

City of Pembroke Pines, FL

*City of Pembroke Pines
Charles F. Dodge City Center
601 City Center Way
Pembroke Pines, FL 33025*



Meeting Minutes

Wednesday, March 20, 2024

6:30 PM

6:30 PM Regular Commission Meeting. Exhibit #1 of Consent Item 17 was replaced by a signed document and republished.

Commission Chambers

City Commission

*Mayor Frank Ortis
Vice Mayor Iris A. Siple
Commissioner Jay D. Schwartz
Commissioner Thomas Good Jr.
Commissioner Angelo Castillo*

6:30 PM REGULAR MEETING CALLED TO ORDER**ROLL CALL**

Present 5 - Mayor Frank Ortis, Vice Mayor Iris A. Siple, Commissioner Jay D. Schwartz, Commissioner Angelo Castillo, and Commissioner Thomas Good Jr.

Also present: City Manager Charles F. Dodge, Assistant City Attorney Jacob Horowitz, and Deputy City Clerk Debra E Rogers.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Ortis.

PRESENTATIONS:**PRE-1 24-0213**

PRESENTATION NO. 1: STATE REPRESENTATIVE ROBIN BARTLEMAN WILL RECOGNIZE MAYOR FRANK C. ORTIS.

Florida State Representative Robin Bartleman started the presentation by congratulating Commissioner Schwartz and Commissioner Castillo on their recent wins in the March 19, 2024 Municipal Election. She also thanked Vice Mayor Siple for her service to the community.

State Representative Bartleman spoke about Mayor Ortis's tenure in public service and her experience of his exceptional leadership. She presented him with a resolution on behalf of the Florida House of Representatives, in tribute to Mayor Ortis's years of service to his community.

ANNOUNCEMENT OF ITEMS TO BE PULLED FROM AGENDA

There were no items pulled.

ITEMS AT THE REQUEST OF THE PUBLIC

There were no items at the request of the public.

COMMISSION AUDITOR REPORT:

None.

APPEALS OF BOARD OF ADJUSTMENT DECISIONS:

None.

ANNOUNCEMENT OF BOARD AND COMMITTEE APPOINTMENTS

There were no board appointments announced.

CONSENT AGENDA:

1. **24-0187** MOTION TO AWARD IFB # CS-23-06 "MODERNIZATION OF ELEVATORS AT PINES POINT SENIOR RESIDENCE" TO THE SOLE BIDDER, LIBERTY ELEVATOR CORPORATION, IN THE AMOUNT NOT TO EXCEED \$1,738,000, WHICH INCLUDES AN OWNER'S CONTINGENCY IN THE AMOUNT OF \$158,000.

A motion was made to approve on the Consent Agenda

2. **24-0194** MOTION TO APPROVE REQUEST TO ADVERTISE SOLICITATION(S)

 (A) TS-24-02 "CITY CENTER ACCESS CONTROL UPGRADE"
 (B) FN-24-01 "INDEPENDENT AUDIT SERVICES"
 (C) PD-24-01 "SCHOOL CROSSING GUARDS"

A motion was made to approve on the Consent Agenda

3. **24-0196** MOTION TO APPROVE SECOND AMENDMENT (A2) TO THE INTERLOCAL AGREEMENT FOR COMMUNITY BUS SERVICE BETWEEN BROWARD COUNTY AND THE CITY OF PEMBROKE PINES/SOUTHWEST FOCAL POINT SENIOR CENTER TO INCREASE THE ANNUAL FUNDING TO \$671,776.66 RETROACTIVE TO OCTOBER 1, 2023.

A motion was made to approve on the Consent Agenda

4. **24-0199** MOTION TO RELEASE THE MAINTENANCE BOND LETTER OF CREDIT #FGAC-21008 FROM LENNAR HOMES, LLC FOR WATER AND SEWER IMPROVEMENTS AT SIENA AT PEMBROKE PINES AKA STELLAR TOWNHOMES

A motion was made to approve on the Consent Agenda

6. **24-0202** MOTION TO APPROVE THE PROPOSED WORK AUTHORIZATION 2024-01 WITH CAROLLO ENGINEERS, INC. PURSUANT TO THE AWARD OF RFQ # PSUT-22-02 "CCNA CONTINUING SERVICES FOR PUBLIC WATER SYSTEM ENGINEERING AND RELATED SERVICES", IN AN AMOUNT NOT TO EXCEED \$182,454.00

A motion was made to approve on the Consent Agenda

7. **24-0203** MOTION TO APPROVE THE PURCHASE OF EIGHTY-ONE (81) SCOTT MODEL X3 PRO SELF-CONTAINED BREATHING APPARATUS (SCBA'S) AND ACCESSORIES FOR THE FIRE DEPARTMENT, FOR A TOTAL AMOUNT NOT TO EXCEED \$800,000 FROM MUNICIPAL EMERGENCY SERVICES, INC UTILIZING THE LAKE COUNTY (FLORIDA) CONTRACT # 22-730G, PURSUANT TO SECTION 35.18(C)(5) OF THE CITY'S CODE OF ORDINANCES.

A motion was made to approve on the Consent Agenda

8. **24-0205** MOTION TO APPROVE A CHANGE ORDER FOR THE PURCHASE OF FIFTY (50) 10 X12 OMEGA RIFLE PLATES FOR THE POLICE DEPARTMENT'S FIELD FORCE FROM FEDERAL EASTERN INTERNATIONAL, LLC., FOR A TOTAL AMOUNT NOT TO EXCEED \$24,450 UTILIZING THE STATE OF FLORIDA ALTERNATE CONTRACT SOURCE # 46151500-NASPO-21ACS, PURSUANT TO SECTION 35.18(C)(5) OF THE CITY'S CODE OF ORDINANCES.

A motion was made to approve on the Consent Agenda

9. **24-0212** **MOTION TO APPROVE THE DEPARTMENT RECOMMENDATIONS FOR THE FOLLOWING ITEMS LISTED ON THE CONTRACTS DATABASE REPORT:**

(A) Clean Freek's Janitorial Services, LLC. - Janitorial Services for the City's Fire Department - Renewal

ITEM (B) WILL EXPIRE WITH NO RENEWAL TERMS AVAILABLE, THEREFORE, NO COMMISSION ACTION IS REQUIRED AS IT IS PRESENTED FOR NOTIFICATION PURPOSES ONLY PURSUANT TO SECTION 35.29 (F) OF THE CITY'S PROCUREMENT CODE:

(B) TPR Education, LLC - Tutor.com - Non-Renewal

A motion was made to approve on the Consent Agenda

- 10. 24-0214** MOTION TO APPROVE A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF PEMBROKE PINES AND THE BUREAU OF ALCOHOL, TOBACCO, FIREARMS, AND EXPLOSIVES (ATF) AS IT RELATES TO THE ATF VIOLENT CRIMES TASK FORCE.

A motion was made to approve on the Consent Agenda

- 11. 24-0216** MOTION TO RATIFY THE CITY MANAGER'S APPROVAL OF AN EMERGENCY SEWER MAIN REPAIR IN THE AMOUNT NOT TO EXCEED \$49,000, PURSUANT TO SECTION 35.18(C)(1) OF THE CITY'S CODE OF ORDINANCES.

A motion was made to approve on the Consent Agenda

- 12. 24-0219** MOTION TO APPROVE ENTERING INTO AN AGREEMENT WITH OPENGOV FOR THE PURCHASE OF OPENGOV'S E-PROCUREMENT SOFTWARE SUITE IN AN AMOUNT NOT TO EXCEED \$134,912.07, FOR A PERIOD THROUGH SEPTEMBER 30, 2026, PURSUANT TO SECTION 35.18(C)(7) OF THE CITY'S CODE OF ORDINANCES.

A motion was made to approve on the Consent Agenda

- 13. 24-0222** MOTION TO APPROVE THE PURCHASE OF TWO HUNDRED (200) CHROMEBOOKS FROM DHE COMPUTER SYSTEMS, UTILIZING OMNIA PARTNERS PUBLIC SECTOR CONTRACT # 01-146 (FORMERLY THE NATIONAL COOPERATIVE PURCHASING ALLIANCE), IN AN AMOUNT NOT TO EXCEED \$51,600, PURSUANT TO SECTION 35.18(C)(6) OF THE CITY'S CODE OF ORDINANCES.

A motion was made to approve on the Consent Agenda

- 15. 24-0226** MOTION TO APPROVE THE REGULAR COMMISSION MINUTES OF WEDNESDAY, MARCH 6, 2024.

A motion was made to approve on the Consent Agenda

- 16. 24-0218** MOTION TO APPROVE UTILIZING THE CITY'S MASTER LICENSE AND SERVICES AGREEMENT WITH SAMSARA, INC. IN AN ANNUAL AMOUNT NOT TO EXCEED \$93,840, ESTABLISHED BY SOURCEWELL CONTRACT # 020221-SAM FOR FLEET MANAGEMENT TECHNOLOGIES WITH RELATED SOFTWARE SOLUTIONS, PURSUANT TO SECTION 35.18(C)(6) OF THE CITY'S CODE OF ORDINANCES.

A motion was made to approve on the Consent Agenda

- 17. 24-0221** MOTION TO APPROVE THE FINDINGS AND RECOMMENDATION OF THE EVALUATION COMMITTEE AND TO AWARD RFP # TS-24-01 "INTERNET FOR CHARTER SCHOOLS" TO COMCAST BUSINESS COMMUNICATIONS, LLC, IN THE AMOUNT NOT TO EXCEED \$149,580 FOR AN INITIAL 36 MONTH PERIOD.

A motion was made to approve on the Consent Agenda

Approval of the Consent Agenda

A motion was made by Commissioner Castillo, seconded by Vice Mayor Siple, to approve the Consent Agenda. The motion carried by the following vote:

Aye 5 - Mayor Ortis, Vice Mayor Siple, Commissioner Schwartz, Commissioner Castillo, and Commissioner Good Jr.

Nay 0

- 5. 24-0201** MOTION TO RATIFY THE CITY MANAGER'S APPROVAL OF CHANGE ORDER #1 TO THE AGREEMENT WITH SSE & ASSOCIATES, INC. D/B/A SOUTHEASTERN SURFACES & EQUIPMENT FOR THE INSTALLATION OF NEW BLEACHERS AT THE PEMBROKE SHORES YMCA FAMILY CENTER INCREASING THE COST OF THE AGREEMENT BY \$9,500 FOR ADDITIONAL SERVICES FOR A TOTAL REVISED AGREEMENT AMOUNT OF \$157,500.

Consent Item No. 5 was pulled for discussion by Vice Mayor Siple, who requested that the City Manager also consider addressing the landscaping and outside maintenance of the building.

A motion was made by Vice Mayor Siple, seconded by Commissioner Castillo, to approve the agreement with SSE & Associates, Inc D/B/A Southeastern Surfaces and Equipment for the installation of new bleachers at the Pembroke Shores YMCA Family Center. The motion carried by the following vote:

Aye 5 - Mayor Ortis, Vice Mayor Siple, Commissioner Schwartz, Commissioner Castillo, and Commissioner Good Jr.

Nay 0

PRIOR TO THE VOTE BEING TAKEN:

Vice Mayor Siple read Item 5 into the record by title and spoke on the item.

- 14. 24-0224** MOTION TO AUTHORIZE THE CITY MANAGER AND MAYOR TO EXECUTE A TRI-PARTY AGREEMENT WITH BROWARD COUNTY AND LENNAR HOMES, LLC. FOR THE ISSUANCE OF BUILDING PERMITS ON THE SKYRISE PLAZA PLAT PRIOR TO PLAT RECORDATION

Consent Item No. 14 was pulled by Commissioner Good, who stated that he did not agree with the item and would be voting no on this Item.

A motion was made by Commissioner Good Jr., seconded by Commissioner Schwartz, to approve the authorization of the City Manager and Mayor to execute a tri party agreement with Broward County and Lennar Homes, LLC. The motion carried by the following vote:

Aye 4 - Mayor Ortis, Vice Mayor Siple, Commissioner Schwartz, and Commissioner Castillo

Nay 1 - Commissioner Good Jr.

PRIOR TO THE VOTE BEING TAKEN:

Commissioner Good read Item 14 into the record by title and stated he would be voting no on the agreement.

ACKNOWLEDGEMENTS

Mayor Ortis and Vice Mayor Siple congratulated Ms. Maria A. Rodriguez on winning the March 19, 2024 Municipal Election for District 3.

ORDINANCES AND RESOLUTIONS:

FIRST READING ORDINANCES:

- 18. 2024-04** MOTION TO PASS PROPOSED ORDINANCE NO. 2024-04 ON FIRST READING

PROPOSED ORDINANCE NO. 2024-04 IS AN ORDINANCE OF THE CITY OF PEMBROKE PINES, FLORIDA; AMENDING CHAPTER 52 OF THE CITY CODE OF ORDINANCES ENTITLED "STREETS AND SIDEWALKS"; SPECIFICALLY AMENDING SECTION 52-24, ENTITLED "CONSTRUCTION, MAINTENANCE REQUIREMENTS", TO INCREASE THE VERTICAL CLEARANCE REQUIREMENT FOR TREES LOCATED WITHIN SWALE AREAS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

SECOND AND FINAL READING OF THE ORDINANCE IS TENTATIVELY SCHEDULED FOR APRIL 17, 2024.

A motion was made by Commissioner Castillo, seconded by Vice Mayor Siple, to pass Proposed Ordinance No. 2024-04 on First Reading. The motion carried by the following vote:

Aye 5 - Mayor Ortis, Vice Mayor Siple, Commissioner Schwartz, Commissioner Castillo, and Commissioner Good Jr.

Nay 0

PRIOR TO THE VOTE BEING TAKEN:

Assistant City Attorney Horowitz read Proposed Ordinance 2024-04 into the record by title.

NEW BUSINESS:

Commissioner Schwartz provided updates about the Auditor Selection Committee. He said the committee recently met, the transcript was available, and that the final draft of the Request for Proposal (RFP) should be available by the first meeting in April.

ACKNOWLEDGEMENTS continued

Commissioner Castillo congratulated his eldest daughter, Alexandra (Castillo) on her recent marriage.

OLD BUSINESS:

ADJOURN - 6:50 P.M.

CITY OF PEMBROKE PINES

Debra Rogers, CMC
Deputy City Clerk