

# DRAFT

RFQ # RE 21-03 CITY OF PEMBROKE PINES, FL  
Design Build Services for Renovation of EVALUATION COMMITTEE  
Spring Valley Park and William B. Armstrong Park

September 22, 2021

The meeting of the Evaluation Committee ("Committee") for RFQ RE 21-03 "Design Build Services for Renovation of Spring Valley Park and William B. Armstrong Park" was called to order by Gabriel Fernandez, Purchasing Manager, at 9:16 AM, Wednesday, September 22, 2021 in the Conference Room of the Engineering Division, Public Services, 8300 South Palm Drive, Pembroke Pines, Florida, 33025.

Present to wit: Evaluation Committee: Chair Christina Sorensen, Members John England, Giraldo Hernandez, Mike Stamm, and Paul Thompson. Also Present: Gabriel Fernandez, Purchasing Manager; Danny Benedict and Irene Munarriz, Purchasing, Assistant City Attorney Danielle Schwabe, and Board Secretary Katherine Borgstrom.

Gabriel Fernandez, Purchasing Manager, presented the purpose of the meeting: The purpose of this second evaluation committee is to evaluate the qualifications of the respondents to RFQ # RE-21-03 "Design Build Services for Renovation of Spring Valley Park and William B. Armstrong Park" that were short-listed at the previous evaluation committee meeting, and then score each of the proposals based on the weighted category criteria. The total scores for all proposals will be tabulated and each proposal will be ranked accordingly.

# DRAFT

At the previous Evaluation Committee meeting, the Committee passed a motion to create a shortlist of the top five (5) firms who will be making a presentation to the Evaluation Committee. Pursuant to Florida Statute 287.055(4)(a), “For each proposed project, the agency shall conduct discussions with, and may require public presentations by, no fewer than three firms regarding their: Qualifications; Approach to the project; and Ability to furnish the required services. As a result, each firm will be allotted 20 minutes total to address their submittal, including their (1) Qualifications; (2) Approach to the project; and (3) Ability to furnish the required services. The firms will have **ten** (10) minutes to complete their presentation and ten (10) minutes to facilitate a question-answer session held by the Committee.

After all presentations the meeting will be opened to the public, the Committee members will score the vendors and the Secretary will tally each evaluator’s score card and rank the vendors according to the total scores. The end result will be a final ranking by each member of all vendors listed and no ties on the individual evaluators score cards. The rankings will be read aloud and the Evaluation Committee will then be asked to recommend to the City Commission to direct the City Manager to negotiate with the highest ranked vendor, and if a contract cannot be negotiated with that vendor, then the Manager is to go to the next ranked vendor until such time as an agreement can be made to present to the City Commission.

# DRAFT

Gabriel Fernandez informed the Committee that Di Pompeo Construction had informed Purchasing that they were withdrawing from the Evaluation due to their current workload, so the Committee will now be evaluating four vendors.

Chair Sorenson called for questions or discussion and there were none. The meeting was closed to the public at 9:19 AM and vendors began making their presentations.

A motion by Member Stamm, seconded by Chair Sorenson to extend the questioning time during the first vendor by two minutes passed unanimously.

All vendors were offered the additional two minutes to their question time.

The meeting was opened to the public at 11:07 AM. The Committee had no further questions concerning the presentations and began scoring at 11:08 AM. The Secretary entered the scoring and finalized the ranking. At 11:30 AM Gabriel Fernandez read the results of the scoring as:

Company	Score	Rank
MBR Construction, Inc.	7	1
State Contracting & Engineering Corp.	11	2
Stiles Corporation DBA Stiles Construction	13	3
Ahrens Enterprises, Inc. DBA Ahrens Companies	19	4

A motion by Member Stamm, seconded by Member Hernandez to recommend that the City Commission direct the City Manager to negotiate a contract for RFQ RE 21-03 "Design Build Services for Renovation of Spring Valley Park and William B. Anderson Park" with MBR Construction, Inc., and if an agreement cannot be reached, the City Manager will proceed to negotiate with

# DRAFT

the next ranked vendor for a contract until an agreement is reached for approval by the City Commission, passed unanimously.

A motion by Member Stamm, seconded by Member Hernandez to adjourn the meeting at 11:32 AM passed unanimously

Respectfully submitted,

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Katherine Borgstrom  
Board Secretary