

# City of Pembroke Pines, FL

*City of Pembroke Pines  
Charles F. Dodge City Center  
601 City Center Way  
Pembroke Pines, FL 33025*



## Meeting Agenda

**Wednesday, November 20, 2024**

**6:00 PM**

**6:00 PM Organizational Meeting and 6:30 PM Regular  
Commission Meeting [Or at such time as the Organizational  
Meeting adjourns.] Exhibit 3 was added to Item OM-1 on  
11-18-2024. Item 13 was updated on 11-19- 2024.**

**Commission Chambers**

### **City Commission**

*Angelo Castillo, Mayor  
Thomas Good, Jr., Vice Mayor  
Michael A. Hernandez, Commissioner  
Maria Rodriguez, Commissioner  
Jay D. Schwartz, Commissioner*

**WELCOME TO YOUR CITY COMMISSION.**

WE ARE PLEASED THAT YOU HAVE DEMONSTRATED AN INTEREST IN YOUR COMMUNITY BY ATTENDING A CITY COMMISSION MEETING. WE HOPE THAT YOU WILL ATTEND MORE OF THESE MEETINGS IN THE FUTURE.

**WHO ARE THE CITY COMMISSIONERS?**

THEY ARE ELECTED OFFICIALS WHO ARE THE POLICY FORMULATORS FOR THE CITY. THEY FORMULATE THE LAWS THAT GOVERN OUR COMMUNITY ON A DAILY BASIS.

**WHAT IS A CITY COMMISSION MEETING?**

IT IS A FORMAL MEETING OF THE MEMBERS OF THE CITY COMMISSION TO TRANSACT CITY BUSINESS. THIS BUSINESS IS CONDUCTED IN A MANNER PRESCRIBED BY LAWS AND REGULATIONS WHICH REQUIRE CERTAIN FORMAL ACTIONS AND THE FOLLOWING OF SPECIFIED PROCEDURES.

**WHAT IS THE AGENDA?**

THE AGENDA IS A PREPARED SCHEDULE OF THE ITEMS BEING CONSIDERED BY THE CITY COMMISSION FOR ACTION. THE AGENDA AND EXPLANATORY MATERIAL ARE DELIVERED TO EACH CITY COMMISSIONER PRIOR TO EACH MEETING IN ORDER TO GIVE EACH MEMBER TIME TO STUDY.

**CAN YOU SPEAK AT THE MEETING?**

YES! ALL REGULAR CITY COMMISSION MEETINGS AND PUBLIC HEARINGS PROVIDE TIME FOR THE PUBLIC TO EXPRESS THEIR VIEWS CONCERNING ITEMS ON THE AGENDA.

THE CITY ALSO HAS A PROCEDURAL ORDINANCE FOR CONDUCTING CITY COMMISSION MEETINGS WHICH ALLOWS A TIME AT THE REGULARLY SCHEDULED COMMISSION MEETING FOR ANYONE FROM THE PUBLIC TO EXPRESS THEIR VIEWS ON ANY TOPIC.

**TELEVISED**

THE PUBLIC CAN LISTEN TO AND VIEW COMMISSION MEETINGS ON TELEVISION AT: COMCAST CHANNEL 78, AND AT&T U-VERSE CHANNEL 99.

**WEBSITE ACCESS TO LIVESTREAM:**

Online at <https://www.ppines.com/135/Watch-Meeting---Live-Stream>  
Live Stream of the Commission Meeting can also be viewed on Youtube at [www.youtube.com](http://www.youtube.com).

### **VIEW AGENDAS:**

Agendas may be viewed at <https://ppines.legistar.com/Calendar.aspx>

### **ACCOMMODATIONS:**

IF ANY MEMBER OF THE PUBLIC REQUIRES ADDITIONAL INFORMATION ABOUT THIS CITY COMMISSION MEETING, PLEASE CONTACT:

DEBRA ROGERS, CITY CLERK  
CITY OF PEMBROKE PINES  
601 CITY CENTER WAY  
PEMBROKE PINES, FL 33025  
954-450-1060  
DROGERS@PPINES.COM

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION OF THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

### **FURTHER INFORMATION**

PERSONS WITH DISABILITIES REQUIRING ACCOMMODATIONS IN ORDER TO PARTICIPATE SHOULD CONTACT THE CITY CLERK, 450-1050 AT LEAST 48 HOURS IN ADVANCE TO REQUEST SUCH ACCOMMODATION. IF ANYONE REQUIRES AUXILIARY AIDS FOR COMMUNICATION PLEASE CALL THE CITY CLERK AT LEAST THREE WORKING DAYS PRIOR TO ANY MEETING AT 954-450-1060.

### **THANK YOU.**

WE THANK YOU FOR YOUR INTEREST IN ATTENDING THE CITY COMMISSION MEETING AND HOPE YOU WILL JOIN US AGAIN. IF YOU HAVE QUESTIONS OR DESIRE FURTHER EXPLANATIONS, PLEASE CONTACT THE CITY MANAGER AT 954-450-1040.

**6:00 PM ORGANIZATIONAL MEETING CALLED TO ORDER****ROLL CALL****PLEDGE OF ALLEGIANCE****NATIONAL ANTHEM****RESOLUTION:**

**OM-1**    [2024-R-38](#)    MOTION TO ADOPT PROPOSED RESOLUTION NO. 2024-R-38.

PROPOSED RESOLUTION NO. 2024-R-38 IS A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PEMBROKE PINES, FLORIDA, DECLARING AND ACCEPTING THE RESULTS OF THE SPECIAL ELECTION HELD ON NOVEMBER 5, 2024; PROVIDING FOR CONFLICTS, PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

**Sponsors:**            City Commission

**Attachments:**        [1. Proposed Resolution No. 2024-R-38 \(Certified Election Results - 2024\) \(0062\)](#)  
[2. Pembroke Pines - Unofficial November 5, 2024 Election Results](#)  
[3. Pembroke Pines -Official Certified Election Results Received 11-18-20204](#)

**OATH OF OFFICE**

**OM-2**    [24-1090](#)    THE OATH OF OFFICE WILL BE ADMINISTERED TO MICHAEL A. HERNANDEZ FOR THE DISTRICT 4 COMMISSION SEAT.

**Sponsors:**            City Commission

**6:30 PM REGULAR MEETING CALLED TO ORDER [Or at such time as the Organizational Meeting adjourns.]**

**ROLL CALL****ANNOUNCEMENT OF ITEMS TO BE PULLED FROM AGENDA****PRESENTATIONS:**

**PRE-1**    [24-0991](#)    PRESENTATION NO. 1: CERTIFICATES OF APPRECIATION TO BE PRESENTED TO THE HIGH SCHOOL STUDENTS WHO WERE STUDENT AMBASSADORS TO THE CITY OF PEMBROKE PINES, NOVEMBER 20, 2024.

**Sponsors:**    City Commission and City Manager

**PRE-2**    [24-1088](#)    PRESENTATION NO. 2: MAYOR CASTILLO WILL RECOGNIZE THE VETERANS FROM THE CITY OF PEMBROKE PINES POLICE DEPARTMENT.

**Sponsors:**    Castillo

**Attachments:**    [1. City of Pembroke Pines Police Department Veterans](#)

## ITEMS AT THE REQUEST OF THE PUBLIC

### COMMISSION AUDITOR REPORT:

### APPEALS OF BOARD OF ADJUSTMENT DECISIONS:

### ANNOUNCEMENT OF BOARD AND COMMITTEE APPOINTMENTS

**BA-1**    [24-1074](#)    BOARD APPOINTMENT NO. 1: MAYOR CASTILLO WISHES TO ANNOUNCE THE APPOINTMENT OF THE FOLLOWING EX-OFFICIO MEMBERS TO THE CITIZEN BUDGET ADVISORY BOARD:

THOMAS PETRORO OF THE FIRE LOCAL 2292

MARK MANNING OF THE PEMBROKE PINES POLICE DEPARTMENT

**Sponsors:**    City Commission

**BA-2**    [24-1075](#)    BOARD ANNOUNCEMENT NO. 2: MAYOR CASTILLO WISHES TO ANNOUNCE THE APPOINTMENT JASMINE MURIAS AS AN ALTERNATE MEMBER TO THE ARTS AND CULTURE ADVISORY BOARD CHARTER.

**Sponsors:**    Castillo

**Attachments:**    [1. Jasmine Murias application - resume](#)

### CONSENT AGENDA:

1.    [24-0992](#)    MOTION TO APPROVE THE NEGOTIATED AGREEMENT WITH HILLERS ELECTRICAL ENGINEERING, INC., IN THE

AMOUNT OF \$297,194.74, PURSUANT TO THE AWARD OF RFQ # PSUT-23-06 "CCNA EMERGENCY POWER SYSTEM REPLACEMENT AT THE WWTP RE-BID" IN ACCORDANCE WITH FLORIDA STATUTE 287.055, CONSULTANTS COMPETITIVE NEGOTIATIONS ACT (CCNA).

**Sponsors:** Utility

**Attachments:** [1. 2024 AGM THillers Emergency Power Services Agreement 0066641xC4B6 A](#)  
[2. Exhibit A RFQ PSUT-23-06 Emergency Power System Replacement at the W](#)  
[3. Exhibit B Hillers Electrical Engineering Inc Bid Submittal](#)  
[4. Exhibit C Hillers Emergency Power Proposal](#)

2. **24-0995** MOTION TO ACCEPT THE RECOMMENDATIONS WITHIN THE AFFORDABLE HOUSING ADVISORY COMMITTEE (AHAC) REPORT (2024) AND TRANSMIT THE REPORT TO THE FLORIDA HOUSING CORPORATION.

**Sponsors:** Planning and Economic Development

**Attachments:** [1. AHAC Report 2024](#)  
[2. AHAC Minutes 10/21/2024](#)  
[3. AHAC Minutes 10/07/2024](#)  
[4. AHAC Minutes 08/26/2024](#)  
[5. AHAC Attendance Log 2024](#)

3. **24-1002** MOTION TO APPROVE PROPOSED WORK AUTHORIZATION #11 WITH HAZEN AND SAWYER PURSUANT TO THE AWARD OF PSUT-20-10 WASTEWATER TREATMENT PLANT PROCESS ENGINEERING, PUMPING AND FORCE MAINS, IN AN AMOUNT NOT TO EXCEED \$174,850.12

**Sponsors:** Utility

**Attachments:** [1. Headworks Preliminary Engineering Report - Proposal](#)  
[2. Hazen & Sawyer Agreement](#)  
[3. Hazen and Sawyer P.C. - Professional Services Agreement - First Amendmer](#)  
[4. Hazen and Sawyer PC - PSUT-20-10 - 2nd Amendment](#)

4. **24-1013** MOTION TO APPROVE THE SCHOOL RESOURCE OFFICER (SRO) SUMMER SCHOOL AGREEMENT BETWEEN THE CITY OF PEMBROKE PINES AND SOMERSET ACADEMY SCHOOL FOR THE 2023-2024 SUMMER SCHOOL YEAR

**Sponsors:** Police

**Attachments:** [1. Somerset Academy SRO Summer School Agreement 2023-24](#)

5. **24-1056** MOTION TO APPROVE THE THIRD AMENDMENT TO THE AGREEMENT WITH INDUSTRIAL COMMUNICATIONS AND ELECTRONICS. INC., TO UPDATE THE UNIT PRICING IN THE ORIGINAL AGREEMENT, WITH NO INCREASE TO THE ANNUAL AMOUNT NOT-TO-EXCEED OF \$60,000.

**Sponsors:** Public Services

**Attachments:** [1. Industrial Communications and Electronics, Inc. - Third Amendment \(Vendor f](#)  
[2. Exhibit A - Updated Pricing Sheet](#)  
[3. Original Agreement through 2nd Amendment](#)

6. **24-1059** MOTION TO APPROVE THE CHANGE ORDER FOR THE PURCHASE OF ADDITIONAL AGENT LICENSING FOR FRESHSERVICE IT SERVICE MANAGEMENT (ITSM) IN THE AMOUNT NOT TO EXCEED \$26,185.64 FROM FRESHWORKS, INC, PURSUANT TO SECTIONS 35.18(C) (7)(H), 35.18(C)(7)(I), AND 35.28(B) OF THE CITY'S CODE OF ORDINANCES.

**Sponsors:** Information Technology

**Attachments:** [1. Freshworks-City of Pembroke Pines-Change Order.pdf](#)  
[2. Freshwork, Inc. - TSD Ticketing System 2023-2026 \(AB\).pdf](#)

7. **24-1072** MOTION TO APPROVE THE PROPOSALS FROM EMPSCO INC. TO THE CITY OF PEMBROKE PINES FIRE DEPARTMENT, TO PROVIDE EXAMS FOR THE RANKS OF CAPTAIN, BATTALION CHIEF, DRIVER/ENGINEER AND LIEUTENANT, FOR AN ANNUAL AMOUNT NOT TO EXCEED \$31,100, PURSUANT TO SECTION 35.18(C)(2) OF THE CITY'S CODE OF ORDINANCES.

**Sponsors:** Fire

**Attachments:** [1. Pembroke Pines F BC Proposal 11-24](#)  
[2. Pembroke Pines F CPT Proposal 11-24](#)  
[3. Pembroke Pines F LT Proposal 11-24](#)  
[4. Pembroke Pines Driver Engineer Proposal 11-24](#)  
[5. Proprietary Statement Pembroke Pines](#)

8. **24-1080** MOTION TO APPROVE THE DEPARTMENT RECOMMENDATIONS FOR THE FOLLOWING ITEMS

## LISTED ON THE CONTRACTS DATABASE REPORT:

(A) GRM Information Management Services of Miami, LLC & Information Consultants, Inc. - Back Scanning and Media Conversion Services - Renewal

**Sponsors:** Finance

**Attachments:** [1. Contracts Database Report, November 20th, 2024](#)  
[2.A GRM Information Management Srvcs of Miami, LLC- Back Scanning All Bac](#)  
[3.A Information Consultants, Inc. - Back Scanning - ALL Backup Agenda](#)

9. **24-1091** MOTION TO APPROVE THE MINUTES OF THE NOVEMBER 6, 2024, REGULAR COMMISSION MEETING AT 6:30PM.

**Sponsors:** City Clerk

**Attachments:** [1. 11-06-2024 Regular Commission Meeting Minutes](#)

## QUASI JUDICIAL CONSENT AGENDA:

## ORDINANCES AND RESOLUTIONS:

## SECOND READING ORDINANCES:

10. **2024-24** MOTION TO PASS PROPOSED ORDINANCE NO. 2024-24 ON SECOND AND FINAL READING.

PROPOSED ORDINANCE NO. 2024-24 IS AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF PEMBROKE PINES, FLORIDA, AMENDING ORDINANCE NO. 2007; PROVIDING FOR AN AMENDED BUDGET FOR FISCAL YEAR 2023-2024 FOR THE CITY; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

**Sponsors:** Finance



- Attachments:**
- [1. Proposed Ordinance 2024-24](#)
  - [2. Exhibit A to Proposed Ordinance 2024-24](#)
  - [3. Detail of 2023-2024 Budget Amendments](#)
  - [4. Business Impact Estimate](#)
  - [5. Exhibit A to Proposed Ordinance 2024-24 \(Revised\)](#)
  - [6. Detail of 2023-2024 Budget Amendments \(Revised\)](#)
  - [7. Detail of Changes since First Hearing](#)

- 11. [2024-25](#)** MOTION TO PASS PROPOSED ORDINANCE NO. 2024-25 ON SECOND AND FINAL READING.

PROPOSED ORDINANCE NO. 2024-25 IS AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF PEMBROKE PINES, FLORIDA, APPROVING AND AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE THE SECOND AMENDMENT TO THE AGREEMENT TO ENTER INTO SUB-SUBLEASE WITH HG PINES, LLC; PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

**Sponsors:** City Manager

- Attachments:**
- [1. ORD 2024-25 - Approving the Second Amendment \(00624715xC4B6A\) \(003\)](#)
  - [2. Second Amendment to Sub-Sublease \(00624194-3xC4B6A\)](#)
  - [3. Business Impact Estimate](#)

## FIRST READING ORDINANCES:

### RESOLUTION:

- 12. [2024-R-37](#)** MOTION TO APPROVE PROPOSED RESOLUTION NO. 2024-R-37

RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PEMBROKE PINES, FLORIDA; APPROVING A PLAT NOTE AMENDMENT (DELEGATION REQUEST) TO THE PINES-PALM WEST PLAT FOR THE APPROXIMATE .76-ACRE PARCEL GENERALLY LOCATED ON THE NORTH SIDE OF PINES BOULEVARD BETWEEN NORTH PALM AVENUE AND NW 106 AVENUE; APPROVING A PLAT NOTE AMENDMENT ON THE SUBJECT PROPERTY FROM 5,000 SQUARE FEET OF BANK USE TO 5,000 SQUARE FEET OF MEDICAL OFFICE; AUTHORIZING THE

CITY MANAGER OR CITY MANAGER'S DESIGNEE TO TAKE ANY ACTION NECESSARY TO IMPLEMENT THE INTENT OF THIS RESOLUTION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

**Sponsors:** Planning and Economic Development Department

**Attachments:** [1. Proposed Resolution 2024-R-37 \(Plat Note Amendment - Memorial Urgent C](#)  
[2. Exhibit A - Pines-Palm West Plat Tract A-2](#)  
[3. Applicant Request Letter](#)  
[4. Pines-Palm West Plat](#)

- 13. 2024-R-39** MOTION TO ADOPT PROPOSED RESOLUTION NO. 2024-R-39.

PROPOSED RESOLUTION NO. 2024-R-39 IS A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PEMBROKE PINES, FLORIDA ESTABLISHING ITS INTENT TO REIMBURSE CERTAIN PROJECT COSTS INCURRED WITH PROCEEDS OF FUTURE TAX-EXEMPT FINANCINGS; PROVIDING CERTAIN OTHER MATTERS IN CONNECTION THEREWITH; AND PROVIDING AN EFFECTIVE DATE.

**Sponsors:** City Manager and Finance

**Attachments:** 1. 2024-R-39 Reimbursement Resolution-Pembroke Pines (02776232)

## REGULAR AGENDA:

- 14. [24-1081](#)** DISCUSSION AND POSSIBLE ACTION REGARDING THE JANUARY 1, 2025 REGULAR COMMISSION MEETING.

**Sponsors:** City Manager

## REPORTS OF LEAGUE REPRESENTATIVES

## REPORTS OF THE CITY MANAGER AND CITY ATTORNEY

## COMMISSION ITEMS:

## NEW BUSINESS:

## OLD BUSINESS:

**ADJOURN - 11:30 P.M.**

**CITY OF PEMBROKE PINES**

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**Debra E. Rogers, CMC  
City Clerk**