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RFP ED 18 02
CHARTER SCHOOL BUS
AND STUDENT TRACKER

CITY OF PEMBROKE PINES, FL
EVALUATION COMMITTEE

July 10, 2019

The meeting of the Evaluation Committee (“Committee”) for RFP ED 18 02 “Charter School Bus and Student Tracker” was called to order by Telice Gillom, Purchasing Division Staff, at 2:09 P.M. on Wednesday, July 10, 2019, in the Commission Chambers, Charles F. Dodge City Center, 601 City Center Way, Pembroke Pines, Florida, 33025.

Present to wit: Evaluation Committee: Chairman Jonathan Bonilla, Members Peter Bayer, Michael Castellano (via phone and livestream), Sean Chance, and Yaibelys Rodriguez. Also Present: Telice Gillom, Purchasing Division Staff; Gabriel Fernandez, Purchasing Manager; Rich Passero Consultant, Transportation Services Provider and Dana Dixon, Transportation Service Provider; Assistant City Attorney Ian Singer; and Board Secretary Katherine Borgstrom.

Telice Gillom, Purchasing Division Staff, presented the purpose of the meeting, which is for the Committee to publicly review and rank proposals and presentations of each vendor. The committee will be asked to consider each vendor according to the criteria provided in their package and score the proposals according to the percentage allotment afforded to each criteria. The Committee will finalize their scores. The Secretary will tally each evaluator’s score card and rank the vendors according to the total scores. The end result will be a final ranking by each member of all vendors listed and no ties on the

DRAFT

individual evaluators score cards. The rankings will be read aloud and the Evaluation Committee will then be asked to recommend to the City Commission a vendor for award of contract.

Chairman Bonilla called for questions or discussion. There was no discussion so the meeting was closed to the public at 2:16 P.M. Three vendors made their presentations. During the first vendor's presentation, the time was extended to allow for all the questions from the Committee.

A motion by Member Bayer, seconded by Member Rodriguez, to allow an additional 15 minutes and 20 seconds to each vendor's presentation passed unanimously.

Each subsequent vendor was informed at the beginning of their presentation that their time had been extended the 15 minutes and 20 seconds.

The meeting was opened to the public at 5:45 P.M.

Telice Gillom stated to the Committee that they must choose between the two options offered by Transfinder Corporation in order to proceed with the scoring. Members discussed the two different options and their different provided equipment, services and price points. The discussion led to consensus that the "Boulevard" option provided the best equipment and software for the RFP, where the "Drive" option did not provided the equipment or services the Committee believed necessary to fulfill the requested service, as outlined in the RFP.

A motion by Member Chance, seconded by Member Bayer to choose the "Boulevard" option when scoring passed unanimously.

DRAFT

With the choice of the “Boulevard” option for Transfinder Corporation, the scoring component for Project Cost was changed to 3.75 on each evaluator’s score sheet. Consultant Pessaro was asked by the Committee to give his thoughts on the vendor’s presentations.

The Committee began scoring at 5:51 P.M., with all five Members sending their score sheets to the Secretary’s Pembroke Pines email address for retention of public records.

On a motion by Member Chance, seconded by Member Rodriguez, to approve the minutes of the May 6, 2019 meeting as received passed unanimously.

The Secretary entered the scoring and finalized the ranking. Telice Gillom read the results of the scoring as follows:

Company	Score	Rank
ReaXium, Inc.	5	1
Transfinder Corporation	10	2
Artha Systems LLC	15	3

A motion by Member Bayer, seconded by Member Chance, to recommend that the City Commission award RFP ED 18 02 Charter School Bus and Student Tracker to ReaXium, Inc. passed unanimously.

A motion by Member Chance, seconded by Member Bayer to adjourn the meeting at 6:13 P.M. passed unanimously.

Respectfully submitted,

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Katherine Borgstrom
Board Secretary