

# Central Campus Charter School Stairway Replacements

## Invitation for Bids # PSPW-24-03

General Information		
<b>Project Cost Estimate</b>	\$525,000	See Section 1.4
<b>Project Timeline</b>	Demolition/Construction work in Central Campus shall begin on June 12, 2024. Preparatory work, as approved by the City's Project Manager, may commence prior. Contractor shall achieve substantial completion no later than August 12, 2024.	See Section 1.4
<b>Evaluation of Proposals</b>	Staff	See Section 1.7
<b>Mandatory Pre-Bid Meeting</b>	10:00 a.m. on March 11, 2024 at the Central Campus Charter School, located at 12350 Sheridan St, Pembroke Pines, FL 33026.	See Section 1.8
<b>Question Due Date</b>	March 19, 2024	See Section 1.8
<b>Proposals will be accepted until</b>	2:00 p.m. on April 2, 2024	See Section 1.8
<b>Proposal Security / Bid Bond</b>	<input type="checkbox"/> Not required. <input checked="" type="checkbox"/> Required only for bidders that have a total cumulative base proposal amount that exceeds \$200,000. Proposal Security shall be in the amount of 5% of the total cumulative base amount proposed. <input type="checkbox"/> Required for every bidder, regardless of proposal amount. Proposal Security shall be in the amount of 5% of the total cumulative base amount proposed. <input type="checkbox"/> Required for every bidder, regardless of proposal amount. Proposal Security shall be in the amount of \$10,000 or 5% of the total cumulative base amount proposed, whichever is less.	See Section 4.1
<b>100% Payment and Performance Bonds</b>	<input type="checkbox"/> Not required. <input type="checkbox"/> Required, regardless of the awarded contract amount. <input checked="" type="checkbox"/> Required in the event that the awarded contract exceeds \$200,000.	See Section 4.2
<b>Grant or Federal Funding Information</b>	Not Applicable.	Not Applicable

THE CITY OF PEMBROKE PINES  
 PROCUREMENT DEPARTMENT  
 8300 SOUTH PALM DRIVE  
 PEMBROKE PINES, FLORIDA 33025  
 (954) 518-9020



**Table of Contents**

SECTION 1 - INSTRUCTIONS ..... 5

    1.1 NOTICE ..... 5

        1.1.1 VIRTUAL BID OPENING ..... 5

    1.2 PURPOSE ..... 6

    1.3 SCOPE OF WORK ..... 6

        1.3.1 PROJECT DETAILS ..... 6

        1.3.2 GENERAL REQUIREMENTS ..... 7

        1.3.3 LOCATION ..... 8

        1.3.4 WARRANTIES ..... 8

        1.3.5 USE OF PREMISES ..... 9

    1.4 PROJECT COST ESTIMATE & TIMELINE ..... 9

        1.4.1 LIQUIDATED DAMAGES ..... 9

        1.4.2 PERMIT, LICENSE, IMPACT OR INSPECTION FEES ..... 9

    1.5 PROPOSAL REQUIREMENTS ..... 10

        1.5.1 Pricing Sheet / Bid Tables ..... 10

        1.5.2 Questionnaires ..... 11

        1.5.3 Other Completed Documents ..... 12

        1.5.4 Optional Documentation ..... 13

    1.6 VENDOR REGISTRATION DOCUMENTS ..... 14

        1.6.1 Vendor Information Form ..... 15

        1.6.2 Form W-9 (Rev. October 2018) ..... 15

        1.6.3 Company Profile Form ..... 15

        1.6.4 Sworn Statement on Public Entity Crimes Form ..... 15

        1.6.5 Equal Benefits Certification Form ..... 15

        1.6.6 Vendor Drug-Free Workplace Certification Form ..... 15

        1.6.7 Scrutinized Company Certification ..... 15

        1.6.8 E-Verify System Certification Statement ..... 15

        1.6.9 Veteran Owned Small Business Preference Certification ..... 15

        1.6.10 Local Business Tax Receipts ..... 16

        1.6.11 Local Vendor Preference Certification ..... 16

    1.7 EVALUATION OF PROPOSALS & PROCESS OF SELECTION ..... 16

    1.8 TENTATIVE SCHEDULE OF EVENTS ..... 16



1.8.1 MANDATORY SITE VISIT ..... 16

1.9 SUBMISSION REQUIREMENTS ..... 17

SECTION 2 - INSURANCE REQUIREMENTS ..... 18

SECTION 3 - GENERAL TERMS & CONDITIONS..... 25

3.1 EXAMINATION OF CONTRACT DOCUMENTS ..... 25

3.2 CONFLICT OF INSTRUCTIONS ..... 25

3.3 ADDENDA or ADDENDUM ..... 25

3.4 INTERPRETATIONS AND QUESTIONS ..... 25

3.5 RULES, REGULATIONS, LAWS, ORDINANCES and LICENSES ..... 25

3.6 WARRANTIES FOR USAGE ..... 26

3.7 BRAND NAMES..... 26

3.8 QUALITY ..... 26

3.9 SAMPLES..... 26

3.11 DEVELOPMENT COSTS ..... 26

3.12 PRICING..... 26

3.13 DELIVERY POINT ..... 27

3.14 TAX EXEMPT STATUS ..... 27

3.15 CONTRACT TIME ..... 27

3.16 COPYRIGHT OR PATENT RIGHTS ..... 27

3.17 PUBLIC ENTITY CRIMES ..... 27

3.18 CONFLICT OF INTEREST ..... 27

3.19 FACILITIES ..... 27

3.20 ENVIRONMENTAL REGULATIONS ..... 28

3.21 SIGNATURE REQUIRED..... 28

3.22 MANUFACTURER’S CERTIFICATION..... 28

3.23 MODIFICATION OR WITHDRAWAL OF PROPOSAL ..... 28

3.24 PUBLIC BID; BID OPENING AND GENERAL EXEMPTIONS ..... 28

3.25 RESERVATIONS FOR REJECTION AND AWARD..... 29

3.26 BID PROTEST ..... 29

3.27 INDEMNIFICATION..... 29

3.28 DEFAULT PROVISION ..... 30

3.29 ACCEPTANCE OF MATERIAL..... 30

3.30 LOCAL GOVERNMENT PROMPT PAYMENT ACT ..... 31

3.31 SCRUTINIZED COMPANIES LIST ..... 31



3.32 PUBLIC RECORDS; TRADE SECRET, PROPRIETARY AND CONFIDENTIAL SUBMITTALS ..... 31

3.33 PURCHASING AGREEMENTS WITH OTHER GOVERNMENT AGENCIES.... 32

3.34 CONE OF SILENCE ..... 32

3.35 E-VERIFY ..... 33

3.36 JESSICA LUNSFORD ACT ..... 34

3.37 PROHIBITION AGAINST CONSIDERING SOCIAL, POLITICAL OR IDEOLOGICAL INTERESTS IN GOVERNMENT CONTRACTING ..... 34

SECTION 4 - SPECIAL TERMS & CONDITIONS ..... 35

4.1 PROPOSAL SECURITY ..... 35

4.2 PAYMENT AND PERFORMANCE BONDS ..... 36

4.3 OWNER’S CONTINGENCY ..... 37

4.4 TAX SAVER PROGRAM ..... 37

4.5 RELEASE OF LIEN..... 37

4.6 SOLID WASTE CONSTRUCTION AND DEMOLITION DEBRIS COLLECTION AND DISPOSAL REQUIREMENTS ..... 37

ATTACHMENTS

- Attachment A: Non-Collusive Affidavit
- Attachment B: Sample Insurance Certificate
- Attachment C: Specimen Contract – Construction Agreement
- Attachment D: Standard Release of Lien Form
- Attachment E: Central Campus Stairway Plans



## **SECTION 1 - INSTRUCTIONS**

### **1.1 NOTICE**

Notice is hereby given that the City Commission of the City of Pembroke Pines is seeking sealed proposals for:

#### **IFB # PSPW-24-03 Central Campus Charter School Stairway Replacements**

Solicitations may be obtained from the City of Pembroke Pines website at <http://www.ppines.com/index.aspx?NID=667> and on the <https://ppines.bonfirehub.com/> website.

If you have any problems downloading the solicitation, please contact the Bonfire Support at [Support@GoBonfire.com](mailto:Support@GoBonfire.com).

If additional information help is needed with downloading the solicitation package please contact the Procurement Department at (954) 518-9020 or by email at [purchasing@ppines.com](mailto:purchasing@ppines.com). The Procurement Department hours are between 7:00 a.m. - 6:00 p.m. on Monday through Thursday and is located at 8300 South Palm Drive, Pembroke Pines, Florida 33025.

The City requires all questions relating to the solicitation be entered through the “Messages” section for the specific project on the <https://ppines.bonfirehub.com/> website. Under the “Messages” section, vendors will find the “Opportunity Q&A” tab in which they can ask their specific question(s). Responses to the questions will be provided online at [https://ppines.bonfirehub.com](https://ppines.bonfirehub.com/). Such request must be received by the “Question Due Date” stated in the solicitation. The issuance of a response via Bonfire is considered an Addendum and shall be the only official method whereby such an interpretation or clarification will be made.

**Proposals will be accepted until 2:00 p.m., Tuesday, April 2, 2024.** Proposals must be **submitted electronically at <https://ppines.bonfirehub.com/>**. The sealed electronic proposals will be publicly opened at 2:30 p.m. by the City Clerk’s Office, in the City Hall Administration Building, 4<sup>th</sup> Floor Conference Room located at 601 City Center Way, Pembroke Pines, Florida, 33025.

#### **1.1.1 VIRTUAL BID OPENING**

The bid opening for this project will be held in the **City Clerk’s Office Conference Room** located on the 4<sup>th</sup> Floor in the Charles F. Dodge City Center/City Hall Administration Building at 601 City Center Way, Pembroke Pines, Florida, 33025 at **2:30 PM on the bid due date.**



In light of public health concerns and to ensure accessibility for all, the City encourages interested parties, vendors, and the public to participate virtually via live streaming instead of attending the meeting in person. To virtually attend the bid opening, please use the Cisco Webex Meetings platform.

**Virtual Meeting Details:**

- WebEx Meeting Link: <https://ppines.webex.com/meet/purchasing>
- Cisco Webex Meeting Number: 717 019 586
- Join by Phone Number: +1-408-418-9388

The public may download the **Cisco Webex Meetings app** from <https://www.webex.com/downloads.html/>

To ensure an efficient meeting process, participants are requested to mute their audio and camera during the meeting. While the public is welcome to attend the virtual bid opening, **please note that active participation and commenting will not be allowed during the proceedings.**

For further information about the bid opening or assistance in accessing the virtual meeting, please contact:

Danny Benedit, Procurement Department  
 City of Pembroke Pines  
 8300 South Palm Drive,  
 Pembroke Pines, FL 33025  
 954-518-9022 or 954-518-9020  
[purchasing@ppines.com](mailto:purchasing@ppines.com)

## **1.2 PURPOSE**

The City of Pembroke Pines is seeking proposals from qualified firms, hereinafter referred to as the Contractor, to complete the replacement of existing metal stairways with new concrete stairways located at the City of Pembroke Pines Central Campus Charter School, in accordance with the terms, conditions, and specifications contained in this solicitation.

## **1.3 SCOPE OF WORK**

### **1.3.1 PROJECT DETAILS**

- Demolition of existing metal stairs to include handrails, guard rails, steps, stairway landings, and any other items required as, noted on plans.
- Removal of any existing soffits and walls as noted on plans.
- Remove any existing light fixtures, cameras, conduit, and any other items under or near stairs that may interfere with construction. All equipment is to be protected for the duration of construction and reconnected after stairs installation in same location as



required. Any equipment damaged will need to be replaced with new equipment. All doors, elevators, fixtures, fire sprinklers and any other existing items that remain must be protected through duration of construction.

- Supply and install new cast in place concrete stairway which shall include all labor and material, as noted on plans.
- Supply and install structural steel required for new stairways, as noted on plans.
- Re-install any items such as light fixtures, security cameras, fire alarms, smoke detectors, pa system speakers, and soffits that were removed during demolition, as noted on plans.
- Supply any repair work needed in all affected areas of construction on walls, floors, and anywhere else required.
- Supply and install new aluminum hand and guard rails, as noted on plans.
- Supply and install new aluminum wire guard security panels to replace all existing ones within stairway enclosure. New panels to be built according to owners specifications.
- Remove existing fire sprinklers and cap for duration of work. When work is complete reinstall new fire sprinklers in the same location and update accordingly to adhere to the building code.
- Remove existing soffits under landings, new soffits shall be finished to match existing.
- Paint the underside of new concrete stairways, to match existing surroundings. The new concrete stairway topside shall be sealed with a clear coat.
- The contractor is responsible for verifying all field measurements and conditions.
- Contractor shall repair areas damaged during construction back to their original state or better.
- The City intends to complete all stairwells in Central Campus in one mobilization during the established timeframe. The contractor shall provide a lump sum price for all 8 stairwells. Additionally, contractor is to provide a price per stairwell type. Six Type 1 prototype for building E & M, and two Type 2 for Building Y, in case the City decides to reduce the scope of work to meet budgetary constraints.

### **1.3.2 GENERAL REQUIREMENTS**

- Work must be completed over the summer break.
- Contractor will be required to schedule all work with the City's Project Manager.
- Contractor upon award of contract shall pre-order all materials, such as handrails and guard rails, as needed to ensure substantial completion by August 12, 2024.
- The minimum experience required as a licensed General Contractor is five (5) years for these projects. Contractor shall provide proof of previous experience demonstrating aptitude and ability with the complexity of these projects.
- This project is funded by the City, therefore, no special labor rates apply.



- Contractor shall provide all materials, labor, equipment, and any other necessary items required for complete turn-key installation.
- Contractor will need to plan accordingly and install temporary railings if permanent railings are not available for installation when concrete work is complete.
- City shall provide the Contractor with permit ready plans. All other documents, plans, submittals, special inspector for inspections, and NOA’s required to obtain a permit are to be provided by the contractor.
- Contractor shall provide all testing, manufacturer warranties, contractor warranties, and certifications.
- All items must be installed as per all governing code requirements.
- Background checks required for clearance to school access.
- The successful Bidder shall employ a competent English-speaking superintendent who shall be in attendance at the project site during the progress of the work. The superintendent shall be the primary representative for the Bidder and all communications given to and all decisions made by the superintendent shall be binding to the Bidder.
- Contractor shall be responsible for all debris removal and restoration to any existing areas damaged by the contractor once the project is completed. Site shall be made safe as per OSHA standard, and clean of debris at the end of each workday.
- All precautions need to be taken for life safety and protection of people, vehicles, and all other structures on the site.
- Contractor is responsible for removal and reinstallation of fencing, landscaping, concrete, and any other items as necessary to access the work areas. Contractor is allowed to setup temporary container for storage.
- Contractor is responsible for acquiring all necessary permits.
- Contractor shall provide weekly schedule/progress updates.
- Contractor is responsible to secure and submit both fire sprinkler shop drawings for permit review and approve as required by the AHJ.

**1.3.3 LOCATION**

City of Pembroke Pines Charter School	Address
Central Campus	12350 Sheridan St, Pembroke Pines, FL 33026

**1.3.4 WARRANTIES**

- Contractor shall provide a minimum (1) year workmanship labor and material warranty covering repair of existing concrete and new concrete removed and/or replaced by the contractor.





- Upon completion of the project, and with their application instructions and specifications strictly adhered to, the contractor shall provide a written minimum (5) year product warranty from the manufacturer.

### **1.3.5 USE OF PREMISES**

- Contractor shall limit their use on the premises for work and storage, and to allow for Owner's Occupancy.
- Contractor shall coordinate use of premises under direction of owner representative, assume full responsibility for protection and safe keeping of products under this contract stored on site, and move any stored products under Contractor's control which interfere with operations of the Owners or separate contractor.

## **1.4 PROJECT COST ESTIMATE & TIMELINE**

Staff estimates this project to cost approximately \$525,000, which does not include permit costs.

Please note that the City will waive all City related permit, license, impact or inspection fees (including the Building Department and Engineering Department Permit Fees) related to this project. Any related State or County fees, for the aforementioned permits, will be paid by the City.

In addition, the City shall cover the cost for any other permit fees related to external entities through the City's Owner's Contingency for this project, **therefore proposers should not include permit costs in their total proposal price.**

Demolition/Construction work in Central Campus shall begin on June 12, 2024. Preparatory work, as approved by the City's Project Manager, may commence prior. Contractor shall achieve substantial completion no later than August 12, 2024.

In addition, please note the city's average time for a contractor to apply for and receive an approved permit is 30 days; delays in this timeline caused by the contractor's failure to actively monitor the permit process and submit all required documentation in a timely manner, will count against the project's contractual completion period.

### **1.4.1 LIQUIDATED DAMAGES**

Liquidated Damages for this project shall be \$500 per day.

### **1.4.2 PERMIT, LICENSE, IMPACT OR INSPECTION FEES**

With the exception of the City related permit, license, impact or inspection fees (including the Building Department and Engineering Department Permit Fees), which will be waived for this project, the City does not anticipate any additional permit, license, impact or inspection fees for this project.



For any permit, license, impact or inspection fees, the costs shall be covered by the City through the City's "Owner's Contingency" for this project. The Contractor shall obtain all required permits to complete the work, however the City shall utilize the Owner's Contingency to reimburse the contractor for the related permit, license, impact or inspection fees. Payments will be made to the contractor based on the actual cost of permits upon submission of paid permit receipts. The City shall not pay for other costs related to obtaining or securing permits.

The City shall determine the amount of the Owner's Contingency at time of award. The Owner's Contingency may be based on a specified percent of the proposed project amount and shall be established for the specific project being performed under the contract. This dollar amount shall be shown on the specific project purchase order as a distinct item from the vendor's overall offer to determine the total potential dollar value of the contract. Any Owner's Contingency funds that have not been utilized at the end of the project will remain with the City, if the permit fees exceed the Owner's Contingency indicated, the City will reimburse the contractor the actual amount of the permit fees required for project completion.

## **1.5 PROPOSAL REQUIREMENTS**

The <https://ppines.bonfirehub.com> website allows for vendors to complete, scan and upload their documents as part of the proposer's submittal on the website.

Prospective proposers interested in responding to this solicitation are requested to provide all of the information listed in this section. Submittals that do not respond completely to all of requirements specified herein may be considered non-responsive and eliminated from the process. Brevity and clarity are encouraged.

The Bonfire system utilizes "Questionnaires" to request the following information from prospective proposers.

### **1.5.1 Pricing Sheet / Bid Tables**

1. **Bid Table:** The vendor must provide their pricing through the designated lines items listed on the Excel Sheet that is available for download on the Bonfire website under the "**Pricing Sheet / Bid Table**" section. Please follow the instructions given in this package and on the Excel Sheet to complete and upload the information back onto the Bonfire website.
2. **Responses:** This tab of the Bid Table includes a "**Vendor Notes**" column for any additional comments regarding the requested line item(s). A comment is required in the "**Vendor Notes**" column. If the vendor does not need to submit any comments, please enter N/A or similar.
  - a. Below is a sample of the "**Responses**" tab of the Bid Tables:



**Price Sheet for Lump Sum of All Stairways:**

**Responses**  
Success: All data is valid!

Status	Bid/No Bid Decision	#	Item	Numeric Cost without P&P Bond	Numeric Cost for Payment and Performance Bond	Text Vendor Notes	Total Cost
Success: All values provided	Bid	#0-1	Lump Sum Cost for All 8 Stairways	\$ 525,000.00	\$ 25,000.00	N/A	\$ 550,000.00
Basket Total							\$ 550,000.00
Grand Total							\$ 550,000.00

**Price Sheet per Stair Type:**

**Responses**  
Success: All data is valid!

Status	Bid/No Bid Decision	#	Item	Quantity	Numeric Unit Price per Stair Type	Numeric Cost for Payment and Performance Bond	Text Vendor Notes	Total Cost for Stairs w/o P&P Bond	Total Cost for Stairs, Including P&P Bond
Success: All values provided	Bid	#0-1	Type 1 Stair Prototype (Buildings E & M)	6	\$ 50,000.00	\$ 15,000.00	N/A	\$ 300,000.00	\$ 315,000.00
Success: All values provided	Bid	#0-2	Type 2 Stair Prototype (Building Y)	2	\$ 50,000.00	\$ 0.00	N/A	\$ 100,000.00	\$ 100,000.00
Basket Total								\$ 400,000.00	\$ 415,000.00
Grand Total								\$ 400,000.00	\$ 415,000.00

**1.5.2 Questionnaires**

1. Contact Information Form
2. Proposer’s Background Information
3. Vendor Registration Checklist
4. **References Form:** Provide specific examples of similar contracts delivered by the proposed team members. Provide details on related projects (preferably where the team was the same). A minimum of 3 references should be from the last five years and should be capable of explaining and confirming your firm’s capacity to successfully complete the scope of work outlined herein. As part of the proposal evaluation



process, the City may conduct an investigation of references, including a record check or consumer affairs complaints. Proposers' submission of a proposal constitutes acknowledgment of the process and consent to investigate. The City is the sole judge in determining Proposers qualifications. In this section you will have the ability to enter information for 5 different references including the Reference Contact Information and the specific Project Information.

In addition, **do not provide City of Pembroke Pines projects as any of your references and do not utilize any current City of Pembroke Pines employees as reference contacts.**

- A) References Contact Information
  - a. Name of Firm, City, County or Agency
  - b. Address
  - c. Contact Name
  - d. Contact Title
  - e. Contact E-mail Address
  - f. Contact Telephone #
- B) Project Information
  - a. Name of Contractor Performing the work
  - b. Name and location of the project
  - c. Nature of the firm's responsibility on the project
  - d. Project duration
  - e. Completion (Anticipated) Date
  - f. Size of project
  - g. Cost of project
  - h. Work for which staff was responsible

### **1.5.3 Other Completed Documents**

1. Attachment A: Non-Collusive Affidavit
2. Proposal Security (Bid Bond Form or Cashier's Check)
  - a. Each Proposal should be accompanied by a certified or cashier's check or by a Bid Bond made payable to the City of Pembroke Pines on an approved form, duly executed by the Proposer as principal and having as surety thereon a surety company acceptable to CITY and authorized to write such Bond under the laws of the State of Florida, in an amount not less than five percent (5%) of the amount of the base Proposal price.
  - b. Contingency is not to be counted in the total amount the proposal security is based on.



- c. Proposers must submit a scanned copy of their bid security (bid bond form or cashier's check) with their bid submittal through Bonfire.
- d. Proposers should also submit their original bid security (bid bond form or cashier's check) at time of the bid due date, or they may be deemed as non-responsive.
- e. The original Bid Bond or Cashier's Check should be in a sealed envelope, plainly marked "**BID SECURITY - IFB # PSPW-24-03 Central Campus Charter School Stairway Replacements**" and sent to the City of Pembroke Pines, City Clerk's Office, 4th Floor, 601 City Center Way, Pembroke Pines, Florida, 33025.
- f. Please see SECTION 4 - SPECIAL TERMS & CONDITIONS of this document for additional information.

#### **1.5.4 Optional Documentation**

##### **1. Trade Secrets:**

- a. The Proposer's response to this solicitation is a public record pursuant to Florida law, which is subject to disclosure by the City under the State of Florida Public Records Law, Florida Statutes Chapter 119.07 ("Public Records Law"). The City shall permit public access to all documents, papers, letters or other material submitted in connection with this solicitation and the Contract to be executed for this solicitation, subject to the provisions of Chapter 119.07 of the Florida Statutes.
- b. Any language contained in the Proposer's response to the solicitation purporting to require confidentiality of any portion of the Proposer's response to the solicitation, except to the extent that certain information is in the City's opinion a Trade Secret pursuant to Florida law, shall be void. If a Proposer submits any documents or other information to the City which the Proposer claims is Trade Secret information and exempt from Florida Statutes Chapter 119.07 ("Public Records Laws"), the Proposer shall clearly designate that it is a Trade Secret and that it is asserting that the document or information is exempt. The Proposer must specifically identify the exemption being claimed under Florida Statutes 119.07. The City shall be the final arbiter of whether any information contained in the Proposer's response to the solicitation constitutes a Trade Secret.
- c. EXCEPT FOR CLEARLY MARKED PORTIONS THAT ARE BONA FIDE TRADE SECRETS PURSUANT TO FLORIDA LAW, DO NOT MARK YOUR RESPONSE TO THE SOLICITATION AS PROPRIETARY OR CONFIDENTIAL. DO NOT MARK YOUR RESPONSE TO THE SOLICITATION OR ANY PART THEREOF AS



COPYRIGHTED. ALL DOCUMENTS THAT THE FIRM PURPORTS TO BE CONFIDENTIAL, PROPRIETARY OR A TRADE SECRET SHALL BE UPLOADED TO THE BONFIRE WEBSITE AS A SEPARATE ATTACHMENT, IN THIS SECTION, CLEARLY IDENTIFYING THE EXEMPTION BEING CLAIMED UNDER FLORIDA STATUTES 119.07.

- d. The city's determination of whether an exemption applies shall be final, and the proposer agrees to defend, indemnify, and hold harmless the city and the city's officers, employees, and agent, against any loss or damages incurred by any person or entity as a result of the city's treatment of records as public records.

## 2. Financial Statements:

- a. The City is **not** requesting the vendor to submit any financial statements for this project and prefers if the vendor does not submit financial statements. In addition, if the City needs a copy of the vendor's financial statements, the City can contact the vendor after the bid due date to request those documents. However, if the vendor does submit the financial statements, they should be uploaded in this section.
- b. Any claim of confidentiality on financial statements must be asserted at the time of submittal. The firm must identify the specific statute that authorizes the exemption from the Public Records Law. Please note that the financial statement exemption provided for in Section 119.071(1)c, Florida Statutes only applies to submittals in response to a solicitation for a "public works" project.

## 3. Additional Information:

- a. Please provide any additional information that you deem necessary to complete your proposal in this section, if it has not been requested in another section.

### **1.6 VENDOR REGISTRATION DOCUMENTS**

The <https://ppines.bonfirehub.com/> website will allow vendors to update their information and documents on an as-needed basis. This process is intended to make the bidding process easier for vendors that bid on multiple City projects. This process will allow vendors to complete and submit the following standard forms and documents at any time prior to bidding on a project. In addition, the vendors will be able to utilize these same forms without the need to re-fill and re-submit the forms each time they bid on a City project. In the event that the City does not have one of the forms or documents listed below for your company, the City may reach out to your company after the bid has closed to obtain the document(s).



**Furthermore, please make sure to update this information on an as-needed basis so that all pertinent information is accurate, such as local business tax receipts, and any other relevant information.**

The following documents can be completed prior to the bidding process through the <https://ppines.bonfirehub.com/> website and do not need to be attached to your submittal as the Bonfire website will automatically include it.

**1.6.1 Vendor Information Form**

**1.6.2 Form W-9 (Rev. October 2018)**

- a. Previously dated versions of this form will delay the processing of any payments to the selected vendor.

**1.6.3 Company Profile Form**

**1.6.4 Sworn Statement on Public Entity Crimes Form**

**1.6.5 Equal Benefits Certification Form**

**1.6.6 Vendor Drug-Free Workplace Certification Form**

**1.6.7 Scrutinized Company Certification**

**1.6.8 E-Verify System Certification Statement**

- a. Effective January 1, 2021, pursuant to Section 448.095, Florida Statutes, the City may not enter into a contract with a vendor/contractor/subcontractor unless that vendor/contractor/subcontractor is registered with and uses the E-Verify system administered by the U.S. Department of Homeland Security (“DHS”).
- b. Contractor shall also require all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The Contractor shall maintain a copy of such affidavit for the duration of the contract.

**1.6.9 Veteran Owned Small Business Preference Certification**

- a. If claiming Veteran Owned Small Business Preference Certification, business must attach the “Determination Letter” from the United States Department of Veteran Affairs Center for Verification and Evaluation notifying the business that they have been approved as a Veteran Owned Small Business (VOSB).
- b. The Veteran Owned Small Business Preference Certification form must be completed by/for the proposer; the proposer **WILL NOT** qualify for Veteran





Owned Small Business Preference based on their sub-contractors’ qualifications.

**1.6.10 Local Business Tax Receipts**

**1.6.11 Local Vendor Preference Certification**

**1.7 EVALUATION OF PROPOSALS & PROCESS OF SELECTION**

- A. Staff will evaluate all responsive proposals received from proposers who meet or exceed the bid requirements contained in the solicitation. Evaluations shall be based upon the information contained in the proposals as submitted.
- B. Staff will make a recommendation to the City Commission for award of contract.

**1.8 TENTATIVE SCHEDULE OF EVENTS**

<b>Event</b>	<b>Time &amp;/or Date</b>
Issuance of Solicitation (Posting Date)	<b>February 27, 2024</b>
Mandatory Pre-Bid Meeting	<b>10:00 a.m. on March 11, 2024</b>
Question Due Date	<b>March 19, 2024</b>
Anticipated Date of Issuance for the Addenda with Questions and Answers	<b>March 25, 2024</b>
Proposals will be accepted until	<b>2:00 p.m. on April 2, 2024</b>
Proposals will be opened at	<b>2:30 p.m. on April 2, 2024</b>
Evaluation of Proposals by Staff	<b>April 2, 2024 – May 8, 2024</b>
Recommendation of Contractor to City Commission award	<b>May 8, 2024</b>
Issuance of Notice to Proceed	<b>TBD</b>
Project Commencement	<b>Not later than 10 days after NTP</b>
Project Completion	<b>August 2024</b>

**1.8.1 MANDATORY SITE VISIT**

**It is mandatory to visit the site prior to submitting a bid for this project.** There is a scheduled site visit on March 11, 2024, at 10 a.m. Meeting location will be at the Central Campus Charter School, located at 12350 Sheridan St, Pembroke Pines, FL 33026.

In the event that a contractor cannot attend the scheduled pre-bid meeting, or if a contractor would like a follow up visit to the site, they may request a site visit by contacting Irene Munarriz at 954-518-9061. We urge all contractors to attend the scheduled meeting, as a separate or follow-up meeting may not be afforded to the requester due to scheduling and availability of staff to assist with any additional meetings. In addition, if making a request for a separate or follow-up meeting, contractors are urged to make these requests as early as possible.





**Contractors may be required to sign in at any of the meetings to show proof of attendance. It is the vendor's responsibility to make sure that they sign in at the meeting.**

## **1.9 SUBMISSION REQUIREMENTS**

Bids/proposals **must be submitted electronically** at <https://ppines.bonfirehub.com/> on or before 2:00 p.m. on April 2, 2024.

Please note vendors should be registered on Bonfire under the name of the organization that they are operating as and it should match the organization name on the documents that they are submitting and utilizing when responding to the solicitation.

In addition, the vendor must complete any questionnaires on the <https://ppines.bonfirehub.com/> website and provide any additional information requested throughout this solicitation. Any additional information requested in the solicitation should be scanned and uploaded.

The City recommends for proposers to submit their proposals as soon as they are ready to do so. Please allow ample time to submit your proposals on the <https://ppines.bonfirehub.com/> website. Proposals may be modified or withdrawn prior to the deadline for submitting Proposals. Bonfire Support is happy to help you with submitting your proposal and to ensure that you are submitting your proposals correctly, but we ask that you contact [Support@GoBonfire.com](mailto:Support@GoBonfire.com) with ample time before the bid closing date and time.

**PLEASE DO NOT SUBMIT ANY PROPOSALS VIA MAIL, E-MAIL OR FAX.**

However, please note that any required Bid Bond or Cashier's Check should be in a sealed envelope, plainly marked "**BID SECURITY - IFB # PSPW-24-03 Central Campus Charter School Stairway Replacements**" sent to the City of Pembroke Pines, City Clerk's Office, 4th Floor, 601 City Center Way, Pembroke Pines, Florida, 33025.



# PEMBROKE PINES CENTRAL CAMPUS STAIR REPLACEMENT

12350 SHERIDAN STREET  
PEMBROKE PINES FLORIDA



**SYNALOVSKI ROMANIK SAYE**  
Architecture • Planning • Interior Design

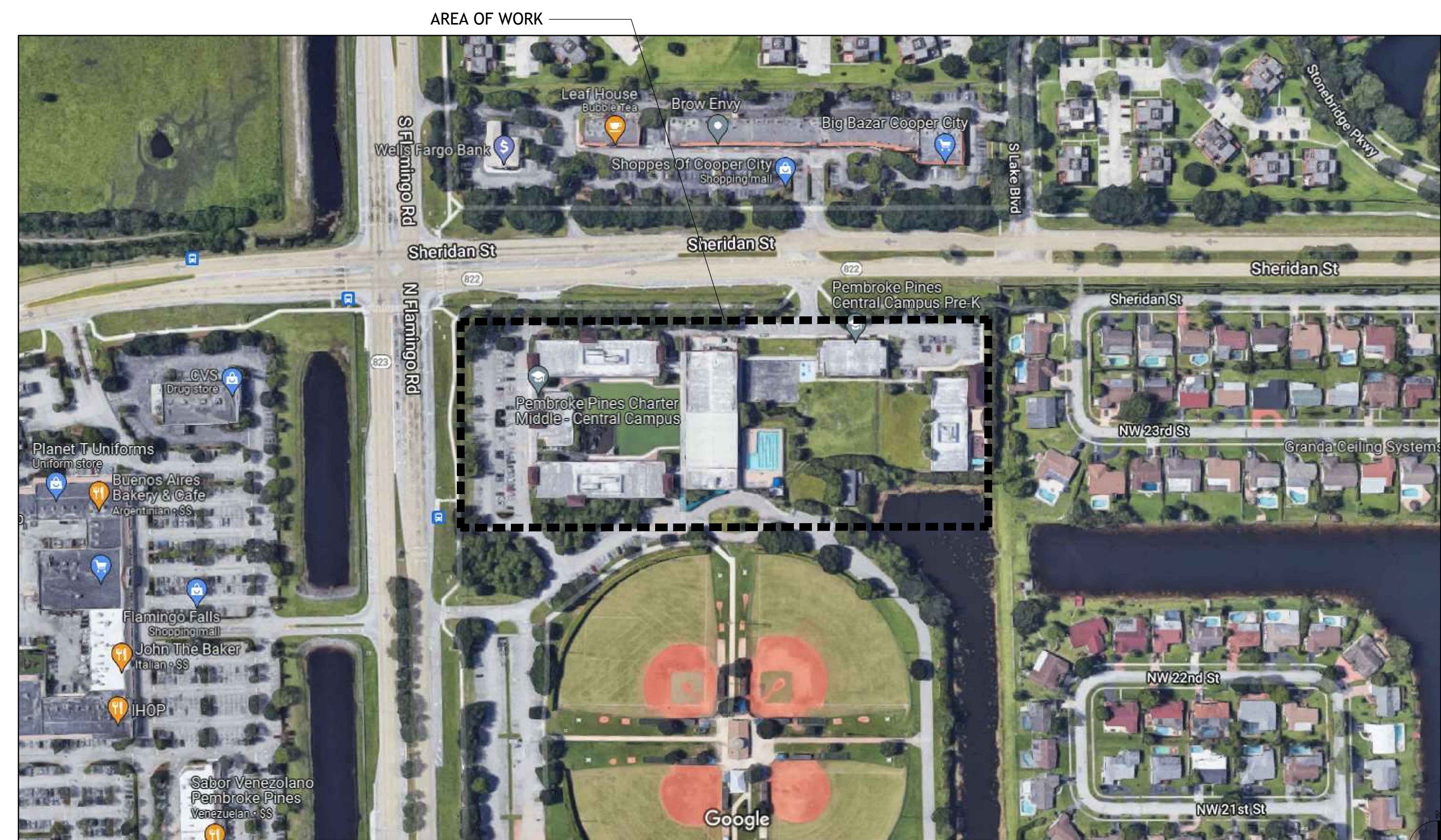
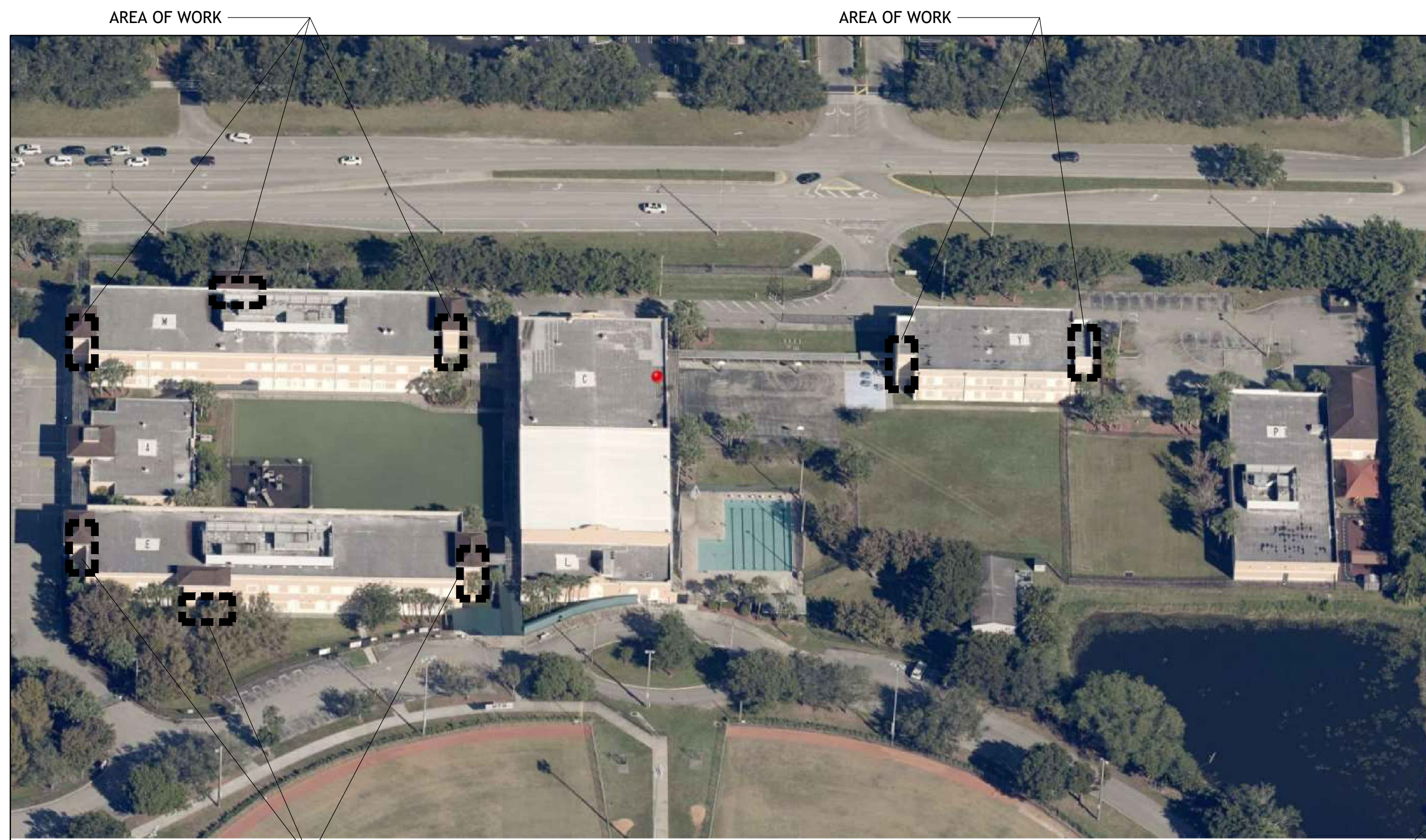
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Manuel Synalovski, AIA  
AR 0011692  
SEAL

LICENSE NO. AA26001863

**PEMBROKE PINES CENTRAL CAMPUS  
STAIR REPLACEMENT**  
12350 SHERIDAN STREET  
PEMBROKE PINES, FLORIDA

CLIENT: CITY OF PEMBROKE PINES



**6 BIRDS EYE VIEW**  
SCALE: N.T.S.

**5 LOCATION MAP**  
SCALE: N.T.S.

### SCOPE OF WORK

THE SCOPE OF THIS PROJECT IS TO DEMOLISH EXISTING METAL STAIR AND INSTALL NEW CONCRETE STAIR IN EXISTING LOCATION THE SIZE OF THE SPACE WILL NOT CHANGE. AS PER THE 2020 F.B.C. EXISTING BUILDING, THIS WORK IS DESCRIBED AS A LEVEL 2 ALTERATION.

### ARCHITECTURAL:

**SYNALOVSKI ROMANIK SAYE**  
1800 ELLER DRIVE, SUITE 500  
FORT LAUDERDALE, FLORIDA 33312  
TEL: (954) 961-6806  
FAX: (954) 961-6807 WWW.SYNALOVSKI.COM

### STRUCTURAL:

**SAAD ELIAEL-HAGE CONSULTING ENGINEERS, INC.**  
STRUCTURAL ENGINEER  
15601 NW 9TH AVE, SUITE 206  
FORT LAUDERDALE, FLORIDA 33309  
PH: 954-771-8149  
FAX: 954-8169 SEHNGRS@BELLSOUTH.NET

### ARCHITECTURAL

- T-001 COVER SHEET
- A-101 BUILDING E AND M ENLARGED STAIR 1 AND 3 FLOOR PLANS
- A-102 BUILDING E AND M STAIR 2 AND BUILDING Y STAIR 1 AND 2 FLOOR PLANS
- A-103 BUILDING E AND M AND Y STAIR SECTIONS
- A-104 STAIR DETAILS

### STRUCTURAL

- S-1.0 DEMO PLAN
- S-1.1 STRUCTURAL FLOOR PLAN
- S-2.0 ELEVATIONS AND SECTIONS

**4 NOT USE**  
SCALE: N.A.

**3 SCOPE OF WORK**  
SCALE: N.T.S.

**2 CONTACTS**  
SCALE: N.T.S.

**1 SHEET INDEX**  
SCALE: N.T.S.

REV	DATE	DESCRIPTION

DESIGN CONSTRUCTION  
DELIVERABLE: DOCUMENTS  
ISSUE DATE: 03/22/22

PROJECT NUMBER: 1025-220217  
DRAWN BY: SH  
CHECKED BY: MS

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SHEET TITLE:  
**COVER SHEET**

SHEET NUMBER:  
**T-001**

E:\1025-220217 Pembroke Pines Charter School\Drawings\Central Campus - 12350 Sheridan Street\01.dwg 3/31/2023 2:51:08 PM



ALL DIMENSIONS ARE TO FACE OF FINISHED PLANE. VERIFY ALL MASONRY OPENING SIZES BEFORE CONSTRUCTION. NOTIFY ARCHITECT IF CONFLICT EXISTS.

PRIOR TO CONSTRUCTION CONTRACTOR SHALL VERIFY ALL EXISTING FIELD CONDITIONS. REPORT ANY DISCREPANCIES TO ARCHITECT PRIOR TO CONSTRUCTION.

THIS BUILDING IS PROTECTED BY SUPERVISED AUTOMATIC SPRINKLER SYSTEM. (CONTRACTOR TO PROVIDE ENGINEERED SHOP DRAWINGS PRIOR TO COMMENCEMENT OF CONSTRUCTION.)

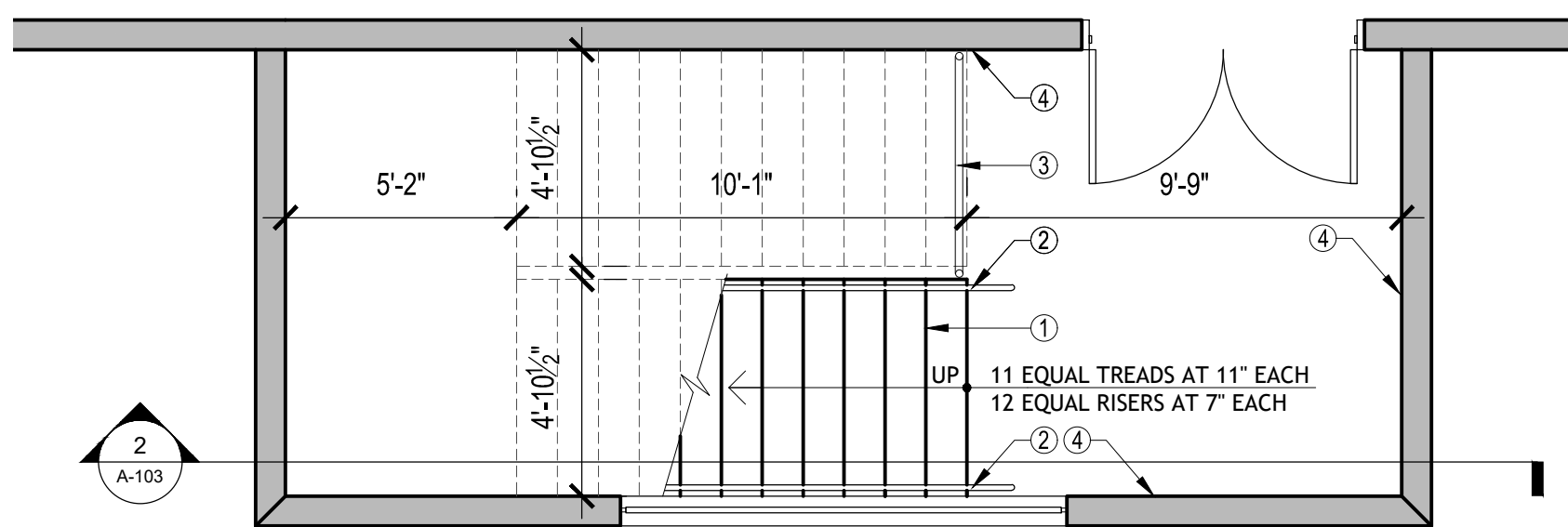
CONTRACTOR TO COORDINATE ALL INTERIOR BUILT-IN'S AND INTERIOR FINISHES - FLOORING, CEILINGS, PAINT, PLASTIC LAMINATING, ETC. - COLOR AND STYLE WITH OWNER PRIOR TO FABRICATION AND/OR INSTALLATION.

FLAMMABLE AND COMBUSTIBLE MATERIALS, IF USED DURING CONSTRUCTION, SHALL BE HANDLED AND STORED IN ACCORDANCE WITH NFPA 30.

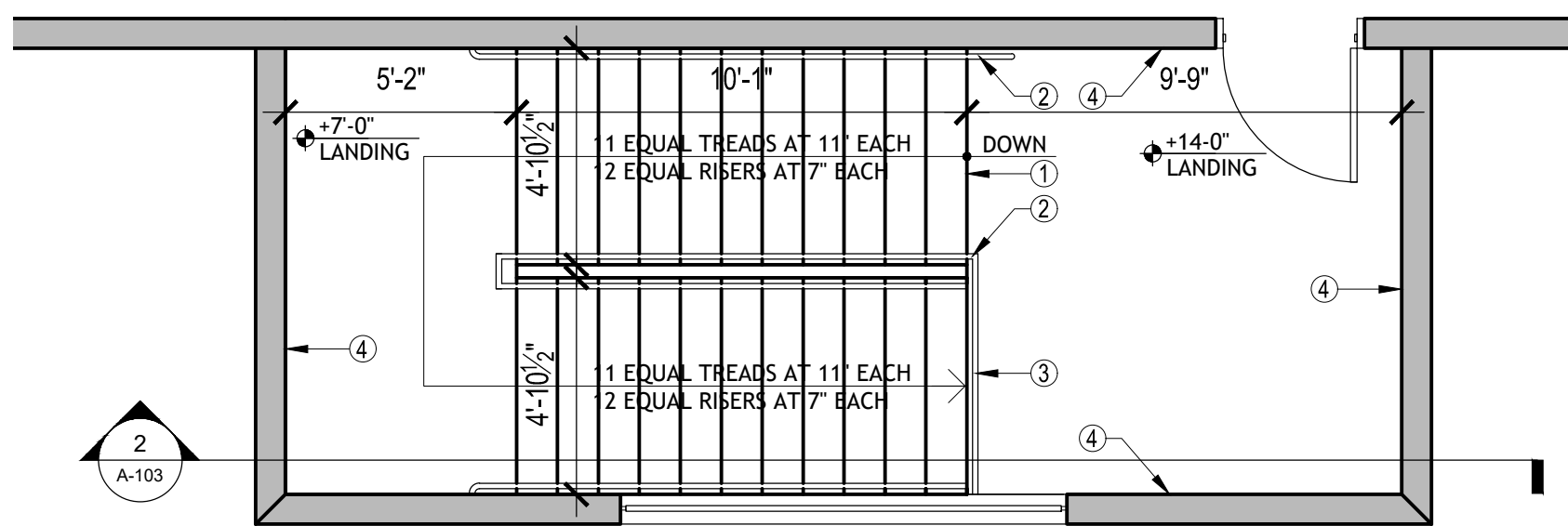
CONSTRUCTION CREWS SHALL NOT STORE EQUIPMENT OR MATERIALS IN THE BREEZEWAY OR ALLEY.

**KEY NOTES**

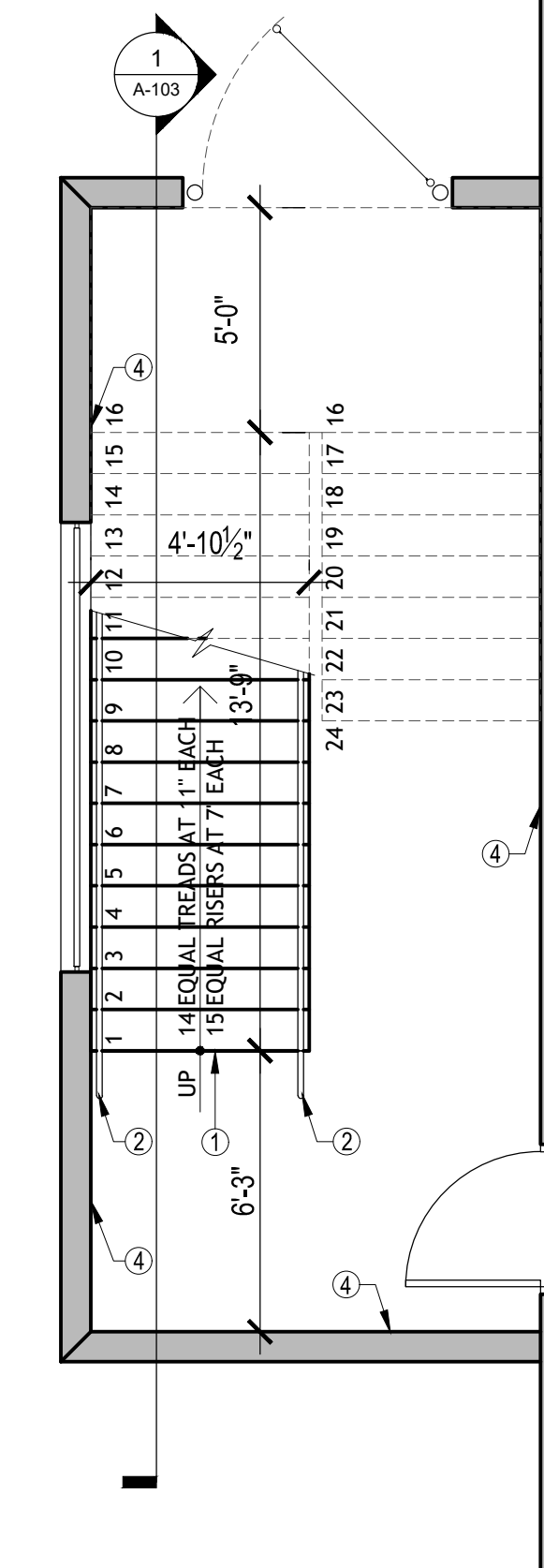
- ① INSTALL NEW STAIR. REFER TO STRUCTURAL PLANS FOR MORE INFORMATION
- ② NEW HANDRAIL REFER TO A-104 AND STRUCTURAL PLANS FOR MORE INFORMATION.
- ③ NEW GUARDRAIL REFER TO A-104 AND STRUCTURAL PLANS FOR MORE INFORMATION
- ④ PAINT EXISTING WALL COLOR TO BE SELECTED BY OWNER.
- ⑤ INSTALL NEW SOFFIT UNDER STAIR LANDING. REFER TO 5/A-103 FOR MORE INFORMATION



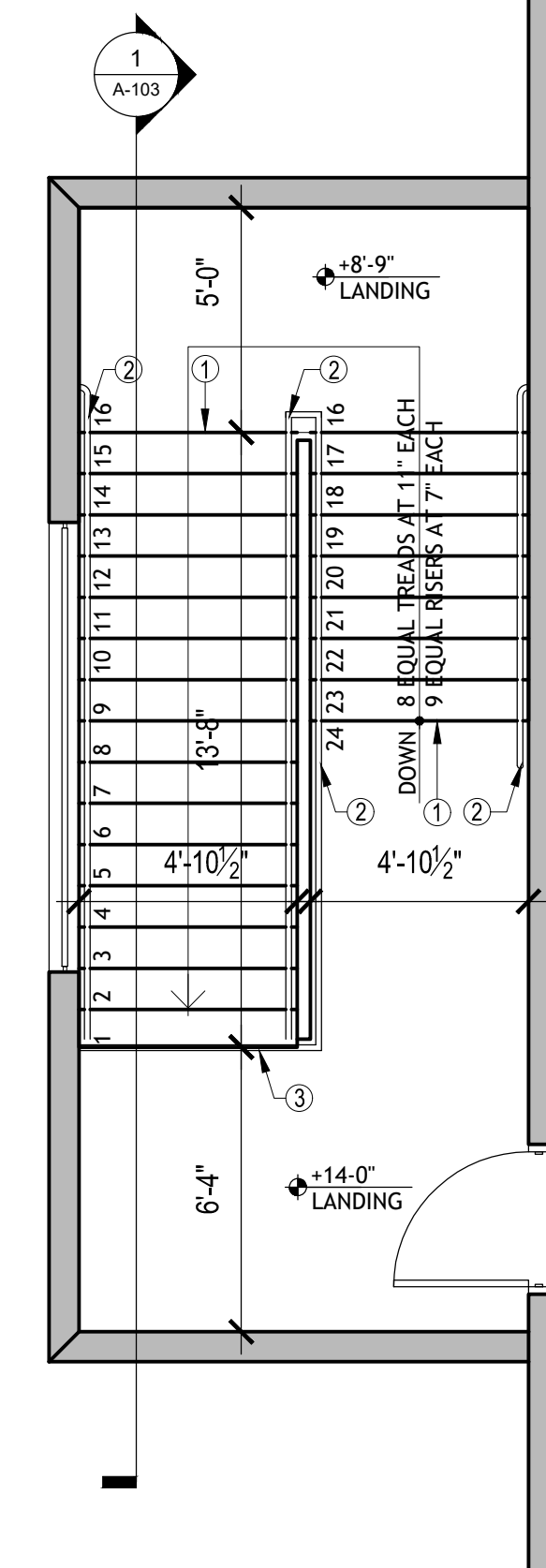
FIRST FLOOR



SECOND FLOOR



FIRST FLOOR



SECOND FLOOR

**6 GENERAL CONSTRUCTION AND KEY NOTES**

SCALE: N.A.

**GENERAL NOTES**

1. THE DEMOLITION SCOPE OF WORK FOR THIS PERMIT IS LIMITED TO THE REMOVAL OF EXISTING STAIRS AND ASSOCIATED COMPONENTS
2. IF ANY KNOWN HAZARDOUS MATERIALS ARE DETECTED WITHIN THE STRUCTURE, CEASE WORK AND FILE AN R.F.I. WITH THE ARCHITECT. WAIT FOR WRITTEN INSTRUCTIONS TO PROCEED.
3. THE DEMOLITION CONTRACTOR SHALL BE FULLY LICENSED AND INSURED AND SHALL FOLLOW ALL O.S.H.A. SAFETY STANDARDS AND ALL SAFETY STANDARDS APPLICABLE BY LAW. THE DEMOLITION CONTRACTOR SHALL FOLLOW ALL APPLICABLE RULES AND REGULATIONS FOR DEMOLITION AND DISPOSAL OF CONSTRUCTION MATERIALS. THE DEMOLITION CONTRACTOR SHALL STRICTLY FOLLOW THE LOCAL JURISDICTIONS RULES FOR CONSTRUCTION TIMES AND PROCEDURES FOR PICKUP AND REMOVAL OF DEMOLITION CONSTRUCTION MATERIALS.
4. ALL ADJACENT SURFACES TO CONSTRUCTION MUST BE PROTECTED AND OR REPAIRED IF AFFECTED
5. SPRINKLER / ALARM SHUTDOWN REQUIRES 48\* HOURS ADVANCE NOTICE
6. ANY REMOVAL DURING DEMOLITION SUCH AS LIGHT FIXTURES, SENSORS, CAMERAS, FIRE SPRINKLER, CONDUITS, SHALL BE CAPPED AND RECONNECTED AFTER THE INSTALLATION OF THE NEW STAIR IN THE SAME LOCATION AS REQUIRED.

**KEY NOTES**

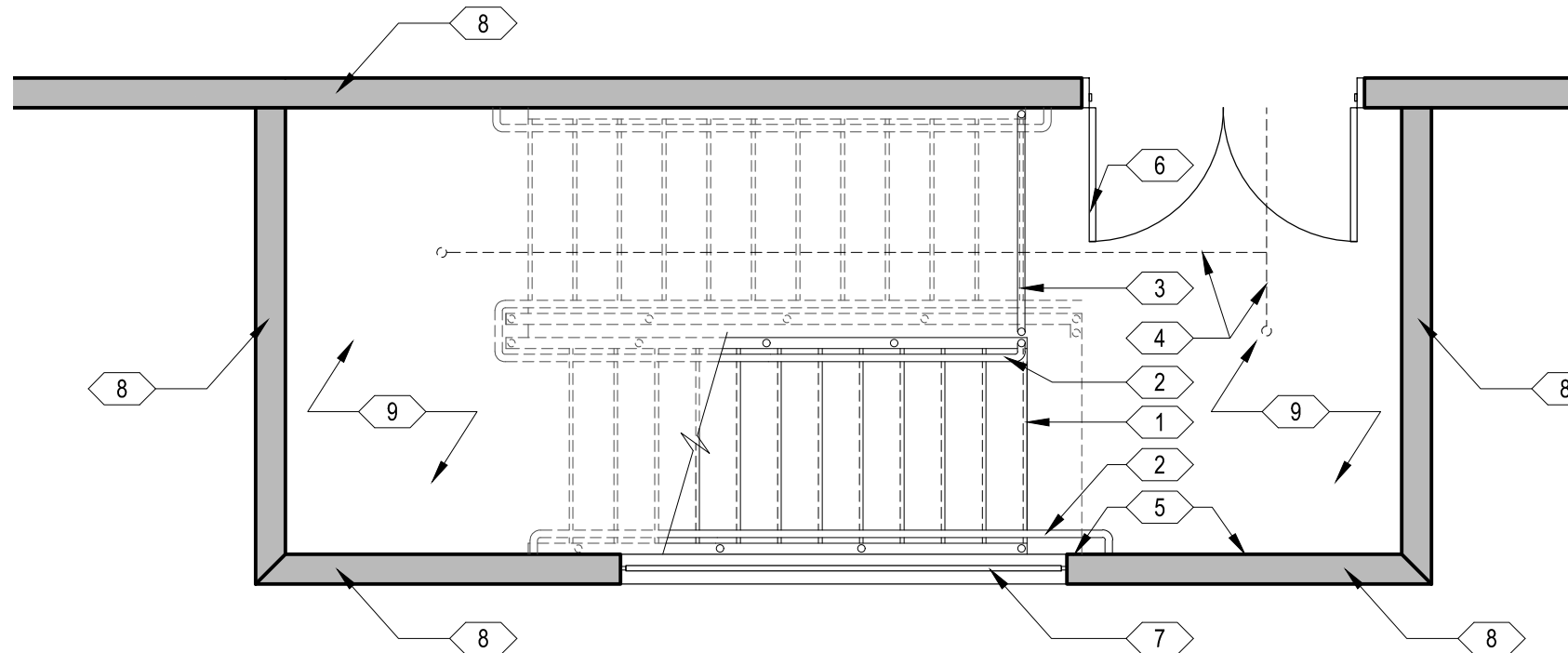
- ① DEMOLISH EXISTING STAIR REFER TO ARCHITECTURAL AND STRUCTURAL PLANS FOR PROPOSED NEW WORK
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- ⑤ PATCH AND REPAIR EXISTING WALL AS REQUIRED.
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**3 GENERAL DEMOLITION AND KEY NOTES**

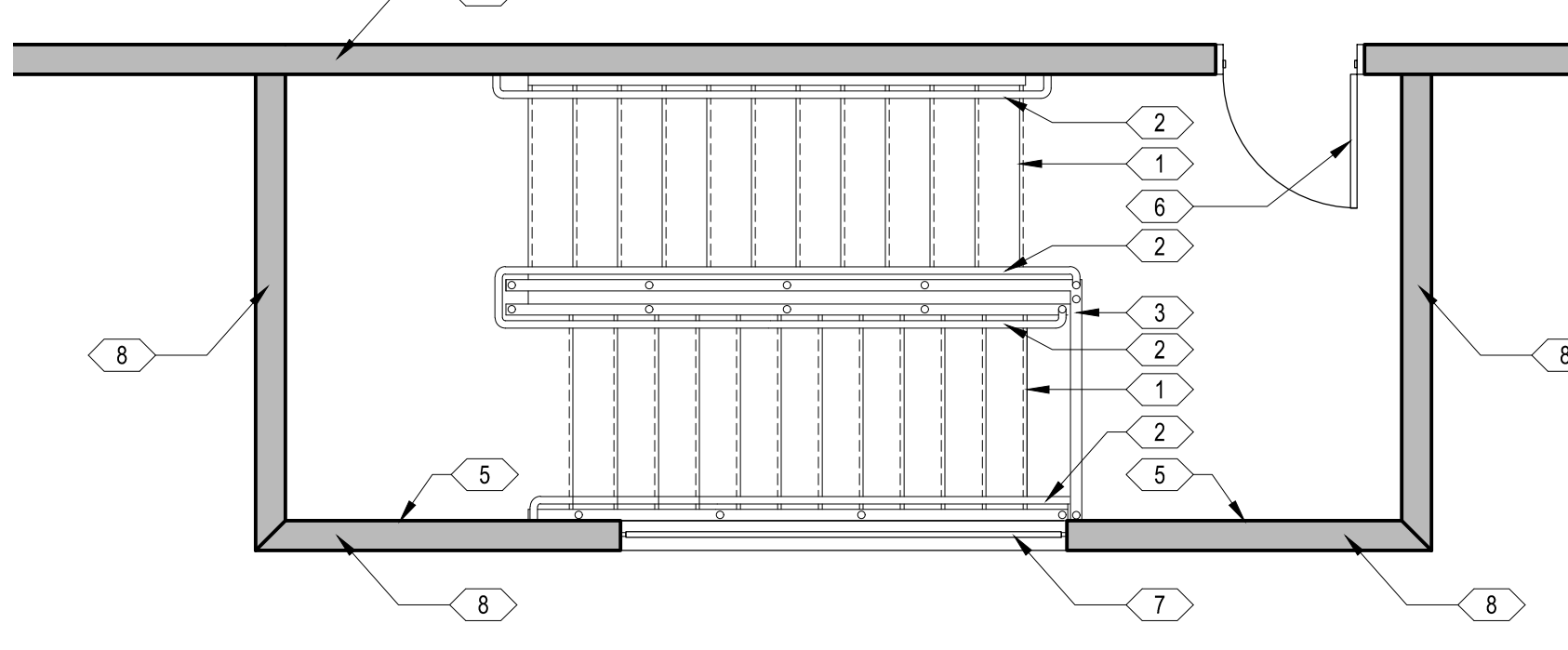
SCALE: N.A.

**5 BUILDING E AND M - STAIR 2 ENLARGED FLOOR PLAN**

SCALE: 1/4"=1'-0"



FIRST FLOOR



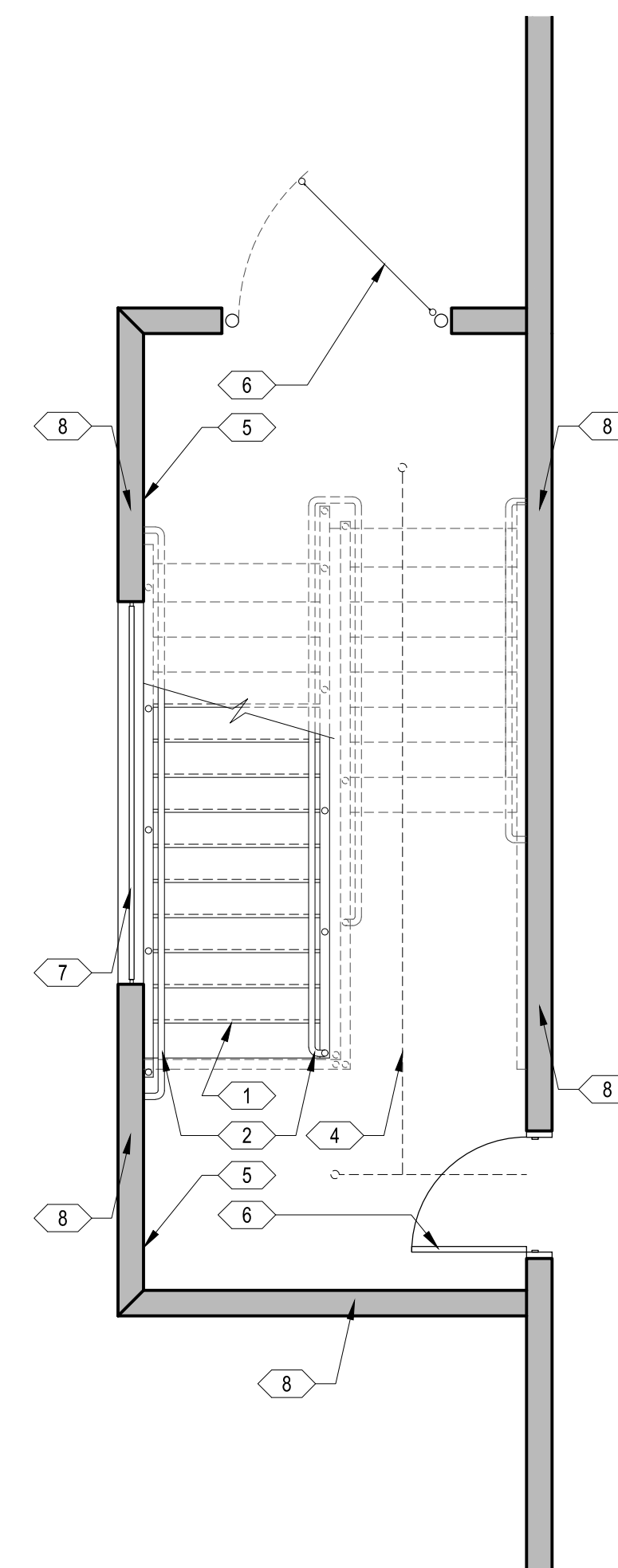
SECOND FLOOR

**2 BUILDING E AND M - STAIR 2 ENLARGED DEMOLITION FLOOR PLAN**

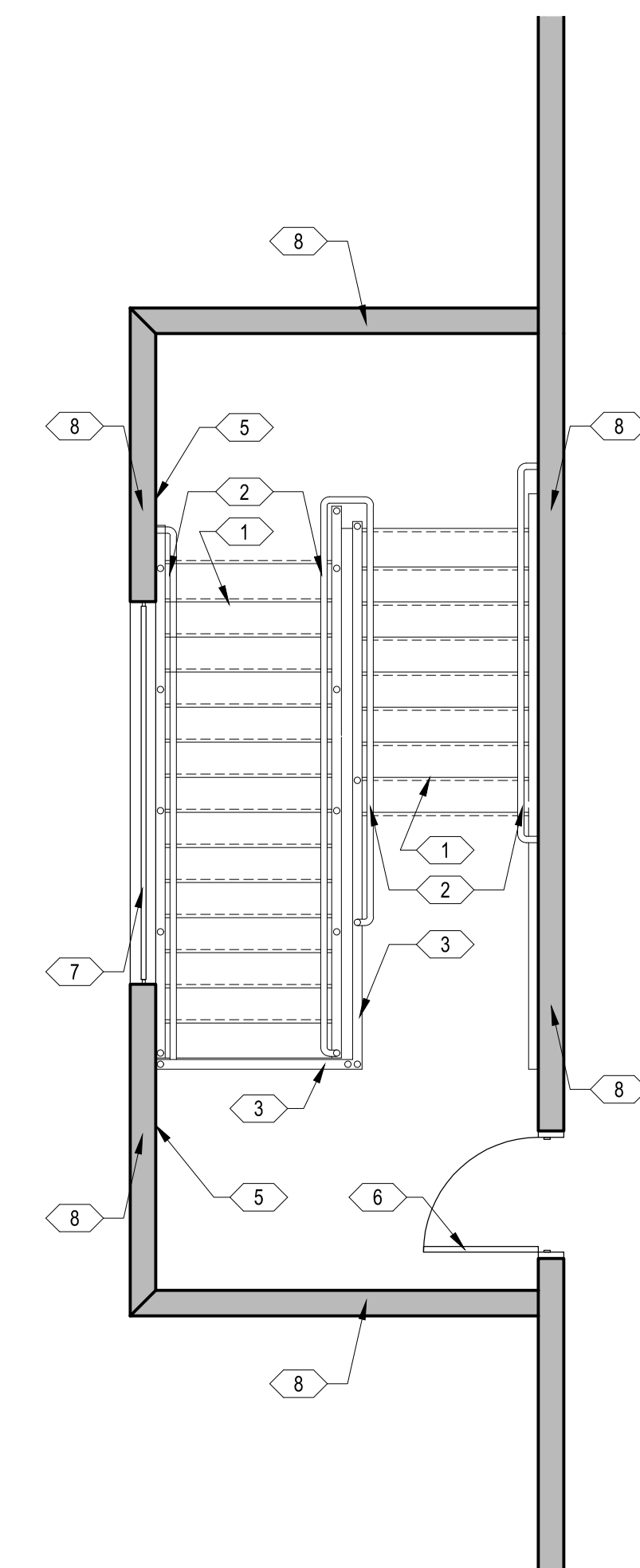
SCALE: 1/4"=1'-0"

**4 BUILDING E AND M - STAIR 1 ENLARGED FLOOR PLAN**

SCALE: 1/4"=1'-0"



FIRST FLOOR



SECOND FLOOR

**1 BUILDING E AND M - STAIR 1 ENLARGED DEMOLITION FLOOR PLAN**

SCALE: 1/4"=1'-0"



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AR 0011628  
SEAL

LICENSE NO. AA26001863

**PEMBROKE PINES CENTRAL CAMPUS  
STAIR REPLACEMENT**

12350 SHERIDAN STREET  
PEMBROKE PINES, FLORIDA

CLIENT: CITY OF PEMBROKE PINES

REV	DATE	DESCRIPTION

DESIGN CONSTRUCTION  
DELIVERABLE: DOCUMENTS  
ISSUE DATE: 03/22/22

PROJECT NUMBER: 1025-220217  
DRAWN BY: SH  
CHECKED BY: MS  
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SHEET TITLE:  
**BUILDING E AND M  
ENLARGED STAIR  
1 AND 3  
FLOOR PLANS**

SHEET NUMBER:  
**A-101**

ALL DIMENSIONS ARE TO FACE OF FINISHED PLANE. VERIFY ALL MASONRY OPENING SIZES BEFORE CONSTRUCTION. NOTIFY ARCHITECT IF CONFLICT EXISTS.

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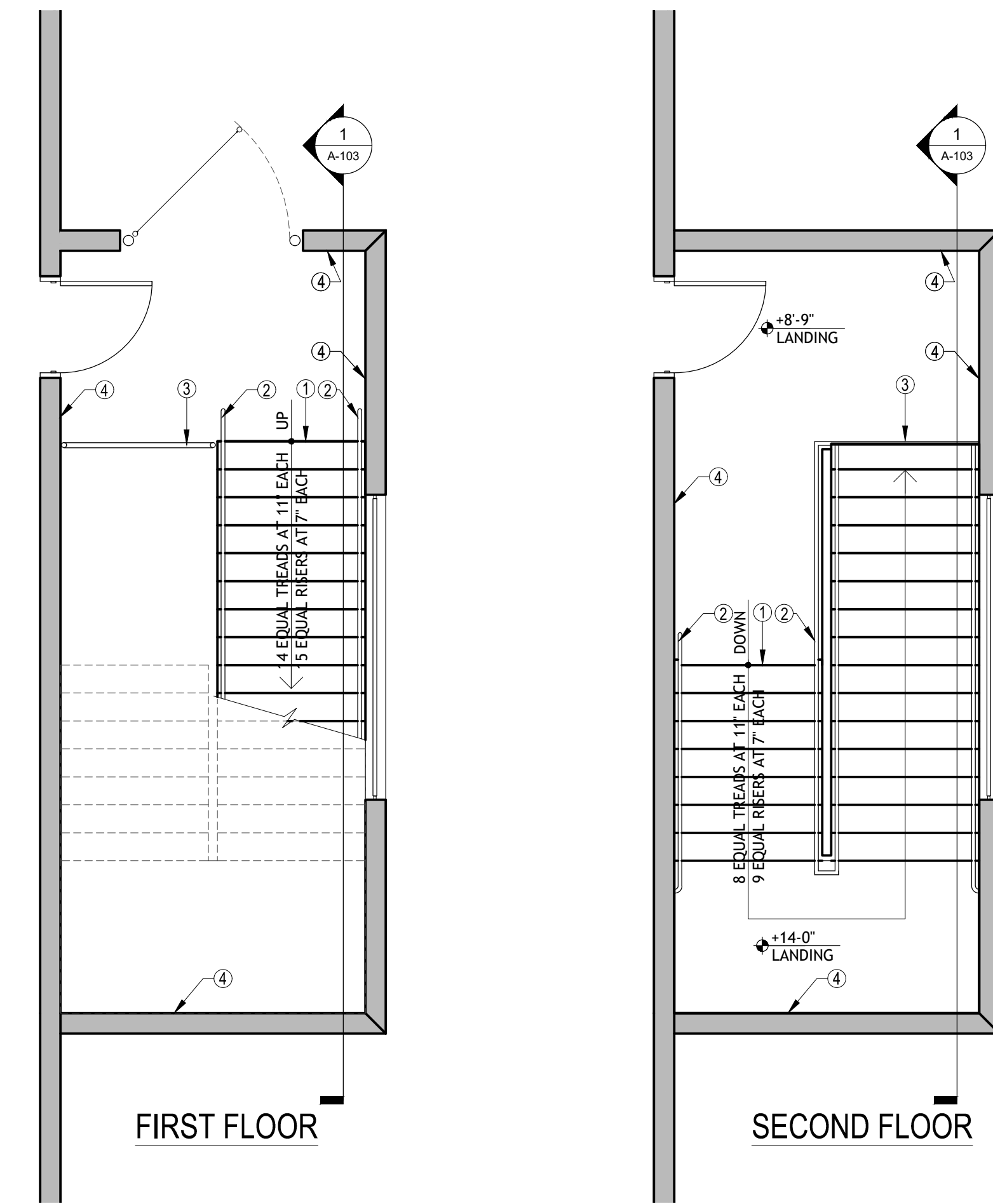
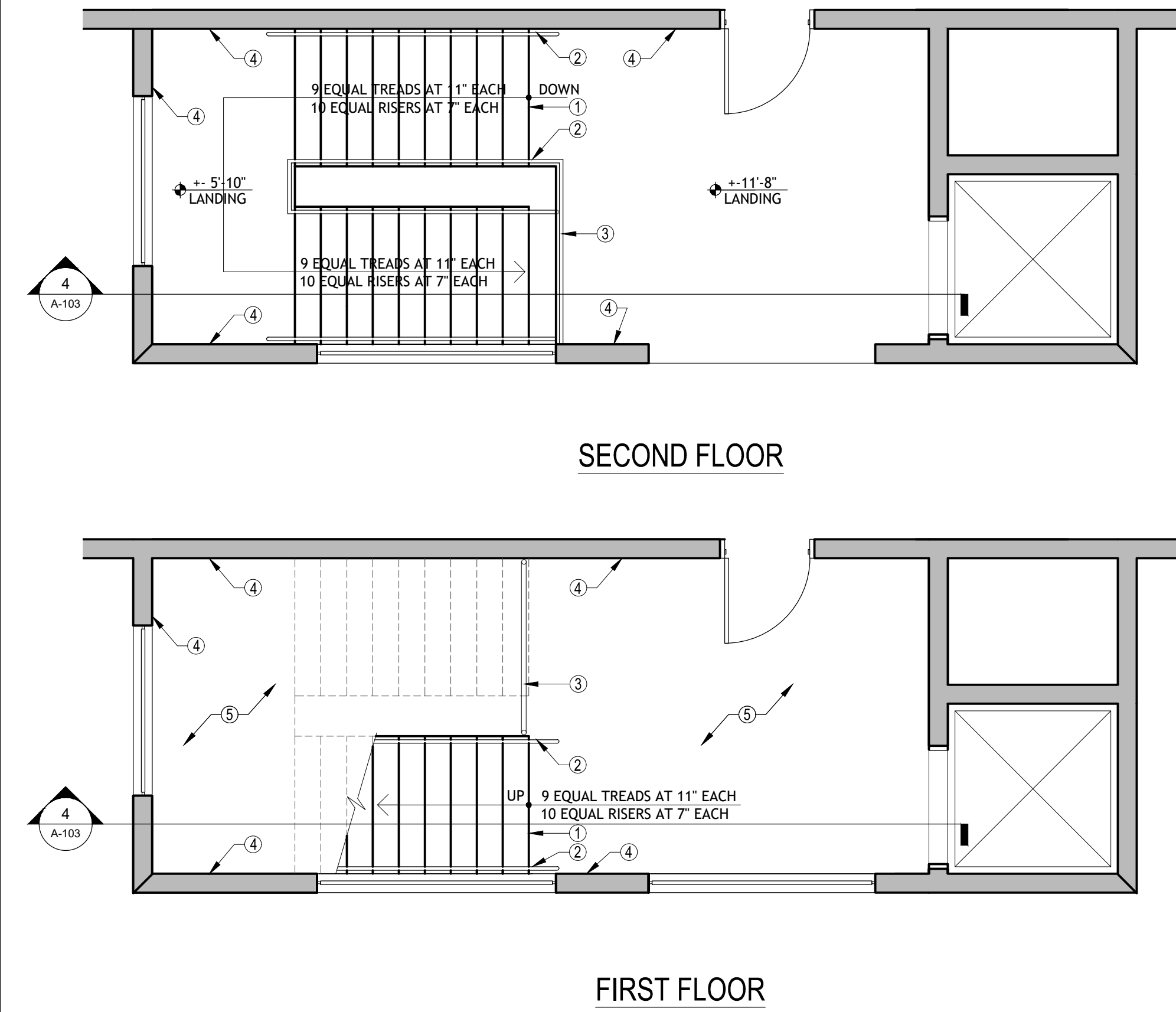
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**KEY NOTES**

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**6 GENERAL CONSTRUCTION AND KEY NOTES**  
SCALE: N.A.

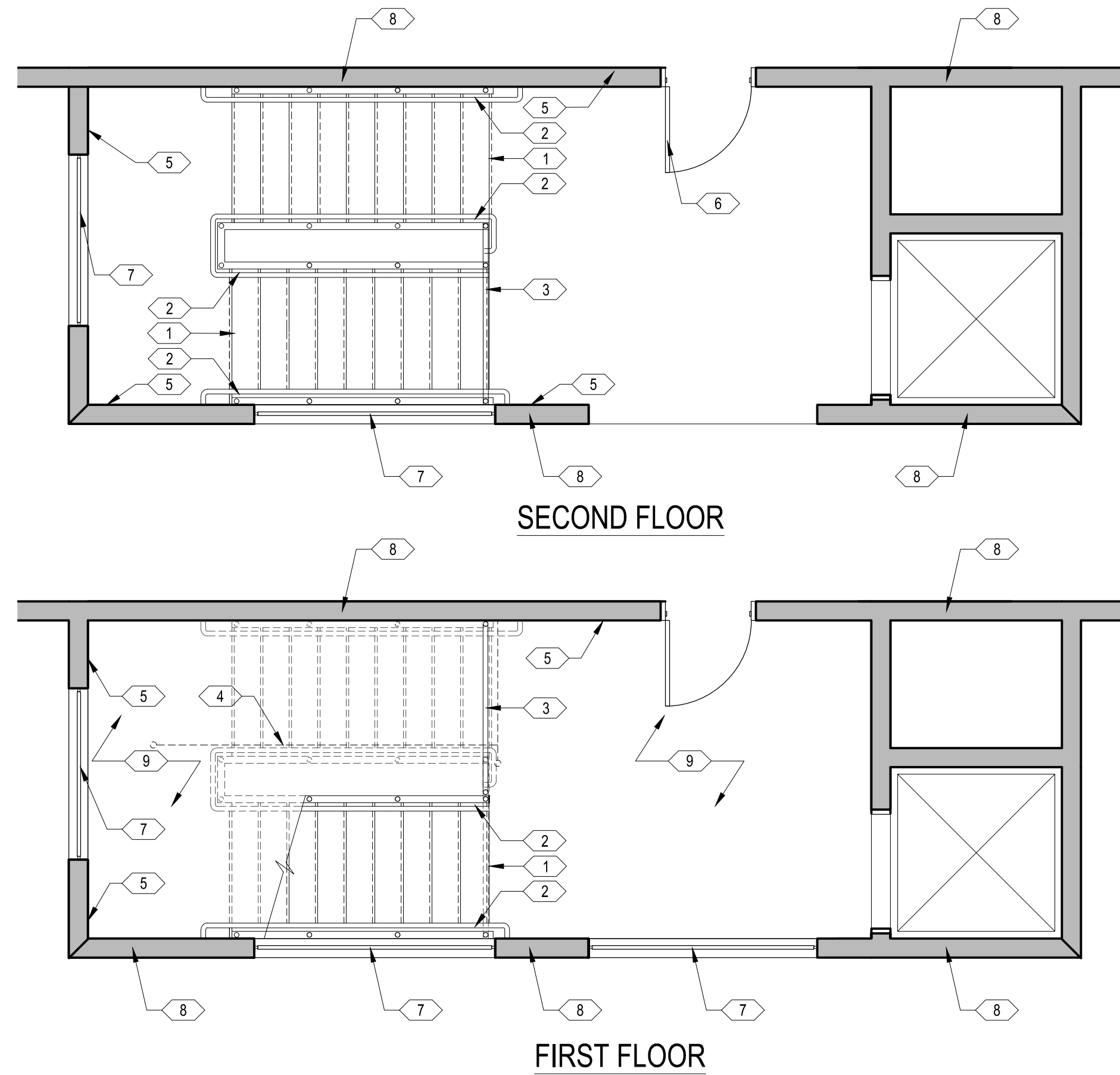
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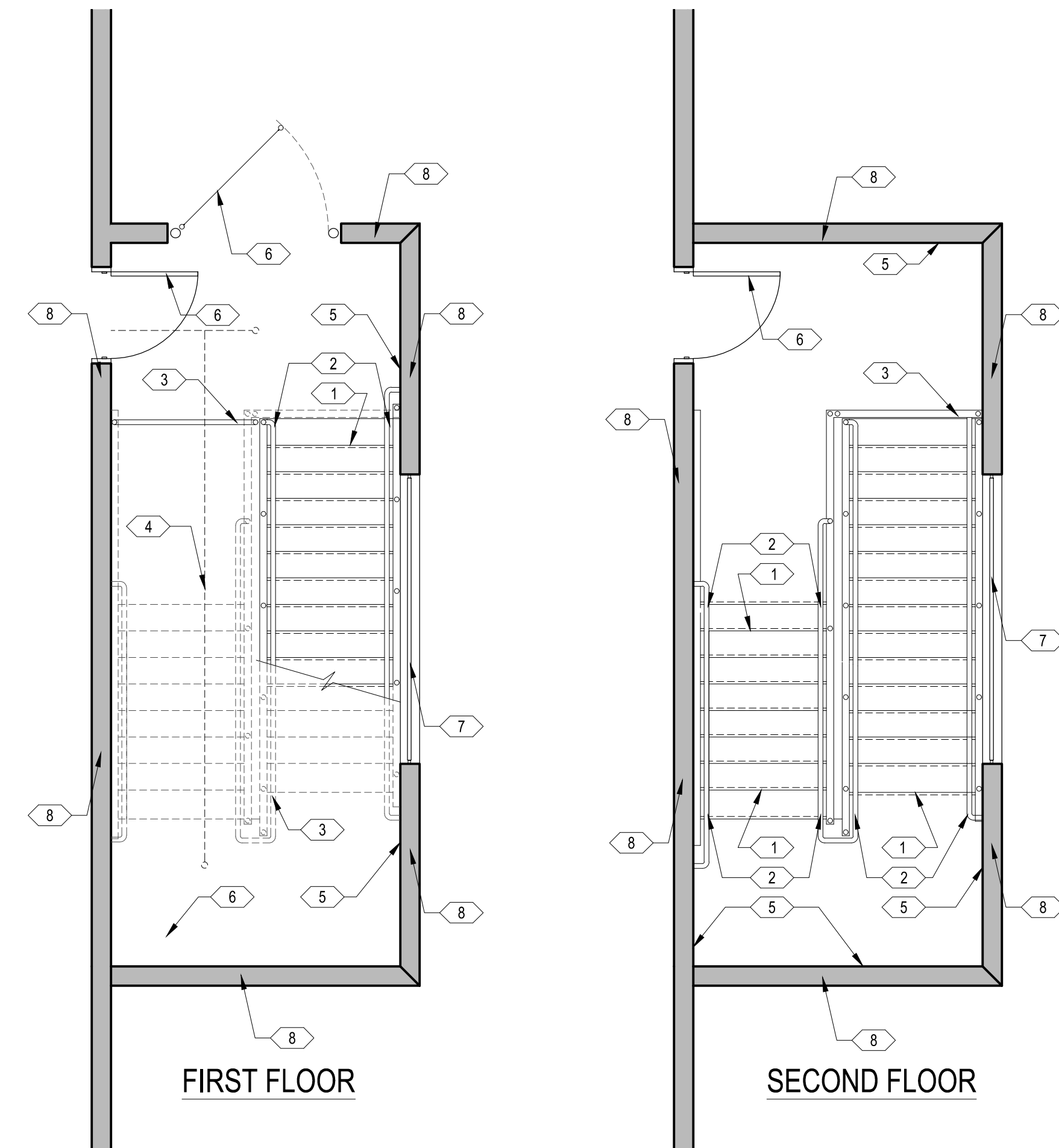
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**5 BUILDING Y - STAIR 1 & 2 ENLARGED FLOOR PLAN**  
SCALE: 1/4"=1'-0"



**4 BUILDING E AND M - STAIR 3 ENLARGED FLOOR PLAN**  
SCALE: 1/4"=1'-0"



**3 GENERAL DEMOLITION AND KEY NOTES**  
SCALE: N.A.

**2 BUILDING Y - STAIR 1 & 2 ENLARGED DEMOLITION FLOOR PLAN**  
SCALE: 1/4"=1'-0"

**1 BUILDING E AND M - STAIR 3 ENLARGED DEMOLITION FLOOR PLAN**  
SCALE: 1/4"=1'-0"



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CLIENT: CITY OF PEMBROKE PINES

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SHEET TITLE:  
**BUILDING E AND M  
STAIR 2 AND BUILDING  
Y STAIR 1 AND 2  
FLOOR PLANS**

SHEET NUMBER:  
**A-102**







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## PEMBROKE PINES CENTRAL CAMPUS STAIR REPLACEMENT

12350 SHERIDAN STREET  
 PEMBROKE PINES, FLORIDA

CLIENT: CITY OF PEMBROKE PINES

REV	DATE	DESCRIPTION

DESIGN DELIVERABLE: CONSTRUCTION DOCUMENTS  
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SHEET TITLE:

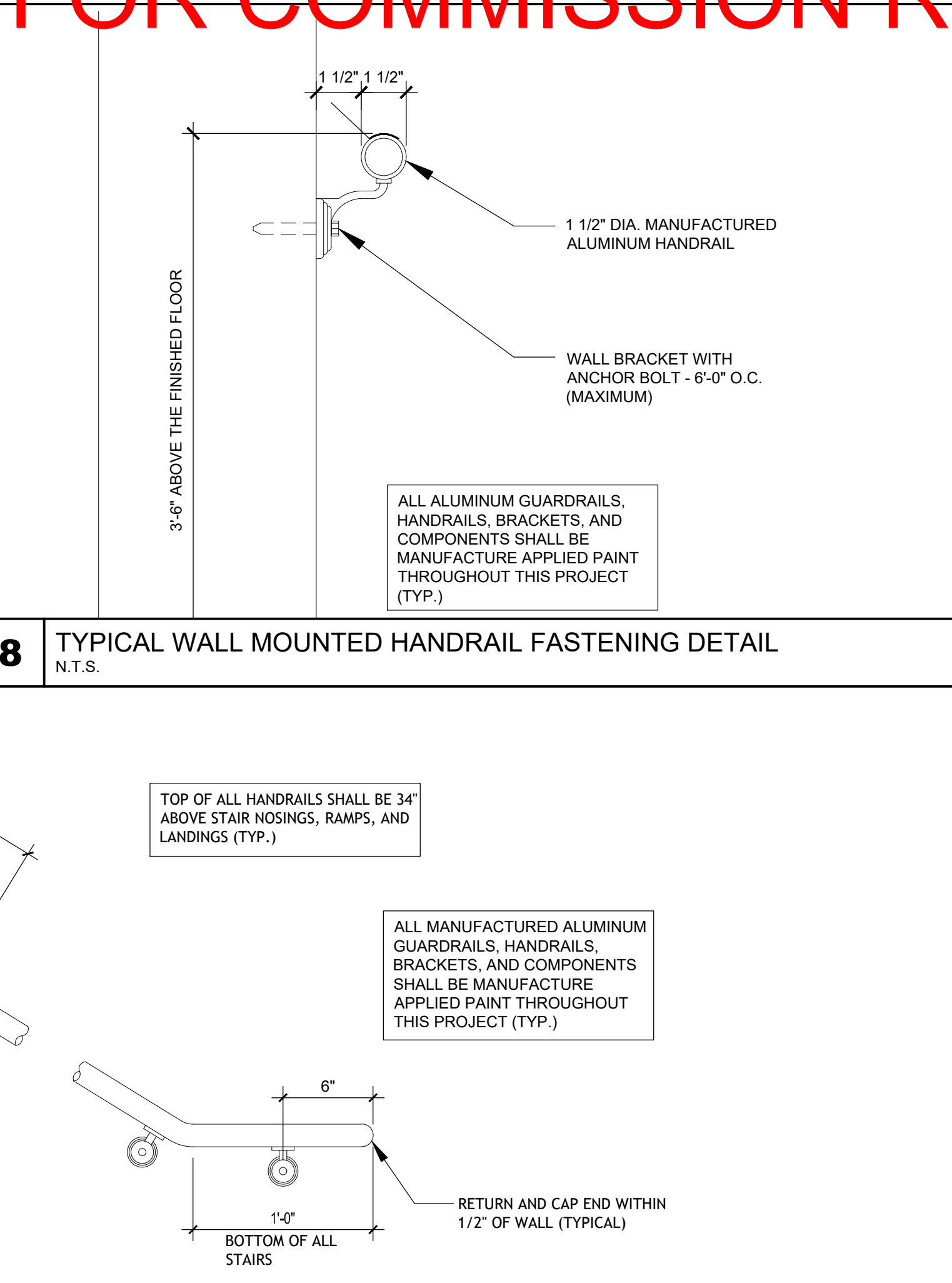
STAIR DETAILS

SHEET NUMBER:  
A-104

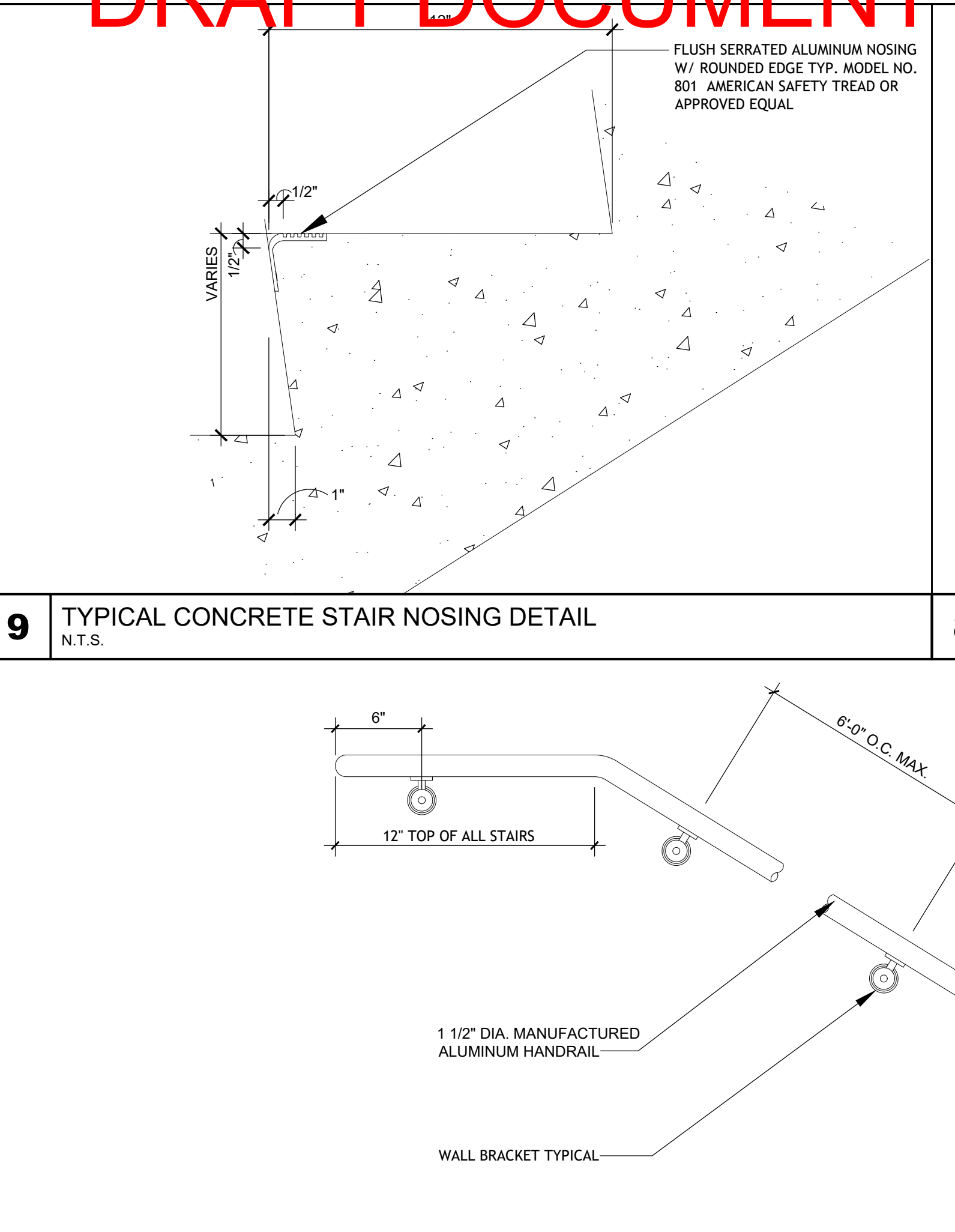
**5 STAIR - GUARDRAIL - HANDRAIL NOTES**

- STAIR HANDRAIL AND GUARDRAIL NOTES:**
- ALL HANDRAILS SHALL COMPLY WITH F.B.C. 2020 SECTION 1014
  - AS PER F.B.C. 2020 ACCESSIBILITY 505.2 - STAIRWAYS SHALL HAVE HANDRAILS ON EACH SIDE. HANDRAILS SHALL BE ADEQUATE IN STRENGTH AND ATTACHMENT IN ACCORDANCE WITH F.B.C. 2010 SECTION 1607.8
  - AS PER F.B.C. 2020 ACCESSIBILITY 505.3 HANDRAILS SHALL BE CONTINUOUS WITHIN THE FULL LENGTH OF EACH STAIR FLIGHT OR RAMP RUN.
  - AS PER F.B.C. 2020 ACCESSIBILITY 505.4 - STAIR HANDRAIL SHALL BE INSTALLED AT 34" - 38" ABOVE SLOPED PLANE ADJOINING TREAD NOSINGS AND SHALL BE INSTALLED TO RESIST LOADS AS REQUIRED.
  - AS PER F.B.C. 2020 ACCESSIBILITY 505.5 - CLEARANCE BETWEEN HANDRAIL GRIPPING SURFACES AND ADJACENT SURFACES SHALL BE 1 1/2" MINIMUM.
  - AS PER F.B.C. 2020 ACCESSIBILITY 505.6 - HANDRAIL - GRIPPING SURFACES SHALL BE CONTINUOUS, WITHOUT INTERRUPTION BY NEWEL POSTS OR OTHER OBSTRUCTIONS.
  - AS PER F.B.C. 2020 1015.2 - ANY DIFFERENCE IN LEVEL EXCEEDING 30" SHALL BE PROVIDED WITH GUARDRAILS 42" HIGH.
  - ALL GUARDRAILS SHALL COMPLY WITH F.B.C. 2020 SECTION 1015.
  - AS PER F.B.C. 1015.4 - GUARDS SHALL NOT HAVE OPENING TO ALLOW OPENINGS THAT ALLOW PASSAGE OF A SPHERE 4 3/8" IN DIAMETER
- HANDRAIL NOTES:**
- PROVIDE SHOP DRAWINGS FOR PRE-MANUFACTURED ALUMINUM HANDRAILS
  - ALL GALV. STEEL GUARDRAILS, HANDRAILS, BRACKETS, AND COMPONENTS SHALL BE PAINTED (TYP.)

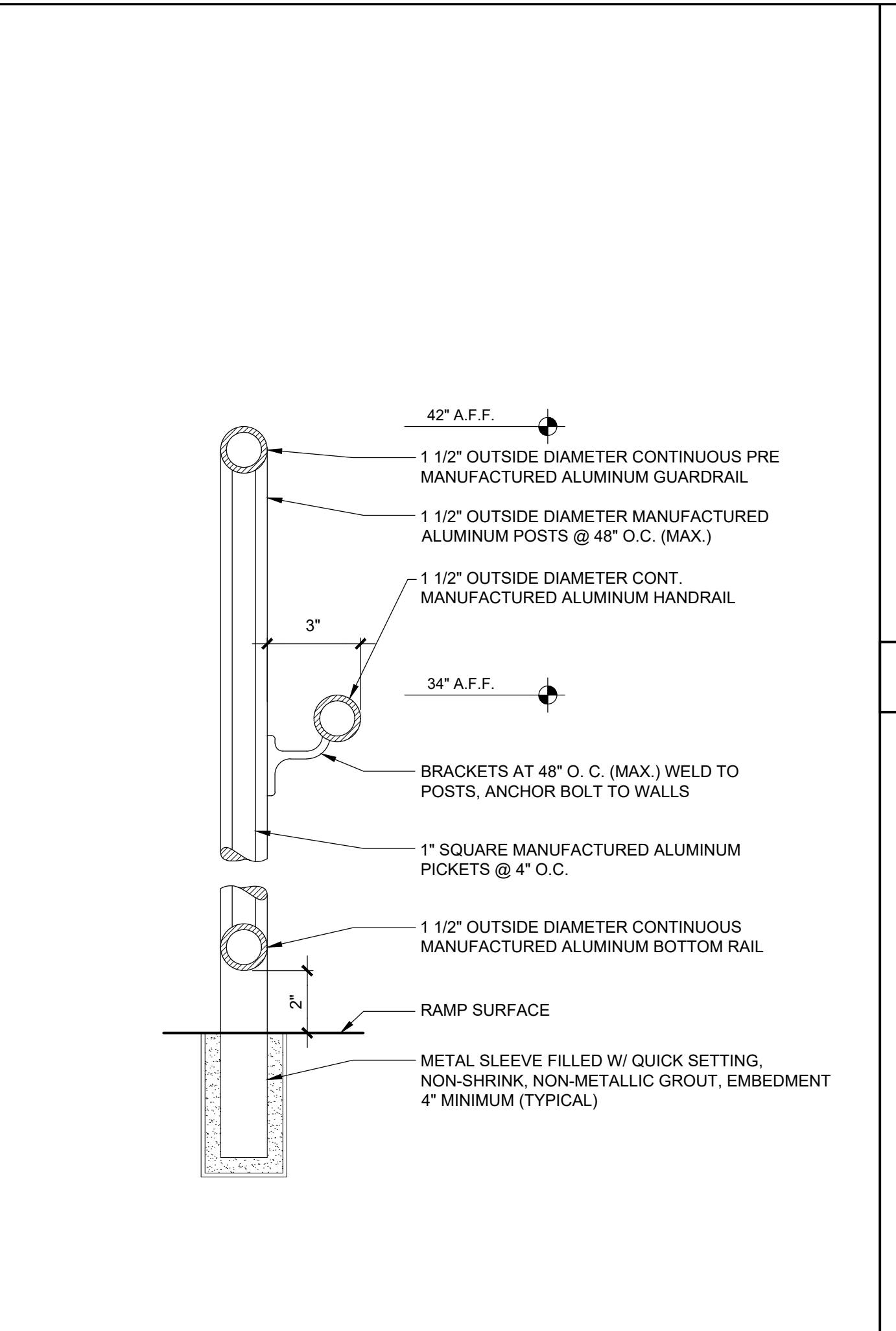
**8 TYPICAL WALL MOUNTED HANDRAIL FASTENING DETAIL**  
 N.T.S.



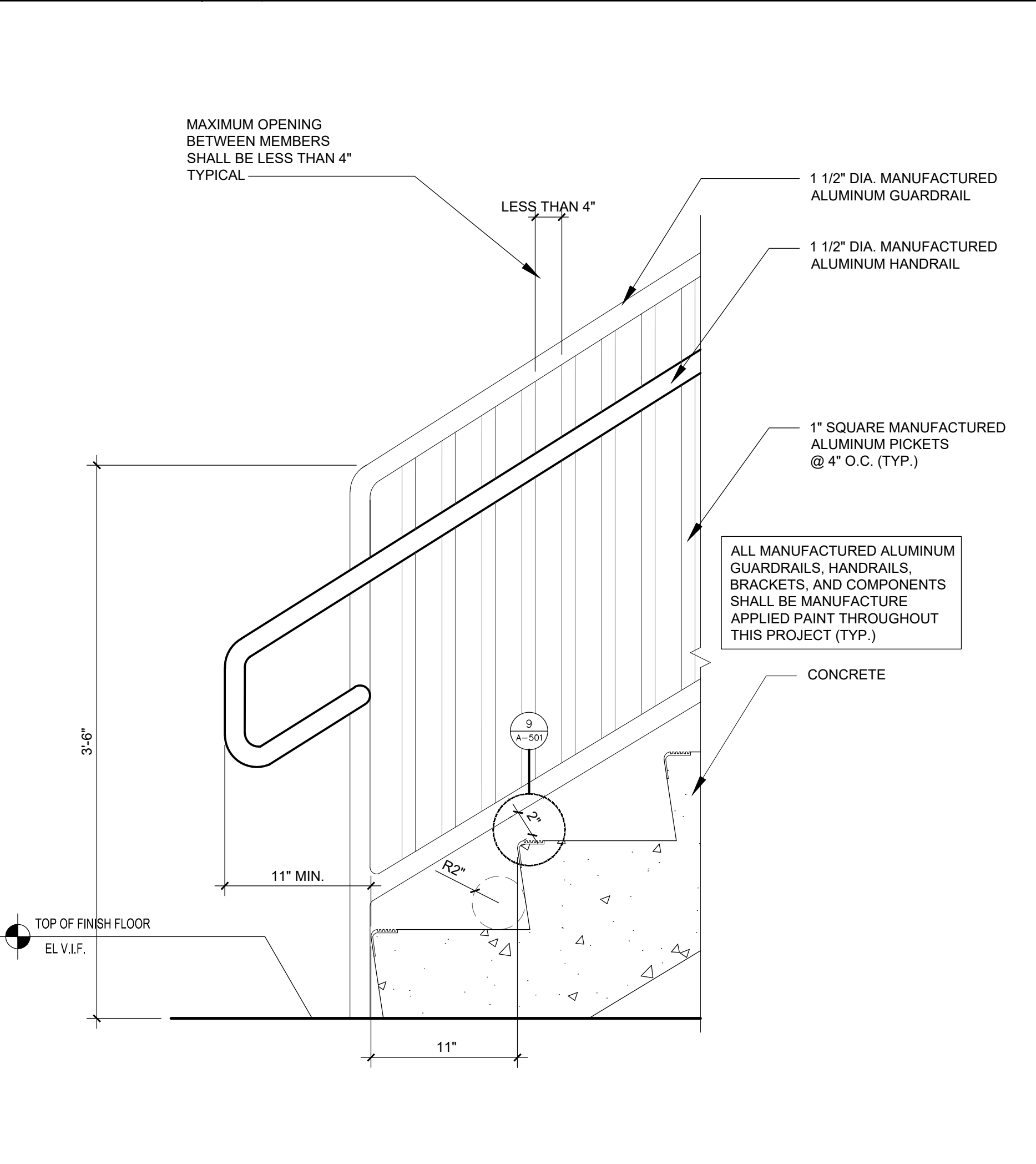
**6 TYPICAL WALL MOUNTED HANDRAIL DETAIL**  
 SCALE: 3" = 1'-0"



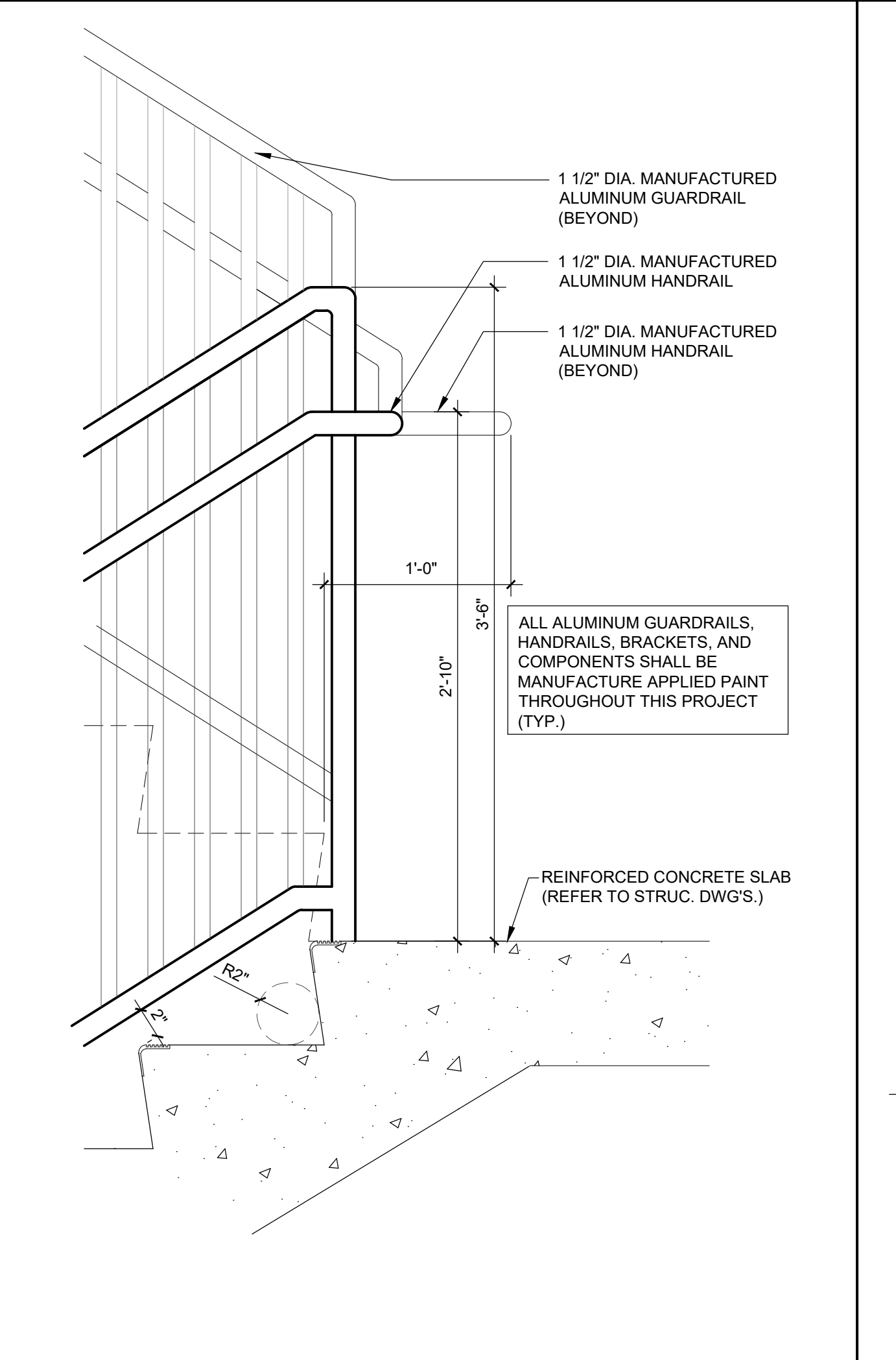
**7 TYPICAL RAILING W/ HANDRAIL DETAIL (CONCRETE ONLY)**  
 SCALE: 3" = 1'-0"



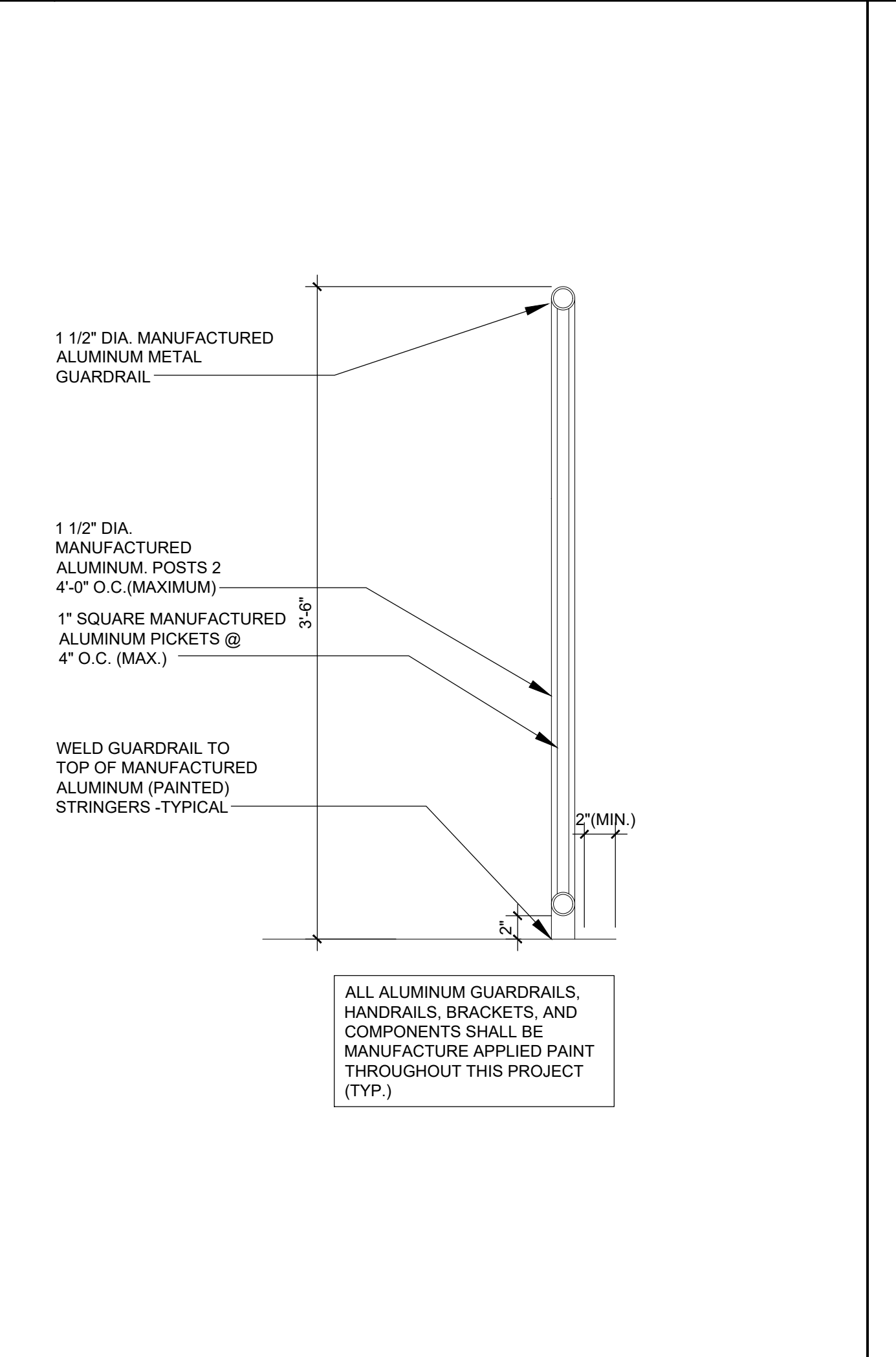
**1 TYPICAL RAILING DETAIL (STAIR LOWEST LANDING)**  
 SCALE: 1-1/2" = 1'-0"



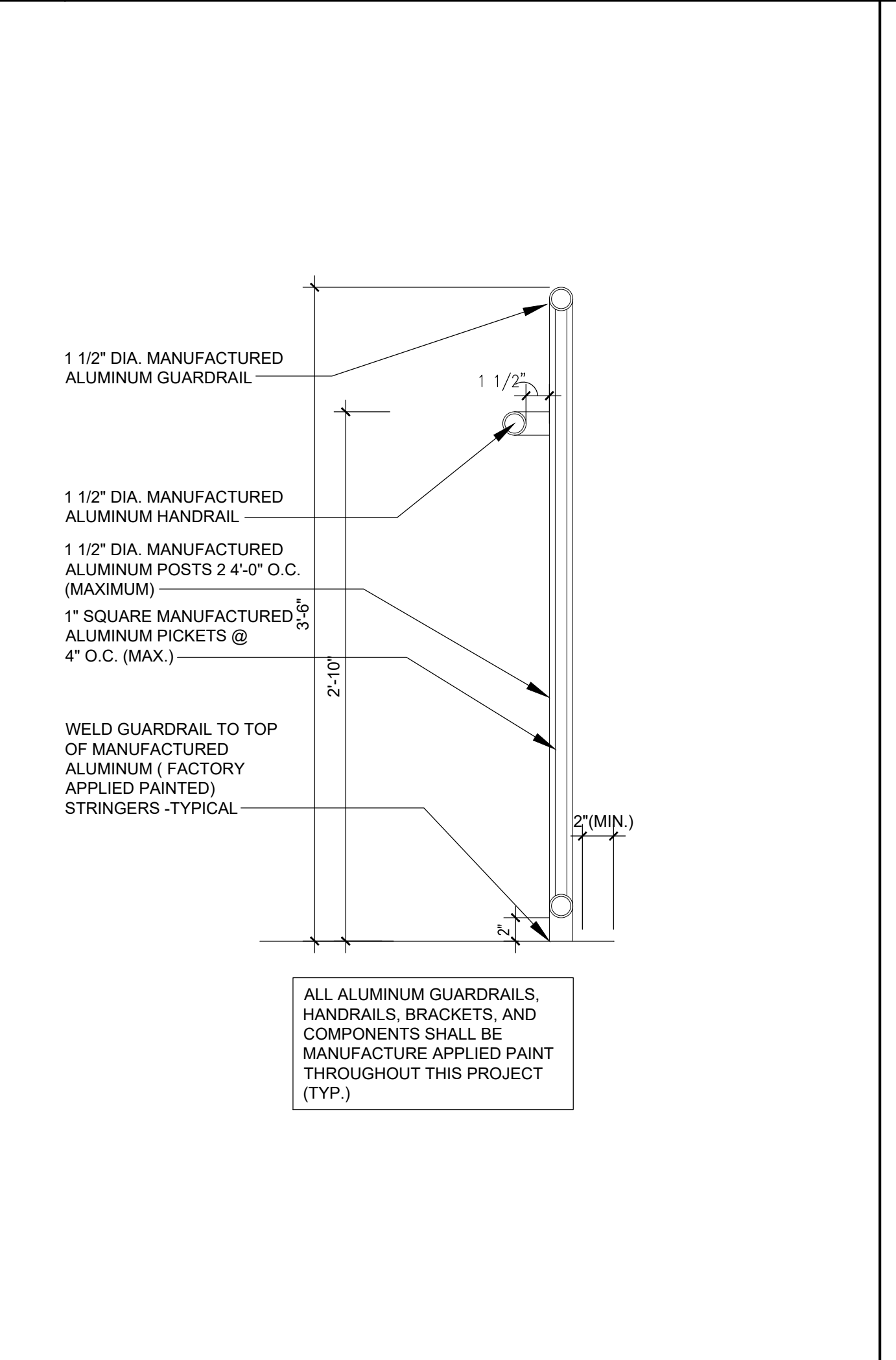
**2 TYPICAL RAILING DETAIL (TOP OF LANDING)**  
 SCALE: 1-1/2" = 1'-0"



**3 TYPICAL GUARDRAIL DETAIL**  
 SCALE: 1-1/2" = 1'-0"



**4 TYPICAL RAILING W/ HANDRAIL DETAIL**  
 SCALE: 1-1/2" = 1'-0"



E:\1025-220217 Pembroke Pines Central Campus - 12350 Sheridan Street\101 THRU 104.dwg 4/19/2023 11:24:20 AM



**NOTES:**

1. NO CHANGES SHALL BE MADE WITHOUT THE PRIOR PERMISSION OF THE ARCHITECT.
2. THE CONTRACTOR SHALL CHECK ALL DIMENSIONS AND CONDITIONS OF THE JOB SITE PRIOR TO INITIATING CONSTRUCTION AND REPORT ANY DISCREPANCIES OR CONDITIONS THAT ARE UNSATISFACTORY.
3. THE CONTRACTOR SHALL PERFORM ALL WORK IN STRICT COMPLIANCE WITH THE PLANS, FLORIDA BUILDING CODE 2020, 7th EDITION AND BROWARD COUNTY AMENDMENTS AND OTHER APPLICABLE CODES.
4. CONTRACTOR SHALL NOT SCALE DRAWINGS. INFORMATION SHALL BE OBTAINED FROM ARCHITECT.
5. SHOP DRAWINGS BEARING THE SEAL OF A FLORIDA LICENSED REGISTERED ENGINEER SHALL BE SUBMITTED FOR APPROVAL OF ALL PREFABRICATED STRUCTURAL SYSTEMS.

**CONCRETE:**

CONCRETE TO REACH DESIRED STRENGTH, AS NOTED ON PLANS AND SCHEDULES IN 28 DAYS (MINIMUM CONCRETE STRENGTH SHALL BE f<sub>c</sub> = 4000 psi IN 28 DAYS, UNLESS NOTED OTHERWISE.) AND HAVE A MINIMUM OF 517 LBS. OF CEMENT PER CUBIC YARD. ALL CONCRETE SHALL BE "READY MIXED" AND IN ACCORDANCE WITH ASTM SPECIFICATIONS C94 CERTIFICATE OF MANUFACTURERS MIX AND STRENGTH IS TO BE PROVIDED. NO WATER TO BE ADDED AFTER TRUCK LEAVES PLANT WITHOUT APPROVAL OF ENGINEER OR PLANT ENGINEER. PLANT CONTROL IS REQUIRED. MAXIMUM MIX TIME AT POINT OF DEPOSIT IS 90 MINUTES.

**REINFORCING:**

REINFORCING STEEL SHALL BE DEFORMED, NEW BILLET STEEL ASTM A-615 GRADE 60. SPLICES TO BE IN ACCORDANCE WITH ACI 318-LATEST EDITION FOR "STRENGTH DESIGN". FABRICATION AND PLACING OF STEEL SHALL BE IN ACCORDANCE WITH LATEST EDITION ACI CODE STANDARDS AND PRACTICE PROCEDURES.

**STRUCTURAL STEEL:**

1. STRUCTURAL STEEL CONSTRUCTION SHALL CONFORM WITH THE REQUIREMENTS OF THE "AISC'S SPECIFICATION FOR THE DESIGN, FABRICATION, AND ERECTION OF STRUCTURAL STEEL OR BUILDINGS", LATEST EDITION.
2. STRUCTURAL STEEL PLACEMENT DRAWINGS AND MATERIAL LISTS SHALL CONFORM TO AISC'S STRUCTURAL STEEL DETAILING, LATEST EDITION. SHOP DRAWINGS SHALL BE PREPARED UNDER THE SUPERVISION OF A FLORIDA LICENSED PROFESSIONAL ENGINEER AND SUBMITTED FOR REVIEW PRIOR TO FABRICATION. (SIX (6) PRINTS OF EACH DRAWING.)
3. ALL STRUCTURAL MEMBERS AND MISC. METALS SHALL CONFORM WITH ASTM A-36 UNLESS NOTED OTHERWISE.
4. SHOP CONNECTIONS SHALL BE WELDED IN ACCORDANCE WITH AWS D1.1, "STRUCTURAL WELDING CODE". USE E70XX ELECTRODE.
5. ALL FIELD BOLTS SHALL BE ASTM A-325N 3/4"Ø BOLTS.
6. STEEL TUBING TO BE ASTM A500 GRADE B(46).
- 6A. WIDE FLANGE BEAMS SHALL BE ASTM A992 GRADE 50 TYPICAL.
7. ALL STEEL TO HAVE A SHOP COAT OF RUST INHIBITIVE PAINT.
8. DELETE PAINT ON ALL STEEL TO RECEIVE SPRAYED ON FIREPROOFING OR CONCRETE ENCASUREMENT.
9. FULL DEPTH CONNECTIONS ARE TO BE USED ON ALL GIRDER AND BEAM CONNECTIONS TO COLUMNS. BOLTS TO BE AT 3" o.c. VERT. (U.N.O.)
10. MINIMUM BEARING OF STEEL BEAMS AND LINTELS, ON MASONRY SHALL BE 4".
11. ALL WEDGE ANCHORS SHALL BE EMBEDDED IN CONCRETE, OR FILLED CELLS OR GROUTED CELLS, (TYP) FOR EMBEDMENT LENGTH, REFER TO SECTIONS.
12. ALL EXPOSED STEEL MEMBERS TO WEATHER SHALL BE HOT DIPPED GALVANIZED (TYP)

**FIELD WELDING:**

1. WELDING SHALL BE DONE BY A CERTIFIED ARC WELDER USING THE LATEST APPROVED A.W.S. TECHNIQUES.
2. ALL WELDS SHALL CONFORM TO THE LATEST AWS SPECIFICATION USING E-70XX ELECTRODE.
3. ALL FIELD WELDS SHALL BE WIRE-BRUSHED CLEAN AND COATED WITH ANTI RUST PAINT.

**EPOXY :**

1. EPOXY : HILTI HIT RE 500 SD 2 PARTS EPOXY OR APPROVED EQUAL
2. EPOXY INSTALLATION SHALL BE IN STRICT CONFORMANCE WITH MFR. RECOMMENDATIONS.

**DOWEL INSTALLATION:**

1. PRE-DRILLING DEPTH AS PER PLAN
2. EPOXY : HILTI HIT RE 500 SD 2 PARTS EPOXY OR APPROVED EQUAL
3. EPOXY INSTALLATION SHALL BE IN STRICT CONFORMANCE WITH MFR. RECOMMENDATIONS.



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LICENSE NO. AA26001863

**PEMBROKE PINES CENTRAL CAMPUS  
STAIR REPLACEMENT**

12350 SHERIDAN STREET  
PEMBROKE PINES, FLORIDA

CLIENT: CITY OF PEMBROKE PINES

REV	DATE	DESCRIPTION

SAAD EL-HAGE P.E. #42550

CERTIFICATE OF AUTHORIZATION #00008801

**SAAD ELIA EL-HAGE**  
CONSULTING ENGINEERS, INC.

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JOB# S22-020

DESIGN DELIVERABLE: **CONSTRUCTION DOCUMENTS**  
ISSUE DATE: **06/16/22**

PROJECT NUMBER: **1025-220217**  
DRAWN BY: CP  
CHECKED BY: SEH

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SHEET TITLE:  
**NOTES**

SHEET NUMBER:  
**S-0**

