

**CITY OF PEMBROKE PINES
ADVISORY BOARD AND COMMITTEE APPLICATION FORM**

2025 FEB 26 AM 10:21

Please return the signed and completed application form and a recent resume to: City of Pembroke Pines, City Clerk's Office, 601 City Center Way, Pembroke Pines, Florida 33025.*

***NOTE: YOUR RESUME MUST ACCOMPANY THIS APPLICATION IN ORDER FOR THE APPLICATION TO BE CONSIDERED.**

Please type or use dark ink to complete this form.

Applicant Name Frank Girardi

Race* White/Non-Hispanic National Origin* U.S.

Occupation Retired

Street Address 810 SW 96th Ave., Pembroke Pines, FL 33025

Subdivision Tanglewood

Home Telephone 954-444-6531 Business Telephone NA

E-mail Address coachgirardi15@gmail.com

Length of Residence in Pembroke Pines
(if applicable) 39 2
Years Months

Length of Time as Business Person in
Pembroke Pines (if applicable)
Years Months

Are you a registered voter? yes Commission District No. 1 Precinct No. X008

Do you have a criminal record? No If yes, please explain.

Have you ever been convicted of a felony? No If yes, please explain.

Do you have any criminal charges pending? No If yes, please explain.

Do you have any relatives employed by the City? No If yes, please state name(s):

Are you aware of any potential conflict of interest that may arise from your serving on this/these board(s)? No If yes, please explain.

Does your business, or your employer have any contractual relationship with, or do any business with the City? NA If yes, please explain.

Do you have monies owed to the City that are delinquent? No If yes, please explain.

Do you have any pending code violations relating to property owned by you in the City? No If yes, please explain.

Do you have any violations relating to other City codes? No If yes, please list:

*The responses to these items is optional. The City is interested in providing for cultural diversity on its Advisory Boards and Committees, and seeks this information solely in order for the City to further its goal to provide for diversity on its Advisory Boards and Committees.

Which board or committees are of interest to you? Please indicate up to three preferences by ranking. Please denote your first choice with a “1,” etc. Please place a number adjacent to any board or committee for which you wish to be considered. If you do not place a number next to a board or committee, the City Commission will not be able to consider you for that board or committee.

<input type="checkbox"/> Arts & Culture Advisory Board	<input type="checkbox"/> Affordable Housing ¹
<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Charter High School Advisory Board ²
<input type="checkbox"/> Economic Development Board	<input type="checkbox"/> Education Advisory Board
<input type="checkbox"/> Environmental Advisory Board	<input type="checkbox"/> Citizens Committee/Hurricane Prep (Ad Hoc)
<input type="checkbox"/> ² Planning & Zoning Board	<input type="checkbox"/> Police and Fire Pension Fund Board
<input type="checkbox"/> Diversity and Heritage Advisory Board	<input type="checkbox"/> Social Media Committee (Ad Hoc)
<input type="checkbox"/> Charter Review Board	<input type="checkbox"/> Public Art Committee (PAC) New
<input type="checkbox"/> Budget Committee (A. Castillo)	<input type="checkbox"/> Charter Review Board ³
<input type="checkbox"/> ¹ Citizen's Budget Advisory Board	

¹You must complete the “Supplement to Application for Affordable Housing Committee.”

²Representative of Educational or Business sector of the Community

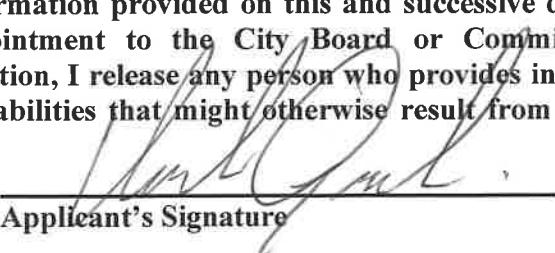
³This Board is convened once every five years.

Please provide a brief statement outlining why you wish to serve on the board(s) you have indicated above.

After living in the city for over 39 years, I would like to
become more involved with helping in anyone I can. I
feel my background in owning my own construction
company and being involved with running the 1.5 billion
dollar bond program at Broward County Public Schools,
gives me a unique prospective on how things run.

I hereby certify that all statements made in this application are true and complete. Permission is granted to the City of Pembroke Pines to investigate and verify criminal and credit history and any information provided on this and successive documents completed for purposes of my appointment to the City Board or Committee. In return for consideration of my application, I release any person who provides information pertaining to me from all claims or liabilities that might otherwise result from such information or opinions.

02/24/2025


Applicant's Signature

Date

Applications for board and committee vacancies are accepted throughout the year. For additional information, please call the City Clerk's Office at (954) 450-1050.

SSG:DNT:dnt

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FRANK GIRARDI

810 S.W. 96th Avenue
Pembroke Pines, FL 33025
Cell: (954) 444-6531
Email: fgirardi@browardschools.com or coachgirardi@gmail.com

Professional Profile

Executive Director, Director of Construction, Construction/Project Manager with 45 years of construction and management experience. Highly organized with strong communication skills within house staff and outside stakeholders. Capable of performing, supervising, and managing any size construction project. Proven track record of completing and closing out projects on time and under budget by bringing all stakeholders together to plan a head while using problem solving skills when needed.

Education

University of Miami
Coral Gables, Florida
Graduated: June 1982
Bachelor of Science Degree in Civil Engineering

Westchester Community College
Valhalla, New York
Graduated: June 1977
Associated Degree in Civil Engineering

South Broward High School
Hollywood, Florida
Graduated: June 1975

Licenses & Certifications

State of Florida General Contractor – CGC 033999

Memberships & Activities

National Federation of High School Coaches
Head Coach – McArthur High School Varsity Softball
National Umpires Association

Skills

Microsoft Office
Microsoft Project
Prolog
Optiview

Reference supplied upon request.

Work Experience

Broward County Public Schools
3775 SW 16th Street
Fort Lauderdale, Florida 33025

Date of Employment: July 1996 – Feb. 2024 (\$130K per year) (Retiring Feb. 3, 2024)

Present Position: **Construction Manager (July 2021 – Feb. 2024)**

Job Responsibilities:

- Oversee and coordinate with the Program Manager Owners Representative the construction of the S.M.A.R.T. program projects.
- Develop and execute an effective system for managing the construction and commissioning of all capital construction for the district.
- Make decisions and perform all tasks in accordance with the Broward County Public Schools organizational values.

Other Positions:

Executive Director – Capital SMART/GOB Const. Program (Sept. 2018 – July 2021) Stepped down due to health issues.
Director of Construction (Oct. 2015 – Sept. 2018)
Project Manager III (July 2012 – Oct. 2015)
Project Manger I & II (September 1999 – July 2012)
Construction Manager (July 1996 – September 1999)

Job Responsibilities:

- Ensure satisfactory management, administration and quality control while managing the construction and commissioning of all capital construction for the district.
- Assist in maintaining project administration records and files.
- Management of projects from pre-construction activities through procurement, construction, and closeout.
- Coordinate bid advertisements, printing and distribution of plans and specifications to bidders, direct the bid opening, evaluation of bids and recommendation of award.
- Work as liaison between Facilities & Construction, district departments, schools & centers.
- Provide technical expertise and assistance to Area Office staff with facilities management planning and problem solving.
- Perform the evaluation of consultants, design professionals, contractor, and staff.
- Meet with stakeholders and provide communication regarding project and program status on a regular basis.
- Ensure adherence to schedule, budget and established financial controls.
- Follow federal and state laws, as well as School Board policies and adhere to safety rules and procedures.
- Coordinate the planning for new facilities, additions and alterations with Project Managers, Consultants, and district staff.

Projects: (partial list)

New Construction – Pines Middle School Replacement, Orange Brook ES Replacement, Panther Run Elementary, Fox Trail Elementary, Silver Lakes Elementary, Gator Run Elementary, Everglades Elementary, Parkside Elementary

Renovation – Cooper City HS Phased Replacement, South Broward High Phased Replacement, Colbert ES Phased Replacement.

Girardi Construction, Inc.
9965 Miramar Parkway, #124
Miramar, Florida 33025

Date of Employment: June 1987 – June 1996 (\$50K per year – Closed Company)

Positions: Owner/Qualifier

Job Responsibilities: **Office:** Supervision of office staff, Project Management, completing scopes of work & the purchasing of subcontracts, value engineering & cost control of projects, preparing contracts & change orders, estimating, review & approve requisitions for payments and had direct contact with Owners & Architects.

Field: Supervision of field staff, Superintendent, scheduling of subcontractors, prepare and evaluate job schedules, confirm all site layout, plan interpretation, shop drawing approval and quality control of all work

Clients:(partial list) Eckerd Drug Company, County National Bank, K-mart Corporation, Ives Executive Center, Outreach of Broward, Metal Lubricants Company

The George Hyman Construction Company
3440 Hollywood Blvd., #300
Hollywood, Florida 33023

Date of Employment: May 1978 – June 1987 (\$40K per year – Left to start company)

Positions: Project Manager: January 1986 – June 1987
Project Engineer: February 1984 – January 1986
Estimator: May 1980 – January 1983
Field Engineer: January 1983 – February 1984
Field Engineer: May 1978 – September 1979

Job Responsibilities: **Project Manager/Engineer:**

Management and cost control of projects, reviewing and coordinating plans and specifications, reviewing monthly payment requisitions, preparing change orders, quantity take-offs and estimating, review and approve shop drawings, prepare schedules, meet with Architects, Owners, and Subcontractors.

Estimator:

Quantity take-offs and plan interpretation, compiling scopes of work, phone solicitation of subcontractors, involvement in bid room activities, total involvement of complete bidding process and value engineering.

Field Engineer:

Party chief, land surveying, building and site work layout including columns, footings, wall anchor bolts, etc., working with architectural, electrical, mechanical and structural drawings. Complete as-built drawings, site layout of roadways, mechanical piping and calculating cuts and fill.

Projects: (partial list)
(Hyman Construction)**Project Manager/Engineer:**

-Centrust Tower
Miami, Florida (48 story building)
(50 Million Dollar Project)

-Venture Corporate Center
Hollywood, Florida (5 story building)
(5.5 Million Dollar Project)

Estimator:

-Miami International Airport – Concourse F
Miami, Florida
(30 Million Dollar Estimate)
-Marriott Hotel Structure
Orlando, Florida
(10 Million Dollar Estimate)

Field Engineer:

-Broward Wastewater Treatment Plant
Pompano Beach, Florida
(43 Million Dollar Project)
-Dade County Wastewater Treatment Plant
North Miami, Florida
(30 Million Dollar Project)