

Question Set 1: Tab 1 - Experience and Capabilities

Question Set 1 Instructions

The relative experience and qualification of each applicant's proposed team, with respect to the project scope, will be judged and a relative rating assigned. This parameter expresses the general and specific project-related capability of the team and indicates the adequate depth and abilities of the organization which it can draw upon as needed. This will include management, technical, and support staff.

#	Question	Response	Comment
1.0.1	Explain your firm's interest in working on this project, a positive commitment to perform the required work and a description of the firm.	we are a consulting engineering firm specializing in electrical, instrumentation and control systems with a market focus on municipal water and wastewater treatment facilities. We are committed to meeting project schedules and budgets and to our client's satisfaction. We are a small business located in Boca Raton, FL established in 1994; our staff consists of Professional Engineers, design engineers, and construction coordinators/inspectors with over 130 years of combined experience with municipal utility electrical, I&C projects. We are located approximately 30 minutes from the Pembroke Pines WWTP; we are very familiar with the City's utility as we have been producing desing projects under a prime consulting	
1.0.2	Describe the size of your firm.	We are a Certified Small Business with 17 employees.	
1.0.3	Describe your firm's financial history, strength and stability.	We are financially sound and stable and have been for the last 29 years.	
1.0.4	Describe your firm's range of activities.	We are a consulting electrical engineering firm specializing in electrical, instrumentation, control and telemetry systems engineering, design and construction management services for municipal water and wastewater facilities. Our engineering and design services include low and medium voltage normal and emergency power distribution, process control and instrumentation, telemetry, emergency diesel generator applications, start-up assistance, construction support and management services.	
1.0.5	Describe the specialized experience and technical competence of the firm or persons with respect to working on similar projects	We specilaize in electrical normal and emergency power distribution system design including emergency diesel generators, automatic transfer systems, emergency diestribution systems, as well as, instrumentation and controls associated with generator and electrical distribution systems. Relavent projects include: Village of Wellington WTP 1250kW Emergency Generator; Seacoast Utility Authority Hood Road Repump Facility New Generators; Palm Beach County WTP 9 Tier 4F 2MW Generator; numerous emergency diesel generator designs and applications for the South Florida Water Management District.	
1.0.6	How many years of experience do you have? Please provide proof of such experience.	Our firm was established in 1994 and have been in business for 29 years.	https://services.sunbiz.org/Filings/CertificateOfStatus/StandaloneCertificateFinalReview/cp94000013888-7da999d5-6997-45ab-b94e-e754ad7eeb25
1.0.7	The firm or person's must provide information on their proximity to and familiarity with the area in which the project is located.	Our firm is located approximately 30 minutes from the City's WWTP in Boca Raton, FL. We have been serving the City's water/wastewater utility for the last three (3) years as a prime consultant. We also have staff that lives within a few miles of the Plant.	

1.0.8	Explain the availability and access to the firm's top level management personnel.	A core value of our firm is to be accessible and responsive; Senior staff (President, Paul Hillers, and Senior Vice Presidents, Thein Win and Mark Luther) are regularly engaged, available and accessible to assist with any matter that may arise.	Exhibit "B"
1.0.9	List any applicable qualifications, including education, experience, honors and awards received, and professional associations of which the firm and/or its personnel are members, which are not already listed on Standard Form 330.	Our design staff have a minimum of a Bachelor of Science degree with a few Master of Science Degrees; and LEED AP certification. Professional Associations include IEEE, ISA, FES.	
1.0.10	What similar or related projects have you worked on within the past three years?	Relevant projects include the Village of Wellington WTP 1250kW Emergency Generator; Seacoast Utility Authority Hood Road Repump Facility New Generators; Palm Beach County WTP 9 Tier 4F 2MW Generator; numerous emergency diesel generator designs and applications for the South Florida Water Management District.	
1.0.11	Provide evidence of knowledge and experience with similar projects in a water and/or wastewater utility environment.	The Village of Wellington WTP Generator 3 Replacement: Evaluated options for EPA Tier 2 versus Tier 4 compliant generators and the resultant impacts on utility power purchase rate schedule; physical location/installation; sequencing to maintain plant operations and emergency power; elimination of 4.16kV power distribution in favor of 480V; produced pre-purchase documents for a new 1250kW 480V emergency diesel generator in an outdoor weather protected enclosure with sub base fuel tank; designed the installation of new generator/demolition of old generator including new power transfer scheme and elimination of medium voltage power distribution in the plant.	
1.0.12	What challenges did you face and how did you overcome them?	The Village of Wellington WTP Emergency Diesel Generator 3: Challenges included best value analysis for cost/EPA compliance and utility power purchase rate structure; elimination of 4.16kV power distribution in favor of 480V power distribution and maintain plant operations; interface with existing bulk fuel storage system to transfer fuel to new generator and maintain fuel to other existing generators. Manage costs within the Village budget and deliverables to the project schedule.	
1.0.13	What is your reputation compared to your peers in the market?	Our firm is highly respected in the municipal water/wastewater/stormwater market sector in South Florida; we frequently are asked to team (repeatedly) with large environmental consulting firms for consulting services contracts to South Florida Municipalities because of the positive service, experience, and products we provide to the prime consultants and the mutual client. One peer described our firm as a "premier organization".	

1.0.14	What is your reputation like among customers and how have you developed it?	<p>Our reputation is that of a high-quality consulting engineering services firm that is client-centric providing unsurpassed services, products, and solutions. Our core values are the foundation of the company: Produce high quality products; be dependable; strive for client satisfaction; listen to client needs; be responsive; apply innovative and cost saving ideas; be sensitive to budgets; and take project ownership. These core values are applied to all our clients and projects and drive our high quality project delivery.</p>	Exhibit "B"
1.0.15	How does your service differ from similar competitors? How do you win and retain business?	<p>We win and retain our customers through the application of our core values. We also have excellent team members who equally contribute to and take value in the team dynamic.</p>	
1.0.16	A brief statement must be included which explains why your proposal would be the most effective and beneficial to the City of Pembroke Pines.	<p>Hillers Electrical Engineering brings a wealth of knowledge, expertise, and experience to this contract in the disciplines of electrical, instrumentation, control, SCADA, and telemetry systems with specific institutional knowledge of the City's water and wastewater treatment facilities. We have extensive experience working with your staff and a clear understanding of the means and methods the City requires for the completion of the tasks assigned to us.</p>	

Question Set 2: Tab 2 - References Form

Exhibit "B"

Question Set 2 Instructions

Provide specific examples of similar contracts delivered by the proposed team members. Provide details on related projects (preferably where the team was the same). References should be from the last five years and should be capable of explaining and confirming your firm's capacity to successfully complete the scope of work outlined herein. As part of the proposal evaluation process, the City may conduct an investigation of references, including a record check or consumer affairs complaints. Proposers' submission of a proposal constitutes acknowledgment of the process and consent to investigate. The City is the sole judge in determining Proposers qualifications. In this section you will have the ability to enter information for 5 different references including the Reference Contact Information and the specific Project Information. The projects listed in this section shall be the firm's best examples of previous projects that are similar in size and scope. These projects and additional projects may also be listed on Standard Form 330.

In addition, do not provide references for City of Pembroke Pines projects.

Details should include the following:

#	Question	Response	Comment
Reference #1: Reference Contact Information			
2.1.1	Name of Firm, City, County or Agency	Hazen and Sawyer	
2.1.2	Address	2101 NW Corporate Blvd., Suite 301 Boca Raton, FL 33431	
2.1.3	Contact Name	Albert Muniz, P.E.	
2.1.4	Contact Title	Vice President	
2.1.5	Contact E-mail Address	amuniz@hazenandsawyer.com	
2.1.6	Contact Telephone #	954.849.1616	
Reference #1: Project Information			
2.2.1	Name of Contractor Performing the work	John J. Kirlin, LLC	
2.2.2	Name and location of the project	Palm Beach County WUD Southern Regional WRF Headworks and Effluent Transfer Pumping Improvements, 12955 Hagen Ranch Road, Boynton Beach, FL 33437	
2.2.3	Nature of the firm's responsibility on the project	Sub Consultant; electrical, instrumentation and control system engineer	
2.2.4	Project duration	4 years	
2.2.5	Completion (Anticipated) Date	Design: December 2017 Construction: July 2021	
2.2.6	Size of project	New electrical service for Pretreatment Building, including pad-mounted transformers, portable generator box, main-tie-main switchboard, 4160V feeders, MCCs, VFDs, SSRVs, new RIO panels, and new instruments.	
2.2.7	Cost of project	\$7.05 million	
2.2.8	Work for which staff was responsible	Mark Luther, PE and Thein Win, PE, Brandon Haas, PE	
2.2.9	Contract Type	Subconsultant, design, and engineering services during construction	
2.2.10	The results/deliverables of the project	Preliminary design, 60%, 90%, and 100% design, and record drawings.	
Reference #2: Reference Contact Information		Draft Design Documents for installation	
2.3.1	Name of Firm, City, County or Agency	Village of Wellington	
2.3.2	Address	Wellington WTP 1100 Wellington Trace, Wellington, FL 33414	
2.3.3	Contact Name	Anjuli Panse P.E.	
2.3.4	Contact Title	Utility Director	
2.3.5	Contact E-mail Address	apanse@wellingtonfl.gov	
2.3.6	Contact Telephone #	561-791-4145	
Reference #2: Project Information			

2.4.1	Name of Contractor Performing the work	Wharton Smith	Exhibit "B"
2.4.2	Name and location of the project	Wellington WTP Emergency Generator 3 Replacement, 1100 Wellington Trace, Wellington, FL 33414	
2.4.3	Nature of the firm's responsibility on the project	Prime Consultant; electrical, instrumentation and control system engineer	
2.4.4	Project duration	2 years	
2.4.5	Completion (Anticipated) Date	Design: September 2023 Construction: December 2024	
2.4.6	Size of project	1250 kW Emergency Diesel Generator owner prepurchase and CMAR contractor installation including electrical power distribution system improvements.	
2.4.7	Cost of project	\$3.5M (combined pre-purchase and installation cost)	
2.4.8	Work for which staff was responsible	Electrical, instrumentation and control system design; contract and subconsultant management; owner representative assisting with emergency generator pre-purchase.	
2.4.9	Contract Type	Prime Consultant: Pre-purchase/design/CMAR	
2.4.10	The results/deliverables of the project	Pre-purchase documents for solicitation Draft design documents for installation Final design documents for installation Construction documents for CMA construction and permitting	
Reference #3: Reference Contact Information			
2.5.1	Name of Firm, City, County or Agency	South Florida Water Management District	
2.5.2	Address	3301 Gun Club Rd, West Palm Beach, FL 33406	
2.5.3	Contact Name	Mr. Northon Jocelyn, P.E.	
2.5.4	Contact Title	Lead Engineer	
2.5.5	Contact E-mail Address	njocely@sfwmd.gov	
2.5.6	Contact Telephone #	561-682-2593	
Reference #3: Project Information			
2.6.1	Name of Contractor Performing the work	Phillips & Jordan, Inc. 10142 Parkside Drive, Suite 500, Knoxville, TN 37922	
2.6.2	Name and location of the project	Everglades Agricultural Area (EAA) A-2 Stormwater Treatment Area (STA), West of US Highway 27 in Palm Beach County, FL	
2.6.3	Nature of the firm's responsibility on the project	Subconsultant: electrical, instrumentation and control system engineer of record	
2.6.4	Project duration	Design: 2 years, Construction: 4 years	
2.6.5	Completion (Anticipated) Date	Design: December 2020, Construction: December 2024	
2.6.6	Size of project	3 electric stormwater pump stations (650 CFS STA Inflow pump station, 150 CFS Seepage pump station, 300 CFS pump station, and 12 gated box culverts)	
2.6.7	Cost of project	\$264.5M Construction Contract	
2.6.8	Work for which staff was responsible	Electrical, instrumentation and control system design, and engineering services during construction (EDC)	
2.6.9	Contract Type	Subconsultant: design, solicitation and engineering services during construction (EDC)	

2.6.10	The results/deliverables of the project	Preliminary design, intermediate and final design, corrected Final, and record drawings.	Exhibit "B"
Reference #4: Reference Contact Information			
2.7.1	Name of Firm, City, County or Agency	GlobelTech, Inc.	
2.7.2	Address	6001 Broken Sound Parkway NW, Suite 610, Boca Raton, FL 33487	
2.7.3	Contact Name	Paul Gandy	
2.7.4	Contact Title	President	
2.7.5	Contact E-mail Address	pgandy@globeltech .	
2.7.6	Contact Telephone #	561-997-6433	
Reference #4: Project Information			
2.8.1	Name of Contractor Performing the work	RJ Sullivan Corp.	
2.8.2	Name and location of the project	PBC WUD WTP 8 Anion Exchange Improvements, 1500 N Jog Rd, West Palm Beach, FL 33417	
2.8.3	Nature of the firm's responsibility on the project	Sub Consultant; electrical, instrumentation and control, fire alarm system, and access control system engineer	
2.8.4	Project duration	4 years	
2.8.5	Completion (Anticipated) Date	Design: September 2015 Construction: December 2019	
2.8.6	Size of project	14MGD rated anion exchange vessels (12 vessels) and associated electrical, instrumentation and controls. New transfer pumps and VFD units to supply water to existing 10MGD anion exchange system and new 14 MGD anion exchange system. New fire alarm, access control, and new PLC system.	
2.8.7	Cost of project	\$13 million	
2.8.8	Work for which staff was responsible	Electrical, instrumentation and control system, fire alarm system, access control system design; owner representative assisting with engineering services during construction (EDC).	
2.8.9	Contract Type	Subconsultant, design, and engineering services during construction (EDC)	
2.8.10	The results/deliverables of the project	Preliminary design, 60%, 90%, and 100% design, and record drawings.	
Reference #5: Reference Contact Information			
2.9.1	Name of Firm, City, County or Agency	Holtz Consulting Engineers, Inc.	
2.9.2	Address	270 South Central Boulevard, Suite 207, Jupiter, FL 33458	
2.9.3	Contact Name	David Holtz	
2.9.4	Contact Title	President	
2.9.5	Contact E-mail Address	david.holtz@holtzconsulting.com	
2.9.6	Contact Telephone #	561-575-2005	
Reference #5: Project Information			
2.10.1	Name of Contractor Performing the work	Chinchor Electric, Inc.	
2.10.2	Name and location of the project	Seacoast Utility Authority Addition of two 500KW generators at the Hood Road Repump Facility	

2.10.3	Nature of the firm's responsibility on the project	Sub Consultant; electrical, instrumentation and control engineer	Exhibit "B"
2.10.4	Project duration	Design: 1 years, Construction: 2 years	
2.10.5	Completion (Anticipated) Date	Design: October 2019, Construction: October 2021	
2.10.6	Size of project	Two new 500kW generators with outdoor enclosures and sub-base fuel tanks, modification of the ATS and new conduits/wires.	
2.10.7	Cost of project	\$1.2 million	
2.10.8	Work for which staff was responsible	Electrical, instrumentation and control system design; owner representative assisting with engineering services during construction (EDC).	
2.10.9	Contract Type	Subconsultant, design, and engineering services during construction (EDC)	
2.10.10	The results/deliverables of the project	Preliminary design, 60%, 90%, and 100% design, and record drawings.	
80 Questions		100.00% Complete	

Question Set 3: Tab 3 - Firm's Understanding and Approach to the Work

Question Set 3 Instructions

The understanding that the applicant and consultants demonstrate as to the requirements and needs of the project, including an evaluation of the thoroughness demonstrated in analyzing and investigating the scope of the project.

#	Question	Response	Comment
3.0.1	Provide a narrative statement demonstrating an understanding of the overall intent of this solicitation, as well as the methods used to complete assigned tasks.	The City of Pembroke Pines received a community development block grant (CDBG) to upgrade the existing generator system at the Wastewater Treatment Plant. The existing generators at the east and west electrical buildings are to be evaluated for replacement with either Tier 4F or Tier 2 generators in consideration with impacts to plant operations, constructability, emissions compliance, utility power purchase rate structures/cost of power, as well as maintenance costs, overall feasibility, and project cost. An agreed upon best value solution will be designed for construction/installation. Design documents will be prepared for 60%, 90%, 100%, permitting and bid set submittals; client reviews will be performed at 60%, 90%.	
3.0.2	Please address your familiarity and understanding of the needs of the current compliance with City Standards, Codes and Engineering Standards.	The project will require compliance with 40 CFR 63 Subpart ZZZZ: National Emissions Standards for Hazardous Air Pollutants (NESHAP) for Reciprocating Internal Combustion Engines (RICE); NFPA 70 National Electrical Code Article 700 Emergency Systems; NFPA 70E Electrical Safety In the Workplace; 7th Edition of the Florida Building Code (and likely the 8th Edition when design commences); NFPA 110 Standard for Emergency and Standby Power Systems; FDEP FS-62-761 for fuel tanks.	
3.0.3	Please address your familiarity with Engineering Permitting and Preparing Studies and Miscellaneous Designs in regards to similar projects.	Our firm has a good understanding of the City's design requirements and permitting process as we have performed a number of electrical, instrumentation and control designs for the City's water and wastewater facilities that include submitting documents to the City permitting agencies for approval process.	
3.0.4	How would you organize this project in terms of milestones?	An initial study phase to determine the best value solution will be performed at the outset of the project. Design documents will then be prepared for 60%, 90%, 100%, permitting and bid set submittals; client reviews will be performed at 60%, 90%, and 100% submittals with comments received and incorporated into the design documents; permitting submittals and meetings with appropriate agencies will take place to ensure a permittable design. Bidding phase and construction phase support will follow to assist the City in soliciting and managing a construction contractor. Start-up and testing support and project closeout activities will follow to complete the project.	

<p>3.0.5</p>	<p>Please clearly describe all aspects of the project proposed. Include details of your approach and work plans.</p>	<p>At project kick-off, a study phase will occur to evaluate the existing generators at the east and west electrical buildings for replacement with either Tier 4F or Tier 2 generators in consideration with impacts to plant operations, constructability, emissions compliance, utility power purchase rate structures/cost of power; as well as maintenance costs, overall feasibility, and project cost. An agreed upon best value solution will be designed for construction/installation. Design documents will be prepared for 60%, 90%, 100%, permitting and bid set submittals; client reviews will be performed at 60%, 90%, and 100% submittals with comments received and incorporated into the design documents; permitting submittals and meetings with</p>	
<p>3.0.6</p>	<p>Identify any issues or concerns of significance that may be appropriate.</p>	<p>The East Electrical Building - Generator Room has very limited space for a Tier 4F generator and no additional space to add a clean emission module (CEM). Both the east and west generators need to interface with the automatic transfer switch systems and new distribution equipment to be provided in the ongoing wastewater treatment plant improvement project.</p>	
<p>3.0.7</p>	<p>Describe firm's approach to implementation of Complete Streets initiatives.</p>	<p>N/A</p>	
<p>3.0.8</p>	<p>How do you ensure the quality of your services? What criteria do you use to measure your quality?</p>	<p>Our deliverables are subject to a rigorous QA/QC program where senior staff professionals and construction services professionals review, comment and critique for coordination, constructability, biddability, cohesiveness, clarity, and risk and budget review. We measure our quality by the quantity of questions received and addenda issued during bidding, the accuracy of bid pricing to cost opinions, and the number of contract changes necessary during construction.</p>	
<p>3.0.9</p>	<p>How often do you find mistakes or errors in your work and what is done to correct these errors, and what is the average correction time?</p>	<p>Our rigorous QA/QC and constructability reviews and our attention to detail in the design process result in high-quality products that rarely result in errors and omissions. If an error or omission were to occur, immediate action will be brought to correct/rectify the issue.</p>	

3.0.10

Describe the firm's techniques to quality control. At a minimum describe the firm's technique to control design and contract documentation, including record keeping.

Our rigorous quality control process is performed through a series of steps. These steps include the preparation of original documents by the Lead Engineer followed by a check from the Quality Control Advisor who then passes the documents off to the Senior Staff for back-check. Reviews are also performed by construction professionals for constructability, coordination, clarity, biddability, and risk. Comments and corrections are addressed by the Lead Engineer with corrections approved by the reviewer. Only after this process is satisfactorily completed, will a deliverable be submitted to the client.

10 Questions

100.00% Complete

Question Set 4: Tab 4 - Willingness to Meet Time and Budget Requirements

Exhibit "B"

Question Set 4 Instructions

This solicitation is for the award of a continuing contract. The specific projects requiring professional services under the agreement have not yet been identified. However, in general, please explain your firm's approach in meeting "project specific" time and budget requirements and indicate whether CONSULTANT is committed to meet these requirements when identified in this agreement.

The continuing contract shall be used for professional services for projects in which the estimated construction cost of each individual project under the contract does not exceed \$4 million, or for study activities in which the fee for professional services for each individual study under the contract does not exceed \$500,000, or as further allowed, or amended from time to time, in Florida Statute 287.055.

Services may include, however are not limited to: Data Collection, Site Visits, Existing Emergency Power System Evaluation, Studies, and Reports, Design (Drawings and specifications), Electrical Engineering Services, Instrumentation and Control Engineering Services, Cost Estimating, Permitting, Bidding Support, Engineering Services during Construction.

Please note that during this portion of the process, the City is NOT asking for the firms to submit pricing. After the evaluation committee has selected the firms in order of preference, the City shall negotiate a contract with the most qualified firm for professional services at compensation which the agency determines is fair, competitive, and reasonable. Should the agency be unable to negotiate a satisfactory contract with the firm considered to be the most qualified at a price the agency determines to be fair, competitive, and reasonable, negotiations with that firm must be formally terminated. The agency shall then undertake negotiations with the next most qualified firm.

Budget: This solicitation is for the award of a continuing contract. The specific projects requiring professional services under the agreement have not yet been identified. The City has not established a budget for this project or the consultant fees, however the City anticipates the cost of the professional services to be approximately \$400,000 and the resulting construction is estimated to be \$1.6 million.

Timeline: The City intends to award a continuing contract to one firm. This project is expected to take 12 months to complete from notice NTP.

#	Question	Response	Comment
Budget			
4.1.1	In general, please explain your firm's approach in meeting "project specific" budget requirements and indicate whether CONSULTANT is committed to meet these requirements when identified in this agreement.	We are committed to delivering this project on schedule and on budget. Our firm is very familiar with the City wastewater treatment plant electrical system, including the existing emergency power system and generators. Our team will perform diligent field investigations to ensure a complete understanding of existing conditions for project development. Present market conditions result in emergency diesel generators being a long lead time item; to meet project schedules, discussions with the City for procurement strategies (pre-purchase by the City or procuring the generator as early as possible at the outset of the construction phase) will be undertaken to ensure delivery and to avoid price escalation.	
4.1.2	Is your firm willing to meet the stated budget requirements?	Yes	
4.1.3	What percentage of your completed projects have had cost overruns?	<5%	
4.1.4	Tell me about a time when you went over budget. How did you handle the situation?	Our firm tracks pricing during the design phase through opinions of probable construction costs. At each project milestone, the cost is reviewed and discussed with the client to determine the next steps in preparing the subsequent deliverable. If costs exceed the budget, discussion will ensue regarding what design revisions may be made to remain within budget. At the bidding phase, market conditions may drive costs above budgets even with best efforts during the design phase to keep within budget. The design team and client will engage in discussions as to how the design is to be further modified to move forward into construction phase and the design team will modify the design accordingly.	

4.1.5	What cost-saving measures do you implement at your firm?	We perform extensive field investigations to clearly understand the existing conditions, risks, challenges, and feasibilities. We track the cost for each milestone and evaluate the design for budget adherence. When the design exceeds the cost, discussions are undertaken with the Client to modify/evolve the design to maintain the budget. Our attention to detail and rigorous QA/QC review also minimize unexpected cost overruns.	Exhibit "B"
4.1.6	Who will be in charge of maintaining the budget on projects?	Thein Win, P.E., Senior Vice President	
4.1.7	How many accounts is this person assigned to at a given time?	1-2	
Timeline			
4.2.1	In general, please explain your firm's approach in meeting "project specific" time requirements and indicate whether CONSULTANT is committed to meet these requirements when identified in this agreement.	Our design team will work closely with the City's personnel during the study and design phase milestones to avoid delays and cost overruns. Our team works efficiently and understands the milestone dates for this grant. Our firm is fully committed to meeting the "project-specific" time and we have additional resources in the office if needed.	
4.2.2	Is your firm willing to meet the stated time requirements?	Yes	
4.2.3	What is the average turnaround time for a project that is similar to mine?	9 to 12 months	
4.2.4	What is your average on-time completion rate?	Almost 100%, unless there is some design changes.	
4.2.5	How many projects do your engineering teams typically take on at a given time?	Each engineer averages between 6-10 projects at one time depending on the project size and design timeframe.	
4.2.6	Tell me about a time when the project timeline was delayed. How did you handle the situation?	A few recent construction projects were delayed due to the delay of equipment shipment dates from the factories. As soon as the Contractor informed us, we notified the Owner and worked with both parties for a time extension without additional cost to the project.	
4.2.7	Describe the firm's design and construction management methods and techniques. Include details on firm's ability to make decisions and facilitate resolution of disputes.	Our Project Manager, Lead Engineer, Design Engineer, and Construction Coordinator are engaged in the project throughout the design, performing site visits and data collection, interfacing with city staff and participating in design decisions. Designs are collaborative in nature, both internally and together with the City. Critical design decisions are discussed with the City and documented to memorialize the design evolution. We seek input from plant O&M staff for impacts and feasibility of design approaches and features as project stakeholders. In the construction phase, the construction coordinator and the engineer will work together with the City's project manager to monitor and document construction progress, resolve conflicts	

4.2.8	Describe the firm's knowledge and experience with scheduling.	We establish and track design progress regularly; and monitor schedules furnished by construction contractors. We establish the expected construction duration and the Contractor provides a detailed schedule. We will review the schedule along with the Owner and provide comments to the Contractor.	Exhibit "B"
15 Questions		100.00% Complete	

Question Set 5: Tab 5 - Recent, Current, and Projected Workloads of the Firms

Exhibit "B"

Question Set 5 Instructions

Please provide any information regarding your firm's recent, current, and projected workloads for the Evaluation Committee to review.

#	Question	Response	Comment
5.0.1	Recent Workload: Describe your recent workload.	80% loaded	
5.0.2	Current Workload: Describe your current workload.	75% loaded	
5.0.3	Projected Workload: Describe your projected workload.	50% loaded	
3 Questions		100.00% Complete	

Question Set 6: Contact Information Form

Exhibit "B"

#	Question	Response	Comment
Company Information			
6.1.1	Company Name	Hillers Electrical Engineering, Inc.	
6.1.2	Company Address	23257 State Road 7, Suite 100, Boca Raton, FL 33428	
6.1.3	Is the location/address in which the work will be conducted/completed, different than the address listed above? If yes, please list the primary address in which the work will generally be completed in.	No	
Primary Contact for the Project			
6.2.1	Contact Name	Thein Win, P.E.	
6.2.2	Contact Title	Senior Vice President	
6.2.3	Contact E-mail Address	twin@hillersee.com	
6.2.4	Contact Telephone Number	561-451-9165x225	
Authorized Approver			
6.3.1	Contact Name	Thein Win, P.E.	
6.3.2	Contact Title	Senior Vice President	
6.3.3	Contact E-mail Address	twin@hillersee.com	
6.3.4	Contact Telephone Number	561-451-9165x225	
Professionally Licensed Engineer for the Project / Single Point of Contact			
6.4.1	Contact Name for the single point of contact, that is a professionally licensed Engineer, for this project, when/if awarded.	Thein Win, P.E.	
6.4.2	Contact Title	Senior Vice President	
6.4.3	Contact E-mail Address	twin@hillersee.com	
6.4.4	Contact Telephone Number	561-451-9165x225	
15 Questions		100.00% Complete	

Question Set 7: Proposer's Background Information

Exhibit "B"

Question Set 7 Instructions

The PROPOSER acknowledges and understands that the information contained in response to this Qualification Statement shall be relied upon by CITY in awarding the contract and such information is warranted by PROPOSER to be true. The discovery of any omission or misstatement that materially affects the PROPOSER's qualifications to perform under the contract may cause the CITY to reject the Bid, and if after the award, to cancel and terminate the award and/or contract.

#	Question	Response	Comment
Former Business			
7.1.1	Under what former name has your business operated? Include a description of the business.	N/A	
7.1.2	At what address was that business located?	N/A	
Past Failure			
7.2.1	Have you ever failed to complete work awarded to you. If so, when, where and why?	No	
Inspected			
7.3.1	Have you personally inspected the proposed WORK and do you have a complete plan for its performance?	Yes	
Subcontracting			
7.4.1	Will you subcontract any part of this WORK? If you will be subcontracting any part of this work, provide details including a list of each sub-contractor(s) that will perform work in excess of ten percent (10%) of the contract amount and the work that will be performed by each subcontractor(s). (Note: The proposed list of subcontractor(s) may not be amended after award of the contract without the prior written approval of the Contract Administrator, whose approval shall not be reasonably withheld.)	No	
Bankruptcy Petitions			
7.5.1	List and describe all bankruptcy petitions (voluntary or involuntary) which have been filed by or against the Proposer, its parent or subsidiaries or predecessor organizations during the past five (5) years. Include in the description the disposition of each such petition.	None	
Bond Claims			
7.6.1	List and describe all successful Bond claims made to your surety(ies) during the last five (5) years. The list and descriptions should include claims against the bond of the Proposer and its predecessor organization(s).	None	
Claims, Arbitrations, Administrative Hearings and Lawsuits			
7.7.1	List all claims, arbitrations, administrative hearings and lawsuits brought by or against the Proposer or its predecessor organizations(s) during the last (10) years. The list shall include all case names; case, arbitration or hearing identification numbers; the name of the project over which the dispute arose; and a description of the subject matter of the dispute.	None	
Criminal Proceedings or Hearings			
7.8.1	List and describe all criminal proceedings or hearings concerning business related offenses in which the Proposer, its principals or officers or predecessor organization(s) were defendants.	None	
Company Classification			
7.9.1	In regards to the commodities/services proposed, which of the following best classifies your firm? If you selected any options besides "Original Provider" please explain.	Original Provider	
Debarment/Suspension			
7.10.1	Have you ever been debarred or suspended from doing business with any governmental agency? If you have been debarred or suspended from doing business with any governmental agency, please explain.	No	
Similar Experience & Contracts			

7.11.1	Describe the firm's local experience/nature of service with contracts of similar size and complexity, in the previous three (3) years.	We performed a minimum of two generator projects of similar size and complexity and many other smaller generator projects for Palm Beach County Water Utilities lift stations; and medium-sized stormwater pump stations for the South Florida Water Management District. For the Village of Wellington WTP Emergency Generator 3 project, we worked directly with the Owner to prepurchase the generator so that the lead time and price escalation could be minimized. For the Seacoast Utilities Authority Hood Road Generator project, we performed as a sub-consultant to design the generator replacement.	Exhibit "B"
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12 Questions

100.00% Complete

Question Set 8: Vendor Registration Checklist

Exhibit "B"

Question Set 8 Instructions

The City has included various documents in the Vendor Registration portal on the Bonfire website. This process is intended to make the bidding process easier for vendors that bid on multiple City projects. This process will allow vendors to complete and submit the following standard forms and documents at any time prior to bidding on a project. In addition, the vendors will be able to utilize these same forms without the need to re-fill and re-submit the forms each time they bid on a City project. In the event that the City does not have one of the forms or documents listed below for your company, the City may reach out to your company after the bid has closed to obtain the document(s).

Furthermore, please make sure to update this information on an as-needed basis so that all pertinent information is accurate, such as local business tax receipts, and any other relevant information.

This section will summarize your responses to those relevant documents.

#	Question	Response	Comment
Vendor Information Form			
8.1.1	Did you submit a completed Vendor Information Form in the Vendor Registration Portal?	Yes	
Form W-9 (Rev. October 2018 or later)			
8.2.1	Did you submit a W-9 Form (Revised October 2018 or later) in the Vendor Registration Portal?	Yes	
Company Profile			
8.3.1	Did you submit your Company Profile Form in the Vendor Registration Portal?	Yes	
Sworn Statement on Public Entity Crimes Form			
8.4.1	Which option did you select on the Sworn Statement on Public Entity Crimes Form?	A) Not Charged / Convicted	
Local Business Tax Receipts			
8.5.1	Did you submit your Local Business Tax Receipts in the Vendor Registration Portal?	Yes	
Veteran Owned Small Business Preference Certification			
8.6.1	Which option did you select on the Veteran Owned Small Business Preference Certification? Note - If certifying that your business is a Veteran Owned Small Business, you must also attach a "Determination Letter" from the U.S. Dept. of Veteran Affairs Center	Not a Veteran Owned Small Business	
Equal Benefits Certification Form			
8.7.1	Which option did you select on the Equal Benefits Certification Form?	A) Complies	
Vendor Drug-Free Workplace Certification Form			
8.8.1	Which option did you select on the Vendor Drug-Free Workplace Certification Form?	Complies Fully	
Scrutinized Company Certification			
8.9.1	Did you submit a completed Scrutinized Company Certification in the Vendor Registration Portal?	Yes	
E-Verify System Certification Statement			
8.10.1	Did you submit a completed E-Verify System Certification Statement in the Vendor Registration Portal?	Yes	
Federal Projects			
8.11.1	<p>Did you submit a completed "Certification Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters for Expenditure of Federal Funds" in the Vendor Registration Portal?</p> <p>Lobbying: As required by 7 CFR Part 3018, for persons entering into a contract, grant or cooperative agreement over \$100,000 involving the expenditure of Federal funds, the Contractor must complete the Certification Regarding Lobbying.</p> <p>Debarment, Suspension and Other Responsibility Matters: Where the Contractor is unable to certify to any of the statements in the certification for Debarment, Suspension and Other Responsibility Matters, he or she shall provide an explanation.</p>	Completed Lobbying & Debarment Certifications	
8.11.2	<p>Did you submit a completed "Standard Form - LLL, "Disclosure Form to Report Lobbying" in the Vendor Registration Portal?</p> <p>Note - If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress, in connection with this Federal contract, grant, loan, or cooperative agreement, the Contractor shall also complete and submit the Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.</p>	No	

8.11.3

Are you a Minority Owned Business Enterprise, Woman-Owned Business Enterprise or HUBZone-Certified Small Businesses / Labor Surplus Area Firms? If so, did you select the appropriate MBE Classification(s) and submit your MBE Certificate(s) in the Vendor Registration Portal?

Yes

Exhibit "B"

13 Questions

100.00% Complete

ARCHITECT-ENGINEER QUALIFICATIONS

PART I - CONTRACT-SPECIFIC QUALIFICATIONS

A. CONTRACT INFORMATION

1. TITLE AND LOCATION <i>(City and State)</i> Hillers Electrical Engineering, Inc.	
2. PUBLIC NOTICE DATE 06/11/2023	3. SOLICITATION OR PROJECT NUMBER PSUT-23-06

B. ARCHITECT-ENGINEER POINT OF CONTACT

4. NAME AND TITLE Thein Win, Senior Vice President		
5. NAME OF FIRM Hillers Electrical Engineering, Inc.		
6. TELEPHONE NUMBER (561) 451-9165x225	7. FAX NUMBER N/A	8. E-MAIL ADDRESS twin@hillersee.com

C. PROPOSED TEAM

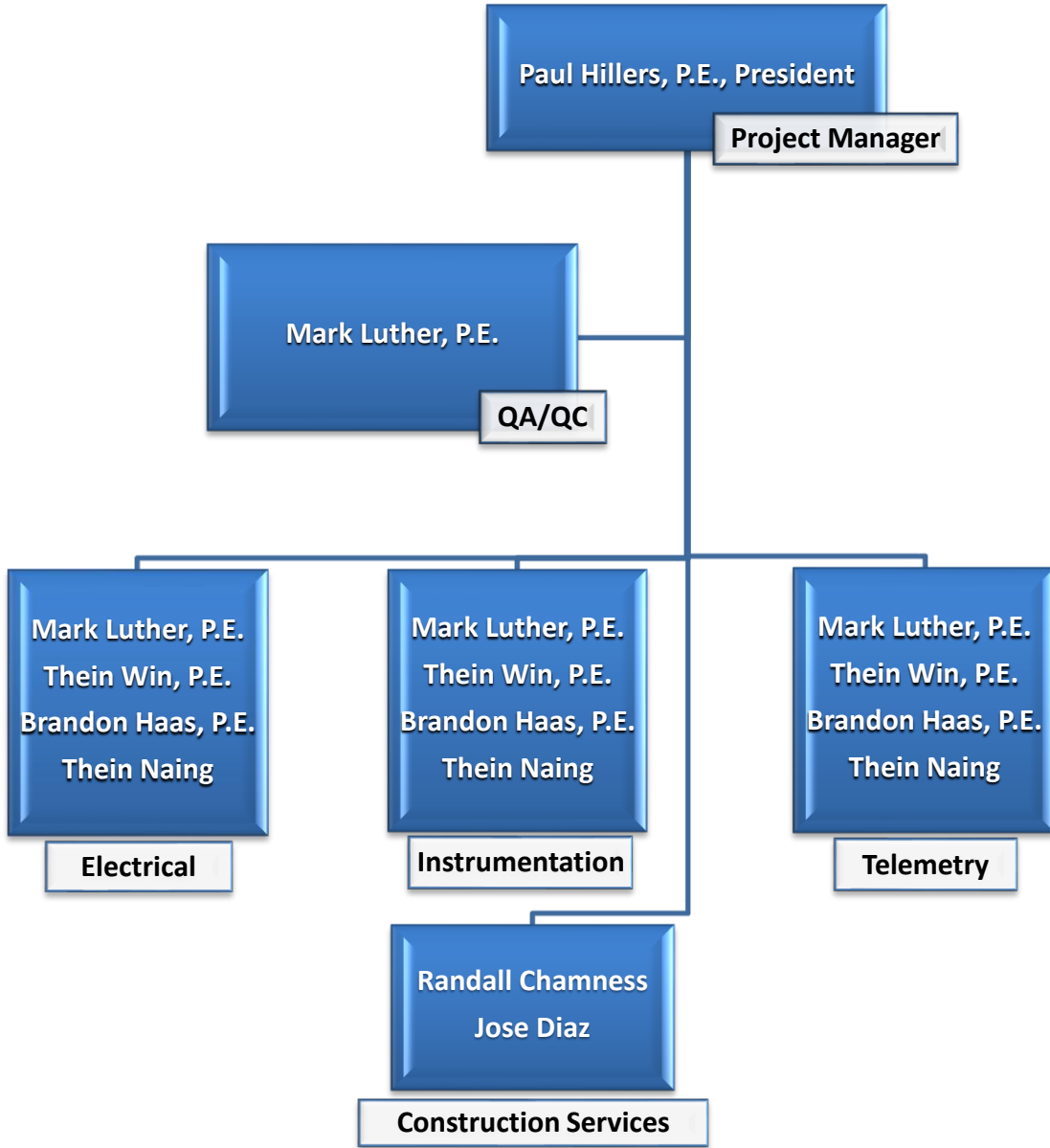
(Complete this section for the prime contractor and all key subcontractors.)

	(Check)			9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	J-V PARTNER	SUBCONTRACTOR			
a.	✓			Hillers Electrical Engineering, Inc. <input type="checkbox"/> CHECK IF BRANCH OFFICE	23257 State Road 7 Suite 100 Boca Raton, FL 33428	Electrical, Instrumentation and Telemetry Engineering Services
b.				 <input type="checkbox"/> CHECK IF BRANCH OFFICE		
c.				 <input type="checkbox"/> CHECK IF BRANCH OFFICE		
d.				 <input type="checkbox"/> CHECK IF BRANCH OFFICE		
e.				 <input type="checkbox"/> CHECK IF BRANCH OFFICE		
f.				 <input type="checkbox"/> CHECK IF BRANCH OFFICE		

D. ORGANIZATIONAL CHART OF PROPOSED TEAM

(Attached)

ORGANIZATIONAL CHART



10E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each person)			
12. NAME Paul Hillers, P.E.		13. ROLE IN THIS CONTRACT Project Manager	
		14. YEARS EXPERIENCE	
		a. TOTAL 39	b. WITH CURRENT FIRM 26
15. FIRM NAME AND LOCATION (City and State) Hillers Electrical Engineering, Inc, Boca Raton, Florida			
16. EDUCATION (Degree and Specialization) BSEE/1979/ Electrical Engineering MSEE/1981/Electrical Engineering		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Florida Professional Engineer-41022	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Institute of Electrical and Electronic Engineers (IEEE), Instrument Society of America (ISA)			
19. RELEVANT PROJECTS			
a.	(1) TITLE AND LOCATION (City and State) Pembroke Pines WTP Carbon Dioxide (CO2) Injection System	(2) YEAR COMPLETED:	
		PROFESSIONAL SERVICES 2017	CONSTRUCTION (if applicable) 2019
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager – Electrical and instrumentation & control systems design and construction inspection services for the construction of the Pembroke Pines WTP CO2 injection system. The project consisted of a new power feed to the CO2 storage tank, vaporizer, heater, carrier water booster pumps, dilution system, etc., and new instrument and control implementation for the Plant PLC and SCADA system related to the CO2 system.		<input checked="" type="checkbox"/> Check if project performed with current firm	
b.	(1) TITLE AND LOCATION (City and State) Pembroke Pines Academic and Holly Lakes Booster Station Improvements	(2) YEAR COMPLETED:	
		PROFESSIONAL SERVICES 2016	CONSTRUCTION (if applicable) 2019
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager – Electrical and instrumentation & control systems design and construction inspection services for the construction of the Pembroke Pines Academic and Holly Lakes Booster Stations Improvements. The project consisted of additional altitude valves for the ground storage tanks, PLC replacement, a new hypochlorite storage tank with associated metering pump skids, new instruments, lighting, power outlets, and grounding system related to the new hypochlorite structure.		<input checked="" type="checkbox"/> Check if project performed with current firm	
c.	(1) TITLE AND LOCATION (City and State) Palm Beach County WUD – WTP 8 Anion Exchange Improvements – West Palm Beach, FL	(2) YEAR COMPLETED:	
		PROFESSIONAL SERVICES 2019	CONSTRUCTION (if applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Electrical, fire alarm, and instrumentation & control design and construction inspection services for the new Anion Exchange system at WTP 8. Including designing new electrical distribution for the AIX Electrical Building and process, new switchboard, new motor control center (MCC), new variable frequency drives (VFDs), and starters. Instrumentation and control/SCADA service included new PLC control panel, RIO panel, and new instruments. A new fire Alarm system and access control system compliant with the County ESS department requirements were also included. Specific Role: Project Manager		<input checked="" type="checkbox"/> Check if project performed with current firm	
d.	(1) TITLE AND LOCATION (City and State) Pembroke Pines WWTP Effluent Pump Station Improvements, Pembroke Pines, FL	(2) YEAR COMPLETED:	
		PROFESSIONAL SERVICES 2018	CONSTRUCTION (if applicable) 2023
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager/Electrical/I&C Engineer – Electrical and instrumentation & control design, and construction inspection services for the effluent pump station improvements. Included the design of a new main-tie-main switchgear, new 300HP, 200HP, and 100HP VFD units for effluent pumps, new 4160V underground power feed with step-up and step-down transformers, new pump vibration and temperature monitoring system, new floats, and modification of the existing Controllogix PLC system.		<input checked="" type="checkbox"/> Check if project performed with current firm	
e.	(1) TITLE AND LOCATION (City and State) Water Treatment Plant No. 11, Artesian Well PW-11, Belle Glade, FL	(2) YEAR COMPLETED:	
		PROFESSIONAL SERVICES 2016	CONSTRUCTION (if applicable) 2018
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Designed the electrical, instrumentation and control for 1 artesian production well at Water Treatment Plant 11. The project included implementation of a new electrical underground duck bank from the Plant, electrical distribution, variable frequency drive (VFD), submersible well motor, flow meter, pressure transmitter, level, conductivity, temperature and well control system, antenna, and remote telemetry unit (RTU). Specific Role: Project Manager		<input checked="" type="checkbox"/> Check if project performed with current firm	

10E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT <i>(Complete one Section E for each person)</i>			
12. NAME Thein Win, P.E.	13. ROLE IN THIS CONTRACT Senior Project Engineer	14. YEARS EXPERIENCE	
		a. TOTAL 22	b. WITH CURRENT FIRM 22
15. FIRM NAME AND LOCATION <i>(City and State)</i> Hillers Electrical Engineering, Inc, Boca Raton, Florida			
16. EDUCATION <i>(Degree and Specialization)</i> BSEE/2001 Electrical Engineering		17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i> Florida Professional Engineer-65722	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i> Institute of Electrical and Electronic Engineers (IEEE), Instrument Society of America (ISA), LEED AP			

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED:	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(if applicable)</i>
a.	Pembroke Pines WWTP Effluent Pump Station Improvements, Pembroke Pines, FL	2020	2023
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Senior Electrical/I&C Engineer – Electrical and instrumentation & control design, and construction inspection services for the effluent pump station improvements. Included the design of a new main-tie-main switchgear, new 300HP, 200HP, and 100HP VFD units for effluent pumps, new 4160V underground power feed with step-up and step-down transformers, new pump vibration and temperature monitoring system, new floats, and modification of the existing Controllogix PLC system.		
b.	Pembroke Pines WTP Carbon Dioxide (CO2) Injection System, Pembroke Pines, FL	2017	2019
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Senior Project Engineer – Electrical and instrumentation & control systems design and construction inspection services for the construction of the Pembroke Pines WTP CO2 injection system. The project consisted of a new power feed to the CO2 storage tank, vaporizer, heater, carrier water booster pumps, dilution system, etc., and new instrument and control implementation for the Plant PLC and SCADA system related to the CO2 system.		
c.	Seacoast Utility Authority Addition of two 500kW Generators at Hood Road Repump Facility, PGA, FL	2019	2021
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Senior Project Engineer – Electrical and instrumentation & control design for the installation of two new 500KW generators and associated control. Provided procurement documents for the Owner to pre-purchase the two new 500kW generator units. The project consisted of modification of the existing manual transfer switch (MTS), temporary generator power during installation, new conduits/wires, new instruments and control of the generators, new power outlets, and grounding system related to the new generator units.		
d.	Palm Beach County WUD – WTP 8 Anion Exchange Improvements, West Palm Beach, FL	2015	2019
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Senior Electrical/I&C Engineer – Electrical, fire alarm, and instrumentation & control design and construction inspection services for the new Anion Exchange system at WTP 8. Including designing new electrical distribution for the AIX Electrical Building and process, new switchboard, new motor control center (MCC), new variable frequency drives (VFDs), and starters. Instrumentation and control/SCADA service included new PLC control panel, RIO panel, and new instruments. A new fire Alarm system and access control system compliant with the County ESS department requirements were also included.		
e.	Palm Beach County WUD – WTP 9 Emergency Generator Replacement, Boca Raton, FL	2015	2019
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Senior Electrical and I&C Engineer – Provided electrical design and construction inspection services for the replacement of an emergency generator that meets current EPA requirements (Tier 4 Final rating). Project included designing a new Tier 4 final generator, new after-treatment system, urea system, exhaust silencers, instruments and controls, as well as a temporary generator during the construction period.		

10E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT <i>(Complete one Section E for each person)</i>		Exhibit "B"	
12. NAME Jose Diaz	13. ROLE IN THIS CONTRACT Senior Construction Coordinator	14. YEARS EXPERIENCE	
		a. TOTAL 21	b. WITH CURRENT FIRM 7
15. FIRM NAME AND LOCATION <i>(City and State)</i> Hillers Electrical Engineering, Inc, Boca Raton, Florida			
16. EDUCATION <i>(Degree and Specialization)</i> JATC 5-Year Journeyman Apprenticeship		17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i> N/A	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i> 21 years of experience in Electrical and I&C design and construction management, including project management, shop drawing review, medium and low voltage distribution, interior and exterior lighting, fire alarm, security, camera, telephone, supervisory control and data acquisition (SCADA), energy management, and normal and standby emergency power generation systems.			
19. RELEVANT PROJECTS			
(1) TITLE AND LOCATION <i>(City and State)</i> Pembroke Pines WTP Carbon Dioxide (CO2) Injection System		(2) YEAR COMPLETED:	
		PROFESSIONAL SERVICES 2017	CONSTRUCTION <i>(if applicable)</i> 2019
a.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Senior Construction Coordinator – Electrical and instrumentation & control systems design and construction inspection services for the construction of the Pembroke Pines WTP CO2 injection system. The project consisted of a new power feed to the CO2 storage tank, vaporizer, heater, carrier water booster pumps, dilution system, etc., and new instrument and control implementation for the Plant PLC and SCADA system related to the CO2 system.		
(1) TITLE AND LOCATION <i>(City and State)</i> Pembroke Pines Academic and Holly Lakes Booster Station Improvements		(2) YEAR COMPLETED:	
		PROFESSIONAL SERVICES 2016	CONSTRUCTION <i>(if applicable)</i> 2019
b.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Senior Construction Coordinator – Electrical and instrumentation & control systems design and construction inspection services for the construction of the Pembroke Pines Academic and Holly Lakes Booster Stations Improvements. The project consisted of additional altitude valves for the ground storage tanks, PLC replacement, a new hypochlorite storage tank with associated metering pump skids, new instruments, lighting, power outlets, and grounding system related to the new hypochlorite structure.		
(1) TITLE AND LOCATION <i>(City and State)</i> Palm Beach County WUD – WTP 11 High Service Pump Building Replacement, Belle Glade, FL		(2) YEAR COMPLETED:	
		PROFESSIONAL SERVICES 2019	CONSTRUCTION <i>(if applicable)</i> 2021
c.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Senior Construction Coordinator – Assisted EOR in the design and construction inspection services for the new electrical building, which included a motor control center (MCC), variable frequency drives (VFDs), motor starters, remote I/O panel (RIO), new instrument room with compliance analyzers, such as pH, fluoride, phosphate, etc., and PLC programming and integration.		
(1) TITLE AND LOCATION <i>(City and State)</i> Palm Beach County WUD – WTP 9 VFD and Grounding Improvements, Boca Raton, FL		(2) YEAR COMPLETED:	
		PROFESSIONAL SERVICES 2018	CONSTRUCTION <i>(if applicable)</i> 2021
d.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Senior Construction Coordinator – Assisted EOR in the design and construction inspection services for the installation of active filters, 480V feeders to Hypochlorite Building, VFD replacements for high service, membrane feed, and concentrate booster pumps, grounding improvements at the main electrical room, and wireless temperature transmitters for HSP No.7 and No.8.		
(1) TITLE AND LOCATION <i>(City and State)</i> Palm Beach County Water Utilities- WTP3 & 9 Chlorination System Improvements		(2) YEAR COMPLETED:	
		PROFESSIONAL SERVICES 2019	CONSTRUCTION <i>(if applicable)</i> 2021
e.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Senior Construction Coordinator – Assisted EOR in the design and construction inspection services for the hypochlorite dilution systems, which included hypochlorite feed pumps, motorized control valves, magnetic flowmeters, automatic PLC control of the hypochlorite injection points, and modification of the existing PLC and RIO panels.		

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 1
21. TITLE AND LOCATION <i>(City and State)</i> Seacoast Utility Authority Addition of Two 500 kW Generators at Hood Road Repump Facility	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2019	CONSTRUCTION <i>(If applicable)</i> 2021

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Seacoast Utility Authority	b. POINT OF CONTACT NAME David Holtz, President, Holtz Consulting	c. POINT OF CONTACT TELEPHONE NUMBER (561) 575-2005
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Hillers Electrical Engineering provided electrical, instrumentation and control design as well as construction inspection services for the SUA Hood Road Repump Facility two 500 kW generators addition project. This project consisted of a modification to the existing electrical system for two new Owner Furnished generators, temporary power during generator installation, new conduits/wires, and associated electrical and instrumentation improvements. Hillers also assisted the Owner with performing the technical memorandum study phase to select the generator type (Tier 3 or Tier 4F) and assisted with the procurement process for the purchase of the generators.

Project Highlights:

- Perform a study to assist the Owner with selecting a Tier 3 or Tier 4F generator, as well as the number of units
- Provide pre-purchase/procurement documents for the Owner to purchase two generators
- Review shop drawings for the Owner's pre-purchased generators and provide comments
- Design electrical system modifications to install two Owner furnished generators
- Design portable generator connection boxes with Cam-lock connectors
- Design temporary power and temporary equipment during construction
- Perform field inspections and review shop drawings
- Witness generator load bank testing and startup of the generators



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a. Hillers Electrical Engineering, Inc.	Boca Raton, FL	Electrical, I&C, and Construction Services
b.		
c.		
d.		
e.		

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 2
21. TITLE AND LOCATION <i>(City and State)</i> Palm Beach County Water Utilities Department Headworks and Effluent Transfer Pumping Improvements	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2017	CONSTRUCTION <i>(If applicable)</i> 2021

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Palm Beach County Water Utilities Department	b. POINT OF CONTACT NAME Mr. David Dalton	c. POINT OF CONTACT TELEPHONE NUMBER (561) 801-2345
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Hillers Electrical Engineering (HEE) provided electrical and instrumentation design service for the modification of the Headworks and Effluent Pumping at Southern Region WRF. The project included the upgrade of the existing electrical service, replacement and upgrade of screens, compactors, and conveyor systems, including associated instruments and control panels, and expansion of the existing building to include new conveyor and container rooms. The project also included the replacement of the existing effluent transfer pump with a higher-capacity unit.

Project Highlights:

- Design of new electrical service at the Pretreatment Building including pad-mounted transformers, generator circuit breakers, main-tie-main switchboard and associated 4160V cable/conduit and 480V bus duct systems to replace existing electrical service
- Design of modifications to existing MCCs at the Pretreatment Building, including an upgrade to the main-tie-main to improve reliability
- Design of new Variable Frequency Drives, SSRVSS (Solid State Reduced Voltage Starters), NEMA across-the-line starters, etc.
- Interior and exterior LED lighting; grounding and lightning protection systems
- Design of new Rockwell Automation RIO control panel and remote operator touch screens interfacing with the existing Plant PLC Ethernet network
- Design new instruments, level transmitters, pressure transmitters, pressure switches, combustible gas detection system, etc.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a. (1) FIRM NAME Hillers Electrical Engineering, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Boca Raton, FL	(3) ROLE Electrical, I&C Design and Construction Services
b. (1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c. (1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d. (1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e. (1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f. (1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 3
21. TITLE AND LOCATION <i>(City and State)</i> Village of Wellington Utilities - WTP Generator 3 Replacement Village of Wellington, FL	22. YEAR COMPLETED PROFESSIONAL SERVICES 2021 CONSTRUCTION <i>(If applicable)</i> Under Construction	

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Village of Wellington Utilities	b. POINT OF CONTACT NAME Ms. Anjuli Panse, PE Utility Director	c. POINT OF CONTACT TELEPHONE NUMBER (561) 791-4145
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Hillers Electrical Engineering provided the electrical, instrumentation and control design for the WTP Generator 3 Replacement project. This project consisted of the demolition of the existing 4.16kV switchgear and 1,500 kW emergency generator and the integration of a new 1,250 kW, 480V emergency generator with a new transfer scheme in the existing 480V switchgear.

Project Highlights:

- Study and compare the impact of installing a RICE NESHP EPA emission standard Tier 2 versus Tier 4F emergency diesel generator.
- Design rerouting of existing FPL 4.16kV service from 4.16kV switchgear to existing medium voltage switch and transformer feeding the plant.
- Design demolition of existing 4.16kV switchgear and 1,500 kW generator while maintaining operations.
- Design a new 480V, 1,250 kW Tier 2 emergency generator in outdoor rated, weatherproof, Florida Building Code compliant, and sound attenuated enclosure.
- Design a new 480V emergency power feed via underground ductbank and cable tray, extending from the outdoor generator enclosure to the existing 480V switchgear.
- Design a new transfer scheme for the existing 480V switchgear.
- Design a new dual-purpose quick-connect transfer switch to allow the connection of a portable generator to the facility power distribution system without disturbing existing wiring.
- Design remote monitoring of the new generator system via the plant SCADA HMI (VT SCADA).



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a. Hillers Electrical Engineering, Inc.	Boca Raton, FL	Electrical, I&C and Construction Services
b.		
c.		
d.		
e.		

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 4
21. TITLE AND LOCATION <i>(City and State)</i> Palm Beach County Water Utilities- WTP 8 Anion Exchange System Expansion	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2015	CONSTRUCTION <i>(If applicable)</i> 2019

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Palm Beach County Water Utilities Department	b. POINT OF CONTACT NAME Ms. Jessica Hill	c. POINT OF CONTACT TELEPHONE NUMBER (561) 493-6181
---	--	--

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Hillers Electrical Engineering provided electrical, instrumentation and control, fire alarm, and access control design as well as construction inspection services for the WTP 8 Anion Exchange (AIX) System Expansion project. This project consisted of a 14MGD-rated new Anion Exchange System with a new electrical building, transfer pumping system, brine feed system, regenerate waste system, lift station, and associated electrical and Instrumentation improvements.

Project Highlights:

- Design relocation of existing FPL overhead powerline to underground powerline to make room for AIX system
- Design a new 480V feeder new AIX electrical building
- Design a new electrical room with a new switchboard, new Motor Control Center
- Design of new 18-pulse Variable Frequency Drives for transfers pumps
- Design interior and exterior lighting, grounding, and lightning protection systems
- Design a new triplet lift station, decant pump station, and stormwater pump station
- Design a new AIX PLC control panel, RIO control panel, and instruments associated with the AIX system
- Design a new Fire Alarm and access control System for the new AIX electrical building



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Hillers Electrical Engineering, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Boca Raton, FL	(3) ROLE Electrical, I&C, Fire Alarm Design, and Construction Services
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS

26. NAMES OF KEY PERSONNEL (From Section E, Block 12)	27. ROLE IN THIS CONTRACT (From Section E, Block 13)	28. EXAMPLE PROJECTS LISTED IN SECTION F (Fill in "Example Projects Key" section below before completing table. Place "X" under project key number for participation in same or similar role.)									
		1	2	3	4	5	6	7	8	9	10
Paul Hillers, P.E.	Project Manager	X	X	X	X						
Thein Win, P.E.	Senior Electrical Engineer	X	X	X	X						
Jose Diaz	Senior Construction Coord.		X	X	X						

29. EXAMPLE PROJECTS KEY

NUMBER	TITLE OF EXAMPLE PROJECT (From Section F)	NUMBER	TITLE OF EXAMPLE PROJECT (From Section F)
1	SUA Addition of Two 500kW Gen at Hood Road	6	
2	Headworks and Effluent Transfer Pumping Imp.	7	
3	Wellington WTP 3 Gen Replacement	8	
4	WTP 8 Anion Exchange System Expansion	9	
5		10	

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

Hillers Electrical Engineering, Inc. has been in business since 1994 and is located in Boca Raton, Florida. Hillers Electrical Engineering, Inc. (HEE) brings an extensive amount of unsurpassed experience, expertise, and personalized service in electrical engineering design, control application programming, and construction management. Our electrical design services include power, control, instrumentation, telemetry, start_up assistance, construction management services and PLC/ computer programming for County and State municipal agencies as well as private industry.

Our office is fully equipped with state-of-the-art computer systems and engineering software to help ensure a quality and cost-effective product. Software programs include AutoCAD SKM fault current/coordination/arc flash program, generator sizing programs, and 3-dimensional lighting calculations program.

HEE design staff brings vast electrical, instrumentation and telemetry design and project management experience in a variety of areas such as raw water wells, ASR and DIW wells, water treatment facilities, water distribution systems, wastewater collection systems, wastewater treatment facilities including reuse, storm water and treatment pumping stations, airport terminals, airport runway-taxiway-apron lighting and navigational systems, sportsfield lighting, roadway and parking lot lighting, fire stations, etc..

HEE provides a variety of electrical, instrumentation and telemetry design and construction management tasks including:

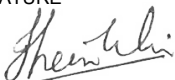
- Low, Medium, and High Voltage Power Distribution Systems
- Motor Control Centers (MCCs)
- Distribution Panels
- Voltage Drop Calculations
- Variable Frequency Drive (VFD) Application
- Luminaire Calculations
- Short-Circuit Calculations, Protective Device Coordination & Arc Flash
- Standby Generator Systems
- Fire Alarm and Security Systems
- Instrumentation & Control Systems
- Telemetry Systems
- Supervisory Control and Data Acquisition (SCADA) Systems
- Shop Drawing Review
- Energy Audits
- Cost Estimates, Testing, and Start-Ups

The nature of Consulting is such that responsiveness is the key to maintaining a long-term relationship. HEE takes great pride in ensuring that we are immediately accessible and responsive to our client's needs. This is demonstrated in the excellent relationship we have established over the last 29 years with many municipalities and environmental consulting firms.

I. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

31. SIGNATURE



32. DATE

8/10/2023

33. NAME AND TITLE

Thein Win, Senior Vice President

ARCHITECT-ENGINEER QUALIFICATIONS	1. SOLICITATION NUMBER <i>(If any)</i> PSUT-23-06
--	--

PART II - GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (or Branch Office) NAME Hillers Electrical Engineering, Inc.			3. YEAR ESTABLISHED 1994	4. UNIQUE ENTITY IDENTIFIER 876227059
2b. STREET 23257 State Road 7, Suite 100			5. OWNERSHIP	
2c. CITY Boca Raton		2d. STATE FL	2e. ZIP CODE 33428	
6a. POINT OF CONTACT NAME AND TITLE Thein Win, Senior Vice President			a. TYPE Corporation	
6b. TELEPHONE NUMBER (561) 451-9165x225		6c. EMAIL ADDRESS twin@hillersee.com		b. SMALL BUSINESS STATUS Active
8a. FORMER FIRM NAME(S) <i>(If any)</i> N/A			7. NAME OF FIRM <i>(If Block 2a is a Branch Office)</i> N/A	
8b. YEAR ESTABLISHED N/A		8c. UNIQUE ENTITY IDENTIFIER N/A		

9. EMPLOYEES BY DISCIPLINE

10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS

a. Function Code	b. Discipline	c. Number of Employees		a. Profile Code	b. Experience	c. Revenue Index Number <i>(see below)</i>
		(1) FIRM	(2) BRANCH			
02	Administrative	1		C15	Construction Management	4
08	CADD Technician	2		E03	Electrical Studies & Design	6
14	Computer Programmer	1		W03	Water Resources; Hydrology;	5
15	Construction Inspector	5			Ground Water	
16	Construction Manager	1				
21	Electrical Engineer	4				
48	Project Manager	3				
Other Employees						
Total		17				

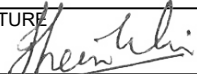
11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS
(Insert revenue index number shown at right)

PROFESSIONAL SERVICES REVENUE INDEX NUMBER

a. Federal Work	1	1. Less than \$100,000	6. \$2 million to less than \$5 million
b. Non-Federal Work	5	2. \$100,000 to less than \$250,000	7. \$5 million to less than \$10 million
c. Total Work	6	3. \$250,000 to less than \$500,000	8. \$10 million to less than \$25 million
		4. \$500,000 to less than \$1 million	9. \$25 million to less than \$50 million
		5. \$1 million to less than \$2 million	10. \$50 million or greater

12. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE 	b. DATE 8/10/2023
c. NAME AND TITLE Thein Win, Senior Vice President	



City of Pembroke Pines

NON-COLLUSIVE AFFIDAVIT

BIDDER is the Owner

(Owner, Partner, Officer, Representative or Agent)

BIDDER is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;

Such Bid is genuine and is not a collusive or sham Bid;

Neither the said BIDDER nor any of its officers, partners, owners, agents, representative, employees or parties in interest, including this affidavit, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other BIDDER, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted; or to refrain from bidding in connection with such Contract; or have in any manner, directly or indirectly, sought by agreement or collusion, or communications, or conference with any BIDDER, firm, or person to fix the price or prices in the attached Bid or any other BIDDER, or to fix any overhead, profit, or cost element of the Bid Price or the Bid Price of any other BIDDER, or to secure through any collusion conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Contract;

The price of items quoted in the attached Bid are fair and proper and are not tainted by collusion, conspiracy, connivance, or unlawful agreement on the part of the BIDDER or any other of its agents, representatives, owners, employees or parties in interest, including this affidavit.

Printed Name/Signature PHilliers

Title President

Name of Company Hilliers Electrical Engineering, Inc.



City of Pembroke Pines

(OFFICE USE ONLY) Vendor # _____

VENDOR INFORMATION FORM

MAIN CONTACT INFORMATION			
Company Name (Legal Name as filed with IRS)	Hillers Electrical Engineering, Inc.		
Doing Business As (DBA)			
Primary Business Address	23257 State Road 7, Suite 100		
	City:	Boca Raton	
	State:	Florida	Zip: 33728
	Country:	US	
Remit To Address	23257 State Road 7, Suite 100		
	City:	Boca Raton	
	State:	FL	Zip: 33428
	Country:	US	
Order From Address	N/A		
	City:		
	State:		Zip:
	Country:		
Foreign Entity (Yes/No)	No		
Telephone Number	561-451-9165		
Primary Company E-mail	phillers@hillersee.com		
Fax	N/A		
Website	www.hillersee.com		
DUNS	876227059		
Independent Contractor (Yes/No)	No		
Identification Number	SSN:		FID: 65-0469356

GENERAL PAYMENT TERMS		
Discount Percent Defines the discount percentage the vendor extends to your organization.	Days to Discount Number of days which payment must be received to claim the discount percent.	Days to Net Number of days that the vendor allows before requiring net payment.

CONTACT INFORMATION			
Contact Name (First & Last Name)	Paul Hillers		
Description/Title/Position	President		
Phone (Voice)	561-451-9165 x221		
Phone (Text)	561-789-3570	Opt In (Y/N):	N
Fax	n/a		
E-mail	phillers@hillersee.com		

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	<p>1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Hillers Electrical Engineering, Inc.</p> <p>2 Business name/disregarded entity name, if different from above</p> <p>3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input checked="" type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate</p> <p><input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____</p> <p>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</p> <p><input type="checkbox"/> Other (see instructions) ▶ _____</p>	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from FATCA reporting code (if any) _____</p> <p><small>(Applies to accounts maintained outside the U.S.)</small></p>
	<p>5 Address (number, street, and apt. or suite no.) See instructions. 23257 State Road 7, Suite 100</p> <p>6 City, state, and ZIP code Boca Raton, FL 33428</p> <p>7 List account number(s) here (optional)</p>	<p>Requester's name and address (optional)</p>

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number										
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 5%; text-align: center;">-</td> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 5%; text-align: center;">-</td> <td style="width: 40%; border: 1px solid black; height: 20px;"></td> </tr> </table>		-		-						
	-		-							
or										
Employer identification number										
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 12.5%; border: 1px solid black; text-align: center;">6</td> <td style="width: 12.5%; border: 1px solid black; text-align: center;">5</td> <td style="width: 5%; text-align: center;">-</td> <td style="width: 12.5%; border: 1px solid black; text-align: center;">0</td> <td style="width: 12.5%; border: 1px solid black; text-align: center;">4</td> <td style="width: 12.5%; border: 1px solid black; text-align: center;">6</td> <td style="width: 12.5%; border: 1px solid black; text-align: center;">9</td> <td style="width: 12.5%; border: 1px solid black; text-align: center;">3</td> <td style="width: 12.5%; border: 1px solid black; text-align: center;">5</td> <td style="width: 12.5%; border: 1px solid black; text-align: center;">6</td> </tr> </table>	6	5	-	0	4	6	9	3	5	6
6	5	-	0	4	6	9	3	5	6	

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶ 2/9/2023
------------------	----------------------------	------------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



City of Pembroke Pines

(OFFICE USE ONLY) Vendor # _____

COMPANY PROFILE FORM

Please provide the following information so that the City could better get to know your company's background.

MAIN CONTACT INFORMATION			
Company Name (Legal Name as filed with IRS)	Hillers Electrical Engineering, Inc.		
Doing Business As (DBA)			
Primary Business Address	23257 State Road 7, Suite 100		
	City:	Boca Raton	
	State:	FL	Zip: 33428
	Country:	US	

Organization Background	
Please state the year that you company started its business	1994
Please state the year that your company started providing service under your current business name	1994
What State is your Company Registered In?	Florida

Professional License Information		
License Type	License Number	Expiration
FL PE	PE41022	2.28.2025

Please list any applicable professional licenses required to perform the services your company offers.

Please Provide a Summary of your Company and What Services you provide
<p>Hillers Electrical Engineering, Inc. is an electrical engineering firm located in Boca Raton, FL. Our staff provides personalized service in electrical engineering design, control application programming, and construction management services. Our electrical design services include power, control, instrumentation, telemetry, start-up assistance, construction management services, and PLC/computer programming for County and State municipalities. We are an SBE/MBE certified firm in several of the surrounding municipalities including the State of Florida.</p>



City of Pembroke Pines

Exhibit "B"

(OFFICE USE ONLY) Vendor # _____



City of Pembroke Pines

**SWORN STATEMENT
ON PUBLIC ENTITY CRIMES
UNDER FLORIDA STATUTES CHAPTER 287.133(3)(a).**

1. This sworn statement is submitted Hillers Electrical Engineering, Inc.
(name of entity submitting sworn statement) whose business address is
23257 State Road 7, Suite 100, Boca Raton, FL 33428
and (if applicable) its Federal Employer Identification Number (FEIN) is
65-0469356. (If the entity has no FEIN, include the Social Security
Number of the individual signing this sworn statement: _____.)
2. My name is Paul Hillers and my
(Please print name of individual signing)
relationship to the entity named above is President.
3. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid, proposal, reply, or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
4. I understand that a "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
5. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
 1. A predecessor or successor of a person convicted of a public entity crime: or
 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The Cityship by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a



City of Pembroke Pines

joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

6. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or any entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts let by a public entity, or which otherwise transacts or applies to transact business with a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

7. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. **(Please indicate which statement applies.)**
 - A) Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

 - B) The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989, AND **(Please indicate which additional statement applies.)**
 - B1) There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. **(Please attach a copy of the final order.)**

 - B2) The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. **(Please attach a copy of the final order.)**

 - B3) The person or affiliate has not been placed on the convicted vendor list. **(Please describe any action taken by or pending with the Department of General Services.)**

PHillers
 Bidder's Name/Signature

Hillers Electrical Engineering, Inc.
 Company

7/17/2023
 Date



City of Pembroke Pines

EQUAL BENEFITS CERTIFICATION FORM FOR DOMESTIC PARTNERS AND ALL MARRIED COUPLES

Except where federal or state law mandates to the contrary, a Contractor awarded a Contract pursuant to a competitive solicitation shall provide benefits to Domestic Partners and spouses of its employees, irrespective of gender, on the same basis as it provides benefits to employees' spouses in traditional marriages.

The Contractor shall provide the City and/or the City Manager or his/her designee, access to its records for the purpose of audits and/or investigations to ascertain compliance with the provisions of this section, and upon request shall provide evidence that the Contractor is in compliance with the provisions of this section upon each new bid, contract renewal, or when the City Manager has received a complaint or has reason to believe the Contractor may not be in compliance with the provisions of this section. Records shall include but not be limited to providing the City and/or the City Manager or his/her designee with certified copies of the Contractor's records pertaining to its benefits policies and its employment policies and practices.

The Contractor must conspicuously make available to all employees and applicants for employment the following statement:

“During the performance of a contract with the City of Pembroke Pines, Florida, the Contractor will provide Equal Benefits to its employees with spouses, as defined by Section 35.39 of the City’s Code of Ordinances, and its employees with Domestic Partners and all Married Couples”.

The posted statement must also include a City contact telephone number and email address which will be provided to each contractor when a covered contract is executed.

SECTION 1 DEFINITIONS

- 1. Benefits** means the following plan, program or policy provided or offered by a contractor to its employees as part of the employer's total compensation package which may include but is not limited to sick leave, bereavement leave, family medical leave, and health benefits.
- 2. Cash Equivalent** mean the amount of money paid to an employee with a domestic partner or spouse in lieu of providing benefits to the employee's domestic partner or spouse. The cash equivalent is equal to the employer's direct expense of providing benefits to an employee for his or her spouse from a traditional marriage.
- 3. Covered Contract** means a contract between the City and a contractor awarded subsequent to the date when this section becomes effective valued at over \$25,000 or the threshold amount required for competitive bids as required in section 35.18(A) of the Procurement Code.
- 4. Domestic Partner** shall mean any two (2) adults of the same or different sex who have registered as domestic partners with a governmental body pursuant to state or local law authorizing such registration, or with an internal registry maintained by the employer of at



City of Pembroke Pines

least one of the domestic partners. A contractor may institute an internal registry to allow for the provision of equal benefits to employees with domestic partners who do not register their partnerships pursuant to a governmental body authorizing such registration, or who are located in a jurisdiction where no such governmental domestic partnership registry exists. A contractor that institutes such registry shall not impose criteria for registration that are more stringent than those required for domestic partnership registration by the City of Pembroke Pines.

5. **Equal benefits** means the equality of benefits between employees with spouses and/or dependents of spouses and employees with domestic partners and/or dependents of domestic partners, and/or between spouses of employees and/or dependents of spouses and domestic partners of employees and/or dependents of domestic partners.
6. **Spouse** means one member of a married pair legally married under the laws of any state within the United States of America or any other jurisdiction under which such marriage is legally recognized, irrespective of gender.
7. **Traditional marriage** means a marriage between one man and one woman.

SECTION 2 CERTIFICATION OF CONTRACTOR

The firm providing a response, by virtue of the signature below, certifies that it is aware of the requirements of Section 35.39 "City Contractors providing Equal Benefits for Domestic Partners and all Married Couples" of the City's Code of Ordinances, and certifies the following (**Check only one box below**):

- A.** Contractor currently complies with the requirements of this section; or
- B.** Contractor will comply with the conditions of this section at the time of contract award; or
- C.** Contractor will not comply with the conditions of this section at the time of contract award:
or
- D.** Contractor does not comply with the conditions of this section because of the following allowable exemption (**Check only one box below**):
- 1.** The Contractor does not provide benefits to employees' spouses in traditional marriages;
- 2.** The Contractor provides an employee the cash equivalent of benefits because the Contractor is unable to provide benefits to employees' Domestic Partners or spouses despite making reasonable efforts to provide them. To meet this exception, the Contractor shall provide a notarized affidavit that it has made reasonable efforts to provide such benefits. The affidavit shall state the efforts taken to provide such benefits and the amount of the cash equivalent. Cash equivalent means the amount of money paid to an employee with a Domestic Partner or spouse rather than providing benefits to the employee's Domestic Partner or spouse. The cash equivalent is equal to the employer's direct expense of providing benefits to an employee's spouse;




City of Pembroke Pines

3. The Contractor is a religious organization, association, society, or any non-profit charitable or educational institution or organization operated supervised or controlled by or in conjunction with a religious organization, association, or society;

4. The Contractor is a governmental agency;

The certification shall be signed by an authorized officer of the Contractor. Failure to provide such certification (by checking the appropriate boxes above along with completing the information below) shall result in a Contractor being deemed non-responsive.

COMPANY NAME: Hillers Electrical Engineering, Inc.

AUTHORIZED OFFICER NAME / SIGNATURE: 



City of Pembroke Pines

VENDOR DRUG-FREE WORKPLACE CERTIFICATION FORM

SECTION 1 GENERAL TERM

Preference may be given to vendors submitting a certification with their bid/proposal certifying they have a drug-free workplace in accordance with Section 287.087, Florida Statutes. This requirement affects all public entities of the State and becomes effective January 1, 1991. The special condition is as follows:

IDENTICAL TIE BIDS - Preference may be given to businesses with drug-free workplace programs. Whenever two or more bids that are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drugfree workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after each conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

SECTION 2 AFFIRMATION

Place a check mark here only if affirming bidder **complies fully** with the above requirements for a Drug-Free Workplace.

Place a check mark here only if affirming bidder **does not** meet the requirements for a Drug-Free Workplace.

Failure to complete this certification at this time (by checking either of the boxes above) shall render the vendor ineligible for Drug-Free Workplace Preference. This form must be completed by/for the proposer; the proposer WILL NOT qualify for Drug-Free Workplace Preference based on their sub-contractors' qualifications.



 Authorized Signature

Paul Hillers

 Authorized Signer Name

Hillers Electrical Engineering, Inc.

 Company Name



City of Pembroke Pines

**SCRUTINIZED COMPANY CERTIFICATION
PURSUANT TO FLORIDA STATUTE § 287.135.**

I, Paul Hillers, President, on behalf of Hillers Electrical Engineering, Inc.,
Print Name and Title Company Name

certify that Hillers Electrical Engineering, Inc.:
Company Name

1. Does not participate in a boycott of Israel; and
2. Is not on the Scrutinized Companies that Boycott Israel list; and
3. Is not on the Scrutinized Companies with Activities in Sudan List; and
4. Is not on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
5. Has not engaged in business operations in Syria.

Submitting a false certification shall be deemed a material breach of contract. The City shall provide notice, in writing, to the Contractor of the City’s determination concerning the false certification. The Contractor shall have ninety (90) days following receipt of the notice to respond in writing and demonstrate that the determination of false certification was made in error. If the Contractor does not demonstrate that the City’s determination of false certification was made in error then the City shall have the right to terminate the contract and seek civil remedies pursuant to Florida Statute § 287.135.

Section 287.135, Florida Statutes, prohibits the City from: 1) Contracting with companies for goods or services in any amount if at the time of bidding on, submitting a proposal for, or entering into or renewing a contract if the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, F.S. or is engaged in a boycott of Israel; and 2) Contracting with companies, for goods or services over \$1,000,000.00 that are on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector list, created pursuant to s. 215.473, or are engaged in business operations in Syria.

As the person authorized to sign on behalf of the Contractor, I hereby certify that the company identified above in the section entitled “Contractor Name” does not participate in any boycott of Israel, is not listed on the Scrutinized Companies that Boycott Israel List, is not listed on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, and is not engaged in business operations in Syria. I understand that pursuant to section 287.135, Florida Statutes, the submission of a false certification may subject the company to civil penalties, attorney's fees, and/or costs. I further understand that any contract with the City for goods or services may be terminated at the option of the City if the company is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan list or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

<u>Hillers Electrical Engineering, Inc.</u>	<u>Paul Hillers</u> 	<u>President</u>
Company Name	Print Name / Signature	Title



City of Pembroke Pines

**E-VERIFY SYSTEM CERTIFICATION STATEMENT
(UNDER SECTION 448.095, FLORIDA STATUTES)**

1. Definitions:
 - a. **“Contractor”** means a person or entity that has entered or is attempting to enter into a contract with a public employer to provide labor, supplies, or services to such employer in exchange for salary, wages, or other remuneration. “Contractor” includes, but is not limited to, a vendor or consultant.
 - b. **“Subcontractor”** means a person or entity that provides labor, supplies, or services to or for a contractor or another subcontractor in exchange for salary, wages, or other remuneration.
 - c. **“E-Verify system”** means an Internet-based system operated by the United States Department of Homeland Security that allows participating employers to electronically verify the employment eligibility of newly hired employees.

2. Effective January 1, 2021, Contractors, shall register with and use the E-verify system in order to verify the work authorization status of all newly hired employees. Contractor shall register for and utilize the U.S. Department of Homeland Security’s E-Verify System to verify the employment eligibility of:
 - a. All persons employed by a Contractor to perform employment duties within Florida during the term of the contract; and
 - b. All persons (including subvendors/subconsultants/subcontractors) assigned by Contractor to perform work pursuant to the contract with the City of Pembroke Pines. The Contractor acknowledges and agrees that registration and use of the U.S. Department of Homeland Security’s E-Verify System during the term of the contract is a condition of the contract with the City of Pembroke Pines; and
 - c. Should vendor become the successful Contractor awarded for the above-named project, by entering into the contract, the Contractor shall comply with the provisions of Section 448.095, Fla. Stat., “Employment Eligibility,” as amended from time to time. This includes, but is not limited to registration and utilization of the E-Verify System to verify the work authorization status of all newly hired employees. Contractor shall also require all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The Contractor shall maintain a copy of such affidavit for the duration of the contract.

3. Contract Termination
 - a. If the City has a good faith belief that a person or entity with which it is contracting has knowingly violated s. 448.09 (1) Fla. Stat., the contract shall be terminated.
 - b. If the City has a good faith belief that a subcontractor knowingly violated s. 448.095 (2), but the Contractor otherwise complied with s. 448.095 (2) Fla. Stat., shall promptly notify the Contractor and order the Contractor to immediately terminate the contract with the subcontractor.
 - c. A contract terminated under subparagraph a) or b) is not a breach of contract and may not be considered as such.
 - d. Any challenge to termination under this provision must be filed in the Circuit Court no later than 20 calendar days after the date of termination.
 - e. If the contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of 1 year after the date of termination.

Hillers Electrical Engineering, Inc.

COMPANY NAME: _____

PRINTED NAME / AUTHORIZED SIGNATURE: Paul Hillers  _____



City of Pembroke Pines

VETERAN OWNED SMALL BUSINESS (VOSB) PREFERENCE CERTIFICATION

SECTION 1 GENERAL TERM

VETERAN OWNED SMALL BUSINESS (VOSB) PREFERENCE

The evaluation of competitive bids is subject to section 35.37 of the City's Procurement Procedures which, except where contrary to federal and state law, or any other funding source requirements, provides that preference be given to veteran owned small businesses. To satisfy this requirement, the vendor shall affirm in writing its compliance with the following objective criteria as of the bid or proposal submission date stated in the solicitation. A veteran owned small business shall be defined as:

1. "Veteran Owned Small Business" shall mean a business entity which has received a "Determination Letter" from the United States Department of Veteran Affairs Center for Verification and Evaluation notifying the business that they have been approved as a Veteran Owned Small Business (VOSB).

A preference of two and a half percent (2.5%) of the total evaluation point, or two and a half percent (2.5%) of the total price, shall be given to the **Veteran Owned Small Business (VOSB)**. This shall mean that if a **VOSB** submits a bid/quote that is within 2.5% of the lowest price submitted by any vendor, the **VOSB** shall have an option to submit another bid which is at least 1% lower than the lowest responsive bid/quote. If the **VOSB** submits a bid which is at least 1% lower than that lowest responsive bid/quote, then the award will go to the **VOSB**. If not, the award will be made to the vendor that submits the lowest responsive bid/quote. If the lowest responsive and responsible bidder IS a "**Local Pembroke Pines Vendor**" (**LPPV**) or a "**Local Broward County Vendor**" (**LBCV**) as established in Section 35.36 of the City's Code of Ordinances, entitled "Local Vendor Preference", then the award will be made to that vendor and no other bidders will be given an opportunity to submit additional bids as described herein.

If there is a **LPPV**, a **LBCV**, and a **VOSB** participating in the same bid solicitation and all three vendors qualify to submit a second bid, the **LPPV** will be given first option. If the **LPPV** cannot beat the lowest bid received by at least 1%, an opportunity will be given to the **LBCV**. If the **LBCV** cannot beat the lowest bid by at least 1%, an opportunity will be given to the **VOSB**. If the **VOSB** cannot beat the lowest bid by at least 1%, then the bid will be awarded to the lowest bidder.

If multiple **VOSBs** submit bids/quotes which are within 2.5% of the lowest bid/quote and there are no **LPPV** or **LBCV** as described in Section 35.36 of the City's Code of Ordinance, entitled "Local Vendor Preference", then all **VOSBs** will be asked to submit a **Best and Final Offer (BAFO)**. The award will be made to the **VOSB** submitting the lowest **BAFO** providing that that **BAFO** is at least 1% lower than the lowest bid/quote received in the original solicitation. If no **VOSB** can beat the lowest bid/quote by at least 1%, then the award will be made to the lowest responsive bidder.

COMPARISON OF QUALIFICATIONS

The preferences established in no way prohibit the right of the City to compare quality of supplies or services for purchase and to compare qualifications, character, responsibility and fitness of all persons, firms or corporations submitting bids or proposals. Further, the preference established in no way prohibit the right of the city from giving any other preference permitted by law instead of the preferences granted, nor prohibit the city to select the bid or proposal which is the most responsible and in the best interests of the city.

SECTION 2 AFFIRMATION

VETERAN OWNED SMALL BUSINESS (VOSB) PREFERENCE CERTIFICATION:

- Place a check mark here only if affirming bidder meets requirements above as a Veteran Owned Small Business. In addition, the bidder must attach the "Determination Letter" from the U.S. Dept. of Veteran Affairs Center.
- Place a check mark here only if affirming bidder does not meet the requirements above as a VOSB.

Failure to complete this certification at this time (by checking either of the boxes above) shall render the vendor ineligible for VOSB Preference. This form must be completed by/for the proposer; the proposer WILL NOT qualify for VOSB Preference based on their sub-contractors' qualifications.

COMPANY NAME: Hillers Electrical Engineering, Inc.

PRINTED NAME / AUTHORIZED SIGNATURE: 



ANNE M. GANNON
CONSTITUTIONAL TAX COLLECTOR
Serving Palm Beach County

Serving you.

P.O. Box 3353, West Palm Beach, FL 33402-3353
www.pbctax.com Tel: (561) 355-2264

**** LOCATED AT ****
23257 STATE ROAD 7 Ste 100
BOCA RATON FL 33428

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT #/DATE PAID	AMT PAID	BILL #
ENGINEER BUSINESS	HILLERS ELECTRICAL ENGINEERING INC	5877	UJ22.503357 9/12/2022	66.00	B40162054

This document is valid only when receipted by the Tax Collector's Office.

HILLERS ELECTRICAL ENGINEERING INC
HILLERS ELECTRICAL ENGINEERING INC
23257 STATE ROAD 7 STE 100
BOCA RATON FL 33428

STATE OF FLORIDA
PALM BEACH COUNTY
2022 / 2023 LOCAL BUSINESS TAX RECEIPT
LBTR Number: 2018111171
EXPIRES: 9/30/2023

This receipt grants the privilege of engaging in or managing any business profession or occupation within its jurisdiction and MUST be conspicuously displayed at the place of business and in such a manner as to be open to the view of the public.



City of Pembroke Pines

LOCAL VENDOR PREFERENCE CERTIFICATION

SECTION 1 GENERAL TERM

LOCAL PREFERENCE

The evaluation of competitive bids is subject to section 35.36 of the City's Procurement Procedures which, except where contrary to federal and state law, or any other funding source requirements, provides that preference be given to local businesses. To satisfy this requirement, the vendor shall affirm in writing its compliance with either of the following objective criteria as of the bid or proposal submission date stated in the solicitation. A local business shall be defined as:

1. "Local Pembroke Pines Vendor" shall mean a business entity which has maintained a permanent place of business with full-time employees within the City limits for a minimum of one (1) year prior to the date of issuance of a bid or proposal solicitation. The permanent place of business may not be a post office box. The business location must actually distribute goods or services from that location. In addition, the business must have a current business tax receipt from the City of Pembroke Pines.

OR;

2. "Local Broward County Vendor" shall mean or business entity which has maintained a permanent place of business with full-time employees within the Broward County limits for a minimum of one (1) year prior to the date of issuance of a bid or proposal solicitation. The permanent place of business may not be a post office box. The business location must actually distribute goods or services from that location. In addition, the business must have a current business tax receipt from the Broward County or the city within Broward County where the business resides.

A preference of five percent (5%) of the total evaluation point, or five percent (5%) of the total price, shall be given to the **Local Pembroke Pines Vendor(s)**; A preference of two and a half percent (2.5%) of the total evaluation point for local, or two and a half percent (2.5%) of the total price, shall be given to the **Local Broward County Vendor(s)**.

COMPARISON OF QUALIFICATIONS

The preferences established in no way prohibit the right of the City to compare quality of supplies or services for purchase and to compare qualifications, character, responsibility and fitness of all persons, firms or corporations submitting bids or proposals. Further, the preference established in no way prohibit the right of the city from giving any other preference permitted by law instead of the preferences granted, nor prohibit the city to select the bid or proposal which is the most responsible and in the best interests of the city.

SECTION 2 AFFIRMATION

LOCAL PREFERENCE CERTIFICATION:

- Place a check mark here only if affirming bidder meets requirements above as a Local Pembroke Pines Vendor. In addition, the business must attach a current business tax receipt from the City of Pembroke Pines along with any previous business tax receipts to indicate that the business entity has maintained a permanent place of business for a minimum of one (1) year.
- Place a check mark here only if affirming bidder meets requirements above as a Local Broward County Vendor. In addition, the business must attach a current business tax receipt from the Broward County or the city within Broward County where the business resides along with any previous business tax receipts to indicate that the business entity has maintained a permanent place of business for a minimum of one (1) year.
- Place a check mark here only if affirming bidder does not meet the requirements above as a Local Vendor.

Failure to complete this certification at this time (by checking either of the boxes above) shall render the vendor ineligible for Local Preference. This form must be completed by/for the proposer; the proposer WILL NOT qualify for Local Vendor Preference based on their sub-contractors' qualifications.

COMPANY NAME: Hillers Electrical Engineering, Inc.

PRINTED NAME / AUTHORIZED SIGNATURE: *R Hillers*

**CERTIFICATION REGARDING LOBBYING;
DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS
FOR EXPENDITURE OF FEDERAL FUNDS**

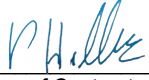
LOBBYING

As required by 7 CFR Part 3018, for persons entering into a contract, grant or cooperative agreement over **\$100,000** involving the expenditure of Federal funds, the undersigned certifies for itself and its principals that:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress, in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit **Standard Form - LLL, "Disclosure Form to Report Lobbying,"** in accordance with its instructions; and
- (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned Contractor, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.



Signature of Contractor's Authorized Official

Paul Hillers, President

Printed Name and Title of Contractor's Authorized Official

Hillers Electrical Engineering, Inc.

Contractor / Name of Company

7/25/2023

Date

DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

As required by 7 CFR Part 3017, for persons entering into a contract, grant or cooperative agreement over **\$25,000** involving the expenditure of Federal funds, the undersigned certifies for itself and its principals that:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a Government entity (Federal, State, or local) with commission of any offenses enumerated in paragraph (b) of this certification; and
- (d) Have not within a three-year period preceding this application had one or more public transaction (Federal, State, or local) terminated for cause or default; and

Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.



Signature of Contractor's Authorized Official

Paul Hillers, President

Printed Name and Title of Contractor's Authorized Official

Hillers Electrical Engineering, Inc.

Contractor / Name of Company

7/25/2023

Date

Disclosure of Lobbying Activities

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See reverse for public burden disclosure)

<p>1. Type of Federal Action: a. contract _____ b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance</p>	<p>2. Status of Federal Action: _____ Paul Hillers, President a. bid / offer / application b. initial award c. post-award</p>	<p>3. Report Type: a. initial filing _____ b. material change For material change only: Year _____ quarter _____ Date of last report _____</p>
<p>4. Name and Address of Reporting Entity: _____ Prime _____ Subawardee Tier _____, if Known: Congressional District, if known:</p>	<p>5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime: Congressional District, if known:</p>	
<p>6. Federal Department/Agency:</p>	<p>7. Federal Program Name/Description: CFDA Number, if applicable: _____</p>	
<p>8. Federal Action Number, if known:</p>	<p>9. Award Amount, if known: \$</p>	
<p>10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI):</p>	<p>b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI):</p>	
<p>11. Information requested through this form is authorized by Title 31 U.S.C. Section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.</p>	<p>Signature: _____ Print Name: _____ Title: _____ Telephone No.: _____ Date: _____</p>	

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number

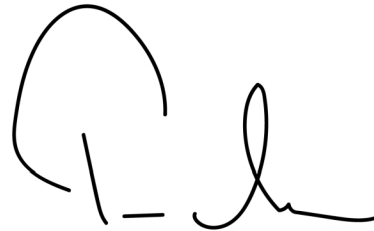
State of Florida

Minority Business Certification

Hillers Electrical Engineering Inc

Is certified under the provisions of
287 and 295.187, Florida Statutes, for a period from:

09/01/2023 to 09/01/2025



J. Todd Inman
Florida Department of Management Services



State of Florida

Department of State

I certify from the records of this office that HILLERS ELECTRICAL ENGINEERING, INC. is a corporation organized under the laws of the State of Florida, filed on February 16, 1994.


The document number of this corporation is P94000013888.

I further certify that said corporation has paid all fees due this office through December 31, 2023, that its most recent annual report/uniform business report was filed on March 2, 2023, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Ninth day of March, 2023*




Secretary of State

Tracking Number: 2793330556CU

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>



Ron DeSantis, Governor

Melanie S. Griffin, Secretary



FBPE
FLORIDA BOARD OF
PROFESSIONAL ENGINEERS

STATE OF FLORIDA

BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

HILLERS, PAUL FREDERIK

180 LUCINA DRIVE
HYPO LUXO FL 33462

LICENSE NUMBER: PE41022

EXPIRATION DATE: FEBRUARY 28, 2025

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.



Ron DeSantis, Governor

Melanie S. Griffin, Secretary

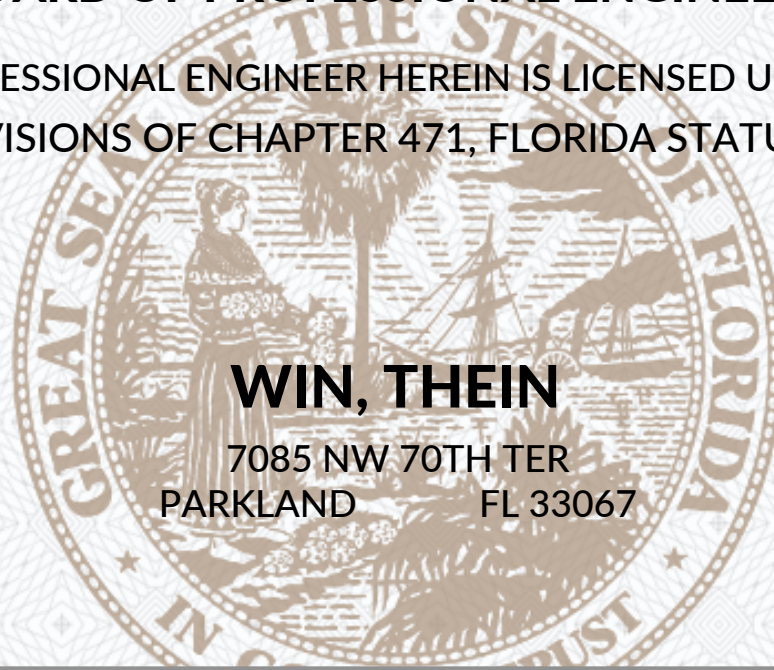


FBPE
FLORIDA BOARD OF
PROFESSIONAL ENGINEERS

STATE OF FLORIDA

BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES



WIN, THEIR

7085 NW 70TH TER
PARKLAND FL 33067

LICENSE NUMBER: PE65722

EXPIRATION DATE: FEBRUARY 28, 2025

Always verify licenses online at MyFloridaLicense.com



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