



City of Pembroke Pines

CCNA CONTINUING PROFESSIONAL SERVICES AGREEMENT
CITYWIDE PROFESSIONAL ARCHITECTURAL, ENGINEERING, SURVEYING
AND MAPPING BETWEEN THE CITY OF PEMBROKE PINES AND
SYNALOVSKI ROMANIK SAYE, LLC

THIS AGREEMENT (“Agreement”), dated _____, is entered into by and between:

THE CITY OF PEMBROKE PINES, a municipal corporation of the State of Florida with a business address of **601 City Center Way, Pembroke Pines, Florida 33025** (hereinafter referred to as the “CITY”)

and

SYNALOVSKI ROMANIK SAYE, LLC, a **Limited Liability Company (LLC)**, as listed with the Florida Division of Corporations, with a business address of **1800 Eller Drive Suite #500, Fort Lauderdale, FL 33316** (hereinafter referred to as the “CONSULTANT”). CITY and CONSULTANT may hereinafter be referred to collectively as the “Parties.”

W I T N E S S E T H:

In consideration of the mutual terms and conditions, promises, covenants and payments hereinafter set forth, CITY and CONSULTANT agree as follows:

ARTICLE 1
PREAMBLE

In order to establish the background, context and form of reference for this Agreement, and to generally express the objectives and intentions of the respective Parties herein, the following statements, representations, and explanations shall be accepted as predicates for the undertakings and commitments included within the provisions which follow, and may be relied upon by the Parties as essential elements of the mutual considerations upon which this Agreement is based.

1.1 On January 23, 2024, the CITY issued a **Request for Qualifications (“RFQ”)**, PSPW-23-20, for **Continuing Services for Citywide Professional Architectural, Engineering, Surveying, and Mapping** disciplines. The CITY sought to establish continuing contracts with qualified professional firms to provide services on an as-needed basis, as more particularly described in **Exhibit “A,”** attached hereto and incorporated herein by reference.

1.2 On February 27, 2024, the statements of qualifications were opened at the offices of the City Clerk.

1.3 On October 22, 2024, the CITY’s evaluation committee certified CONSULTANT as



City of Pembroke Pines

qualified to provide the professional services as described in **Exhibit "A"** based on the CONSULTANT's response to Solicitation #PSPW-23-20, attached hereto as **Exhibit "B,"** in accordance with the Consultant's Competitive Negotiation Act ("CCNA"), §287.055, Florida Statutes.

1.4 On February 19, 2025, the CITY Commission approved the findings and recommendations of the evaluation committee and directed the proper CITY officials to negotiate contracts for continuing services with the firms shortlisted to the second round of evaluations, including the CONSULTANT, to render the professional services more particularly described herein.

1.5 Negotiations pertaining to the services to be performed by the CONSULTANT were undertaken in accordance with Section 287.055, Florida Statutes, and this Agreement incorporates the results of such negotiation.

1.6 In the event of any conflicts between this Agreement and any exhibits hereto, this Agreement shall prevail, followed by the bid specifications attached as **Exhibit "A".**

1.7 The services provided by CONSULTANT pursuant to this Agreement shall comply with the definition of "professional services" under Section 287.055(2)(a), Florida Statutes, as amended from time to time.

1.8 This Agreement incorporates the following exhibits, each of which is attached hereto and made a part hereof as if fully set forth herein:

Exhibit A – "PSPW-23-20" CCNA Continuing Services for Citywide Professional Architectural, Engineering, Surveying and Mapping

Exhibit B – CONSULTANT's Response to Solicitation #PSPW-23-20

Exhibit C – Work Order Assignment Flowchart

Exhibit D – Scoping Meeting Report Template

Exhibit E – CONSULTANT's Labor Rates

ARTICLE 2
DEFINITIONS

In addition to the defined terms below, the definitions in the Florida Building Code, the Florida Fire Prevention Code, City of Pembroke Pines Engineering Standards, the City of Pembroke Pines Code of Ordinances and all Federal, State and Local requirements applicable to and referenced in the Scope of Services are incorporated by reference in this Agreement. Defined terms are capitalized. The following terms herein shall have the respective meanings defined below:

2.1 **ARCHITECT/ENGINEER OF RECORD** shall mean the duly licensed architectural/engineering firm or individual architect/engineer that holds primary responsibility for the design, preparation, and sealing of construction documents for a specific project authorized



City of Pembroke Pines

under this Agreement.

2.2 CONSULTANT means the firm (or individual) qualified under Florida law to practice in one or more of the disciplines of architecture, professional engineering, landscape architecture, or registered surveying and mapping, and selected by the CITY to provide design, construction administration, or consulting services under this Agreement, as permitted by § 287.055, Florida Statutes. The CONSULTANT shall, when assigned by Work Order under this Agreement to Projects requiring design services, serve as the Architect or Engineer of Record (or Surveyor of Record) and shall be responsible for preparing, sealing, and coordinating the discipline-specific deliverables assigned to it.

2.3 CONSULTANT'S SERVICES shall mean the professional, technical, and administrative services that the CONSULTANT and its Sub-Consultants are qualified and contracted to perform under this Agreement, including but not limited to planning, design, permitting, procurement assistance, construction administration, and related support services. The specific CONSULTANT'S SERVICES to be performed for each Project shall be defined in the Scope of Services section of the applicable Work Order.

2.4 CONSULTANT'S COMPETITIVE NEGOTIATION ACT ("CCNA") is defined by Florida Statutes 287.055.

2.5 CONSTRUCTION ADMINISTRATION shall mean the services provided by the CONSULTANT during the construction phase of a Project to assist the CITY in administering and monitoring the Construction Contract and confirming that the Work is performed in general conformance with the Construction Documents, as further detailed in Section 3.15. Construction Administration includes duties such as conducting Site Visits, evaluating materials and workmanship, and providing recommendations to the CITY regarding the Contractor's performance.

2.6 CONSTRUCTION BUDGET shall mean the amount established by the CITY as the maximum authorized cost for the construction of the project, exclusive of compensation for professional services. The Construction Budget represents the CITY's target cost for all labor, materials, equipment, and construction-related services necessary to complete the project in accordance with the Construction Documents.

2.7 CONSTRUCTION CONTRACT shall mean the separate agreement entered into between the CITY and a qualified third-party contractor for the furnishing of all labor, materials, equipment, services, and incidentals necessary to construct the project in accordance with the Construction Documents prepared under this Agreement.

2.8 CONSTRUCTION DOCUMENTS shall mean the complete set of drawings, specifications, calculations, reports, and other documents prepared and sealed by the CONSULTANT that define the scope, character, quality, and details of the work to be constructed. These documents shall be of sufficient clarity and detail to enable the construction of the project in conformance with applicable codes, standards, and regulatory requirements, and to permit competitive bidding and construction by a qualified contractor. The Construction Documents constitute the final deliverable under this Agreement and shall include all necessary design details,



City of Pembroke Pines

technical specifications, and supporting information required for permitting, bidding, and construction administration, as applicable to the project.

2.9 CONSTRUCTION SCHEDULE shall mean the timeline approved by the CITY for the commencement, progression, and completion of the construction phase of the project, as set forth in the Construction Contract. The Construction Schedule shall define key milestones, substantial completion, and final completion dates for the Contractor's work, and shall serve as the basis for monitoring and evaluating construction progress. The Construction Schedule is separate from, but coordinated with, the CONSULTANT's schedule for the preparation of design and Construction Documents.

2.10 CONTRACTOR(S) shall mean the qualified and duly licensed firm(s) selected by the CITY, under a separate Construction Contract, to perform the Work for a Project based on the Construction Documents prepared under this Agreement. The Contractor enters into a separate Construction Contract with the CITY for the furnishing of all labor, materials, equipment, and services necessary to construct the project in accordance with the Construction Documents and all applicable laws, codes, and regulations.

2.11 DAY means a calendar day, unless noted otherwise.

2.12 ESTIMATE OF PROBABLE CONSTRUCTION COST shall mean the most current, detailed estimate prepared by the CONSULTANT of the anticipated cost to construct all work designed and/or specified by the CONSULTANT for each project, based on the scope, materials, systems, and conditions known at the time of the estimate. The Estimate of Probable Construction Cost shall exclude compensation for professional services provided by the CONSULTANT. The Estimate of Probable Construction Cost is prepared for the CITY's planning and evaluation purposes and is recognized to be an estimate only. It may differ from the Construction Budget, which is established by the City prior to the Consultant's design of the work, and from actual bid or construction costs obtained through competitive procurement.

2.13 OPINION OF PROBABLE CONSTRUCTION COST (OPCC) shall mean the CONSULTANT's professional judgment, based on conceptual information and assumptions known at the time, of the anticipated construction cost for the Project. The OPCC is prepared for the CITY's planning and evaluation purposes only, and shall exclude compensation for professional services, and is not a warranty or guarantee that actual bids or construction costs will not vary.

2.14 PROJECT(S) shall mean all fixed capital outlay activities designated by the CITY for design and construction, as described in each Work Order issued under this Agreement. Each Project shall consist of specific improvements, facilities, or infrastructure elements identified by the CITY to be designed and/or constructed in accordance with the applicable Work Order, and may include related tasks such as permitting, bidding, and construction administration, as authorized by the CITY.

2.15 PROJECT MANAGER (PM) shall mean the City Department Head, Capital Improvement Projects Manager, Maintenance Manager, or other individual designated by the City Manager to serve as the CITY's representative responsible for the coordination, oversight, and



City of Pembroke Pines

administration of each Project. The Project Manager shall act as the primary point of contact between the CITY and the CONSULTANT.

2.16 PROJECT MEETING(S) shall mean meetings conducted between the CITY, the CONSULTANT, and, when applicable, the Contractor or other project stakeholders, for the purpose of discussing, coordinating, and reviewing the progress of the Project. Project Meetings may include, but are not limited to, design coordination meetings, progress meetings, pre-bid meetings, pre-construction conferences, and construction progress meetings, as required by the Work Order or as otherwise requested by the CITY.

2.17 PROJECT SCHEDULE shall mean the overall schedule established for each Work Order, identifying the timeframes for completion of all phases and tasks, including but not limited to planning, design, permitting, bidding, and construction, as applicable under this Agreement. The Project Schedule shall be developed and maintained by the CONSULTANT in coordination with the CITY's Project Manager, and shall reflect key milestones, deliverables, and dependencies necessary to achieve timely completion of the Project. The Project Schedule represents the overall timeline for the Project, covering all phases from planning and design through final completion. It includes the Construction Schedule as a component that governs the Contractor's activities and sequencing of work during the construction phase under the Construction Contract.

2.18 PROJECT SITE (SITE) shall mean the physical location or locations designated by the CITY where the Work is to be performed by the Contractor under the Construction Contract.

2.19 REIMBURSABLE EXPENSES shall mean those certain out-of-pocket expenses incurred by the CONSULTANT, its employees, or Sub-Consultants pursuant to this Agreement or in direct connection with a Work Order, and which are authorized in advance by the CITY and supported by proper documentation, as further detailed in Section 3.16 of this Agreement.

2.20 REQUEST FOR INFORMATION ("RFI") shall mean a formal written request submitted to CITY by the Contractor during the construction phase seeking clarification, interpretation, or additional information regarding the Construction Documents or other aspects of the Project. The purpose of an RFI is to resolve discrepancies, omissions, or ambiguities and to ensure proper execution of the Work in accordance with the design intent.

2.21 SCOPE OF SERVICES means the detailed description of the CONSULTANT'S SERVICES to be performed for a particular Project, as set forth in the approved Work Order and any applicable Scoping Meeting Report issued under this Agreement.

2.22 SCOPING MEETING shall mean the meeting scheduled and conducted by the CONSULTANT in coordination with the CITY pursuant to the Work Order Assignment Process outlined in Article 4. The purpose of the Scoping Meeting is to review and clarify the CITY's objectives for the proposed Project, confirm the preliminary Scope of Services, discuss site conditions, scheduling, permitting requirements, data needs, and other factors or deliverables necessary for the CONSULTANT to prepare the Scoping Meeting Report.

2.23 SCOPING MEETING REPORT shall mean the written summary and proposal prepared by the CONSULTANT following the Scoping Meeting, as required in Article 4. The report shall



City of Pembroke Pines

document the agreed-upon Scope of Services, Project Schedule, and the CONSULTANT's Opinion of Probable Construction Cost, if applicable, and proposed fee to perform the services. The Scoping Meeting Report shall be submitted to the CITY for review and approval within the time period specified in Article 4 and shall serve as the basis for the development of the Work Order.

2.24 SITE VISIT(S) shall mean a visit by the CONSULTANT to the Project Site during the construction phase of a Project for the purpose of observing the progress and quality of the work, obtaining information relevant to the performance of Construction Administration Services, or verifying conformance with the Construction Documents.

2.25 SUB-CONSULTANT(S) shall mean any firm or individual engaged by the CONSULTANT to perform a portion of the professional services required under this Agreement, including but not limited to architectural, engineering, surveying, mapping, or other technical disciplines. The CONSULTANT submitted an initial list of proposed Sub-Consultants as part of its qualifications package in response to Solicitation PSPW-23-20, which is incorporated herein as **Exhibit "B"**. Any additions, removals, or substitutions of Sub-Consultants from that list shall be subject to the CITY's prior written approval in accordance with Section 3.10 of this Agreement.

2.26 SUBMITTAL(S) shall mean documents, drawings, samples, calculations, reports, or other materials prepared and transmitted by the CONSULTANT, its Sub-Consultants, or the Contractor for review, approval, or record during the design or construction phases of a Project. During the design phase, Submittals include materials such as preliminary design deliverables, progress drawings, technical specifications, reports, or other documents required under a Work Order. During the construction phase, Submittals may include shop drawings, product data, samples, and other information submitted by the Contractor for the CONSULTANT's review for conformance with the Construction Documents.

2.27 SUBMITTAL SCHEDULE shall mean the schedule prepared and maintained by the CONSULTANT during the design phase, and by the Contractor during the construction phase, identifying the anticipated dates for preparation, review, and approval of all required Submittals. The Submittal Schedule shall be coordinated with the Project Schedule and, where applicable, the Construction Schedule, and shall be updated as necessary to ensure timely completion of the Project.

2.28 SUPPLEMENTAL WORK ORDER shall mean a written authorization issued by the CITY to the CONSULTANT after the initial Work Order has been executed under this Agreement, authorizing the CONSULTANT to perform additional or revised services not included in the original Work Order. A Supplemental Work Order may address changes in project scope, schedule, or other conditions as deemed necessary by the CITY and shall define the specific tasks, deliverables, timeframes, and compensation applicable to the supplemental services.

2.29 SURVEYING AND MAPPING DOCUMENTS shall mean the drawings, maps, digital files, reports, and other deliverables prepared and sealed by the CONSULTANT when providing surveying and mapping services under this Agreement. These documents shall be prepared in accordance with applicable laws, professional standards, and the requirements of the CITY and the Florida Board of Professional Surveyors and Mappers.



City of Pembroke Pines

2.30 WORK shall mean the construction and related services required by the Construction Documents, whether completed or partially completed, and includes all labor, materials, equipment, and services furnished or to be furnished by the Contractor to fulfill its obligations under the Construction Contract. The Work encompasses all tasks necessary to produce the results intended by the Construction Documents and may constitute either the whole or a portion of the Project.

2.31 WORK ORDER shall mean a written authorization issued by the CITY to the CONSULTANT defining the specific scope of services, deliverables, schedule, and compensation for a Project, as approved by the CITY following acceptance of an approved Scoping Meeting Report. Each Work Order shall be issued pursuant to this Agreement and shall constitute the formal assignment of work to the CONSULTANT for a designated Project or portion thereof.

2.32 WORK ORDER ASSIGNMENT PROCESS shall mean the procedure established in Article 4 and illustrated in **Exhibit "C"**, which outlines the steps for initiating, developing, and authorizing a Work Order, including the issuance of a Work Order Request, the conduct of a Scoping Meeting, preparation of a Scoping Meeting Report, and approval of the final Work Order by the CITY.

2.33 WORK ORDER REQUEST shall mean the CITY's written notice (including email) transmitted to the CONSULTANT that initiates the Work Order Assignment Process under Article 4 by requesting a Scoping Meeting and related preliminary submittals (including the Scoping Meeting Report). A Work Order Request is not a Work Order and does not authorize the CONSULTANT to perform design or other services beyond those expressly identified in Article 4 unless and until a Work Order is issued by the CITY.

ARTICLE 3 SERVICES AND RESPONSIBILITIES

3.1 The CONSULTANT agrees to perform, under future Work Orders to be issued under this Agreement, professional services as hereinafter set forth, and further, the CONSULTANT acknowledges that by entering into this Agreement the CITY does not guarantee, and has not guaranteed, that the CITY will assign to CONSULTANT a minimum number of Work Orders or any specific construction value.

3.2 The CITY may request from the CONSULTANT from time to time, on an as needed basis, specific **General Architectural Services**. Upon receipt of these requests, the CONSULTANT shall follow the process outlined in Article 4 and the flowchart provided in **Exhibit "C"** for Work Order approval. Approved Work Orders will be issued by the CITY authorizing the CONSULTANT to perform the services. Compensation for such services shall be established in each Work Order and may be Hourly Not-to-Exceed, Lump Sum, or Milestone-Based, as determined by the CITY. All compensation shall be in accordance with the rates and terms set forth in **Exhibit "E,"** unless otherwise approved in writing by the CITY. CONSULTANT must furnish all services, labor, equipment, and materials necessary and as may be required in the performance of this Agreement and all services performed under this Agreement shall be performed in a professional manner.



City of Pembroke Pines

3.3 The CONSULTANT and its sub-consultant(s) shall be fully licensed and qualified to perform the services required by this Agreement for the entire term of this Agreement.

3.4 The CONSULTANT and all Sub-Consultants shall perform their services consistent with the professional skill and care ordinarily provided by architects and engineers practicing in the same or similar locality under the same or similar circumstances. The CONSULTANT and its Sub-Consultants shall perform their services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Work Orders.

3.5 Except with the CITY's knowledge and consent, the CONSULTANT and its Sub-consultants shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise their professional judgment with respect to the Project(s) being performed under this Agreement.

3.6 The CONSULTANT shall be responsible for all the professional services provided by the CONSULTANT's organization and those of the CONSULTANT's Sub-Consultants. To avoid errors and omissions in the Construction Documents, the CONSULTANT shall require that each of the Sub-Consultants coordinate their work with that of other Sub-Consultants. However, the CONSULTANT agrees and accepts final responsibility for coordination among and between the Sub-Consultants to avoid errors and omissions in any of the Construction Documents. The CONSULTANT agrees to be responsible for providing Project coordination for information provided by the PM on behalf of or from the various CITY departments applicable to a Project and from other regulatory agencies.

3.7 The CONSULTANT shall designate a responsible member of their firm, satisfactory to the CITY, as the CONSULTANT's project manager who shall, so long as his/her performance is acceptable, remain in charge of the CONSULTANT's services for the term of the Agreement, and who shall also represent the CONSULTANT and be available for general consultation throughout the term of this Agreement.

3.8 The CONSULTANT understands and acknowledges that its selection by the CITY was based, in part, on the qualifications and expertise of the sub-consulting firms (and/or individuals) identified by CONSULTANT in **Exhibit "B"** to serve as the CONSULTANT's Sub-Consultant(s). The CONSULTANT shall negotiate a fair and equitable agreement with each Sub-Consultant, which agreement shall incorporate the terms and conditions of this Agreement. Nothing contained in this Agreement shall be construed to create any contractual relationship between the CITY and any Sub-Consultant(s) utilized by the CONSULTANT. The CONSULTANT agrees that it is in no way relieved of any responsibility under the terms of this Agreement by virtue of the performance or nonperformance of required services by any Sub-Consultant(s) who may associate with the CONSULTANT in performing the services required by this Agreement or any Work Order issued by the CITY.

3.9 Changes to Sub-consultants (Additions and/or Replacements) - Upon prior written approval by the CITY, the CONSULTANT may choose additional Sub-Consultant(s) as part of CONSULTANT's Scoping Meeting Report but shall not terminate or replace those Sub-Consultant(s) listed in **Exhibit "B"** without the prior written approval of the CITY.



City of Pembroke Pines

3.10 The CITY may request replacement of any of the CONSULTANT's employees or Sub-Consultants who are providing services under this Agreement. The CONSULTANT shall, within seven (7) Days of the receipt of such written notification from the CITY requesting an employee or a Sub-Consultant be replaced, respond in writing to the CITY with the CONSULTANT's decision (and justification for the decision) regarding the CITY's request and further, take appropriate action consistent with the CONSULTANT's responsibility for proper provision of professional services under this Agreement.

3.11 CONSULTANT assumes professional and technical responsibility for performance of its services to be provided hereunder in accordance with recognized professional and ethical guidelines established by their profession. If within one year following completion of its services, such services fail to meet the aforesaid standards, and the CITY promptly advises CONSULTANT thereof in writing, CONSULTANT agrees to re-perform such deficient services without charge to the CITY.

3.12 The relationship between CITY and CONSULTANT created hereunder and the services to be provided by CONSULTANT pursuant to this Agreement are non-exclusive. CITY shall be free to pursue and engage in similar relationships with other consultants to perform the same or similar services performed by CONSULTANT hereunder, so long as no other consultant shall be engaged to perform the specific project(s) assigned to CONSULTANT while CONSULTANT is so engaged without first terminating such assignment. CONSULTANT shall be free to pursue relationships with other parties to perform the same or similar services, whether or not such relationships are for services to be performed within the City of Pembroke Pines, so long as no such relationship shall result in a conflict of interest, ethical or otherwise, with the CITY's interests in the services provided by CONSULTANT hereunder.

3.13 The CONSULTANT may be issued Work Order(s) for professional services for Projects with construction budgets which do not exceed the thresholds established by Section 287.055(2)(g)(1), Florida Statutes. The construction work on such Projects may be executed by CITY personnel or a contractor selected through the CITY's procurement process.

3.14 Procurement Assistance: If applicable and requested by the PM during the Work Order Assignment Process described in Article 4, and for Projects to be awarded through a competitive bid process, the CONSULTANT shall provide procurement assistance to the CITY. Such assistance may include participating in and assisting with the preparation and conduct of pre-bid conference(s); responding to bidder inquiries and preparing clarifications or addenda as approved by the CITY; assisting the CITY in reviewing and analyzing bids or proposals for responsiveness and responsibility; and providing a written recommendation to the CITY regarding the award of the Construction Contract.

3.15 Construction Administration Assistance

3.15.1 If applicable and requested by the PM during the Work Order Assignment Process outlined in Article 4, the CONSULTANT shall assist the CITY in enforcing the faithful performance of the Construction Contract and confirm that the Work has been or is being performed in general conformance with the Construction Documents. The CONSULTANT shall provide written notice to the CITY if it observes or becomes aware of any defect,



City of Pembroke Pines

deficiency, or non-conformance with the Construction Documents. Based on Site Visit observations, the CONSULTANT shall assist in guarding the CITY against defects, deficiencies and delays in the Work, and shall immediately inform the CITY, in writing, of the progress (or lack of progress) and the quality of the Work. The CONSULTANT shall evaluate materials and/or workmanship for conformance with Construction Documents, review quality control testing reports, and promptly advise the CITY of any unacceptable materials and/or workmanship.

3.15.2 CONSULTANT shall support the Contractor's responsibility for obtaining a building permit from the CITY's Building Department ("Building Department") and any other permits required for a Project. Should any changes to the Construction Documents be necessary to obtain such permits, the CONSULTANT shall make those changes within seven (7) Days of being notified, at no additional cost to the CITY.

3.15.3 CITY Inspectors and Plan Reviewers - The CONSULTANT shall cooperate with the CITY inspectors and plan reviewers in providing information and explanations as requested. The CONSULTANT shall also respond to any deficiencies noted by the CITY inspectors and plan reviewers in the Construction Documents or during construction by making the necessary plan revisions or taking appropriate corrective action within seven (7) Days of receiving written notification, at no additional cost to the CITY.

3.15.4 The CONSULTANT shall review and either return without exception, return with comments, reject, or take other appropriate action upon the Contractor's Submittals (including, but not limited to, samples, schedules, product data, and shop drawings) for conformance with the design intent expressed in the Construction Documents and applicable codes and ordinances. The CONSULTANT's action shall be taken with reasonable promptness so as not to delay the progress of the Project, while allowing sufficient time, in the CONSULTANT's professional judgment, to permit adequate review. If the CONSULTANT rejects a Submittal, it shall state, in writing, the grounds for rejection.

3.15.5 The CONSULTANT shall review and respond to, or take other appropriate action upon, a Contractor's submission of any RFI in accordance with the requirements of the Construction Documents and at the direction of the Project Manager.

3.16 Reimbursable Expenses - If authorized as part of the CITY approved Work Order and proper documentation is provided to the CITY by the CONSULTANT, reimbursable expenses will be paid to the CONSULTANT. Reimbursable Expenses include expenses incurred by CONSULTANT, its employees and Sub-Consultants directly related to the performance of work under this Agreement or a Work Order, but do not include travel, lodging, food, or other similar discretionary expenses unless such expenses are expressly pre-approved in writing by the City. Reimbursement shall be based on a multiple of (1) times the expenses incurred supported by appropriate documentation. The following are reimbursable expenses which the CITY will consider:

3.16.1 Expenses of CITY-approved surveys of project sites and buildings, if paid by the CONSULTANT; or,



City of Pembroke Pines

3.16.2 Expenses of CITY-approved testing (such as strength of materials, soils, chemical, mechanical or other tests), if paid by the CONSULTANT; or,

3.16.3 Document Reproduction Expenses:

(a) The CONSULTANT shall verify with the CITY all Submittals which will be required for each Work Order, and the medium, format and quantities of documents required for each Submittal.

(b) The CITY, at its option, may direct the CONSULTANT to provide CAD, PLT, and/or PDF files of Construction Documents for CITY in-house reproduction, and/or for reproduction by CITY-approved vendors.

(c) The CONSULTANT shall, at no additional cost to the CITY, provide three (3) full-size hard copies (24" x 36") of the final CITY-approved Construction Documents. These copies shall represent the approved-for-bid and/or approved-for-permit versions of the documents.

(d) Except as provided for in Section 3.16.3(c) of this Agreement, the CITY shall reimburse the CONSULTANT for the actual costs associated with reproduction of documents required by the CITY or by the Building Department for Submittals for review and approval.

(e) The CITY shall not reimburse the CONSULTANT for any electronic storage devices, nor for the time expended to transfer electronic data to the storage devices, for required Submittals.

(f) The CITY shall not reimburse the CONSULTANT for reproduction of documents for failure to obtain required approvals.

(g) The CITY shall not reimburse the CONSULTANT for CONSULTANT's in-house document reproduction.

3.17 CONSULTANT and its subconsultants shall comply with the applicable provisions of the City of Pembroke Pines Code of Ordinances.

3.18 The CONSULTANT retains the right to place one CITY-approved sign, if applicable, at the location of each Project undertaken pursuant to the terms of this Agreement. Said sign may be displayed at an entry or access point at each location, posted only upon commencement of actual construction of a Project and shall be removed by the CONSULTANT upon completion of construction of each Project.

3.19 CONSULTANT hereby represents to CITY, with full knowledge that CITY is relying upon these representations when entering into this Agreement with CONSULTANT, that CONSULTANT has the professional expertise, experience and manpower to perform the services to be provided by CONSULTANT pursuant to the terms of this Agreement.



ARTICLE 4 **WORK ORDER ASSIGNMENT PROCESS**

Each Project assigned under this Agreement shall follow the Work Order Assignment Process outlined in this Article and depicted in the flowchart attached as Exhibit "C". This process establishes the steps for initiating, developing, and authorizing a Work Order, beginning with the issuance of a Work Order Request and concluding with the CITY's execution of a formal Work Order.

4.1 In connection with each Work Order to be assigned by the CITY to the CONSULTANT pursuant to this Agreement, the CITY will initiate the assignment by transmitting a Work Order Request by written notice (including e-mail) to the CONSULTANT to request a Scoping Meeting.

4.2 Within seven (7) Days after initial contact by CITY, the CONSULTANT shall schedule the Scoping Meeting. The CONSULTANT shall be responsible for contacting and requesting that the Parties designated by the CITY, and/or indicated on the written request form, and/or other parties necessary for the CONSULTANT to provide the required services, attend the Scoping Meeting.

4.3 The CONSULTANT shall coordinate, conduct and document the Scoping Meeting, which may include a walk-through of the Project Site to determine the detailed requirements necessary to develop the deliverables to be provided under the Work Order, including but not limited to Construction Documents, Surveying and Mapping Documents, reports, studies, or other technical documentation.

4.4 The objective of the Scoping Meeting is to confirm the CITY's needs and reach mutual agreement between the CONSULTANT and the CITY on the key elements required to develop the Scoping Meeting Report and ultimately the Work Order, including:

4.4.1 Final Scope of Services means the agreed-upon description of the CONSULTANT'S SERVICES to be performed under a Work Order.

4.4.2 The Project Schedule, including all milestone dates, Submittal Schedules, and coordination requirements.

4.4.3 The CONSULTANT's preliminary Opinion of Probable Construction Cost, if applicable; and

4.4.4 The CONSULTANT's preliminary proposed cost and proposed method of compensation (Hourly Not-to-Exceed, Lump Sum, or Milestone-Based) to perform services under the anticipated Work Order.

4.5 The CONSULTANT shall submit a Scoping Meeting Report to the CITY for review and approval within fifteen (15) Days of the date of the Scoping Meeting. CONSULTANT shall be required to utilize the template provided for in Exhibit "D" titled "Scoping Meeting Report Template"



City of Pembroke Pines

4.6 If the information provided by the CITY is insufficient to determine a Scope of Services, then within seven (7) Days of the Scoping Meeting, the CONSULTANT shall request in writing that the CITY provide such information as necessary. The CONSULTANT shall have a total of fifteen (15) Days from the date of the Scoping Meeting (excluding the time that transpires between CONSULTANT's written request for additional information and CONSULTANT's receipt of such information) within which to submit the Scoping Meeting Report to the CITY. If the CONSULTANT fails to submit the required Scoping Meeting Report within the prescribed timeframe, and no written extension has been granted by the CITY, the CITY may, at its sole discretion, elect to terminate discussions for the Project and proceed in accordance with Section 4.7.2 of this Agreement.

4.7 The CITY shall review and either agree or disagree with the Scoping Meeting Report in writing. If the CITY agrees with the Report, the PM will begin the process to issue a Work Order for the Project. If the CITY does not agree with the Scoping Meeting Report, the CITY shall direct CONSULTANT to proceed with one of the following:

4.7.1 Provide CONSULTANT with feedback on Scoping Meeting Report and request CONSULTANT to resubmit; or

4.7.2 Provide CONSULTANT with written intent to terminate discussions; or

4.7.3 Provide CONSULTANT with written intent to re-procure the services under a new CCNA solicitation if the Opinion of Probable Construction Cost of a Project, or the CONSULTANT's proposed fee for study activity, exceeds the thresholds established in Section 287.055 Florida Statutes, as may be amended from time to time.

4.7.4 Notify CONSULTANT of CITY's intent to cancel project.

4.8 If the CONSULTANT and the CITY are unable to reach agreement for a specific project, both Parties will be relieved of any and all obligations under the assignment request.

4.9 The CITY shall provide written notice to the CONSULTANT of its final decision regarding the CITY's review of the Scoping Meeting Report and any determinations made pursuant to paragraph 4.7 or other applicable provisions of this Agreement

4.10 Any services performed by the CONSULTANT without a Work Order issued by the CITY, or other written authorization by the CITY to proceed beyond the activities initiated by a Work Order Request, shall be at the CONSULTANT's sole risk and expense.

4.11 If the CITY issues a Work Order to the CONSULTANT, the CONSULTANT shall commence its professional services as provided in this Agreement and within a Work Order. The CITY-accepted Project Schedule shall be attached to the Work Order.

4.12 The CONSULTANT shall comply with the Project Schedule(s) as agreed upon in the Scoping Meeting Report. The schedule(s) must include time allowances for required reviews and approvals by outside permitting or regulatory agencies, if applicable, and by the CITY. With the exception of the final review, the CONSULTANT may continue its work during the CITY's



City of Pembroke Pines

review periods at its own risk

4.13 If the timelines initially established for a Project are exceeded or extended through no fault of the CONSULTANT, the CONSULTANT shall not be entitled to any additional compensation for delays, including delays resulting from CITY-initiated actions or other unforeseen circumstances. However, the CONSULTANT may, with the CITY's prior written approval, adjust or re-sequence the schedules of assigned Projects and Work Orders as necessary to maintain overall workflow and production efficiency under this Agreement.

4.14 The CONSULTANT shall notify the PM of proposed changes to an approved Work Order Project Schedule in writing, within seven (7) Days of any proposed change. Proposed changes to the Project Schedule must be approved by CITY in writing.

4.15 The CONSULTANT shall submit to the Project Manager, via email, a monthly status report summarizing all active Work Orders assigned under this Agreement. The report shall be submitted no later than the first day of each month and shall include, at a minimum, the following information for each Work Order:

- 4.15.1 Project name, Work Order number, and brief description of the services being performed.
- 4.15.2 Current phase or stage of completion, including percentage of work completed to date.
- 4.15.3 Key milestones achieved during the prior reporting period and upcoming milestones or deliverables.
- 4.15.4 Summary of coordination activities with the City, sub-consultants, and outside permitting or regulatory agencies.
- 4.15.5 Any schedule variances, anticipated delays, or issues requiring City action or direction.
- 4.15.6 Financial summary showing the approved fee, total billed to date, and remaining balance for each Work Order; and
- 4.15.7 Other information or updates reasonably requested by the Project Manager to assist in monitoring the Consultant's overall performance under this Agreement.

4.16 Time is of the essence in the performance of the CONSULTANT's Services under each Work Order. The CITY and CONSULTANT acknowledge that failure to adhere to the approved Project Schedule may cause delay-related impacts to the CITY that are difficult to quantify at the time of contracting. Accordingly, if the CONSULTANT fails to achieve a milestone or deliverable date established in the Project Schedule, and such delay is not excused in writing by the CITY, the CONSULTANT shall be liable for liquidated damages in the amount of **One Hundred Dollars (\$100.00) per calendar Day** for each day of unexcused delay beyond the milestone completion date, until the milestone is achieved. The Parties agree that this amount represents a fair and reasonable estimate of the CITY's anticipated damages and is not a penalty. Liquidated damages may be withheld by the CITY from any payments due to the CONSULTANT under the applicable Work Order. Liquidated damages shall apply only to the milestone identified in the applicable



City of Pembroke Pines

Work Order as the final completion and submittal of the Construction Documents, including final plans, specifications, and the Estimate of Probable Construction Cost, unless otherwise defined in writing by the CITY.

ARTICLE 5
CITY'S RESPONSIBILITIES

In addition to responsibilities contained throughout this Agreement, the CITY's responsibilities include the following:

5.1 The CITY shall provide Work Order Requests to the CONSULTANT that clearly identify the proposed Project and serve as directives for professional services to be performed under this Agreement. Each Work Order Request shall reasonably define the anticipated Scope of Services, Project Schedule, and the estimated Construction Budget for the Project, and shall include any background information or supporting documentation available to assist the CONSULTANT in preparing for the Scoping Meeting.

5.2 The CITY shall designate one person as the Project Manager (PM) for each Project and may assign other representatives as necessary to act on the CITY's behalf. The Project Manager shall serve as the CITY's primary point of contact and shall have authority to make decisions and issue directions on routine project matters in accordance with this Agreement.

5.3 The CITY's designated representatives shall make all required decisions, approvals, and responses in a timely manner so as not to unreasonably delay the progress of the CONSULTANT's services.

5.4 The CITY shall provide written notice to the CONSULTANT of its approval, conditional approval, or disapproval of the CONSULTANT's Submittals, including design documents, Construction Documents, and other deliverables necessary to maintain the Project Schedule and ensure timely completion of the Project. All required corrections, clarifications, or revisions identified by the CITY, the CITY's Project Manager, or other governing agencies having jurisdiction shall be incorporated by the CONSULTANT at no additional cost to the CITY. The CONSULTANT's Services shall not be considered complete until all such required revisions have been satisfactorily addressed and final approval has been obtained.

5.5 To the extent requested by the CONSULTANT, the CITY shall furnish available survey information for the Project Site, including easements, and provide all existing drawings, specifications, and related documents pertinent to the Project

5.6 To the extent requested by the CONSULTANT, the CITY shall furnish all available information regarding existing utilities (public and private), known hazardous materials, and associated reports, and shall provide or make available existing geotechnical data or test boring reports necessary for evaluating subsurface conditions.

5.7 At the CONSULTANT's request, the CITY may arrange for or authorize any required testing, inspections, or reports necessary to support the Project design or permitting, including but not limited to structural, chemical, mechanical, soil, environmental, or materials testing. The CITY



City of Pembroke Pines

may also direct the CONSULTANT to obtain such services when appropriate. The CONSULTANT shall recommend the type, location, and extent of any tests needed to support the Project design or permitting.

ARTICLE 6
PERFORMANCE BY CONSULTANT AND SUCCESSOR CONSULTANT

6.1 It is understood and agreed by the CONSULTANT that this is an Agreement for professional services of the CONSULTANT, and of the CONSULTANT's qualified representatives, except that the CONSULTANT named retains full responsibility to the CITY.

6.2 If for any reason, the CONSULTANT delays a project(s) or is otherwise unable to perform or fails to perform the services under this Agreement, the CITY reserves the exclusive right to recommend a successor CONSULTANT or terminate the services of the CONSULTANT pursuant to Section 7.4 of this Agreement.

6.3 **SUCCESSOR ARCHITECT AND/OR ENGINEER**

6.3.1 If the professional services of CONSULTANT are terminated before completion of the design services for any assigned Work Order(s), the CITY may:

6.3.1.1 Assign a new CONSULTANT from a list of active, experienced firms currently under contract with the CITY. Work Orders will be assigned based on ranking established by the evaluation committee. The firm's workload, qualifications for the task and performance on previous assignments will also be considered; or,

6.3.1.2 Elect to complete the remainder of the professional services with in-house staff; or,

6.3.1.3 A combination of 6.4.1.1. and 6.4.1.2 above.

6.4 The CITY may, for projects where the design has been completed by the original Architect (or Engineer) of Record, authorize staff to assign a Successor Architect or Engineer to become the construction contract administrator without becoming the Successor Architect (or Engineer) of Record.

6.5 Procedures for a Successor Registered Architect adopting the work of another Registered Architect shall be in accordance with the Florida Administrative Code 61G1-18.002.

6.6 Procedures for a Successor Professional Engineer adopting the work of another Professional Engineer shall be in accordance with the Florida Administrative Code 61G15-27.001.

6.7 Successor Professionals. For any other professional services authorized under this Agreement, including but not limited to surveying, mapping, or other consulting disciplines governed by Chapter 287.055, Florida Statutes, any subsequent professional assuming responsibility for work initiated by another shall comply with all applicable Florida laws and administrative rules governing their profession. The successor professional shall independently



City of Pembroke Pines

verify the accuracy and completeness of any prior work and shall be fully responsible for all documents they sign and seal.

ARTICLE 7
TERM FOR PERFORMANCE AND TERMINATION

7.1 CONSULTANT shall perform the services identified in Article 3 within the time frame set agreed upon by the Parties in each approved Work Order. Minor adjustments to the timetable for completion approved by CITY in advance, in writing, will not constitute non-performance by CONSULTANT pursuant to this Agreement.

7.2 This Agreement shall take effect as of the date of execution as shown herein below and continue for such time as is contemplated by the CITY for projects which the CITY from time to time authorizes CONSULTANT's services in connection therewith. Notwithstanding the foregoing, the Term of this Agreement shall be for a three (3) year period. The Term of this Agreement may be renewed for up to two (2) additional periods of three (3) year each, upon the mutual consent of the Parties, evidenced by a written amendment to this Agreement extending the Term thereof.

7.3 **Extension of Term.** Notwithstanding anything to the contrary in this Agreement, the Term of this Agreement shall automatically be extended, as necessary, to remain in effect for the full duration of any Work Order issued pursuant to the Agreement that is in effect as of the expiration of the then-current term and has not been suspended pursuant to Section 7.6 herein below. Such extension shall apply solely with respect to the performance of the applicable Work Order(s) and all rights and obligations related thereto, unless otherwise expressly agreed in writing by the Parties.

7.4 **Termination for Convenience.** This Agreement may be terminated by either Party for convenience, upon providing thirty (30) Days of written notice to the non-terminating Party for such termination in which event CONSULTANT shall be paid its compensation for services performed to termination date, including services reasonably related to termination [NOTE: CONSULTANT may not terminate approved Work Orders for convenience after they have been accepted as work orders/addendums to this Agreement.] In the event that the CONSULTANT abandons this Agreement or causes it to be terminated, CONSULTANT shall indemnify the CITY against any loss pertaining to this termination. All finished or unfinished documents, data, studies, plans, surveys, and reports prepared by CONSULTANT shall become the property of CITY and shall be delivered by CONSULTANT to CITY immediately.

7.5 **Termination for Cause.** In addition to all other remedies available to CITY, this Agreement or any Work Order shall be subject to cancellation by CITY for cause should the CONSULTANT or any of its sub-consultants fail or refuse to properly or timely perform any of its obligations under this Agreement or any Work Order. The CITY shall notify the CONSULTANT of the failure(s) in writing, which shall include electronic messaging, and the CONSULTANT shall have seven (7) Days to cure the failure(s). Should the CONSULTANT fail to cure the failure(s) within that time, the CITY may send a second written notice terminating the Work Order or this entire Agreement for Cause, identifying the continuing failure(s). Upon receipt of that second notice, the CONSULTANT shall cease all further work on the Project(s) and



City of Pembroke Pines

immediately turn over to the CITY all documents regarding the Project(s) including, without limitation, all work performed by the CONSULTANT, whether complete or incomplete, approved, rejected or pending with the CITY. Nothing contained herein shall affect the CONSULTANT's professional responsibility regarding the Project(s). If the CITY terminates the Work Order and/or this Agreement for cause, the CITY shall determine and pay any amounts owed to the CONSULTANT for services rendered prior to the date of termination of this Agreement or Work Order, less the amount of any claim(s) the CITY may have against the CONSULTANT. Furthermore, notices to cure issued by the CITY will be taken into consideration by the CITY in the issuance of additional Work Orders and/or future contracts with the CITY.

7.6 Work Order Suspension. The CITY reserves the right to suspend a Work Order at any time. If the suspension is due to no fault of the CONSULTANT, the CONSULTANT shall be compensated in accordance with the level of completion the CONSULTANT has achieved at the time the notice of suspension is served, as determined by the CITY.

7.6.1 If the Work Order is reinstated by the CITY after having been suspended for more than three (3) months, the CONSULTANT's compensation may be adjusted by the addition of documented project resumption expenses. Project resumption expenses are intended to compensate the CONSULTANT for all costs and expenses which are directly or indirectly attributable to resumption of the CONSULTANT's services after a Work Order suspension.

7.6.2 Project resumption expenses are applicable only to a Work Order suspension by the CITY and may be negotiated based on CONSULTANT's documented expenses to resume work.

ARTICLE 8 **COMPENSATION AND METHOD OF PAYMENT**

8.1 CITY agrees to compensate CONSULTANT for each Work Order issued by the CITY from time to time on an as-needed basis. The method of compensation—Hourly Not-to-Exceed, Lump Sum, or Milestone-Based—shall be established in each Work Order based on the nature of the services to be performed. The compensation amount will be in accordance with the CONSULTANT's Labor Rates more particularly described in **Exhibit "E"** and shall not exceed the approved Work Order amount.

8.2 CONSULTANT shall be entitled to invoice CITY on a monthly basis for services performed in accordance with this Agreement and any approved Work Orders issued hereunder. The invoice shall include, at a minimum, Project name, date of service, staff classification, time expended (if Hourly Not-to-Exceed), a description of the services performed, and any other information reasonably required by CITY. For Lump Sum or Milestone-Based Work Orders, invoices shall identify the completed deliverable or milestone associated with the payment request.

8.3 Compensation Structure. Compensation for the Services may be structured in accordance with one or more of the following methods, as set forth in the applicable Work Order:

8.3.1 Hourly Not-to-Exceed (NTE): Compensation based on actual hours worked



City of Pembroke Pines

multiplied by approved hourly rates, not to exceed the total Work Order amount.

8.3.2 Lump Sum: A fixed total amount for the defined Scope of Services, payable as a single payment or in installments tied to deliverables or milestones, as set forth in the Work Order.

8.3.3 Milestone-Based: A total fixed amount allocated to specific milestones or deliverables, with payment upon completion and acceptance by the CITY.

8.4 Lump Sum and Milestone-Based compensation shall be based on the CONSULTANT's proposed scope and level of effort and shall only be adjusted through written modification approved by the CITY.

8.5 Submittals for Reimbursable Expenses shall include supporting documentation including receipts and invoices for the actual costs incurred, as authorized in the Work Order

8.6 The Parties agree that any changes to the CONSULTANT'S SERVICES identified by the CITY as an error or omission on the part of the CONSULTANT (including its Sub-Consultants or any other specialty consultant(s)) shall be considered an additional cost to the CITY which would not have been incurred but for such error or omission. The CITY shall not be responsible for the cost of additional services required to correct such errors or omissions. The CITY reserves the right to withhold from the CONSULTANT fees or CONSULTANT's request for payment such amounts for the CONSULTANT's errors and omissions, as determined by the CITY, after a meeting with the CONSULTANT and CITY staff. The CONSULTANT shall retain all rights to assert a claim to recover any amount so withheld in the manner provided by this Agreement. The CONSULTANT recognizes that the CITY's right to withhold payments is a material inducement to the CITY entering into this Agreement. Withholding any monies herein shall not be deemed a default and/or breach of this Agreement by the CITY and the CONSULTANT shall continue performance of all services required under this Agreement notwithstanding such withholding of monies by the CITY. The recovery of additional costs to the CITY under this paragraph shall not limit or preclude recovery for other separate and/or additional damages that the CITY may otherwise incur.

8.6.1 Paragraph 8.4 of this Agreement does not apply to changes requested by the CITY.

8.7 CONSULTANT expressly recognizes that CONSULTANT's acceptance of this Agreement does not guarantee any work or minimum fee to be paid to CONSULTANT and that the Services will be assigned on an as-needed project specific basis.

8.8 CITY will make its best efforts to pay CONSULTANT within thirty (30) Days of receipt of proper invoice the total shown to be due on such invoice. All payments shall be governed by the Local Government Prompt Payment Act, as set forth in Part VII, Chapter 218, Florida Statutes.

8.9 If any of the required services or deliverables are rejected by the CITY, the CONSULTANT shall, at no additional cost, correct or revise such services until accepted by the CITY. Additionally, payment may be withheld by the City Manager, for failure of CONSULTANT to comply with a term, condition, or requirement of this Agreement.



City of Pembroke Pines

8.10 **Truth-In-Negotiation Certificate.** Signature of this Agreement by CONSULTANT shall act as the execution of a Truth-in-Negotiation Certificate stating that wage rates and other factual unit costs supporting the compensation of this Agreement are accurate, complete, and current at the time of contracting. The original contract price and any additions thereto shall be adjusted to exclude any significant sums, by which the CITY determines that contract price was increased due to inaccurate, incomplete, or non-current wage rates and other factual unit costs.

8.11 **Post Contractual Obligations.** In the event that the term of this Agreement expires, and the CITY has already initiated a Work Order pursuant to this Agreement, the CONSULTANT agrees to continue providing services, at the rates and terms set forth herein, until completion of the assignment(s)/project(s). Notwithstanding the foregoing, these post contractual obligations shall be at the discretion of the CITY should this Agreement be terminated pursuant to Section 7.3, Section 7.4 or Article 18 herein.

8.12 **Rate Adjustments.** The Labor Rates established in Exhibit "E" shall remain firm through **December 31, 2026**. Effective **January 1, 2027**, and annually thereafter, such rates shall be automatically adjusted based on the percentage change in the Producer Price Index ("PPI") for Architectural, Engineering and Related Services, Not Seasonally Adjusted as published by U.S. Department of Labor, Bureau of Labor Statistics Detailed Report Series ID: PCU5413--5413-- (https://data.bls.gov/timeseries/PCU5413--5413--&output_view=pct_12mths), using the June-to-June change for the year immediately preceding the adjustment, or five percent (5%), whichever is less, but not less than zero percent (0%).

8.12.1 Each Work Order issued under this Agreement shall be governed by the labor rates in effect under this Agreement at the time the Work Order is issued by the CONSULTANT and accepted by the CITY. Any approved rate adjustments to this Agreement shall apply only to Work Orders issued after the effective date of the such adjustments. Work Orders issued prior to the effective date of any rate adjustment shall remain subject to the rates in effect at the time of issuance and acceptance and shall remain firm for the full duration of the applicable Work Order. The CONSULTANT shall ensure that all Sub-Consultants comply with the same requirements and that no Sub-Consultant rate increases are implemented without prior written approval by the CITY.

ARTICLE 9
CHANGES TO SCOPE OF WORK AND ADDITIONAL WORK

9.1 CITY or CONSULTANT may from time-to-time request changes that would increase, decrease, or otherwise modify the Scope of Work, as described in each approved Work Order to be provided under this Agreement subject to the requirements set forth in §287.055, Florida Statutes. Such changes or additional work must be in accordance with the provisions of the CITY's Code of Ordinances and must be contained in a written Supplemental Work Order, executed by the Parties hereto, with the same formality, equality and dignity herewith prior to any deviation from the terms of this Agreement, including the initiation of any additional or extra work.

9.2 CONSULTANT shall continue work when seeking Supplemental Work Order unless work has not been authorized herein, or by written amendment or change order, executed by the



City of Pembroke Pines

Parties hereto, with the same formality, equality, and dignity herewith. Work to be performed while seeking a Supplemental Work Order which has not been described herein or in a separate written agreement shall be performed at the CONSULTANT's own risk. CITY shall not be responsible for any payments requested pursuant to a change order until the change order is approved by the CITY.

9.3 In the event that the CITY and the CONSULTANT are unable to reach agreement as to the amount and/or method of compensation for any additional service requested by the CONSULTANT (whether specifically identified herein or otherwise), the CITY may, at its sole option, have those services performed by a third party. Performance by a third party of such services as directed by the CITY shall not relieve the CONSULTANT of his/her responsibilities or obligations under this Agreement, including without limitation, the CONSULTANT's obligations as Architect of Record.

9.4 The CITY's election to utilize a third party to perform such services shall not entitle the CONSULTANT to request, nor obligate the CITY to pay, any additional fees to the CONSULTANT. The CITY agrees that in the event a third party is employed by the CITY under this paragraph, the CONSULTANT shall not be held responsible for the performance of such third party and shall have no responsibility relating to review, approval or administration of such third party retained by the CITY.

9.5 In no event will the CONSULTANT be compensated for any services which have not been described either herein or in a separate written agreement executed by the Parties hereto.

ARTICLE 10 **INDEMNIFICATION**

10.1 The CONSULTANT shall indemnify and hold harmless the CITY, its officers and employees from any and all liability, losses or damages, including reasonable attorneys' fees and costs of defense, which the CITY, its officers and employees, may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature to the extent such claims are caused by negligence, recklessness, or intentional wrongful conduct of the CONSULTANT and other persons employed or utilized by CONSULTANT during performance of this Agreement. The CONSULTANT shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the CITY, where applicable, including appellate proceedings, and shall pay all costs, judgments, and reasonable attorneys' fees which may issue thereon. The CONSULTANT expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the CONSULTANT shall in no way limit the responsibility to indemnify, keep and save harmless and defend the CITY or its officers, employees, agents and instrumentalities as herein provided.

10.2 CONSULTANT's aggregate liability shall not exceed the proceeds of insurance required to be placed pursuant to this Agreement plus the total compensation received by CONSULTANT.

10.3 Parties understand and agree that the covenants and representations relating to this indemnification provision shall survive the term of this Agreement and continue in full force and effect as to the Party's responsibility to indemnify.



City of Pembroke Pines

ARTICLE 11
INSURANCE

11.1 The CONSULTANT expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the CONSULTANT shall not limit the responsibility to indemnify, keep and save harmless and defend the CITY or its officers, employees, agents and instrumentalities as herein provided.

11.2 CONSULTANT AND ALL SUBCONSULTANTS, SHALL NOT BE ALLOWED TO commence work under this AGREEMENT until the CONSULTANT has obtained all insurance required by this Insurance Section, including the purchase of a Policy of Insurance naming the City of Pembroke Pines as an Additional Named Insured, which Insurance Policy and its terms must be agreed to and approved in writing by the Risk Manager for the City of Pembroke Pines, nor shall any SUBCONSULTANT be allowed to commence work under this AGREEMENT until the SUBCONSULTANT complies with the Insurance requirements required by this Insurance Section, including the duty to purchase a Policy of Insurance which names the City of Pembroke Pines as an Additional Named Insured, which Insurance Policy and its terms are agreed to and approved in writing by the Risk Manager for the City of Pembroke Pines.

11.3 Certificates of Insurance, reflecting evidence of the required insurance, shall be filed with the CITY's Risk Manager prior to the commencement of this Agreement. Policies shall be issued by companies authorized to do business under the laws of the State of Florida. The insurance company shall be rated no less than "A" as to management, and no less than "Class VI" as to financial strength according to the latest edition of Best's Insurance Guide published by A.M. Best Company.

11.4 Certificates of Insurance shall provide for thirty (30) Days' prior written notice to the CITY in case of cancellation or material changes in the policy limits or coverage states. If the carrier cannot provide thirty (30) Days' notice of cancellation, either the CONSULTANT or their Insurance Broker must agree to provide notice.

11.5 Insurance shall be in force until all obligations required to be fulfilled under the terms of the Agreement are satisfactorily completed as evidenced by the formal acceptance by the CITY. In the event the insurance certificate provided indicates that the insurance shall terminate and lapse during the period of this Agreement, the CONSULTANT shall furnish, at least forty-five (45) Days prior to the expiration of the date of such insurance, a renewed certificate of insurance as proof that equal and like coverage for the balance of the period of the Agreement and extension thereunder is in effect. The CONSULTANT shall neither commence nor continue to provide any services pursuant to this Agreement unless all required insurance remains in full force and effect. CONSULTANT shall be liable to CITY for any lapses in service resulting from a gap in insurance coverage.

11.6 REQUIRED INSURANCE

CONSULTANT shall be required to obtain all applicable insurance coverage, as indicated below, prior to commencing any work pursuant to this Agreement:



City of Pembroke Pines

Yes No

- ✓ 11.6.1 Comprehensive General Liability Insurance written on an occurrence basis including, but not limited to: coverage for bodily injury and property damage, personal & advertising injury, products & completed operations, and contractual liability. Coverage must be written on an occurrence basis, with limits of liability no less than:

 1. Each Occurrence Limit - \$1,000,000
 2. Fire Damage Limit (Damage to rented premises) - \$100,000
 3. Personal & Advertising Injury Limit - \$1,000,000
 4. General Aggregate Limit - \$2,000,000
 5. Products & Completed Operations Aggregate Limit - \$2,000,000

Aggregate Reduction: CONSULTANT shall advise the CITY in the event any aggregate limits are reduced below the required per-occurrence limit. At its own expense, the CONSULTANT will reinstate the aggregate limits to comply with the minimum requirements and shall furnish the CITY with a new certificate of insurance showing such coverage is in force.

Products & Completed Operations Coverage shall be maintained for the later of three (3) years after the delivery of goods/services or final payment under the Agreement. **The City of Pembroke Pines must be shown as an additional insured with respect to this coverage. The CITY's additional insured status shall extend to any coverage beyond the minimum limits of liability found herein.**

Yes No

- ✓ 11.6.2 Workers' Compensation and Employers' Liability Insurance covering all employees, and/or volunteers of the CONSULTANT engaged in the performance of the scope of work associated with this Agreement. In the case any work is sublet, the CONSULTANT shall require the subcontractors similarly to provide Workers' Compensation Insurance for all the latter's employees unless such employees are covered by the protection afforded by the CONSULTANT. Coverage for the CONSULTANT and all subcontractors shall be in accordance with applicable state and/or federal laws that may apply to Workers' Compensation Insurance with limits of liability no less than:

If CONSULTANT claims to be exempt from this requirement, CONSULTANT shall provide CITY proof of such exemption for CITY to exempt CONSULTANT.

Yes No

- ✓ 11.6.3 Umbrella/Excess Liability Insurance in the amount of \$2,000,000 as determined appropriate by the CITY depending on the type of job and exposures contemplated. Coverage must be follow form of the General Liability, Auto Liability and Employer's Liability. This coverage shall be maintained for a period of no less than the later of three



City of Pembroke Pines

(3) years after the delivery of goods/services or final payment pursuant to this Agreement. **The City of Pembroke Pines must be shown as an additional insured with respect to this coverage. The CITY's additional insured status shall extend to any coverage beyond the minimum limits of liability found herein.**

Yes No

- 11.6.4 Professional Liability/Errors & Omissions Insurance with a limit of liability no less than \$1,000,000 per wrongful or negligent act. This coverage shall be maintained for a period of no less than three (3) years after the delivery of goods/services final payment pursuant to this Agreement. Retroactive date, if any, to be no later than the first day of service to the CITY.

11.7 REQUIRED ENDORSEMENTS

11.7.1 The City of Pembroke Pines shall be named as an Additional Insured on each of the Liability Policies required herein.

11.7.2 Waiver of all Rights of Subrogation against the CITY.

11.7.3 Thirty (30) calendar day Notice of Cancellation or Non-Renewal to the CITY.

11.7.4 CONSULTANT's policies shall be Primary & Non-Contributory.

11.7.5 All policies shall contain a "severability of interest" or "cross liability" clause without obligation for premium payment of the CITY.

11.7.6 The City of Pembroke Pines shall be named as a Loss Payee on all as their interest may appear.

11.8 Any and all insurance required of the CONSULTANT pursuant to this Agreement must also be required by any subcontractor in the same limits and with all requirements as provided herein, including naming the CITY as an additional insured, in any work that is subcontracted unless such subcontractor is covered by the protection afforded by the CONSULTANT and provided proof of such coverage is provided to CITY. The CONSULTANT and any subcontractors shall maintain such policies during the term of this Agreement. The CITY reserves the right to require any other additional types of insurance coverage and/or higher limits of liability it deems necessary based on the nature of work being performed under this Agreement.

11.9 The insurance requirements specified in this Agreement are minimum requirements and in no way reduce any liability the CONSULTANT has assumed in the indemnification/hold harmless section(s) of this Agreement.

ARTICLE 12 **NON-DISCRIMINATION AND EQUAL OPPORTUNITY EMPLOYMENT**

During the performance of the Agreement, neither the CONSULTANT nor any subcontractors shall discriminate against any employee or applicant for employment because of race, religion, color, gender, national origin, sex, age, marital status, political affiliation, familial



City of Pembroke Pines

status, sexual orientation, or disability if qualified. CONSULTANT will take affirmative action to ensure that employees are treated during employment, without regard to their race, religion, color, gender, national origin, sex, age, marital status, political affiliation, familial status, sexual orientation, or disability if qualified. Such actions must include, but not be limited to, the following: employment, promotion, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. CONSULTANT shall agree to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause. CONSULTANT further agrees that CONSULTANT will ensure that subcontractors, if any, will be made aware of and will comply with this nondiscrimination clause.

ARTICLE 13 **INDEPENDENT CONTRACTOR**

This Agreement does not create an employee/employer relationship between the Parties. It is the intent of the Parties that the CONSULTANT is an independent contractor under this Agreement and not the CITY's employee for all purposes, including but not limited to, the application of the Fair Labor Standards Act minimum wage and overtime payments, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code, the State Workers' Compensation Act, and the State unemployment insurance law. The CONSULTANT shall retain sole and absolute discretion in the judgment of the manner and means of carrying out CONSULTANT's activities and responsibilities hereunder provided, further that administrative procedures applicable to services rendered under this Agreement shall be those of CONSULTANT, which policies of CONSULTANT shall not conflict with CITY, State, or United States policies, rules or regulations relating to the use of CONSULTANT's funds provided for herein. The CONSULTANT agrees that it is a separate and independent enterprise from the CITY, that it has full opportunity to find other business, that it has made its own investment in its business, and that it will utilize a high level of skill necessary to perform the work. This Agreement shall not be construed as creating any joint employment relationship between the CONSULTANT and the CITY and the CITY will not be liable for any obligation incurred by CONSULTANT, including but not limited to unpaid minimum wages and/or overtime premiums.

ARTICLE 14 **AGREEMENT SUBJECT TO FUNDING**

This Agreement shall remain in full force and effect only as long as the expenditures provided for in the Agreement have been appropriated by the City Commission of the City of Pembroke Pines in the annual budget for each fiscal year of this Agreement and is subject to termination based on lack of funding.

ARTICLE 15 **UNCONTROLLABLE FORCES**

15.1 Neither CITY nor CONSULTANT shall be considered to be in default of this Agreement if delays in or failure of performance shall be due to Uncontrollable Forces, the effect of which,



City of Pembroke Pines

by the exercise of reasonable diligence, the non-performing Party could not avoid. The term "Uncontrollable Forces" shall mean any event which results in the prevention or delay of performance by a Party of its obligations under this Agreement and which is beyond the reasonable control of the nonperforming Party. It includes, but is not limited to: fire, flood, earthquakes, storms, lightning, epidemic, pandemic, acts of God, war, riot, civil disturbance, sabotage, and governmental actions.

15.2 Neither Party shall, however, be excused from performance if nonperformance is due to forces, which are preventable, removable, or remediable, and which the nonperforming Party could have, with the exercise of reasonable diligence, prevented, removed, or remedied with reasonable dispatch. The nonperforming Party shall, within a reasonable time of being prevented or delayed from performance by an uncontrollable force, give written notice to the other Party describing the circumstances and uncontrollable forces preventing continued performance of the obligations of this Agreement.

ARTICLE 16 **GOVERNING LAW AND VENUE**

This Agreement shall be governed by and construed in accordance with the laws of the State of Florida as now and hereafter in force. The venue for any and all claims or actions arising out of or related to this Agreement shall be in Broward County, Florida.

ARTICLE 17 **SIGNATORY AUTHORITY**

Upon CITY's request, CONSULTANT shall provide CITY with copies of requisite documentation evidencing that the signatory for CONSULTANT has the authority to enter into this Agreement.

ARTICLE 18 **DEFAULT OF CONTRACT & REMEDIES**

18.1 **Damages.** CITY reserves the right to recover any ascertainable actual damages incurred as a result of the failure of CONSULTANT to perform in accordance with the requirements of this Agreement, or for losses sustained by CITY resultant from CONSULTANT's failure to perform in accordance with the requirements of this Agreement.

18.2 **Correction of Work.** If, in the judgment of CITY, the services provided by CONSULTANT do not conform to the requirements of this Agreement, or if the services exhibit poor workmanship, CITY reserves the right to require that CONSULTANT correct all deficiencies in the services to bring the services into conformance without additional cost to CITY, and / or replace any personnel who fail to perform in accordance with the requirements of this Agreement. CITY shall be the sole judge of non-conformance and the quality of services.

18.3 **Default of Contract.** The occurrence of any one or more of the following events shall constitute a default and breach of this Agreement by CONSULTANT for which CITY may terminate for cause:



City of Pembroke Pines

18.3.1 The abandonment, unnecessary delay, refusal of, or failure to comply with any of the terms of this Agreement or neglect, or refusal to comply with the instructions of the Project Manager or other CITY designee.

18.3.2 The failure by CONSULTANT to observe or perform any of the terms, covenants, or conditions of this Agreement to be observed or performed by CONSULTANT, where such failure shall continue for a period of seven (7) Days after written notice thereof by CITY to CONSULTANT; provided, however, that if the nature of CONSULTANT 's default is such that more than seven (7) Days are reasonably required for its cure, then CONSULTANT shall not be deemed to be in default if CONSULTANT commences such cure within said seven (7) Day period and thereafter diligently prosecutes such cure to completion.

18.3.3 The assignment and/or transfer of this Agreement or execution or attachment thereon by CONSULTANT or any other Party in a manner not expressly permitted hereunder.

18.3.4 The making by CONSULTANT of any general assignment or general arrangement for the benefit of creditors, or the filing by or against CONSULTANT of a petition to have CONSULTANT adjudged a bankruptcy, or a petition for reorganization or arrangement under any law relating to bankruptcy (unless, in the case of a petition filed against CONSULTANT, the same is dismissed within sixty (60) Days); or the appointment of a trustee or a receiver to take possession of substantially all of CONSULTANT's assets, or for CONSULTANT's interest in this Agreement, where possession is not restored to CONSULTANT within thirty (30) Days; for attachment, execution or other judicial seizure of substantially all of CONSULTANT's assets, or for CONSULTANT's interest in this Agreement, where such seizure is not discharged within thirty (30) Days.

18.4 **Remedies in Default.** In case of default by CONSULTANT, CITY shall notify CONSULTANT, in writing, of such abandonment, delay, refusal, failure, neglect, or default and direct CONSULTANT to comply with all provisions of the Agreement. If the abandonment, delay, refusal, failure, neglect or default is not cured within seven (7) Days of when notice was sent by CITY, CITY may declare a default of the Agreement and notify CONSULTANT of such declaration of default and terminate the Agreement.

18.4.1 Upon such declaration of default, all payments remaining due CONSULTANT at the time of default, less all sums due CITY for damages suffered, or expenses incurred by reason of default, shall be due and payable to CONSULTANT.

18.4.2 CITY may complete the Agreement, or any part thereof, either by day labor or re-letting a contract for the same, and procure services necessary for the completion of the Agreement, and charge the cost of same to CONSULTANT with the costs incident thereto to such default.

18.4.3 In the event CITY completes the Agreement at a lesser cost than would have been payable to CONSULTANT under this Agreement, if the same had been fulfilled by CONSULTANT, CITY shall retain such differences. Should such cost to CITY be greater,



City of Pembroke Pines

CONSULTANT shall pay the amount of such excess to the CITY.

ARTICLE 19
BANKRUPTCY

It is agreed that if CONSULTANT is adjudged bankrupt, either voluntarily or involuntarily, then this Agreement shall terminate effective on the date and at the time the bankruptcy petition is filed.

ARTICLE 20
DISPUTE RESOLUTION

In the event that a dispute, if any, arises between CITY and CONSULTANT relating to this Agreement, performance or compensation hereunder, CONSULTANT shall continue to render service in full compliance with all terms and conditions of this Agreement as interpreted by CITY regardless of such dispute. CONSULTANT expressly agrees, in consideration for the execution of this Agreement, that in the event of such a dispute, if any, it will not seek injunctive relief in any court, but will negotiate with CITY for an adjustment on the matter or matters in dispute and, upon failure of said negotiations to resolve the dispute, may present the matter to a court of competent jurisdiction in an appropriate suit therefore instituted by it or by CITY.

ARTICLE 21
PUBLIC RECORDS

21.1 The City of Pembroke Pines is a public agency subject to Chapter 119, Florida Statutes. The CONSULTANT shall comply with Florida's Public Records Law. Specifically, the CONSULTANT shall:

21.1.1 Keep and maintain public records required by the CITY to perform the service.

21.1.2 Upon request from the CITY's custodian of public records, provide the CITY with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.

21.1.3 Ensure that public records that are exempt or that are confidential and exempt from public record disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and, following completion of the Agreement, CONSULTANT shall destroy all copies of such confidential and exempt records remaining in its possession after the CONSULTANT transfers the records in its possession to the CITY; and

21.1.4 Upon completion of the Agreement, CONSULTANT shall transfer to the CITY, at no cost to the CITY, all public records in CONSULTANT's possession. All records stored electronically by the CONSULTANT must be provided to the CITY, upon request from the CITY's custodian of public records, in a format that is



City of Pembroke Pines

compatible with the information technology systems of the CITY.

21.2 The failure of CONSULTANT to comply with the provisions set forth in this Article shall constitute a Default and Breach of this Agreement, for which the CITY may terminate the Agreement in accordance with the terms herein.

IF CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

**CITY CLERK
601 CITY CENTER WAY, 4th FLOOR
PEMBROKE PINES, FL 33025
(954) 450-1050
gfernandez@ppines.com**

**ARTICLE 22
SCRUTINIZED COMPANIES**

22.1 CONSULTANT, its principals or owners, certify that they are not listed on the Scrutinized Companies that Boycott Israel List, Scrutinized Companies with Activities in Sudan List, Scrutinized Companies with Activities in Iran Terrorism Sectors List, or is engaged in business operations with Syria. In accordance with Section 287.135, Florida Statutes, as amended, a company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with any agency or local governmental entity for goods or services of:

22.1.1 Any amount if, at the time bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, Florida Statutes, or is engaged in a boycott of Israel; or

22.1.2 One million dollars or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company:

22.1.2.1 Is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in Iran Terrorism Sectors List, created pursuant to Section 215.473, Florida Statutes; or

22.1.2.2 Is engaged in business operations in Syria.



ARTICLE 23

EMPLOYMENT ELIGIBILITY

23.1 **E-Verify**. CONSULTANT certifies that it is aware of and complies with the requirements of Section 448.095, Florida Statues, as may be amended from time to time and briefly described herein below.

23.1.1 Definitions for this Section.

23.1.1.1 "Contractor" means a person or entity that has entered or is attempting to enter into a contract with a public employer to provide labor, supplies, or services to such employer in exchange for salary, wages, or other remuneration.

23.1.1.2 "Contractor" includes, but is not limited to, a vendor or consultant.

23.1.1.3 "Subcontractor" means a person or entity that provides labor, supplies, or services to or for a contractor or another subcontractor in exchange for salary, wages, or other remuneration.

23.1.1.4 "E-Verify system" means an Internet-based system operated by the United States Department of Homeland Security that allows participating employers to electronically verify the employment eligibility of newly hired employees.

23.2 **Registration Requirement; Termination.** Pursuant to Section 448.095, Florida Statutes, effective January 1, 2021, Contractors, shall register with and use the E-verify system in order to verify the work authorization status of all newly hired employees. Contractor shall register for and utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of:

23.2.1 All persons employed by a Contractor to perform employment duties within Florida during the term of the contract; and

23.2.2 All persons (including subvendors/subconsultants/subcontractors) assigned by Contractor to perform work pursuant to the contract with the City of Pembroke Pines. The Contractor acknowledges and agrees that registration and use of the U.S. Department of Homeland Security's E-Verify System during the term of the contract is a condition of the contract with the City of Pembroke Pines; and

23.2.3 The Contractor shall comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility," as amended from time to time. This includes, but is not limited to, registration and utilization of the E-Verify System to verify the work authorization status of all newly hired employees. Contractor shall also require all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The Contractor shall maintain a copy of such affidavit for the duration of the contract. Failure to comply will lead to termination of this Contract, or if a subcontractor knowingly violates the statute, the subcontract must be



City of Pembroke Pines

terminated immediately. Any challenge to termination under this provision must be filed in the Circuit Court no later than twenty (20) Days after the date of termination. Termination of this Contract under this Section is not a breach of contract and may not be considered as such. If this contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of one (1) year after the date of termination.

ARTICLE 24 **FEDERAL REQUIREMENTS**

Notwithstanding anything to the contrary set forth herein, CONSULTANT shall comply with the applicable federally required standard provisions, as set forth in 2 C.F.R. Sec. 200.326 and 2 C.F.R. Part 200. In the event of any conflicts, the provisions of 2 C.F.R. Part 200 shall prevail. Any reference made to CONSULTANT in this section shall also apply to any subcontractor under the terms of this Agreement. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses:

24.1 Equal Employment Opportunity. During the performance of this contract, CONSULTANT agrees as follows:

- 24.1.1 CONSULTANT will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. CONSULTANT will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. CONSULTANT agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
- 24.1.2 CONSULTANT will, in all solicitations or advertisements for employees placed by or on behalf of CONSULTANT, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
- 24.1.3 CONSULTANT will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with CONSULTANT's legal duty to furnish



City of Pembroke Pines

information.

- 24.1.4 CONSULTANT will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or workers' representative of CONSULTANT's commitments under section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- 24.1.5 CONSULTANT will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- 24.1.6 CONSULTANT will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- 24.1.7 In the event of CONSULTANT's non-compliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this Agreement may be canceled, terminated or suspended in whole or in part and CONSULTANT may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- 24.1.8 CONSULTANT will include the provisions of paragraphs (21.1.1) through (21.1.8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. CONSULTANT will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event CONSULTANT becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, CONSULTANT may request the United States to enter into such litigation to protect the interests of the United States.

The CITY further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the CITY so participating is a state or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

The CITY further agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and



City of Pembroke Pines

subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The CITY further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the CITY agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the CITY under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such CITY; and refer the case to the Department of Justice for appropriate legal proceedings.

24.2 Davis-Bacon Act. CONSULTANT shall comply with the Davis-Bacon Act (40 U.S.C. 276a to 276a-7) as supplemented by Department of Labor Regulations (29 CFR Part 5). In accordance with the statute, CONSULTANT must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, CONSULTANT must be required to pay wages not less than once a week.

24.3 Copeland “Anti-Kickback” Act. CONSULTANT shall comply with the Copeland “Anti-Kickback” Act, (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). CONSULTANT must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. CITY must report all suspected or reported violations to the Federal awarding agency.

24.4 Contract Work Hours and Safety Standards Act (40 U.S.C. 3701- 3708). Where applicable, pursuant to 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5) CONSULTANT must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous.



City of Pembroke Pines

- 24.4.1 **Overtime requirements.** No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.
- 24.4.2 **Violation; liability for unpaid wages; liquidated damages.** In the event of any violation of the clause set forth in paragraph (21.4.1) of this section the CONSULTANT and any subcontractor responsible therefore shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (21.4.1) of this section, in the sum of \$10 for each Day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (21.4.1) of this section.
- 24.4.3 **Withholding for unpaid wages and liquidated damages.** CITY shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by CONSULTANT or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (21.4.2) of this section.
- 24.4.4 **Subcontracts.** CONSULTANT or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (21.4.1) through (21.4.4) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (21.4.1) through (21.4.4) of this section.
- 24.5 CONSULTANT agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401- 7671q) and the Federal Water Pollution Control Act, as amended (33 U.S.C. 1251- 1387). CITY will report violations to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
- 24.5.1 **Clean Air Act.** CONSULTANT agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq. CONSULTANT agrees to report each violation to CITY and understands and agrees that the CITY will, in turn, report each violation as required to assure notification to the State, Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office. CONSULTANT agrees to include these requirements in each



City of Pembroke Pines

subcontract exceeding \$150,000 financed in whole or in part with Federal assistance.

24.5.2 Federal Water Pollution Control Act. CONSULTANT agrees to comply with all applicable standards, orders or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq. CONSULTANT agrees to report each violation to the CITY and understands and agrees that the CITY will, in turn, report each violation as required to assure notification to the State, Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office. CONSULTANT agrees to include these requirements in each subcontract exceeding one hundred fifty thousand dollars (\$150,000) financed in whole or in part with Federal assistance.

24.6 Suspension and Debarment. This Agreement is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000, as such CONSULTANT is required to verify that none of the contractor's agents, principals (defined at 2 C.F.R. § 180.995), or affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

24.6.1 CONSULTANT must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into. This certification is a material representation of fact relied upon by CITY. If it is later determined that CONSULTANT did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to State and CITY, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

24.6.2 The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

24.7 Byrd Anti-Lobbying Amendment, as amended (31 U.S.C. § 1352). CONSULTANT shall file the required certification pursuant to 31 U.S.C. 1352. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient.

24.8 Compliance with State Energy Policy and Conservation Act. CONSULTANT shall comply with all mandatory standards and policies relating to energy efficiency contained in the State energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871).



City of Pembroke Pines

24.9 Procurement of Recovered Materials. The CITY and CONSULTANT must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

24.10 Reporting. Pursuant to 44 CFR 13.36(i)(7), CONSULTANT shall comply with federal requirements and regulations pertaining to reporting, including but not limited to those set forth at 44 CFR 40 and 41, if applicable. Furthermore, both parties shall provide the CITY, the applicable Federal Administrator, the Comptroller General of the United States, or any of their authorized representative access to any books, documents, papers, and records of CONSULTANT which are directly pertinent to this contract for the purpose of making audits, examinations, excerpts, and transcriptions. Also, both Parties agree to provide the applicable Federal Administrator or his authorized representative access to construction or other work sites pertaining to the work being completed under the Agreement.

24.11 Rights to Inventions. CONSULTANT agrees that if this Agreement results in any copyrightable materials or inventions, the Federal Government reserves a royalty-free, nonexclusive and irrevocable license to reproduce, publish or otherwise use the copyright of said materials or inventions for Federal Government purposes.

24.12 No Obligation by the Federal Government. The federal government is not a party to this contract and is not subject to any obligations or liabilities to the non-federal entity, contractor, or any other party pertaining to any matter resulting from the contract.

24.13 DHS Seal, Logo, and Flags. CONSULTANT shall not use DHS(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific federal pre-approval.

24.14 Compliance with Federal Law, Regulations, and Executive Orders. This is an acknowledgement that federal financial assistance will be used to fund the Agreement only. CONSULTANT will comply with all applicable federal law, regulations, executive orders, policies, procedures, and directives.

24.15 Fraudulent Statements. CONSULTANT acknowledges that 31 U.S.C. Chap. 38 applies to CONSULTANT's actions pertaining to this Agreement.

24.16 Prohibition on Contracting for Covered Telecommunications Equipment or Services. As used in this clause, the terms backhaul; covered foreign country; covered telecommunications equipment or services; interconnection arrangements; roaming; substantial or essential component; and telecommunications equipment or services have the meaning as defined in FEMA Policy 405-143-1, Prohibitions on Expenditure of FEMA Award Funds for Covered Telecommunications Equipment or Services (Interim), as used in this clause.



City of Pembroke Pines

24.16.1 Prohibitions.

- 24.16.1.1 Section 889(b) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232, and 2 C.F.R. § 200.216 prohibit the head of an executive agency on or after Aug.13, 2020, from obligating or expending grant, cooperative agreement, loan, or loan guarantee funds on certain telecommunications products or from certain entities for national security reasons.
- 24.16.1.2 Unless an exception in paragraph 21.16.3 of this clause applies, the CONSULTANT and its subcontractors may not use grant, cooperative agreement, loan, or loan guarantee funds from the Federal Emergency Management Agency to: Procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;
- 24.16.1.3 Enter into, extend, or renew a contract to procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;
- 24.16.1.4 Enter into, extend, or renew contracts with entities that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system; or
- 24.16.1.5 Provide, as part of its performance of this contract, subcontract, or other contractual instrument, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

24.16.2 Exceptions.

- 24.16.2.1 This clause does not prohibit CONSULTANT from providing: (i) A service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or (ii) Telecommunications equipment that cannot route or redirect user data traffic or permit visibility into any user data or packets that such equipment transmits or otherwise handles.
- 24.16.2.2 By necessary implication and regulation, the prohibitions also do not apply to: (i) Covered telecommunications equipment or services that: i. Are not used as a substantial or essential component of any system; and ii. Are not used as critical technology of any system. (ii) Other telecommunications equipment or services that are not considered covered telecommunications



equipment or services.

24.16.3 Reporting Requirement.

24.16.3.1 In the event CONSULTANT identifies covered telecommunications equipment or services used as a substantial or essential component of any system, or as critical technology as part of any system, during contract performance, or the contractor is notified of such by a subcontractor at any tier or by any other source, the contractor shall report the information in paragraph 21.16.3.2 of this clause to the recipient or sub recipient, unless elsewhere in this contract are established procedures for reporting the information.

24.16.3.2 The CONSULTANT shall report the following information pursuant to paragraph 21.16.3.1 of this clause: (i) Within one business day from the date of such identification or notification: The contract number; the order number(s), if applicable; supplier name; supplier unique entity identifier (if known); supplier Commercial and Government Entity (CAGE) code (if known); brand; model number (original equipment manufacturer number, manufacturer part number, or wholesaler number); item description; and any readily available information about mitigation actions undertaken or recommended. (ii) Within ten (10) business days of submitting the information in paragraph 25.16.3.1 of this clause: Any further available information about mitigation actions undertaken or recommended. In addition, the contractor shall describe the efforts it undertook to prevent use or submission of covered telecommunications equipment or services, and any additional efforts that will be incorporated to prevent future use or submission of covered telecommunications equipment or services. The CONSULTANT shall insert the substance of this clause, including this in all subcontracts and other contractual instruments.

24.17 **Domestic Preference for Procurements.** As appropriate, and to the extent consistent with law, the CONSULTANT should, to the greatest extent practicable, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States. This includes, but is not limited to iron, aluminum, steel, cement, and other manufactured products. For purposes of this clause: *Produced in the United States* means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States. *Manufactured products* mean items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

24.18 **Affirmative Socioeconomic Steps.** If subcontracts are to be let, CONSULTANT is required to take all necessary steps identified in 2 C.F.R. § 200.321(b)(1)-(5) to ensure that small and minority businesses, women's business enterprises, and labor surplus area firms are used when possible.



City of Pembroke Pines

24.19 License and Delivery of Works Subject to Copyright and Data Rights. If applicable, the CONSULTANT grants to CITY, a paid-up, royalty-free, nonexclusive, irrevocable, worldwide license in data first produced in the performance of this contract to reproduce, publish, or otherwise use, including prepare derivative works, distribute copies to the public, and perform publicly and display publicly such data. For data required by the contract but not first produced in the performance of this contract, CONSULTANT will identify such data and grant to the CITY or acquires on its behalf a license of the same scope as for data first produced in the performance of this contract. Data, as used herein, shall include any work subject to copyright under 17 U.S.C. § 102, for example, any written reports or literary works, software and/or source code, music, choreography, pictures or images, graphics, sculptures, videos, motion pictures or other audiovisual works, sound and/or video recordings, and architectural works. Upon or before the completion of this contract, CONSULTANT will deliver to the CONSULTANT data first produced in the performance of this contract and data required by the contract but not first produced in the performance of this contract in formats acceptable by CONSULTANT.

ARTICLE 25
MISCELLANEOUS

25.1 Ownership of Documents. All reports, drawings, specifications, data, calculations, field notes, estimates, and other documents and deliverables (collectively, "Work Product") prepared or obtained by the CONSULTANT in connection with this Agreement shall become the property of the CITY upon payment for the services rendered, whether or not the project for which they were prepared is completed. The CITY may use, reproduce, or make derivative works from such Work Product for any governmental purpose without additional compensation to the CONSULTANT. Reuse of such Work Product by the CITY on other projects without written verification or adaptation by the CONSULTANT shall be at the CITY's sole risk and without liability to the CONSULTANT.

25.2 Legal Representation. It is acknowledged that each Party to this Agreement had the opportunity to be represented by counsel in the preparation of this Agreement, and accordingly, the rule that a contract shall be interpreted strictly against the Party preparing same shall not apply herein due to the joint contributions of both Parties.

25.3 Records. CONSULTANT shall keep such records and accounts and require any and all subcontractors to keep records and accounts as may be necessary in order to record complete and correct entries as to personnel hours charged to this engagement, and any expenses for which CONSULTANT expects to be reimbursed. Such books and records will be available at all reasonable times for examination and audit by CITY and shall be kept for a period of ten (10) years after the completion of all work to be performed pursuant to this Agreement. Incomplete or incorrect entries in such books and records will be grounds for disallowance by CITY of any fees or expenses based upon such entries. All records shall be maintained and available for disclosure, as appropriate, in accordance with Chapter 119, Florida Statutes.

25.4 Assignments; Amendments. This Agreement, and any interests herein, shall not be assigned, transferred or otherwise encumbered, under any circumstances, by CONSULTANT without the prior written consent of CITY. For purposes of this Agreement, any change of



City of Pembroke Pines

ownership of CONSULTANT shall constitute an assignment which requires CITY approval. However, this Agreement shall run to the benefit of CITY and its successors and assigns.

It is further agreed that no modification, amendment, or alteration in the terms or conditions contained herein shall be effective unless contained in a written document executed with the same formality and of equal dignity herewith.

25.5 **No Contingent Fees.** CONSULTANT warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for CONSULTANT to solicit or secure this Agreement, and that it has not paid or agreed to pay any person, company, corporation, individual or firm, other than a bona fide employee working solely for CONSULTANT any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Agreement. For the breach or violation of this provision, CITY shall have the right to terminate the Agreement without liability at its discretion, to deduct from the contract price, or otherwise recover the full amount of such fee, commission, percentage, gift or consideration.

25.6 **Notice.** Whenever any Party desires to give notice unto any other Party, it must be given by written notice, sent by certified United States mail, with return receipt requested, addressed to the Party for whom it is intended and the remaining Party, at the places last specified, and the places for giving of notice shall remain such until they shall have been changed by written notice in compliance with the provisions of this section. For the present, CONSULTANT and CITY designate the following as the respective places for giving of notice:

Copy To: Samuel S. Goren, City Attorney
Goren, Cheroft, Doody & Ezrol, P.A.
3099 East Commercial Boulevard, Suite 200
Fort Lauderdale, Florida 33308
Telephone No. (954) 771-4500
Facsimile No. (954) 771-4923

CONSULTANT: **Merrill Romanik, AIA, LEED, AP & Principal**
Synalovski Romanik Saye, LLC
1800 Eller Drive, Suite #500
Fort Lauderdale, FL 33316
E-mail: **mromanik@synalovski.com**
Telephone No: **(954) 961-6806**

**City of Pembroke Pines**

25.7 **Binding Authority.** Each person signing this Agreement on behalf of either Party individually warrants that he or she has full legal power to execute this Agreement on behalf of the Party for whom he or she is signing, and to bind and obligate such Party with respect to all provisions contained in this Agreement.

25.8 **Headings.** Headings herein are for convenience of reference only and shall not be considered on any interpretation of this Agreement.

25.9 **Exhibits.** Each exhibit referred to in this Agreement forms an essential part of this Agreement. The exhibits if not physically attached should be treated as part of this Agreement and are incorporated herein by reference.

25.10 **Severability.** If any provision of this Agreement or application thereof to any person or situation shall to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provisions to persons or situations other than those as to which it shall have been held invalid or unenforceable shall not be affected thereby, and shall continue in full force and effect, and be enforced to the fullest extent permitted by law.

25.11 **Extent of Agreement and Conflicts.** This Agreement represents the entire and integrated agreement between CITY and CONSULTANT and supersedes all prior negotiations, representations or agreements, either written or oral. In the event of a conflict between this Agreement, **Exhibit "A"**, and **Exhibit "B"**, this Agreement shall govern.

25.12 **Waiver.** Failure of CITY to insist upon strict performance of any provision or condition of this Agreement, or to execute any right therein contained, shall not be construed as a waiver or relinquishment for the future of any such provision, condition, or right, but the same shall remain in full force and effect.

25.13 **Attorneys' Fees.** In the event that either Party brings suit for enforcement of this Agreement, each Party shall bear its own attorney's fees and court costs, except as otherwise provided under the indemnification provisions set forth herein above.

25.14 **Protection of CITY Property.** At all times during the performance of this Agreement, CONSULTANT shall protect CITY's property from all damage whatsoever on account of the work being carried on under this Agreement.

25.15 **Counterparts and Execution.** This Agreement may be executed by hand or electronically in multiple originals or counterparts, each of which shall be deemed to be an original and together shall constitute one and the same agreement. Execution and delivery of this Agreement by the Parties shall be legally binding, valid and effective upon delivery of the executed documents to the other Party through facsimile transmission, email, or other electronic delivery.

25.16 **No Waiver of Sovereign Immunity.** Nothing contained herein is intended nor shall be construed to waive the CITY's rights and immunities under the common law of Section 768.28, Florida Statutes, as may be amended from time to time.



City of Pembroke Pines

25.17 **No Third-Party Beneficiaries**. The services to be performed by the CONSULTANT are intended solely for the benefit of the CITY. No person or entity not a signatory to this Agreement shall be entitled to rely on the CONSULTANT 's performance of its services hereunder, and no right to assert a claim against the CONSULTANT by assignment of indemnity rights or otherwise shall accrue to a third party as a result of this Agreement or the performance of the CONSULTANT 's services hereunder.

25.18 **Human Trafficking**. Pursuant to Section 787.06(14), Fla. Stat., nongovernmental agencies contracting with CITY are required to provide an affidavit attesting that the nongovernmental agency does not use coercion for labor or services as defined within Section 787.06, Fla. Stat. By executing this Agreement and submitting the executed required affidavit, the CONSULTANT represents and warrants that it does not use coercion for labor or services as provided by state law.

25.19 **Antitrust Violations**. Pursuant to Section 287.137, Florida Statutes, as may be amended, a person or an affiliate who has been placed on the antitrust violator vendor list (electronically published and updated quarterly by the State of Florida) following a conviction or being held civilly liable for an antitrust violation may not submit a bid, proposal, or reply for any new contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply for a new contract with a public entity for the construction or repair of a public building or public work; may not submit a bid, proposal, or reply on new leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a new contract with a public entity; and may not transact new business with a public entity. By entering into this Agreement, CONSULTANT certifies neither it nor its affiliate(s) are on the antitrust violator vendor list at the time of entering this Agreement. False certification under this paragraph or being subsequently added to that list will result in termination of the Original Agreement, as amended, at the option of the CITY consistent with Section 287.137, Florida Statutes, as amended.

25.20 **Public Entity Crimes**. Pursuant to Section 287.133(2)(a), Fla. Stat., a person or affiliate, as defined in Section 287.133(1), Fla. Stat., who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity; and may not transact business with any public entity in excess of thirty-five thousand dollars (\$35,000.00) for a period of thirty-six (36) months following the date of being placed on the convicted vendor list. By executing this Agreement, the CONSULTANT represents and warrants that neither it nor any of its affiliates is currently on the convicted vendor list.

25.21 **PURSUANT TO SECTION 558.0035, FLORIDA STATUTES, AN INDIVIDUAL EMPLOYEE OR AGENT OF THE CONSULTANT MAY NOT BE HELD INDIVIDUALLY LIABLE FOR ECONOMIC DAMAGES RESULTING FROM**



NEGLIGENCE UNDER THIS AGREEMENT IF THE CONDITIONS OF SECTION 558.0035, FLORIDA STATUTES, AS AMENDED FROM TIME TO TIME, ARE SATISFIED.

25.22 **Compliance with Statutes**. If applicable, it is the CONSULTANT's responsibility to be aware of and comply with all statutes, ordinances, rules, orders, regulations and requirements of all local, City, state, and federal agencies as applicable; **specifically the Jessica Lunsford Act – Chapter 1012, Florida Statutes, which provides for the screening of individuals who are vendors or contractors with a Florida public school or district.**

25.23 **Additional Background Screening Requirements**. In addition, to any other background screening requirements that may be required in this Agreement and/or by statutes, ordinances, rules, orders, regulations and requirements of all local, City, state, and federal agencies, the CONSULTANT shall ensure that all employees that are proving services to the CITY, shall complete and pass a **Level II background check**.

25.24 **Compliance with Foreign Entity Laws**. CONSULTANT ("Entity") hereby attests under penalty of perjury the following:

- 25.24.1 Entity is not owned by the government of a foreign country of concern as defined in Section 287.138, Florida Statutes. (Source: § 287.138(2)(a), Florida Statutes);
- 25.24.2 The government of a foreign country of concern does not have a controlling interest in Entity. (Source: § 287.138(2)(b), Florida Statutes);
- 25.24.3 Entity is not owned or controlled by the government of a foreign country of concern, as defined in Section 692.201, Florida Statutes. (Source: § 288.007(2), Florida Statutes);
- 25.24.4 Entity is not a partnership, association, corporation, organization, or other combination of persons organized under the laws of or having its principal place of business in a foreign country of concern, as defined in Section 692.201, Florida Statutes, or a subsidiary of such entity. (Source: § 288.007(2), Florida Statutes);
- 25.24.5 Entity is not a foreign principal, as defined in Section 692.201, Florida Statutes. (Source: § 692.202(5)(a)(1), Florida Statutes); and,
- 25.24.6 Entity is in compliance with all applicable requirements of Sections 692.202, 692.203, and 692.204, Florida Statutes.

**SIGNATURE PAGE AND
AFFIDAVIT OF COMPLIANCE WITH
HUMAN TRAFFICKING LAWS FOLLOW**



City of Pembroke Pines

IN WITNESS OF THE FOREGOING, the Parties have set their hands and seals the day and year first written above.

CITY:

CITY OF PEMBROKE PINES, FLORIDA

APPROVED AS TO FORM:

Print Name: _____
OFFICE OF THE CITY ATTORNEY

MAYOR ANGELO CASTILLO

ATTEST:

BY: _____

GABRIEL FERNANDEZ, CITY CLERK

CHARLES F. DODGE, CITY MANAGER

CONSULTANT:

SYNALOVSKI ROMANIK SAYE, LLC

DocuSigned by:

Signed By: _____
Merrl Romanik _____
9A051F92DEAE479...

Printed Name: Merrl Romanik _____

Title: _____ Vice President / Principal Architect _____

Date: _____ January 14, 2026 _____



City of Pembroke Pines

AFFIDAVIT OF COMPLIANCE WITH HUMAN TRAFFICKING LAWS

In accordance with section 787.06 (14), Florida Statutes, the undersigned, on behalf of the entity listed below ("Entity"), hereby attests under penalty of perjury that:

1. The Affiant is an officer or representative of the Entity entering into an agreement with the City of Pembroke Pines.
2. The Entity does not use coercion for labor or services as defined in Section 787.06, Florida Statutes, entitled "Human Trafficking".
3. The Affiant is authorized to execute this Affidavit on behalf of the Entity.
4. I understand that I am swearing or affirming under oath to the truthfulness of the claims made in this affidavit and that the punishment for knowingly making a false statement includes fines and/or imprisonment.
5. Pursuant to Sec. 92.525(2), Fla. Stat., under penalties of perjury, I declare that I have read the foregoing affidavit of compliance with Human Trafficking Laws and that the facts stated in it are true.

FURTHER AFFIANT SAYETH NAUGHT.

DATE: January 14, 2026

ENTITY: Synalovski Romanik Saye, LLC

SIGNED BY  DocuSigned by:
Merrill Romanik
9A051F92DEAE479...

NAME: Merrill Romanik

TITLE: Vice President / Principal Architect

Question Set 1: Tab 1 - Experience and Capabilities

Question Set 1 Instructions

The relative experience and qualification of each applicant's proposed team, with respect to the project scope, will be judged and a relative rating assigned. This parameter expresses the general and specific project-related capability of the team and indicates the adequate depth and abilities of the organization which it can draw upon as needed. This will include management, technical, and support staff.

#	Question	Response	Comment
1.0.1	Explain your firm's interest in working on this project, a positive commitment to perform the required work and a description of the firm.	<p>Synalovksi Romank Saye, LLC. (SRS) is fully qualified and has the ability to provide the scope of services detailed within the Contract scope, in addition to having extensive relevant experience with similar contracts. We have carefully selected specialized Consultants with projects in nearly every building type, so that each project the City embarks on has a team that can solve each design challenged easily. SRS has proudly and successfully provided Continuing Contract services for the City of Pembroke Pines for decades and we are committed to continuing our legacy with the City of Pembroke Pines as the City evolves and grows we</p>	
1.0.2	Describe the size of your firm.	<p>Currently, the SRS is composed of four (4) Licensed Architects, three (3) Interior Designers, three (3) LEED Accredited Professionals, eight (8) Architecture Graduates ranging from recent graduates to seasoned Senior level expertise, and three (3) Administrative Staff. We are appropriately staffed and committed to ensure the success of your project.</p>	
1.0.3	Describe your firm's financial history, strength and stability.	<p>SRS is financially solid and we have a strong history of positive cash flow, covering expenses and improving our profitability each year as we have grown through our 36 year history.</p>	
1.0.4	Describe your firm's range of activities.	<p>SRS provides Architectural, Interior Design, Planning Services and LEED Services in-house. and Engineering Designs within GREEN practices guidelines. Traffic Engineering, Landscape Architecture, Interior Design, Lighting Design, Acoustics, Theater Design, Audio-Visual, Security, Food Services Design, Signage and Way-Finding and other related specialty services will also be provided.</p>	
1.0.5	Describe the specialized experience and technical competence of the firm or persons with respect to working on similar projects	<p>We offer Quality Professional Services that include Programming, Feasibility Studies, Cost Estimating, Scheduling, Architectural, Engineering & Interior Design, Site & Building Permitting and Approval Expediting, Bidding and Award Evaluation, and Construction Administration Services. In addition to Planning & Programming for the individual needs of our Clients, we intelligently present our projects to responsibly communicate the project goals and gain the necessary support. Our practice has administered the Permitting & Approvals of all our firm's work. We have an impeccable reputation with the Local, Regional, and State Agencies that regulate Construction.</p>	

1.0.6	Do you have a minimum of five (5) years of experience with projects in the HVHZ of South Florida per the Florida Building Code?	Yes	Our 36 year history has provided us with a deep understanding of the Florida Building Code a
1.0.7	The firm or person's must provide information on their proximity to and familiarity with the area in which the project is located.	SRS is located at 1800 Eller Drive, Suite 550 Fort Lauderdale, FL 33316 which is located approximately 16.6 miles from the Pembroke Pines City Hall located at 601 City Center Way Pembroke Pines, FL 33025. SRS knows Pembroke Pines extremely well due to our legacy of providing professional Architectural services for 80 plus projects directly for the City of Pembroke Pines and many more beyond this number for our private clients with businesses within the City. In addition, we have staff members that proudly reside within the City of Pembroke Pines as well.	
1.0.8	Explain the availability and access to the firm's top level management personnel.	One of SRS's primary market sectors is within the Municipal arena. The Pembroke Pines CCNA Continuing Services contract will be led by our Municipal leader and Principal Merrill Romanik, AIA, LEED AP, IIDA who has worked with the City of Pembroke Pines and municipalities for over 30 years. As we have always done, the City of Pembroke Pines is guaranteed to have top level management fully engaged and available to you on the City's projects.	
1.0.9	List any applicable qualifications, including education, experience, honors and awards received, and professional associations of which the firm and/or its personnel are members, which are not already listed on Standard Form 330.	In 2021, Synalovski Romanik Saye received the Architectural Firm of the Year Award from the Fort Lauderdale Chapter of the American Institute of Architects. In July 2022, SRS was ranked in the South Florida Business Journal's Top 25 Architectural Firms for 2022. Recently, in May 2023 we received the honorary All-American City Hall of Fame recognition for one of our Community Projects in Fort Lauderdale, FL - YMCA LA LEE/Mizell Community Center. Furthermore, this project was just honored with the 2023 South Florida SFAGC Build Florida Award for Community Use Facility.	
1.0.10	Identify which of the nine Professional Service Discipline(s) you are applying for: a. General Civil and Environmental Engineering Services, b. MEP Engineering Services, c. Geotechnical Services, d. Structural Engineering Services, e. Land Surveying Services, f. General Architectural Services, g. Landscape Architecture Services, h. Hydro-Geological Services, i. FDOT Roadway Engineering Services	f. General Architectural Services as a prime. Included on our team will be a full range of Engineering and Testing services inclusive of the following: Civil and Environmental Engineering, MEP Engineering, Geotechnical Services, Structural Engineering, Land Surveying Services and Landscape Architecture Services	

1.0.11	<p>Provide evidence of knowledge and experience with Broward County and industry standards, specifications, design procedures and plans production pertaining to the following Professional Service Discipline(s) you are applying for.</p>	<p>Broward County is home to SRS and the vast majority of our work over the last 36 years has been successfully completed within Broward County. We and our team of consultants are all Broward based and as a result we very familiar with the Broward County and jurisdictional approvals required whether they be Environmental, Engineering, Traffic, Drainage, we have experience and expertise in navigating the reviews and approvals for nearly every type of scenario we may encounter working with the City of Pembroke Pines. In fact, we have 2 continuing services contracts with Broward County currently, which can afford us a different level of access, if needed.</p>	
1.0.12	What is your reputation compared to your peers in the market?	SRS is known for our capacity to listen to our clients and execute solutions that are simple, yet well designed, practical, maintainable and highly successful additions to serve the community.	
1.0.13	What is your reputation like among customers and how have you developed it?	Synalovski Romanik Saye, LLC (SRS) sets client satisfaction as its primary focus. By conscious design, our firm consistently applies quality management principles to the practice of architecture and related services, thereby earning a reputation for always meeting, and often exceeding Client goals.	
1.0.14	How does your service differ from similar competitors? How do you win and retain business?	<p>Our architectural services stand out from competitors through a combination of innovative design solutions, a client-centric approach, and a commitment to sustainable practices. What sets us apart is our emphasis on understanding and addressing the unique vision and needs of each client, ensuring that our designs not only meet but exceed expectations.</p> <p>To retain business, we prioritize ongoing communication and collaboration, ensuring our clients are actively involved throughout the design process. Our dedication to delivering projects on time and within budget, coupled with a transparent and ethical business approach, fosters long-term trust and loyalty from our clients. We</p>	
1.0.15	A brief statement must be included which explains why your proposal would be the most effective and beneficial to the City of Pembroke Pines.	<p>Our proposal is uniquely positioned to be the most effective and beneficial choice for the City of Pembroke Pines. With a proven track record of successfully delivering similar projects, a tailored strategic approach to address the City's specific needs, cost-effective solutions, and a commitment to quality control, our proposal ensures the efficient and successful completion of the project. Our understanding of Pembroke Pines' regulatory landscape, advanced project management tools, collaborative ethos, and organizational flexibility further distinguish us, making our proposal the optimal choice for achieving the city's goals with maximum positive impact</p>	

Question Set 2: Tab 2 - References Form

Question Set 2 Instructions

Provide specific examples of similar contracts delivered by the proposed team members. Provide details on related projects (preferably where the team was the same). References should be from the last five years and should be capable of explaining and confirming your firm's capacity to successfully complete the scope of work outlined herein. As part of the proposal evaluation process, the City may conduct an investigation of references, including a record check or consumer affairs complaints. Proposers' submission of a proposal constitutes acknowledgment of the process and consent to investigate. The City is the sole judge in determining Proposers qualifications. In this section you will have the ability to enter information for 5 different references including the Reference Contact Information and the specific Project Information. The projects listed in this section shall be the firm's best examples of previous projects that are similar in size and scope. These projects and additional projects may also be listed on Standard Form 330.

In addition, do not provide references for City of Pembroke Pines projects.

Details should include the following:

#	Question	Response	Comment
Previous Experience			
2.1.1	How many clients have you provided Services for?	SRS has provided continuing contract A/E services for 50 different municipalities, governing agencies or private entities in our 36 year history. With each contract typically become an integral part of their team quickly and work hand in hand with their staff so that everyone shares in the success, most notably the community!	
2.1.2	What similar or related projects have you worked on within the past three years?	SRS currently has Continuing Services contracts with the following municipalities or governing agencies: City of Pembroke Pines, City of Weston, City of Hollywood, City of Coconut Creek, City of Coral Springs, City of Lauderhill, City of Miami Gardens, Broward County and the Miccosukee Tribe of Florida.	
2.1.3	What challenges did you face and how did you overcome them?	Project Budgeting. In the Covid and post-Covid world, we have seen unprecedented project cost escalation, it was a challenging time in the arena of construction and especially hard hit were our Municipal projects. We worked closely with our clients and the CM@Risk firms to validate project scopes intently to make sure we maintained to core needs and programs, we kept the scopes of work tightly reignded in, we did enhanced due diligence during design to make sure we knew more about the sites early on so there would be less opportunity for surprises, we collaborated on building construction types, building systems and finishes with our construction partners to make the best selections to help maintain the budgets as much as possible.	
2.1.4	How many of your clients are repeat clients?	For SRS, we strive to work for each client not once but many times. Our continuing contract experience has afforded us the opportunity to work with many of our municipal clients over and over again. Our client list for municipalities and governing agencies totals 50 clients and of those we have provided repeat work for 35 of them. We believe that the returning client is a measure of success on the previous project.	
2.1.5	How much of your revenue is derived from managing projects similar to ours?	40%	
Reference #1: Reference Contact Information			
2.2.1	Name of Firm, City, County or Agency	City of Miami Gardens	
2.2.2	Address	18605 NW 27th Ave Miami Gardens, FL 33056	

2.2.3	Contact Name	Laura Laliberte	
2.2.4	Contact Title	Community Improvement Director	
2.2.5	Contact E-mail Address	llaliberte@miamigardens-fl.gov	
2.2.6	Contact Telephone #	305.622.8000 x2801	
Reference #1: Project Information			
2.3.1	Name of Contractor Performing the work	Various Contractors, most recent projects are: Bejar Construction Gulf Building TBD	
2.3.2	Name and location of the project	Various Projects under our Continuing Services Contract, examples are below: - Dr. Lester Brown Park Improvements - Rolling Oaks Park - Scott Park Improvements	
2.3.3	Nature of the firm's responsibility on the project	SRS was the prime consultant for the projects providing Architectural and Interior Design Services complimented by the team of consultants providing Civil Engineering, Landscape Architecture, Structural Engineering and MEP Engineering consulting services as required for each project. Our services included Schematic Design, Design Development, Construction Documents, Bidding/Permitting Assistance and Contract Administration Services	
2.3.4	Project duration	Dr. Lester Brown Park 20 months Rolling Oaks Park 30 months Scott Park Improvements 20 months	
2.3.5	Completion (Anticipated) Date	Dr. Lester Brown Park August 2023 Rolling Oaks Park July 2024 Scott Park Improvements May 2025	
2.3.6	Size of project	Dr. Lester Brown 4,700 SF Community Center on 9.97 AC site Rolling Oaks Park 4,700 SF Community Center on 37.31 AC site Scott Park Improvements 3,800 SF Community Center on 8.763 AC site	
2.3.7	Cost of project	Dr. Lester Brown \$4,900,000.00 Rolling Oaks Park \$10,900,000.00 Scott Park Improvements \$5,200,000.00	
2.3.8	Work for which staff was responsible	Dr. Lester Brown Architecture / Interior Design Rolling Oaks Park Architecture / Interior Design Scott Park Improvements Architecture / Interior Design	
Reference #2: Reference Contact Information			
2.4.1	Name of Firm, City, County or Agency	City of Hollywood	
2.4.2	Address	2207 Raleigh Street Hollywood, FL 33020	
2.4.3	Contact Name	Nicole Heran	
2.4.4	Contact Title	Deputy Director of Design & Construction	
2.4.5	Contact E-mail Address	Nheran@hollywoodfl.org	
2.4.6	Contact Telephone #	561.814.8364 (C)	
Reference #2: Project Information			

2.5.1	Name of Contractor Performing the work	Various Contractors, most recent projects are: State Construction Kaufman Lynn	
2.5.2	Name and location of the project	Various Projects under our Continuing Services Contract, examples are below: Dowdy Park Armory David Park Tennis Center Re-Roof & Interior Improvements Hollywood 2nd Floor Library Tenant Improvement	
2.5.3	Nature of the firm's responsibility on the project	SRS was the prime consultant for the projects providing Architectural and Interior Design Services complimented by the team of consultants providing Civil Engineering, Landscape Architecture, Structural Engineering and MEP Engineering consulting services as required for each project. Our services included Schematic Design, Design Development, Construction Documents, Bidding/Permitting Assistance and Contract Administration Services.	
2.5.4	Project duration	Dowdy Park Armory 30 months David Park Tennis Center Re-Roof & Interior Improvements 12 months Hollywood 2nd Floor Library Tenant Improvement 36 months	
2.5.5	Completion (Anticipated) Date	Dowdy Park Armory July 2024 David Park Tennis Center April 2023 Hollywood 2nd FL Library August 2024	
2.5.6	Size of project	Dowdy Park Armory 14,000 SF of Interior & Exterior Upgrades & Site Work David Park Tennis Center 5,000 SF Tennis Center Building including New Roof, Structural Repairs and Interior Refresh of the Proshop, Office and Restroom Building Hollywood 2nd Floor Library 30,000 SF Tenant Improvement above the Existing Library for City Departmental Offices	
2.5.7	Cost of project	Dowdy Park Armory \$4,000,000.00 David Park Tennis Center Re-Roof & Interior Improvements \$300,000.00 Hollywood 2nd Floor Library Tenant Improvement \$5,850,000.00	
2.5.8	Work for which staff was responsible	Dowdy Park Armory Architecture and Interior Design David Park Tennis Center Re-Roof & Interior Improvements Architecture and Interior Design Hollywood 2nd Floor Library Tenant Improvement Architecture and Interior Design	

Reference #3: Reference Contact Information

2.6.1	Name of Firm, City, County or Agency	City of Lauderhill	
2.6.2	Address	5581 W. Oakland Park Blvd., Lauderhill, FL 33313	
2.6.3	Contact Name	Desorae Giles-Smith	
2.6.4	Contact Title	City Manager	
2.6.5	Contact E-mail Address	dgiles@Lauderhill-fl.gov	
2.6.6	Contact Telephone #	954.730.3002 (O)	

Reference #3: Project Information		
2.7.1	Name of Contractor Performing the work	Various Contractors, most recent projects are: Sisca Construction Waypoint Construction
2.7.2	Name and location of the project	Various Projects under our Continuing Services Contract, examples are below: Lauderhill Fire Station #30 St. George Park Interior Improvements and Airmasium Lauderhill City Hall Annex DCP and Interior Finish Package
2.7.3	Nature of the firm's responsibility on the project	SRS was the prime consultant for the projects providing Architectural and Interior Design Services complimented by the team of consultants providing Civil Engineering, Landscape Architecture, Structural Engineering and MEP Engineering consulting services as required for each project. Our services included Schematic Design, Design Development, Construction Documents, Bidding/Permitting Assistance and Contract Administration Services.
2.7.4	Project duration	Lauderhill Fire Station #30 36 months St. George Park Interior Improvements and Airmasium 24 months Lauderhill City Hall Annex DCP and Interior Finish Package 30 months
2.7.5	Completion (Anticipated) Date	Lauderhill Fire Station #30 September 2022 St. George Park Interior Improvements and Airmasium May 2022 Lauderhill City Hall Annex October 2024
2.7.6	Size of project	Lauderhill Fire Station #30 12,500 SF 2 bay Fire Station St. George Park 5,200 SF of Interior Improvements and Airmasium Lauderhill City Hall Annex 14,500 SF City Hall Annex Offices, Community Center and Gymnasium
2.7.7	Cost of project	Lauderhill Fire Station #30 \$3,673,422.00 St. George Park Interior Improvements and Airmasium \$1,150,000.00 Lauderhill City Hall Annex DCP and Interior Finish Package \$6,200,000.00
2.7.8	Work for which staff was responsible	Lauderhill Fire Station #30 Architecture and Interior Design St. George Park Interior Improvements and Airmasium Architecture and Interior Design Lauderhill City Hall Annex DCP and Interior Finish Package
Reference #4: Reference Contact Information		
2.8.1	Name of Firm, City, County or Agency	City of Weston
2.8.2	Address	2599 South Post Road Weston, Florida 33327
2.8.3	Contact Name	Reddy Chitepu, P.E.
2.8.4	Contact Title	Director of Public Works
2.8.5	Contact E-mail Address	rchitepu@westonfl.org
2.8.6	Contact Telephone #	954-385-2600 (O)
Reference #4: Project Information		

2.9.1	Name of Contractor Performing the work	Various Contractors, most recent projects are: Bejar Construction A1 Roofing Contractor	
2.9.2	Name and location of the project	Various Projects under our Continuing Services Contract, examples are below: Public Works Interior Refresh Weston Racquet Club Pickleball and Padel Additions and Proshop Renovations Fire Station #55, #67 and #81 Reroofing	
2.9.3	Nature of the firm's responsibility on the project	SRS was the prime consultant for the projects providing Architectural and Interior Design Services complimented by the team of consultants providing Civil Engineering, Landscape Architecture, Structural Engineering and MEP Engineering consulting services as required for each project. Our services included Schematic Design, Design Development, Construction Documents, Bidding/Permitting Assistance and Contract Administration Services.	
2.9.4	Project duration	Public Works Interior Refresh Weston Racquet Club 12 months Pickleball and Padel Additions and Proshop Renovations 24 months Fire Station #55, #67 and #81 Reroofing 36 months	
2.9.5	Completion (Anticipated) Date	Public Works Interior Refresh Weston Racquet Club July 2021 Pickleball and Padel Additions and Proshop Renovations September 2023 Fire Station #55, #67 and #81 Reroofing October 2019, April 2019 and June 2018	
2.9.6	Size of project	Public Works Interior Refresh 2,500 SF Interior Finish Upgrades Weston Racquet Club 1,500 SF Interior Finish Upgrades and new Pickleball Courts and Padel Courts Additions Fire Station #55, #67 and #81 Reroofing Three (3)11,000 SF Fire Station Re-Roofs	
2.9.7	Cost of project	Public Works Interior Refresh \$200,000. Weston Racquet Club Pickleball and Padel Additions and Proshop Renovations \$850,000.00 Fire Station #55, #67 and #81 Reroofing \$920,000.00	
2.9.8	Work for which staff was responsible	Public Works Interior Refresh Architecture and Interior Design Weston Racquet Club Pickleball and Padel Additions and Proshop Renovations Architecture and Interior Design Fire Station #55, #67 and #81 Reroofing Architecture	

Reference #5: Reference Contact Information

2.10.1	Name of Firm, City, County or Agency	Barry University	
2.10.2	Address	11300 NE 2nd Ave Miami Shores, FL 33161	
2.10.3	Contact Name	Jeffrey Yao	

2.10.4	Contact Title	Project Manager, Facilities Planning and Development	
2.10.5	Contact E-mail Address	JYao@barry.edu	
2.10.6	Contact Telephone #	305.899.3995 (O)	
Reference #5: Project Information			
2.11.1	Name of Contractor Performing the work	Dade Construction	
2.11.2	Name and location of the project	Thompson Hall Lobby Interior Improvements Miami Shores Campus Podiatry School Master Plan Miami Shores Campus	
2.11.3	Nature of the firm's responsibility on the project	SRS was the prime consultant for the projects providing Architectural and Interior Design Services	
2.11.4	Project duration	Thompson Hall Lobby Interior Improvements 5 months Miami Shores Campus Podiatry School Master Plan Miami Shores Campus 4 months	
2.11.5	Completion (Anticipated) Date	Thompson Hall Lobby Interior Improvements September 2022 Miami Shores Campus Podiatry School Master Plan Miami Shores Campus July 2022	
2.11.6	Size of project	Thompson Hall Lobby Interior Improvements 2,250 SF Lobby/Common Area Improvements Miami Shores Campus Podiatry School Master Plan Miami Shores Campus 16,700 SF of Renovation/Expansion	
2.11.7	Cost of project	Thompson Hall Lobby Interior Improvements - Miami Shores Campus \$650,000. Podiatry School Master Plan Miami Shores Campus 16,700 SF of Renovation/Expansion TBD	
2.11.8	Work for which staff was responsible	Thompson Hall Lobby Interior Improvements - Miami Shores Campus Architecture, Interior Design and Furniture Selections Podiatry School Master Plan Miami Shores Campus Due Diligence, Programming and Master Plan	

75 Questions

100.00% Complete

Question Set 3: Tab 3 - Firm's Understanding and Approach to the Work

Question Set 3 Instructions

The understanding that the applicant and consultants demonstrate as to the requirements and needs of the project, including an evaluation of the thoroughness demonstrated in analyzing and investigating the scope of the project.

#	Question	Response	Comment
3.0.1	Provide a narrative statement demonstrating an understanding of the overall intent of this solicitation, as well as the methods used to complete assigned tasks.	SKS's strong proficiency providing Architectural Design and Consulting Services through Continuing Contracts is legendary. With fifty A/E Continuing Services contracts over the history of the firm, we have become experts on how to manage many projects, small and large, simultaneously with great success. We have never outgrown the smaller projects as we know that to the client they can sometimes be the most meaningful projects to the City's work within. They are great projects for our team to grow their skill sets with renovations, unique design challenges and unusual details. In some ways, new projects are easier to solve. Its the renovations and infrastructure projects that get your knowledge tested and allow your skills to shine.	
3.0.2	Please address your familiarity and understanding of the needs of the current compliance with City Standards, Codes and Engineering Standards.	Through our decades long relationship with the City of Pembroke Pines we are extremely knowledgeable of the City's standards, Codes and Engineering Standards. With nearly 70 projects with the City, we are confident that we are more than familiar with how the City of Pembroke Pines likes to do things with great passion and purpose.	
3.0.3	Please address your familiarity with Engineering Permitting and Preparing Studies and Miscellaneous Designs in regards to similar projects.	Successfully navigating the permitting process is one of our specialties. We approach each submittal with diligence and attentiveness, we assign staff to continually monitor the submittal progress and once comments are in place we review and share and if any questions arise that merit it we set up meetings to review with the building official to assure that we and they are clear on the design intent and approach to minimize any back and forth and assure clarity. As far as studies and miscellaneous designs, we often provide due diligence, analysis, reconnaissance, expertise and programming that are the most necessary precursor to a project, refinement of scope early is critical to the success.	
3.0.4	Please clearly describe all aspects of the project proposed. Include details of your approach and work plans.	Our goal is to continue to be a trusted extension to the City staff and assist them in	
3.0.5	Identify any issues or concerns of significance that may be appropriate.	We are competent and prepared for the scopes of work that this Continuing Services contract may bring to us, we have no concerns and are prepared to continue our service to the City of Pembroke Pines.	

3.0.6	How do you ensure the quality of your services? What criteria do you use to measure your quality?	<p>We ensure quality by asking the right questions and providing fluid communication with our clients and our consultants throughout the process. Engagement is key to assuring the best outcomes.</p> <p>SRS measures quality of services by the successfully completing projects that are collaborative in nature, detailed properly and executed with precision. Each time we attend a ribbon cutting or opening and the client and end users are excited to move in and use their new spaces, we have achieved success through the teamwork and engagement.</p>	
3.0.7	How often do you find mistakes or errors in your work and what is done to correct these errors, and what is the average correction time?	<p>Acknowledging that the process to design and construct is a human process, there have been a few occasions where something was missed in our construction documents. The key is to recognize it early, solve it quickly and own up to it. Our integrity is paramount and client retention is of utmost importance and we dive in and dissect the situation efficiently and at times have participated fiscally to put this issue behind us.</p>	
3.0.8	Describe the firm's techniques to quality control. At a minimum describe the firm's technique to control design and contract documentation, including record keeping.	<p>Our quality control on our documents is an iterative process that occurs with each phase of Basic Services, Schematic Design, Design Development, Construction Documents and Permitting. Each milestone submittal is reviewed by a Senior Level staff member or Principal Leadership prior to being shared with the City staff for review and input. Record sets of documents are saved in CAD and PDF in our file for each milestone. We have a Senior Level staff member or a Principal on site during construction to mentor the process to assure the client is getting the quality of design and detail intended. And the lessons learned are often shared with our team during our weekly staff meetings and our internal collaborative atmosphere allows for</p>	

8 Questions

100.00% Complete

Question Set 4: Tab 4 - Willingness to Meet Time and Budget Requirements

Question Set 4 Instructions

This solicitation is for the award of a continuing contract. The specific projects requiring professional services under the agreement have not yet been identified. However, in general, please explain your firm's approach in meeting "project specific" time and budget requirements and indicate whether CONSULTANT is committed to meet these requirements when identified in this agreement.

The continuing contract shall be used for professional services for projects in which the estimated construction cost of each individual project under the contract does not exceed \$4 million, or for study activities in which the fee for professional services for each individual study under the contract does not exceed \$500,000, or as further allowed, or amended from time to time, in Florida Statute 287.055.

Individual projects may be identified in the future, including potential projects resulting from a future Master Plans that the City is in the process of developing. The following list includes some possible project(s) that the City may utilize the continuing contract for. The estimated timelines and cost estimates for the professional services listed below are rough ball-park figures, however the Public Services Department will work with the awarded Consultant to better define the scope, design, timeline and cost estimates after the award of the contract(s).

Please note that during this portion of the process, the City is NOT asking for the firms to submit pricing. After the evaluation committee has selected the firms in order of preference, the City shall negotiate a contract with the most qualified firm for professional services and work authorizations at compensation which the agency determines is fair, competitive, and reasonable. Should the agency be unable to negotiate a satisfactory contract with the firm considered to be the most qualified at a price the agency determines to be fair, competitive, and reasonable, negotiations with that firm must be formally terminated. The agency shall then undertake negotiations with the next most qualified firm.

#	Question	Response	Comment
Budget			
4.1.1	In general, please explain your firm's approach in meeting "project specific" budget requirements and indicate whether Consultant is committed to meet these requirements when identified in this agreement.	<p>Aggressive control of schedules and budgets has been one of the key factors in our Firm's growth and success.</p> <p>Especially in the case of municipal projects, the project budget simply cannot be exceeded. Similarly, the project schedule must be coordinated with the City's schedule, to ensure that we allow for sufficient time to move in. We maintain strict controls and enforce the team's awareness of the need to stay within budget and schedule throughout the entire design and construction process. We will also provide assistance to the City of Pembroke Pines in helping to set a budget that is reasonable and attainable.</p>	
4.1.2	Please advise if your firm is willing to meet the stated budget requirements.	Yes	
4.1.3	What percentage of your completed projects have had cost overruns?	<p><5%, SRS strives diligently to manage the construction phase of work, so that potential cost overruns are identified and addressed effectively using a solution based approach which minimizes the fiscal impact but maintains the value and maintainability of the end product.</p> <p>In the Covid and post-Covid world, we have seen unprecedented project cost escalation, it was a challenging time in the arena of construction and especially hard hit were our Municipal projects. Municipal projects are often budgeted 3-5 years before the project is released to design teams. From day one on some of our projects currently under construction, we were over budget. We worked closely with our clients and the CM@Risk firms to validate project scopes intently to make sure we maintained to core needs and programs, we kept the scopes of work tightly reigned in, we did enhanced due diligence during design to make sure we knew more about the sites early on so there would be less opportunity for surprises, we collaborated on building</p>	
4.1.4	Tell me about a time when you went over budget. How did you handle the situation?		

4.1.5	What cost-saving measures do you implement at your firm?	<p>The best time to control project cost is before design starts. Our cost consultant's role starts at the very beginning of the project, and continues through each designing phase and into construction, to bring continual in-house cost information to our project manager. Through active involvement in current construction projects, our cost consultant will ensure that construction costs and trends are constantly updated, and that current cost information informs all design decisions</p>	
4.1.6	Who will be in charge of maintaining the budget on projects?	<p>Merrin Romanik, a partner with the firm, will be personally responsible for cost and quality control of the projects. While she works in tandem with our supporting team of designers, architects and consultants who will be developing the construction documents on the plans and details for each project, she will keep a watchful eye on the types of construction, building systems, finishes, etc. confirm compliance and value at each step in the process, maintaining continuity and cohesiveness between the Owner, our staff, our consulting engineers and ultimately, the Contractor and his sub-contractors responsible for project execution. This commitment to constant leadership promotes efficiency and delivers quality projects on time.</p>	
4.1.7	How many accounts is this person assigned to at a given time?	<p>Because the Firm is organized into five (5) studios, the studios may work individually or unite at times based on scheduling needs.</p>	
Timeline			
4.2.1	In general, please explain your firm's approach in meeting "project specific" time requirements and indicate whether Consultant is committed to meet these requirements when identified in this agreement.	<p>Our scheduled weekly project meetings to review project progress and anticipate future project challenges keeps our Municipal projects on schedule. Our multiple progress cost estimates keep our design in line and reinforce decisions that result with projects consistently completed within budget. Our project management system(s) incorporate(s) a very sophisticated scheduling/time management module that allows us to properly deliver multiple projects in a concurrent manner.</p>	
4.2.2	Please advise if your firm is willing to meet the stated time requirements.	Yes	
4.2.3	What is the average turnaround time for a project that is similar to mine?	<p>As you can see in Tab 7, size and scope of our Municipal projects under a continuing project basis can vary in size, scale and complexity of scope significantly. We have projects that we turn around plans in a matter of 4-6 weeks and ones that require 4-8 months to complete the construction documents. With the assistance of our team of 18 at SRS and the depth of our consultant teams, we are able to work projects of varying scale and execute multiple projects at one time.</p>	

4.2.4	What is your average on-time completion rate?	100%, unless there are Unforeseen Conditions or Owner Revisions, we work really hard to make sure the design deadlines are met and track the completion of the construction just as tightly.	
4.2.5	How many projects do your teams typically take on at a given time?	Because our project sizes, scopes and complexity can vary significantly and that there is an ebb and flow in the scheduling impacts a project has from Due Diligence to Warranty, we are typically able to navigate +/-20 projects at any given time.	
4.2.6	Tell me about a time when the project timeline was delayed. How did you handle the situation?	In the Covid and post-Covid world, the lead times of some critical components for the construction like steel, electrical distribution systems, generators and mechanical equipment have had some significant lead time issues. The facilities shell building systems and MEP components are discussed early to make sure we consider the best option for the client. Since time equates to money, it is important that we evaluate all options and assure that we are making the best choice for the project. In addition, we have sized and select the equipment very early in the design process and the City's have purchased the equipment ahead of the completion of the plans and we have revised AC specifications so that the facility is provided cooling by the design process will consist of a milestone schedule organized by phase – Schematic Design, Design Development, and Construction Documents. Each phase will contain a series of target dates that establish specific responsibilities for each party. The schedule will also designate weekly in-house team meetings for coordination of design and technical issues as well as a review of the target dates. We will also include monthly meetings with the owner's designated representative, reviewing all aspects of the project for further dissemination to board members and administrators. The construction process will be based on a critical path method (CPM) schedule, developed jointly with the	
4.2.7	Describe the firm's design and construction management methods and techniques. Include details on firm's ability to make decisions and facilitate resolution of disputes.	Because of our internal scheduling discipline and our understanding of the scheduling imposed by regulatory agencies, we are able to establish a key date schedule for all our projects that includes time for cost estimating, quality control and thus successful schedule control. Our project schedules are developed using "Microsoft Project" on an individual project basis and further, are coordinated between projects to remove conflicts in delivery.	
4.2.8	Describe the firm's knowledge and experience with scheduling.		

Question Set 5: Tab 5 - Recent, Current, and Projected Workloads of the Firms

Question Set 5 Instructions

Please provide any information regarding your firm's recent, current, and projected workloads for the Evaluation Committee to review.

#	Question	Response	Comment
5.0.1	Recent Workload: Describe your recent workload.	<p>SRS's recent workload includes the completion of Dr. Lester Brown Park Improvements for the City of Miami Gardens, the Broward County Copans Road Transit Bus Wash Equipment Replacement, a renovation in a portion of the Broward County Construction Management Division teams office spaces, the new Broward County Surtax/MAP office spaces at Government Center West first floor, the new Tempt Lounge and La Brisa Restaurant at the Miccosukee Casino & Resort, David Park Tennis Center Roof and Interior Improvements for the City of Hollywood, the re-roofing of the City of Weston's Fire Station #55, #67 & #81, addition of four (4) pickleball courts, two (2) padel courts and SRS's current workload includes the following projects currently under construction and their level of completion: Broward County Coca-Cola Bottling Plant Facade Improvements and Infrastructure Reestablishment (95% complete), Dowdy Park Armory Renovation for the City of Hollywood (75% complete), Hollywood 2nd Floor Library 30,000 SF Tenant Improvement for the Building, Planning Departments, Engineering, Code Compliance Departments for the City of Hollywood (75% complete), Rolling Oaks Park Expansion and Improvements for the City of Miami Gardens (65% complete), Smoker's Casino Interior Improvements at the Miccosukee Casino & Resort (35% complete), Bolden Building Revitalization for the Fort Lauderdale CRA SRS's projected workload includes the following projects and the phase we are currently in for each: High Limit/VIP Lounge Interior Improvements at the Miccosukee Casino & Resort (Construction Documents), Maxwell Park Improvements for the City of Pembroke Pines (Construction Documents), Sarasota County Support Services facility (Design Development), Florida Atlantic University Wallach Center for Holocaust & Jewish Studies (Design Development), Town of Medley Recreation Center (Design Development) City Hall Interior Finish Refresh for the City of Weston (Schematic Design) and the City of Coconut Creek Park Pavilion Prototypes (Schematic Design), Destin Town Center Master Plan (Due Diligence) and Donna Klein Jewish</p>	
5.0.2	Current Workload: Describe your current workload.	<p>Improvement for the Building, Planning Departments, Engineering, Code Compliance Departments for the City of Hollywood (75% complete), Rolling Oaks Park Expansion and Improvements for the City of Miami Gardens (65% complete), Smoker's Casino Interior Improvements at the Miccosukee Casino & Resort (35% complete), Bolden Building Revitalization for the Fort Lauderdale CRA SRS's projected workload includes the following projects and the phase we are currently in for each: High Limit/VIP Lounge Interior Improvements at the Miccosukee Casino & Resort (Construction Documents), Maxwell Park Improvements for the City of Pembroke Pines (Construction Documents), Sarasota County Support Services facility (Design Development), Florida Atlantic University Wallach Center for Holocaust & Jewish Studies (Design Development), Town of Medley Recreation Center (Design Development) City Hall Interior Finish Refresh for the City of Weston (Schematic Design) and the City of Coconut Creek Park Pavilion Prototypes (Schematic Design), Destin Town Center Master Plan (Due Diligence) and Donna Klein Jewish</p>	
5.0.3	Projected Workload: Describe your projected workload.	<p>Studies (Design Development), Town of Medley Recreation Center (Design Development) City Hall Interior Finish Refresh for the City of Weston (Schematic Design) and the City of Coconut Creek Park Pavilion Prototypes (Schematic Design), Destin Town Center Master Plan (Due Diligence) and Donna Klein Jewish</p>	

Question Set 6: Contact Information Form

#	Question	Response	Comment
Company Information			
6.1.1	Company Name	Synalovski Romanik Saye, LLC	
6.1.2	Company Address	1800 Eller Drive, Suite 500, Fort Lauderdale, FL 33316	
6.1.3	Is the location/address in which the work will be conducted/completed, different than the address listed above? If yes, please list the primary address in which the work will generally be completed in.	No	
Primary Contact for the Project			
6.2.1	Contact Name	Merrill Romanik, AIA, LEED AP	
6.2.2	Contact Title	Principal	
6.2.3	Contact E-mail Address	mromanik@synalovski.com	
6.2.4	Contact Telephone Number	954.961.6806 (O) 954.961.6807 (F) 954.881.9200 (C)	
Authorized Approver			
6.3.1	Contact Name	Merill Romanik, AIA, LEED AP, IIDA	
6.3.2	Contact Title	Vice President / Principal	
6.3.3	Contact E-mail Address	mromanik@synalovski.com	
6.3.4	Contact Telephone Number	954.961.6806 (O) 954.881.9200 (C)	
Professionally Licensed Engineer for the Project / Single Point of Contact			
6.4.1	Contact Name for the single point of contact, that is a professionally licensed Engineer, for this project, when/if awarded.	Merrill Romanik, AIA, LEED AP, IIDA	
6.4.2	Contact Title	Principal Architect	
6.4.3	Contact E-mail Address	mromanik@synalovski.com	
6.4.4	Contact Telephone Number	954.961.6806 (O) 954.881.9200 (C)	
15 Questions		100.00% Complete	

Question Set 7: Proposer's Background Information

Question Set 7 Instructions

The PROPOSER acknowledges and understands that the information contained in response to this Qualification Statement shall be relied upon by CITY in awarding the contract and such information is warranted by PROPOSER to be true. The discovery of any omission or misstatement that materially affects the PROPOSER's qualifications to perform under the contract may cause the CITY to reject the Bid, and if after the award, to cancel and terminate the award and/or contract.

#	Question	Response	Comment
Former Business			
7.1.1	Under what former name has your business operated? Include a description of the business.	SRS has also operated in the past under Manuel Synalovski Associates, LLC, Manuel Synalovski, Inc, MSA Architects Inc. and Synalovski Gutierrez Romanik, LLC. All firms provided Professional Architectural Services.	
7.1.2	At what address was that business located?	previous addresses: 3109 Stirling Road, Suite 202 Hollywood, FL 33312 and 3950 N. 46th Avenue Hollywood, FL 33021	
Past Failure			
7.2.1	Have you ever failed to complete work awarded to you. If so, when, where and why?	No	
Inspected			
7.3.1	Have you personally inspected the proposed WORK and do you have a complete plan for its performance?	Yes	
Subcontracting			
7.4.1	Will you subcontract any part of this WORK? If you will be subcontracting any part of this work, provide details including a list of each sub-contractor(s) that will perform work in excess of ten percent (10%) of the contract amount and the work that will be performed by each subcontractor(s). (Note: The proposed list of subcontractor(s) may not be amended after award of the contract without the prior written approval of the Contract Administrator, whose approval shall not be reasonably withheld.)	Yes	Subconsultants ????????
Bankruptcy Petitions			
7.5.1	List and describe all bankruptcy petitions (voluntary or involuntary) which have been filed by or against the Proposer, its parent or subsidiaries or predecessor organizations during the past five (5) years. Include in the description the disposition of each such petition.	Not Applicable	
Bond Claims			
7.6.1	List and describe all successful Bond claims made to your surety(ies) during the last five (5) years. The list and descriptions should include claims against the bond of the Proposer and its predecessor organization(s).	N/A	
Claims, Arbitrations, Administrative Hearings and Lawsuits			
7.7.1	List all claims, arbitrations, administrative hearings and lawsuits brought by or against the Proposer or its predecessor organization(s) during the last (10) years. The list shall include all case names; case, arbitration or hearing identification numbers; the name of the project over which the dispute arose; and a description of the subject matter of the dispute.	During our past 36 year history, Synalovski Romanik Saye has had no legal convictions of our organization or our officers regarding fraud, bribery, or criminal offenses. Synalovski Romanik Saye, LLC, has no work that our firm failed to complete and has no pending litigations. No Liens have been filed against Synalovski Romanik Saye, LLC. Synalovski Romanik Saye, LLC, has no officer or partner within our team who in the last five (5) years has failed to complete a contract handled in their name. Any claim filed against Synalovski Romanik Saye, LLC has been settled and the Settlement Agreement is confidential.	
Criminal Proceedings or Hearings			
7.8.1	List and describe all criminal proceedings or hearings concerning business related offenses in which the Proposer, its principals or officers or predecessor organization(s) were defendants.	None	
Company Classification			
7.9.1	In regards to the commodities/services proposed, which of the following best classifies your firm? If you selected any options besides "Original Provider" please explain.	Original Provider	

Debarment/Suspension

7.10.1

Have you ever been debarred or suspended from doing business with any governmental agency? If you have been debarred or suspended from doing business with any governmental agency, please explain.

No

Similar Experience & Contracts

7.11.1

Describe the firm's local experience/nature of service with contracts of similar size and complexity, in the previous three (3) years.

SRS has continually served the City of Pembroke Pines and the surrounding communities for over 30 years. We have successfully provided continuing contract services to many municipalities through the years and are currently working under a similar contract with the City of Weston, City of Lauderhill, City of Coconut Creek, City of Hollywood and the City of Miami Garden. Our expertise in designing cost-effective solutions without sacrificing design excellence is a legacy we share with all our Municipal Clients. Our success in delivering professional services, as well as our familiarity with the City's design standards, provides us with a clear understanding and vision of what is necessary to achieve the city's stated goals.

12 Questions**100.00% Complete**

Question Set 8: Vendor Registration Checklist

Question Set 8 Instructions

The City has included various documents in the Vendor Registration portal on the Bonfire website. This process is intended to make the bidding process easier for vendors that bid on multiple City projects. This process will allow vendors to complete and submit the following standard forms and documents at any time prior to bidding on a project. In addition, the vendors will be able to utilize these same forms without the need to re-fill and re-submit the forms each time they bid on a City project. In the event that the City does not have one of the forms or documents listed below for your company, the City may reach out to your company after the bid has closed to obtain the document(s).

Furthermore, please make sure to update this information on an as-needed basis so that all pertinent information is accurate, such as local business tax receipts, and any other relevant information.

This section will summarize your responses to those relevant documents.

#	Question	Response	Comment
Vendor Information Form			
8.1.1	Did you submit a completed Vendor Information Form in the Vendor Registration Portal?	Yes	
Form W-9 (Rev. October 2018 or later)			
8.2.1	Did you submit a W-9 Form (Revised October 2018 or later) in the Vendor Registration Portal?	Yes	
Company Profile			
8.3.1	Did you submit your Company Profile Form in the Vendor Registration Portal?	Yes	
Sworn Statement on Public Entity Crimes Form			
8.4.1	Which option did you select on the Sworn Statement on Public Entity Crimes Form?	A) Not Charged / Convicted	
Local Business Tax Receipts			
8.5.1	Did you submit your Local Business Tax Receipts in the Vendor Registration Portal?	Yes	
Veteran Owned Small Business Preference Certification			
8.6.1	Which option did you select on the Veteran Owned Small Business Preference Certification? Note - If certifying that your business is a Veteran Owned Small Business, you must also attach a "Determination Letter" from the U.S. Dept. of Veteran Affairs Center	Not a Veteran Owned Small Business	
Equal Benefits Certification Form			
8.7.1	Which option did you select on the Equal Benefits Certification Form?	A) Complies	
Vendor Drug-Free Workplace Certification Form			
8.8.1	Which option did you select on the Vendor Drug-Free Workplace Certification Form?	Complies Fully	
Scrutinized Company Certification			
8.9.1	Did you submit a completed Scrutinized Company Certification in the Vendor Registration Portal?	Yes	
E-Verify System Certification Statement			
8.10.1	Did you submit a completed E-Verify System Certification Statement in the Vendor Registration Portal?	Yes	
Federal Projects			
8.11.1	Did you submit a completed "Certification Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters for Expenditure of Federal Funds" in the Vendor Registration Portal? Lobbying: As required by 7 CFR Part 3018, for persons entering into a contract, grant or cooperative agreement over \$100,000 involving the expenditure of Federal funds, the Contractor must complete the Certification Regarding Lobbying. Debarment, Suspension and Other Responsibility Matters: Where the Contractor is unable to certify to any of the statements in the certification for Debarment, Suspension and Other Responsibility Matters, he or she shall provide an explanation.	Completed Lobbying & Debarment Certifications	
8.11.2	Did you submit a completed "Standard Form - LLL, "Disclosure Form to Report Lobbying" in the Vendor Registration Portal? Note - If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress, in connection with this Federal contract, grant, loan, or cooperative agreement, the Contractor shall also complete and submit the Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.	No	The DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS FOR EXPENDITURE OF FEDERAL FUNDS form was submitted complete, except Standard Form LLL which was left blank because it is Not Applicable

8.11.3	Are you a Minority Owned Business Enterprise, Woman-Owned Business Enterprise or HUBZone-Certified Small Businesses / Labor Surplus Area Firms? If so, did you select the appropriate MBE Classification(s) and submit your MBE Certificate(s) in the Vendor Registration Portal?	No	
13 Questions		100.00% Complete	



NON-COLLUSIVE AFFIDAVIT

BIDDER is the
Officer

(Owner, Partner, Officer, Representative or Agent)

BIDDER is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;

Such Bid is genuine and is not a collusive or sham Bid;

Neither the said BIDDER nor any of its officers, partners, owners, agents, representative, employees or parties in interest, including this affidavit, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other BIDDER, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted; or to refrain from bidding in connection with such Contract; or have in any manner, directly or indirectly, sought by agreement or collusion, or communications, or conference with any BIDDER, firm, or person to fix the price or prices in the attached Bid or any other BIDDER, or to fix any overhead, profit, or cost element of the Bid Price or the Bid Price of any other BIDDER, or to secure through any collusion conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Contract;

The price of items quoted in the attached Bid are fair and proper and are not tainted by collusion, conspiracy, connivance, or unlawful agreement on the part of the BIDDER or any other of its agents, representatives, owners, employees or parties in interest, including this affidavit.

Printed Name/Signature Merrill Romanik, AIA, LEED AP, IIDA

Title Vice President / Principal

Name of Company Synalovski Romanik Saye, LLC





VENDOR INFORMATION FORM

MAIN CONTACT INFORMATION			
Company Name (Legal Name as filed with IRS)	<u>Synalovski Romanik Saye, LLC.</u>		
Doing Business As (DBA)			
Primary Business Address	<u>1800 Eller Drive</u>		
	<u>Suite 500</u>		
	City:	<u>Fort Lauderdale</u>	
	State:	<u>FL</u>	Zip:
Country:	<u>USA</u>		
Remit To Address	<u>1800 Eller Drive</u>		
	<u>Suite 50</u>		
	City:	<u>Fort Lauderdale</u>	
	State:	<u>FL</u>	Zip:
Country:	<u>USA</u>		
Order From Address	<u>1800 Eller Drive</u>		
	<u>Suite 500</u>		
	City:	<u>Fort Lauderdale</u>	
	State:	<u>FL</u>	Zip:
Country:			
Foreign Entity (Yes/No)	<u>No</u>		
Telephone Number	<u>(954) 961-6806</u>		
Primary Company E-mail	<u>mromanik@synalovski.com</u>		
Fax	<u>(954) 961-6806</u>		
Website	<u>www.synalovski.com</u>		
DUNS	<u>96-230-3488</u>		
Independent Contractor (Yes/No)	<u>Yes</u>		
Identification Number	SSN:		FID: <u>027-0441433</u>

GENERAL PAYMENT TERMS		
Discount Percent	Days to Discount	Days to Net
Defines the discount percentage the vendor extends to your organization.	Number of days which payment must be received to claim the discount percent.	Number of days that the vendor allows before requiring net payment.

CONTACT INFORMATION		
Contact Name (First & Last Name)	<u>Merrill Romanik, AIA, LEED AP, IIDA</u>	
Description/Title/Position	<u>Vice President / Principal</u>	
Phone (Voice)	<u>(954) 961-6806</u>	
Phone (Text)	<u>(954) 881-9200</u>	Opt In (Y/N): <u>Y</u>
Fax	<u>(954) 961-6807</u>	
E-mail	<u>mromanik@synalovski.com</u>	

Form **W-9**
 (Rev. October 2018)
 Department of the Treasury
 Internal Revenue Service

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
Synalovski Romanik Saye, LLC	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.	
<input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate	
<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.	
<input type="checkbox"/> Other (see instructions) ► _____	
4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>	
5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)
1800 Eller Drive Suite 500	
6 City, state, and ZIP code	
Fort Lauderdale, FL 33316	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number							
<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>

or

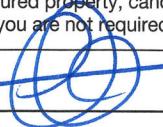
Employer identification number									
2	7	-	0	4	4	1	4	3	3

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person 
------------------	--

Date ►

1/25/2023

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



COMPANY PROFILE FORM

Please provide the following information so that the City could better get to know your company's background.

<u>MAIN CONTACT INFORMATION</u>	
Company Name (Legal Name as filed with IRS)	<u>Synalovski Romanik Saye, LLC</u>
Doing Business As (DBA)	
Primary Business Address <u>1800 Eller Drive</u> <u>Suite 500</u>	
City:	<u>Fort Lauderdale</u>
State:	<u>FL</u>
	<u>333</u>
	<u>16</u>
Country:	<u>USA</u>

<u>Organization Background</u>	
Please state the year that your company started its business	1988
Please state the year that your company started providing service under your current business name	2009
What State is your Company Registered In?	Florida

<u>Professional License Information</u>		
License Type	License Number	Expiration
Architecture	<u>AR0015810</u>	2/28/2025
Interior Design	<u>ID0003776</u>	2/28/2025

Please list any applicable professional licenses required to perform the services your company offers.

<u>Please Provide a Summary of your Company and What Services you provide</u>
<p>SRS is a Multi-Disciplinary Architecture, Planning and Interior Design Firm providing professional services in the State of Florida since 1988. Since 2009, SRS has had a branch office in Bradenton, Florida. Our SRS Professional Team consists of four (4) Registered Architects, four (4) LEED Accredited Professionals, eight (8) Architecture Graduates, one (1) Architectural Designer, four (4) Interior Designers, and three (3) Administrative Staff. As a Firm, our Senior Staff have been working together for the past thirty-two (32) years.</p>



City of Pembroke Pines

(OFFICE USE ONLY) Vendor # _____



**SWORN STATEMENT
ON PUBLIC ENTITY CRIMES
UNDER FLORIDA STATUTES CHAPTER 287.133(3)(a).**

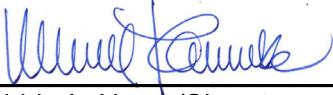
1. This sworn statement is submitted Synalovski Romanik Saye, LLC.
(name of entity submitting sworn statement) whose business address is
1800 Eller Drive | Suite 500 , Fort Lauderdale, FL 33316
and (if applicable) its Federal Employer Identification Number (FEIN) is
27-0441433. (If the entity has no FEIN, include the Social Security
Number of the individual signing this sworn statement: n/a.)
2. My name is Merrill Romanik and my
(Please print name of individual signing)
relationship to the entity named above is Vice President / Principal.
3. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid, proposal, reply, or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
4. I understand that a "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
5. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
 1. A predecessor or successor of a person convicted of a public entity crime: or
 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The Cityship by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a



City of Pembroke Pines

joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

6. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or any entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts let by a public entity, or which otherwise transacts or applies to transact business with a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
7. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. **(Please indicate which statement applies.)**
 - A) Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.
 - B) The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989, AND **(Please indicate which additional statement applies.)**
 - B1) There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. **(Please attach a copy of the final order.)**
 - B2) The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. **(Please attach a copy of the final order.)**
 - B3) The person or affiliate has not been placed on the convicted vendor list. **(Please describe any action taken by or pending with the Department of General Services.)**


Bidder's Name/Signature

Merrill Romanik, AIA, LEED AP, IIDA
Vice President / Principal

Synalovski Romanik Saye, LLC.

Company

2/8/2024

Date



EQUAL BENEFITS CERTIFICATION FORM FOR DOMESTIC PARTNERS AND ALL MARRIED COUPLES

Except where federal or state law mandates to the contrary, a Contractor awarded a Contract pursuant to a competitive solicitation shall provide benefits to Domestic Partners and spouses of its employees, irrespective of gender, on the same basis as it provides benefits to employees' spouses in traditional marriages.

The Contractor shall provide the City and/or the City Manager or his/her designee, access to its records for the purpose of audits and/or investigations to ascertain compliance with the provisions of this section, and upon request shall provide evidence that the Contractor is in compliance with the provisions of this section upon each new bid, contract renewal, or when the City Manager has received a complaint or has reason to believe the Contractor may not be in compliance with the provisions of this section. Records shall include but not be limited to providing the City and/or the City Manager or his/her designee with certified copies of the Contractor's records pertaining to its benefits policies and its employment policies and practices.

The Contractor must conspicuously make available to all employees and applicants for employment the following statement:

"During the performance of a contract with the City of Pembroke Pines, Florida, the Contractor will provide Equal Benefits to its employees with spouses, as defined by Section 35.39 of the City's Code of Ordinances, and its employees with Domestic Partners and all Married Couples".

The posted statement must also include a City contact telephone number and email address which will be provided to each contractor when a covered contract is executed.

SECTION 1 DEFINITIONS

1. **Benefits** means the following plan, program or policy provided or offered by a contractor to its employees as part of the employer's total compensation package which may include but is not limited to sick leave, bereavement leave, family medical leave, and health benefits.
2. **Cash Equivalent** mean the amount of money paid to an employee with a domestic partner or spouse in lieu of providing benefits to the employee's domestic partner or spouse. The cash equivalent is equal to the employer's direct expense of providing benefits to an employee for his or her spouse from a traditional marriage.
3. **Covered Contract** means a contract between the City and a contractor awarded subsequent to the date when this section becomes effective valued at over \$25,000 or the threshold amount required for competitive bids as required in section 35.18(A) of the Procurement Code.
4. **Domestic Partner** shall mean any two (2) adults of the same or different sex who have registered as domestic partners with a governmental body pursuant to state or local law authorizing such registration, or with an internal registry maintained by the employer of at



City of Pembroke Pines

least one of the domestic partners. A contractor may institute an internal registry to allow for the provision of equal benefits to employees with domestic partners who do not register their partnerships pursuant to a governmental body authorizing such registration, or who are located in a jurisdiction where no such governmental domestic partnership registry exists. A contractor that institutes such registry shall not impose criteria for registration that are more stringent than those required for domestic partnership registration by the City of Pembroke Pines.

5. **Equal benefits** means the equality of benefits between employees with spouses and/or dependents of spouses and employees with domestic partners and/or dependents of domestic partners, and/or between spouses of employees and/or dependents of spouses and domestic partners of employees and/or dependents of domestic partners.
6. **Spouse** means one member of a married pair legally married under the laws of any state within the United States of America or any other jurisdiction under which such marriage is legally recognized, irrespective of gender.
7. **Traditional marriage** means a marriage between one man and one woman.

SECTION 2 CERTIFICATION OF CONTRACTOR

The firm providing a response, by virtue of the signature below, certifies that it is aware of the requirements of Section 35.39 "City Contractors providing Equal Benefits for Domestic Partners and all Married Couples" of the City's Code of Ordinances, and certifies the following (**Check only one box below**):

- A. Contractor currently complies with the requirements of this section; or
- B. Contractor will comply with the conditions of this section at the time of contract award; or
- C. Contractor will not comply with the conditions of this section at the time of contract award: or
- D. Contractor does not comply with the conditions of this section because of the following allowable exemption (**Check only one box below**):
 - 1. The Contractor does not provide benefits to employees' spouses in traditional marriages;
 - 2. The Contractor provides an employee the cash equivalent of benefits because the Contractor is unable to provide benefits to employees' Domestic Partners or spouses despite making reasonable efforts to provide them. To meet this exception, the Contractor shall provide a notarized affidavit that it has made reasonable efforts to provide such benefits. The affidavit shall state the efforts taken to provide such benefits and the amount of the cash equivalent. Cash equivalent means the amount of money paid to an employee with a Domestic Partner or spouse rather than providing benefits to the employee's Domestic Partner or spouse. The cash equivalent is equal to the employer's direct expense of providing benefits to an employee's spouse;



City of Pembroke Pines

- 3. The Contractor is a religious organization, association, society, or any non-profit charitable or educational institution or organization operated supervised or controlled by or in conjunction with a religious organization, association, or society;
- 4. The Contractor is a governmental agency;

The certification shall be signed by an authorized officer of the Contractor. Failure to provide such certification (by checking the appropriate boxes above along with completing the information below) shall result in a Contractor being deemed non-responsive.

COMPANY NAME: Synalovski Romanik Saye, LLC.

AUTHORIZED OFFICER NAME / SIGNATURE: 

Merrill Romanik, AIA, LEED AP, IIDA
Vice President / Principal



VENDOR DRUG-FREE WORKPLACE CERTIFICATION FORM

SECTION 1 GENERAL TERM

Preference may be given to vendors submitting a certification with their bid/proposal certifying they have a drug-free workplace in accordance with Section 287.087, Florida Statutes. This requirement affects all public entities of the State and becomes effective January 1, 1991. The special condition is as follows:

IDENTICAL TIE BIDS - Preference may be given to businesses with drug-free workplace programs. Whenever two or more bids that are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drugfree workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after each conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

SECTION 2 AFFIRMATION

Place a check mark here only if affirming bidder complies fully with the above requirements for a Drug-Free Workplace.

Place a check mark here only if affirming bidder does not meet the requirements for a Drug-Free Workplace.

Failure to complete this certification at this time (by checking either of the boxes above) shall render the vendor ineligible for Drug-Free Workplace Preference. This form must be completed by/for the proposer; the proposer WILL NOT qualify for Drug-Free Workplace Preference based on their sub-contractors' qualifications.


Authorized Signature

Merrill Romanik, AIA, LEED AP, IIDA

Authorized Signer Name

Synalovski Romanik Saye, LLC.

Company Name



City of Pembroke Pines

**SCRUTINIZED COMPANY CERTIFICATION
PURSUANT TO FLORIDA STATUTE § 287.135.**

I, Merrill Romanik, on behalf of Synalovski Romanik Saye, LLC,
Print Name and Title Company Name
certify that Synalovski Romanik Saye, LLC. :
Company Name

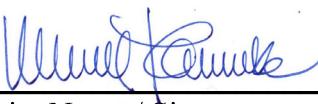
1. Does not participate in a boycott of Israel; and
2. Is not on the Scrutinized Companies that Boycott Israel list; and
3. Is not on the Scrutinized Companies with Activities in Sudan List; and
4. Is not on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
5. Has not engaged in business operations in Syria.

Submitting a false certification shall be deemed a material breach of contract. The City shall provide notice, in writing, to the Contractor of the City's determination concerning the false certification. The Contractor shall have ninety (90) days following receipt of the notice to respond in writing and demonstrate that the determination of false certification was made in error. If the Contractor does not demonstrate that the City's determination of false certification was made in error then the City shall have the right to terminate the contract and seek civil remedies pursuant to Florida Statute § 287.135.

Section 287.135, Florida Statutes, prohibits the City from: 1) Contracting with companies for goods or services in any amount if at the time of bidding on, submitting a proposal for, or entering into or renewing a contract if the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, F.S. or is engaged in a boycott of Israel; and 2) Contracting with companies, for goods or services over \$1,000,000.00 that are on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector list, created pursuant to s. 215.473, or are engaged in business operations in Syria.

As the person authorized to sign on behalf of the Contractor, I hereby certify that the company identified above in the section entitled "Contractor Name" does not participate in any boycott of Israel, is not listed on the Scrutinized Companies that Boycott Israel List, is not listed on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, and is not engaged in business operations in Syria. I understand that pursuant to section 287.135, Florida Statutes, the submission of a false certification may subject the company to civil penalties, attorney's fees, and/or costs. I further understand that any contract with the City for goods or services may be terminated at the option of the City if the company is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan list or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

Synalovski Romanik Saye, LLC.
Company Name


Print Name / Signature
Merrill Romanik, AIA, LEED AP, IIDA

Vice President / Principal
Title



E-VERIFY SYSTEM CERTIFICATION STATEMENT (UNDER SECTION 448.095, FLORIDA STATUTES)

1. Definitions:
 - a. **“Contractor”** means a person or entity that has entered or is attempting to enter into a contract with a public employer to provide labor, supplies, or services to such employer in exchange for salary, wages, or other remuneration. “Contractor” includes, but is not limited to, a vendor or consultant.
 - b. **“Subcontractor”** means a person or entity that provides labor, supplies, or services to or for a contractor or another subcontractor in exchange for salary, wages, or other remuneration.
 - c. **“E-Verify system”** means an Internet-based system operated by the United States Department of Homeland Security that allows participating employers to electronically verify the employment eligibility of newly hired employees.
2. Effective January 1, 2021, Contractors, shall register with and use the E-verify system in order to verify the work authorization status of all newly hired employees. Contractor shall register for and utilize the U.S. Department of Homeland Security’s E-Verify System to verify the employment eligibility of:
 - a. All persons employed by a Contractor to perform employment duties within Florida during the term of the contract; and
 - b. All persons (including subvendors/subconsultants/subcontractors) assigned by Contractor to perform work pursuant to the contract with the City of Pembroke Pines. The Contractor acknowledges and agrees that registration and use of the U.S. Department of Homeland Security’s E-Verify System during the term of the contract is a condition of the contract with the City of Pembroke Pines; and
 - c. Should vendor become the successful Contractor awarded for the above-named project, by entering into the contract, the Contractor shall comply with the provisions of Section 448.095, Fla. Stat., “Employment Eligibility,” as amended from time to time. This includes, but is not limited to registration and utilization of the E-Verify System to verify the work authorization status of all newly hired employees. Contractor shall also require all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The Contractor shall maintain a copy of such affidavit for the duration of the contract.
3. Contract Termination
 - a. If the City has a good faith belief that a person or entity with which it is contracting has knowingly violated s. 448.09 (1) Fla. Stat., the contract shall be terminated.
 - b. If the City has a good faith belief that a subcontractor knowingly violated s. 448.095 (2), but the Contractor otherwise complied with s. 448.095 (2) Fla. Stat., shall promptly notify the Contractor and order the Contractor to immediately terminate the contract with the subcontractor.
 - c. A contract terminated under subparagraph a) or b) is not a breach of contract and may not be considered as such.
 - d. Any challenge to termination under this provision must be filed in the Circuit Court no later than 20 calendar days after the date of termination.
 - e. If the contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of 1 year after the date of termination.

Synalovski Romanik Saye, LLC

COMPANY NAME: _____

Merrill Romanik

PRINTED NAME / AUTHORIZED SIGNATURE: _____



VETERAN OWNED SMALL BUSINESS (VOSB) PREFERENCE CERTIFICATION

SECTION 1 GENERAL TERM

VETERAN OWNED SMALL BUSINESS (VOSB) PREFERENCE

The evaluation of competitive bids is subject to section 35.37 of the City's Procurement Procedures which, except where contrary to federal and state law, or any other funding source requirements, provides that preference be given to veteran owned small businesses. To satisfy this requirement, the vendor shall affirm in writing its compliance with the following objective criteria as of the bid or proposal submission date stated in the solicitation. A veteran owned small business shall be defined as:

1. "Veteran Owned Small Business" shall mean a business entity which has received a "Determination Letter" from the United States Department of Veteran Affairs Center for Verification and Evaluation notifying the business that they have been approved as a Veteran Owned Small Business (VOSB).

A preference of two and a half percent (2.5%) of the total evaluation point, or two and a half percent (2.5%) of the total price, shall be given to the **Veteran Owned Small Business (VOSB)**. This shall mean that if a **VOSB** submits a bid/quote that is within 2.5% of the lowest price submitted by any vendor, the **VOSB** shall have an option to submit another bid which is at least 1% lower than the lowest responsive bid/quote. If the **VOSB** submits a bid which is at least 1% lower than that lowest responsive bid/quote, then the award will go to the **VOSB**. If not, the award will be made to the vendor that submits the lowest responsive bid/quote. If the lowest responsive and responsible bidder IS a "**Local Pembroke Pines Vendor**" (**LPPV**) or a "**Local Broward County Vendor**" (**LBCV**) as established in Section 35.36 of the City's Code of Ordinances, entitled "Local Vendor Preference", then the award will be made to that vendor and no other bidders will be given an opportunity to submit additional bids as described herein.

If there is a **LPPV**, a **LBCV**, and a **VOSB** participating in the same bid solicitation and all three vendors qualify to submit a second bid, the **LPPV** will be given first option. If the **LPPV** cannot beat the lowest bid received by at least 1%, an opportunity will be given to the **LBCV**. If the **LBCV** cannot beat the lowest bid by at least 1%, an opportunity will be given to the **VOSB**. If the **VOSB** cannot beat the lowest bid by at least 1%, then the bid will be awarded to the lowest bidder.

If multiple **VOSBs** submit bids/quotes which are within 2.5% of the lowest bid/quote and there are no **LPPV** or **LBCV** as described in Section 35.36 of the City's Code of Ordinance, entitled "Local Vendor Preference", then all **VOSBs** will be asked to submit a **Best and Final Offer (BAFO)**. The award will be made to the **VOSB** submitting the lowest **BAFO** providing that that **BAFO** is at least 1% lower than the lowest bid/quote received in the original solicitation. If no **VOSB** can beat the lowest bid/quote by at least 1%, then the award will be made to the lowest responsive bidder.

COMPARISON OF QUALIFICATIONS

The preferences established in no way prohibit the right of the City to compare quality of supplies or services for purchase and to compare qualifications, character, responsibility and fitness of all persons, firms or corporations submitting bids or proposals. Further, the preference established in no way prohibit the right of the city from giving any other preference permitted by law instead of the preferences granted, nor prohibit the city to select the bid or proposal which is the most responsible and in the best interests of the city.

SECTION 2 AFFIRMATION

VETERAN OWNED SMALL BUSINESS (VOSB) PREFERENCE CERTIFICATION:

- Place a check mark here only if affirming bidder meets requirements above as a Veteran Owned Small Business. In addition, the bidder must attach the "Determination Letter" from the U.S. Dept. of Veteran Affairs Center.
- Place a check mark here only if affirming bidder does not meet the requirements above as a VOSB.

Failure to complete this certification at this time (by checking either of the boxes above) shall render the vendor ineligible for VOSB Preference. This form must be completed by/for the proposer; the proposer WILL NOT qualify for VOSB Preference based on their sub-contractors' qualifications.

COMPANY NAME: Synalovski Romanik Saye, LLC.

PRINTED NAME / AUTHORIZED SIGNATURE: 

Merrill Romanik, AIA, LEED AP, IIDA - Vice President / Principal

**CERTIFICATION REGARDING LOBBYING;
DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS
FOR EXPENDITURE OF FEDERAL FUNDS**

LOBBYING

As required by 7 CFR Part 3018, for persons entering into a contract, grant or cooperative agreement over **\$100,000** involving the expenditure of Federal funds, the undersigned certifies for itself and its principals that:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress, in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit **Standard Form - LLL, "Disclosure Form to Report Lobbying,"** in accordance with its instructions; and
- (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned Contractor, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

Signature of Contractor's Authorized Official

Synalovski Romanik Saye, LLC

Contractor / Name of Company

Merrill Ann Romanik, AIA, LEED AP, IIDA
Vice President / Principal

Printed Name and Title of Contractor's Authorized Official

2/13/2024

Date

DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

As required by 7 CFR Part 3017, for persons entering into a contract, grant or cooperative agreement over **\$25,000** involving the expenditure of Federal funds, the undersigned certifies for itself and its principals that:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a Government entity (Federal, State, or local) with commission of any offenses enumerated in paragraph (b) of this certification; and
- (d) Have not within a three-year period preceding this application had one or more public transaction (Federal, State, or local) terminated for cause or default; and

Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

Signature of Contractor's Authorized Official

Synalovski Romanik Saye, LLC

Contractor / Name of Company

Merrill Ann Romanik, AIA, LEED AP, IIDA
Vice President / Principal

Printed Name and Title of Contractor's Authorized Official

2/13/2024

Date



LOCAL VENDOR PREFERENCE CERTIFICATION

SECTION 1 GENERAL TERM

LOCAL PREFERENCE

The evaluation of competitive bids is subject to section 35.36 of the City's Procurement Procedures which, except where contrary to federal and state law, or any other funding source requirements, provides that preference be given to local businesses. To satisfy this requirement, the vendor shall affirm in writing its compliance with either of the following objective criteria as of the bid or proposal submission date stated in the solicitation. A local business shall be defined as:

1. "Local Pembroke Pines Vendor" shall mean a business entity which has maintained a permanent place of business with full-time employees within the City limits for a minimum of one (1) year prior to the date of issuance of a bid or proposal solicitation. The permanent place of business may not be a post office box. The business location must actually distribute goods or services from that location. In addition, the business must have a current business tax receipt from the City of Pembroke Pines.

OR:

2. "Local Broward County Vendor" shall mean or business entity which has maintained a permanent place of business with full-time employees within the Broward County limits for a minimum of one (1) year prior to the date of issuance of a bid or proposal solicitation. The permanent place of business may not be a post office box. The business location must actually distribute goods or services from that location. In addition, the business must have a current business tax receipt from the Broward County or the city within Broward County where the business resides.

A preference of five percent (5%) of the total evaluation point, or five percent (5%) of the total price, shall be given to the **Local Pembroke Pines Vendor(s)**; A preference of two and a half percent (2.5%) of the total evaluation point for local, or two and a half percent (2.5%) of the total price, shall be given to the **Local Broward County Vendor(s)**.

COMPARISON OF QUALIFICATIONS

The preferences established in no way prohibit the right of the City to compare quality of supplies or services for purchase and to compare qualifications, character, responsibility and fitness of all persons, firms or corporations submitting bids or proposals. Further, the preference established in no way prohibit the right of the city from giving any other preference permitted by law instead of the preferences granted, nor prohibit the city to select the bid or proposal which is the most responsible and in the best interests of the city.

SECTION 2 AFFIRMATION

LOCAL PREFERENCE CERTIFICATION:

- Place a check mark here only if affirming bidder meets requirements above as a Local Pembroke Pines Vendor.
 In addition, the business must attach a current business tax receipt from the City of Pembroke Pines along with any previous business tax receipts to indicate that the business entity has maintained a permanent place of business for a minimum of one (1) year.
- Place a check mark here only if affirming bidder meets requirements above as a Local Broward County Vendor.
 In addition, the business must attach a current business tax receipt from the Broward County or the city within Broward County where the business resides along with any previous business tax receipts to indicate that the business entity has maintained a permanent place of business for a minimum of one (1) year.
- Place a check mark here only if affirming bidder does not meet the requirements above as a Local Vendor.

Failure to complete this certification at this time (by checking either of the boxes above) shall render the vendor ineligible for Local Preference. This form must be completed by/for the proposer; the proposer WILL NOT qualify for Local Vendor Preference based on their sub-contractors' qualifications.

COMPANY NAME: Synalovski Romanik Saye, LLC.

PRINTED NAME / AUTHORIZED SIGNATURE: _____

Merrill Romanik, AIA, LEED AP, IIDA - Vice President / Principal

BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT

115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 – 954-357-4829

VALID OCTOBER 1, 2023 THROUGH SEPTEMBER 30, 2024

DBA: SYNALOVSKI ROMANIK SAYE, LLC
Business Name: SYNALOVSKI ROMANIK SAYE, LLC

Receipt #: 316-233742
Business Type: ARCHITECT

Owner Name: MANUEL SYNALOVSKI
Business Location: 1800 ELLER DR STE 500
 FT LAUDERDALE

Business Opened: 06/02/2010
State/County/Cert/Reg: AR0011628
Exemption Code:

Business Phone:

Rooms	Seats	Employees	Machines	Professionals
		4		

For Vending Business Only			Vending Type:				
Number of Machines:					Prior Years	Collection Cost	Total Paid
Tax Amount	Transfer Fee	NSF Fee	Penalty				
30.00	0.00	0.00	0.00	0.00	0.00	0.00	30.00
Receipt Fee		30.00					
Packing/Processing/Canning Employees		0.00					

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS

THIS BECOMES A TAX RECEIPT

This tax is levied for the privilege of doing business within Broward County and is non-regulatory in nature. You must meet all County and/or Municipality planning and zoning requirements. This Business Tax Receipt must be transferred when the business is sold, business name has changed or you have moved the business location. This receipt does not indicate that the business is legal or that it is in compliance with State or local laws and regulations.

WHEN VALIDATED

Mailing Address:

SYNALOVSKI ROMANIK SAYE, LLC
 1800 ELLER DR STE 500
 FORT LAUDERDALE, FL 33316

Receipt #20C-22-00001646
 Paid 08/16/2023 30.00



**CITY OF HOLLYWOOD
TREASURY SERVICES DIVISION
LOCAL BUSINESS TAX**

**SYNALOVSKI ROMANIK SAYE
1800 ELLER DR
STE-500
FORT LAUDERDALE, FL 33316**

Please contact us with any changes or corrections to your information.

CUSTOMER SERVICE: Should you have any questions regarding Local Business Tax or need to update / correct any information related to your Business Tax Account, please contact us by phone at 954-921-3225, by email at businesstax@hollywoodfl.org or in person at City Hall, Room 103, 2600 Hollywood Blvd. Please send all written correspondence to: City of Hollywood, Treasury Services Division, Attn: Business Tax, Room 103, PO Box 229045, Hollywood, FL 33022-9045.

PURSUANT TO STATE LAW, LOCAL BUSINESS TAX IS LEVIED FOR THE PRIVILEGE OF DOING BUSINESS WITHIN A CITY'S LIMITS, AND IS NON-REGULATORY IN NATURE. ISSUANCE OF A LOCAL BUSINESS TAX RECEIPT BY THE CITY OF HOLLYWOOD DOES NOT MEAN THAT THE CITY HAS DETERMINED THAT THE EXISTING OR PROPOSED USE OF A LOCATION IS LAWFUL. ISSUANCE OF A LOCAL BUSINESS TAX RECEIPT DOES NOT LEGALIZE OR CONDONE THE NATURE OF THE BUSINESS BEING CONDUCTED IF CONTRARY TO ANY LOCAL, STATE OR FEDERAL LAW OR REGULATION.

THIS IS NOT A BILL. DO NOT PAY.

BELOW IS YOUR LOCAL BUSINESS TAX RECEIPT. PLEASE DETACH AND POST THIS LOCAL BUSINESS TAX RECEIPT IN A CONSPICUOUS PLACE AT YOUR PLACE OF BUSINESS.



2023/2024 LOCAL BUSINESS TAX RECEIPT

Business Name: **SYNALOVSKI ROMANIK SAYE**

Account Registration #: **B9050833-2024**

DBA:

Expiration Date: **9/30/2024**

Business Location: **1800 ELLER DR**

Tax Rate: **\$316.00**

Business Category: **SERVICE/LICENSED BUSINESS**

Classification: **Architect**

Tax Basis: **5 - 25 WORKERS**



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Detail by Entity Name

Florida Limited Liability Company
SYNALOVSKI ROMANIK SAYE, LLC

Filing Information

Document Number L09000062006
FEI/EIN Number 27-0441433
Date Filed 06/25/2009
Effective Date 06/25/2009
State FL
Status ACTIVE
Last Event LC NAME CHANGE
Event Date Filed 07/03/2012
Event Effective Date NONE

Principal Address

1800 ELLER DRIVE
SUITE 500
FORT LAUDERDALE, FL 33316

Changed: 01/03/2012

Mailing Address
1800 ELLER DRIVE
SUITE 500
FORT LAUDERDALE, FL 33316

Changed: 01/15/2014

Registered Agent Name & Address
Romanik, Merrill Ann
1800 ELLER DRIVE
SUITE 500
FORT LAUDERDALE, FL 33316

Name Changed: 12/22/2023

Address Changed: 12/22/2023

Authorized Person(s) Detail

Name & Address

Title MGR

Romanik, Merrill Ann
 1800 ELLER DRIVE
 SUITE 500
 FORT LAUDERDALE, FL 33316

Title Other

Stratus Team, LLC
 200 Corporate Center Drive
 Suite 240
 Coraopolis, PA 15108

Title Manager

Saye, Jose
 1800 ELLER DRIVE
 SUITE 500
 FORT LAUDERDALE, FL 33316

Annual Reports

Report Year	Filed Date
2022	01/13/2022
2023	01/18/2023
2023	12/22/2023

Document Images

12/22/2023 – AMENDED ANNUAL REPORT	View image in PDF format
01/18/2023 – ANNUAL REPORT	View image in PDF format
01/13/2022 – ANNUAL REPORT	View image in PDF format
01/11/2021 – ANNUAL REPORT	View image in PDF format
01/15/2020 – ANNUAL REPORT	View image in PDF format
01/08/2019 – ANNUAL REPORT	View image in PDF format
01/11/2018 – ANNUAL REPORT	View image in PDF format
01/06/2017 – ANNUAL REPORT	View image in PDF format
02/03/2016 – ANNUAL REPORT	View image in PDF format
01/14/2015 – ANNUAL REPORT	View image in PDF format
01/15/2014 – AMENDED ANNUAL REPORT	View image in PDF format
01/13/2014 – ANNUAL REPORT	View image in PDF format
01/18/2013 – ANNUAL REPORT	View image in PDF format
07/03/2012 – LC Name Change	View image in PDF format
01/03/2012 – ANNUAL REPORT	View image in PDF format
01/06/2011 – ANNUAL REPORT	View image in PDF format
04/20/2010 – ANNUAL REPORT	View image in PDF format
06/25/2009 – Florida Limited Liability	View image in PDF format



Ron DeSantis, Governor

Melanie S. Griffin, Secretary



**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

BOARD OF ARCHITECTURE & INTERIOR DESIGN

THE INTERIOR DESIGNER HEREIN IS REGISTERED UNDER THE
PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

ROMANIK, MERRILL ANN

1800 ELLER DRIVE
SUITE 500
FORT LAUDERDALE FL 33316

LICENSE NUMBER: ID0003776

EXPIRATION DATE: FEBRUARY 28, 2025

Always verify licenses online at MyFloridaLicense.com



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THE OFFICIAL SITE OF THE FLORIDA DEPARTMENT OF BUSINESS &
PROFESSIONAL REGULATION



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LICENSEE DETAILS

3:13:18 PM 2/8/2024

Licensee Information

Name:	ROMANIK, MERRILL ANN (Primary Name)
	SYNALOVSKI ROMANIK SAYE, LLC (DBA Name)
Main Address:	1800 ELLER DRIVE SUITE 500 FORT LAUDERDALE Florida 33316
County:	BROWARD

License Information

License Type:	Architect
Rank:	Architect
License Number:	AR0015810
Status:	Current,Active
Licensure Date:	12/05/1996
Expires:	02/28/2025

Special Qualifications

Qualification Effective

Alternate Names

[View Related License Information](#)

[View License Complaint](#)

2601 Blair Stone Road, Tallahassee FL 32399 :: Email: [Customer Contact Center](#) :: Customer Contact Center: 850.487.1395

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Under Florida law, email addresses are public records. If you do not want your email address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact the office by phone or by traditional mail. If you have any questions, please contact 850.487.1395. *Pursuant to Section 455.275(1), Florida Statutes, effective October 1, 2012, licensees licensed under Chapter 455, F.S. must provide the Department with an email address if they have one. The emails provided may be used for official communication with the licensee.

However email addresses are public record. If you do not wish to supply a personal address, please provide the Department with an email address which can be made available to the public. Please see our [Chapter 455](#) page to determine if you are affected by this change.



ARCHITECT-ENGINEER QUALIFICATIONS

PART I - CONTRACT-SPECIFIC QUALIFICATIONS

A. CONTRACT INFORMATION

1. TITLE AND LOCATION (City and State)

CCNA Continuing Contract Services for Citywide Professional Architectural, Engineering, Surveying and Mapping

2. PUBLIC NOTICE DATE

01/23/2024

3. SOLICITATION OR PROJECT NUMBER

PSPW-23-20

B. ARCHITECT-ENGINEER POINT OF CONTACT

4. NAME AND TITLE

Merrill Romanik, AIA, LEED AP, IIDA - Vice President / Principal

5. NAME OF FIRM

Synalovski Romanik Saye, LLC

6. TELEPHONE NUMBER

(954) 961-6806

7. FAX NUMBER

(954) 961-6807

8. E-MAIL ADDRESS

mromanik@synalovski.com

C. PROPOSED TEAM

(Complete this section for the prime contractor and all key subcontractors.)

(Check)				9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
PRIME	J-V	PARTNER	SUBCONTRACTOR			
a.	✓			Synalovski Romanik Saye, LLC	1800 Eller Drive Suite 500 Fort Lauderdale, FL 33316	- Architecture - Planning - Interior Design
				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
b.		✓		Nutting Engineers	1310 Neptune Drive Boynton Beach, FL 33426	Geotechnical Services
				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
c.		✓		Cousins Surveyors & Associates, Inc.	3921 SW 47th Avenue Suite 1011 Davie, FL 33314	Land Surveying Services
				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
d.		✓		Miller Legg & Associates, Inc.	5747 N. Andrews Way Fort Lauderdale, FL 33309	- Civil Engineering - Landscape Architecture
				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
e.		✓		Saad El-Hage Consulting Engineers, Inc.	5601 NW 9th Avenue Suite 206 Fort Lauderdale, FL 33309	Structural Engineering
				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
f.		✓		Florida Engineering Services, Inc (FES)	34 NW 168 Street Suite 100 North Miami Beach, FL 33169	MEP + FP Engineering
				<input type="checkbox"/> CHECK IF BRANCH OFFICE		

D. ORGANIZATIONAL CHART OF PROPOSED TEAM

(Attached)



SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design

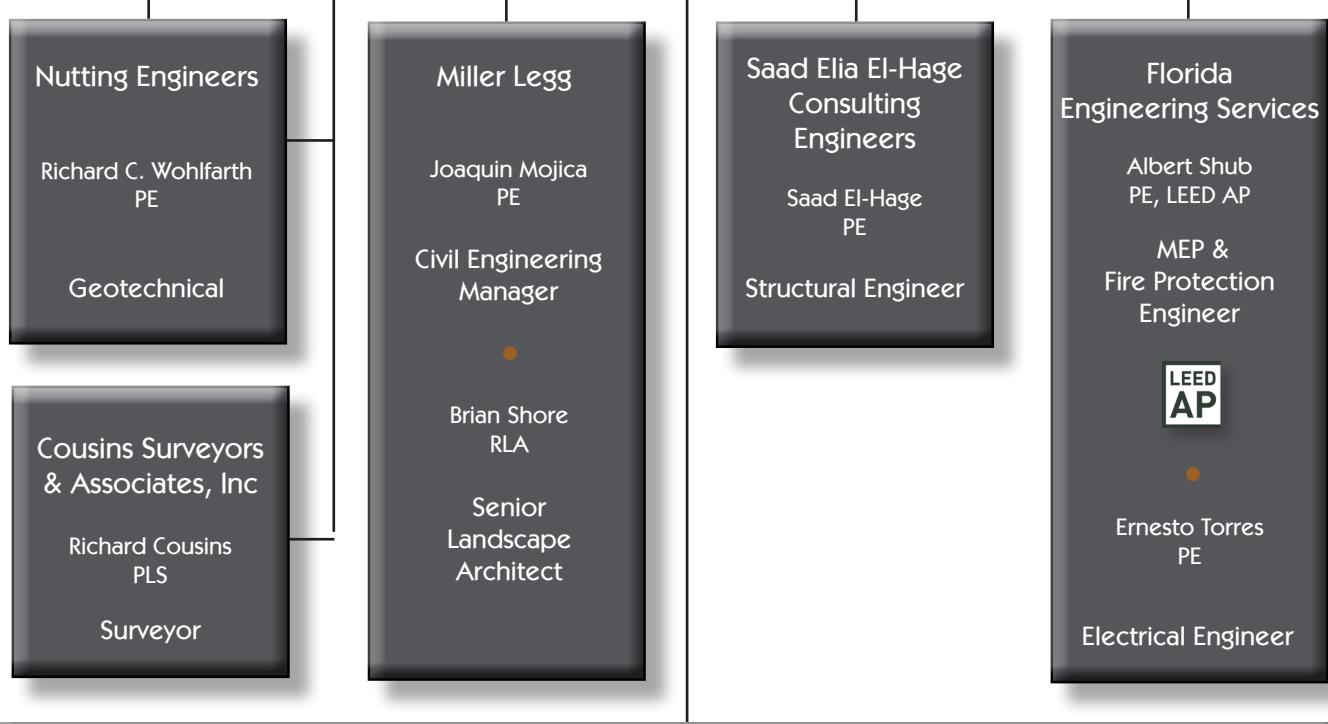
SRS Team / Consultant Organizational Chart



Merrill Romanik
AIA, LEED AP, IIDA
Project Principal / Project Manager



Chris Bray
Project Architect



SRS Project Staff

Steve Hatzidakis
Job Captain

Mercedes Civantos
Production

Carlos Diaz
Production

Mayra Cohen-Mora
Interior Design



E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Merrill Romanik, AIA, LEED AP, IIDA	13. ROLE IN THIS CONTRACT Project Principal / Project Manager	14. YEARS EXPERIENCE a. TOTAL 32 b. WITH CURRENT FIRM 32	
15. FIRM NAME AND LOCATION (City and State) Synalovksi Romanik Saye, LLC - Fort Lauderdale, FL			
16. EDUCATION (Degree and Specialization) - Bachelor of Architecture - Univ of Florida - Masters of Building Construction - Univ of Florida - Master of Architecture - Georgia Institute of Technology - Continuing Education - Ongoing	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) - Florida / Architecture AR0015810 - Florida / Interior Design ID0003776		

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Continuing Education

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State) Lester Brown Park (Miami Gardens, FL)		(2) YEAR COMPLETED PROFESSIONAL SERVICES 2023 CONSTRUCTION (If applicable) 2023	
a. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Multipurpose Community Center with Admin offices, Athletic Storage, Locker rooms, Covered patio, increased parking SERVICES: Programming, Architectural Design, Site Plan Approval, Construction Documents, Interior Design, Permitting, Contract Administration \$4,900,000.00		<input checked="" type="checkbox"/> Check if project performed with current firm	
(1) TITLE AND LOCATION (City and State) Dowdy Armory Park (Hollywood, FL)		(2) YEAR COMPLETED PROFESSIONAL SERVICES 2024 CONSTRUCTION (If applicable) Scheduled for 2024	
b. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Rehabilitation of military armory into a Recreational and Multi-Function Community Complex 14,00 SF SERVICES: Programming, Architectural Design, Site Plan Approval, Construction Documents, Interior Design, Permitting, Contract Administration. \$4,000,000.00		<input checked="" type="checkbox"/> Check if project performed with current firm	
(1) TITLE AND LOCATION (City and State) Lauderhill Fire Station No. 30		(2) YEAR COMPLETED PROFESSIONAL SERVICES 2022 CONSTRUCTION (If applicable) 2022	
c. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE 12,500 SF. Minimum 72 hr. Self-Sustainable Bldg. Meets Hurricane Standards of 180 mph. Includes: 2 Apparatus Bays and air-conditioned Fire-Rescue Staff Housing for Living and Administration Spaces, as well as Fitness, IT Bunker, Medical Equipment / Supply Storage and Laundry Facilities. SERVICES: Design Criteria Professional \$3,673,422.00		<input checked="" type="checkbox"/> Check if project performed with current firm	
(1) TITLE AND LOCATION (City and State) Miramar Pineland Park (Miramar, FL)		(2) YEAR COMPLETED PROFESSIONAL SERVICES 2022 CONSTRUCTION (If applicable) 2022	
d. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE A free-standing 4,300 SF Nature Education Center SERVICES: Programming, Architectural Design, Site Plan Approval, Construction Documents, Interior Design, Permitting, Contract Administration \$3,500,000.00		<input checked="" type="checkbox"/> Check if project performed with current firm	
(1) TITLE AND LOCATION (City and State) Barry University Thompson Hall (Miami Shores, FL)		(2) YEAR COMPLETED PROFESSIONAL SERVICES 2021 CONSTRUCTION (If applicable) 2021	
e. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE 2,250 SF Lobby/Common Areas Interior Improvements, creating flexibility of space allowing for individual and small group study activity that can be easily reconfigured for social events, movie nights, presentations, and the like. SERVICES: Programming, Architectural Design, Master Planning, Construction Documents, Interior Design, Contract Administration \$650,000.00		<input checked="" type="checkbox"/> Check if project performed with current firm	

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM
Chris Brey	Project Architect	32	32

15. FIRM NAME AND LOCATION (City and State)

Synalovksi Romanik Saye, LLC - Fort Lauderdale, FL

16. EDUCATION (Degree and Specialization)	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)
Bachelor of Science, Architecture Florida A&M University - Masters of Building Construction - Univ of Florida - Master of Architecture - Georgia Institute of Technology - Continuing Education - Ongoing	

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Continuing Education

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Lester Brown Park (Miami Gardens, FL)	2023	2023
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
a. Multipurpose Community Center with Admin offices, Athletic Storage, Locker rooms, Covered patio, increased parking SERVICES: Programming, Architectural Design, Site Plan Approval, Construction Documents, Interior Design, Permitting, Contract Administration \$4,900,000.00	2023	2023
(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
Dowdy Armory Park (Hollywood, FL)	2024	Scheduled for 2024
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
b. Rehabilitation of military armory into a Recreational and Multi-Function Community Complex 14,00 SF SERVICES: Programming, Architectural Design, Site Plan Approval, Construction Documents, Interior Design, Permitting, Contract Administration. \$4,000,000.00	2024	Scheduled for 2024
(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
Lauderhill Fire Station No. 30	2022	2022
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
c. 12,500 SF. Minimum 72 hr. Self-Sustainable Bldg. Meets Hurricane Standards of 180 mph. Includes: 2 Apparatus Bays and air-conditioned Fire-Rescue Staff Housing for Living and Administration Spaces, as well as Fitness, IT Bunker, Medical Equipment / Supply Storage and Laundry Facilities. SERVICES: Design Criteria Professional \$3,673,422.00	2022	2022
(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
Miramar Pineland Park (Miramar, FL)	2022	2022
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
d. A free-standing 4,300 SF Nature Education Center SERVICES: Programming, Architectural Design, Site Plan Approval, Construction Documents, Interior Design, Permitting, Contract Administration \$3,500,000.00	2022	2022
(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
Barry University Thompson Hall (Miami Shores, FL)	2021	2021
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
e. 2,250 SF Lobby/Common Areas Interior Improvements, creating flexibility of space allowing for individual and small group study activity that can be easily reconfigured for social events, movie nights, presentations, and the like. SERVICES: Programming, Architectural Design, Master Planning, Construction Documents, Interior Design, Contract Administration \$650,000.00	2021	2021

Richard C. Wohlfarth, PE

Principal/ Director of Engineering



FORMAL EDUCATION:

University of Florida,
Gainesville, Bachelor of
Science, Civil Engineering

PROFESSIONAL

REGISTRATIONS:

Registered Engineer-
State of Florida #50858

Registered Building
Inspector-
State of Florida BN #3580
SBCCI #6528
ACI Level 1 #991175

UBCI

PROFESSIONAL

AFFILIATIONS:

Florida Engineering Society
*Past Chapter President

National Society of
Professional Engineers

Deep Foundation Institute

American Society of Civil
Engineers

PROFESSIONAL EXPERIENCE:

Mr. Wohlfarth, P.E. is the Director of the Engineering Department which includes ~50 professional and technical personnel. He also has overall responsibility for the Special Inspection, Construction Materials Testing and Geotechnical Engineering Divisions where he directs training, quality system review and personnel evaluations. His responsibilities include report review, signing and sealing geotechnical engineering, structural inspection and laboratory testing reports for the company, providing contract negotiation and administration, budget estimating and project management.

Mr. Wohlfarth, has 356 years of experience (30 with NEF) in various aspects of geotechnical engineering which include determining feasibility of site development, foundation design analysis and recommendations, providing engineering evaluation for bridge and roadway construction, pavement design for roadways, roadway subgrade stabilization by geotextiles and other means, design of shoring systems for utility trenches and other deep excavations, dewatering methodology for trench and other excavations and backfill procedures, setting up and monitoring pile load tests, and providing value engineering for foundations.

PROJECT EXPERIENCE:

- Martin Downs Repump Facility, Palm City: Construction of a new in-line booster pump station, site lift station and two (2) vacuum-truck off-load stations.
- Martin County Administration Parking, South Monterey Road, Stuart.
- St. Lucie County, Qualification Based Contract, projects include but are not limited to:
 - Tilton Road Drainage Improvements
 - Harmony Heights Phase I North, installation of new underground pipeline, pavement and related work
 - Idea Holding Road @ North St. Lucie River Water Control District Canal 7C Culvert Replacement
 - Savanna Emergency Culvert Repair
 - St. Lucie Basin – Roadway and Drainage Improvements
 - Various Roadway Projects
 - Treasure Coast International Airport Hangars and Taxiways

RICHARD E. COUSINS, P.L.S.
PRESIDENT
COUSINS SURVEYORS & ASSOCIATES, INC.
3921 S.W. 47TH Avenue, Suite 1011
Davie, Florida 33314
Phone Number 954-680-9885
Fax number 954-680-0213
E-mail Address : RECSURVEYR@AOL.COM

EDUCATION : North East London Polytechnic, London, England
T.E.C. higher Diploma in Land Surveying, March 1978

University of Florida, Gainsville, Florida
Bachelor of Land Surveying (Honors), December 1984

University of Miami, Coral Gables, Florida
Graduate Courses in Urban and Regional Planning

REGISTRATION: Professional Land Surveyor, Florida # 4188

PROFESSIONAL AFFILIATION: American Congress on Surveying and Mapping
Florida Society of Professional Land Surveyors

RESPONSIBILITIES: Supervise field personnel in all aspects of highway construction surveys,
Construction surveys and boundary surveys. Supervise survey technicians
In the preparation of Right-Of-Ways Maps, legal descriptions, parcel sketches,
Boundary surveys and earthwork calculations.

EXPERIENCE :

1993-2013 Cousins Surveyors & Associates, Inc., Davie, Florida
President
Responsible for the management and administration of Land Surveying Company

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT*(Complete one Section E for each key person.)*

12. NAME Joaquin Mojica, PE	13. ROLE IN THIS CONTRACT Civil Manager	14. YEARS EXPERIENCE	
		a. TOTAL 25	b. WITH CURRENT FIRM 8
15. FIRM NAME AND LOCATION (<i>City and State</i>) Miller Legg, Sunrise, FL			
16. EDUCATION (<i>DEGREE AND SPECIALIZATION</i>) Bachelor of Science / Civil Engineering		17. CURRENT PROFESSIONAL REGISTRATION (<i>STATE AND DISCIPLINE</i>) FL / Registered Professional Engineer	
18. OTHER PROFESSIONAL QUALIFICATIONS (<i>Publications, Organizations, Training, Awards, etc.</i>) Mr. Mojica has extensive project management, design and permitting experience in Florida and the Caribbean. He has provided civil engineering design and management services to both private and public sector clients. As Regional Engineering Manager, Mr. Mojica's responsibilities include preparation of proposals, negotiation of engineering contracts, client relations, project reporting, scheduling, budgeting, management of technical staff and subconsultants, design, and permitting. He is highly skilled in CAD/Civil 3D, ICPR and PONDS software.			
19. RELEVANT PROJECTS			
a.	(1) TITLE AND LOCATION (<i>City and State</i>) City of Lauderhill Sports Park (Lauderhill, FL)	(2) YEAR COMPLETED PROFESSIONAL SERVICES CONSTRUCTION (<i>If Applicable</i>) 2017 2019	
	(3) BRIEF DESCRIPTION (<i>Brief scope, size, cost, etc.</i>) AND SPECIFIC ROLE Civil Manager: Provided civil engineering design, stormwater permitting, landscape architecture, irrigation design, construction specifications and bidding assistance services for proposed amenities improvements at the 12-acre park. Replacement of the baseball field and cricket pitch natural grass with synthetic turf and the football scoreboard replacement tasks have been finalized. Completed design of the playground area wood chip surface conversion to synthetic turf, playground shade, modifications to portions of the fitness trail and the addition of new fitness stations trail and exercise equipment.	<input checked="" type="checkbox"/> Check if project performed with current firm	
b.	(1) TITLE AND LOCATION (<i>City and State</i>) City of Oakland Park Wag Dog Park (Oakland Park, FL)	(2) YEAR COMPLETED PROFESSIONAL SERVICES CONSTRUCTION (<i>If Applicable</i>) 2024 2024	
	(3) BRIEF DESCRIPTION (<i>Brief scope, size, cost, etc.</i>) AND SPECIFIC ROLE Civil Manager: Under our Continuing Services Contract, developed a 1-acre Dog Park at the existing Richard Giusti Heart Par Cours Park. Provided topographic and tree surveying, SUE, engineering and landscape architecture services as well as an opinion of probable cost. The firm provided schematic designs to include layout, existing/proposed trees and shrubs, fencing, benches, site amenities, water station, parking layout and pathway location.	<input checked="" type="checkbox"/> Check if project performed with current firm	
c.	(1) TITLE AND LOCATION (<i>City and State</i>) City of Homestead Biscayne-Everglades Greenway Trail (Homestead, FL)	(2) YEAR COMPLETED PROFESSIONAL SERVICES CONSTRUCTION (<i>If Applicable</i>) 2023 2023	
	(3) BRIEF DESCRIPTION (<i>Brief scope, size, cost, etc.</i>) AND SPECIFIC ROLE Civil Manager: Services provided for this 3.2 mile, 12-foot-wide shared-use trail project were landscape architectural, engineering, surveying and environmental service including preparation of FDOT-approved construction documents, design of regulatory and wayfinding signs, pavement markings, safe pedestrian push button crossing and necessary drainage within the C-103 Canal right-of-way from East Mowry Drive to SW 137th Avenue in Homestead. The scope of services was based upon a 2017 Florida Shared-use Non-Motorized Trail Agreement between the City and FDOT.	<input checked="" type="checkbox"/> Check if project performed with current firm	
d.	(1) TITLE AND LOCATION (<i>City and State</i>) City of Miramar Historic Public Safety Complex (Miramar, FL)	(2) YEAR COMPLETED PROFESSIONAL SERVICES CONSTRUCTION (<i>If Applicable</i>) 2021 2021	
	(3) BRIEF DESCRIPTION (<i>Brief scope, size, cost, etc.</i>) AND SPECIFIC ROLE Civil Manager: Replacement of the old Civic Center and Child Care building with a new one-story 24,000 SF building to accommodate its police substation, storage, administrative and other law enforcement and public safety facilities, in addition to a surface parking lot for safety vehicles. Provided civil engineering design, permitting and construction administration services as part of the Architects Design Group team. Permitting included the City of Miramar, Broward County and FDEP. The firm also provided LEED certification and value engineering review services for this LEED Gold project.	<input checked="" type="checkbox"/> Check if project performed with current firm	
e.	(1) TITLE AND LOCATION (<i>City and State</i>) City of Oakland Park NE 13th Avenue Improvements (Oakland Park, FL)	(2) YEAR COMPLETED PROFESSIONAL SERVICES CONSTRUCTION (<i>If Applicable</i>) Ongoing	
	(3) BRIEF DESCRIPTION (<i>Brief scope, size, cost, etc.</i>) AND SPECIFIC ROLE Civil Manager: Under our Continuing Services Contract providing survey and civil engineering services for the proposed stormwater management and sidewalk improvements along the NE 13th Avenue 3-mile corridor which entails providing sidewalks, new driveway connections and stormwater system improvements to connect the various streets east and west of NE 13th Avenue to the existing 72-inch drainage pipeline in NE 13th Avenue.	<input checked="" type="checkbox"/> Check if project performed with current firm	

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT
(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM
Saad El-Hage	Structural Engineer	36	22

15. FIRM NAME AND LOCATION (City and State)

Saad Elia El-Hage Consulting Engineers, Inc. (5601 NW 9th Ave, #206, Fort Lauderdale, FL 33309)

16. EDUCATION (DEGREE AND SPECIALIZATION)

Master Of Science, Civil Engineering (California State University)
 Bachelor Of Science, Civil Engineering (Louisiana State University)

17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)

Professional Engineer 42550, (Florida, Civil Engineering)
 Threshold Inspector 965 (Florida, structural inspection)

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

ACI, ASCE

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State) DEPARTMENT MAINTENANCE FACILITY, BROWARD COUNTY AVIATION DEPARTMENT (FORT LAUDERDALE, FL.)		(2) YEAR COMPLETED CONST. STARTS 2013	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE 2 BLDGS: 3 STORY OFFICE BLDGS (CONCRETE JOISTS, TILTUP WALLS) 1 STORY WAREHOUSE WITH PARKING ROOF DECK.(D.T, TILTUP WALLS) (13.0 MILLIONS) PROVIDE STRUCTURAL CONSTRUCTION DOCUMENTS.	<input checked="" type="checkbox"/>	Check if project performed with current firm
b.	(1) TITLE AND LOCATION (City and State) PUBLIC WORK BUILDING , UTILITIES AND ENGINEERING DEVISION. CITY OF COCONUT CREEK, FL	(2) YEAR COMPLETED 2013	PROFESSIONAL SERVICES CONSTRUCTION (If applicable)
b.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE 2 STORY BUILDING , CONCRETE JOISTS, TILT-UP WALLS (7.0 MILLIONS) PROVIDE STRUCTURAL CONSTRUCTION DOCUMENTS	<input type="checkbox"/>	Check if project performed with current firm
c.	(1) TITLE AND LOCATION (City and State) MIRAMAR WATER TREATMENT PLANT (MIRAMAR, FL)	YEAR COMPLETED 2018	PROFESSIONAL SERVICES CONSTRUCTION (If applicable)
c.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE 1 STORY BUILDING ,CONCRETE DOUBLE TEE ROOF, MASONRY WALLS (2.0 MILLIONS) PROVIDE STRUCTURAL CONSTRUCTION DOCUMENTS	<input type="checkbox"/>	Check if project performed with current firm
d.	(1) TITLE AND LOCATION (City and State) MONTESSORI ACADEMY CHARTER SCHOOL (PEMBROKE PINES, FL)	(2) YEAR COMPLETED 2013	PROFESSIONAL SERVICES CONSTRUCTION (If applicable)
d.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE 3 STORY BUILDING , STEEL JOISTS, TILT-UP WALLS (4.6 MILLIONS) PROVIDE STRUCTURAL CONSTRUCTION DOCUMENTS	<input checked="" type="checkbox"/>	Check if project performed with current firm
e.	(1) TITLE AND LOCATION (City and State) POLICE TRAINING FACILITY (PEMBROKE PINES, FL)	(2) YEAR COMPLETED END OF 2013	PROFESSIONAL SERVICES CONSTRUCTION (If applicable)
e.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE 1 STORY BUILDING , ROOF TRUSSES, MASONRY WALLS (1.6 MILLIONS) PROVIDE STRUCTURAL CONSTRUCTION DOCUMENTS	<input checked="" type="checkbox"/>	Check if project performed with current firm

Albert Shub, P.E. LEED AP

Title	President, Director of Mechanical Department	
Duties and Responsibilities	Responsible in charge for the complete design of all HVAC, Plumbing, and Fire Sprinkler systems. Manager of approximately 25 employees. Prepare presentations and proposals for prospective work. Attending client / contractor conferences. Project coordination with government officials, architects, civil and structural engineers, etc.	
Education	<p>1981 - 1985 University of Miami - Coral Gables, Florida <i>Bachelor of Science in Mechanical Engineering</i></p> <ul style="list-style-type: none"> • <i>Engineer in Training in Mechanical exam passed October 1985</i> • <i>PI TAU SIGMA, National Honorary Mechanical Engineering Society</i> 	
Professional Experience	<p>April 1990 – Present: Florida Engineering Services, Inc North Miami Beach, Florida 33169 <i>President</i></p> <ul style="list-style-type: none"> • License PE43413 Florida – issued May 1990 • License Registered in the State of New York 2007 • LEED AP Certification – issued 2007 • Transitioned to majority shareholder – January 2015. <p>February 1988 – April 1990: Steven Feller, P.E., Inc. Fort Lauderdale, Florida <i>HVAC Designer</i></p>	
Professional Memberships	American Society of Heating, Air Conditioning, and Refrigeration Engineer National Fire Protection Association National Society of Plumbing Engineers U.S. Green Building Council	
References	Mr. Ed Bec Plaza Equity Partners SunTrust International Center 1 SE 3 rd Avenue, Suite 2110 Miami, Florida 33131 Office: 954-630-8880 Cell: 305-454-3214 ebec@plazaequity.com	Manuel Martinez Trinsic Residential Group 1400 Biscayne Boulevard Miami, Florida 33132 305-796-4562 305-397-2469 mmartinez@trinicres.com
	KVC Constructors, Inc. Vick Crespin, LEED AP BD+C Vice President 9499 Northeast 2 nd Avenue, Suite 205 Miami Shores, Florida 33138 305-757-7707 Vick.crespin@kvccconstructors.com	

Ernesto R. Torres, P.E.

Title	Vice President, Director of Electrical Department
Duties and Responsibilities	In responsible charge for the complete design of all Electrical, Fire Alarm, Phone and Cable TV systems. Manager of approximately 10 employees. Attend client / contractor conferences. Project coordination with government officials, architects, civil and structural engineers.
Education	<p>January 1981 – July 1987 Universidad Nacional de Ingenieria (UNAN) Managua, Nicaragua <i>Bachelor of Science in Electrical Engineering</i></p> <ul style="list-style-type: none"> • <i>Engineer In Training exam passed October 1993</i> • <i>AutoCAD Release 12 Course, HI-TECH SCHOOL, Dec-1994</i> • <i>Engineering in Training Course, ANIA, Inc, Oct-1993</i> • <i>MS-DOS Computer Application Course, HI-TECH SCHOOL, Sept-1993</i>
Professional Experience	<p>January 1995 – Present: Florida Engineering Services North Miami Beach, Florida <i>Vice President</i></p> <ul style="list-style-type: none"> • License PE0049958 Florida - issued February 1996 • License registered in the State of New York 2007 • Transitioned to minority shareholder – January 2015 <p>April 1988 – December 1994: Best Truss Co, Inc Miami, Florida <i>Maintenance Manager</i></p> <p>August 1992-December 1994: Ertech, Inc. Miami, Florida <i>Consultant Engineer</i></p> <p>January 1986-December 1988 Servicios Ing. Electrica, SA Managua, Nicaragua <i>Owner/General Manager</i></p> <p>May 1982-December 1985 Emp. Nacional de Diseño Managua, Nicaragua <i>Electrical Engineer</i></p>

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Brian Shore, RLA	13. ROLE IN THIS CONTRACT Landscape Manager	14. YEARS EXPERIENCE	
		a. TOTAL 24	b. WITH CURRENT FIRM 24
15. FIRM NAME AND LOCATION (City and State) Miller Legg, Sunrise, FL			
16. EDUCATION (DEGREE AND SPECIALIZATION) Bachelor of Science / Landscape Architecture		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) FL / Registered Landscape Architect FL / FDOT Intermediate Maintenance of Traffic	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Senior Landscape Architect with significant experience in landscape architectural design and landscape construction services for a variety of public and private projects. Specialties include landscape, hardscape, and irrigation design services for streetscape and roadway projects including the Florida Department of Transportation (FDOT), all aspects of active and passive park design, healthcare campuses, and environmental wetland habitat creation. Other experience includes various residential and commercial projects.			
19. RELEVANT PROJECTS			
a.	(1) TITLE AND LOCATION (City and State) City of Pembroke Pines D/B Taft Street Improvements (Pembroke Pines, FL)	(2) YEAR COMPLETED PROFESSIONAL SERVICES 2016 CONSTRUCTION (If Applicable)	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Landscape Manager: Scope of services was landscape architectural design and post design services and included the development of design and contract documents including plans and specifications. Support during the construction phase with Requests for Information and contractor submittals was also provided.	<input checked="" type="checkbox"/> Check if project performed with current firm	
b.	(1) TITLE AND LOCATION (City and State) City of Pembroke Pines Streetscape Design Guidelines (Pembroke Pines, FL)	(2) YEAR COMPLETED PROFESSIONAL SERVICES 2012 CONSTRUCTION (If Applicable)	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Landscape Manager: City wide Streetscape Master Plan which also included the creation of context sensitive design guidelines for the roadway corridors throughout the City including accommodations for mobility. This looked at both the corridor segment and intersection component. Corridor segment components included: median plantings, 'Side of Road' (along the right-of-way or street edge) plantings, street trees and specialty plantings. Intersection segment components included: Median nose treatments, crosswalks, expanded pedestrian plazas at the corners, specialty items and icons.	<input checked="" type="checkbox"/> Check if project performed with current firm	
c.	(1) TITLE AND LOCATION (City and State) Town of Lauderdale-By-the-Sea Poinciana/Bougainvillea Roadway and Parking Improvements (Lauderdale By-the-Sea, FL)	(2) YEAR COMPLETED PROFESSIONAL SERVICES 2019 CONSTRUCTION (If Applicable) 2019	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Landscape Manager: Under the firm's Continuing Services Contract, provided design and permitting services for parking, roadway and landscape architectural improvements for the Poinciana Street and Bougainvillea Drive area north of Commercial Boulevard to alleviate congestion along the parallel corridor of SR A1A. Services included: roadway and parking area design, signing and pavement marking, lighting, utility coordination, permitting, landscape, hardscape and irrigation, and pre- and post-construction observation services.	<input checked="" type="checkbox"/> Check if project performed with current firm	
d.	(1) TITLE AND LOCATION (City and State) Town of Davie Governor Leroy Collins Farm Park (Davie, FL)	(2) YEAR COMPLETED PROFESSIONAL SERVICES Ongoing CONSTRUCTION (If Applicable)	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Landscape Manager: 20-acres of development which will include an educational center, riding arena, stables, farmers market and playground. The park will provide volunteer opportunities, farm tours, field trips, summer camps, community gardens, and equestrian programs for the special needs population. Providing civil engineering, surveying, landscape architecture, and environmental services, design and pedestrian and equestrian trails.	<input checked="" type="checkbox"/> Check if project performed with current firm	
e.	(1) TITLE AND LOCATION (City and State) City of South Miami Parks and Recreation Master Plan (South Miami, FL)	(2) YEAR COMPLETED PROFESSIONAL SERVICES 2018 CONSTRUCTION (If Applicable)	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Landscape Manager: Prepared the first City's Parks and Recreation Master Plan. The professional services included comprehensive planning, recreation planning, significant maintenance planning, landscape architecture, and public outreach services. To develop programming, budget, and operational needs for a 10-year horizon, our team researched existing facilities and recreation opportunities, and needs analyses specific to South Miami demographics. Public outreach services included a public online survey, multiple public presentations and workshops.	<input checked="" type="checkbox"/> Check if project performed with current firm	

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 1 - 5
21. TITLE AND LOCATION (City and State) Various Projects	22. YEAR COMPLETED PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER See Attached Project Pages	b. POINT OF CONTACT NAME See Attached Project Pages	c. POINT OF CONTACT TELEPHONE NUMBER See Attached Project Pages
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Please see Attached Project Pages

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a. (1) FIRM NAME Synalovski Romanik Saye, LLC	(2) FIRM LOCATION (City and State) Fort Lauderdale, FL	(3) ROLE Architecture, Planning, Interior Design
b. (1) FIRM NAME Cousins Surveyors & Associates, Inc.	(2) FIRM LOCATION (City and State) Davie, FL	(3) ROLE Surveying Services
c. (1) FIRM NAME Saad El-Hage Consulting Engineers, Inc.	(2) FIRM LOCATION (City and State) Fort Lauderdale, FL	(3) ROLE Structural Engineer
d. (1) FIRM NAME Florida Engineering Services, Inc (FES)	(2) FIRM LOCATION (City and State) North Miami Beach, FL	(3) ROLE MEP + FP
e. (1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
f. (1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE



SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design

1

PLAY



Lester Brown Park Improvements

Client	City of Miami Gardens
Services	Programming Architectural Design Site Plan Approval Construction Documents Interior Design Permitting Contract Administration
Status	Completed August 2023
Success	When Miami-Dade County transferred authority over Lester Brown Park to the City of Miami Gardens, the local entity reimagined and greatly enhanced the park to respond to community needs.

As the city administration takes charge of Lester Brown Park, it is enabled to work more directly with residents and other neighborhood groups to better define and improve the park's infrastructure, amenities, and security concerns. Among the new features are improved access to the nearby Betty T. Ferguson Park, replacement of rambling fencing on streets that dead-end into residential enclaves, installation of fencing where none has existed previously, and gated entry points that help control the site.

Named for Dr. Lester Brown, a renowned educator and beloved community activist, the park encompasses a football field, a 600-seat stadium, meeting space, picnic pavilion, playground, and covered shelter. The latest improvements include a multipurpose community center with a concession stand and restrooms scaled to serve the stadium; three administrative offices; storage for athletic and infrastructure equipment and janitorial supplies; spacious locker rooms; and a covered patio. Increased parking and walking paths are reconfigured and enhanced with sabal palms, oak trees, ground cover, and hedges offering a more cohesive perimeter and richer nature experiences.



Dowdy Park Armory

Client	City of Hollywood
Services	Programming Architectural Design Site Plan Approval Construction Documents Interior Design Permitting Contract Administration
Status	Completion scheduled for 2023
Success	The mission and purpose for reimagining an under-used municipal building takes it to a loftier level — its highest-and-best use — as a regional activity center

A traditional military armory-built decades ago presents possibilities for significant new usage. With proximity to the Dowdy Soccer Park, the creative solution advanced by the City of Hollywood and SRS is a gymnasium/recreational and community facility that serves a variety of functions for a multigenerational resident mix.

Looking much like an airplane hangar, the Dowdy Park Armory has a central 26-foot-high vaulted dome roof surrounded by a flat-roofed circumference that provides myriad possibilities for community uses including a children's summer camp and after-school and seniors' programs. The building features a new covered entry, reception area, administrative office, multipurpose activity rooms, break room and warming kitchen, arts and crafts workroom, and maintenance and equipment storage. The central gymnasium features basketball courts, additional striping for indoor soccer, retractable batting cages, retractable 126-seat bleachers, and score board.



Fire Station No. 30

Client	City of Lauderhill
Services	Design Criteria Professional Design Development Contract Administration Bidding Permitting Construction Documents
Status	Completed in 2022
Success	Our design/build criteria package outlines the premise of the program and design intent required to ensure a quality project within the budget and schedule plan required by the City of Lauderhill.

The SRS design criteria plan provides the scope and services needed for professional architectural, engineering, and construction competencies that produce a quality project within the time and budget required by the client. The proposed project must meet the codes and standards of a dozen or more governing authorities, including the city's Development Review/Community Appearance Committee, Florida Administrative Code, South Florida Water Management District, as well as all applicable building, plumbing, energy efficiency, accessibility, mechanical, electrical, and engineering codes. In addition, SRS includes criteria that qualifies the project to meet the latest rating standards for LEED Silver certification by the United States Green Building Council.

The Fire Station, at 8,540 SF, includes two apparatus bays and air-conditioned fire-rescue staff housing for living and administration spaces, as well as fitness, IT, bunker, medical, equipment and supply storage, and laundry facilities. The project meets the hurricane standards for 180 mph and is equipped to be self-sustaining for an emergency situation at a minimum of 72 hours.



Miramar Pineland Park

Client	Broward County Parks and Recreation
Services	Design Development Permitting Construction Documents Construction Administration
Status	Completed 2022
Success	Achieved a natural balance between natural wetlands and park facilities. The complex will be enjoyed by numerous families in this dense residential environment.

At roughly 157 acres, Miramar Pineland is a unique combination of scrubby flatwoods to the north and restored wetlands and associated prairie to the south. Its slash pine forest, in the northern half, is one of the largest intact resources of its kind in the county. The two distinct vegetative communities are separated by fairly deep ravines that were cut when the site was once popular with off-road-vehicle enthusiasts. It will be one of the most diverse sites in the Broward County Parks and Recreation Division: part regional park, part nature center, and part natural area.

The public will be able to enjoy the Pineland Trail (approximately 3,700 feet of walkway that is a combination of concrete trail and elevated boardwalk with overlook); the Wetland Trail and Boardwalk (a trail combining concrete path and aluminum boardwalk that runs approximately 2,400 feet along and through the park's wetland mitigation project); a large covered playground; the Division's first interactive children's water-play Splash Pad; restroom facilities; three rental shelters; and an entrance gatehouse.



5

SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design



Barry University - Thompson Hall

Client	Barry University
Services	Programming Architectural Design Master Planning Construction Documents Interior Design Contract Administration
Status	Completed in 2021
Success	Rethinking and repurposing Barry University's Thompson Hall provides a welcoming, versatile, and relevant contemporary setting for student success, campus initiatives, and social activities while acknowledging its historical design.

The Thompson Hall building, built in the late 1960s, initially served as a student dining hall, student union, cafeteria, and even housing dance studio space. Eventually those functions were relocated elsewhere on campus and the structure was converted to house less trafficked administrative offices, conference and training rooms, and a small food venue. But a recent gift from generous donors — John and Didi Salvaneschi — sparked rethinking to revitalize its original purpose.

SRS has had a decades-long connection with Barry University — one of the largest Catholic universities in the Southeast and one of the most ethnically diverse — creating new spaces on its 122-acre campus as well as transforming older structures to meet emerging needs.

The new vision defined by SRS embraces past design elements, acknowledging the school's branding color scheme of red, black, and silver, but transmuted into a softer palette of off-white, pink, burgundy, and grays. A mixture of openness and intimacy is achieved by extensive glass walls and smaller divided enclaves with lounge seating and a restoration of terrazzo flooring. The end result is a modern, mid-century styled "living room" featuring new furniture, lighting, area rugs, and veiled partitions. The flexibility of space allows for individual and small group study activity and can be easily reconfigured for social events, movie nights, presentations, and the like.

G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS

29. EXAMPLE PROJECTS KEY

NUMBER	TITLE OF EXAMPLE PROJECT (From Section F)	NUMBER	TITLE OF EXAMPLE PROJECT (From Section F)
1	Lester Brown Park	6	
2	Dowdy Armory Park	7	
3	Lauderhill Fire Station No. 30	8	
4	Miramar Pineland Park	9	
5	Barry University Thompson Hall	10	

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

Synalovski Romanik Saye, LLC (SRS) embraces a design philosophy that is logical, rational and responsive to the context where our design solution will be developed. SRS design solutions are sustainable because they meet budget constraints and satisfy schedule requirements. They are also sustainable because operation and maintenance costs are evaluated as part of the problem-solving process. SRS solutions are further sustainable because they require less power and less water to build and operate. They are most sustainable because they "fit" the community fabric that surrounds them.

Our knowledge of applicable state building codes, coupled with our "constructability" experience separates us from our colleagues and provides an "edge" that our municipal clients appreciate. We offer quality professional services that include programming, feasibility studies, cost estimating, scheduling, architectural and engineering design, site and building permitting and approval expediting, bidding and award evaluation and construction administration services. In addition to planning and programming for the individual needs of our municipal clients, we intelligently present our projects to the community in order to responsibly communicate the project goals and gain the necessary civic support. Our practice has administrated the permitting and approvals of all our firm's work. We have an impeccable reputation with the local, regional, and state agencies that regulate Construction. In the past twenty-eight (36) years, SRS has provided plan review (code compliance) and construction inspection services for some of our public sector clients. This unique experience has added a new "dimension" to our list of professional services.

The SRS Team intends to lead a delivery process that is inclusive and transparent. Upon our selection, it is our desire for the City of Pembroke Pines to define all the project stakeholders so we may receive input as early as possible.

Our process is simple and disciplined. The SRS Team asks you questions and carefully listens to your answers. We define the design problem early and ensure our solution solves it. Key to our success is the philosophy of "inclusiveness". Our most awarded design solutions are those that include the balanced input of all stakeholders. Success in design is not achieved by luck... it is a product of diligence.

SRS's goal is to become an extension of your City Staff, Administration, Elected Officials and Community at large. Our desire to serve is not as an outsider looking in, but as an insider engaged in the dynamics that make the City of Pembroke Pines the extraordinary Municipality it is. Our "can do" attitude best fits the City of Pembroke Pines' demeanor, and together, we will serve the Community with the excellence they deserve.

The SRS Team clearly understands the required Scope of Work defined in this RFQ and has immense experience with the City of Pembroke Pines, Sustainable Urban Design and LEED Guidelines.

Additionally, SRS likes to add the following goals to the services we intent to provide:

- Inclusive Process
- Efficient/ Logical Solution
- No Tolerance to Disruptions of Active Campuses
- Sensitivity to Neighboring Properties
- Respectful of Iconic Infrastructure
- Maintain Existing Architecture
- Flexible Construction Window

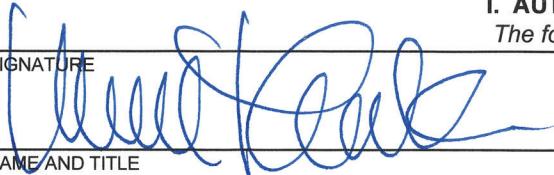
In the past, we have been extremely successful in properly planning and scheduling our own resources and those of our Consultants. As necessary, as we have done in the past, we may limit our commitments to other clients and focus specifically on the goals of the City of Pembroke Pines. Given the opportunity, we have no hesitation in limiting all our work to those projects assigned to us by the City and thus assure your success.

Aggressive control of schedules and budgets has been one of the key factors in our Firm's growth and success. Especially in the case of Municipal Projects, the project budget simply cannot be exceeded. Similarly, the Project Schedule must be coordinated with the City's schedule, to ensure that we allow for sufficient time to move in. We shall maintain strict controls and enforce the team's awareness of the need to stay within budget and schedule throughout the entire design and construction process. We will also provide assistance to the City of Pembroke Pines in helping to set a budget that is reasonable and attainable for the assigned projects.

I. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

31. SIGNATURE



32. DATE

2/26/2024

33. NAME AND TITLE

Merrill Romanik, AIA, LEED AP, IIDA - Vice President / Principal

ARCHITECT-ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (If any)

PSPW-23-20

PART II - GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (or Branch Office) NAME Synalovski Romanik Saye, LLC	3. YEAR ESTABLISHED 2009	4. UNIQUE ENTITY IDENTIFIER 96-230-3488	
2b. STREET 1800 Eller Drive - Suite 500	5. OWNERSHIP		
2c. CITY Fort Lauderdale	2d. STATE	2e. ZIP CODE	
6a. POINT OF CONTACT NAME AND TITLE Merrill Romanik, AIA, LEED AP, IIDA - Vice President - Principal	a. TYPE LLC	b. SMALL BUSINESS STATUS No	
6b. TELEPHONE NUMBER (954) 961-6806	6c. EMAIL ADDRESS mromanik@synalovski.com	7. NAME OF FIRM (If Block 2a is a Branch Office)	
8a. FORMER FIRM NAME(S) (If any) Manuel Synalovski Associates, LLC Manuel Synalovski, Inc. Manuel Synalovski Architects, Inc.		8b. YEAR ESTABLISHED 2009	8c. UNIQUE ENTITY IDENTIFIER n/a

9. EMPLOYEES BY DISCIPLINE

10. PROFILE OF FIRM'S EXPERIENCE
AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS

a. Function Code	b. Discipline	c. Number of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) BRANCH			
06	Architects	11		C10	Commercial Building; (low rise); Shopping Centers	4
37	CADD Technician	1		F02	Field Houses, Gyms, Stadiums	3
37	Interior Designers	3		E02	Educational Facilities; Classrooms	6
02	Administrative	3		G01	Garages; Vehicle Maintenance Facilities; Parks	2
				O01	Office Building; Industrial Parks	3
				P13	Public Safety Facilities	4
				S11	Sustainable Design	2
				I05	Interior Design; Space Planning	2
				J01	Judicial and Courtroom Facilities	1
				L04	Libraries; Museums; Galleries	1
				R04	Recreational Facilities (Parks; Marinas; act.)	3
				S12	Swimming Pools	1
				H10	Hotels; Motels	2
				C11	Community Facilities	4
				D07	Dining Halls; Clubs; Restaurants	2
				A08	Animal Facilities	1
				A11	Auditoriums & Theatres	2
				C05	Childcare / Development Facilities	2
				C06	Churches; Chapels	2
				H11	Housing (Residential, Multifamily, Apartment)	2
Other Employees						
Total		18				

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS

(Insert revenue index number shown at right)

a. Federal Work	0
b. Non-Federal Work	8
c. Total Work	8

PROFESSIONAL SERVICES REVENUE INDEX NUMBER

1. Less than \$100,000
2. \$100,000 to less than \$250,000
3. \$250,000 to less than \$500,000
4. \$500,000 to less than \$1 million
5. \$1 million to less than \$2 million
6. \$2 million to less than \$5 million
7. \$5 million to less than \$10 million
8. \$10 million to less than \$25 million
9. \$25 million to less than \$50 million
10. \$50 million or greater

12. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE

b. DATE

2/26/2024

c. NAME AND TITLE

Merrill Romanik, AIA, LEED AP, IIDA - Vice President / Principal



CERTIFICATE OF LIABILITY INSURANCE

Exhibit "B"

DATE (MM/DD/YYYY)
10/04/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERs NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT		Steve Brown
	NAME:	PHONE (A/C, No, Ext):	(678) 690-5996
RSC Insurance Brokerage, Inc. 750 Third Ave 15th Floor New York	E-MAIL ADDRESS:		sbrown@risk-strategies.com
	INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED	INSURER A: Hartford Fire Insurance Co A+(XV)		19682
	INSURER B: Hartford Casualty Insurance Co A+(XV)		29424
	INSURER C: Transportation Insurance Co A+(XV)		20494
	INSURER D: Travelers Surety and Casualty Co A++(XV)		19038
	INSURER E: Trumbull Insurance Company (A+XV)		27120
	INSURER F:		

COVERAGES	CERTIFICATE NUMBER:	CL2310486240	REVISION NUMBER:					
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.								
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO- JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	10UUNOL5867	04/02/2023	04/02/2024	<input checked="" type="checkbox"/> EACH OCCURRENCE \$ 1,000,000 <input checked="" type="checkbox"/> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 <input checked="" type="checkbox"/> MED EXP (Any one person) \$ 10,000 <input checked="" type="checkbox"/> PERSONAL & ADV INJURY \$ 1,000,000 <input checked="" type="checkbox"/> GENERAL AGGREGATE \$ 2,000,000 <input checked="" type="checkbox"/> PRODUCTS - COMP/OP AGG \$ 2,000,000 <input checked="" type="checkbox"/> Deductible \$ 0			
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	10UENOL5868	10/06/2023	10/06/2024	<input checked="" type="checkbox"/> COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 <input checked="" type="checkbox"/> BODILY INJURY (Per person) \$ <input checked="" type="checkbox"/> BODILY INJURY (Per accident) \$ <input checked="" type="checkbox"/> PROPERTY DAMAGE (Per accident) \$ <input checked="" type="checkbox"/> Comp/Coll Deductible \$ 1,000			
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	10RHUOL5869	04/02/2023	04/02/2024	<input checked="" type="checkbox"/> EACH OCCURRENCE \$ 10,000,000 <input checked="" type="checkbox"/> AGGREGATE \$ 10,000,000 <input checked="" type="checkbox"/> Self-Insured Retention \$ 10,000			
C	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input checked="" type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N <input checked="" type="checkbox"/> N	N / A	UB-8J676605	12/23/2022	10/06/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER <input checked="" type="checkbox"/> E.L. EACH ACCIDENT \$ 1,000,000 <input checked="" type="checkbox"/> E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 <input checked="" type="checkbox"/> E.L. DISEASE - POLICY LIMIT \$ 1,000,000	
D	Professional Liability Pollution Liability			0313-5660	10/06/2023	10/06/2024	Each Claim \$ 5,000,000 Annual Aggregate \$ 10,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

For Proposals

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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RFQ # PSPW-23-20 - CCNA Continuing Services for Citywide Professional Architectural, Engineering, Surveying and Mapping

Awarded Discipline(s)
F - General Architectural

City of Pembroke Pines Standard Rates

Effective January 1, 2026

Labor Category	Description	UOM	Rates
Principal Architect for Discipline(s) F: <i>F - General Architectural Services</i>	Corporate Officer, Department Head or Practice Manager Registered Architect	Hour	\$ 285.00
Administrative	Clerical Assistance	Hour	\$ 75.00
Principal Architect	15+ years experience as a Registered Architect	Hour	\$ 250.00
Senior Architect	10-15 years experience as a Registered Architect	Hour	\$ 170.00
Project Architect	5-10 years experience as a Registered Architect	Hour	\$ 150.00
Staff Architect	1-5 years experience as a Registered Architect	Hour	\$ 125.00
Architect Intern	Ongoing NCARB Intern Development Program participant	Hour	\$ 100.00
Architectural Designer/CADD	Degreed Individual without NCARB or RA status.	Hour	\$ 90.00

Notes:

Reimbursable Expenses - Please see Section 3.16 regarding Reimbursable Expenses.

Sub-Consultant Rates - Sub-Consultant labor rates are not established by this rate sheet. All Sub-Consultant rates shall be submitted with each Work Order for the CITY's review and written approval prior to issuance and acceptance of the applicable Work Order.

Additional Positions or Services: Positions or services within the disciplines awarded under this Agreement that are not specifically listed in this rate sheet may be proposed on a Work Order-specific basis and shall be subject to the CITY's review and written approval prior to issuance and acceptance of the applicable Work Order.