



LOADING DOCK MODIFICATION AT THE CHARLES F. DODGE CITY CENTER

INVITATION FOR BID # RE-25-04

Issuance of Solicitation: Tuesday, April 8, 2025

Questions Due Date: Monday, April 21, 2025

Bid Submission Deadline: Tuesday, May 6, 2025

**THE CITY OF PEMBROKE PINES
PROCUREMENT DEPARTMENT
8300 SOUTH PALM DRIVE
PEMBROKE PINES, FLORIDA 33025
(954) 518-9020**

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Attachments:

- A - Standard Release of Lien
- B - Specimen Contract - Construction Agreement
- C - Loading Dock Modification Construction Drawings
- D - City Center Loading Dock Survey
- E - Sample Insurance Certificate



SECTION 1 - NOTICE

Notice is hereby given that the City Commission of the City of Pembroke Pines is seeking sealed proposals for:

IFB # RE-25-04

Loading Dock Modification at the Charles F. Dodge City Center

Solicitations may be found on the City of Pembroke Pines website under the Procurement Department at <http://www.ppinies.com/index.aspx?NID=667>, and may be downloaded directly from the OpenGov platform at <https://procurement.opengov.com/portal/pembrokepines>.

For Technical Support, proposers can reach the OpenGov Service Desk between 7:00 am to 10:00 pm from Monday through Friday via the following methods:

- Chat (preferred method): Click the button in the lower right-hand corner of the portal.
- E-mail: procurement-support@opengov.com
- Phone: 1 (650) 336-7167

If additional help is needed with downloading the solicitation package please contact the Procurement Department at (954) 518-9020 or by email at purchasing@ppines.com. The Procurement Department hours are between 7:00 am to 6:00 pm on Monday through Thursday and is located at 8300 South Palm Drive, Pembroke Pines, FL 33025.

Bidders shall submit all questions regarding this bid via the City's e-Procurement Portal, located at <https://procurement.opengov.com/portal/pembrokepines>. Please note the deadline for submitting questions. All answers will be posted on the City's e-Procurement Portal. Bidders may also click "Follow" on this bid to receive an email notification when answers are posted. It is the bidder's responsibility to check the portal for updates. Only written responses issued through the OpenGov platform will be considered official for interpretations or clarifications.

Proposals will be accepted until 2:00 pm on Tuesday, May 6, 2025, electronically at <https://procurement.opengov.com/portal/pembrokepines/projects/155498>.

Bid Opening: The sealed electronic proposals will be publicly opened at 2:30 pm, on the bid due date, by the City Clerk's Office, in the **City Clerk's Office Conference Room located on the 4th Floor in the Charles F. Dodge City Center/City Hall Administration Building**, located at 601 City Center Way, Pembroke Pines, Florida, 33025.

Virtual Bid Opening: In light of public health concerns and to ensure accessibility for all, the City encourages interested parties, vendors, and the public to participate virtually via live streaming instead of attending the meeting in person. As a result, meetings may be a combination of in-person and virtual, all as provided by law. To virtually attend the bid opening, please use the Cisco Webex Meetings platform.

Virtual Meeting Details:



- WebEx Meeting Link: <https://ppines.webex.com/meet/purchasing>
- Cisco Webex Meeting Number: 717 019 586
- Join by Phone Number: +1-408-418-9388

The public may download the **Cisco Webex Meetings app** from
<https://www.webex.com/downloads.html/>.

To ensure an efficient meeting process, participants are requested to mute their audio and camera during the meeting. While the public is welcome to attend the virtual bid opening, **please note that active participation and commenting will not be allowed during the proceedings.**

For further information about the bid opening or assistance in accessing the virtual meeting, please contact:

Nicolas Rodriguez or other Procurement Staff in the Procurement Department
City of Pembroke Pines
8300 South Palm Drive,
Pembroke Pines, FL 33025
(954) 518-9020 Ext: 59021 or 954-518-9020
purchasing@ppines.com



SECTION 2 - GENERAL PROJECT INFORMATION & TIMELINE

2.1 Project Timeline

The work shall be completed within **30** calendar days from issuance of the City's Notice to Proceed (NTP), with an estimated start date of **June 30, 2025**.

2.2 Tentative Schedule of Events

Issuance of Solicitation (Posting Date):	April 8, 2025
Pre-Bid Meeting (Mandatory):	April 15, 2025, 10:00am Charles F. Dodge City Center 601 City Center Way Pembroke Pines, FL, 33025
Question Due Date:	April 21, 2025, 11:00pm
Issuance of Final Answers to Questions:	April 24, 2025
Bid Submission Deadline:	May 6, 2025, 2:00pm
Bid Opening:	Will be held at 2:30 pm on the day of bid submissions are due.
Evaluations by Staff:	To Be Determined (TBD)

2.3 Mandatory Pre-Bid Meeting/Site Visit

There will be a **MANDATORY** scheduled pre-bid meeting on **Tuesday, April 15, 2025 at 10:00 am**. Meeting location will be at the **Charles F. Dodge City Center 601 City Center Way Pembroke Pines, FL, 33025**

- A. **Proof of Attendance:** Contractors may be required to sign in at any of the meetings to show proof of attendance. It is the vendor's responsibility to make sure that they sign in at the meeting.

2.4 Follow-Up Pre-Bid Meeting(s)

Follow-Up Meetings: In the event that a contractor cannot attend the scheduled pre-bid meeting, or if a contractor would like a follow up visit to the site, they may request a site visit by contacting **Nicolas Rodriguez at (954) 518-9020 Ext: 59021**. We urge all contractors to attend the scheduled meeting, as a separate or follow-up meeting may not be afforded to the requester due to scheduling and availability of staff to assist with any additional meetings. In addition, if making a



request for a separate or follow-up meeting, contractors are urged to make these requests as early as possible.

2.5 Estimated Project Cost

\$30,000.00

2.6 Liquidated Damages

Liquidated damages for this project shall be **FIVE HUNDRED DOLLARS AND NO CENTS (\$500.00)** per day.

2.7 Grant/Federal Funding

Not applicable for this project.

2.8 Proposal Security/Bid Bond

A Proposal Security shall not be required for this project.

2.9 Payment and Performance Bonds

Payment and Performance Bonds shall not be required for this project.

2.10 Permit, License, Impact or Inspection Fees

With the exception of the City related permit, license, impact or inspection fees (including the Building Department and Engineering Department Permit Fees), which will be waived for this project, the City does not anticipate any additional permit, license, impact or inspection fees for this project. Any related State or County fees, for the aforementioned permits, will be paid by the City.

In addition, the City shall cover the cost for any other permit fees related to external entities through the City's Owner's Contingency for this project, **therefore proposers should not include permit costs in their total proposal price.**

Furthermore, please note the City's average time for a contractor to apply for and receive an approved permit is 30 days; delays in this timeline caused by the contractor's failure to actively monitor the permit process and submit all required documentation in a timely manner, will count against the project's contractual completion period.



SECTION 3 - PURPOSE AND BACKGROUND

3.1 Purpose

The City of Pembroke Pines is seeking bids from qualified firms, hereinafter referred to as the Contractor, to modify the existing loading dock at the Charles F. Dodge City Center, in accordance with the terms, conditions, and specifications contained in this solicitation.

The Charles F. Dodge City Center has long been a hub for events, conferences, and community gatherings, designed to accommodate a wide range of needs for residents and visitors. However, one critical aspect of the facility, the loading dock, has presented an operational challenge. Currently, the loading dock features a steep grade that is incompatible with standard truck access. The City alongside a professional engineer, proposes to modify the existing graded loading dock and regrade it to a flat surface designed to accommodate standard trucks.

3.2 Background

Pembroke Pines, Florida, ranked as the eleventh largest city among the state's four hundred plus municipalities and the second largest in Broward County, maintains a welcoming small-town ambiance that resonates with its residents. Located conveniently in southwest Broward County, the city provides seamless access to major highways, employment centers, entertainment venues, parks, golf courses, and a diverse array of dining and shopping options.

With a population of approximately 170,000 residents spread across 32.68 square miles, Pembroke Pines is renowned as one of the best cities to live in America. The city boasts 28 superior parks, lush landscaping, and a distinctive South Florida charm that contributes to its natural beauty. Notably recognized as 2024's Best Place to Raise a Family in Florida, and 2024's Best City of Hispanic Entrepreneurs by WalletHub, Pembroke Pines also earned a place as the on Money Magazine's esteemed Best Places to Live list in 2014, as the sole Florida representative, ranking in at #32 in the nation.

Incorporated in 1960, Pembroke Pines is celebrated as a safe and desirable community, having received accolades such as the All-America City designation. The city's commitment to arts and culture, exceptional schools, diverse population, numerous parks, and forward-thinking approach in an ever-evolving world make it a standout destination.

Pembroke Pines is also the home to the largest municipal-run charter school system in the nation, serving over 6,000 students across five separate campuses. The City's award-winning charter school system is located in the Broward County School District, which is the sixth largest school district in the nation.



SECTION 4 - SCOPE OF WORK

4.1 General Requirements

- The contractor shall provide protection for all parts of the building, its contents and occupants wherever work under this contract is performed.
- Existing work to remain shall be protected from damage.
- Contractor shall be responsible for coordination of installation with other trades to avoid conflict.
- Contractor should plan for possible weekend work, as necessary, due to scheduling complications with facility.
- Contractor shall provide all materials, labor, equipment, and any other necessary items required for complete turn-key installation in the pricing.
- City shall provide the Contractor with permit ready plans. All other documents, plans, and submittals required to obtain a permit are to be provided by the contractor.
- Contractor shall provide all testing and certifications required.
- All items must be installed and/or completed as per all governing code requirements.
- The successful Bidder shall employ a competent English-speaking superintendent who shall be in attendance at the project site during the progress of the work. The superintendent shall be the primary representative for the Bidder and all communications given to and all decisions made by the superintendent shall be binding to the Bidder.
- Contractor will be required to schedule all work with the City's Project Manager.
- Contractor shall be responsible for all debris removal and restoration to any existing areas damaged by the contractor once the project is completed. Site shall be made safe as per OSHA standard, and clean of debris at the end of each workday.
- All precautions need to be taken for life safety and protection of people, vehicles, and all other structures on the site.
- Contractor is responsible for the removal and reinstallation of fencing, landscaping, concrete, and any other items as necessary to access the work areas. Contractor is allowed to set up temporary container for storage.
- Contractor is responsible for acquiring all necessary permits.
- The work must be performed Monday through Friday from 8am to 5pm or as approved by the Project Manager.



- Contractor shall provide weekly schedule/progress updates

4.2 Scope of Work

- Contractor shall remove existing handrail, bollards and electrical systems as per construction drawings.
- Contractor shall remove existing trench drain and sump pump, field relocate and remove existing effluent pipe plug pipe at the edge of new asphalt.
- Contractor shall sawcut existing wall next to dock to match flush with adjacent existing and proposed pavement elevations as per construction drawings.
- Contractor to demo existing concrete slab as per construction drawings.
- Contractor shall provide and install new guardrail as per construction drawings.
- Contractor shall provide any new condensate piping, electrical connections, curbs, ductwork, insulation, dryers, labor, and materials as necessary.
- Contractor to backfill proposed loading dock area with suitable clean fill as per construction drawings, to match existing pavement elevation at connection.
- Contractor shall follow City standard for asphalt per detail on sheet C2 of construction drawings
- Contractor to provide submittals to the City's Project Manager for review and approval prior to installation.
- Contractor is responsible for acquiring all necessary permits for the job and required documentation for such. City will only provide the attached drawings.
- Contractor is responsible for all finishes to include but not limited to grass, concrete and asphalt repair, paint or site work associated with this project and shall leave all work areas in the same or better condition than they were originally.



SECTION 5 - PRICE PROPOSAL / BID TABLE

The vendor must provide their pricing electronically through the designated line items listed on the Bid Sheet/Pricing Table via the City's e-Procurement portal on OpenGov.

Vendor Notes: The bid tables includes a "Vendor Notes" column for any additional comments regarding the requested line item(s). A comment is preferred in the "Vendor Notes" column. If the vendor does not need to submit any comments, they may leave it blank or enter N/A or similar.

Primary Responses: The initial Bid Table is for the primary responses so that the vendors can submit the requested goods and/or services.

PRIMARY RESPONSES

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	Vendor Notes
1	Loading Dock Modification (Turnkey)	1	Lump Sum			
TOTAL						



SECTION 6 - SUBMITTAL DOCUMENTS

Bids must be submitted electronically at <https://procurement.opengov.com/portal/pembrokepinest> on or before **2:00 pm on Tuesday, May 6, 2025**. Please note vendors should be registered on OpenGov under the name of the organization that they are operating as and it should match the organization name on the documents that they are submitting and utilizing when responding to the solicitation. In addition, the vendor must complete the required documents in this section and provide any additional information requested throughout this solicitation. Any additional information requested in the solicitation should be scanned and uploaded. The City recommends for proposers to submit their proposals as soon as they are ready to do so. Please allow ample time to submit your proposals on the <https://procurement.opengov.com/portal/pembrokepinest> website. Proposals may be modified or withdrawn prior to the deadline for submitting Proposals.

PLEASE DO NOT SUBMIT ANY PROPOSALS VIA MAIL, E-MAIL OR FAX.

Prospective proposers interested in responding to this solicitation are requested to provide all of the applicable information listed in this section. Submittals that do not respond completely to all of the requirements specified herein may be considered non-responsive and eliminated from the process. Brevity and clarity are encouraged.

1 CONFIRMATION TO BIND

1.1 I certify that I have read, understood and agree to the terms in this solicitation, and that I am authorized to submit this response on behalf of my company.*

Please confirm

*Response required

2 REFERENCE # 1

The minimum experience for this project is **five (5) years**. Provide specific examples of similar experience conducting licensed work of equal or similar scope of work, preferably delivered by the proposed team members. A **minimum of 3** references should be from the last **five years** and should be capable of explaining and confirming your firm's capacity to successfully complete the scope of work outlined herein. As part of the proposal evaluation process, the City may conduct an investigation of references, including a record check or consumer affairs complaints. Proposers' submission of a proposal constitutes acknowledgment of the process and consent to investigate. The City is the sole judge in determining Proposers qualifications. In this section you will have the ability to enter information for 5 different references including their contact details and specific project information.

Please note that the City prefers references who are not current employees of the City of Pembroke Pines, as we generally do not contact our own employees for reference checks.

Proposers are advised to confirm that:

- A. Each reference provided by the Respondent has up to date contact persons and contact information;



- B. The contact person provided for each reference is someone who has personal knowledge of the Proposer's performance during the referenced project; and
- C. The contact person for each reference has been contacted by the Proposer regarding this specific bid submittal and such person confirmed their willingness to serve as a reference.

2.1 Reference Contact Information - Name of Firm, City, County or Agency*

*Response required

2.2 Reference Contact Information - Reference's Business Address*

*Response required

2.3 Reference Contact Information - Reference's Contact Name & Title*

*Response required

2.4 Reference Contact Information - Reference's E-mail Address*

*Response required

2.5 Reference Contact Information - Reference's Phone Number*

*Response required

2.6 Project Information - Was your firm the prime contractor for the listed project?*

Yes

No

*Response required

2.7 Project Information - Name of Contactor Performing the Work*

*Response required

2.8 Project Information - Name and location of the project*

*Response required

2.9 Project Information - Nature of the firm's responsibility on the project and work for which staff was responsible for*

*Response required

2.10 Project Information - Project Duration*

*Response required

2.11 Project Information - Completion (Anticipated) Date*

*Response required

2.12 Project Information - Size of Project*

*Response required

2.13 Project Information - Cost of Project*

*Response required

3 REFERENCE # 2



3.1 Reference Contact Information - Name of Firm, City, County or Agency*

*Response required

3.2 Reference Contact Information - Reference's Business Address*

*Response required

3.3 Reference Contact Information - Reference's Contact Name & Title*

*Response required

3.4 Reference Contact Information - Reference's E-mail Address*

*Response required

3.5 Reference Contact Information - Reference's Phone Number*

*Response required

3.6 Project Information - Was your firm the prime contractor for the listed project?*

Yes

No

*Response required

3.7 Project Information - Name of Contactor Performing the Work*

*Response required

3.8 Project Information - Name and location of the project*

*Response required

3.9 Project Information - Nature of the firm's responsibility on the project and work for which staff was responsible for*

*Response required

3.10 Project Information - Project Duration*

*Response required

3.11 Project Information - Completion (Anticipated) Date*

*Response required

3.12 Project Information - Size of Project*

*Response required

3.13 Project Information - Cost of Project*

*Response required

4 REFERENCE # 3

4.1 Reference Contact Information - Name of Firm, City, County or Agency*

*Response required

4.2 Reference Contact Information - Reference's Business Address*

*Response required



4.3 Reference Contact Information - Reference's Contact Name & Title*

*Response required

4.4 Reference Contact Information - Reference's E-mail Address*

*Response required

4.5 Reference Contact Information - Reference's Phone Number*

*Response required

4.6 Project Information - Was your firm the prime contractor for the listed project?*

Yes

No

*Response required

4.7 Project Information - Name of Contactor Performing the Work*

*Response required

4.8 Project Information - Name and location of the project*

*Response required

4.9 Project Information - Nature of the firm's responsibility on the project and work for which staff was responsible for*

*Response required

4.10 Project Information - Project Duration*

*Response required

4.11 Project Information - Completion (Anticipated) Date*

*Response required

4.12 Project Information - Size of Project*

*Response required

4.13 Project Information - Cost of Project*

*Response required

5 REFERENCE # 4

5.1 Reference Contact Information - Name of Firm, City, County or Agency

5.2 Reference Contact Information - Reference's Business Address

5.3 Reference Contact Information - Reference's Contact Name & Title

5.4 Reference Contact Information - Reference's E-mail Address

5.5 Reference Contact Information - Reference's Phone Number

5.6 Project Information - Was your firm the prime contractor for the listed project?

Yes

No



- 5.7 Project Information - Name of Contactor Performing the Work
- 5.8 Project Information - Name and location of the project
- 5.9 Project Information - Nature of the firm's responsibility on the project and work for which staff was responsible for
- 5.10 Project Information - Project Duration
- 5.11 Project Information - Completion (Anticipated) Date
- 5.12 Project Information - Size of Project
- 5.13 Project Information - Cost of Project

6 REFERENCE # 5

- 6.1 Reference Contact Information - Name of Firm, City, County or Agency
- 6.2 Reference Contact Information - Reference's Business Address
- 6.3 Reference Contact Information - Reference's Contact Name & Title
- 6.4 Reference Contact Information - Reference's E-mail Address
- 6.5 Reference Contact Information - Reference's Phone Number
- 6.6 Project Information - Was your firm the prime contractor for the listed project?

Yes

No

- 6.7 Project Information - Name of Contactor Performing the Work
- 6.8 Project Information - Name and location of the project
- 6.9 Project Information - Nature of the firm's responsibility on the project and work for which staff was responsible for
- 6.10 Project Information - Project Duration
- 6.11 Project Information - Completion (Anticipated) Date
- 6.12 Project Information - Size of Project
- 6.13 Project Information - Cost of Project

7 PROJECT DOCUMENTS

7.1 PROPOSERS BACKGROUND INFORMATION FORM*

- a. Please download the attached document, complete all required fields, and upload the completed form here.
 - [Proposers Background Inform...](#)

*Response required

8 STANDARD DOCUMENTS

The following documents are standard documents that the City generally requires for every solicitation. As a result, we recommend vendors to keep these documents updated and readily available so that they can be easily uploaded for each project that the vendor would like to participate in. In the event that the City does not have one of the forms or documents listed below for your company, the City may reach out to your company after the bid has closed to obtain the document(s).



8.1 **NON-COLLUSIVE AFFIDAVIT***

- a. Please download the attached document, complete all required fields, and upload the completed form here.
 - [Non-Collusive Affidavit.pdf](#)

*Response required

8.2 **SWORN STATEMENT ON PUBLIC ENTITY CRIMES FORM***

- a. Please download the attached document, complete all required fields, and upload the completed form here.
 - [Sworn Statement on Public E...](#)

*Response required

8.3 **EQUAL BENEFITS CERTIFICATION FORM***

- a. Please download the attached document, complete all required fields, and upload the completed form here.
 - [Equal Benefits Certificatio...](#)

*Response required

8.4 **VENDOR DRUG FREE WORKPLACE CERTIFICATION***

- a. Please download the attached document, complete all required fields, and upload the completed form here.
 - [Vendor Drug-Free Workplace ...](#)

*Response required

8.5 **SCRUTINIZED COMPANY CERTIFICATION***

- a. Please download the attached document, complete all required fields, and upload the completed form here.
 - [Scrutinized Company Certifi...](#)

*Response required

8.6 **E-VERIFY SYSTEM CERTIFICATION***

- a. Please download the attached document, complete all required fields, and upload the completed form here.
- b. Effective January 1, 2021, pursuant to Section 448.095. Florida Statues, the City may not enter into a contract with a vendor/contractor/subcontractor unless that vendor/contractor/subcontractor is registered with and uses the E- Verify system administered by the U.S. Department of Homeland Security ("DHS").



- c. Contractor shall also require all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The Contractor shall maintain a copy of such affidavit for the duration of the contract.
- [E-Verify System Certificate...](#)

*Response required

8.7 HUMAN TRAFFICKING AFFIDAVIT*

- a. Please download the attached document, complete all required fields, and upload the completed form here.
- [Human Trafficking Affidavit...](#)

*Response required

8.8 VENDOR INFORMATION FORM*

- a. Please download the attached document, complete all required fields, and upload the completed form here.
- [Vendor Information Form.pdf](#)

*Response required

8.9 FORM W-9 (REVISED MARCH 2024)*

- a. Please download the attached document, complete all required fields, and upload the completed form here.
- b. Note - Please use the March 2024 version of the form as previously dated versions of this form may delay the processing of any payments to the selected vendor.

- [Form W-9 \(Rev March 2024\).pdf](#)

*Response required

9 OPTIONAL DOCUMENTATION

9.1 TRADE SECRETS

- a. The Proposer's response to this solicitation is a public record pursuant to Florida law, which is subject to disclosure by the City under the State of Florida Public Records Law, Florida Statutes Chapter 119.07 ("Public Records Law"). The City shall permit public access to all documents, papers, letters or other material submitted in connection with this solicitation and the Contract to be executed for this solicitation, subject to the provisions of Chapter 119.07 of the Florida Statutes.
- b. Any language contained in the Proposer's response to the solicitation purporting to require confidentiality of any portion of the Proposer's response to the solicitation,



except to the extent that certain information is in the City's opinion a Trade Secret pursuant to Florida law, shall be void. If a Proposer submits any documents or other information to the City which the Proposer claims is Trade Secret information and exempt from Florida Statutes Chapter 119.07 ("Public Records Laws"), the Proposer shall clearly designate that it is a Trade Secret and that it is asserting that the document or information is exempt. The Proposer must specifically identify the exemption being claimed under Florida Statutes 119.07. The City shall be the final arbiter of whether any information contained in the Proposer's response to the solicitation constitutes a Trade Secret.

- c. EXCEPT FOR CLEARLY MARKED PORTIONS THAT ARE BONA FIDE TRADE SECRETS PURSUANT TO FLORIDA LAW, DO NOT MARK YOUR RESPONSE TO THE SOLICITATION AS PROPRIETARY OR CONFIDENTIAL. DO NOT MARK YOUR RESPONSE TO THE SOLICITATION OR ANY PART THEREOF AS COPYRIGHTED. ALL DOCUMENTS THAT THE FIRM PURPORTS TO BE CONFIDENTIAL, PROPRIETARY OR A TRADE SECRET SHALL BE UPLOADED TO THE OPENGOV WEBSITE AS A SEPARATE ATTACHMENT, IN THIS SECTION, CLEARLY IDENTIFYING THE EXEMPTION BEING CLAIMED UNDER FLORIDA STATUTES 119.07.
- d. The city's determination of whether an exemption applies shall be final, and the proposer agrees to defend, indemnify, and hold harmless the city and the city's officers, employees, and agent, against any loss or damages incurred by any person or entity as a result of the city's treatment of records as public records.

9.2 FINANCIAL STATEMENTS

- a. The City is NOT requesting the vendor to submit any financial statements for this project and prefers if the vendor does not submit financial statements. In addition, if the City needs a copy of the vendor's financial statements, the City can contact the vendor after the bid due date to request those documents. However, if the vendor does submit the financial statements, they should be uploaded in this section.
- b. Any claim of confidentiality on financial statements must be asserted at the time of submittal. The firm must identify the specific statute that authorizes the exemption from the Public Records Law. Please note that the financial statement exemption provided for in Section 119.071(1)c, Florida Statutes only applies to submittals in response to a solicitation for a "public works" project.

9.3 ALTERNATIVES

- a. If you are submitting an alternative product, please upload any related information in this section (such as specification sheets, etc.).



b. In addition, pursuant to the “**Brand Names**” Section included in the [**GENERAL TERMS AND CONDITIONS**](#) Section if and wherever in the specifications a brand name, make, name of manufacturer, trade name, or vendor catalog number is mentioned, it is for the purpose of establishing a grade or quality of material only. Since the City does not wish to rule out other competition and equal brands or makes, the phrase “**OR EQUAL**” is added. However, if a product other than that specified is bid, Proposers shall indicate on their proposal and clearly state the proposed substitution and deviation. It is the vendor’s responsibility to provide any necessary documentation and samples within their bid submittal to prove that the product is equal to that specified. Such samples are to be furnished before the date of bid opening, unless otherwise specified. Additional evidence in the form of documentation and samples may be requested if the proposed brand is other than that specified. The City retains the right to determine if the proposed brand shall be considered as an approved equivalent or not.

9.4 ADDITIONAL INFORMATION

a. Please provide any additional information that you deem necessary to complete your proposal in this section, if it has not been requested in another section.

9.5 PROFESSIONAL LICENSES

a. If applicable, please upload any professional licenses that may be required to perform the services outlined in the solicitation. The following licensing requirements shall apply when the applicable Florida statute mandates specific licensing for Contractors engaged in the type of work covered by this solicitation.

- i. State of Florida, Department of Professional Regulation, Construction Industries Licensing Board and licensed by other federal, state, regional, county or municipal agencies having jurisdiction over the specified construction work.
- ii. Said licenses shall be in the Firm's name as it appears on the OpenGov registration and as appropriately registered with the applicable licensing entity. Proposer shall supply appropriate license numbers, with expiration dates, as part of their bid. Failure to hold and provide proof of proper licensing, certification and registration may be grounds for rejection of the bid.
- iii. Subcontractors contracted by the Prime Contractor shall be licensed in their respective fields to obtain construction permits as necessary. Said licenses must be in the name of the subcontractor.

10 VENDOR CLASSIFICATION



10.1 Is your firm a Local Pembroke Pines Vendor (LPPV) and Local Broward County Vendor (LBCV)?*

a. The evaluation of competitive bids is subject to section 35.36 of the City's Procurement Procedures which, except where contrary to federal and state law, or any other funding source requirements, provides that preference be given to local businesses. To satisfy this requirement, the vendor shall affirm in writing its compliance with either of the following objective criteria as of the bid or proposal submission date stated in the solicitation. A local business shall be defined as:

- i. **"Local Pembroke Pines Vendor"** shall mean a business entity which has maintained a permanent place of business with full-time employees within the City limits for a minimum of one (1) year prior to the date of issuance of a bid or proposal solicitation. The permanent place of business may not be a post office box. The business location must actually distribute goods or services from that location. In addition, the business must have a current business tax receipt from the City of Pembroke Pines, **OR**;
- ii. **"Local Broward County Vendor"** shall mean or business entity which has maintained a permanent place of business with full-time employees within the Broward County limits for a minimum of one (1) year prior to the date of issuance of a bid or proposal solicitation. The permanent place of business may not be a post office box. The business location must actually distribute goods or services from that location. In addition, the business must have a current business tax receipt from the Broward County or the city within Broward County where the business resides.

b. A preference of five percent (5%) of the total evaluation point, or five percent (5%) of the total price, shall be given to the Local Pembroke Pines Vendor(s); A preference of two and a half percent (2.5%) of the total evaluation point for local, or two and a half percent (2.5%) of the total price, shall be given to the Local Broward County Vendor(s).

Yes
 No

*Response required

When equals "Yes"

10.1.1 Please indicate your Local Vendor Status*

Local Pembroke Pines Vendor (LPPV)
 Local Broward County Vendor (LBCV)

*Response required



When equals "Yes"

10.1.2 Local Vendor Preference Certification*

- i. Please download the attached document, complete all required fields, and upload the completed form here.

- [Local Vendor Preference Cer...](#)

*Response required

When equals "Yes"

10.1.3 Local Business Tax Receipts*

- i. If claiming Local Vendor Preference, please upload any previous business tax receipts to indicate that the business entity has maintained a permanent place of business for a minimum of one (1) year.

*Response required

10.2 Is your firm a Veteran Owned Small Business (VOSB)?*

- a. The evaluation of competitive bids is subject to section 35.37 of the City's Procurement Procedures which, except where contrary to federal and state law, or any other funding source requirements, provides that preference be given to veteran owned small businesses. To satisfy this requirement, the vendor shall affirm in writing its compliance with the following objective criteria as of the bid or proposal submission date stated in the solicitation. A veteran owned small business shall be defined as:

- i. **"Veteran Owned Small Business"** shall mean a business entity which has received a "Determination Letter" from the United States Department of Veteran Affairs Center for Verification and Evaluation notifying the business that they have been approved as a Veteran Owned Small Business (VOSB).

- b. A preference of two and a half percent (2.5%) of the total evaluation point, or two and a half percent (2.5%) of the total price, shall be given to the Veteran Owned Small Business (VOSB).

Yes

No

*Response required

When equals "Yes"

10.2.1 Determination Letter from the United States Department of Veteran Affairs Center*

- i. If claiming Veteran Owned Small Business Preference Certification, business must attach the "Determination Letter" from the United States Department of



Veteran Affairs Center for Verification and Evaluation notifying the business that they have been approved as a Veteran Owned Small Business (VOSB).

*Response required

10.3 Is your firm a Minority-Owned Business Enterprise (MBE)?*

Yes
 No

*Response required

When equals "Yes"

10.3.1 Please indicate the classification of your Minority-Owned Business Enterprise (MBE)*

Select all that apply

African-American MBE
 Asian-American MBE
 Hispanic-American MBE
 Native-American MBE
 Other option not listed above

*Response required

When equals "Yes"

10.3.2 MBE Certification Documentation*

i. Upload your MBE Certification Documentation here, preferably with the State of Florida's Office of Supplier Diversity. If you have multiple MBE certifications, please combine them into one (1) document and upload.

*Response required

10.4 Is your firm a Woman-Owned Business Enterprise (WBE)?*

Yes
 No

*Response required

When equals "Yes"

10.4.1 WMBE Certification Documentation*

i. Upload your WMBE Certification Documentation here, preferably with the State of Florida's Office of Supplier Diversity. If you have multiple WMBE certifications, please combine them into one (1) document and upload.

*Response required



10.5 Is your firm a HubZone Business / Labor Surplus Area Firm?*

Yes
 No

*Response required

When equals "Yes"

10.5.1 HubZone Business / Labor Surplus Area Firm Certification Documentation*

i. Upload your HubZone Business / Labor Surplus Area Firm Certification Documentation, preferably with the U.S. Small Business Administration (SBA). If you have multiple certifications, please combine them into one (1) document and upload.

*Response required

10.6 Is your firm a Broward County Small Business Enterprise (SBE)?*

Yes
 No

*Response required

When equals "Yes"

10.6.1 SBE Certification Documentation*

i. Upload your SBE Certification Documentation from Broward County's Office of Economic and Small Business Development (OESBD). If you have multiple certifications, please combine them into one (1) document and upload.

*Response required

10.7 Is your firm a Broward County Business Enterprise (CBE)?*

Yes
 No

*Response required

When equals "Yes"

10.7.1 CBE Certification Documentation*

i. Upload your CBE Certification Documentation from Broward County's Office of Economic and Small Business Development (OESBD). If you have multiple certifications, please combine them into one (1) document and upload.

*Response required

10.8 Is your firm a Broward County Disadvantaged Business Enterprise (DBE)?*

Yes
 No



*Response required

When equals "Yes"

10.8.1 DBE Certification Documentation*

- i. Upload your DBE Certification Documentation from Broward County's Office of Economic and Small Business Development (OESBD). If you have multiple certifications, please combine them into one (1) document and upload.

*Response required

10.9 Does your firm have a Vendor Classification that was not listed above?*

Yes

No

*Response required

When equals "Yes"

10.9.1 Other Vendor Classification Certification Documentation*

- i. Upload your other Certification Documentation here. If you have multiple certifications, please combine them into one (1) document and upload.

*Response required



SECTION 7 - EVALUATION OF PROPOSALS & PROCESS SELECTION

7.1 Qualifying & Selecting Firms

- A. Staff will evaluate all responsive proposals received from proposers who meet or exceed the bid requirements contained in the solicitation. Evaluations shall be based upon the information and references contained in the proposals as submitted.
- B. Staff will make a recommendation to the City Commission for award of contract.
- C. The contract shall be awarded to the most responsive/responsible bidder whose bid is determined to be the most advantageous to the City taking into consideration the evaluation criteria.

~~DRAFT DOCUMENT FOR COMMISSION REVIEW~~

Attachment C

ABBREVIATIONS

ALUM.	= ALUMINUM
BLDG.	= BUILDING
CLF	= CHAIN LINK FENCE
COL.	= COLUMN
CONC.	= CONCRETE
CBS	= CONCRETE BLOCK W STUCCO
E-O-P	= EDGE-OF-PAVEMENT
FPL	= FLORIDA POWER & LIGHT
LB	= LICENSED BUSINESS
NAVD88	= NORTH AMERICAN DATUM OF 1988
PSM	= PROFESSIONAL SURVEYOR & MAPPER
F.F.	= FINISH FLOOR
ELEV.	= ELEVATION
A/C	= AIR CONDITIONER

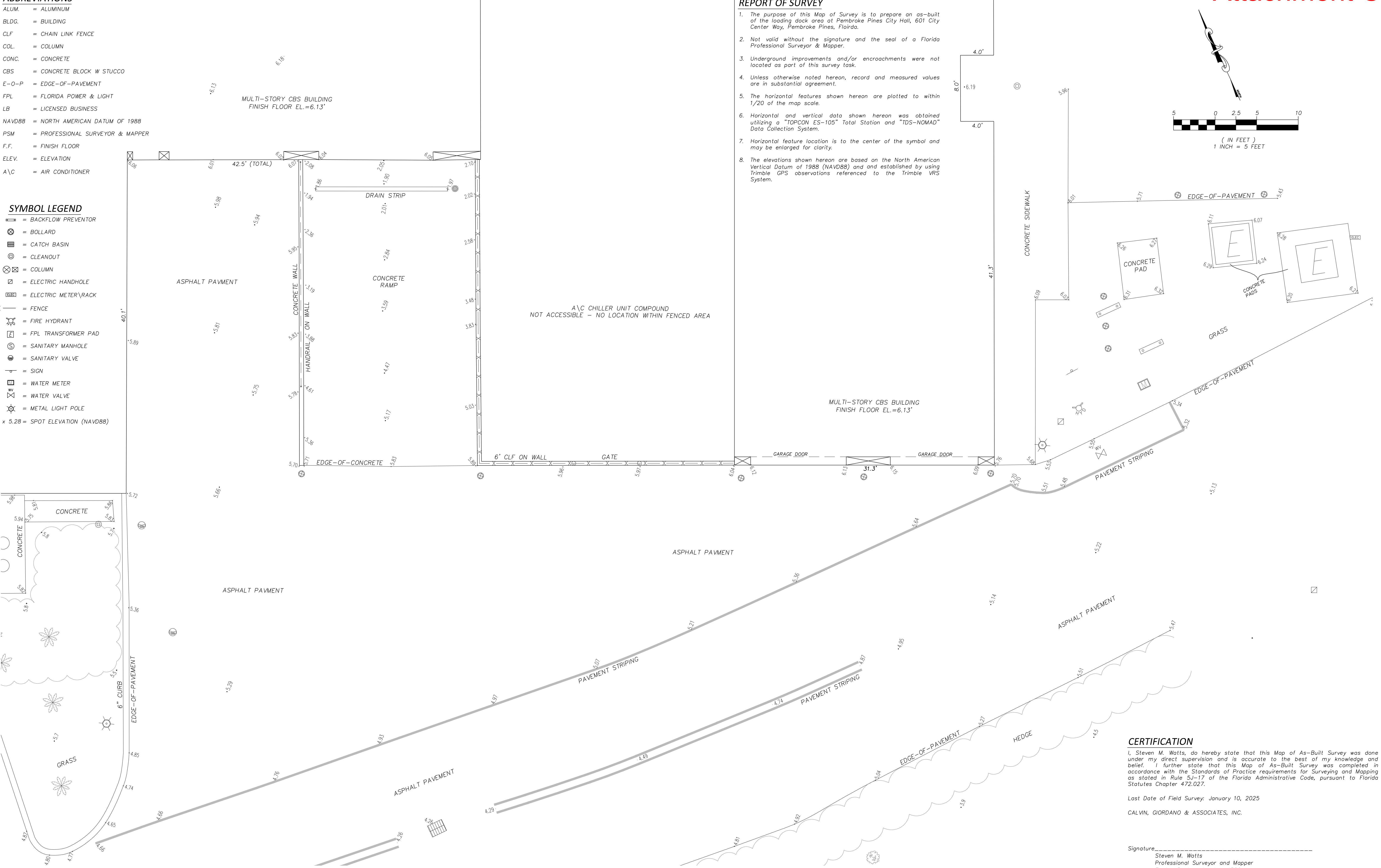
SYMBOL LEGEND

 = BACKFLOW PREVENTOR
 = BOLLARD
 = CATCH BASIN
 = CLEANOUT
 = COLUMN
 = ELECTRIC HANDHOLE
 = ELECTRIC METER\RACK
 = FENCE
 = FIRE HYDRANT
 = FPL TRANSFORMER PAD
 = SANITARY MANHOLE
 = SANITARY VALVE
 = SIGN
 = WATER METER
  = WATER VALVE
 = METAL LIGHT POLE

\times 5.28 = SPOT ELEVATION (NAVD88)

Entered by: Steve Watts on Wednesday, January 15, 2025 10:46:27 AM)

General Surveying & Mapping \Survey\SKETCH\21-5634-V-ASB Pines City Center Loading Dock.dwg - (F)



REPORT OF SURVEY

The purpose of this Map of Survey is to prepare an as-built of the loading dock area at Pembroke Pines City Hall, 601 City Center Way, Pembroke Pines, Florida.

Not valid without the signature and the seal of a Florida Professional Surveyor & Mapper.

Underground improvements and/or encroachments were not located as part of this survey task.

Unless otherwise noted hereon, record and measured values are in substantial agreement.

The horizontal features shown hereon are plotted to within 1/20 of the map scale.

Horizontal and vertical data shown hereon was obtained utilizing a "TOPCON ES-105" Total Station and "TDS-NOMAD" Data Collection System.

Horizontal feature location is to the center of the symbol and may be enlarged for clarity.

The elevations shown hereon are based on the North American Vertical Datum of 1988 (NAVD88) and established by using Trimble GPS observations referenced to the Trimble VRS System.

CERTIFICATION

, Steven M. Watts, do hereby state that this Map of As-Built Survey was done under my direct supervision and is accurate to the best of my knowledge and belief. I further state that this Map of As-Built Survey was completed in accordance with the Standards of Practice requirements for Surveying and Mapping as stated in Rule 5J-17 of the Florida Administrative Code, pursuant to Florida Statutes Chapter 472.027.

J. R. L. 6, Eight S. 10, 2005

Last Date of Field Survey: January 16, 2022

Signature _____
Steven M. Watts
Professional Surveyor and Mapper
Florida Registration No. 4588

84

*CHARLES F. DODGE CITY CENTER - CITY OF PEMBROKE PINES
601 CITY CENTER WAY
PEMBROKE PINES, FLORIDA 33025*

MAP OF AS-BUILT SURVEY
LOADING DOCK - CHARLES F. DODGE CITY CENTER

SEAL
VALID WITHOUT THE
TURE AND SEAL OF A
FLORIDA LICENSED
REVEYOR & MAPPER

STEVEN M. WATTS
CERTIFICATE
No. 4588
★
STATE OF
FLORIDA
REGISTERED LAND SURVEYOR

STEVEN M. WATTS
PSM NO. 4588

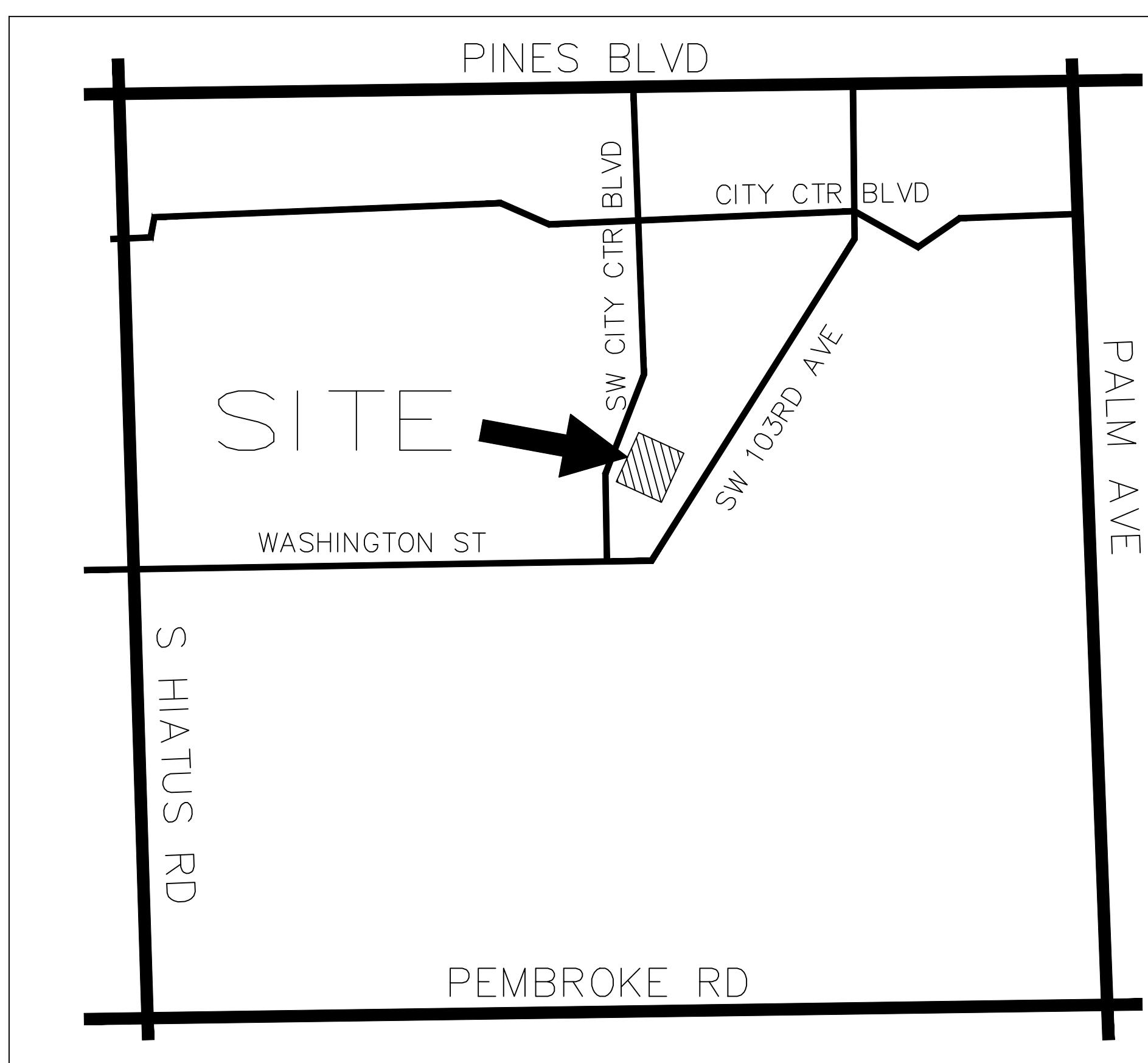
SCALE 1" = 5'	SHEET: 1 OF 1
PROJECT No 21-5634	
FIELD BOOK	

1 OF 1

LOADING DOCK MODIFICATION

601 CITY CENTER WAY, PEMBROKE PINES

Prepared for: CITY OF PEMBROKE PINES

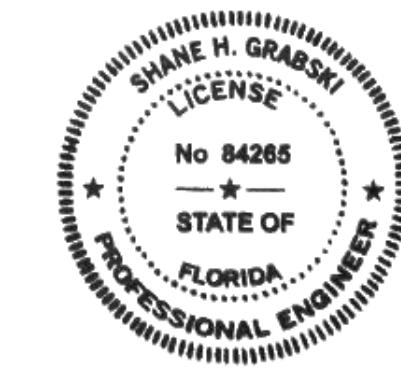


LOCATION MAP

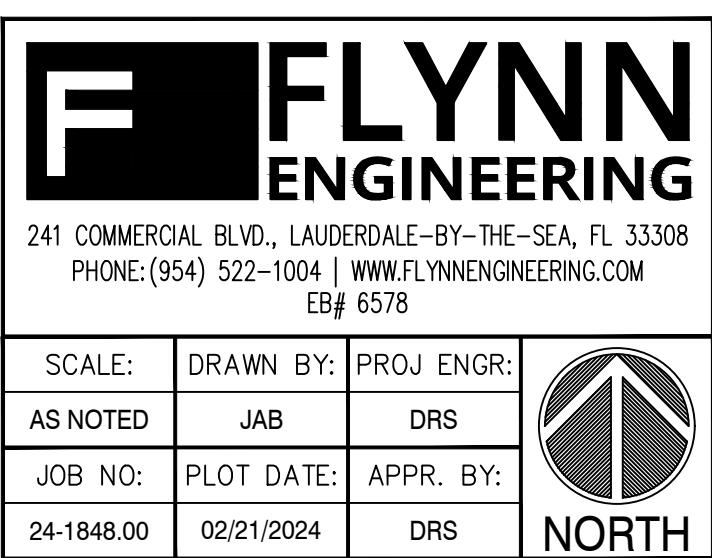
N.T.S.

SHEET INDEX

D1	DEMOLITION PLAN
C1	PAVING, GRADING, AND DRAINAGE PLAN
C2	PAVING, GRADING, AND DRAINAGE DETAILS
C3	GENERAL NOTES AND SPECIFICATIONS

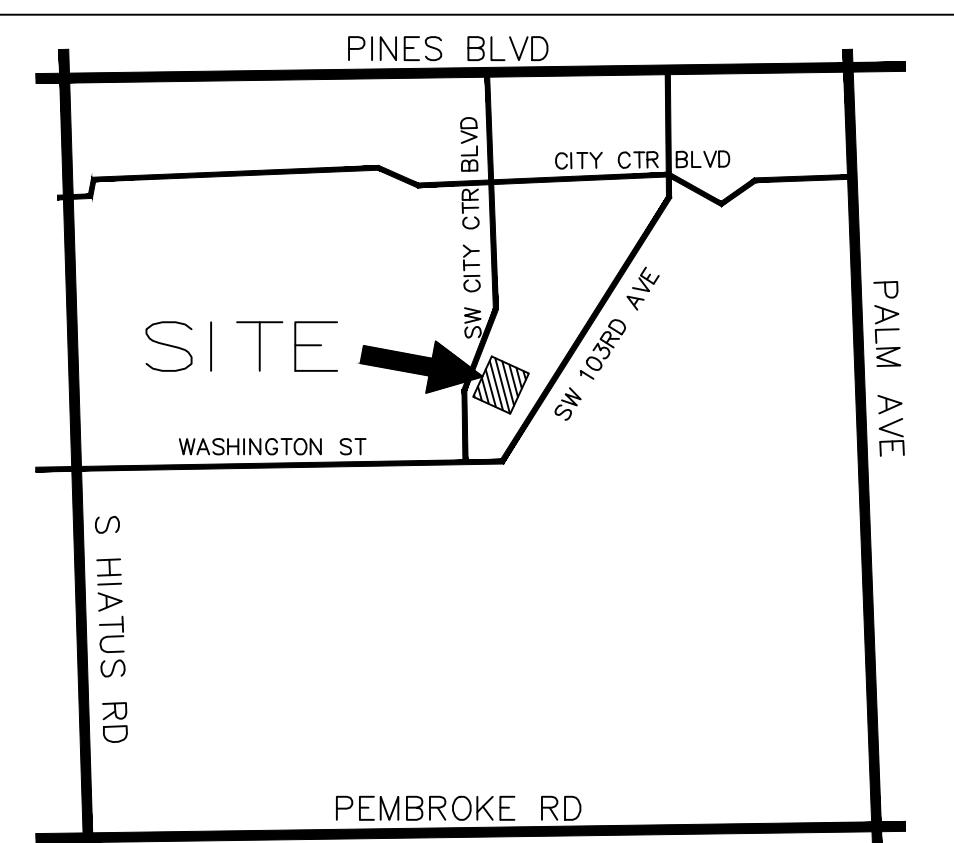


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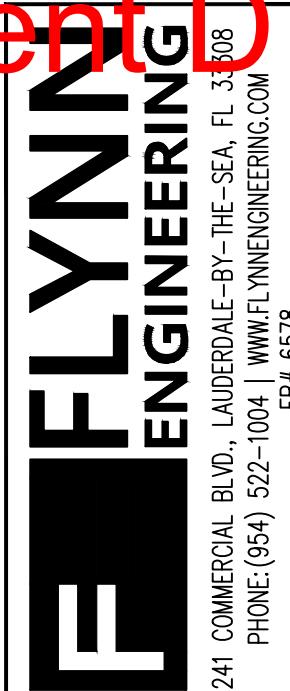


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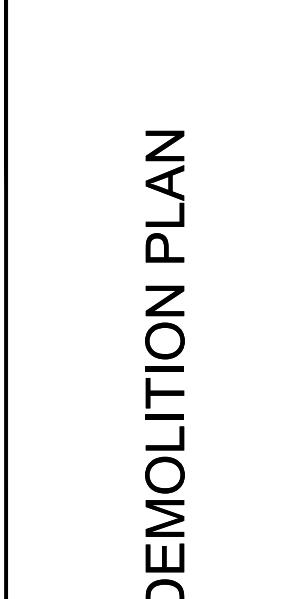
Attachment D



LOCATION MAP



The logo features the word 'FLYNN' in a large, bold, black sans-serif font. The 'F' is on the left, and 'LYNN' is on the right, with a vertical line connecting them. A smaller, thinner 'FLYNN' is positioned below the main text. Above the main text, there is a red 't' and 'n' that together spell 't' and 'n'. To the right of the main text, there is a small tagline 'FLYNN ENGINEERING' in a smaller black font.

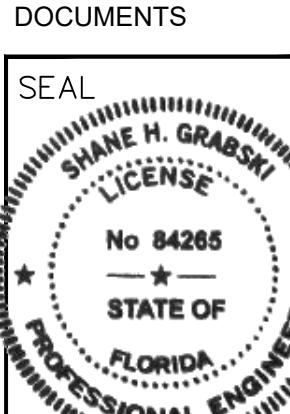


DEMOLITION PLAN

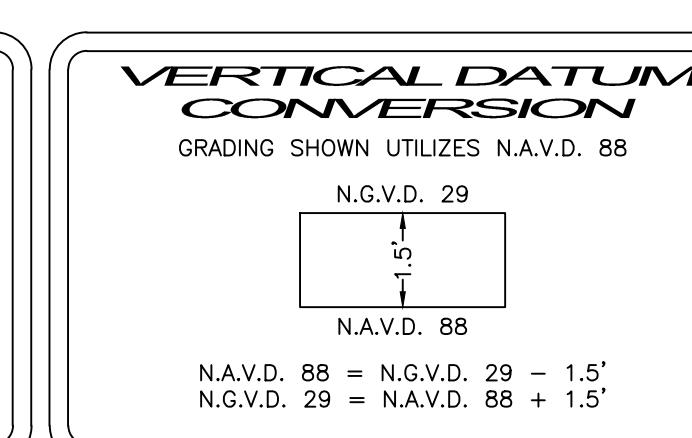
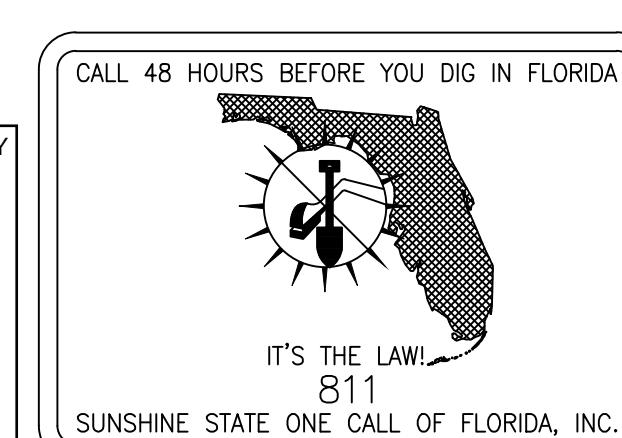
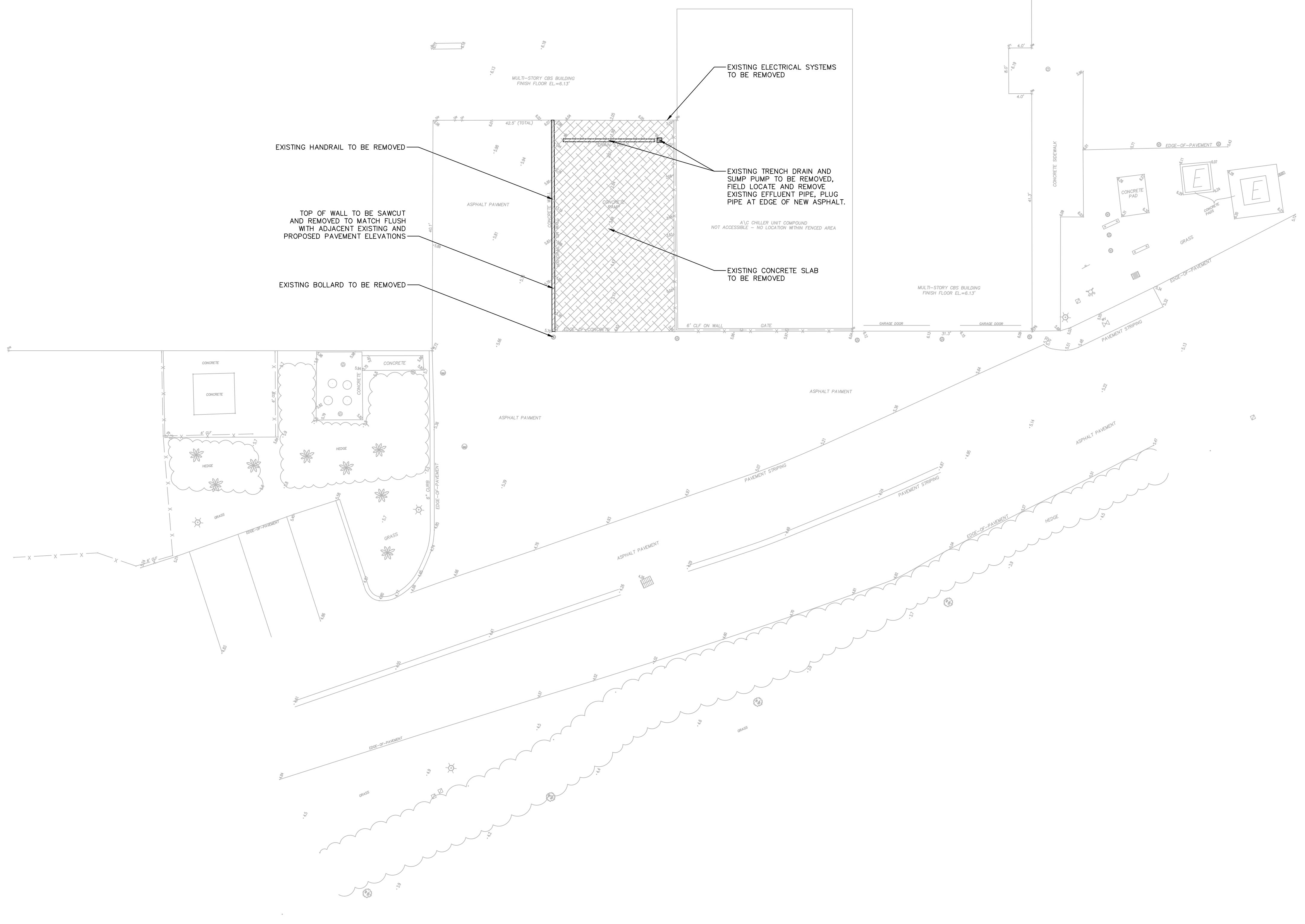
CITY OF PEMBROKE PINES LOADING DOCK MODIFICATION



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CALL 48 HOURS BEFORE YOU DIG IN FLORIDA

IT'S THE LAW!
811

SUNSHINE STATE ONE CALL OF FLORIDA, INC.

Y

VERTICAL DATUM CONVERSION

GRADING SHOWN UTILIZES N.A.V.D. 88

N.G.V.D. 29

1.5'

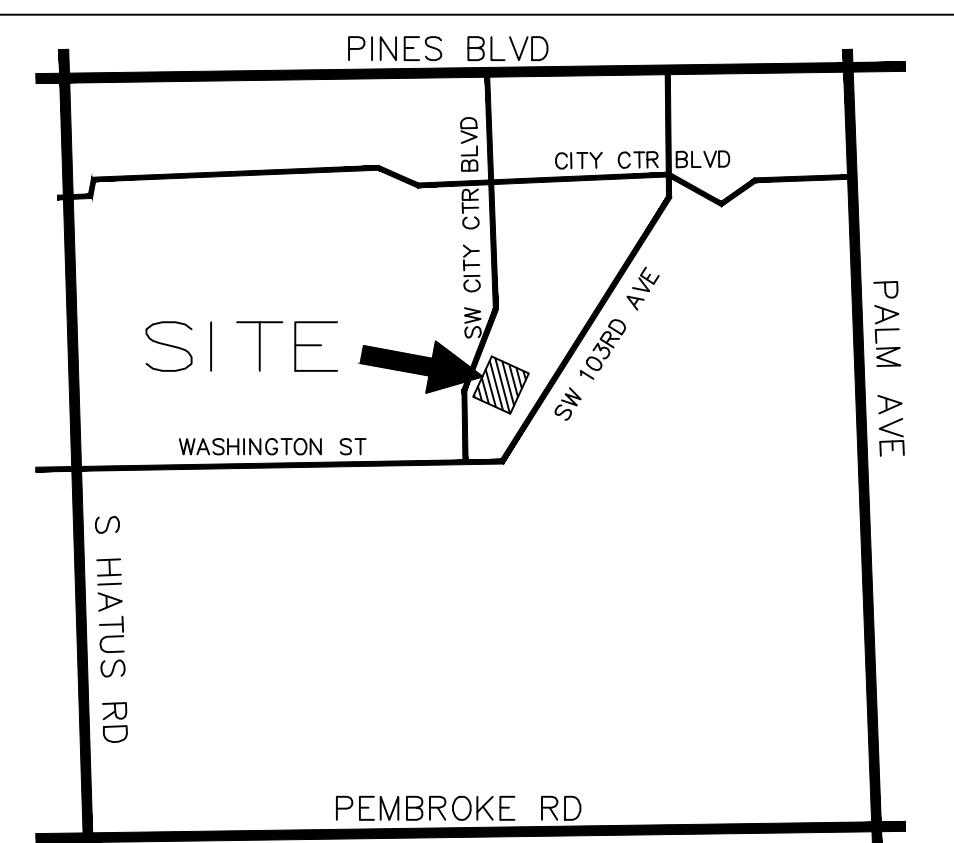
N.A.V.D. 88

N.A.V.D. 88 = N.G.V.D. 29 - 1.5'
N.G.V.D. 29 = N.A.V.D. 88 + 1.5'

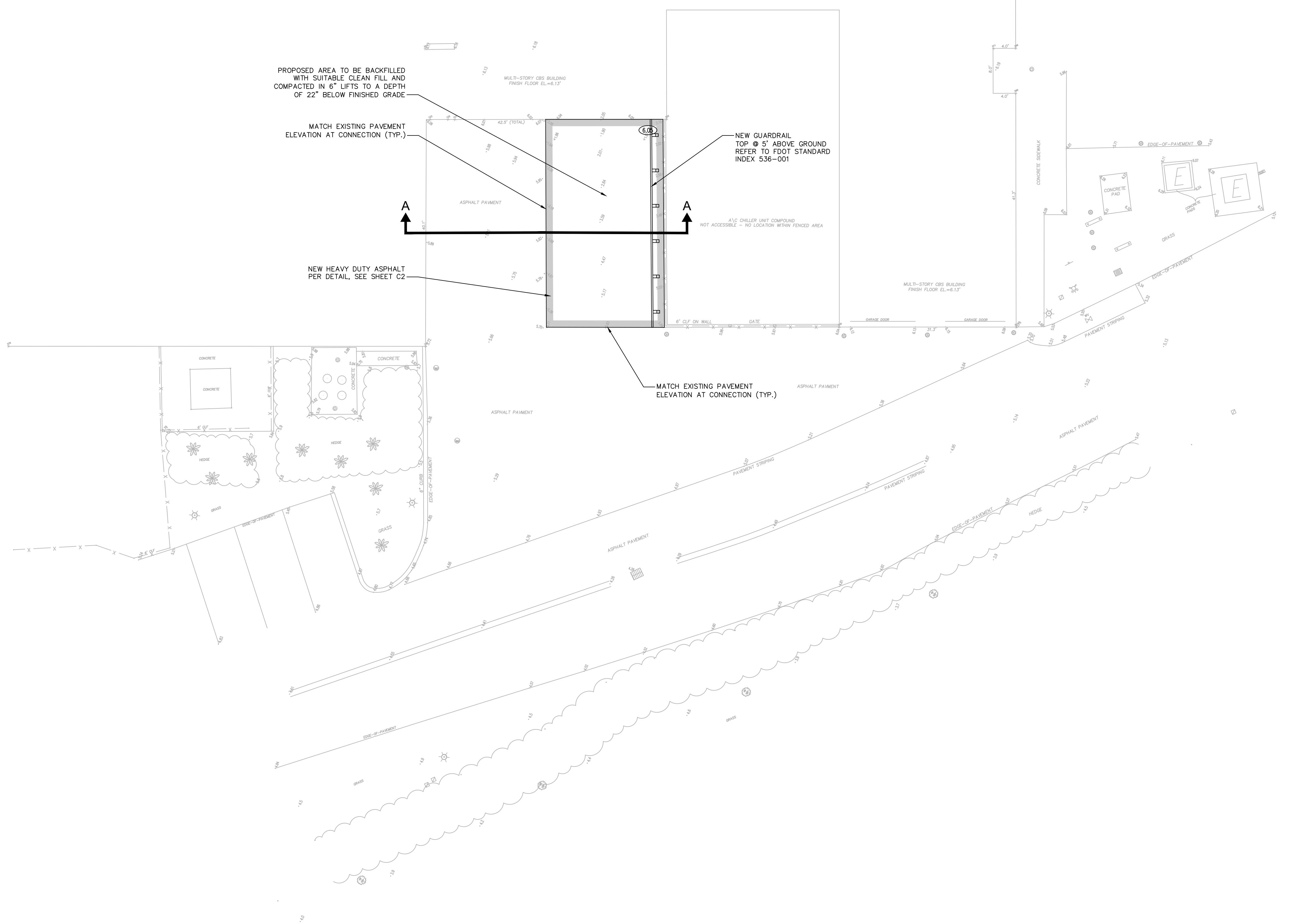
Scale: 1"=10'	Date 02/12/2
Job No. 24-1848.00	Plot Date 02/12/2
Drawn by JAB	Sheet No.
Proj. Mgr. DRS	D1
Appr. by	1

DRAFT DOCUMENT FOR COMMISSION REVIEW

Attachment D



LOCATION MAP



PEMBROKE RD

LOCATION MAP

NTS

LEGEND:

0.00	PROPOSED ELEVATION (NAVD)	● PROPOSED MANHOLE
5.32	EXISTING ELEVATION (NAVD)	- W - WATER MAIN
	PROPOSED CATCH BASIN	-FM- SANITARY FORCE MAIN
	PROPOSED PLUG	● VALVE
	TEE	● FIRE HYDRANT
	WATER METER	⚡ SIAMESE CONNECTION
	DOUBLE DETECTOR CHECK W/ WAFER CHECK VALVE ON DOWNSTREAM SIDE	● CLEANOUT
	REDUCED PRESSURE BACKFLOW PREVENTOR	— EDGE OF PROPOSED PAVEMENT (ASPHALT)
	DIRECTIONAL FLOW ARROW AND GRAVITY SEWER	⚡ DIRECTION OF SURFACE DRAINAGE
		● SAMPLE POINT
		--W-- EXIST. WATER MAIN
		XXX EXIST. UTILITY LINE TO BE ABANDONED IN PLACE

GRADING AND DRAINAGE NOTES:

1. ALL CONSTRUCTION SHALL CONFORM TO THE STANDARDS AND SPECIFICATIONS OF THE CITY OF PEMBROKE PINES.
2. PRIOR TO CONSTRUCTION, THE CONTRACTOR SHALL GIVE TIMELY NOTIFICATION TO ALL UTILITY COMPANIES WITH FACILITIES IN THE AREA.
3. THE CONTRACTOR SHALL TAKE ALL NECESSARY PRECAUTIONS TO SAFEGUARD ALL EXISTING STRUCTURES, UTILITIES, AND SURVEY MARKERS.
4. ALL STORM DRAINAGE LINE FROM THE BLDG SHALL BE LAID @ 1.0% MINIMUM SLOPE UNLESS NOTED OTHERWISE ON PLANS.
5. CLEANOUTS ON STORM DRAINAGE LINES ARE TO BE ADJUSTED TO BE FLUSH W/FINISHED GRADE.
6. CONTRACTOR SHALL PROVIDE FITTINGS (WYES, TEE, REDUCERS, ETC.) AS REQUIRED TO FURNISH A COMPLETE WORKING SYSTEM BASED ON THE LAYOUT SHOWN ON THESE PLANS.
7. LANDSCAPED AREAS SHALL BE GRADED TO DRAIN TO THE CATCH BASIN INLETS. FIELD ADJUST GRADING AS REQUIRED.
8. SITE UTILITY CONTRACTOR SHALL COORDINATE WITH THE BUILDING PLUMBING CONTRACTOR FOR EXACT LOCATION OF CONNECTION POINTS BETWEEN THE BUILDING AND SITE WATER, SEWER AND DRAINAGE LINES (VERTICALLY AND HORIZONTALLY).
9. RECTANGULAR CATCH BASIN AND YARD DRAIN GRATES SHALL BE INSTALLED SUCH THAT THE LONG AXIS OF GRATE PARALLELS THE CLOSEST ADJACENT WALK, BLDG., DRIVE WAY, PROPERTY LINE, OR ROADWAY.
10. COORDINATE LOCATION IN FIELD OF ALL CATCH BASINS & YARD DRAINS WITH LANDSCAPE CONTRACTOR TO AVOID CONFLICTS.
11. CENTERLINE OF YARD DRAINS @ BASE OF DOWN SPOUTS MUST ALIGN WITH CENTERLINE OF DOWN SPOUT PRIOR TO FINAL ACCEPTANCE BY OWNER. REFERENCE ARCH. PLANS FOR EXACT LOCATION OF DOWN SPOUTS.
12. SLOPE ON SIDEWALKS SHALL NOT EXCEED 5% SLOPE IN DIRECTION OF TRAVEL OR 2% CROSS SLOPE. NOTIFY ENGINEER PRIOR TO CONSTRUCTION OF ANY GRADING THAT DOES NOT COMPLY WITH THIS REQUIREMENT.
13. SLOPE IN HANDICAP PARKING AND ACCESS AISLES SHALL NOT EXCEED 2% CROSS SLOPE. NOTIFY ENGINEER PRIOR TO CONSTRUCTION OF ANY GRADING THAT DOES NOT COMPLY WITH THIS REQUIREMENT.
14. SLOPE IN CROSSWALKS SHALL NOT EXCEED 2% CROSS SLOPE. NOTIFY ENGINEER PRIOR TO CONSTRUCTION OF ANY GRADING THAT DOES NOT COMPLY WITH THIS REQUIREMENT.
15. SURVEY INFORMATION BASED ON SURVEY PROVIDED BY CALVIN, GIORDANO & ASSOCIATES, INC. DATED JANUARY 10, 2025.
16. ELEVATIONS SHOWN ARE MANDATORY.



NORTH

Revisions	
	
	
	
	
	
	
	
	
	

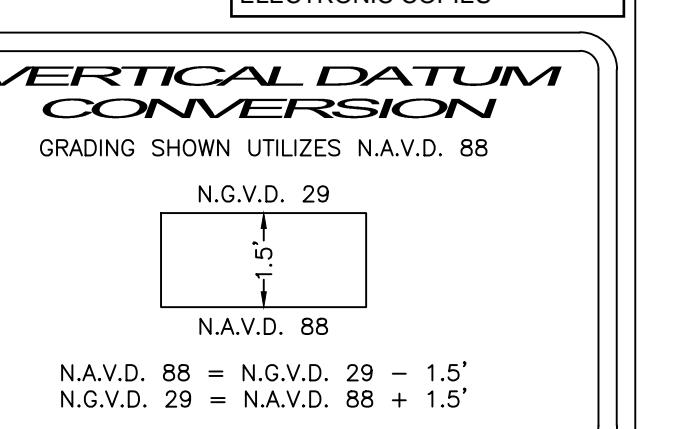
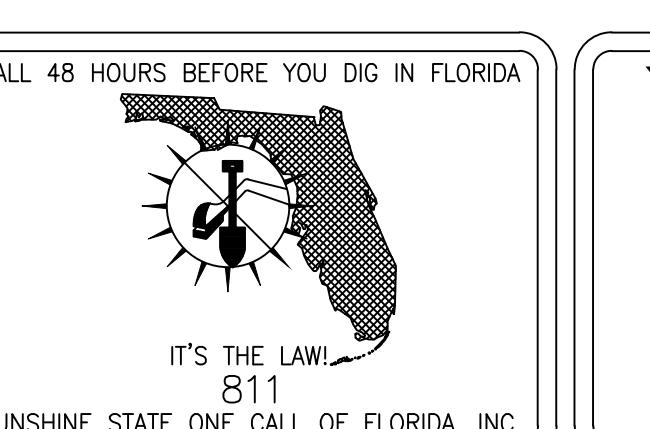
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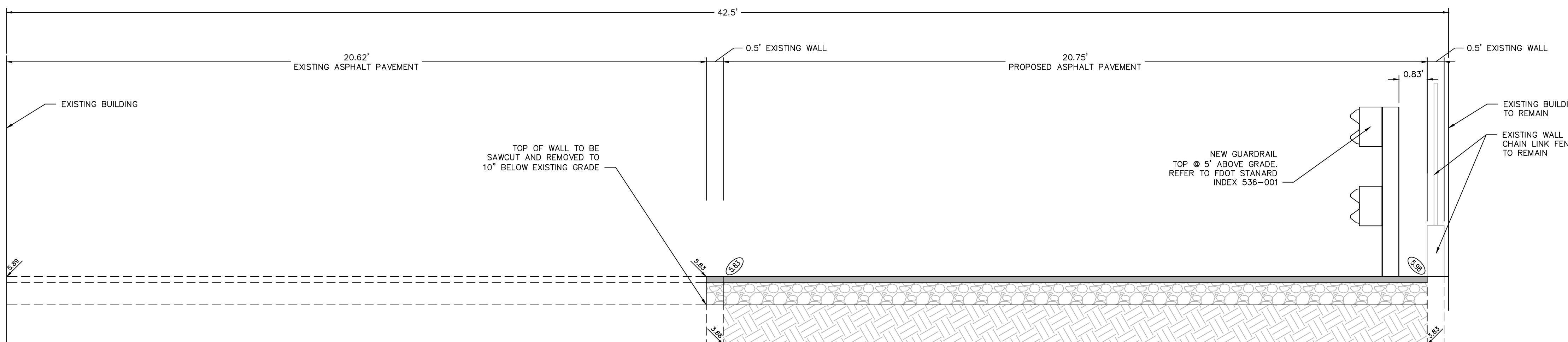
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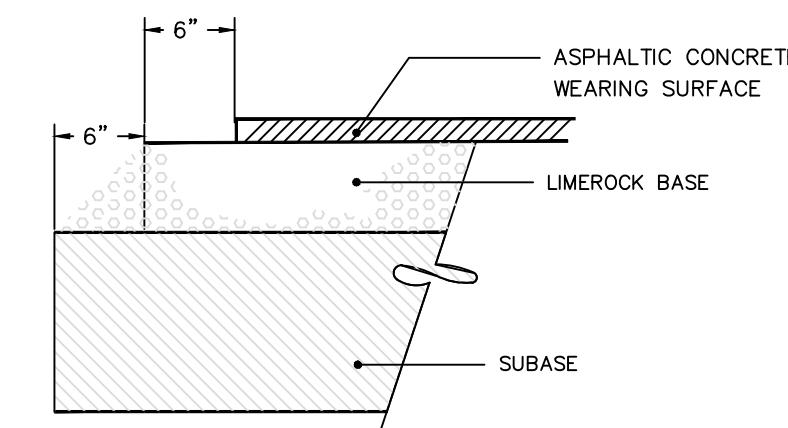
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Job No. 24-1848.00	Plot Date 02/12
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Appr. by DRS	2 of

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Attachment D



SECTION A-A
N.T.S.



HEAVY DUTY ASPHALTIC CONCRETE (TRUCK YARD): 2" ASPHALTIC CONCRETE WEARING SURFACE, F.D.O.T. TYPE S-III APPLIED IN 6" LIFTS. TACK COAT TO BE USED BETWEEN PAVING LIFTS. SURFACE COURSE SHALL CONFORM TO THE REQUIREMENTS OF F.D.O.T. STANDARD SPECIFICATIONS SECTIONS 330 & 331.

OTHER VEHICULAR USE SURFACE: 1 1/2" ASPHALTIC CONCRETE WEARING SURFACE, F.D.O.T. TYPE S-III SURFACE COURSE SHALL CONFORM TO THE REQUIREMENTS OF F.D.O.T. STANDARD SPECIFICATIONS SECTIONS 330 & 331

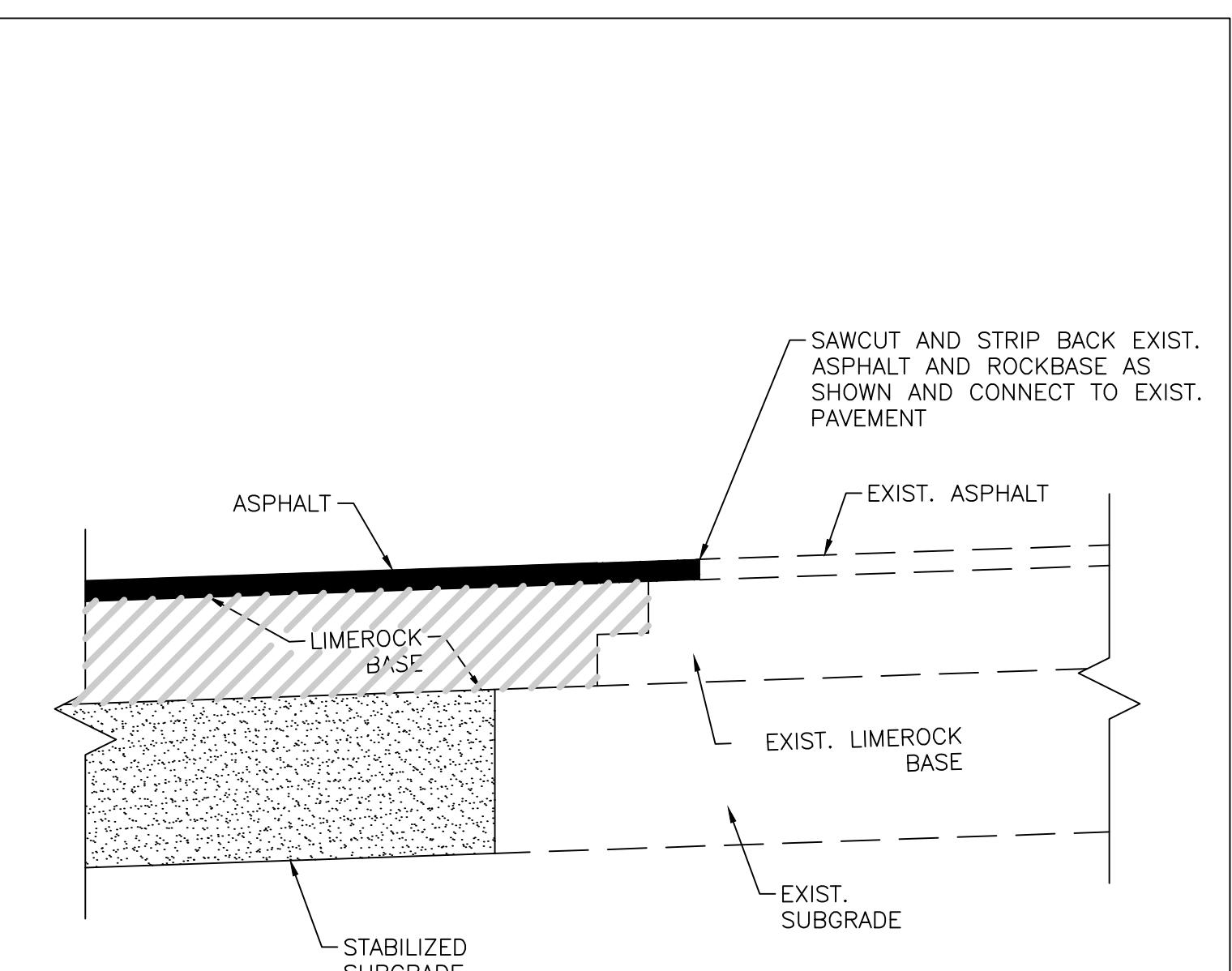
PRIME & TACK COAT: PRIME & TACK COAT FOR THE LIMEROCK BASE COURSE SHALL CONFORM TO THE REQUIREMENTS OF F.D.O.T. STANDARD SPECIFICATIONS SECTION 300. APPLICATION RATES - PRIME COAT-0.25 GALLONS PER SQ. YD. TACK COAT-0.08 GALLONS PER SQ. YD.

BASE: 8" LIMEROCK BASE COMPAKED TO 98% OF MAXIMUM DENSITY (AASHTO T-180). LIMEROCK BASE TO CONFORM WITH THE REQ. OF F.D.O.T. SPECIFICATION SECTIONS 200 & 911. MINIMUM L.B.R.=100

SUBBASE: 12" SUBBASE, COMPAKED TO 98% OF MAXIMUM DENSITY (AASHTO T-180). MINIMUM L.B.R. = 40

NOTE: GROUND ADJACENT TO PAVEMENT HAVING RUNDFF SHALL BE GRADED TWO INCHES LOWER THAN THE EDGE OF PAVEMENT TO ALLOW FOR THE PLACEMENT OF SOD.

ON-SITE PAVEMENT DETAIL
N.T.S.



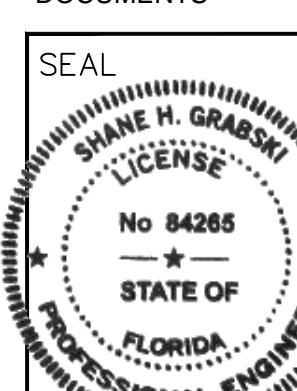
SPACING OF REQUIRED ROADWAY, PARKING AREA AND UTILITY TRENCH TESTS						
F.B.V.	DENSITY	L.B.R.	THICKNESS	MAX. SPACING	MAX. SPACING	MAX. SPACING
UN. FEET	SQ. FEET	UN. FEET	SQ. FEET	UN. FEET	SQ. FEET	UN. FEET
COMPACTED OR STABILIZED SURFACE	200	10,000	200	10,000	200	10,000
LIMEROCK BASE	--	--	300	10,000	--	--
ASPHALT	--	--	--	--	--	--
UTILITY TRENCH	--	--	200	--	--	--

ALL TESTING SHALL BE TAKEN IN A STAGED SAMPLING PATTERN FROM A POINT 12' INSIDE THE LEFT EDGE OF THE ITEM TESTED TO THE CENTER, TO A POINT 12' INSIDE THE RIGHT EDGE.

COMPACTATION TEST SCHEDULE
N.T.S.

CITY OF PEMBROKE PINES ENGINEERING/UTILITIES DIVISION		STANDARD ROAD DETAIL	SEAL	R-39
APPROVED: <u>J.M.</u>	REVISED: <u>10/18/18</u>			
DATE: <u>11/05/99</u>		PAVEMENT CONNECTION		

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Job No. 24-1848.00 Plot Date: 02/12/25
Drawn by JAB Sheet No. C2
Proj. Mgr. DRS
Appr. by DRS 3 of 4

Sheet Title
PAVING, GRADING, AND DRAINAGE DETAILS

Job Title
CITY OF PEMBROKE PINES
LOADING DOCK MODIFICATION
601 CITY CENTER WAY
PEMBROKE PINES, FLORIDA 33025

Revisions
A
A
A
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