

## MEMORANDUM

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**TO:** Mayor and Commissioners  
**THRU:** Charles F. Dodge, City Manager   
**FROM:** Katherine Borgstrom – Board Secretary  
**DATE:** December 2, 2020  
**SUBJECT:** Charter Elementary/Middle School Advisory Board Regular Meeting  
December 1, 2020

### S U M M A R Y

#### **2020-2021 CHARTER ELEMENTARY/MIDDLE SCHOOL ADVISORY BOARD:**

**PRESENT:** Chair McGovern, Vice Chair Dawkins, Members Crute, Laljie, Gill, Osorio, Siddiqui, Perez, Sabniveesu, Baranwal, Alternate Members Cambry and Sylvester (all via WebEx)

**ABSENT:** Member Phillips

**ALSO PRESENT:** City Comptroller Jonathan Bonilla; Principals Augustin, Chance, Castellano and Libidinsky (all principals via WebEx); Board Secretary Katherine Borgstrom

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**THE FOLLOWING IS A SUMMARY ONLY OF ACTIONS TAKEN AT THE DECEMBER 1, 2020 MEETING. DETAILED MINUTES WILL BE MADE AVAILABLE UPON APPROVAL BY THE BOARD AT THE NEXT MEETING**

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#### **CITY MANAGER'S REPORT**

Jonathan Bonilla, City Comptroller, spoke about fundraising efforts and the issues with the Covid and CDC health restrictions. He did report that Mod Pizza will host a charter benefit night on Sunday, December 6, but parents must register by Thursday, December 3 to bring the family to the evening. He stated that even in these difficult times, there is still strong support from the business sponsors and that their commitment to the charter system is appreciated.

#### **PRINCIPAL'S REPORT:**

Principal Castellano introduced Dina Logan, Elementary Curriculum Specialist, and Veronica Lesmes, Middle Curriculum Specialist, who gave an overview of the School Improvement Plans for the elementary and middle levels. Each noted that the goals for improvement are based on the 2018-2019 FSA assessments, since there was no testing in the spring of 2020, due to the change to virtual learning for the entire state. Mr. Castellano also presented information concerning continued health and safety procedures and decisions that will need to be made for third and fourth grading periods.

#### **OPEN FORUM**

Many parents spoke concerning the physical classrooms, thanked the City and school staff for providing excellent in person and e-learning for the students. Questions centered around testing and assessments, students returning to in class learning for third grading period, how and when FSA will be administered by the State, and what other options for volunteer hours are available. Principals answered questions, some answers are still not known even by the administration and parents were encouraged to virtually attend parent seminars that are being offered to qualify for volunteer hours.

Board members approved the Parent Student Handbook for 2020-2021, the School Improvement Plan for the Elementary School, and the School Improvement Plan for the Middle School.

**OLD BUSINESS**

There was no old business.

**NEW BUSINESS:**

There was no new business

**ACTION TAKEN:**

- Motion passed to accept the minutes of the October 6, 2020 meeting as received.
- Motion passed to approve the School Improvement Plan for the Elementary School level and to send to Commission for final approval.
- Motion passed to approve the School Improvement Plan for the Middle School level and to send to Commission for final approval.
- Motion passed to approve the 2020-2021 Parent Student Handbook.

**PLEASE NOTE: The next Regular Meeting of the Charter Elementary Middle School Advisory Board is scheduled to be on Tuesday, January 5, 2021, 6:00 p.m. location to be determined.**