



Outlook

---

**Requested Info**

---

**From** Schwartz, Jay (City Commission) <jschwartz@ppines.com>

**Date** Sat 9/6/2025 2:14 PM

**To** Dodge, Charles <cdodge@ppines.com>; Gayeski, Marty <mgayeski@ppines.com>; Stamm, Michael <mstamm@ppines.com>; Goulding, Christina <cgoulding@ppines.com>; Chong, Lisa <lchong@ppines.com>; Bonilla, Jonathan <jbonilla@ppines.com>; Gomes, Mark <mgomes@ppines.com>; Kefford, Matthew <mkefford@ppines.com>; Schwartz, Jay (City Commission) <jschwartz@ppines.com>

17 attachments (4 MB)

City Clerk Budget.png; City Commission Budget.png; City Manager Budget.png; Community Services Budget.png; Engineering Budget.png; Finance Budget.png; Gen Gov Bldg Budget.png; Ground Maint Budget.png; HCF Budget.png; Housing Budget.png; Human Resources Budget.png; Non Dept Budget.png; Planning and Eco Budget.png; Procurement Budget.png; Rec Budget.png; Rec Budget 2.png; Technology Budget.png;

Mr. Dodge:

You requested that I provide your staff questions in advance of our meeting on Monday at 1pm. Attached are the department budgets as published online.

**Clerk Budget**

Professional Services increased \$100K. Please provide detail.  
Other Services increased \$150k over actual. Please provide detail.  
Travel \$4K. Please provide detail.  
Rental and Leases increased \$13K. Please provide detail.  
Repairs increased \$9k. Please provide detail.  
Printing increased \$15K. Please provide detail.  
Other Charges and Obligations increased \$8k. Please provide detail.  
Operating Supplies increased \$100K. Please provide detail.  
Training increased \$6k. Please provide detail.

**City Commission Budget**

Other Services increased \$90K. Please provide detail.  
Travel increased \$13K. Please provide detail.

**City Mgr Budget**

Salary increased \$80K. Please provide detail.  
Professional Services increased \$20K. Please provide detail.  
Other Services increased \$50K. Please provide detail.  
Operating supplies increased \$5k. Please provide detail.

**Community Services Budget**

Salary increased \$200K. Please provide detail.  
Benefits decreased \$20K. Please provide detail.  
Other services increased \$100k. Please provide detail.  
Operating supplies increased \$17k. Please provide detail.

**Engineering Budget**

Salary increased \$10k while benefits decreased by \$10k. Please provide detail.  
Operating supplies increased \$12k. Please provide detail.

**Finance Budget**

Salary increased \$300K while benefits went down. Please provide detail.  
Other services increased \$400K. Please provide detail.  
Travel increased \$5K. Please provide detail.

Operating supplies increased \$50k. Please provide detail.

**Gen Govt Budget**

Salary increased \$50k while benefits decreased. Please provide detail.

Other Services increased \$900K. Please provide detail.

Communication Services increased \$21k. Please provide detail.

Repairs increased \$200k. Please provide detail.

Operating Supplies increased \$120k. Please provide detail.

**Ground Maint Budget**

Salary increased \$110k while benefits went down. Please provide detail.

Other services increased \$700K. Please provide detail.

Repair and Maint increased \$500k. Please provide detail.

Obligations increased \$10k. Please provide detail.

Operating Supplies increased \$48k. Please provide detail.

Machinery increased \$200k. Please provide detail.

**Forman Campus Budget**

Professional Services increased \$140K. Please provide detail.

Other Services increased \$26k. Please provide detail.

Repairs increased \$2Million. Please provide detail.

**Housing Budget**

Salary increased \$400K. Please provide detail.

Other services increased \$250k. Please provide detail.

Utility increased \$280k. Please provide detail.

Repair increased \$1M. Please provide detail.

Obligations increased \$600k. Please provide detail.

Operating Supplies increased \$100k. Please provide detail.

**Human Resources Budget**

Salary increased and benefits decreased. Please provide detail.

Printing and Binding. Nothing budgeted 24/25. Please provide detail.

**Non Dept Budget**

Contingency \$2.8M adjustment. Please provide detail.

Other Services increased \$160k. Please provide detail.

Promotional Activities increased \$40k. Please provide detail.

Memberships increased \$20k. Please provide detail.

**Planning and Economic Dev Budget**

Salary increased and benefits decreased. Please provide detail.

Other Services increased \$180k. Please provide detail.

Travel now budgeted. Please provide detail.

Repair increased \$7k. Please provide detail.

Promotional increased \$160k. Please provide detail.

Obligations increased \$7k. Please provide detail.

Operating supplies increased \$22k. Please provide detail.

Memberships increased \$6k. Please provide detail.

**Procurement Budget**

Professional Services increased \$350k for 24/25 and removed now. Please provide detail.

Other Services increased \$800k. Please provide detail.

Travel increased \$5k. Please provide detail.

Communication Services increased \$1.8k. Please provide detail.

Repair increased \$300k. Please provide detail.

Obligations increased \$20k. Please provide detail.

Operating Supplies increased \$100k. Please provide detail.

Training increased \$17k. Please provide detail.

Machinery increased \$45k. Please provide detail.

**Recreation Budget**

Salary increase with Benefit decrease. Please provide detail.

Other services increased \$2M. Please provide detail.

Operatig Supplies increased \$250k. Please provide detail.

**Technology Budget**

Salary increase benefit decrease. Please provide detail.

Infrastructure increase \$350k. Please provide detail.

Please be specific as possible to allow us to have a robust discussion. Look forward to seeing everyone.

## Clerk Budget

- Professional Services increased \$100K. Please provide detail.
  - Comparing FY2024 Actual to FY2026 Proposed Budget - The Professional Services budget line is where the Clerk's Office budgets for Municipal Elections. The 2022 municipal election resulted in a cost of \$166,200. The March 2026 election will be for the same districts as the 2022 election; therefore, we are using that year's cost as our base with an additional 5 % increase to account for a rise in cost for a total proposed budget of \$175,000. FY2024 Actual Cost was for the March 2024 election (which was during the Primaries hence lower cost)
- Other Services increased \$150k over actual. Please provide detail.
  - Comparing FY2024 Actual to FY2026 Proposed Budget - The Other Services proposed budget for FY 2026 is \$412,385. The adopted budget for FY 2025 was \$500,879. The FY 2024 actual was \$283,330 as there was staff turnover with FCS employees which took several months to replace, which caused the actual for the Other Svc- FCS to be lower than the original proposed budget. The turnover in staffing also caused for the back scanning project to be put on hold, so the Other Svc – Microfilming actual decreased significantly.
  - The 2026 FY proposed budget includes:
    - Other Svc – Microfilming \$100,000. This budget is used for the back-scanning project to accelerate the digitization of all record types, capturing records of administrative and archival value.
    - Other Svc – FCS \$273,385. This budget is used for FCS staff.
    - Other Svc – IT \$39,000. This budget is used for the closed captioning of archived meeting videos.
- Travel \$4K. Please provide detail.
  - The City Clerk's Office has been budgeting \$4,000 for possible travel since the 2022 FY. The line is for conferences which provide training for staff, i.e. FABTO (Florida Association of Business Tax Officials) for our LBTR division.
- Rental and Leases increased \$13K. Please provide detail.
  - The proposed budget for the 2026 FY is \$23,576. The budget is used for department copiers, office machinery, and machinery in cashiering.
  - The 2024 FY actual budget was \$10,552.
  - There is an additional \$13,024 in the 2026 FY proposed budget because of the additional costs for an additional printer/copier the department obtained in addition to the increased cost for a new lease for the copier which is used to print the agenda books.
- Repairs increased \$9k. Please provide detail.
  - The Repairs and Maintenance Services proposed budget for FY 2026 includes the following:
    - R&M Equipment \$1,500. This budget is used for possible repairs needed for office machinery.



- Non-Capital Software & License \$109,148. This budget is used for Easyvote Solutions (Electronic Election report filing software), GovQA (Public Records Request Management), and Granicus/Legistar (Agenda platform)
  - Non-Capital Computer Equipment \$2,000. This budget is used for computer equipment that may be needed throughout the year.
- The 2025 FY adopted budget for Operating Supplies was \$112,672, and the 2026 FY proposed budget is \$125,786. The 2024 FY actual budget was \$28,138. In that fiscal year, the Granicus /Legistar services were being paid out of Other Svc – IT, which results in the large difference in budgeted amounts. In addition, there has been a rising cost to our other non-capital softwares.
- Training increased \$6k. Please provide detail.
  - The 2025 FY adopted budget for Training was \$6,500 and the 2026 FY proposed budget for training remained the same.
  - There was no training obtained by staff in FY 2024, that is why the actual amount spent for that year was \$0. The Clerk’s Office would like to again have staff receive developmental training when the opportunities arise.

## City Commission Budget

- Other Services increased \$90K. Please provide detail.
  - Comparing FY2024 Actual to FY2026 Proposed Budget for the Comm. Auditor. There is an increase actual vs budget due to less work completed in FY2024 than the contractual amount.
  
- Travel increased \$13K. Please provide detail.
  - Comparing FY2024 Actual to FY2026 Proposed Budget. Travel requests are on an as needed basis, which varies year to year.

## City Mgr Budget

- Salary increased \$80K. Please provide detail.
  - Comparing FY2024 Actual to FY2026 Proposed Budget. The \$80K increase in salary from FY2024 to FY2026 accounts for two years' worth of salary increases for the three employees budgeted in the City Manager's department. These increases include the addition of longevity pay, which was previously frozen and not disbursed to most employees in 2024.
- Professional Services increased \$20K. Please provide detail.
  - Comparing FY2024 Actual to FY2026 Proposed Budget. Related to City Connect Prof Services (Graphic Artist and Spanish Translator), services are used on an as needed basis, which varies year to year.
- Other Services increased \$50K. Please provide detail.
  - Comparing FY2024 Actual to FY2026 Proposed Budget. FCS Personnel for Media Dept. Missing two years worth of FCS increases and PT Social Media increase of hours from 25hr/week to 29hr/week.
- Operating supplies increased \$5k. Please provide detail.
  - Comparing FY2024 Actual to FY2026 Proposed Budget. Related to Media Dept. Equipment and Software, expenses are on an as needed basis, which varies year to year.

## Community Services Budget

- Salary increased \$200K. Please provide detail.
  - Comparing FY2024 Actual to FY2026 Proposed Budget. There is an employee expected to exit DROP during FY2026. A significant portion of the salary increase from FY2024 to FY2026 is attributed to expected payouts for accumulated unused vacation and sick leave. Additionally, the increase accounts for two years' worth of salary increases for the employees in the Community Services department. These increases include the addition of longevity pay, which was previously frozen and not disbursed to most employees in 2024.
- Benefits decreased \$20K. Please provide detail.
  - Comparing FY2024 Actual to FY2026 Proposed Budget. The reduction in benefits is primarily due to a decrease in the General Pension and General Retiree Health Contribution (OPEB). The FY26 budget for the General Pension is based on the Actuarially Determined Contribution (ADC), which are the annual amounts that actuaries calculate is necessary to contribute to the pension fund and the OPEB fund. This ensures there will be enough money available to cover all promised future retirement benefits and post-retirement benefits. The actuaries base their calculations on several assumptions, including employee demographics, mortality rates, and the expected rate of investment returns for the pension fund.
- Other services increased \$100k. Please provide detail.
  - Comparing FY2024 Actual to FY2026 Proposed Budget. FCS Personnel for Comm. Services Dept. Missing two years worth of FCS increases. Costs vary depending on use of Senior Program instructional staffing. Additionally, higher costs budgeted for a new Janitorial Contract for the senior center.
- Operating supplies increased \$17k. Please provide detail.
  - Comparing FY2024 Actual to FY2026 Proposed Budget. Budget is aligned with the historical trend actuals, supply needs vary year to year.
  - Overall, Operating Total has gone down from last year's budget by \$34,882 as per CM's request to reduce unnecessary budget items.

## Engineering Budget

- Salary increased \$10k while benefits decreased by \$10k.
  - The increase in salary from FY2024 to FY2026 accounts for two years' worth of salary increases for the employees budgeted under this division. Increases include the addition of longevity pay, which was previously frozen and not disbursed to most employees in 2024. The reduction in benefits is primarily due to a decrease in the FY26 budget for the General Pension and General OPEB, which are based on the Actuarially Determined Contribution (ADC) amounts.
- Operating supplies increased \$12k. Please provide detail.
  - Comparing FY2024 Actual to FY2026 Proposed Budget. FY26 budget has an increased budget due to additional computer equipment needed by the Engineering staff and additional software licenses for CAD programs.

**Gen Govt Budget**

- Salary increased \$50k while benefits decreased. Please provide detail.
  - The increase in salary from FY2024 to FY2026 accounts for two years' worth of salary increases for the employees budgeted under this division. Increases include the addition of longevity pay, which was previously frozen and not disbursed to most employees in 2024. The reduction in benefits is primarily due to a decrease in the FY26 budget for the General Pension and General OPEB, which are based on the Actuarially Determined Contribution amounts.
  
- Other Services increased \$900K. Please provide detail.
  - Please see below spreadsheet for details. This category includes all Contractual Services to include Function Sourcing contracts such as FCS, CGA, SMG, Janitorial.

Department	City Object	Project	Descr.	Actual	Actual	Adopted Budget	Adopted Budget	City Manager	Diff Between FY24 vs FY26	Notes
				2024	2025 YTD	2024	2025	Proposed		
6001	534300	00000	Other Svc - Laundry & Cleaning	\$ 2,985.84	\$ 1,968.00	\$ 3,746.00	\$ 4,800.00	\$ 3,000.00	\$ 14.16	PS Uniforms
6001	534950	00000	Other Svc - Maintenance	\$ 40,782.47	\$ 31,209.00	\$ 52,733.00	\$ 50,700.00	\$ 55,526.00	\$ 14,743.53	Increase due to approved contractual increases
6001	534982	00000	Function Sourcing - Grounds	\$ 4,935,641.05	\$ 3,449,918.00	\$ 5,516,543.00	\$ 4,827,546.00	\$ 4,959,744.00	\$ 24,102.95	Estimated Costs are based on CGA Public Services Personnel
6001	534987	00345	Other Svc - SMG	\$ 369,916.52	\$ 214,647.00	\$ 379,358.00	\$ 393,520.00	\$ 413,734.00	\$ 43,817.48	Estimated cost for SMG to oversee and provide building maintenance.
										This line item is for Public Services FCS Employees. The increase is attributed to the following: - New position Capital Project Manager - \$191K - New position Assistant Controller - \$112K - Reclassed from Facilities Manager to a New position Division Director - \$141K - The balance of \$263K can be attributed to raises given and periodic vacancies that cause a difference between budget and actual.
6001	534989	00000	Other Svc - FCS	\$ 2,662,424.71	\$ 2,270,019.00	\$ 3,027,920.00	\$ 3,076,484.00	\$ 3,370,154.00	\$ 707,729.29	Increase due to approved contractual increases for Landscape Maintenance for Citywide PS Buildings
6001	534990	00000	Other Svc	\$ 127,357.34	\$ 104,516.00	\$ 148,718.00	\$ 150,200.00	\$ 160,853.00	\$ 33,495.66	Increase due to approved contractual increases for FPI security, Landscape Maintenance for City Center
6001	534990	00345	Other Svc	\$ 105,900.14	\$ 84,462.00	\$ 111,462.00	\$ 125,060.00	\$ 145,103.00	\$ 39,202.86	
				\$ 8,245,008.07	\$ 6,156,739.00	\$ 9,240,480.00	\$ 8,628,310.00	\$ 9,108,114.00	\$ 863,105.93	

- Communication Services increased \$21k. Please provide detail.
  - Comparing FY2024 Actual to FY2026 Proposed Budget. Budget anticipates an increase usage due to additional devices with internet such has laptops and ipads for field staff.
  
- Repairs increased \$200k. Please provide detail.
  - Increase due to additional major infrastructure projects to city facilities (including school buildings), such as door replacements, re-roofs, AC Chiller addition, HVAC purifiers, Exterior Painting.
  
- Operating Supplies increased \$120k. Please provide detail.
  - Increase is due to an anticipated fuel cost increase (\$47K), new project management software (\$25K), anticipated increase to consumable supplies and expandable tools (\$22K), additional equipment needs for field staff (\$21k)

## Ground Maint Budget

- Salary increased \$110k while benefits went down. Please provide detail.
  - The increase in salary from FY2024 to FY2026 accounts for two years' worth of salary increases for the employees budgeted under this division. Increases include the addition of longevity pay, which was previously frozen and not disbursed to most employees in 2024. The reduction in benefits is primarily due to a decrease in the FY26 budget for the General Pension and General OPEB, which are based on the Actuarially Determined Contribution amounts.
- Other services increased \$700K. Please provide detail.
  - Please see below spreadsheet for details. This category includes all Contractual Services to include Function Sourcing contracts such as FCS, CGA, Janitorial, Landscape Services

Department	City Object	Descr.	Actual	Actual	Adopted Budget	Adopted Budget	City Manager	Diff Between FY24 vs FY26	Notes
			2024	2025 YTD	2024	2025	Proposed		
6004	534300	Other Svc - Laundry & Cleaning	\$ 625.21	\$ 306.00	\$ 673.00	\$ 688.00	\$ 400.00	\$ (225.21)	
6004	534950	Other Svc - Maintenance	\$ 11,396.22	\$ 207,089.00	\$ 13,367.00	\$ 252,608.00	\$ 266,452.00	\$ 255,055.78	Recently approved Wetlands maintenance contract (4/2024). The contract allows up to 4% CPI increase.
6004	534982	Function Sourcing - Grounds	\$ 1,078,359.44	\$ 794,821.00	\$ 1,268,806.00	\$ 1,083,160.00	\$ 1,256,533.00	\$ 178,173.56	Estimated Costs are based on CGA Grounds Maint. Personnel. Increase is attributed to Salary increases over 2 years
6004	534989	Other Svc - FCS	\$ 395,131.11	\$ 286,795.00	\$ 450,929.00	\$ 487,889.00	\$ 495,299.00	\$ 100,167.89	Estimated Costs are based on FCS Personnel. Increase is attributed to Salary increases over 2 years
6004	534990	Other Svc	\$ 121,320.07	\$ 111,590.00	\$ 125,116.00	\$ 104,121.00	\$ 330,012.00	\$ 208,691.93	Increase is due to newly approved contract Royal Palm Maint.
			<b>\$ 1,606,832.05</b>	<b>\$ 1,400,601.00</b>	<b>\$ 1,858,891.00</b>	<b>\$ 1,928,466.00</b>	<b>\$ 2,348,696.00</b>	<b>\$ 741,863.95</b>	

- Repair and Maint increased \$500k. Please provide detail.
  - Increases associated with:
    - Replace mulch in medians Citywide
    - Maintenance of Citywide right-of-way landscaping, including various replacement of sections where the plantings have reached end of life.
    - City facility landscape beautification projects
- Obligations increased \$10k. Please provide detail.
  - Increase associated with estimated costs due to direct disposal of illegal dumping, tires, and landscape debris.
- Operating Supplies increased \$48k. Please provide detail.
  - Increase is due to an anticipated fuel cost increase and operating chemical usage such as fertilizer, pesticides, rust remover ,etc.
- Machinery increased \$200k. Please provide detail.
  - Replace dump truck and skid steer which have reached end of useful life.

## Forman Campus Budget

- Professional Services increased \$140K. Please provide detail.
  - \$100K for Master plans needed for the Heath Park
  - \$58K for Legal fees for the review of new leases and amendments to agreements.
- Other Services increased \$26k. Please provide detail.
  - Increases due to approved contractual increases for FPI grounds security and Landscape Maintenance
- Repairs increased \$2Million. Please provide detail.
  - \$1M for FPL project – convert HCF buildings from old electric grid to FPL
  - \$1M for Road resurfacing projects in the HCF Campus

## Housing Budget

- Salary increased \$400K. Please provide detail.
  - The increase in salary from FY2024 to FY2026 accounts for two years' worth of salary increases for the employees budgeted under this division. Increases include the addition of longevity pay, which was previously frozen and not disbursed to most employees in 2024. Additionally, there is an employee expected to exit DROP during FY2026, so payouts for accumulated unused vacation and sick leave are included in the increase. The reduction in benefits is primarily due to a decrease in the FY26 budget for the General Pension and General OPEB, which are based on the Actuarially Determined Contribution amounts.
- Other services increased \$250k. Please provide detail.
  - Includes unexpected maintenance charges to the elevators at Pines Place. Includes additional payroll increase and overtime for FCS employees.
- Utility increased \$280k. Please provide detail.
  - Associated with Utilities consumption. Rent includes utilities charges.
- Repair increased \$1M. Please provide detail.
  - Elevator upgrades, A/C's upgrades and continuing with all the other apartments upgrades.
- Obligations increased \$600k. Please provide detail.
  - City administrative fees charged to Pines Place.
- Operating Supplies increased \$100k. Please provide detail.
  - Estimated cost to replace apartment appliances is increasing along with more replacements.

## Human Resources Budget

- Salary increased and benefits decreased. Please provide detail.
  - The decrease in salary when comparing the FY2024 actual to the FY2026 working budget is a result of department restructuring. The slight increase in salary from the FY2025 working budget to the FY2026 proposed budget is because of very conservatively budgeted salary increases for the employees under this division. The reduction in benefits is primarily due to a decrease in the FY26 budget for the General Pension and General OPEB, which are based on the Actuarially Determined Contribution amounts.
  
- Printing and Binding. Nothing budgeted 24/25. Please provide detail.
  - FY24/25 did not include a budget because the Employee handbook/ benefit guide is now electronic. FY25/26 budget increased to account for the printing of onboarding materials, recruitment and marketing materials for job fairs, and employee service time recognition certificates.

## Non Dept Budget

- Contingency \$2.8M adjustment. Please provide detail.
  - This amount mainly consists of salary increases for groups that were awaiting contract negotiations when the salary budgets were projected, specifically for Police and General staff. The individual salary lines originally included only minimal increases. Once the collective bargaining agreements are fully executed and approved by the Commission, these increases will be allocated to the individual salary lines.
- Other Services increased \$160k. Please provide detail.
  - The increase is attributable to a new initiative to have a third-party vendor provide continuous year-round monitoring of employees' driver's license statuses and Motor Vehicle Record (MVR) violations for all employees who drive city-owned vehicles.
- Promotional Activities increased \$40k. Please provide detail.
  - Promotional Activities is in reference to the Employee Award Program, which was approved by commission under Agent Item 18-0584. The budget has remained \$51,000 since 2019. In FY2024, we did not use the entire budgeted amount.
- Memberships increased \$20k. Please provide detail.
  - The \$20K increase is mainly due to the addition of the US Conference of Mayors membership dues. There weren't any dues for 2024 and nor was it included in the 2025 budget.

## Finance Budget

- Salary increased \$300K while benefits went down. Please provide detail.
  - Comparing FY2024 Actual to FY2026 Proposed Budget - Salaries increased from FY2024 to 2026 due to negotiated increases given to staff, including Longevity pay that was not paid in FY2024. Additionally, in FY2026 Finance will have a retiree that will be receiving payouts of accumulated time that was not paid in FY2024. The reduction in benefits is primarily due to a decrease in the FY26 budget for the General Pension and General OPEB, which are based on the Actuarially Determined Contribution (ADC) amounts.
  
- Other services increased \$400K. Please provide detail.
  - Comparing FY2024 Actual to FY2026 Proposed Budget - From FY2024 to FY2026 these are increases given to FCS staff for 2 years.
  
- Travel increased \$5K. Please provide detail.
  - Comparing FY2024 Actual to FY2026 Proposed Budget - Travel is anticipated to increase as new payroll employees are given training on the Tyler ERP system.
  
- Operating supplies increased \$50k. Please provide detail.
  - Comparing FY2024 Actual to FY2026 Proposed Budget - The increase is mainly due to the purchase and implementation of new budget program that the department is currently implementing. This was approved by the City Commission on 1/5/2025 and is anticipated to provide a more interactive experience with the city's budget document as a means of improving communication.

## Planning and Economic Dev Budget

- Salary increased and benefits decreased. Please provide detail.
  - The increase in salary from FY2024 to FY2026 accounts for two years' worth of salary increases for the employees budgeted under this division. Increases include the addition of longevity pay, which was previously frozen and not disbursed to most employees in 2024. The reduction in benefits is primarily due to a decrease in the FY26 budget for the General Pension and General OPEB, which are based on the Actuarially Determined Contribution amounts.
- Other Services increased \$180k. Please provide detail.
  - Other Services includes funds for FCS positions. The difference in funds for FY 24 includes unfilled FCS positions as well as staff away on extended maternity leave. Also includes increases to FCS staff salaries. Part time support staff member proposed for next year.
- Travel now budgeted. Please provide detail.
  - Funds are allocated in the travel line for staff to attend conferences for continuing education for certifications. Staff works hard to find other opportunities for continuing education credits, but conferences are the final options. Travel funds are used to attend conferences like ICSC to market commercial properties in the City. Staff did not attend the ICSC conference this year as the City program was cancelled, but it is being reinstated.
- Repair increased \$7k. Please provide detail.
  - These lines items cover a variety of items from maintenance and repairs for the department pool vehicles to service as part of the department copier . The funds have been increased as the vehicles fall out of warranty and as part of the lease agreement (number of copies) for the dept copier. Staff required to print mail notices for development applications (BOA).
- Promotional increased \$160k. Please provide detail.
  - Promotional is two separate line items, these accounts are for Economic Development and Landscape Activities. These line items are used for required studies, plans and/or surveys, promotional items , marketing as well as tree give aways as part of tree city USA program. The funding in this this area has remained consistent, although staff was not able to us the entire allocations as we needed to defer an update to the comprehensive plan. Changes in state legislation, have altered timelines and requirements for processing updates to comp plan items.
- Obligations increased \$7k. Please provide detail.
  - This account is for legal advertisements for development related applications. A portion of the funds will be recaptured via payments by the applicant.
- Operating supplies increased \$22k. Please provide detail.
  - This line in the summary is for multiple accounts. The department proposed a reduction in this line as it was no longer responsible for certain licensing. Proposed FY 25 budget down from \$22000 to \$8100. Includes fuel costs, and non reoccurring economic development software (non capital).

- Memberships increased \$6k. Please provide detail.
  - Memberships for staff certifications such as American Institute of Certified Planners included in this line item as well as City memberships for the Greater Fort Lauderdale Alliance, ICSC, etc. budgeting has been estimated as membership costs have increased.

## Procurement Budget

Question # 1	Professional Services increased \$350k for 24/25 and removed now.
Answer	<p>The \$350,000 line item for Professional Services in the 2024–25 proposed budget relates to funding set aside for a Disparity Study.</p> <p><b>Background:</b> At the City Commission’s request, \$350,000 was previously approved and budgeted for a Disparity Study. While this allocation has been carried forward from year to year, it has not yet been spent. That is why prior years’ budgets reflect \$0 in actuals, the funds were approved but unspent, and therefore rolled forward. The figure referenced is from the FY 2024-25 working budget (which carried over the \$350,000), not the adopted budget. In the adopted FY 2024–25 budget, the item is shown as \$0.</p> <p><b>Reason for Deferral:</b> Before engaging a consultant, staff determined it would be more effective for the City to first build internal capacity to track data on minority-owned, women-owned, and local businesses among our vendors. Other municipalities’ studies have shown that without accurate baseline vendor data, consultants may rely on external assumptions (such as website reviews), which can produce incomplete/inaccurate results. To avoid that, the City prioritized implementing systems to collect vendor demographic data directly.</p> <p><b>Steps Taken:</b> <b>ERP System Enhancements:</b> Custom fields were created in the Munis ERP system to track vendor ownership categories. Vendor registration forms were also updated.</p> <p><b>Vendor Self Service (VSS) Replacement:</b> The ERP system has a vendor self service application that may have potentially been able to collect the vendor demographics. However, in lieu of utilizing VSS, the Finance Department recommended the implementation of PaymentWorks in September 2023, which the City Commission approved. This new vendor onboarding system is currently being used by Finance for vendor registration, however full implementation has not been completed for all vendors and it results in a manual process in which the Finance Systems staff needs to upload the information into the ERP on a regular basis. The Finance Department still needs to determine if this process will effectively capture the needed vendor demographic data.</p> <p><b>Current Status:</b> The City continues to evaluate the most efficient method for collecting comprehensive vendor data across all payments. Once this process is</p>

	<p>fully established, the City will be in a stronger position to issue a solicitation for the Disparity Study, ensuring accuracy and value from the consultant’s analysis.</p> <p><b>Additional Considerations:</b>  On January 21, 2025, Executive Order 14173 introduced new compliance obligations under the federal False Claims Act related to diversity, equity, and inclusion (DEI). This development could directly affect how municipalities conduct Disparity Studies and implement programs that provide preferences for minority- and women-owned businesses. Given these potential implications, it is prudent for the City to pause and carefully evaluate the legal risks and requirements before moving forward. Staff, in coordination with the City Attorney’s Office, is closely monitoring federal guidance to determine whether and how any study or related initiatives should be structured to ensure compliance with applicable anti-discrimination laws.</p> <p><b>In summary:</b>  The \$350,000 increase reflected in the Professional Services line represents carried-over funding for the Disparity Study. These funds remain reserved but have not been spent while the City establishes the systems needed to collect accurate vendor data and ensures compliance with evolving legal requirements. Should the City Administration or Commission decide not to proceed with the project, the funds can be released and no longer carried forward.</p>
--	---

<b>Question # 2</b>	<b>Other Services increased \$800k.</b>
<b>Answer</b>	<p>The increase in the “Other Services” line item is primarily tied to FCS staffing costs and reflects both organizational changes and the transfer of positions from other departments into FCS.</p> <ul style="list-style-type: none"> <li>● <b>Historical Context:</b> <ul style="list-style-type: none"> <li>○ <b>FY 2022–23</b> – Adopted budget was \$573,540, with actual expenditures of \$463,365. This budget included 7 positions: 1 Fleet &amp; Surplus Manager, 3 Procurement Specialists, 1 Senior Procurement Specialist, and 2 Administrative staff.</li> <li>○ <b>FY 2023–24</b> – Adopted budget was \$545,319, with actual expenditures of \$550,447. Staffing levels remained the same as the prior year.</li> <li>○ <b>FY 2024–25</b> – Adopted budget was \$957,901, with a working budget of \$910,391. This budget reflected the addition of 4 positions: <ul style="list-style-type: none"> <li>▪ 1 Mechanic/Maintenance Foreman (transferred from Utilities - Split between Division 6022/6031)</li> </ul> </li> </ul> </li> </ul>

- 1 Mechanic's Assistant (transferred from Utilities – Split between Division 6022/6031)
- 1 Project Coordinator
- 1 Fuel Maintenance Specialist (transferred from Public Services/Utilities – Split between Division 6001/6010)
- **FY 2025–26** – Proposed budget is \$1,352,568. This includes 4 additional positions:
  - 1 Warehouse Manager (transferred from Public Services – Division 6001)
  - 1 Operations Manager (transferred from Utilities – Division 6010)
  - 1 Heavy Equipment Operator/Fuel Maintenance Specialist (transferred from Public Services/Utilities – Split between Division 6001/6010)
  - 1 Generator Mechanic (transferred from Utilities – Split between Division 6022-6031)

Please note that the variance between adopted budgets and actual expenditures in some years is largely due to staffing vacancies and turnover. Many employees have left FCS positions to accept full-time governmental roles with higher pay and better benefits in nearby jurisdictions such as Hallandale, the Seminole Tribe, North Lauderdale, and Boca Raton.

Retaining experienced staff has been a challenge. For example, our most seasoned Procurement Specialist has been with the City only since May 2024. Other current staff members were hired as recently as January, June, and July 2025, with no prior governmental procurement experience. While they are being trained, the department risks losing them once they become competitive candidates for higher-paying municipal positions. Additionally, we have been unable to refill the Senior Procurement Specialist position after the incumbent left for Hallandale; instead, we hired a Procurement Specialist and are working to train them up.

These staffing challenges place a significant burden on the department. Responsibilities and projects continue to increase, yet the City's procurement thresholds for formal solicitations and Commission approval have remained unchanged since October 7, 1998, nearly 27 years. This means that even as workload has grown and become more complex, and cost of goods and services have continued to increase, the department must process a greater workload under outdated thresholds, further straining limited staff resources.

**In summary:** The approximate \$800,000 increase in Other Services, over the 4 budget periods, reflects the consolidation of staffing responsibilities, the transfer of critical positions from other departments,

	and the ongoing costs of maintaining operations with current staffing levels. While prior years' actual expenditures were lower due to vacancies, the adopted budget represents the resources needed to fully staff the department under today's structure, even though it does not fully address pay competitiveness with other municipalities' in-house positions and benefits.
--	---

<b>Question # 3</b>	<b>Travel increased \$5k.</b>
<b>Answer</b>	<p>The increase in the Training budget reflects the Department's need to invest in professional development due to recent staff turnover and the onboarding of newer employees who have limited prior experience in governmental procurement. While internal training is provided and has been effective, additional external training opportunities will help accelerate staff development and ensure consistency with industry best practices.</p> <p>Historically, the Department has not expensed much funds for travel or professional development. However, given current staffing dynamics, it is probably more important now than ever to provide staff with opportunities to attend specialized training and professional conferences. Potential training and development opportunities include:</p> <ul style="list-style-type: none"> <li>• <b>NIGP (National Institute of Governmental Procurement) FORUM</b> – covering best practices, compliance, and procurement innovation.</li> <li>• <b>FLAGFA (Florida Association of Governmental Fleet Administrators) Conferences</b> – supporting the City's Fleet Division and maintenance operations.</li> <li>• <b>SynTech FuelMaster Training</b> – providing technical training for staff managing City fueling operations.</li> <li>• <b>Southeast Florida Climate Leadership Summit and other sustainability-focused events</b> – aligning departmental practices with the City's environmental and resiliency goals.</li> </ul> <p><b>In summary:</b> The \$5,000 increase in the Training budget will allow staff to participate in critical professional development opportunities that strengthen procurement, fleet, and sustainability functions across the City, while addressing the training needs exacerbated by turnover and the hiring of less-experienced personnel.</p>

<b>Question # 4</b>	<b>Communication Services increased \$1.8k.</b>
<b>Answer</b>	The increase in the Communications budget is directly tied to the addition of three staff positions that have transitioned into the Department and one new staff position. In order to support field-based and mobile work, these positions require laptop Air Cards to ensure reliable connectivity in the field and across multiple City facilities.

	<p>The cost of each Verizon Air Card is approximately \$37.50 per month, or \$450 annually. The increase covers Air Cards for the Operations Manager, Heavy Equipment Operator/Fuel Maintenance Specialist, Generator Mechanic, and the Assistant Director of Procurement &amp; Sustainability positions.</p>
--	---

<b>Question # 5</b>	<b>Repair increased \$300k.</b>
<b>Answer</b>	<p>The \$300,000 increase in repairs is primarily due to the transfer of staff, vehicles, and equipment from other departments into Procurement, which brought with it older assets requiring ongoing upkeep. This consolidation centralized responsibilities that were previously budgeted under other divisions and added significant maintenance needs across the City’s fueling sites, generators, garage equipment, and vehicles. The increase reflects both compliance-driven requirements and long-term infrastructure upkeep now under Procurement’s management. Positions transferred include:</p> <ul style="list-style-type: none"> <li>● Mechanic/Maintenance Foreman (from Utilities – Division 6022/6031)</li> <li>● Mechanic’s Assistant (from Utilities – Division 6022/6031)</li> <li>● Fuel Maintenance Specialist (from Public Services/Utilities – Division 6001/6010)</li> <li>● Operations Manager (from Utilities – Division 6010)</li> <li>● Heavy Equipment Operator/Fuel Maintenance Specialist (from Public Services/Utilities – Division 6001/6010)</li> <li>● Generator Mechanic (from Utilities – Division 6022-6031)</li> </ul> <p>In addition to personnel and equipment transfers, several major repair and maintenance obligations are now accounted for in this line item:</p> <ul style="list-style-type: none"> <li>● <b>FuelMaster &amp; FMLive Maintenance Agreement</b> – Includes cloud hosting, cell connectivity, and standard maintenance for all 16 fueling units. Agreement runs through December 31, 2025, with an estimated 5% annual cost increase.</li> <li>● <b>Annual Compliance Testing</b> – Required operability testing of fuel tank monitoring and overfill protection devices, required by FDEP (Florida Department of Environmental Protection).</li> <li>● <b>Fuel Site Repairs &amp; Maintenance</b> – General maintenance, including repairs to dispensers, dispenser pedestal damage, painting, pressure cleaning, valves, hoses, nozzles, and updated signage/placards across all 16 fueling sites.</li> <li>● <b>Replacement of Aging Dispensers</b> – Phased program to replace outdated GasBoy fuel dispensers with new dispensers.</li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Veeder Root Fuel Tank Monitoring System</b> – Installation and integration with FMLive to improve fuel tracking, data accuracy, and efficiency for staff and Finance.</li> <li>• <b>Non-Utilities Generator Maintenance</b> – Repair and upkeep of portable and stationary generators serving Police, Fire, Public Services, and Schools. These expenses and staff responsibilities have now been transferred to Procurement, though Utilities will continue to manage generators at lift stations, wastewater plants, and booster stations.</li> <li>• <b>Garage Equipment Maintenance</b> – Repair and upkeep of garage equipment previously budgeted elsewhere.</li> <li>• <b>Vehicle Auction Prep</b> – Vehicle decommissioning and auction preparation (removal of decals, radios, electronics, and equipment).</li> <li>• <b>Fleet Vehicle Maintenance</b> – Additional vehicles transferred to Procurement’s fleet require routine upkeep.</li> <li>• <b>Canon Copier Maintenance</b> – Ongoing cost-per-copy expenses</li> </ul>
--	--

<b>Question # 6</b>	<b>Obligations increased \$20k.</b>
<b>Answer</b>	<p>The \$20,000 increase in obligations relates to vehicle tag and title fees that were previously budgeted under General Government (Account # 001-519-0800-549150-0000-000-0000) and are now included in the Procurement Department’s budget. In FY 2022–23 and FY 2023–24, \$20,966 had been budgeted in that account for these expenses.</p> <p>These costs fluctuate annually depending on the number and types of vehicles, trucks, trailers, bypass pumps, generators, and similar equipment acquired by the City. Fees vary by vehicle class (e.g., automobiles under 2,500 lbs, heavier vehicles, trucks, motorcycles, trailers, school buses, etc.), as well as by service type (e.g., new titles, duplicate titles, fast titles).</p>

<b>Question # 7</b>	<b>Operating Supplies increased \$100k.</b>
<b>Answer</b>	<p>The \$100,000 increase in Operating Supplies reflects investments in new technology to modernize fleet management and improve safety. The new fleet software is intended to provide data-driven insights to optimize asset utilization and lifecycle costs, while the Samsara licenses ensure continued compliance and safety monitoring for the City’s fleet.</p>

<b>Question # 8</b>	<b>Training increased \$17k.</b>
<b>Answer</b>	<p>The \$17,000 increase in Training reflects the Department’s investment in professional development to address staff turnover and the onboarding of newer employees with limited prior experience in governmental procurement. While internal training has been effective, additional external opportunities are needed to accelerate staff development,</p>

	<p>strengthen technical expertise, and ensure consistency with industry best practices.</p> <p>When compared to the <b>FY 2022–23</b> actuals, the Training budget increased by \$17,000. However, compared to the <b>FY 2024–25 working budget</b>, the increase is only \$6,000. This reflects a more accurate adjustment to support both procurement and fleet training needs.</p> <p>Typical training costs include:</p> <ul style="list-style-type: none"> <li>• <b>SynTech FuelMaster tri-annual training events</b> – approximately \$550 per person.</li> <li>• <b>HazMat Training</b> –for Fuel Technicians.</li> <li>• <b>NIGP Specialization Courses</b> – e.g., Construction Procurement (3-day course at \$670 per person) and Using Federal Grant Funds (1-day course at \$350 per person).</li> </ul> <p>In addition, staff participation in conferences and professional events will further build capacity:</p> <ul style="list-style-type: none"> <li>• <b>NIGP FORUM</b> – covering procurement best practices and compliance.</li> <li>• <b>FLAGFA Conferences</b> – supporting Fleet Division operations.</li> <li>• <b>Southeast Florida Climate Leadership Summit &amp; other sustainability events</b> – advancing the City’s environmental and resiliency goals.</li> </ul> <p>Training is a targeted investment to ensure staff are properly equipped to meet the City’s growing procurement, fleet management, and sustainability needs. By providing access to specialized courses and professional conferences, the Department will enhance staff skills, improve efficiency, and strengthen compliance.</p>
--	---

<b>Question # 9</b>	<b>Machinery increased \$45k.</b>
<b>Answer</b>	<p>The increase in Machinery Cost is tied to the replacement of Vehicle #4036, a 2014 Ford F-350 Truck with a Utility Body and Crane, currently assigned to Lenin Garcia for operations, heavy equipment and fuel management services.</p> <p>Originally, this vehicle was slated for surplus by the Utilities Department. However, rather than being removed from service, it was reassigned to Mr. Garcia. His prior vehicle was then redistributed to other City staff to support operational needs.</p> <p>The existing F-350 has presented several significant issues:</p>

Water infiltration damage has compromised the storage of both City and personal tools, creating ongoing reliability concerns.

The utility body and crane are unnecessary for Mr. Garcia's role, resulting in an oversized, fuel-inefficient vehicle that does not match current operational needs.

The truck's size and fuel consumption run counter to the City's sustainability goals and contribute to unnecessary operational costs.

To address these challenges, the Procurement Department, through its Fleet Division, is requesting a replacement with a Chevrolet Silverado 1500 Crew Cab. This vehicle better aligns with operational requirements, provides improved fuel efficiency, and reduces the City's carbon footprint while still meeting all functional needs.

The total projected cost for this replacement is \$45,793.30, which includes the vehicle, contract pricing adjustments, and a truck bed toolbox. This investment will not only resolve the issues with the current truck but also ensure more efficient use of City resources moving forward.

**In summary**, the \$45k increase in the proposed budget reflects a targeted vehicle replacement that improves operational productivity, reduces environmental impact, and prevents ongoing repair costs associated with the current F-350.

## Recreation Budget

- Salary increase with Benefit decrease. Please provide detail.
  - The increase in salary from FY2024 to FY2026 accounts for two years' worth of salary increases for the employees budgeted under this division. Increases include the addition of longevity pay, which was previously frozen and not disbursed to most employees in 2024. When comparing the FY2025 working budget to the FY2026 proposed budget, there is a decrease in salary, which is a result of converting the Aquatic Coordinator position to FCS. Additionally, the FY24 actuals reflect vacancies. We had difficulty hiring lifeguards and part-time recreation aides during that year, which reduced salary expenditures. Many of those positions have since been filled, so they remain fully budgeted in FY26. In short, the combination of employee raises and the difference between budgeted versus actual filled positions in FY24 explains the variance the Commissioner is noting.
  - The reduction in benefits is primarily due to a decrease in the FY26 budget for the General Pension and General OPEB, which are based on the Actuarially Determined Contribution amounts.

- Other services increased \$2M. Please provide detail.

- Please see below spreadsheet for details. This category includes all Contractual Services to include Function Sourcing contracts such as CGA/DynaServ, SMG, and Professional Course Management.

Account	Description	Actual	Proposed	Difference	
		2024	2026		
982	7001 Function Sourcing - Grounds	\$ 21,473.35	\$ 27,000.00	\$ 5,526.65	This line item is for CGA facilities work done in the parks. The proposed budget each year is always \$27K. The reason for the difference is because of the comparison of FY actuals to budget. The department did not spend the full budget amount in FY24
984	7001 Function Sourcing -Parks Mntnc	\$ 7,107,895.53	\$ 7,780,215.00	\$ 672,319.47	This line item is for Parks Maintenance. The contract allows for a CPI increase each year. Here is the detail: -Difference between FY24 budget and FY24 actual \$247,242 -FY25 budget Increase \$270,405 -FY26 budget Increase \$154,672 Total \$672,319
989	7001 Other Svc - FCS	\$ 1,189,318.38	\$ 1,744,590.00	\$ 555,271.62	This line item is for Parks and Recreation FCS Employees. The increase is attributed to the following: - Two City fulltime positions converted to FCS - Senior Lifeguard \$72,800 and Aquatics Coordinator \$152,295. Those two positions account for \$225,095 - Two new positions for Park Rangers @63,000 each = \$126,000 - New Recreation Supervisor Position for the Dream Park Community Center - \$72,800 -The balance of \$131,376.62 can be attributed to raises given and periodic vacancies that cause a difference between budget and actual.
990	7001 Other Svc	\$ 449,534.55	\$ 624,565.00	\$ 175,030.45	This line item is for Parks and Recreation Contractual Services. Examples include: Security Services, Janitorial Services, YMCA Special Population Services, Holiday Tree Maintenance, Summer Camp Contractual Services such as tennis and golf, Instructors for classes, armored car services, and other smaller miscellaneous services. The difference between FY24 actuals and FY26 proposed budget can be attributed to the following: - \$75,000 budget added for the landscape maintenance of the new Flamingo Greenway - \$40,000 budgeted added for annual janitorial services at the new Dream Park - The difference of \$60,030 can be attributed to not spending the entire budget in FY24 and annual contractually agreed increases in expenses such as janitorial and armored car services.
340	7006 Other Svc - SMG Operating Exp	\$ 267,994.83	\$ 419,564.00	\$ 151,569.17	This account is for the SMG budget for Club 19. The difference is directly related to increased sales therefore requiring additional staffing to accommodate. In addition the difference between FY budget and actual is \$23K which attributes to the total difference.
900	7006 Other Svc - Cart Rental	\$ 96,244.75	\$ 111,051.00	\$ 14,806.25	This account is for the golf cart rental expense. The difference is caused by comparing FY24 actual to FY26 budget. The budget amount has not changed. There was a credit given in FY24 which is the reason for the difference
950	7006 Other Svc - Maintenance	\$ 766,480.44	\$ 813,159.00	\$ 46,678.56	This account is for the course maintenance portion of the Professional Course Management agreement at the golf course. The difference is attributed to the increase approved by the City Commission on 4/16/25.
990	7006 Other Svc	\$ 12,450.00	\$ 13,000.00	\$ 550.00	This account is for armored car services at the golf course. The difference is caused by comparing FY24 actual to FY26 budget. The budget amount has not changed. The golf course just spent \$550 less than budget in FY24
340	7010-340 Other Svc - SMG Operating Exp	\$ 1,387,132.80	\$ 1,683,610.00	\$ 296,477.20	This account is for the SMG budget for the Great Hall and other rentable space at City Center. The difference is directly related to increased sales therefore requiring additional staffing to accommodate.
990	7010-340 Other Svc	\$ 36,089.97	\$ 40,699.00	\$ 4,609.03	This account is for the landscape contract for City Hall. The increase is attributed to contractually permitted CPI increases
340	7010-350 Other Svc - SMG Operating Exp	\$ 35,621.87	\$ 30,377.00	\$ (5,244.87)	This account is for the SMG budget for The Frank Art Gallery. The only expenses covered by SMG for The Frank Art Gallery are minor building maintenance for the roof, fire alarm, doors, and lighting. The annual budget for this line item does not change. The reason for the difference is expenses over budget for FY 24.
989	7010-350 Other Svc - FCS	\$ 244,814.80	\$ 276,898.00	\$ 32,083.20	This account is for FCS employees that work at the Frank Art Gallery. There have been approved raises for the FCS employees, the remainder of the difference is attributed to vacancies in FY24 which show up because we are comparing FY24 actual to FY26 budget
990	7010-350 Other Svc	\$ 28,759.40	\$ 49,030.00	\$ 20,270.60	This account is for contractual services at The Frank Art Gallery. The reason for the difference is attributed to comparing FY24 actual to FY26 Proposed. In FY24 the city received a large grant from the State of Florida that offset a large portion of the expenses for contractual services
		\$ 11,643,810.67	\$ 13,613,758.00	\$ 1,969,947.33	

- Operating Supplies increased \$250k. Please provide detail.
  - Please see below spreadsheet for a breakdown of the +/- for each object code. The Operating Supplies category is broad and includes the following object codes: Operating Supplies, Playground/Athletic Supplies, Art & Cultural Supplies, ArtsPark Supplies, Safety Equipment, Janitorial Supplies, Expendable Tools, Electrical Supplies, Sand/Seed/Soil, Pool Chemicals and Supplies, Fuel, Clothing/Uniforms, Non-Capital Equipment, Non-Capital Software & Licenses, and Horticultural Supplies. The amount referenced by the Commissioner spans 31 different object codes and 85 separate budget entries. Reviewing each individually to compare FY24 actuals against the projected FY26 budget would be extremely time-consuming. All of these codes represent consumables, and usage varies from year to year. For example, pool and golf course chemical costs fluctuate with rainfall, and some years see more equipment replacements than others. In addition, prices across most categories have increased significantly since 2024. To assist, I have sorted the attached spreadsheet to highlight the largest variances between FY24 actuals and the FY26 budget. The biggest difference is in Horticultural Supplies, which increased by \$65K, directly attributed to the rising cost of chemicals.

Account		Description	Actual	Budget	Difference
			2024	2026	
552650	7010-350	Non-capital Equipment	\$ 10,002.79	\$ 1,500.00	\$ (8,502.79)
552300	7001	Expendable Tools	\$ 860.64	\$ 1,000.00	\$ 139.36
552000	7010-350	Operating Supplies	\$ 3,002.89	\$ 3,200.00	\$ 197.11
552071	7001	ArtsPark Supplies	\$ -	\$ 200.00	\$ 200.00
552600	7006	Clothing/Uniforms	\$ 1,905.00	\$ 2,125.00	\$ 220.00
552460	7001	Sand Seed Soil	\$ 4,620.46	\$ 5,000.00	\$ 379.54
552653	7001	Non-capital Computer Equipment	\$ 1,514.36	\$ 2,000.00	\$ 485.64
552600	7010-350	Clothing/Uniforms	\$ -	\$ 500.00	\$ 500.00
552350	7001	Electrical/Mechanical Supplies	\$ -	\$ 900.00	\$ 900.00
552540	7001	Fuel	\$ 28,993.71	\$ 30,000.00	\$ 1,006.29
552600	7001	Clothing/Uniforms	\$ 5,681.60	\$ 6,700.00	\$ 1,018.40
552200	7001	Janitorial Supplies	\$ 428.07	\$ 1,500.00	\$ 1,071.93
552150	7001	Safety Equipment & Supplies	\$ 1,002.76	\$ 2,500.00	\$ 1,497.24
552350	7006	Electrical/Mechanical Supplies	\$ -	\$ 2,000.00	\$ 2,000.00
552652	7010-350	Non-capital Software & License	\$ 764.09	\$ 3,570.00	\$ 2,805.91
552300	7006	Expendable Tools	\$ 2,045.93	\$ 5,100.00	\$ 3,054.07
552652	7001	Non-capital Software & License	\$ 2,910.11	\$ 6,205.00	\$ 3,294.89
552421	7001	Community Garden Supplies	\$ 530.81	\$ 4,000.00	\$ 3,469.19
552652	7006	Non-capital Software & License	\$ 3,712.50	\$ 7,850.00	\$ 4,137.50
552000	7006	Operating Supplies	\$ 32,724.18	\$ 37,188.00	\$ 4,463.82
552650	7006	Non-capital Equipment	\$ 22,413.88	\$ 27,451.00	\$ 5,037.12
552800	7006	Horticultural Supplies	\$ 14,038.25	\$ 19,513.00	\$ 5,474.75
552200	7006	Janitorial Supplies	\$ -	\$ 5,500.00	\$ 5,500.00
552070	7001	Art & Cultural Supplies	\$ 22,723.55	\$ 33,000.00	\$ 10,276.45
552000	7001	Operating Supplies	\$ 18,150.36	\$ 30,000.00	\$ 11,849.64
552072	7001	Arts & Culture-Studio 18	\$ 15,239.79	\$ 28,500.00	\$ 13,260.21
552050	7001	Playground/Athletic Supplies	\$ 53,183.34	\$ 71,600.00	\$ 18,416.66
552480	7001	Pool Chemicals & Supplies	\$ 63,515.54	\$ 84,910.00	\$ 21,394.46
552460	7006	Sand Seed Soil	\$ 38,724.31	\$ 60,498.00	\$ 21,773.69
552650	7001	Non-capital Equipment	\$ 84,600.09	\$ 142,200.00	\$ 57,599.91
552420	7006	Horticultural Chemicals	\$ 174,209.05	\$ 239,980.00	\$ 65,770.95
			\$ 607,498.06	\$ 866,190.00	\$ 258,691.94

## Technology Budget

- Salary increase benefit decrease. Please provide detail.
  - The increase in salary from FY2024 to FY2026 accounts for two years' worth of salary increases for the employees budgeted under this division. Increases include the addition of longevity pay, which was previously frozen and not disbursed to most employees in 2024. The reduction in benefits is primarily due to a decrease in the FY26 budget for the General Pension and General OPEB, which are based on the Actuarially Determined Contribution amounts.
  
- Infrastructure increase \$350k. Please provide detail.
  - The \$350,000.00 increase (Total of \$430,000.00) in infrastructure refers to the following two projects:
    - 1. Installation of fiber optic cabling at the Academic Village campus and SWFP. The primary goal is to enable deployment of perimeter security cameras, strengthening safety and surveillance capabilities at critical facilities.
      - Project Overview
        - Fiber cable installations at Academic Village campus and SWFP.
        - Estimated Cost: \$150,000 – \$200,000 per linear mile.
        - Justification: Provides the required backbone infrastructure to support perimeter cameras.
      - Financial Impact
        - Project Total: \$300,00.00
        - Funding moved from Account 664400 (Other Equipment) as directed by Y. Rodriguez on April 1, 2025.
    - 2. Implementation of access control systems at both pedestrian and vehicle gates across PPCS campuses and select City facilities. The project will modernize security, eliminate reliance on physical keys and transmitters, and leverage existing City-issued ID badges for streamlined and secure access.
      - Project Overview
        - Pedestrian Gates
          - Quantity: 8 (located at PPCS campuses)
          - Unit Cost: \$5,000 per gate
          - Total: \$40,000
          - Justification: Replaces traditional physical keys, reducing the risk of unauthorized duplication and improving security management.
        - Vehicle Gates
          - Quantity: 6 (located at PPCS campuses and City facilities)
          - Unit Cost: \$15,000 per gate
          - Total: \$90,000
          - Justification: Eliminates the need for gate transmitters by integrating with the City's existing employee ID badge system, ensuring consistent access control while reducing administrative overhead and replacement costs.
          - Financial Impact
          - Project Total: \$130,000

- Funding has been reallocated from Account 664400 as directed by Y. Rodriguez on April 1, 2025.