

CLIENT SATISFACTION OFFER

Merchant Name or DBA Name: CITY OF PEMBROKE PINES, FLORIDA ("Merchant")

Merchant ID(s): 9900018674 (MID" or "MIDs")

Date: 9/22/2025

Global Payments Direct, Inc. ("Global Direct"), a Global Payments company, values its merchant clients and strives to create mutually beneficial, long-term relationships with them. Accepting this offer will modify your Check Services Agreement (the "Agreement") with Global Direct in accordance with the adjustments listed below (the "Amended Rates"). Capitalized terms not defined herein shall have the meaning given in the Agreement.

Amended Rates:

No change. Pricing as set forth in the Merchant Agreement (as amended if applicable) still applies.

Contract Term

The Amended Rates will become effective on the first day of the calendar month of the Effective Date so long as this Client Satisfaction Offer is executed and received by Global Direct by the 10th of the calendar month, otherwise the Amended Rates will be effective on the first day of the calendar month following the Effective Date. The Amended Rates remain subject to change as per the terms and conditions of the Agreement. All fees, rates, charges and other terms not otherwise revised per this Client Satisfaction Offer remain in full force and effect.

Merchant agrees to extend the term of the Agreement for **12** months from the last date of execution below (the "**Effective Date**"). This time period will be referred to as the "**Extended Term**". At the expiration of the Extended Term, the Agreement will automatically renew as per the terms of the Agreement for successive one-year periods (each a "**Renewal Term**", and collectively with the Initial Term and the Extended Term, the "**Term**").

Merchant agrees to pay the following account closure fees per terminating MID upon early termination of the Agreement: (a) \$ 500.00 if terminated with more than 12 months remaining in the Term; or (b) \$ 250.00 if terminated with 12 or fewer months remaining in the Term, or such portion of the foregoing as may be permitted by applicable law

All other terms and conditions of the Agreement remain unchanged. This Client Satisfaction Offer and the details contained herein are confidential and may not be disclosed, displayed, or otherwise transmitted to any third party except to attorneys, accountants or other professional advisers as may be necessary to effect the purposes of this letter between the parties. By signing below, each party acknowledges that it has carefully read and fully understood this amendment, and each agrees to be bound by the terms of this amendment.

GLOBAL PAYMENTS SIREST, INC.	City of Pembroke Pines, Florida Signed By:				
Signed By:					
Name:	Name:				
Title: Manager	Title:				
September 30, 2025 Date:	Date:				
	Approved as to form:				
	Jacob G. Horowitz Jacob G. Horowitz				
	Office of the City Attorney				



City of Pembroke Pines, FL

601 City Center Way Pembroke Pines, FL 33025 www.ppines.com

Agenda Request Form

Agenda Number: SECT-B

File ID: 23-0044 Type: Agreements/Contracts Status: Passed

Version: 1 Agenda In Control: City Commission

Section:

File Created: 01/23/2023

Short Title: Contracts Database Report - February 1st, 2023 Final Action: 02/01/2023

Title: [SECTION B OF ITEM 1 PULLED BY ADMINISTRATION]

MOTION TO APPROVE THE DEPARTMENT RECOMMENDATIONS

FOR THE FOLLOWING ITEMS LISTED ON THE CONTRACTS

DATABASE REPORT:

(A) OpenEdge Payments, LLC., a division of Global Payments Direct, Inc. - Credit Card Processing and Check Services - Renewal

[PULLED] (B) Blue Marlin Investments, Inc. dba Cayco Landscaping - Parks tree Trimming Services - Renewal [SECTION B OF ITEM 1 PULLED BY ADMINISTRATION]

ITEM (C) WILL EXPIRE WITH NO RENEWAL TERMS AVAILABLE, THEREFORE, NO COMMISSION ACTION IS REQUIRED AS IT IS PRESENTED FOR NOTIFICATION PURPOSES ONLY PURSUANT TO SECTION 35.29 (F) OF THE CITY'S PROCUREMENT CODE:

(C) Cross Country Staffing, Inc. - School Nursing Services - Non-Renewal

*Agenda Date: 02/01/2023

Agenda Number: SECT-B

Internal Notes:

Attachments: 1. Contracts Database Report - February 1st, 2023, 2. A. OpenEdge - Credit Card and Check

Services Agreements (all backup), 4. C. Cross Country Staffing, Inc. - Nursing Service Agreement

(all backup)

1 City Commission 02/01/2023

1 City Commission 02/01/2023 approve Pass

Action Text: A motion was made to approve Sections (A) and (C) of Item #1 on the Consent Agenda

Aye: - 5 Mayor Ortis, Vice Mayor Schwartz, Commissioner Siple, Commissioner

Good Jr., and Commissioner Castillo

Nay: - 0

SUMMARY EXPLANATION AND BACKGROUND:

- 1. Pursuant to Section 35.29(F) "City Commission notification" of the City's Code of Ordinances, "The City Manager, or his or her designee, shall notify the Commission, in writing, at least three months in advance of the expiration, renewal, automatic renewal or extension date, and shall provide a copy of the contract or agreement and a vendor performance report card for the contract or agreement to the City Commission."
- 2. On May 17, 2017, Commission approved the motion to place all contracts from the Contract Database Reports on consent agendas as they come up for contractual term renewal so that City Commission affirms directions to administration whether to renew or to go out to bid.
- 3. The Agreements shown below are listed on the Contracts Database Reports for renewal.

(A) OpenEdge Payments, LLC., a division of Global Payments Direct, Inc. - Credit Card Processing and Check Services - Renewal

- 1. On February 23rd, 2021, the City entered into two Agreements with OpenEdge Payments, LLC., a division of Global Payments Direct, Inc. for an initial one (1) year period each and both to expire on February 22nd, 2023.
- 2. OpenEdge Payments, LLC., a division of Global Payments Direct, Inc. provides Credit Card Processing Services (including out-clearing, settlement, dispute resolution, reporting, and statements), and Check Services (including accelerated intelligent routing, Automated Clearing House ("ACH") services, Check21, and check verification).
- 3. Both Agreements provide for annual, automatic renewals, unless thirty (30) days' advance written notice of termination is provided, prior to the end of the then current term.
- 4. The Finance Department recommends continuation of both Agreements, for Check and Credit Card Processing Services, for the one (1) year term commencing on February 23rd, 2023 and expiring on February 22nd, 2024, as allowed by the Agreements.

FINANCIAL IMPACT DETAIL:

- **a)** (Combined) Annual Renewal Cost: None. There is no cost to the City as convenience fees under both agreements are paid by the individuals using the services.
- b) Amount budgeted for this item in Account No: Not Applicable
- c) Source of funding for difference, if not fully budgeted: Not Applicable
- d) 1 year projection of the operational cost of the project: Not Applicable
- e) Detail of additional staff requirements: Not Applicable

FEASIBILITY REVIEW:

A feasibility review is required for the award, renewal and/or expiration of all function sourcing contracts. This analysis is to determine the financial effectiveness of function sourcing services.

- a) Was a Feasibility Review/Cost Analysis of Out-Sourcing vs. In-House Labor Conducted for this service? Not Applicable
- b) If Yes, what is the total cost or total savings of utilizing Out-Sourcing vs. In-House Labor for this service? Not Applicable

[PULLED] (B) Blue Marlin Investments, Inc. dba Cayco Landscaping - Parks tree-**Trimming Services - Renewal**

- 1. On May 5th, 2021, the City entered into an Agreement with Blue Marlin Investments, Inc. dba-Cayco Landscaping for an initial two (2) year period, which expires on May 4th, 2023.
- 2. Blue Marlin Investments, Inc. dba Cayco Landscaping provides the City with palm trees and hardwood tree trimming services, throughout the City's Park System.
- 3. Section 3.2 of the Original Agreement authorizes the renewal of the Original Agreement for two (2) additional one (1) year renewal terms upon mutual consent, evidenced by written Amendments, extending the term thereof.
- 4. The Recreation and Cultural Arts Department is satisfied with the performance and execution of the Original Agreement and recommends that the City Commission approve this First Amendment to renew the term for an additional one (1) year period which shall commence on May 5th, 2023, and naturally expire on May 4th, 2024, as allowed by the agreement.

FINANCIAL IMPACT DETAIL:

a) Renewal Cost: \$50,258.00

b) Amount budgeted for this item in Account No:-

001-572-7001-546150-0000-000-0000-R&M Land, Bldg & Improvement

- c) Source of funding for difference, if not fully budgeted: Not Applicable
- d) 1 year projection of the operational cost of the project:

Current FY Revenues_ \$.00

\$50.258.00 Expenditures_ Net Cost \$50.258.00

e) Detail of additional staff requirements: Not Applicable

FEASIBILITY REVIEW:

A feasibility review is required for the award, renewal and/or expiration of all function sourcing

contracts. This analysis is to determine the financial effectiveness of function sourcing services.

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- a) Was a Feasibility Review/Cost Analysis of Out-Sourcing vs. In-House Labor Conducted for this service? Not Applicable
- b) If Yes, what is the total cost or total savings of utilizing Out-Sourcing vs. In-House Labor for this service? Not Applicable

[SECTION B OF ITEM #1 PULLED BY ADMINISTRATION]

(C) Cross Country Staffing, Inc. - School Nursing Services - Non-Renewal

- 1. On November 14th, 2017, the City entered into a Professional Services Agreement with Cross Country Staffing, Inc. to provide Nursing Services for the City's Charter Schools for an initial two (2) year period, which expired on July 31st, 2019.
- 2. Section 3.2 of the Original Agreement authorized the renewal of the Original Agreement for two (2) additional, two (2) year renewal terms upon mutual consent, evidenced by written Amendments thereto.
- 3. On May 15th, 2019, the parties executed the First Amendment to the Original Agreement to enter into the first, two (2) year, renewal period, which expired on July 31st, 2021.
- 4. On March 2nd, 2020, the parties executed the Second Amendment to allow for an additional sum payable for travel expenses on dates of services requiring less than ninety (90) minutes of service.
- 5. On November 10th, 2020, the parties executed the Third Amendment to include an hourly rate for Isolation Room Nursing Services.
- 6. On June 2nd, 2021, the parties executed the Fourth Amendment to enter into the second, and final, two (2) year, renewal term which will expire on July 31st, 2023.
- 7. On January 31st, 2022, the parties executed the Fifth Amendment to decrease the hourly service rates.
- 8. On October 10th, 2022, the parties executed the Sixth Amendment to increase the rates for service, to add nursing staff for an isolation room at each CITY school utilizing Coronavirus Emergency Supplemental Funding Grant funds, and to supplement the terms to include provisions pertaining to federal grants. This Sixth Amendment was ratified by the City Commission on November 16th, 2022.
- 9. The Agreement does not allow for any further renewals, and the Schools have begun a new procurement process to secure these services.

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City of Pembroke Pines					-	City of Pembroke Pines						
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EMAIL NOTIFICATION				2014年第	
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OpenEdge may proceed directly against Guarante security held by OpenEdge or Merchant. This guarepresentatives and assigns and may be enforced enter into this Agreement is consideration for the benefit from the guarantee. This guarantee shall revariations of terms of this Agreement. Guarantor time concerning its financial conditions(s), busine be bound by the terms and conditions set forth in provided in these applications is true and correct agent of OpenEdge, to make whatever inquires Opurpose of this Merchant Application. Print Name: Street Address: Home Phone:	arantee will not be disch by or for the benefit of a guarantee, and that this not be discharged or othe (s) agree to promptly pro- ess relationships, busines this Merchant Applicati- and complete. Guaranton	arged or affecting successor guarantee rerewise affecte ovide to Open ss history, and on as well as r(s) authorize	eted by the death of O of OpenEdge. Guara mains in full force and d by any waiver, indu Edge or its agents and d employment inform the OpenEdge Check OpenEdge or any cre	Juarantor(s), will bintor(s) understand to diffect even if the Callgence, compromis y information requestation. Guarantor(s) to Services Agreement of the references, states	nd all heirs, administrators, hat the inducement to OpenEdge to Guarantor(s) receive no additional e, settlement, extension of credit, or sted by any of them from time to have read, understand, and agree to nt, and certifies that all information y employed by OpenEdge or any
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Signature The undersigned is duly authorized to sign on bel and the OpenEdge Check Services Agreement ("information provided in this Merchant Applicatio United States of America, is at least 18 years of a	Agreement"), which term on is true, correct and con ge, and authorizes Open	ns and conditions and conditions and conditions and conditions and conditions are conditions and conditions are conditions and conditions are conditional conditions.	ions are acknowledge indersigned signing of credit reporting agence	ed and agreed to by in behalf of the Merc ey employed by Ope ments or data obtain	the Merchant, and certifies that all chant is a legal resident of the enEdge or any agent of OpenEdge,
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OpenEdge Check Services Agreement

As set forth in the attached Merchant Application, between OpenEdge Payments LLC and the City of Pembroke Pines, Florida ("Merchant"), this OpenEdge Check Services Agreement ("Agreement") governs Merchant's use of OpenEdge Payments LLC's ("OpenEdge") OpenEdge Check services. OpenEdge and Merchant may be collectively referred to herein as "Parties". The Parties agree to be bound by these terms. Capitalized terms are defined on Exhibit A attached to this Agreement.

I. OpenEdge Responsibilities

1.1 The Services. OpenEdge, in conjunction with its Professional Service Providers, will make available to Merchant the following Services:

A. Accelerated Intelligent Routing. OpenEdge will utilize its Intelligent Routing Services in processing Merchant's check-present transactions. Intelligent Routing Services will first attempt to route the transaction using the ACH Services, and if that fails, OpenEdge will then attempt to route the transaction using the Check21 Services ("Routing Services") providing that an image of the check is presented for processing.

B. ACH Services. OpenEdge will process and settle the ACH transactions presented by Merchant as the originator, including, but not limited to: (i) processing checks via ACH (categorized as POP, ARC, BOC, TEL, WEB, PPD, and CCD under the NACHA Rules; (ii) customer activation and approval, (iii) security and recovery; (iv) customer and other "back office" services; (v) check return services; and (vi) transmission of files to the ODFI. OpenEdge will provide Merchant with Software which provides the capability to process recurring transactions for WEB, PPD and CCD transaction types. Collectively, the above are referred to as "ACH Services".

C. Check21. OpenEdge will deliver to Merchant Software which provides the capability to interface with hardware that scans checks and associated paper-remittances to: (i) create an electronic image of the front and back of the check and any associated paper remittance items; (ii) provide the ability to validate the CAR/LAR payment amount and other information on the items; (iii) create an account receivable interface output file; (iv) create a transmission file that will ultimately be converted into ACH and/or x9 file format or its successors, and transmit such file to the ODFI; (v) create image archives of all items scanned; (vi) provide intranet and internet-based archive access; and (vii) provide a web-based gateway portal that allows for other capabilities such as electronic checks (collectively, "Check21 Services").

<u>D. Check Verification</u>. OpenEdge will match checks provided by Merchant's customers to the customer's checking account and compare the account to a database of accounts that have a history of returns ("Check Verification Services").

1.2 Software and Support. "Software" means software used in connection with the Services to enable remote capture, deposits and check verification through the ACH and other methods. OpenEdge will make available to Merchant an adequate amount of initial materials and supplies necessary for Merchant to complete initial customer transactions. OpenEdge Payments LLC will train Merchant on the procedures and rules applicable to the Services and the operation of appropriate terminals. OpenEdge will receive

and respond to Merchant's inquiries regarding the Services via E-mail and telephone. Merchant may obtain support by using the appropriate number(s) and E-mail addresses found at www.openedgepayment.com/en/support.

- 1.3 Merchant Data. OpenEdge will provide the Professional Service Providers with information about Merchant ("Merchant Data") in order to enable Merchant to access the Services. Merchant authorizes OpenEdge to provide the data derived pursuant to Merchant's use of the Services and Merchant Data to Professional Service Providers. Data derived pursuant to Merchant's use of the Services and Merchant Data shall be held in strict confidence by the Professional Services Providers and the Parties hereto, and shall not be disclosed to any unauthorized third-party. In the event of an unauthorized disclosure, OpenEdge shall provide written notice of such breach to Merchant, unless OpenEdge is prohibited from doing so by its sponsor bank, the card brands, or law enforcement. Data derived pursuant to Merchant's use of the Services and Merchant Data shall be protected and secured in accordance to the applicable Federal and State regulations regarding data security.
- 1.4 Optional Additional Service. From time to time, OpenEdge may make available to Merchant additional services and any such services accepted by Merchant shall be described in addenda to this Agreement reflecting the details of and any Fees associated with such service. Notwithstanding the foregoing, Merchant shall not be responsible for payment for additional services unless authorized in an amendment or addendum signed by the Parties hereto.
- 1.5 Disclaimer of Warranties. OpenEdge does not make, and hereby expressly disclaims, any express or implied warranties or conditions with respect to the Software, the Services, or any authorization provided under this Agreement, including but not limited to the implied warranties of merchantability, suitability, satisfactory quality, or fitness for a particular purpose. Further, OpenEdge does not warrant: (A) the Software will be error-free or uninterrupted; (B) the Software will be compatible with any hardware except the hardware supplied by or otherwise approved by OpenEdge; or (C) the Software will integrate with any other computer system. All Services and deliverables described in this Agreement are on an "as is" basis.

II. Merchant Responsibilities

- 2.1 Hardware and Software. Merchant will provide and maintain all computer hardware, peripherals, device drivers, third party operating systems, and other third party software which may be required to operate the software and/or receive the Services. Merchant will ensure the compatibility of Merchant's computer hardware, peripherals, device drivers, third party operating systems, and other third party software with the Software. Merchant will provide a safe and suitable location for installation, use, and operation of the Software in accordance with any instructions that may be reasonably specified by OpenEdge. Merchant will be responsible for distributing, maintaining and protecting login usernames and passwords provided to Merchant's employees, contractors and agents, and will be liable for such individuals' misuse.
- **2.2 Cooperation.** Merchant will cooperate with OpenEdge by providing access to Merchant's information, resources and personnel as reasonably requested. OpenEdge shall have the right from time to time, upon reasonable prior notice, to review Merchant's use of the Software to verify compliance with this Agreement. Merchant shall allow OpenEdge to perform a site survey at Merchant's location within five (5) days of its request. Merchant will provide OpenEdge financial statements and other financial information as requested from time to time. If requested, Merchant will furnish to OpenEdge upon request a financial statement of profit and loss for the fiscal year and a balance sheet as of the end of the fiscal year.
- 2.3 Software Restrictions. Title, copyright, intellectual property rights and distribution rights of the Software remain exclusively with OpenEdge. Merchant will not use the Software except as specifically provided in this Agreement. Merchant shall not copy, decompile, disassemble or otherwise reverse-engineer or reproduce, or knowingly allow others, including without limitation,

customers, resellers or others, to perform such reverse-engineering of the Software.

- 2.4 Representations and Warranties. Merchant represents and warrants to OpenEdge that: (A) Merchant is (i) a municipal corporation organized pursuant to the laws of Florida, validly existing and in good standing under the laws of the United States and in Florida; (B) Merchant has full authority and corporate power to enter into this Agreement and to perform the obligations of this Agreement; (C) Merchant's performance of the terms of this Agreement will not violate any applicable law or regulation or any agreement to which Merchant may now or hereafter be bound; (D) this Agreement represents a valid obligation of Merchant and is fully enforceable against Merchant; and (E) Merchant will comply with the terms of this Agreement. Further, Merchant will be responsible for complying with all applicable federal and state laws and regulations relating to transactions with Merchant's customers and this Agreement. All transactions submitted to OpenEdge will be for bona fide transactions with Merchant's customers.
- 2.5 Compliance With Laws. Merchant agrees to comply with all policies and procedures provided by OpenEdge, all payment network rules and regulations and all applicable state, federal and local laws, rules and regulations, as amended from time to time. Merchant will assist OpenEdge in complying with all laws which are applicable to any transaction or this Agreement. Merchant will execute and deliver to OpenEdge all instruments OpenEdge may from time to time reasonably deem necessary. Merchant understands that Merchant may not rely on, and OpenEdge will not be liable for, any advice OpenEdge may provide to Merchant about compliance with various laws.
- 2.6 Returns. Merchant is fully liable for all transactions returned for whatever reason. Merchant will pay on demand the value of all Returns and Chargebacks. Merchant authorizes OpenEdge to recoup from incoming transactions and to debit Merchant's Bank Settlement Account and the Reserve Account for the amount of all Returns and Chargebacks.
- 2.7 Merchant Application. Merchant represents and warrants to OpenEdge that all information in the Merchant Application is correct and complete. Merchant must notify OpenEdge in writing of any changes to the information in the Merchant Application, including but not limited to: any additional location or new business (the identity of principals and/or owners, the form of business organization (i.e., sole proprietorship, partnership, etc.)), type of goods and services provided and how sales are completed (i.e. by telephone, mail, or in person at Merchant's place of business). OpenEdge must receive the notice within ten (10) business days of the change. Merchant will provide other updated information to OpenEdge within a reasonable time upon request. Merchant is liable to OpenEdge for all losses and expenses OpenEdge incur arising out of Merchant's failure to report changes to OpenEdge. OpenEdge may immediately terminate this Agreement upon notification by Merchant of a change to the information in the Merchant Application.

2.8 [Intentionally omitted]

- **2.9 Authorizations.** Merchant authorizes OpenEdge to audit Merchant's records, systems, processes or procedures to confirm compliance with this Agreement. Merchant will obtain, and will submit a copy of, an audit of Merchant's business when requested by OpenEdge. Merchant authorizes OpenEdge to make any credit inquiries OpenEdge consider necessary to review the acceptance and continuation of this Agreement. Merchant also authorizes any person or credit reporting agency to compile information to answer those credit inquiries and to furnish that information to OpenEdge.
- **2.10 Third Party Services.** Merchant may be using special services or software provided by a third party to assist Merchant in providing the Services, including, but not limited to, authorizations and settlements, or accounting functions. OpenEdge has no responsibility for any transaction until that point in time OpenEdge receives data about the transaction.

III. Fees, Settlement, and Recoupment

3.1 Authorization. Merchant authorizes OpenEdge to present ACH debits and credits to Merchant's Settlement Account in the amount of fees and other payments due by Merchant under the Agreement. Merchant agrees to be bound by the terms of the operating rules of the National Automated Clearing House Association ("NACHA"), as amended from time to time. This ACH authorization will remain in effect after termination of this Agreement, and until such time as OpenEdge has received written notice terminating this authorization and all Merchant's obligations to OpenEdge have been paid in full. Merchant is solely liable for all fees and charges assessed by its financial institution, including all overdraft and NSF charges, and Merchant irrevocably releases OpenEdge and holds OpenEdge harmless from the same fees and charges, regardless of cause. OpenEdge is not liable for any delays in receipt of funds or errors in debit and credit entries caused by unaffiliated third parties including but not limited to a clearing house or Merchant's financial institution.

3.2 Fees. Merchant will pay OpenEdge fees ("Fees") for the Services and equipment in accordance with the rates set forth on Exhibit B. OpenEdge reserves the right to adjust the Fees at any time. Merchant's continued use of the applicable Services beyond the effective date of the price change will be deemed Merchant's consent to such price change. Prices do not include applicable state and local sales, use and related taxes. The Merchant is exempt from state and local sales and use taxes and shall not be invoiced for the same. Upon request Merchant will provide OpenEdge with proof of tax-exempt status.

3.3 Other Amounts Owed. Merchant will immediately pay to OpenEdge any amount incurred by OpenEdge attributable to this Agreement including but not limited to returns, unauthorized Returns, Chargebacks, non-sufficient fund fees, and ACH debits that overdraw the Settlement Account, Reserve Account (defined below) or are otherwise dishonored, if applicable. OpenEdge will debit via ACH the Settlement Account, Reserve Account, or any other account Merchant has at any financial institution, for any amount Merchant owes OpenEdge under this Agreement or under any other contract, note, or guaranty, now existing or later entered into between Merchant and OpenEdge, whether Merchant's obligation is direct, indirect, primary, secondary, fixed, contingent, joint or several. If such debit does not fully reimburse OpenEdge for the amount owed, Merchant will immediately pay OpenEdge such amount.

3.4 Charges and Settlement Procedures, Settlement Account.

A. Settlement. Merchant will designate and maintain a settlement account ("Settlement Account") with a balance of available funds sufficient to cover Merchant's obligations under this Agreement. OpenEdge will debit the Fees from the Settlement Account once each business day for the previous business day's activity, once each month for the previous month's activity, or will set off the Fees from the funds due to Merchant attributable to transactions presented to OpenEdge, in its discretion.

B. Authorization. Merchant irrevocably authorizes OpenEdge to credit and debit the amounts Merchant owes OpenEdge for Fees and for amounts OpenEdge owes Merchant from and to the Settlement Account. This authority will remain in full force and effect for two (2) years after termination of this Agreement whether or not Merchant has notified OpenEdge of a change to the Settlement Account. Merchant must obtain OpenEdge's prior written consent to make any change to the Merchant's Settlement Account. If Merchant changes the Settlement Account without receiving prior consent, OpenEdge

may immediately terminate this Agreement and may take other action OpenEdge deems necessary, in its sole discretion. Merchant also authorizes the financial institution(s) at which Merchant maintains its Settlement Account to act in accordance with instructions from OpenEdge regarding funds in the Settlement Account, including transferring funds in the Settlement Account to OpenEdge. To the extent permitted by applicable law, Merchant will indemnify and hold harmless the financial institution(s) at which Merchant maintains Merchant's Settlement Account for acting in accordance with any instruction from OpenEdge regarding the Settlement Account.

C. Withholding. Merchant agrees that this Agreement is a contract of financial accommodation within the meaning of the Bankruptcy Code, 11 U.S.C § 365 as amended from time to time. OpenEdge will deposit into the Settlement Account funds processed by Merchant and will provide Merchant provisional credit for such funds (less recoupment of any credits, adjustments, fines, Returns, Chargebacks, Fees or other costs). Final credit for those provisional funds will be granted in OpenEdge's sole discretion. OpenEdge, and not Merchant, owns all provisional funds, and title to such funds does not pass to Merchant until all amounts owed to OpenEdge is paid or recouped and OpenEdge deems such provisional credit final, in its reasonable discretion. Merchant understands and agrees that OpenEdge may withhold deposit and payment to Merchant without notice if OpenEdge determines, in its sole discretion, that a transaction or batch of transactions poses a risk of loss. OpenEdge is not responsible for any losses Merchant may incur, including but not limited to non-sufficient fund fees, due to such delayed deposit of funds. Merchant acknowledge that Merchant's obligation to OpenEdge for all amounts owed under this Agreement arise out of the same transactions as its obligation to deposit funds into the Settlement Account.

D. Deposits. OpenEdge will initiate a deposit to the Settlement Account upon receipt of funds. The deposit will be initiated the next business day following the funding hold period. The funding hold is determined during the underwriting process. Business days shall include any Monday through Friday, excluding holidays observed by the Federal Reserve. Merchant authorizes OpenEdge to initiate reversal or adjustment entries and initiate or suspend such entries as may be necessary to grant Merchant conditional credit for any entry.

E. Reports and Asserted Errors. A statement detailing the Fees will be made available to Merchant at www.myxcheckonline.com. Merchant must promptly examine all statements, and immediately notify OpenEdge in writing of any errors. Merchant's written notice must include: (1) Merchant's name and account number; (2) the dollar amount of the asserted error; (3) a description of the asserted error; and (4) an explanation of why Merchant believes an error exists and the cause of it, if known. That written notice must be received by OpenEdge within ninety (90) calendar days after the applicable statement containing the asserted error was made available to Merchant. Merchant waives all rights to make any claim against OpenEdge or any other party for any loss or expense relating to any asserted error after such 30 day period.

3.5 Reserve Account, Recoupment and Set-Off.

A. Security Interests. To the extent permitted by applicable law, this Agreement is a security agreement under the Uniform Commercial Code. Merchant grants to OpenEdge a security interest in and lien upon: (1) all funds at any time in the Settlement Account, regardless of the source of such funds; (2) all funds at any time in the Reserve Account, regardless of the source of such funds; and (3) any and all amounts which may be due to Merchant under this Agreement including, without limitation, all rights to receive any payments or credits under this Agreement (collectively, the "Secured Assets"). To the extent permitted by applicable law, Merchant agrees to provide other collateral or security to OpenEdge to secure

- Merchant's obligations under this Agreement upon its request. These security interests and liens will secure all of Merchant's obligations under this Agreement and any other agreements now existing or later entered into between Merchant and OpenEdge. This security interest may be exercised by OpenEdge without notice or demand of any kind by making an immediate withdrawal or freezing the Secured Assets.
- B. Perfection To the extent permitted by applicable law, and upon request by OpenEdge, Merchant will execute one or more financing statements, security agreements, account control agreements, or other documents to evidence this security interest. Merchant represents and warrants that no other person or entity has a security interest in the Secured Assets. Merchant will obtain OpenEdge's written consent prior to granting a security interest of any kind in the Secured Assets to a third party. Merchant agrees that this is a contract of recoupment and OpenEdge is not required to file a motion for relief from a bankruptcy automatic stay in order for OpenEdge to foreclose on, collect or sell any of the collateral (including any Settlement Account and/or Reserve Account). Nevertheless Merchant agrees not to contest or object to any motion for relief from the automatic stay filed by OpenEdge. Merchant authorizes OpenEdge and appoints OpenEdge as Merchant's attorney in fact to sign Merchant's name to any financing statement used for the perfection of any security interest or lien granted hereunder.
- C. Reserve Account. OpenEdge may establish and maintain a non-interest bearing deposit account on Merchant's behalf ("Reserve Account") at a financial institution OpenEdge chooses, initially or at any time in the future, and may fund the Reserve Account with sums sufficient to satisfy Merchant's current and future obligations as determined by OpenEdge. Merchant authorizes OpenEdge to debit the Settlement Account or any other account Merchant has at any financial institution in order to establish or maintain funds in the Reserve Account. OpenEdge may deposit into the Reserve Account funds OpenEdge would otherwise be obligated to pay Merchant for the purpose of establishing, maintaining or increasing the Reserve Account in accordance with this Section if OpenEdge determines such action is reasonably necessary to protect its interests. OpenEdge may, without prior notice to Merchant, apply deposits in the Reserve Account against any outstanding amounts Merchant owes under this Agreement or any other agreement between Merchant and OpenEdge. Notwithstanding the foregoing, OpenEdge will provide Merchant notice of the creation of a Merchant Reserve Account after such account is created, if applicable. Also, OpenEdge may exercise its rights under this Agreement against the Reserve Account to collect any amounts due to OpenEdge including, without limitation, rights of set-off and recoupment.

D. Funds in the Reserve Account. Merchant agrees that Merchant will not use any funds in the Reserve Account for any purpose, including but not limited to paying Chargebacks, Fees, fines or other amounts Merchant owes OpenEdge under this Agreement. OpenEdge controls all funds in the Reserve Account, and OpenEdge (and not Merchant) shall have sole control of the Reserve Account.

E. Recoupment and Set Off. OpenEdge has the right of recoupment and set-off. This means that OpenEdge may offset or recoup any outstanding/uncollected amounts owed by Merchant from: (1) any amounts OpenEdge would otherwise be obligated to deposit into the Settlement Account or Reserve Account; (2) any other amounts OpenEdge may owe Merchant under this Agreement or any other agreement; and (3) any funds in the Settlement Account or Reserve Account. Merchant acknowledges that in the event of a bankruptcy proceeding, in order for Merchant to provide adequate protection under Bankruptcy Code § 362 and/or 365 to OpenEdge, Merchant must create or maintain the Reserve Account as required by OpenEdge, and OpenEdge must have the right to offset and recoup against the Reserve Account for any and all obligations which Merchant may owe to OpenEdge, without regard to whether the obligations relate to transactions initiated or created before or after the filing of the bankruptcy petition.

<u>F. Remedies Cumulative.</u> The rights and remedies conferred upon OpenEdge in this Agreement, at law or in equity, are not intended to be exclusive of each other. Rather, each and every right of ours under this Agreement, at law or in equity, will be cumulative and concurrent and in addition to every other right.

IV. Third Party Requirements

4.1 NACHA Requirements. Merchant authorizes OpenEdge, as a third party sender (as defined in the NACHA Rules), to act as Merchant's agent in processing ACH entries or check image deposits for Merchant, and acknowledges its understanding that OpenEdge will establish one or more clearing accounts with, and submit ACH entries or deposits on Merchant's behalf, to an ODFI selected by OpenEdge.

4.2 Originator Rules. Merchant: (A) assumes the responsibilities of and makes the warranties of an Originator (as defined in the NACHA Rules) and agrees to reimburse OpenEdge and the ODFI for returns, reversals, adjustments, reclamations and warranty claims and responsibilities related to Merchant's ACH entries or check image deposits; (B) agrees to comply with the NACHA Rules, including but not limited to the requirements of Article Three (Obligations of Originators), Article Five (Obligations of Third-Party Senders) and if international ACH entries are initiated by Merchant, the NACHA Rules applicable to IAT ACH entries, all of which are available at www.nacha.org; (C) agrees to comply with all applicable state and federal laws, rules and regulations, including but not limited to sanction laws administered by the Office of Foreign Assets Control, the Electronic Funds Transfer Act, the Unlawful Internet Gambling Enforcement Act, the Check Clearing for the 21st Century Act, and Federal Reserve Board Regulation E (the foregoing and the ACH Rules are, collectively, the "Applicable Rules"); and (D) acknowledges that ACH entries may not be initiated or deposits made that violate the laws of the United States, including but not limited to the sanctions laws, regulations and orders administered by OFAC, laws, regulations, rules and orders administered by FinCEN, and any state laws, regulations or orders applicable to the providers of ACH payment services.

4.3 Entries and Authorizations. Merchant represents and warrants as to each ACH entry that Merchant has obtained the necessary authorizations under the NACHA Rules and Applicable Rules and that Merchant shall not initiate any funds transfer after the authorization for the same has been revoked (or the agreement between Merchant and OpenEdge has been terminated).

With respect to each entry OpenEdge sends to the ODFI on Merchant's behalf, Merchant represents and warrants to OpenEdge and the ODFI that such entry is in compliance with United States law, including, but not limited to, rules promulgated and programs administered by OFAC and FinCEN, that no such entry violates United States law, including, but not limited to, rules promulgated and programs administered by OFAC and FinCEN, that Merchant is not acting on behalf of or transmitting funds to any party subject to OFAC sanctions and that such entry complies with the laws and payment system rules of the receiving country.

Merchant acknowledges that OpenEdge, the ODFI and other parties must comply with the NACHA Rules, Applicable Rules and United States law. The performance by each of these parties, including the ODFI, of obligations with respect to such entries may cause delays in processing, settlement and/or availability of the entries. Merchant waives and releases OpenEdge and the ODFI from any liability or obligation, including, but not limited to, funds availability obligations, caused by or arising out of any such delay associated with such entries.

4.4 Review. Merchant understands that OpenEdge and the ODFI have the right to: (A) review, monitor and audit Merchant's ACH transactions, processes and procedures for compliance with this Agreement and the NACHA Rules; (B) limit the amount of ACH entries processed for Merchant; and (C) suspend, discontinue or terminate processing based on their assessment of the risk posed to OpenEdge, the ODFI and/or the breach or termination of Merchant's agreements with OpenEdge.

4.5 Accuracy of Information and Errors. Merchant is responsible for the results of using OpenEdge, the Services, and for the accuracy and adequacy of the data Merchant or OpenEdge provides to the ODFI. Merchant authorizes the ODFI to act on any instruction which has been or reasonably appears to have been sent by OpenEdge or Merchant, including but not limited to funds transfer instructions. The ODFI is not obliged to take any further steps to confirm or authenticate such instructions and will act on them without getting further confirmation. Merchant understands that if Merchant or OpenEdge provides the ODFI with incorrect information or if there is any error in the instruction Merchant accepts full responsibility for losses resulting from any of the errors, duplication, ambiguities or fraud in the information that was provided to the ODFI. Neither OpenEdge nor the ODFI is responsible to third parties (such as, but not limited to, third party service providers and the third parties to whom wire or ACH debit or credits are transmitted and Merchant shall defend, indemnify and hold the ODFI harmless from, the actions or omissions of OpenEdge, and Merchant shall defend, indemnify and hold both OpenEdge and the ODFI harmless from any claim made against OpenEdge or the ODFI arising out of Merchant's use of the Services, breach of this Agreement, or breach of any warranty under the NACHA Rules. IN NO EVENT WILL OpenEdge OR THE ODFI BE LIABLE OR RESPONSIBLE FOR, AND MERCHANT BEARS ALL RISK ASSOCIATED WITH, FOREIGN EXCHANGE CONVERSION AND ANY GAINS AND LOSSES RESULTING FROM THE CONVERSION OF CURRENCIES IN CONNECTION WITH ANY ENTRY.

4.6 Survival of Article IV. This Article IV shall survive the termination of the agreement between OpenEdge and the ODFI. Notwithstanding anything to the contrary elsewhere in the Agreement, the ODFI shall be considered an intended beneficiary of this Article IV and is entitled to enforce its terms. This Article IV is agreed to in consideration of the ODFI's agreement to serve as the ODFI. Merchant waives notice of the ODFI's acceptance of this Article IV.

V. Confidential Information

- 5.1 Information. For purposes of this Agreement "Confidential Information" means information belonging or relating to OpenEdge's business, including without limitation, the Software, its technology, the method of processing transactions, computer programs, software, message formats, procedures, forms, related materials, this Agreement, client lists, client information and pricing information. Merchant acknowledges that the Confidential Information has been developed through the expenditure of a significant amount of effort and resources. Merchant will not use for Merchant's own purposes, will not disclose to any third party, and will retain in strictest confidence all Confidential Information. Merchant will safeguard the Confidential Information by using the same degree of care and discretion that Merchant uses to protect Merchant's own confidential information.
- 5.2 Remedy. Merchant agrees that the Confidential Information constitutes trade secrets and that disclosures to others may result in loss or irreparable damage. Thus, if Merchant breaches this Section 5, OpenEdge will be entitled to injunctive relief in addition to any other rights to which OpenEdge may be entitled, without the necessity of proof of actual damages.

VI. Term and Termination

- **6.1 Term.** This Agreement will have an initial term of one year. After the initial term of this Agreement, this Agreement will be automatically extended for successive 1 year periods on the same terms, unless Merchant gives OpenEdge written notice of termination at least thirty (30) days prior to the expiration of the then current term.
- **6.2 Termination.** The parties will have the following rights:

A. Termination by OpenEdge may terminate this Agreement for any reason upon providing Merchant with thirty (30) days prior written notice, which termination may be effective immediately.

B. Termination by Merchant. In addition to termination as provided in Section 6.1 herein, Merchant may terminate Agreement for cause if OpenEdge fails to perform its obligations under this Agreement. If Merchant desires to terminate this Agreement, then Merchant must give written notice to OpenEdge stating such intent, identifying the nonperformance, and giving OpenEdge the opportunity to remedy such nonperformance for a period of sixty (60) days following the date notice is given. Upon expiration of such sixty (60) day cure period, if the performance has not been remedied, Merchant may terminate this Agreement. Upon termination, OpenEdge shall retain and transfer all records, content, or data to Merchant as required by Florida's Public Records Law, Ch. 119, Florida Statutes, and more particularly described in Section 18 herein.

6.3 Early Termination. If Merchant terminates this Agreement before the end of the initial term or before the expiration of a renewal term, Merchant will immediately pay OpenEdge, as a deconversion cost, an early termination fee equal to \$99.00. Merchant agrees that the early termination fee is not a penalty, but rather is reasonable in light of the financial harm caused by Merchant's early termination. Other remedies OpenEdge may have under this Agreement still apply.

6.4 Effect of Termination. The obligations of the Parties regarding transactions and OpenEdge processes under this Agreement will survive termination. Merchant must maintain in the Settlement Account and Reserve Account enough funds to cover all Chargebacks, deposit charges, obligations, refunds and fees incurred by Merchant for two (2) years after termination of this Agreement. Merchant authorizes OpenEdge to charge those accounts, or any other account maintained under this Agreement, for all such amounts. If the amount in the Settlement Account or Reserve Account is not adequate, Merchant will pay OpenEdge the amount Merchant owes OpenEdge upon demand, together with all costs and expenses incurred to collect that amount, including reasonable attorneys' fees. After the expiration of such two (2) year period Merchant must provide OpenEdge with written notification indicating Merchant desires a release of any funds remaining in the Reserve Account, and OpenEdge shall release such funds to Merchant within thirty (30) days of receipt of such notice.

VII. Indemnification and Limitation of Liability

7.1 Indemnification. Merchant will hold OpenEdge harmless from and Merchant shall remain responsible for: (A) all claims by third parties arising out of this Agreement; (B) attorneys' fees, collection costs, and other costs and expenses paid or incurred by OpenEdge in the enforcement of this Agreement which shall be limited to those expenses resulting from any breach by Merchant of this Agreement and those related to any bankruptcy proceeding; (C) any action OpenEdge takes against the Settlement Account, Reserve Account, or any other account, pursuant to this Agreement; (D) any failure by Merchant or Merchant's employees, agents, or officers to comply with the terms of this Agreement; and (E) any damage due to equipment or software not purchased or leased from OpenEdge. This indemnification section shall survive termination of this Agreement. Merchant is responsible and liable for the acts and omissions of Merchant's employees, agents and representatives. Nothing contained herein or in a subsequent agreement between the Parties shall be considered nor construed as waiving Merchant's rights and immunities under the common law or Section 786.29, Florida Statutes.

7.2 Limitation of Liability. Any liability of ours under this Agreement, whether to Merchant or any other party, whatever the basis of the liability, shall not exceed in the aggregate the difference between (A) the amount of Fees paid by Merchant to OpenEdge during the month in which the transaction out of which the liability arose occurred; and (B) assessments, Chargebacks, and offsets against such Fees which arose during such month. In the event more than one month is involved, the aggregate amount of its liability shall not exceed the lowest amount determined in accordance with the foregoing calculation for any one month involved. Neither

OpenEdge, nor any of its agents, officers, directors, or employees shall be liable for indirect, special, or consequential damages, even if advised of the possibility of such damages. Any liability of Merchant pursuant to this Agreement is limited to the extent and amounts set forth in Section 768.28, Florida Statutes.

7.3 OpenEdge shall indemnify and hold harmless the Merchant, its elected and appointed officials, employees, and agents from any and all claims, suits, actions, damages, liability, and expenses (including attorneys' fees at trial and appellate levels) related to any gross negligence, intentional wrong doing or recklessness by OpenEdge, its owners, agents, and employees, during performance of Agreement. This provisions shall survive the termination of this Agreement and shall pertain to any occurrence during the term of this Agreement, even though the claim may be made after the termination hereof. Merchant reserves the right to select its own legal counsel to conduct any defense in any such proceeding.

VIII. General

- **8.1** Assignment. Merchant may not assign this Agreement or the rights under this Agreement without the other party's prior written consent and any purported assignment without such consent shall be void. This Agreement will be binding upon and inure to the benefit of the respective successors and permitted assigns of the Parties. OpenEdge may use third parties to deliver the Services to Merchant and shall provide Merchant written notice of such thirty parties. OpenEdge may assign this Agreement to any third party upon providing prior written notice to Merchant.
- **8.2 Governing Law and Jurisdiction.** Pursuant to Merchant's common law home rule privilege, Agreement shall be exclusively governed by and construed according to the laws of the State of Florida. The parties irrevocably submit to the exclusive jurisdiction of any state court in State of Florida (and any federal court having jurisdiction in Broward County, Florida), in any action, suit or proceeding brought under this Agreement and waive, to the fullest extent it may do so, the defense of forum non convenience.
- 8.3 Relationship of the Parties. Merchant and OpenEdge will be deemed to be independent contractors and will not be considered to be agent, servant, joint venturer or partner of the other. This Agreement does not create an employee/employer relationship between the Parties. It is the intent of the Parties that OpenEdge is an independent contractor under this Agreement and not an employee of Merchant for any purpose, including but not limited to, the application of the Fair Labor Standards Act minimum wage and overtime payments, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code, the State Workers' Compensation Act, and the State unemployment insurance law. OpenEdge shall retain sole and absolute discretion in the judgment of the manner and means of carrying out OpenEdge's activities and responsibilities hereunder provided, further that administrative procedures applicable to services rendered under this Agreement shall be those of OpenEdge, which policies of OpenEdge shall not conflict with city, state, or federal policies, rules or regulations relating to the use of Merchant's funds provided for herein. This Agreement shall not be construed as creating any joint employment relationship between OpenEdge and Merchant and the Merchant will not be liable for any obligation incurred by OpenEdge, including but not limited to unpaid minimum wages and/or overtime premiums.
- **8.4 Entire Agreement.** The terms of the Merchant Application, the Schedule and the Exhibit are incorporated into the Agreement by reference. The terms of the Merchant Application and this Agreement set forth the entire understanding between OpenEdge and Merchant relating to its subject matter, and all other understandings, written or oral, are superseded.
- 8.6. No Waiver of Rights. No failure or delay by OpenEdge in exercising any power, right or remedy under this Agreement shall

operate as a waiver. All waivers by OpenEdge must be in writing and signed by OpenEdge.

- 8.7 Voidness. If for any reason any court of competent jurisdiction finds any provision of this Agreement to be void or voidable, OpenEdge and Merchant agrees that the court may reform such provision(s) to render the provision(s) enforceable ensuring that the restrictions and prohibitions contained in this Agreement shall be effective to the fullest extent allowed under applicable law.
- **8.8 Construction of Terms.** The captions used in this Agreement are inserted for convenience only and will not affect the interpretation of any provision. The language used in this Agreement will be deemed to be the language chosen by the parties to express their mutual intent, and no rule of strict construction will be applied against any party. Section 1.3, Sections 2.2 through 2.8, Article III, Article IV, Article V, Sections 6.3 and 6.4, Article VIII and Article VIII of this Agreement shall survive its termination.
- **8.9 Non Discrimination.** During the performance of the Agreement, OpenEdge and its sub-consultants shall not discriminate against any employee or applicant for employment because of race, color, sex including pregnancy, religion, age, national origin, marital status, political affiliation, familial status, sexual orientation, gender identity and expression, or disability if qualified. OpenEdge will take affirmative action to ensure that employees and those of its sub-consultants are treated during employment, without regard to their race, color, sex including pregnancy, religion, age, national origin, marital status, political affiliation, familial status, sexual orientation, gender identity or expression, or disability if qualified. Such actions must include, but not be limited to, the following: employment, promotion; demotion or transfer; recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. OpenEdge and its sub-consultants shall agree to post in conspicuous places, available to its employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause. OpenEdge will endeavor to ensure that all sub-consultants, if any, are made aware of and comply with this nondiscrimination clause.
- 8.10 Florida Information Protection Act. OpenEdge agrees and understands that the services to be provided pursuant to this Agreement consist, at least in part, of "customer records" that contain "personal information," as defined in the Florida Information Protection Act, Section 501.171, Florida Statutes (the "Act"). Accordingly, as required by the Act, OpenEdge agrees to implement safeguards to protect customer records containing personal information, in whatever form retained and stored, from a breach of security. If customer records in OpenEdge's possession are breached in the manner set forth in the Act, OpenEdge shall immediately notify Merchant as required by law, unless OpenEdge is prohibited from doing so by its sponsor bank, the card brands, or law enforcement, and OpenEdge shall work with Merchant as required by the Act to assist in any of the following actions:
 - **8.10.1** Investigate the alleged breach and determine of an actual breach has occurred, which may include the use of law enforcement officials as needed and as determined by Merchant;
 - 8.10.2 Provide notice to any and all consumers whose personal information has been breached;
 - **8.10.3** Provide any and all other notices to governmental agencies that may be applicable under the Act, if a breach has reached a particular threshold, as defined in the Act, which may include but is not limited to: credit reporting agencies and the Florida Department of Legal Affairs;
 - **8.10.4** Ensure that OpenEdge's third-party agents are made aware of the Act and any requirement to comply with the Act, and require that those third-party agents that store customer records of Merchant who experience a breach notify Merchant immediately, and work with Merchant as outlined in this section of the Agreement.
 - **8.10.5** The procedures specified herein shall not supersede any requirement specified by the Act. The provisions of the Act, as may be amended from time to time, shall prevail in the event of any conflict.

- **8.11** Copies. A facsimile of the Merchant Application or this Agreement bearing a party's signature or a printed copy of the original, signed document scanned in .pdf or .tiff format shall have the same legal force and effect as an original of such signature and shall be treated as an original document for evidentiary purposes.
- **8.12 Force Majeure.** The parties shall be released from liability under this Agreement for failure to perform any of the obligations where such failure to perform occurs by reason of any force majeure event, including, without limitation, act of God, fire, flood, storm, earthquake, tidal wave, pandemic, epidemic, communication failure, sabotage, war, military or terrorist operation, national emergency, mechanical or electronic breakdown, civil commotion, or the order requisition, request or recommendation of any government agency or acting governmental authority or either party's compliance therewith, or governmental regulation or priority or any other cause beyond either party's reasonable control whether similar or dissimilar to such causes.
- **8.13 Electronic Statements.** By executing this Agreement, Merchant consents to the electronic delivery of statements, required notices and other OpenEdge related documents.
- **8.14 Notice.** Any notice required to be sent pursuant to this Agreement will be effective when sent by registered or certified mail or a nationally recognized overnight courier to the following address:

OpenEdge: OpenEdge Payments LLC,

Attention: General Counsel

2578 West 600

North Lindon, Utah 84042

Merchant: City of Pembroke Pines

Attn: Charles F. Dodge, City Manager 601 City Center Way, 4th Floor Pembroke Pines, Florida 33025 Telephone No. (954) 450-1040

Merchant Copy: Samuel S. Goren, City Attorney

Goren, Cherof, Doody & Ezrol, P.A.

3099 East Commercial Boulevard, Suite 200

Fort Lauderdale, Florida 33308 Telephone No. (954) 771-4500

8.15 Amendments to this Agreement, Merchant Application and Additional Services. OpenEdge shall have the right to modify or amend this Agreement, including, without limitation, the right to modify, amend, or supplement applicable fees, charges, and/or discounts. Modifications and amendments related to changes to the NACHA Rules, changes to the fees charged by third parties, or in response to changes in the Applicable Laws and Rules (collectively, a "Third Party Change") may be made effective immediately, with or without notice. Modifications or amendments unrelated to a Third Party Change shall be effective upon the date specified in a notice to the Merchant (the "Change Notice"), provided that the date shall not be fewer than five (5) business days after the date of such Change Notice. Following the effective date of the Agreement, in the event of any modification or amendment not related to a Third Party Change, Merchant shall have the right to terminate this Agreement, without liability for premature termination pursuant to section 6.3, by providing written notice thereof to OpenEdge; provided that such notice must be given within five (5) business days following the date of the Change Notice. Other than the amendments set forth above, this Agreement may be amended only in writing signed by OpenEdge and Merchant.

8.16 Scrutinized Companies. OpenEdge, its principals or owners, certify that they are not listed on the Scrutinized Companies that

Boycott Israel List, Scrutinized Companies with Activities in Sudan List, Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or are engaged in business operations with Syria. In accordance with Section 287.135, Florida Statutes, as amended, a company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with any agency or local governmental entity for goods or services of: Any amount of, at the time bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, Florida Statutes, or is engaged in a boycott of Israel; or one million dollars or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company: is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to Section 215.473, Florida Statutes; or is engaged in business operations in Syria. If at any time Global Direct changes position or practice with respect to the foregoing, Merchant shall be entitled to terminate the Card Services Agreement upon written notice with immediate effect, and without any early termination penalty.

8.17 Public Records. Merchant is a public agency subject to Chapter 119, Florida Statutes. OpenEdge shall comply with Florida's Public Records Law. Specifically, OpenEdge shall:

- 18.17.1 Keep and maintain public records required by the Merchant to perform the service;
- **18.17.2** Upon request from the Merchant's custodian of public records, provide the Merchant with a copy of the public records which pertain to this Agreement or allow such records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law;
- 18.17.3 Ensure that public records that are exempt or that are confidential and exempt from public record disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and, following completion of the Agreement, OpenEdge shall destroy all copies of such confidential and exempt records remaining in its possession after the Term of the Agreement; and
- **18.17.4** Upon completion of the Agreement, OpenEdge shall transfer to the Merchant, at no cost to OpenEdge, all public records in OpenEdge's possession. All records stored electronically by OpenEdge must be provided to the Merchant, upon request from the Merchant's custodian of public records, in a format that is compatible with the information technology systems of the Merchant.
- **18.17.5** The failure of Merchant to comply with the provisions set forth in this section shall constitute a default and breach of this Agreement, for which, the Merchant may terminate the Agreement.

IF OPENEDGE HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO OPENEDGE'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

CITY CLERK 601 CITY CENTER WAY, 4th FLOOR PEMBROKE PINES, FL 33025 (954) 450-1050

mgraham@ppines.com

8.18 Access to Records. During the Term, Merchant shall have reasonable access and the right to examine OpenEdge's financial records that directly pertain to the Services provided under this Agreement. Such audit is subject to the following conditions: (i) it may only be done with good cause; (ii) it may not be done more than once in any rolling 12-month period; (iii) it must be done during OpenEdge's business hours and at a location specified by OpenEdge. As required by Ch. 119, Florida Statutes records related to this agreement are public records open for inspection, unless an applicable exception applies, and must be retained pursuant to the State [00407530.1 1956-7601851]

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of Florida General Records Schedule GS1-SL.

- **8.19 Counterparts and Execution.** This Agreement may be executed by hand or electronically in multiple originals or counterparts, each of which shall be deemed to be an original and together shall constitute one and the same agreement. Execution and delivery of this Agreement by the Parties shall be legally binding, valid and effective upon delivery of the executed documents to the other party through facsimile transmission, email, or other electronic delivery.
- **8.20** Insurance. OpenEdge agrees to maintain commercially reasonably levels of insurance coverage during the term of the Agreement consistent with the scope and nature of its business and applicable industry best practices. OpenEdge shall deliver its certificate(s) of insurance reflecting its then-current policy coverage and carriers to Merchant upon request.
- **8.21** Agreement Subject to Funding. This Agreement shall remain in full force and effect only as long as the expenditures provided for in the Agreement have been appropriated by Merchant's City Commission in the annual budget for each fiscal year of this Agreement, and is subject to termination by Merchant based on lack of funding.

IN WITNESS OF THE FOREGOING, the Parties have set their hands and seals the day and year first written above.

	CITY:
	_CITY OF PEMBROKE PINES, FLORIDA
ATTEST: Ogers 2/24 MARLENE D. GRAHAM, CITY CLERK	By: Challe & Dody CHARLES F. DODGE, CITY MANAGER
Name: Orfice of the city attorney	
office of the cirr infome.	OPENEDGE:
THE OWNER OF THE PARTY OF THE P	OPENEDGE PAYMENTS LLC
	Signed By: Name: Title:

EXHIBIT A Definitions

- 1. ACH: means the Automated Clearing House financial network.
- 2. Agreement: means the OpenEdge Check Services Agreement, together with all of its exhibits and the Merchant Application.
- 3. OpenEdge: means OpenEdge Payments LLC, a Delaware corporation, with offices at 2436 West 700 South Pleasant Grove, Utah 84062.
- 4. Chargeback: means a type of Return that occurs when a bank account holder claims they did not authorize a transaction, when the account holder and the customer are not the same person (i.e., identity theft), when the authorization was not properly obtained from Merchant's customer or when a customer does not recognize a transaction.
- 5. Fees: shall have the meaning ascribed to it in Section 3.2 of the Agreement.
- 6. FinCEN: means the United States' government's Financial Crimes Enforcement Network.
- 7. Merchant: means the City of Pembroke Pines, Florida, a municipal corporation, with a business address of 601 City Center Way, Pembroke Pines, Florida 33025 as more particularly set forth on the Merchant Application, including its elected and appointed officials, agents, and employees.
- 8. Merchant Application: means the merchant application attached to this Agreement.
- 9. Merchant Data: means information in OpenEdge's possession, including that information provided on the Merchant Application as it may be updated and corrected from time to time, and the information derived during the performance of Agreement or related to Merchant's use of Services.
- 10. NACHA Rules: means the Operating Rules promulgated by the electronic transactions association NACHA, which are available at http://www.nacha.org.
- 11. ODFI: means the originating depository financial institution that receives and processes electronic checks submitted by Merchant to OpenEdge under this Agreement.
- 12. OFAC: means the United States government's Office of Foreign Assets Control.
- 13. Reserve Account: shall have the meaning ascribed to it in Section 3.5 (C) of the Agreement.
- 14. Return: means an ACH transaction rejected before being completely processed by the customer's bank (e.g., NSF, invalid account number, account closed, etc.).
- 15. Secured Assets: shall have the meaning ascribed to it in Section 3.5 (A) of the Agreement.
- 16. Services: means the electronic check processing and related services provided by OpenEdge to Merchant under this Agreement, including any or all of the following:
 - a. ACH Services: shall have the meaning ascribed to it in Section 1.1 (B) of the Agreement.
 - b. Check21 Services: shall have the meaning ascribed to it in Section 1.1 (C) of the Agreement.
 - c. Check Verification Services: shall have the meaning ascribed to it in Section 1.1 (D) of the Agreement.
 - d. Routing Services: shall have the meaning ascribed to it in Section 1.1 (A) of the Agreement.
- 17. Settlement Account: shall have the meaning ascribed to it in Section 3.4 (A) of the Agreement.
- 18. Software: shall have the meaning ascribed to it in Section 1.1 (G) of the Agreement.
- 19. Professional Service Providers: means third-party service providers engaged by OpenEdge to provide services to Merchant or OpenEdge related to Merchant's use of the Services.

EXHIBIT B

Fees

Summary of Fees		АСН		AIR(Check21)	
Remote Deposit Capture (ARC, BOC, POP) Monthly Volume		Discount Fee	Per Item Fee	Discount Fee	Per Hem Fee
Tier 1	\$.01 - 5,000	0.00%	\$ 1.49	0.00%	\$ 1.49
Tier 2	\$ 5,001 - 20,000	0.00%	\$ 1.49	0.00%	\$ 1.49
Tier 3	\$ 20,001 - 50,000	0.00%	\$ 1.49	0.00%	\$ 1.49
Tier 4	> \$50,001	0.00%	\$ 1.49	0.00%	\$ 1.49
Check Not Present (WEB, TEL, PPD, CCD) Monthly Volume		Discount Fee	Per Item Fee	Discount Fee	Per Item Fee
Tier 1	\$.01 - 5,000	0.00%	\$ 1.49	-	-
Tier 2	\$ 5,001 - 20,000	0.00%	\$ 1.49		
Tier 3	\$ 20,001 - 50,000	0.00%	\$ 1.49	-	29
Tier 4	> \$50,001	0.00%	\$ 1.49	-	
Miscellaneous Fees			Per Account		
Account on File Fee		AND DESCRIPTION OF THE PARTY OF	\$ 10.00		
Monthly Minimum Fee			\$ 15.00		
Application Fee			\$ 50.00		
ACH Return Transaction Fees			Per Item Fee		Per Item Fee
Returns (Administrative)		each	\$ 6.00	-	\$ 6.00
Unauthorized Return Transaction Fee (Chargeback)		each	\$ 25.00	-	\$ 25.00
Verification		each	\$ 0.10		\$ 0.10



City of Pembroke Pines, FL

601 City Center Way Pembroke Pines, FL 33025 www.ppines.com

Agenda Request Form

Agenda Number: 13.

File ID: 21-0044

Type: Agreements/Contracts

Status: Passed

Version: 1

Agenda

In Control: City Commission

Section:

File Created: 01/20/2021

Short Title: Open Edge Payment LLC Agreement

Final Action: 02/17/2021

Title: MOTION TO APPROVE THE AGREEMENT WITH OPEN EDGE PAYMENT. LLC (A DIVISION OF GLOBAL PAYMENT) AND THE CITY OF PEMBROKE PINES TO PROVIDE MERCHANT PROCESSING SERVICES FOR INITIAL TERM OF ONE YEAR WITH AUTOMATIC RENEWALS OF ADDITIONAL ONE YEAR PERIODS UNLESS CITY GIVES 30-DAYS ADVANCE WRITTEN NOTICE OF TERMINATION PRIOR TO THE END OF THE THEN-CURRENT TERM, PURSUANT TO SECTION 35.18(C)(8) OF THE CITY'S CODE OF ORDINANCES.

*Agenda Date: 02/17/2021

Agenda Number: 13.

Internal Notes:

Attachments: 1. Credit Card Merchant Application and Agreement, 2. Check Services Application and

Agreement, 3. Tyler preferred and recommended vendors, 4. Letter from Open Edge, 5.

Commission Approval of Tyler Technologies Inc. 4-17-19

City Commission

02/17/2021 approve

Pass

Action Text: A motion was made to approve on the Consent Agenda

Aye: - 5 Mayor Ortis, Vice Mayor Schwartz, Commissioner Good Jr.,

Commissioner Castillo, and Commissioner Siple

Nay: - 0

PROCUREMENT PROCESS TAKEN:

- Chapter 35 of the City's Code of Ordinances is titled "PROCUREMENT PROCEDURES, PUBLIC FUNDS."
- Section 35.18 of the City's Code of Ordinances is titled "COMPETITIVE BIDDING OR COMPETITIVE PROPOSALS REQUIRED; EXCEPTIONS."
- Section 35.18(C) states that "Only the following situations are exempt from the competitive bid and competitive proposal requirements of this section:"

- Section 35.18(C)(8) states that "Purchases of and contracts for commodities or services are exempt from this section when the City Commission declares by a simple majority affirmative vote that the process of competitive bidding and competitive proposals is not in the best interest of the City. The City Commission shall make specific factual findings that support its determination, and such contracts may be placed on the City Commission consent agenda.
- Section 35.21 of the City's Code of Ordinances is titled "AWARD OF CONTRACT."
- Section 35.21(A) of the City's Code of Ordinances is titled "City Commission approval."
- Section 35.21(A)(1) states, "An initial purchase of, or contract for, commodities or services, in excess of \$25,000, shall require the approval of the City Commission, regardless of whether the competitive bidding or competitive proposal procedures were followed."

SUMMARY EXPLANATION AND BACKGROUND:

- On April 17, 2019, the City Commission approved an agreement with Tyler-Munis (Tyler) for the implementation of a City-wide Enterprise Resource Planning (ERP) software for a total cost of approximately \$7.3 million. The implementation of this project will be phased in over several years with an estimated completion of all phases in the second half of 2022.
- The City is currently in the process of going live with Phase 1 Financials which includes General Ledger, Budget, Accounts Payable, Capital Assets, Cash Management, and Purchasing to name a few.
- 3. Implementation of Phase 2 has also begun and includes Utilities, General billing, and Cashiering, with an estimated go-live in June 2021.
- 4. As part of the Phase 2 implementation, representatives from Tyler communicated to City Administration that their software is not compatible or integrated with the City's current credit card merchant processing service provider, FIS Global.
- 5. Finance staff coordinated various meetings with Tyler representatives and our current provider FIS Global to determine if anything could be done to utilize our current vendor, but it was determined by both parties that this was not possible.
- To facilitate a seamless integration with Tyler's cashiering, accounts receivable and citizen self-service modules for credit and debit card processing; Tyler has recommended two preferred Merchant Service Providers - Open Edge and BridgePay.
- 7. The City staff evaluated both Tyler's preferred vendors based on the fee structure,

security, feedback from other municipalities, and connectivity. Based on the best interest of the City, the Finance Department has concluded that Open Edge is the most beneficial option for the City.

- 8. Below are the factual findings:
 - Open Edge is one of the two preferred vendors recommended by Tyler.
 - Open Edge is the merchant provider that is integrated with CivicRec, which is the software program being utilized by the Recreation and Cultural Arts Department.
 - Open Edge is a division of Global Payments Inc. which is one of the largest credit card processors. It is the only "one-stop shop" that can provide fully integrated services including the gateway, credit card merchant processing services, hardware and software, and 24/7/365 support on all service components.
 - Finance has reviewed some other preferred vendors that are compatible with Tyler but many on the list only provide gateway services, this will require the City to engage another vendor for the credit card merchant processing services.
- In order for CivicRec to be fully functional, and to have the ability to accept credit card
 payments through this software, the City will also be utilizing Open Edge. Residents will
 be able to book and pay for various recreational services seamlessly using their debit
 and credit cards.
- 10. SERVICE FEES: Open Edge has agreed to match the City's current contract rates with FIS Global of 2.6% for debit and credit cards. The standard convenience fee rate that Open Edge charges is 3.0%. Open Edge has also agreed to match the current E-check transaction fee of \$1.49, being charged.
- 11. Historically, the City has incurred no cost for merchant processing services as convenience fees were paid by the individuals and businesses using the service. However, when the Pandemic caused the closure of various City buildings to the public; to assist in alleviating some of the economic burdens on the residents and the business community, and to encourage customers to pay online as a "safer at home" preventive response to COVID-19, the City temporarily waived the convenience fees. The City currently absorbs approximately \$40,000 a month in credit card fees related to the waived conveniences fees. For the Fiscal year-do-date January 2021; the City has absorbed \$159,394 in credit card and e-check fees.
- 12. The City will continue to absorb these fees as long as City buildings remain closed to the public and will evaluate the re-instatement of the fees once we return to a state of "normalcy".
- 13. EQUIPMENT PURCHASE: As part of transitioning to this new vendor the City will also be required to purchase new credit card machines. The approximate cost of each machine will be \$650.00, the City anticipates it will need approximately 20 machines for the various locations throughout the City for an amount of \$13,000.

- 14. The City Attorney's office has reviewed and the applications and the General terms and conditions of the agreements.
- 15. In order to facilitate a smooth transition of Phase 2 and other phases involving debit and credit cards processing Administration recommends the City Commission to approve the agreement with Open Edge Payment, LLC (a division of Global Payment) and the City of Pembroke Pines to provide merchant processing services for initial term of one year with automatic renewals of additional one year periods unless City gives 30-days advance written notice of termination prior to the end of the then-current term. The goal will be to issue an more formal request for proposal once these modules have been implemented, pursuant to Section 35.18(C)(8) of the City's Code of Ordinances.

FINANCIAL IMPACT DETAIL:

a) Initial Cost:

Service Fees: There will be no cost the city, if the City charges the customers for the Credit Card Fees. However, if the fees are paid by the City the estimated cost for the remainder of the year is \$320,000.

Equipment Purchase: The estimated cost of the equipment \$13,000.

b) Amount budgeted for this item in Account No:

These fees were not budgeted in fiscal year 2021 as the City has not waived credit card fees in the past. The City will need to utilize reserves in the General Fund and the Utility Fund to cover these initial fees. Fees will be budgeted for the next fiscal year 2022.

- c) Source of funding for difference, if not fully budgeted: Fund Balance Reserves
- d) 5 year projection of the operational cost of the project

_	_	-	_	Obj	YTD Jan	<u>Annualized</u>
<u>Fund</u>	<u>A/F</u>	Div	<u>Proj</u>	<u>Code</u>	<u>Amount</u>	<u>Amount</u>
1	519	City Clerk 1001		49400	\$2,827.94	\$9,000.00
1	513	Finance 2001		49400	\$1,841.39	\$6,000.00
1	529	Fire/Rescue 4003		49400	\$590.02	\$2,000.00
1	554	Housing Division 8002	603	49400	\$1,585.40	\$5,000.00
471	536	Utilities Admin Services		49400	\$152,549.11	\$458,000.00
		TOTAL			\$159,393.86	\$480,000.00

e) Detail of additional staff requirements: Not Applicable

Garcia, Oniel

From: Danielle Schwabe «dschwabe@GorenCherof.com»

Sent: Thursday, October 22, 2020 11:32 AM

To: Santos, Wilbert; Garcia, Oniel

Cc: Chong, Lisa; Contracts

Subject: RE: FW: OpenEdge Check Service Agreement, Global Payments Direct **Attachments:** OpenEdge Payments LLC Agreement - OpenEdge Check Services (final)

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Follow Up Flag: Copied to Worldox (Main Docs\1956\7601851\00408312.MSG)

Flag Status: Flagged

Good Moring,

Thanks for sending this over. I have incorporated the last round of edits in the attached draft. The vendor declined to revise the requirements related to Section 3.5. Accepting these terms is a business decision for the City. Please review 3.4 and 3.5 of the Agreement and make sure to ask us or the vendor any further questions you may have. The agreement is sufficient as to legal form. Thank you for your time and consideration.

Re: "the other agreement for the credit card" please let us know if we can provide any additional assistance.

Sincerely,

Danielle Schwabe



3099 East Commercial Boulevard, Suite 200

Fort Lauderdale, Florida 33308

Telephone: (954) 771-4500 x 5016 | (561) 276-9400 x 5016 | Fax: (954) 771-4923

Email: dschwabe@GorenCherof.com | www.GorenCherof.com

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Garcia, Oniel

From: Danielle Schwabe «dschwabe@GorenCherof.com»

Sent: Tuesday, November 17, 2020 12:19 PM

To: Garcia, Oniel

Cc: Santos, Wilbert; Jacob G. Horowitz

Subject: RE: Global Payments Direct

This sender is trusted.

Hi Oniel,

Please note, in regards to your below email, for clarity this request relates to Global Payments Direct and I did not receive the return edits from the vendor until yesterday. The edits proposed by the vendor are acceptable. Please note the vendor did not accept many of our proposed changes but as a business decision the City may move forward with accepting the terms proposed by Global Payments Direct. If for some reason the Department would like to push back on a rejected change please update us accordingly and we will assist.

Since the document is locked and I am not able to accept revisions please ensure that the clean draft provided by the vendor matches the redline in the attached document.

If there are any further questions please let us know.

Sincerely,

Danielle Schwabe



GOREN CHEROF DOODY & EZROLPA

3099 East Commercial Boulevard, Suite 200

Fort Lauderdale, Florida 33308

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