

Contracts Expiring set for Commission Review

For the Month of
September 2018

Vendor	Contract Description	Amount	Contract Expiration Date	Deadline to Cancel/Renew Contract	Due Date for Commission Review (90 Days Prior to Deadline)	Anticipated Notice Date
Public Services Department						
Calvin, Giordano & Associates, Inc. (CGA)	Professional Building Department Services	\$297,000.00	6/30/2019	1/1/2019	10/3/2018	9/3/2018

Original Terms: Five (5) years, annual renewals

Current Period: Sixth Amendment, 7/1/2018 - 6/30/2019

Type of Contract: Both

Performance: A

Recommend for Renewal: Yes

Department Comments: CGA is consistently easy to work with and responsive to all needs.

The Contract is comprised of the annual payment of \$297,000.00 plus tax (one part annual payment of \$150,000.00 and one part annual rent of

Notes: \$147,000.00 plus tax). Payable in monthly installments of \$24,750.00 plus tax (one part monthly installment of \$12,500.00 and one part rental payment of \$12,250.00 plus tax). In addition, the City shall receive ten percent (10%) of the gross revenues collected in excess of \$4,000,000.00.

City Clerk						
Advanced Data Solutions, Inc.	Back Scanning and Media Conversion Project	\$226,858.08	12/31/2018	12/1/2018	9/2/2018	9/2/2018

Original Terms: Two (2) years, with two (2) additional two (2) year terms

Current Period: Original Agreement, 1/1/2017 - 12/31/2018

Type of Contract: Expense

Performance: B

Recommend for Renewal: Yes

Department Comments: When the City Clerk quality controlled their output we found inconsistencies, City Clerk alerted them to the inconsistencies, i.e. skipped pages, pages scanned while folded. ADS promptly re-scanned the documents. We are still finding inconsistencies within scanned student record files. The RFP says 25 microfilm per day. City Clerk is experiencing some lag time. ADS is responsive to the concerns and makes every attempt to address them. They have good Customer Service.

Notes: This objective for this agreement is to provide document scanning and media conversion for the long term records retention, provide quicker and easier records retrieval for various City Departments and citizens and to eliminate the cost associated with the storage and maintenance of the original "hard copy" media.

Community Services Department						
Florida Power & Light (FPL)	EHEAP Payment Agreement	\$47,860.00	9/30/2018	9/30/2018	7/2/2018	9/6/2018

Original Terms: Two (2) year term, with additional two (2) year terms

Current Period: Original Agreement, 10/1/2016 - 9/30/2018

Type of Contract: Grant

Performance: A

Recommend for Renewal: Yes

Department Comments: This grant provides \$47,860 and is used to pay the electric bills for senior citizens who have been given a final notice/Turn off notice by FPL. The Department recommends renewal.

Notes: This Payment Agreement with Florida Power & Light Company is a requirement under the Emergency Home Energy Assistance Program Agreement (EHEAP). Funds for the (EHEAP) program are received from the Department of Elder Affairs (DOEA) through the Areawide Council on Aging of Broward County, Inc.

Police Department				
SmartCop, Inc. (d/b/a Consolidated Technology Solutions and CTS America)	Public Safety (Police) Automatic Records Management and Mobile Computing System	\$18,236,548.00	7/1/2019	7/1/2019
Original Terms: One (1) year term, with five (5) additional one (1) year terms				3/3/2019
Current Period: Final Renewal Period,				
Type of Contract: Expense				
Performance: A				
Recommend for Renewal: Yes				
Department Comments: SmartCop's support of their products is timely and completed entirely. Their personal staff are knowledgeable and polite. We are pleased with the product and all of its features.				
Notes: This first amendment allows for the addition of the purchase/implementation of 250 ESRI Mobile Licenses and 2 additional SmartMCT Client Licenses.				

Contract Performance Report Card

Vendor Name:

Calvin, Giordano & Associates, Inc.

Contract Purpose:

Building Department Services

<u>Rating Categories</u>	<u>Maximum Points</u>	<u>Department Head Rating</u>
1. Work Completed on time	25	23
2. Quality of Work	30	25
3. Are all requirements of the contract being met	25	25
4. Department overall satisfaction	20	18
	<u>100</u>	<u>91</u>

A =	100 - 90
B =	89 - 80
C =	79 - 70
D =	69 - 60
F =	59 - 0

Recommend Renewal?

Yes

Department Comments:

CGA is consistantly easy to work with and responsive to all needs.

Steven P Buckland

Department Representative

/ Assistant Director of Public Services

Title

Steven P Buckland

Department Head Approval

/ Assistant Director of Public Services

Title

Contract Performance Report Card

Vendor Name:

Advanced Data Solutions, Inc.

Contract Purpose:

Back Scanning and Media Conversion Project

<u>Rating Categories</u>	<u>Maximum Points</u>	<u>Department Head Rating</u>
1. Work Completed on time	25	23
2. Quality of Work	30	23
3. Are all requirements of the contract being met	25	24
4. Department overall satisfaction	20	19
	<u>100</u>	<u>89</u>

A =	100 - 90
B =	89 - 80
C =	79 - 70
D =	69 - 60
F =	59 - 0

Recommend Renewal?

Yes /

Department Comments:

When we quality controlled their output we found inconsistencies. We alerted them to the inconsistencies, i.e. skipped pages, pages scanned while folded. ADS promptly re-scanned the documents. We are still finding inconsistencies within scanned student records files. The RFP says 25 microfilm per day. We are experiencing some lag time. ADS is responsive to our concerns and makes every attempt to address them. They have good customer service.

Marlene D. Graham

/

City Clerk

Department Representative

Title

Marlene D. Graham,

/

City Clerk

Department Head Approval

Title

Contract Performance Report Card

Vendor Name:

Florida Power & Light Company (FPL)

Contract Purpose:

EHEAP Payment

<u>Rating Categories</u>	<u>Maximum Points</u>	<u>Department Head Rating</u>
1. Work Completed on time	25	25
2. Quality of Work	30	29
3. Are all requirements of the contract being met	25	24
4. Department overall satisfaction	20	19
	<u>100</u>	<u>97</u>

A =	100 - 90
B =	89 - 80
C =	79 - 70
D =	69 - 60
F =	59 - 0

Recommend Renewal?

Yes

Department Comments:

This grant provides \$47,860 and is used to pay the electric bills for senior citizens who have been given a final notice/ Turn off notice by FPL. I recommend that we renew this contract.

Department Representative

Title

Department Head Approval

Title

COMMUNITY SERVICES DIRECTOR

Contract Performance Report Card

Vendor Name:

SmartCop, Inc. (d/b/a Consolidated Technology Solutions and CTS America)

Contract Purpose:

Public Safety (Police) Automatic Records Management and Mobile Computing System

	Maximum Points	Department Head Rating
<u>Rating Categories</u>	<u>Points</u>	<u>Rating</u>
1. Work Completed on time	25	25
2. Quality of Work	30	30
3. Are all requirements of the contract being met	25	25
4. Department overall satisfaction	20	20
	<u>100</u>	<u>100</u>

A =	100 - 90
B =	89 - 80
C =	79 - 70
D =	69 - 60
F =	59 - 0

Recommend Renewal?

Yes

Department Comments:

Smartcop's support of their products is timely and completed entirely. Their personnel staff are knowledgeable and polite. We are pleased with the product and all of its features.

Mike Barney

Support Services Coordinator

Department Representative

Title

Department Head Approval

Title