

DRAFT

RFQ CS 23 02
Home Healthcare Services
Personal Care, Homemaker
and Respite Services

CITY OF PEMBROKE PINES, FL
EVALUATION COMMITTEE

January 16, 2024

The meeting of the Evaluation Committee (“Committee”) for RFQ CS-23-02 Home Healthcare Services, Personal Care, Homemaker and Respite Services was called to order by Gabriel Fernandez, Assistant Procurement Director, at 2:08 PM, on Tuesday, January 16, 2024, in the Conference Room of the Engineering Division, Public Services, 8300 South Palm Drive, Pembroke Pines, Florida, 33025.

Present to wit: Evaluation Committee: Members Jay Shechter, Silvia Aguilar, Marie Laurent, Scott Gunn and Norma Gomez. Also Present: Gabriel Fernandez, Assistant Procurement Director, Irene Munarriz, Purchasing, Assistant City Attorney Paul Hernandez, and Board Secretary Katherine Borgstrom.

Gabriel Fernandez, Assistant Procurement Director, presented the purpose of the meeting, which is for the Committee to publicly review and rank proposed vendors for RFQ CS 23 02 Home Healthcare Services, Personal Care, Homemaker and Respite Services. After consideration and ranking of the vendors, the scores for all proposals will be tabulated and each proposal will be ranked in order to produce to recommend to the City Commission a vendor for award of contract to be accepted as the Committee’s recommendation.

A motion by Member Shecter, seconded by Member Aguilar for Member Gunn to be elected as Chair passed unanimously.

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There was no discussion

A motion by Member Shechter, seconded by Member Aguilar, to deem all vendors, Doviniti - J15-12, Inc., Douglas Gardens Home Care, Trinity Health Care Services LLC, All Staff Health Services, Inc., CSI Catalanos Nurses Registry, Inc., approved for the pool of vendors and to send to City Commission for final approval passed unanimously.

A motion by Member Shechter, second by Member Aguilar to adjourn the meeting at 2:13 PM passed unanimously.

Respectfully submitted,

Katherine Borgstrom
Board Secretary