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RFP # RE 21-01
Parks and Recreation Master Plan

CITY OF PEMBROKE PINES, FL
EVALUATION COMMITTEE

October 7, 2021

The meeting of the Evaluation Committee (“Committee”) for RFP #RE-21-01 “Parks and Recreation Master Plan” was called to order by Gabriel Fernandez, Purchasing Manager, at 9:03 AM on Thursday, October 7, 2021, in the Conference Room of the Engineering Division, Public Services, 8300 South Palm Drive, Pembroke Pines, Florida, 33025.

Present to wit: Evaluation Committee: Members Giraldo Hernandez, Karl Kennedy, Jay Shechter, Christina Sorensen and Joe Yaciuk. Also Present: Gabriel Fernandez, Purchasing Manager, Byron Granda-Paez, Irene Munarriz and Randy Gregorio, Procurement; Danielle Schwabe, Assistant City Attorney, and Board Secretary Katherine Borgstrom.

Gabriel Fernandez, Purchasing Manager, presented the purpose of the meeting, which is for the Committee to publicly review and rank proposed vendors for RFP RE-21-01 “Parks and Recreation Master Plan”. After consideration and ranking of the vendors, the scores for all proposals will be tabulated and each proposal will be ranked in order to produce a vendor to recommend to Commission for award of the RFP.

A motion by Member Hernandez, seconded by Member Yaciuk to elect Christina Sorensen to serve as Chairman passed unanimously.

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Members discussed the vendors, stating that the proposals were all informative and provided great information. There was mention that community communication and involvement will be a large part of the process.

There were no other questions or discussion. Members began scoring at 9:05 AM. Gabriel Fernandez announced the ranking at 9:17 AM

Company	Score	Ranking
Bermello Ajamil & Partners	6	1
Kimley-Horn & Associates, Inc.	11	2
Keith and Associates, Inc.	13	3
PROS Consulting, Inc.	20	4

A motion by Member Shechter, seconded by Member Yaciuk, to recommend the City Commission award RFP RE 21-01 Parks and Recreation Master Plan to Bermello Ajamil & Partners passed unanimously.

A motion by Member Shechter, seconded by Member Yaciuk to adjourn passed unanimously at 9:19 AM.

Respectfully submitted,

Katherine Borgstrom
Board Secretary