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RFQ # PSUT 23-06
CCNA Emergency Power System
Replacement at the WWTP Rebid"

CITY OF PEMBROKE PINES, FL
EVALUATION COMMITTEE

November 20, 2023

The meeting of the Evaluation Committee ("Committee") for RFQ #PSUT 23-06 "CCNA Emergency Power System Replacement at the WWTP Rebid" was called to order by Gabriel Fernandez, Assistant Procurement Director, at 10:11 AM, on Thursday, November 20, 2023, in the Conference Room of the Engineering Division, Public Services, 8300 South Palm Drive, Pembroke Pines, Florida, 33025.

Present to wit: Evaluation Committee: Chair George Wrrves, Members Michael Bailey, Armando Godoy, Giraldo Hernandez and Paul Thompson. Also present Gabriel Fernandez, Assistant Procurement Director, Byron Granda-Paez, Purchasing, Assistant City Attorney Paul Hernandez and Board Secretary Katherine Borgstrom.

Gabriel Fernandez, Assistant Procurement Director, presented the purpose of the meeting. Pursuant to Florida Statute 287.055(3)(a)(2)(c), "Any firm or individual desiring to provide professional services to the agency must first be certified by the agency as qualified pursuant to law and the regulations of the agency. The agency must find that the firm or individual to be employed is fully qualified to render the required service. Among the factors to be considered in making this finding are the capabilities, adequacy of personnel, past record, and experience of the firm or individual."

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The purpose of this public meeting is for the Committee is to hear vendor presentations and evaluate the qualifications of the firms and to certify whether or not the firms are qualified to provide the services based on the weighted category criteria. If applicable, the Committee will score each of the proposals and then the total scores for all proposals will be tabulated and each proposal will be ranked accordingly.

Pursuant to Florida Statute 287.055(4)(a), "For each proposed project, the agency [...] shall conduct discussions with, and may require public presentations by, no fewer than three firms regarding their qualifications, approach to the project, and ability to furnish the required services." As a result, the Evaluation Committee shall have the option of shortlisting the qualified firms to no less than three firms.

Gabriel Fernandez informed the Committee that an email had been received from Florida Consulting Engineers Design, Inc. DBA FICE Design that they would not be able to make a presentation today due to the surgery of the vendor lead and he would not be available until November 28. The vendor did not request a delay in order to make presentation after November 28. On the advice of City Attorney's office, Committee could proceed with two vendors. Members discussed the intent of the email, the fact that CCNA statues states the Committee is to have discussions with all considered vendors, thus the vendor not being able to make the presentation and take questions precludes the vendor being considered in the scoring, if the Committee wishes to proceed today.

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A motion by Member Bailey, seconded by Member Hernandez, to move forward with the remaining two vendors for presentation and questions, and to only score the same two vendors, Hillers Electrical Engineering, Inc. and Natron Consulting Engineers / Pearce Renewables, LLC, passed unanimously.

The meeting was closed to the public at 10:21 AM and the vendors made their presentation and answered questions. The meeting was opened to the public at 11:07 AM. There were no further questions, members began scoring their score sheets.

Scoring completed at 11:28 AM and Gabriel Fernandez read the following results:

Company	Score	Rank
Hillers Electrical Engineering, Inc.	5	1
Natron Consulting Engineers / Pearce Renewables, LLC	10	2
Florida Consulting Engineers Design, Inc. DBA FICE Design	NA	NA

A motion by Member Hernandez, seconded by Member Thompson, that City Commission award RFQ PSUT 23 06 CCA Emergency Power System Replacement at the WWTP Rebid to Hillers Electrical Engineering, Inc and to instruct the City Manager to negotiate a contract with Hiller Electrical Engineering, Inc. passed unanimously.

A motion by Member Hernandez, seconded by Member Godoy, to adjourn the meeting at 11;30 AM passed unanimously.

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Respectfully submitted,

Katherine Borgstrom
Board Secretary