



AGREEMENT COVER MEMORANDUM

To:	City Attorney, City Manager and City Clerk.	From:	Contracts Division	Date:	10/15/2020
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Attached please find for your final review and execution an amendment to the existing agreement between the City of Pembroke Pines (City) and Comcast Cable Communications Management LLC, set to expire on June 30, 2021. This First Amendment is for a 36 month period to begin as soon as additional bandwidth is installed by Comcast. Comcast provides dedicated internet services to all Pembroke Pines Charter School campuses. This item is to be presented to City Commission for approval on 10/21/2020.

Company:	Comcast Cable Communications Management LLC
Contract Purpose:	Ethernet Dedicated Internet ("EDI") Services
Contract Description:	To provide Ethernet Dedicated Internet ("EDI") Services for the Charter Schools. This First Amendment increases the bandwidth at AV campus from 1Gbps to 5Gbps and at FSU campus from 200 Mbps to 1Gbps.

Agreement Type:	First Amendment	Effective Date:	10/13/2020
		Commencement Date:	TBA
		Expiration Date:	36 months after commencement date.
Contract Type:	Services (Contractual)	Renewal Options:	1 additional 12-month term.
		Notice Period:	260
Financial Impact:	Expense	Notice Date:	TBA
Contract Value:	\$90,000.00 after E-rate reimbursement.		
Contract Value Description:	The Contract Value of \$60,000.00 is the new annual cost for the services, comprised of a monthly fee for AV of \$3,500 (previously \$2,225) and for FSU of \$1,500 (previously \$1,085) with E-rate covering 50% of the costs.		

Department:	Charter Schools – Academic Village, Charter Schools – FSU	For Commission Review:	Yes
Contract Manager:	Matthew Kefford	Approved by Commission:	Pending
Procurement Method:	Amendment	Commission Date (Pending):	10/21/2020
Procurement Summary:	§35.18(C)(7)(f) of the City of Pembroke Pines Procurement Procedures, "Utilities including but not limited to electric, water, communications" are exempt from the competitive bid and competitive proposal requirements.	Final Motion:	To be announced.
		Reason For Commission Review:	Contract value exceeds \$25,000



City of Pembroke Pines

	Emergency under 35.18 (C)(1) and 35.21 (A)(1) Commission Approval pending.		
Account Coding(s):	TBA	Insurance Required:	No N/A
		Bonds Required:	N/A N/A
Reviewed by Dept. Head:	Amendment.		
Procurement Approval:	Amendment.		
Additional Notes:	The notice period takes into account the deadline to file for E-rate funds.		
Attachments	<ul style="list-style-type: none"> (1) Agreement, Signed by Vendor ETL Letter for E-Rate 		
Agreement Cover Memo Reviewed by:	<input checked="" type="checkbox"/>  <small>DocuSigned by:</small> <small>71709BDA54EC4E3...</small> Oniel Garcia	10/16/2020	Date