Vicinity Map

City of Pembroke Pines • Planning and Economic Development Department ZV(R)2023-0089-0091 Zoning Variances

Gomez, Eduardo 19454 NW 24 Place Pembroke Pines FL 33029











City of Pembroke Pines Planning & Economic Development Department 601 City Center Way 3rd Floor Pembroke Pines FL, 33025

Summary

Agenda Date:	September 7, 2023	Application ID:	ZV(R) 2023-0089 - 0091		
Project:	Open sided structure (Freestanding); patio or deck.	Pre-Application Number:	PRE2023-0078		
Project Planner:	Christian Zamora, Senio	r Planner			
Owner:	Gomez, Eduardo	Agent:	N/A		
Location:	19454 NW 24 Place, Per	mbroke Pines, FL 33029			
Existing Zoning:	Planned Unit Development (PUD)	Evieting Land Lear Decidential			
Reference Applications:	Code Compliance Case (No. 230200597, issued 2/3/2023) Building Permit (No. RX23-01674, completed 6/13/2023)				
	Variance	Summary			
Application	Code Section	Required/Allowed	Request		
ZV(R) 2023-0089	Table 155.620 Accessory Building and Structures (Open Sided Structure (Free Standing)	200 square feet	210 square feet		
ZV(R) 2023-0090	Table 155.620 Accessory Building and Structures (Open Sided Structure (Free Standing)	5' side setback	3' side setback (western side property line)		
ZV(R) 2023-0091	Table 155.620 Accessory Building and Structures (Deck or Patio) Table 155.620 5' side setback		0' side setback (western side property line)		
Final:	☐ Planning & Zoning Bo	ard ⊠ Board o	f Adjustment		
Reviewed for the Agenda:	Director: Assistant Director:				

PROJECT DESCRIPTION / BACKGROUND:

Eduardo Gomez, owner, submitted three residential zoning variance requests to legalize an Open Sided Structure (Freestanding), and patio, both existing at the single-family residence located at 19454 NW 24 Court in the Keystone Lake neighborhood. The property is part of the Big Sky Planned Unit Development (PUD) and follows PUD Zone SF-1 (single-family conventional lot) guidelines. The PUD does not address Open Sided Structures (Freestanding) nor decks or patios; therefore, the provisions of the City's Land Development Code (LDC) apply when PUD guidelines are silent.

On February 3, 2023, the City's Code Compliance Division cited the property owner (Case No. 230200597) for work performed without permits.

In June 27, 2022, the owner submitted a building permit application (No. RX23-01674) to legalize the constructed driveway. The building permit was approved, inspections satisfied, and the building permit for the driveway was completed as of June 6, 2023. Nevertheless, during plan review, it was detected a new gazebo and existing underlaying deck, all altered without building permits. City staff reviewed aerial photography from the Broward County Property Appraiser, and it appears the existing modifications took place in late 2022. Per city's archives, no permits are available for the detected work at the property's rear.

As of result of the existing work, the applicant would like to request:

- **ZV(R) 2023-0089:** to allow two hundred ten Square Feet (210 SF) instead of the allowed two hundred Square Feet (200 SF) for an existing Open Sided Structure (Freestanding).
- **ZV(R) 2023-0090:** to allow three feet (3.59') side setback instead of the required five feet (5.0') for an existing Open Sided Structure (Freestanding).
- ZV(R) 2023-0091: to allow zero feet (0.0') setback, augmenting to three feet (3.42') side setback along a portion of the western property line instead of the required five feet (5.0') for an approximately (70' x 14') existing deck.

The applicant is aware that Board consideration of a residential variance request does not preclude the property owner from obtaining all necessary development related approvals or permits.

The subject property is in Keystone Lake Neighborhood. The applicant has provided a copy of the Homeowners Association (HOA) Letters of approval, dated April 17, and May 16, 2023.

VARIANCE REQUEST DETAILS:

ZV(R) 2023-0089) to allow 210 square feet instead of the code prescribed 200 square feet for an existing Open Sided Structure, Freestanding (Gazebo).

ZV(R)2023-0090) to allow a 3 feet side (west) setback instead of the required 5 feet for an existing Open Sided Structure, Freestanding (Gazebo)

ZV(R)2023-0091) to allow zero feet side setback along a portion of the western property line instead of the required five feet (5.0') side setback for an existing deck or patio.

Code Reference:

	Table 1	55.620 A	cessory I	Building	and Structur	es	
		Set	tback	***************************************	Maximum	Maximum	Additional
Type	Front	Side	Street	Rear	Height	Dimensions	Regulations
			Side				

Accessory Structures	Open Sided Structure (Free Standing)	Primary Building	5 feet	15 feet	5 feet	Primary building or 24 feet, whichever is less	200 square feet	When located in A or R-E it may exceed 200 square feet and shall meet the setbacks of the primary building
	Deck or Patio*	Primary Building	5 feet	5 feet	5 feet	N/A	N/A	N/A

VARIANCE DETERMINATION:

The Board of Adjustment shall not grant any single-family residential variances, permits, or make any decision, finding, and determination unless it first determines that:

Its decision and action taken is in harmony with the general purposes of the zoning ordinances of the city and is not contrary to the public interest, health, or welfare, taking into account the character and use of adjoining buildings and those in the vicinity, the number of persons residing or working in the buildings, and traffic conditions in the vicinity.

In the granting of single-family residential variances, the Board shall follow Section 155.301(O) Variance:

- 1. Purpose: To allow for the provision of relief from certain development standards of this LDC for one or more of the following reasons:
 - a) There are special circumstances or conditions applying to the land or building for which the variance is sought, which circumstances are peculiar to the land or building and do not apply generally to land or buildings in the neighborhood, and that the strict application of the provisions of the zoning ordinances would result in an unnecessary hardship and deprive the applicant of the reasonable use of the land or building; or
 - b) Any alleged hardship is not self-created by any person having an interest in the property nor is the result of a mere disregard for or in ignorance of the provisions of the zoning ordinances of the city; or
 - c) Granting the variance is not incompatible with public policy, will not adversely affect any adjacent property owners, and that the circumstances which cause the special conditions are peculiar to the subject property.

Enclosed: Variance Request Application

Subject Site Aerial Photo

Property Survey

SBDD Approval (6/16/2023)

HOA Letter of Approval (4/17/2023 and 5/16/2023)

Copy of Code Compliance Case Notice (4/27/203)

Copy of approved driveway layout



City of Pembroke Pines Planning and Economic Development Department **Unified Development Application**

Planning and Economic Development City Center - Third Floor

601 City Center Way Pembroke Pines, FL 33025 Phone: (954) 392-2100 http://www.ppines.com	have a pre-application meeting with Planning Division staff to review the proposed project submittal and processing requirements. Pre Application Meeting Date: 17 24 2023			
Indicate the type of application you are Appeal* Comprehensive Plan Amendment Delegation Request DRI* DRI Amendment (NOPC)* Flexibility Allocation Interpretation* Land Use Plan Map Amendment* Miscellaneous Plat*	# Plans for DRCPlanner:			
 Include all submittal requirements / a All applicable fees are due when the Include mailing labels of all property signed affidavit (Applications types n All plans must be submitted no la Development Review Committee (DI Adjacent Homeowners Associations number and a minimum of 30 days b The applicant is responsible for add Any application which remains inactive. A new, updated, application v Applicants presenting demonstration 	application is submitted (Fees adjusted annually). owners within a 500 feet radius of affected site with narked with *). Iter than noon on Thursday to be considered for RC) review the following week. Is need to be noticed after issuance of a project refore hearing. (Applications types marked with *). Iterssing staff review comments in a timely manner. It is for over 6 months will be removed from staff will be required with applicable fees. In boards or architectural renderings to the City is copy (PDF) of each board submitted to Planning			
Staff Use Only Project Planner: Project #: PRJ 20 Application #: ONLY				
Date Submitted: 7/15/23 Posted Signs Required: () Fees: \$ 650 20				

SECTION 1-PROJECT INFORMATION:			
Project Name: <u>Soves</u> <u>Janayces</u> .			
Project Address: 19454 HW 14 Place.			
Location / Shopping Center: heys take leighborhand			
Acreage of Property:Building Square Feet:			
Flexibility Zone: Folio Number(s):			
Plat Name:Traffic Analysis Zone (TAZ):			
Legal Description			
BIG SKY PLAT 158-11 B POR TR A DESC AS COMM NLY MOST NW COR TR A,E 347-78,S			
19876,W 2065,S 184 TO POB,E 8856,S 135,W 7756 TO P/C,ALG ARC CURVE 6,N 7512,W			
5,N 60 TO POB AKA: LOT 327 KEYSTONE LAKE			
Has this project been previously submitted? Yes No			
Describe previous applications on property (Approved Variances, Deed Restrictions, etc) Include previous application numbers and any conditions of approval.			

Date	Application	Request	Action	Resolution / Ordinance #	Conditions of Approval
			National Association and the second		
			The first fi		

SECTION 2 - APPLICANT / OWNER / AGENT INFORMATION

Owner's Name: Eduardo Gomez	
Owner's Address: 19454 NW 24 PI	
Owner's Email Address: eddyg349@gr	mail.com
Owner's Phone: 305.525.6216	Owner's Fax: N/A
Agent: N/A	
Contact Person: N/A	
Agent's Address: N/A	
Agent's Email Address: N/A	
Agent's Phone: N/A	Agent's Fax: N/A
All staff comments will be sent dir writing from the owner.	rectly to agent unless otherwise instructed in
SECTION 3- LAND USE AND ZONING	SINFORMATION:
EXISTING	PROPOSED
Zoning: Residential	Zoning: Residential
Land Use / Density: Single Family	Land Use / Density: Single Famil
Use: 01 - 01	Use: 01 - 01
Plat Name: Big Sky	Plat Name: Big Sky
Plat Restrictive Note: N/A	Plat Restrictive Note: N/A
ADJACENT ZONING	ADJACENT LAND USE PLAN
North: Residential	North: Residential
South: Residential	South: Residential
East: Residential	East: Residential
West: Residential	West: Residential

-This page is for Variance, Zoning Appeal, Interpretation and Land Use applications only-

SECTION 4 - VARIANCE • ZONING APPEAL • INTERPRETATION ONLY Application Type (Circle One): OVariance OZoning Appeal OInterpretation Related Applications: N/A Code Section: N/A 155-610 Required: N/A Request: N/A Details of Variance, Zoning Appeal, Interpretation Request: I am requesting a variance with variable setbacks on the west side of the home. This starts from north, front of house to south towards lake. Front is currently 4'05" to 4'98" for the first 5ft. Than pavers are 6" from property line for approximately 22'. Than they start veering in approximately 1'6" 3 ft from firist gazebo pole. Firist gazebo pole is 3'59", third pole is 3'75" and end of deck is 4'20" away from property line. As you see on the survey the fence is not in the correct place. We have more land towards west neighbor. Thank you SECTION 5 - LAND USE PLAN AMENDMENT APPLICATION ONLY ☐ City and County Amendment ☐ City Amendment Only Existing City Land Use: N/A Requested City Land Use: N/A Existing County Land Use: N/A Requested County Land Use: N/a

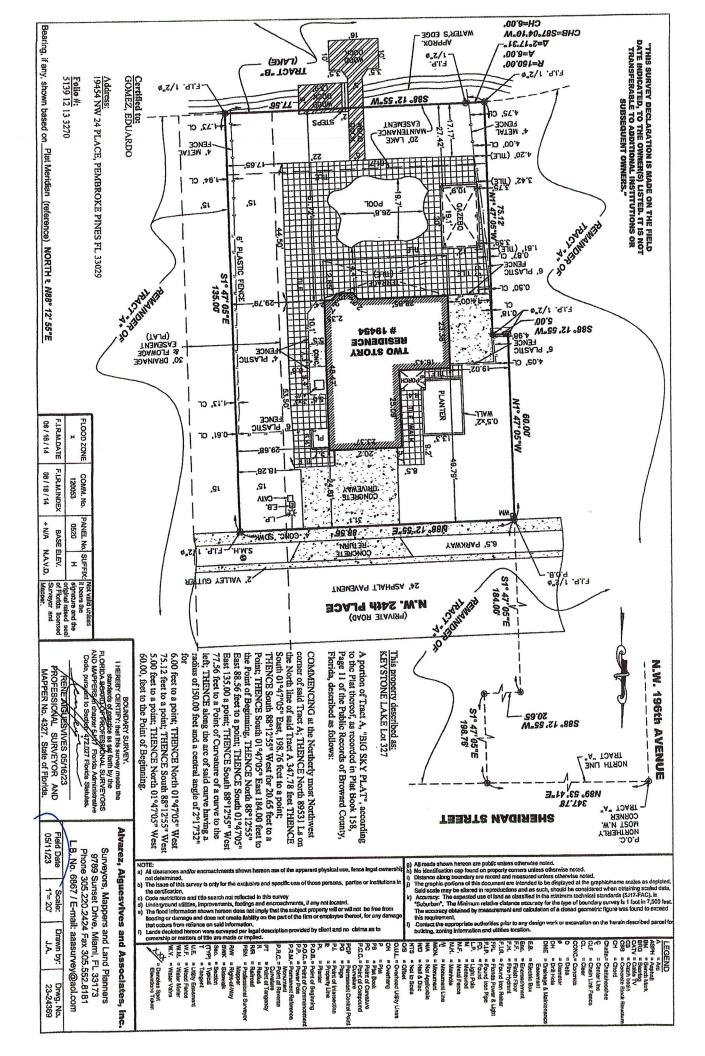
SECTION 6 - DESCRIPTION OF PROJECT (attach additional pages if necessary)

This has all	lowed us to use this portion of our property without the build up of standing
water, whic	ch in turn, turned into mud & muck. In addition this created an undesirable
and unbear	rable nesting area for mosiqutos which limited our outdoor use. We've
encountere	ed many unsafe situation with my kids, in-laws as well as mowing in this area
do to the ur	nstable and muddy grounds. When I purchased this home both sides
were in a ve	ery similar situations. I also built up the side that is the drainage easment
and no long	ger have those issues. We have absolutely no flooding or standing water
on neither s	side of our home or our neighbors. This has allowed us to enjoy our home to
our fullest	potential and eliminate the growing and uncertain hazards. This in turn has
given us the	e opportunity to enjoy our outdoor BBQ area in the limited space available.
Thank you,	
Big Sky/Ke	ystone Resident.
Eddy Gome	ez
	

SECTION 7- PROJECT AUTHORIZATION

OWNER CERTIFICATION

	hat I am the owner of the property pplied herein is true and correct to	described in this application and that
		6/20/23
Signature of Øwn	er	Date
Sworn and Subso	cribed before me this <u>38</u> da	DIANA RAMIREZ MY COMMISSION # HH 029850 EXPIRES: August 23, 2024 Bonded Thru Notary Public Underwriters
	liana N	8/23/24
Fee Paid	Signature of Notary Public	My Commission Expires
This is to certify the		owner described in this application correct to the best of my knowledge.
Signature of Ager	nt	Date
Sworn and Subso	ribed before me this da	ау
of	, 20	
Fee Paid	Signature of Notary Public	My Commission Expires



PERMITTEE MUST READ "SPECIAL CONDITIONS AND NOTES"

PERMIT

SOUTH BROWARD DRAINAGE DISTRICT

6591 S.W. 160TH AVENUE SOUTHWEST RANCHES, FLORIDA 33331 (954) 680-3337

> NUMBER: H230607 DATE: 06/16/23

ISSUED TO:

EDUARDO GOMEZ 19454 N.W. 24th PLACE

PEMBROKE PINES, FL 33029

AUTHORIZING: EXISTING POOL DECK 2.83' INTO LAKE MAINTENANCE EASEMENT.

LOCATION: LOT 327 @ KEYSTONE LAKE, CITY OF PEMBROKE PINES, BROWARD COUNTY, FLORIDA ACCORDING TO PLAT BOOK 158, PAGE 11, OF THE PUBLIC RECORDS OF BROWARD COUNTY, FLORIDA.

This permit is issued pursuant to Application for Permit #H230607 Dated 06/13/23. Said application, including all plans and specifications attached hereto is, by reference, made a part hereof.

All work, construction and use of the facilities of the SOUTH BROWARD DRAINAGE DISTRICT, permitted hereunder, shall be performed in strict compliance with this permit and the permit procedures and construction standards hereto adopted by the SOUTH BROWARD DRAINAGE DISTRICT and as the same may hereafter from time to time be amended, changed, or revised; said permit procedures and construction standards being expressly made a part and condition of this permit. A copy of the permit procedures and construction standards is available upon request.

This permit shall not convey to PERMITTEE any property rights nor any rights or privileges other than those specified herein, nor relieve the PERMITTEE from complying with any law, regulation or requirement affecting the rights of other bodies or agencies. All structures and works installed by PERMITTEE hereunder shall remain the property of the PERMITTEE unless otherwise specified below.

The dumping or discharging of any aquatic vegetation or debris into the canal system of this District, not specifically approved by the District, is prohibited and will constitute grounds for cancellation of this permit.

SPECIAL CONDITIONS/NOTES:

- A) In the event of SOUTH BROWARD DRAINAGE DISTRICT wishes to obtain ingress or egress to its easement and/or right of way for the purposes of maintenance and/or construction of the canals, lakes, other bodies of water and drainage improvements, the removal and reinstallation of any construction permitted hereunder shall be at owner's expense.
- B) PERMITTEE, by acceptance of the permit, covenants and agrees that the SOUTH BROWARD DRAINAGE DISTRICT shall be promptly indemnified, defended, protected, exonerated and saved harmless by the PERMITTEE from and against all expenses, liabilities, claims, demands and proceedings incurred by or imposed upon said District in connection with any claim, proceeding, demand, administrative hearing, suit, attorneys' fees, appellate proceeding, or other activity, including unfounded or "nuisance" claims, in which the District may become involved, or any settlement thereof, arising out of any operations under this permit, including use of SOUTH BROWARD DRAINAGE DISTRICT water, for irrigation purposes, damage to landscaping, paint damage to automobiles, buildings, or other structures and any property damage or personal injuries, fatal or nonfatal, of any kind or character.

PERMITTEE IS RESPONSIBLE FOR ASCERTAINING LOCATION OF ALL UTILITIES PRIOR TO INSTALLATION OF IMPROVEMENTS.

NUMBER: H230607 DATE: 06/16/23

SPECIAL CONDITIONS/NOTES (Continued)

C. PERMITTEE, will take full responsibility for any damage which may be caused to existing facilities owned by the SOUTH BROWARD DRAINAGE DISTRICT and which are adjacent to and/or in the proximity of any construction undertaken pursuant to the permit. In addition, the PERMITTEE agrees to be responsible for the reimbursement to SOUTH BROWARD DRAINAGE DISTRICT for all expenses arising out of damage to these facilities.

D. PERMITTEE agrees to be fully, completely and totally responsible for any and all actions or causes of action, claims, demands, liabilities, loss, damage or expenses, including attorney's fees which may arise out of new construction work to be undertaken under this permit. It is further acknowledged that the SOUTH BROWARD DRAINAGE DISTRICT has no obligations or responsibilities regarding the improvements to be constructed pursuant to this permit and that any damage which may be caused to the construction work to be undertaken under this permit shall be repaired by the PERMITTEE and that the SOUTH BROWARD DRAINAGE DISTRICT shall have no obligation to repair or be responsible for any damage which may be caused to the construction work to be undertaken under this permit as a result of the activities of the SOUTH BROWARD DRAINAGE DISTRICT.

E. Beginning with the commencement of the construction of the improvements depicted on the plans for which this permit is issued, the PERMITTEE agrees to indemnify the SOUTH BROWARD DRAINAGE DISTRICT and hold it harmless from any claims arising out of construction work performed by the PERMITTEE and/or its contractors. The PERMITTEE further agrees to indemnify and save harmless the SOUTH BROWARD DRAINAGE DISTRICT, both during and following construction of the proposed improvements, from and against any and all actions or causes of action, claims, demands, liabilities, loss, damage or expense, including attorney's fees, whether incurred under retainer or salary or otherwise which the SOUTH BROWARD DRAINAGE DISTRICT may sustain or incur by reason or in consequence of the issuance of the permit for the application to which these special conditions are attached and the construction which is completed under this permit. Furthermore, upon demand, the PERMITTEE further agrees to take over and defend any such claims brought or actions filed against the SOUTH BROWARD DRAINAGE DISTRICT in respect to the subject of the indemnity contained in this agreement.

- F. It is the DISTRICT'S policy not to allow any landscaping (i.e. trees, shrubbery, etc.) to be planted or maintained within any of the DISTRICT'S rights-of-way or easements or within twenty (20) feet from the edge of any water body at the water control elevation of the basin that said water body is located in.
- G. Upon sale of the aforementioned property, this permit automatically assigns itself, in whole, to the new property owner of record. The new property owner will then become the permittee of permit #H230607.

NOTE(S)

EXISTING POOL DECK TO REMAIN IN ITS EXISTING LOCATION 2.83 FEET INTO LAKE MAINTENANCE EASEMENT. THE 4:1 SLOPE OF THE LAKE MAINTENANCE EASEMENT CANNOT BE ALTERED. NO VERTICAL OR OVERHEAD CONSTRUCTION ALLOWED ON PAVER DECK IN LAKE MAINTENANCE EASEMENT. BY ACCEPTANCE OF THIS PERMIT, PROPERTY OWNER CONCURS THAT SBDD HAS NOT REVIEWED AND WILL NOT REVIEW OR COMMENT ON THE STRUCTURAL INTEGRITY OR SUFFICIENCY OF THE IMPROVEMENTS. THIS PERMIT DOES NOT RELIEVE PERMITTEE FROM OBTAINING ANY OTHER NECESSARY PERMITS OR APPROVALS AS MAY BE REQUIRED FROM ANY HOA, CITY, COUNTY, OR STATE AGENCIES.

EXPIRATION DATE: INDEFINITE/REVOCABLE

ALWAYS CALL 811
BEFORE YOU DIG
H's lost. H's free. it's the law.
www.callsunshine.com

SOUTH BROWARD DRAINAGE DISTRICT

BY: KEVIN M. HART, P.E.
TITLE: DISTRICT DIRECTOR

DATE: 6/16/2023

(SEAL)

Keystone Lake Homeowners Association c/o Pointe Management Group, Inc. 3600 S Congress Ave Suite C Boynton Beach, FL 33426 Tel# 561-274-3031 Fax# 561-274-3065

ARCHITECTURAL APPROVAL REQUEST

April 17th, 2023

Eduardo Gomez 19454 NW 24th Pl Pembroke Pines, FL 33029

RE: APPROVAL FOR PAVERS

Dear Homeowner;

Your request to replace damaged pavers with new interlocking marble 16x24 tahoo pavers is approved.

Please be sure to check with the City of Pembroke Pines for permitting.

We suggest that you use licensed and insured contractors for the project to be done.

Good Luck with your project.

Sincerely,

Eric Eslebanez

Eric Estebanez, Property Manager for the Board of Directors Keystone Lake HOA Keystone Lake Homeowners Association c/o Pointe Management Group, Inc. 3600 S Congress Ave Suite C Boynton Beach, FL 33426 Tel# 561-274-3031 Fax# 561-274-3065

ARCHITECTURAL APPROVAL REQUEST

May 16th, 2023

Eduardo Gomez 19454 NW 24th Pl Pembroke Pines, FL 33029

RE: APPROVAL FOR GAZEBO

Dear Homeowner;

Your request for 10'10"x19'1" gazebo open structure with (4) 4x6 outside poles (2) 4x4 instead poles is approved.

Please be sure to check with the City of Pembroke Pines for permitting.

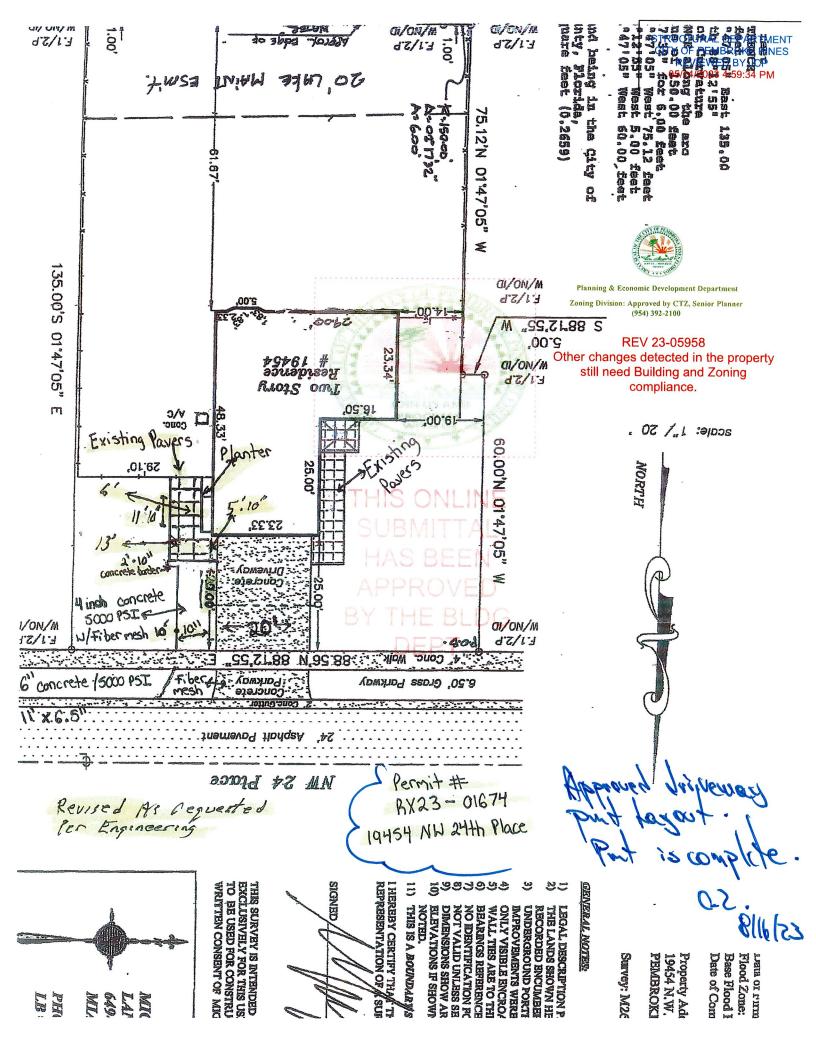
We suggest that you use licensed and insured contractors for the project to be done.

Good Luck with your project.

Sincerely,

Eric Estebanez

Eric Estebanez, Property Manager for the Board of Directors Keystone Lake HOA



From: Zamora, Christian

Sent: Tuesday, May 16, 2023 2:14 PM

To: Eddy Gomez

Cc: Harris, Carl; Piper, Dean; Luis Ochoa

Subject: RE:

Attachments: Accesory Buildings (155.620).pdf

Good afternoon,

I am receiving this e-mail as your demonstration of good faith to address unpermitted work at 19454
NW 24 Place. Based on your request, zoning can grant Zoning approval for the building revision to rectify the information partially submitted for driveway expansion -done without approvals, under code
Violation initiated on 2/3/2023. (permit RX23-01674, issued 4/12/23).

Based on location of unpermitted items, it appears zoning variances will be required for size, location of the constructed items at the property. In the meantime, if you would like to apply for variance(s,) first you will need to contact South Broward Drainage District for approval of the work done at the property without building permits.

For your convenience, please find applicable zoning guidelines.

If you may have further questions or, additional clarification is needed, feel free to reach out and discuss with Dean Piper, Zoning Administrator (copied in this correspondence).

Regards,

CHRISTIAN ZAMORA

Senior Planner, Planning and Economic Development Department City of Pembroke Pines 601City Center Way Pembroke Pines, FL 33025 954.392.2100 (Office) • czamora@ppines.com From: Eddy Gomez <eddyg349@gmail.com> Sent: Tuesday, May 16, 2023 8:23 AM

To: Zamora, Christian <czamora@ppines.com>

Subject:

19454 NW 24th Pl, Pembroke Pines, FL 33029 Gm Christian, as I explained to you several times. I'm waiting on approval from HOA as well as survey for the property. The slab of concrete as nothing

Caution! This message was sent from outside your organization. Allow sender | Block sender sophospsmartbannerend

19454 NW 24th Pl, Pembroke Pines, FL 33029

Gm Christian, as I explained to you several times. I'm waiting on approval from HOA as well as survey for the property.

The slab of concrete as nothing to do with the rest of the house. Please pass it so I can move onto the next step.

Eddy



City of Pembroke Pines Police Department, Code Compliance Division 601 City Center Way, Pembroke Pines, FL 33025 954-431-4466

VIOLATION WARNING

Case #:

230200597

Date: 4/27/2023

Folio #:

513912133270

Recipient:

EDUARDO GOMEZ REV TR/EDUARDO GOMEZ TRSTEE

Address:

19454 NW 24 PL

PEMBROKE PINES, FL 33029

A physical inspection at 19454 NW 24 PL Pembroke Pines, FL 33029 disclosed the following violation(s) of the City of Pembroke Pines Code:

Chapter:	Section:	Violation:	Comply By Date:
CHAPTER 155: ZONING CODE LDC	155.313 ENFORCEMENT	Patio building without City permits/approval	11/30/2023
CHAPTER 155: ZONING CODE LDC		Freestanding Open sided, roof structure installed with out City permits/approvals	11/30/2023

Notes/Means of Correction:

Must obtain permits for all work done on property. Contact the Building Department at 954-435-6502 for any permitting questions.

YOU ARE HEREBY NOTIFIED TO REMEDY THE CONDITIONS AS STATED ABOVE BY 11/30/2023

This is a courtesy Violation Warning that the above referenced Code Compliance violation(s) currently exist on the subject property. At this time, please take all necessary actions to remedy the violation(s) by the compliance date listed above. If you need additional time to bring the violation(s) into compliance or wish to discuss the violation(s) with the Code Compliance Officer, please immediately contact the undersigned Code Compliance Officer at the phone number listed above.

At this time, no fines or penalties have been assessed against you or recorded as a lien against your property. Failure to timely remedy the violation will result in the issuance of a formal Notice of Violation and Summons to Appear, this Code Compliance matter will be set for a hearing with the City's Special Magistrate. Fines or administrative costs may be assessed by the Special Magistrate once a Notice of Violation and Summons to Appear is issued.

If the violation(s) is corrected and then reoccurs, is not corrected by the time specified for correction by the Code Compliance Officer, or is a repeat violation(s), this case may be presented to the City's Special Magistrate even if the violation(s) has been corrected prior to the hearing.

Please govern yourself accordingly.	
	HAND DELIVERY TO:
C. O. Ran	