertisement of IFB # RE-24-09 "Shade Structures at Maxwell Park and Josias Dog Park", which was advertised on August 14, 2024.

2. The purpose of the solicitation was to provide and install shade structures at Maxwell Park and Josias Dog Park, in accordance with the terms, conditions, and specifications contained in the solicitation.

3. On September 24, 2024, the City opened proposals from the following six (6) vendors listed in ascending order:

Vendor	Total Cost
Shade America Inc.*	\$44,670.00
Industrial Shade Port, Inc.	\$53,512.00

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Bejar Construction, Inc.*	\$98,450.00
Sky Living CO, Inc.	\$102,818.50
Miniopolis, LLC	\$126,000.00
Trevid Group, LLC	\$149,525.00

Note - * Designates an alternate submittal.

4. The lowest bid for an alternative product was submitted by Shade America Inc., for a total amount of \$44,670.

5. Below is a breakdown of Shade America Inc.'s pricing proposal:

Shade America Inc.	Unit Cost
Maxwell Park	\$16,890.00
Josias Dog Park	\$27,780.00
Total	\$44,670.00

6. Upon review of Shade America Inc.'s alternate submittal, the Architect of Record deemed the submittal as an equal and approved the use of the alternate shade structure, provided the Alnet Extra Block shade fabric is used.

Per Shade America Inc.'s submittal, in document "Shade Warranty & Shade Structure Material Specifications", Shade America Inc confirmed their proposal uses Alnet Extra Block shade fabric.

7. As a result, the Recreation and Cultural Arts Department reviewed the proposals and deemed Shade America, Inc. to be the lowest, most responsive/responsible bidder.

8. Shade America Inc. has completed the Equal Benefits Certification Form and has stated that the "Contractor currently complies with the requirements of this section."

9. Request Commission to award IFB #RE-24-09 Shade Structure at Maxwell Park and Josias Dog Park to the most responsive/responsible bidder, Shade America, Inc., in the amount not to exceed \$49,137.00, which includes a 10% owner's contingency in the amount of \$4,467.00.

Financial Impact

FINANCIAL IMPACT DETAIL:

a) Initial Cost: \$49,137.00, which includes the cost of a 10% owner's contingency in the amount of \$4,467.00.

b) Amount budgeted for this item in Account No: Funds for this purchase are budgeted in the following accounts:

\$49,137 is available in account # 320-572-7001-663998-0000-000-0000-00675 -
Improvements - Community Recreation Projects

c) Source of funding for difference, if not fully budgeted: Not Applicable.

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- d) **5-year projection of the operational cost of the project** Not Applicable.
- e) **Detail of additional staff requirements:** Not Applicable.

FEASIBILITY REVIEW:

A feasibility review is required for the award, renewal and/or expiration of all function sourcing contracts. This analysis is to determine the financial effectiveness of function sourcing services.

- a) **Was a Feasibility Review/Cost Analysis of Out-Sourcing vs. In-House Labor Conducted for this service?** Not Applicable.
- b) **If Yes, what is the total cost or total savings of utilizing Out-Sourcing vs. In-House Labor for this service?** Not Applicable.