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CCNA PSEN 18 02 07
FY 2019 Selected Lift Station Evaluation Study

CITY OF PEMBROKE PINES, FL
EVALUATION COMMITTEE

June 12, 2019

The meeting of the Evaluation Committee (“Committee”) for CCNA PSEN 18 02 07 “FY 2019 Selected Lift Station Evaluation Study” was called to order by Gabriel Fernandez, Purchasing Manager, on Wednesday, June 12, 2019 at 10:12 AM, in the Conference Room of the Engineering Division, Public Services, 8300 South Palm Drive, Pembroke Pines, Florida, 33025.

Present to wit: Evaluation Committee: Members Jonathan Cooper, Tyler Harrel, Karl Kennedy, Jorge Hernandez, and Paul Thompson. Also Present: Gabriel Fernandez, Purchasing Manager; Eric Perjuste, Project Staff, Assistant City Attorney Ian Singer; and Board Secretary Katherine Borgstrom.

Gabriel Fernandez, Purchasing Manager, presented the purpose of the meeting, which is for the Committee to publicly review and rank proposals. The committee will be asked to consider each vendor according to the criteria provided in their package and their presentation; then score the proposals. The Committee will finalize their scores. The Secretary will tally each evaluator's score sheet and rank the vendors according to the total scores. The end result will be a final ranking by each member of all vendors listed and no ties on the individual evaluators score sheets. The rankings will be read aloud and the Evaluation Committee will then be asked to recommend to the City Manager a vendor for negotiation of contract.

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A motion by Member Cooper, seconded by Member Murgado, to elect Member Kennedy to serve as Chairman, passed unanimously.

Chairman Kennedy called for questions or discussion. There was no discussion. Chairman Kennedy closed the meeting to the public at 10:15 AM. Three firms made their presentations and answered questions posed by the Committee members. The meeting was opened to the public at 11:45 AM. There was no discussion by the Members. Members began scoring at 11:46 AM.

The Secretary entered the scoring and finalized the ranking.

On the summary score a tie for second resulted between Kimley-Horn and Associates, Inc. and Ingemel SA LLC. The tie was broken by the total amount of work that has been invoiced to the City by each of the two firms. Kimley-Horn and Associates, Inc. has invoiced a lower amount of work, therefore is ranked second and Ingemel SA LLC is ranked third.

Gabriel Fernandez read the results of the scoring as:

Company	Score	Rank
CES Consultants, Inc.	8	1
Kimley-Horn and Associates, Inc.	11	2
Ingemel SA LLC	11	3

A motion by Member Cooper, seconded by Member Murgado to recommend that the City Administration negotiate a contract for CCNA PSEN 18 02 07 FY2019 Selected Lift Station Evaluation Study with the highest ranked firm, CES Consultants, Inc., and if negotiations fail to move on to the next highest ranked firm until an agreement can be made, passed unanimously.

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Chairman Kennedy adjourned the meeting at 12:15 PM.

Respectfully submitted,

Katherine Borgstrom
Board Secretary