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CCNA PSEN 18 02 06  
Design and Post Services Pines Village  
Water Main Improvements Phase II

CITY OF PEMBROKE PINES, FL  
EVALUATION COMMITTEE

May 18, 2019

The meeting of the Evaluation Committee (“Committee”) for RFQ PSEN 18 02 04 Design and Post Services Pines Village Water Main Improvements Phase II was called to order by Gabriel Fernandez at 3:05 P.M. on Tuesday, May 28, 2019, in the Conference Room of the Engineering Division, Public Services, 8300 South Palm Drive, Pembroke Pines, Florida, 33025.

Present to wit: Evaluation Committee: Members John England, Giraldo Hernandez and George Wrves. Also Present: Gabriel Fernandez, Purchasing Manager, Eric Perjuste, Project Staff, Assistant City Attorney Ian Singer, and Board Secretary Katherine Borgstrom.

Gabriel Fernandez, Purchasing Manager, presented the purpose of the meeting, which is for the Committee to publicly review the proposals and presentations, then rank proposed vendors for RFQ PSEN 18 02 04 Design and Post Services Pines Village Water Main Improvements Phase II. He also explained the new scoring process for evaluation purposes and the provided notes section for evaluators to give reasons for their ranking.

After consideration and ranking of the vendors, the scores for all proposals will be tabulated and each proposal will be ranked in order to produce a short list for further presentations and questions.

# DRAFT

A motion by Member Hernandez, seconded by Member England for George Wrves to be elected as Chairman passed unanimously.

Members discussed the next step and how many vendors would be included on the short list. By consensus, the Committee decided to short list the top four vendors for a second meeting with presentations from the vendors and questions from the Committee. There was no other discussion from the Committee members.

Members began to score the vendors at 3:10 PM. All scores were tallied by the Board Secretary. There were tie scores for 2<sup>nd</sup>, 4<sup>th</sup>, and 6<sup>th</sup> ranking. Gabriel Fernandez stated the tie breaker determination, that being the total invoices paid by the City to the tied vendors would determine the ranking – the vendor who had been paid the lower amount would be the higher ranked vendor.

For the 2nd place ranking, Kimley-Horn and Associates, Inc. showed \$9,576.96 in invoiced work and Calvin, Giordano & Associates, Inc. showed \$65,775,199.65 in invoiced work, thereby ranking Kimley-Horn and Associates, Inc. as #2 and Calvin, Giordano & Associates, Inc. as #3.

For the 4th place ranking neither A.D.A. Engineering, Inc., nor CES Consultants, Inc. have invoiced work with the City. Thus Gabriel Fernandez stated the next tie-breaker solution would be the vendor's compliance with the drug-free workplace stipulations in the RFQ. Both vendors equally complied with that solution, so the next solution was to draw lots. The Secretary created two identical paper lots, each with one firm's name on the lot, the lots were placed in a container. The Secretary drew one lot first, which was for A.D.A. Engineering,

# DRAFT

Inc. The other lot was displayed to the Committee and public, which was CES Consultants. This made A.D.A. Engineering, Inc. #4 and CES Consultants #5.

For the 6th ranking Premiere Design Solutions, Inc. showed \$ 22,092.73 in invoiced work and Craven Thompson & Associates, Inc. showed \$ 37,660.01 in invoiced work, thus ranking Premier Design Solutions, Inc. #6 and Craven Thompson & Associates, Inc. as #7.

Gabriel Fernandez announced the ranking:

<b>Company</b>	<b>Score</b>	<b>Rank</b>
CPH, Inc.	<b>6</b>	1
Kimley-Horn and Associates, Inc.	<b>11</b>	2
Calvin, Giordano & Associates, Inc.	<b>11</b>	3
A.D.A. Engineering, Inc.	<b>13</b>	4
CES Consultants, Inc.	<b>13</b>	5
Premiere Design Solutions, Inc.	<b>15</b>	6
Craven Thompson & Associates, Inc.	<b>15</b>	7
Chen Moore and Associates, Inc.	<b>24</b>	8
Florida Technical Consultants, LLC	<b>27</b>	9

A motion by Member Hernandez, seconded by Member England to short list the top four vendors, CPH, Inc., Kimley-Horn and Associates, Inc., Calvin, Giordano & Associates, Inc. and A.D.A. Engineering, Inc. for presentations and questions at a meeting to be determined passed unanimously.

Chairman Wrves adjourned the meeting at 5:01 PM.

Respectfully submitted,

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Katherine Borgstrom  
Board Secretary