Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	Vendor Notes
1-1	Mobilization and Demobilization	1	Lump Sum	\$135,000.00	\$135,000.00	
	Renovation of Treatment Unit B (removal					
1-2	and replacement of interior parts)	1	Lump Sum	\$2,270,000.00	\$2,270,000.00	
1-3	Surface preparation and painting	1	Lump Sum	\$280,000.00	\$280,000.00	
1-4	Electrical Renovation	1	Lump Sum	\$50,000.00	\$50,000.00	
1-5	Unit C Stair Access	1	Lump Sum	\$40,000.00	\$40,000.00	
	Total				\$2,775,000.00	

Line		Unit of	
Item	Description	Measure	Percentage
	Cost to provide a Payment & Performance		
	Bond for the project, in the form of a		
2-1	percent	Percent	1.1%

KKENNEDY



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 8/21/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER. AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER NAME:	CONTACT Britney King			
Acrisure Southeast Partners Insurance Services, LLC 317 Citizens Blvd	PHONE (A/C, No, Ext): (305) 772-2663 FAX (A/C, No):			
Leesburg, FL 34748	E-MAIL ADDRESS: BrKing@acrisure.com			
	INSURER(S) AFFORDING COVERAGE			
INSURER	INSURER A: Amerisure Insurance Company			
NSURED INSURER	INSURER B : Amerisure Mutual Insurance Company 2339			
Lawrence Lee Construction Services, Inc.	INSURER C: Aspen American Insurance Company 4346			
	INSURER D: Indian Harbor Insurance Company			
Stuart, FL 34994	INSURER E:			
INSURER	INSURER F:			

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SU	IBR	POLICY EFF	POLICY EXP (MM/DD/YYYY)	LIMIT	s
A	X COMMERCIAL GENERAL LIABILITY		10	(MANUSSITION)	(IIII)	EACH OCCURRENCE	\$ 1,000,000
	CLAIMS-MADE X OCCUR		GL21183410401	8/28/2024	8/28/2025	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
						MED EXP (Any one person)	\$ 10,000
						PERSONAL & ADV INJURY	\$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE	\$ 2,000,000
	POLICY X PRO-					PRODUCTS - COMP/OP AGG	\$ 2,000,000
	OTHER:						\$
Α	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
	X ANY AUTO		CA21183400301	8/28/2024	8/28/2025	BODILY INJURY (Per person)	\$
	OWNED SCHEDULED AUTOS					BODILY INJURY (Per accident)	\$
	HIRED NON-OWNED AUTOS ONLY					PROPERTY DAMAGE (Per accident)	\$
							\$
В	X UMBRELLA LIAB X OCCUR					EACH OCCURRENCE	\$ 5,000,000
	EXCESS LIAB CLAIMS-MADE		CU21183420302	8/28/2024	8/28/2025	AGGREGATE	\$ 5,000,000
	DED X RETENTION\$						\$
Α	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					X PER OTH- STATUTE ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE	N/A	WC21183430402	8/28/2024	8/28/2025	E.L. EACH ACCIDENT	\$ 1,000,000
	(Mandatory in NH)					E.L. DISEASE - EA EMPLOYEE	
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
С	Equipment Floater		IM00FK124	8/28/2024	8/28/2025	Rented/Leased	100,000
D	E&O		PEC2000638	8/28/2024	8/28/2025	\$1M Occur/Aggregate	2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Certificate Holder is included as an additional insured including products and completed operations for general liability if required by written contract per form CG7324 0323, and an additional insured on the auto liability and umbrella when required by written contract. General Liability, Auto Liability and Umbrella are primary and non-contributory when required by written contract. Waiver of subrogation applies to general liability, auto liability, umbrella and employers liability when required by written contract. Umbrella extends over General Liability, Auto Liability and Workers Compensation policies.
Cancellation 30-days' notice of cancellation applies except 10-days for non-payment of premium per policy terms and conditions.

CERTIFICATE HOLDER CANCELLATION

Lawrence Lee Construction Services, Inc. ***FOR INFORMATION PURPOSES*** 800 SE Lincoln Ave. Stuart, FL 34994

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



Proposer's Background Information Form

#	Question	Response	Comment	Status
Contact	Information			
1.1.1	Primary Contact: Please provide the contact information (Name, Title, E-mail and Phone Number) for the Primary Contact for this project.	Geoffrey L. Schmidt, President - GS@LawrenceLeeCons truction.com - 561-578- 7715	Geoffrey L. Schmidt, President - GS@LawrenceLeeConstruction.com - 561-578-7715	Complete
1.1.2	Authorized Approver: Please provide the contact information (Name, Title, E-mail and Phone Number) for the Authorized Approver for this project.	Geoffrey L. Schmidt, President - GS@LawrenceLeeCons truction.com - 561-578- 7715	Geoffrey L. Schmidt, President - GS@LawrenceLeeConstruction.com - 561-578-7715	Complete
Organiza	ation Background			
1.2.1	Please state the year that you company started its business.	2017		Complete
1.2.2	Please state the year that your company started providing service under your current business name.	2017		Complete
1.2.3	What State is your Company Registered In?	Florida		Complete
Former E	Business			
1.3.1	Under what former name has your business operated? Include a description of the business.	N/a		Complete
1.3.2	At what address was that business located?	n/a		Complete
Past Fail	ure	:		
1.4.1	Have you ever failed to complete work awarded to you. If so, when, where and why?	No		Complete
Inspecte	d	!		
1.5.1	Have you personally inspected the proposed WORK and do you have a complete plan for its performance?	Yes		Complete
Subcont	racting	:		
1.6.1	Will you subcontract any part of this WORK? If you will be subcontracting any part of this work, provide details including a list of each sub-contractor(s) that will perform work in excess of ten percent (10%) of the contract amount and the work that will be performed by each subcontractor(s). (Note: The proposed list of subcontractor(s) may not be amended after award of the contract without the prior written approval of the Contract Administrator, whose approval shall not be reasonably withheld.)		Ginier, LLC	Complete
Bankrup	tcy Petitions	i		
1.7.1	List and describe all bankruptcy petitions (voluntary or involuntary) which have been filed by or against the Proposer, its parent or subsidiaries or predecessor organizations during the past five (5) years. Include in the description the disposition of each such petition.	None		Complete
Bond Cla	aims	:		
1.8.1	List and describe all successful Bond claims made to your surety(ies) during the last five (5) years. The list and descriptions should include claims against the bond of the Proposer and its predecessor organization(s).	None		Complete
Claims, A	Arbitrations, Administrative Hearings and Lawsuits	: 		
1.9.1	List all claims, arbitrations, administrative hearings and lawsuits brought by or against the Proposer or its predecessor organizations(s) during the last (10) years. The list shall include all case names; case, arbitration or hearing identification numbers; the name of the project over which the dispute arose; and a description of the subject matter of the dispute.	None		Complete
Criminal	Proceedings or Hearings			

	19 Questions		100.00% Complete	
1.15.1	Do you need to disclose any conflicts of interest? The award of any contract hereunder is subject to the provisions of Chapter 112, Florida Statutes. Proposers must disclose with their Proposal the name of any officer, director, partner, proprietor, associate or agent who is also an officer or employee of CITY or any of its agencies. Further, all Proposers must disclose the name of any officer or employee of CITY who owns, directly or indirectly, an interest of five percent (5%) or more in the Proposer's firm or any of its branches or affiliate companies.	No		Complete
Conflict	of Interest			
1.14.1	Are professional licenses required to perform the services requested in this solicitation? If so, please list any applicable professional licenses that your company has that are required to provide these services.	Applicable	Certified General Contractor - CGC-1525837	Complete
Professi	onal License Information			
1.13.1	Describe the firm's local experience/nature of service with contracts of similar size and complexity, in the previous three (3) years.		We are a Florida General Contractor who performs water and Wastewater treatment plant construction. This includes continuing services, hard bids and design-build delivery methods.	Complete
Similar I	Experience & Contracts			
1.12.1	Have you ever been debarred or suspended from doing business with any governmental agency? If you have been debarred or suspended from doing business with any governmental agency, please explain.	No		Complete
Debarm	ent/Suspension			
1.11.1	In regards to the commodities/services proposed, which of the following best classifies your firm? If you selected any options besides \"Original Provider\" please explain.	Other	Certified General Contractor - CGC-1525837	Complete
Compan	y Classification			
1.10.1	List and describe all criminal proceedings or hearings concerning business related offenses in which the Proposer, its principals or officers or predecessor organization(s) were defendants.	None		Complete

THE AMERICAN INSTITUTE OF ARCHITECTS



Bid Bond

KNOW ALL MEN BY THESE PRESENTS	S, that we	
Lawrence Lee Construction Services, Inc.	(Here insert full name and address or legal title of Contractor)	
800 SE Lincoln Ave., Stuart, FL 34994 as Principal, hereinafter called the Principal, and Atlantic Specialty Insurance Company	(Here insert full name and address or legal title of Surety)	
605 Highway 169 North, Suite 800, Plymouth, MN 55441		
a corporation duly organized under the laws of the Sta as Surety, hereinafter called the Surety, are held and City of Pembroke Pines		
8300 South Palm Drive, Pembroke Pines, Florida 33025 as Obligee, hereinafter called the Obligee, in the sum	of Five Percent of Amount Bid	
	Dollars (\$ 5%)	
for the payment of which sum well and truly to be ourselves, our heirs, executors, administrators, succe these presents.		
WHEREAS, The Principal has submitted a bid for		
Water Treatment Plant Unit B Rehabilitation, IFB # PSUT-25-08 - Pe	(Here insert full name, address and description of project) embroke Pines WTP 7960 Johnson St, Pembroke Pines, FL 33024	
Cleaning, removal and replacement of tank internals, electrical sys NOW, THEREFORE, if the Obligee shall accept the bid of the the Obligee in accordance with the terms of such bid, and g or Contract Documents with good and sufficient surety for the payment of labor and material furnished in the prosecution the such Contract and give such bond or bonds, if the Principal penalty hereof between the amount specified in said bid and contract with another party to perform the Work covered by sattle remain in full force and effect.	re Principal and the Principal shall enter into a Contract with give such bond or bonds as may be specified in the bidding the faithful performance of such Contract and for the prompt hereof, or in the event of the failure of the Principal to enter a shall pay to the Obligee the difference not to exceed the such larger amount for which the Obligee may in good faith.	
Signed and sealed this 12th	day of August, 2025	
n ,	Lawrence Lee Construction Services, Inc.	
Byll Fell Brylee Frank (Witness)	Geoffley L. Schmidt, President (Title)	
Mo - 7	Atlantic Specialty Insurance Company	
	(Surety)	Pas
Kasandra Titus (Witness)	Jessie Sloan (Title) Attorney-In-Fact & Florida Licensed Resident Agent	人
	Inquiries: (321) 800-6594	0000
AIA DOCUMENT A310 . BID BOND . AIA . FEBRUARY 1970 ED . THE AI INSTITUTE OF ARCHITECTS, 1735 N.Y. AVE., N.W., WASHINGTON, D.C. 1		



Power of Attorney

KNOW ALL MEN BY THESE PRESENTS, that ATLANTIC SPECIALTY INSURANCE COMPANY, a New York corporation with its principal office in Plymouth, Minnesota, does hereby constitute and appoint: Hallie Martin, Jessie Sloan, Jorge L. Bracamonte, Thomas R Kirstein, each individually if there be more than one named, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof; provided that no bond or undertaking executed under this authority shall exceed in amount the sum of: unlimited and the execution of such bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof in pursuance of these presents, shall be as binding upon said Company as if they had been fully signed by an authorized officer of the Company and sealed with the Company seal. This Power of Attorney is made and executed by authority of the following resolutions adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the President, any Senior Vice President or Vice-President (each an "Authorized Officer") may execute for and in behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and affix the seal of the Company thereto; and that the Authorized Officer may appoint and authorize an Attorney-in-Fact to execute on behalf of the Company any and all such instruments and to affix the Company seal thereto; and that the Authorized Officer may at any time remove any such Attorney-in-Fact and revoke all power and authority given to any such Attorney-in-Fact.

Resolved: That the Attorney-in-Fact may be given full power and authority to execute for and in the name and on behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and any such instrument executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed and sealed by an Authorized Officer and, further, the Attorney-in-Fact is hereby authorized to verify any affidavit required to be attached to bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof.

This power of attorney is signed and sealed by facsimile under the authority of the following Resolution adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the signature of an Authorized Officer, the signature of the Secretary or the Assistant Secretary, and the Company seal may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing an Attorney-in-Fact for purposes only of executing and sealing any bond, undertaking, recognizance or other written obligation in the nature thereof, and any such signature and seal where so used, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS WHEREOF, ATLANTIC SPECIALTY INSURANCE COMPANY has caused these presents to be signed by an Authorized Officer and the seal of the Company to be affixed this first day of January, 2023.

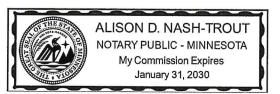
ORPORATE COMMING CORPORATE COMMING CORPORATE COMMING CORPORATE COMMING CORPORATE COMMING COMMI

By

Sarah A. Kolar, Vice President and General Counsel

STATE OF MINNESOTA HENNEPIN COUNTY

On this first day of January, 2023, before me personally came Sarah A. Kolar, Vice President and General Counsel of ATLANTIC SPECIALTY INSURANCE COMPANY, to me personally known to be the individual and officer described in and who executed the preceding instrument, and she acknowledged the execution of the same, and being by me duly sworn, that she is the said officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the seal of said Company and that the said seal and the signature as such officer was duly affixed and subscribed to the said instrument by the authority and at the direction of the Company.



Notary Public

I, the undersigned, Secretary of ATLANTIC SPECIALTY INSURANCE COMPANY, a New York Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked, and the resolutions set forth above are now in force.

Signed and sealed. Dated 12th day of August , 2025

This Power of Attorney expires January 31, 2030 O CORPORATE O SEAL CO

Kara L.B. Barrow, Secretary

Please direct bond verifications to surety@intactinsurance.com



2.

SWORN STATEMENT ON PUBLIC ENTITY CRIMES UNDER FLORIDA STATUTES CHAPTER 287.133(3)(a).

1.	This sworn statement is submitted Lawrence Lee Construction Services, Inc.
	(name of entity submitting sworn statement) whose business address is 800 SE Lincoln Ave, Stuart, FL 34994
	and (if applicable) its Federal Employer Identification Number (FEIN) is 82-2530315 . (If the entity has no FEIN, include the Social Security
	Number of the individual signing this sworn statement:
2.	My name is Geoffrey L. Schmidt and my
	(Please print name of individual signing)
	relationship to the entity named above is President
3.	I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid, proposal, reply, or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
4.	I understand that a "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
5.	I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), <u>Florida Statutes</u> , means:
	A predecessor or successor of a person convicted of a public entity crime: or

An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an

affiliate. The Cityship by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a

joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

Bidder's Nan	e/Signature	Company	Date
Alst	(Please describe any a General Services.)	Lawrence Lee Construction Services	
		affiliate has not been placed on the	
	been a subsequent proc Division of Administra officer determined that	affiliate was placed on the convicted seeding before a hearing officer of the stive Hearings. The final order enters it was in the public interest to remain the vendor list. (Please attach a contract of the stip of the sti	he State of Florida, red by the hearing ove the person or
	officer of the State of F order entered by the he	a proceeding concerning the convi- Florida, Division of Administrative earing officer did not place the perso (Please attach a copy of the final	Hearings. The final on or affiliate on the
direct active convi	ors, executives, partners, e in management of the e	nis sworn statement, or one or more, shareholders, employees, members ntity, or an affiliate of the entity has ime subsequent to July 1, 1989, AN applies.)	s, or agents who are s been charged with and
execu mana	tives, partners, sharehold gement of the entity, nor	itting this sworn statement, nor any ders, employees, members, or agent any affiliate of the entity have been ime subsequent to July 1, 1989.	s who are active in
	on to the entity submittin	ef, the statement which I have mark g this sworn statement. (Please inc	
mean Unite applic to tra transa direct	s any natural person or and States with the legal points to bid on contracts let insact business with a public business with a public	s defined in Paragraph 287.133(1)(encountry) or ganized under the laws of the toler of the property of the pro	of any state or of the t and which bids or ise transacts or applies acts or applies to s those officers,
	8 F		

Geoffrey L. Schmidt

EQUAL BENEFITS CERTIFICATION FORM FOR DOMESTIC PARTNERS AND ALL MARRIED COUPLES

Except where federal or state law mandates to the contrary, a Contractor awarded a Contract pursuant to a competitive solicitation shall provide benefits to Domestic Partners and spouses of its employees, irrespective of gender, on the same basis as it provides benefits to employees' spouses in traditional marriages.

The Contractor shall provide the City and/or the City Manager or his/her designee, access to its records for the purpose of audits and/or investigations to ascertain compliance with the provisions of this section, and upon request shall provide evidence that the Contractor is in compliance with the provisions of this section upon each new bid, contract renewal, or when the City Manager has received a complaint or has reason to believe the Contractor may not be in compliance with the provisions of this section. Records shall include but not be limited to providing the City and/or the City Manager or his/her designee with certified copies of the Contractor's records pertaining to its benefits policies and its employment policies and practices.

The Contractor must conspicuously make available to all employees and applicants for employment the following statement:

"During the performance of a contract with the City of Pembroke Pines, Florida, the Contractor will provide Equal Benefits to its employees with spouses, as defined by Section 35.39 of the City's Code of Ordinances, and its employees with Domestic Partners and all Married Couples".

The posted statement must also include a City contact telephone number and email address which will be provided to each contractor when a covered contract is executed.

SECTION 1 DEFINITIONS

- Benefits means the following plan, program or policy provided or offered by a contractor
 to its employees as part of the employer's total compensation package which may include
 but is not limited to sick leave, bereavement leave, family medical leave, and health
 benefits.
- 2. Cash Equivalent mean the amount of money paid to an employee with a domestic partner or spouse in lieu of providing benefits to the employee's domestic partner or spouse. The cash equivalent is equal to the employer's direct expense of providing benefits to an employee for his or her spouse from a traditional marriage.
- 3. Covered Contract means a contract between the City and a contractor awarded subsequent to the date when this section becomes effective valued at over \$25,000 or the threshold amount required for competitive bids as required in section 35.18(A) of the Procurement Code.
- 4. Domestic Partner shall mean any two (2) adults of the same or different sex who have registered as domestic partners with a governmental body pursuant to state or local law authorizing such registration, or with an internal registry maintained by the employer of at



least one of the domestic partners. A contractor may institute an internal registry to allow for the provision of equal benefits to employees with domestic partners who do not register their partnerships pursuant to a governmental body authorizing such registration, or who are located in a jurisdiction where no such governmental domestic partnership registry exists. A contractor that institutes such registry shall not impose criteria for registration that are more stringent than those required for domestic partnership registration by the City of Pembroke Pines.

- 5. Equal benefits means the equality of benefits between employees with spouses and/or dependents of spouses and employees with domestic partners and/or dependents of domestic partners, and/or between spouses of employees and/or dependents of spouses and domestic partners of employees and/or dependents of domestic partners.
- **6. Spouse** means one member of a married pair legally married under the laws of any state within the United States of America or any other jurisdiction under which such marriage is legally recognized, irrespective of gender.
- 7. Traditional marriage means a marriage between one man and one woman.

A. Contractor currently complies with the requirements of this section; or

SECTION 2 CERTIFICATION OF CONTRACTOR

The firm providing a response, by virtue of the signature below, certifies that it is aware of the requirements of Section 35.39 "City Contractors providing Equal Benefits for Domestic Partners and all Married Couples" of the City's Code of Ordinances, and certifies the following (**Check only one box below**):

□ в.	Contractor will comply with the conditions of this section at the time of contract award; or
□ C.	Contractor will not comply with the conditions of this section at the time of contract award: or
□ D.	Contractor does not comply with the conditions of this section because of the following allowable exemption (Check only one box below):
	$\hfill \Box$ 1. The Contractor does not provide benefits to employees' spouses in traditional marriages;
	2. The Contractor provides an employee the cash equivalent of benefits because the Contractor is unable to provide benefits to employees' Domestic Partners or spouses despite making reasonable efforts to provide them. To meet this exception, the Contractor shall provide a notarized affidavit that it has made reasonable efforts to provide such benefits. The affidavit shall state the efforts taken to provide such benefits and the amount of the cash equivalent. Cash equivalent means the amount of money paid to an employee with a Domestic Partner or spouse rather than providing benefits to the employee's Domestic Partner or spouse. The cash equivalent is equal to the employer's direct expense of providing benefits to an employee's spouse;



☐ 3. The Contractor is a religious organization, association, society, or any non-profit charitable or educational institution or organization operated supervised or controlled by or in conjunction with a religious organization, association, or society;	
☐ 4. The Contractor is a governmental agency;	
The certification shall be signed by an authorized officer of the Contractor. Failure to provide such certification (by checking the appropriate boxes above along with completing the information below) shall result in a Contractor being deemed non-responsive.	
COMPANY NAME: Lawrence Lee Construction Services, Inc.	
AUTHORIZED OFFICER NAME / SIGNATURE: CICATVEY L. Schmid	1



VENDOR DRUG-FREE WORKPLACE CERTIFICATION FORM

SECTION 1 GENERAL TERM

Preference may be given to vendors submitting a certification with their bid/proposal certifying they have a drug-free workplace in accordance with Section 287.087, Florida Statutes. This requirement affects all public entities of the State and becomes effective January 1, 1991. The special condition is as follows:

IDENTICAL TIE BIDS - Preference may be given to businesses with drug-free workplace programs. Whenever two or more bids that are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drugfree workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

- Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, 1. possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- 3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- In the statement specified in subsection (1), notify the employees that, as a condition of working 4. on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after each conviction.
- 5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
- Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

SECTION 2 AFFIRMATION		
Place a check mark here only if affil Workplace.	rming bidder <u>complies fully</u> with the abo	ve requirements for a Drug-Free
☐ Place a check mark here only if affirm	ing bidder <u>does not</u> meet the requirements	s for a Drug-Free Workplace.
Failure to complete this certification at tineligible for Drug-Free Workplace Pref WILL NOT qualify for Drug-Free Workplace Wo	erence. This form must be completed by	/for the proposer; the proposer
Affryfus	Geoffrey L. Schmidt	Lawrence Lee Construction Services, Inc.
Authorized Signature	Authorized Signer Name	Company Name

BIDDER is the

NON-COLLUSIVE AFFIDAVIT

Owner

(Owner, Partner, Officer, Representative or Agent)
BIDDER is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;
Such Bid is genuine and is not a collusive or sham Bid;
Neither the said BIDDER nor any of its officers, partners, owners, agents, representative, employees or parties in interest, including this affidavit, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other BIDDER, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted; or to refrain from bidding in connection with such Contract; or have in any manner, directly or indirectly, sought by agreement or collusion, or communications, or conference with any BIDDER, firm, or person to fix the price or prices in the attached Bid or any other BIDDER, or to fix any overhead, profit, or cost element of the Bid Price or the Bid Price of any other BIDDER, or to secure through any collusion conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Contract;
The price of items quoted in the attached Bid are fair and proper and are not tainted by collusion, conspiracy, connivance, or unlawful agreement on the part of the BIDDER or any other of its agents, representatives, owners, employees or parties in interest, including this affidavit.
Printed Name/Signature President Geoffrey L. Schmidt

Name of Company _____ Lawrence Lee Construction Services, Inc.



SCRUTINIZED COMPANY CERTIFICATION PURSUANT TO FLORIDA STATUTE § 287.135.

$_{ m I,}$ Geoffr	ey L. Schmidt	, on behalf of	Lawrence Lee Construction Services, Inc.
,	Print Name and Title		Company Name
certify that	Lawrence Lee	Construction :	Services, Inc.
		Company Name	

- 1. Does not participate in a boycott of Israel; and
- 2. Is not on the Scrutinized Companies that Boycott Israel list; and
- Is not on the Scrutinized Companies with Activities in Sudan List; and 3.
- Is not on the Scrutinized Companies with Activities in the Iran Petroleum Energy 4. Sector List: and
- 5. Has not engaged in business operations in Syria.

Submitting a false certification shall be deemed a material breach of contract. The City shall provide notice, in writing, to the Contractor of the City's determination concerning the false certification. The Contractor shall have ninety (90) days following receipt of the notice to respond in writing and demonstrate that the determination of false certification was made in error. If the Contractor does not demonstrate that the City's determination of false certification was made in error then the City shall have the right to terminate the contract and seek civil remedies pursuant to Florida Statute § 287.135.

Section 287.135, Florida Statutes, prohibits the City from: 1) Contracting with companies for goods or services in any amount if at the time of bidding on, submitting a proposal for, or entering into or renewing a contract if the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, F.S. or is engaged in a boycott of Israel; and 2) Contracting with companies, for goods or services over \$1,000,000.00 that are on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector list, created pursuant to s. 215.473, or are engaged in business operations in Syria.

As the person authorized to sign on behalf of the Contractor, I hereby certify that the company identified above in the section entitled "Contractor Name" does not participate in any boycott of Israel, is not listed on the Scrutinized Companies that Boycott Israel List, is not listed on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, and is not engaged in business operations in Syria. I understand that pursuant to section 287.135, Florida Statutes, the submission of a false certification may subject the company to civil penalties, attorney's fees, and/or costs. I further understand that any contract with the City for goods or services may be terminated at the option of the City if the company is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan list or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

Lawrence Lee Construction Services, Inc.

President

Print Name / Signature

Geoffrey L. Schmidt

Company Name



E-VERIFY SYSTEM CERTIFICATION STATEMENT (UNDER SECTION 448.095, FLORIDA STATUTES)

1. Definitions:

- a. "Contractor" means a person or entity that has entered or is attempting to enter into a contract with a public employer to provide labor, supplies, or services to such employer in exchange for salary, wages, or other remuneration. "Contractor" includes, but is not limited to, a vendor or consultant.
- b. "Subcontractor" means a person or entity that provides labor, supplies, or services to or for a contractor or another subcontractor in exchange for salary, wages, or other remuneration.
- c. "E-Verify system" means an Internet-based system operated by the United States Department of Homeland Security that allows participating employers to electronically verify the employment eligibility of newly hired employees.
- 2. Effective January 1, 2021, Contractors, shall register with and use the E-verify system in order to verify the work authorization status of all newly hired employees. Contractor shall register for and utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of:
 - a. All persons employed by a Contractor to perform employment duties within Florida during the term of the contract; and
 - b. All persons (including subvendors/subconsultants/subcontractors) assigned by Contractor to perform work pursuant to the contract with the City of Pembroke Pines. The Contractor acknowledges and agrees that registration and use of the U.S. Department of Homeland Security's E-Verify System during the term of the contract is a condition of the contract with the City of Pembroke Pines; and
 - c. Should vendor become the successful Contractor awarded for the above-named project, by entering into the contract, the Contractor shall comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility," as amended from time to time. This includes, but is not limited to registration and utilization of the E-Verify System to verify the work authorization status of all newly hired employees. Contractor shall also require all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The Contractor shall maintain a copy of such affidavit for the duration of the contract.

3. Contract Termination

- a. If the City has a good faith belief that a person or entity with which it is contracting has knowingly violated s. 448.09 (1) Fla. Stat., the contract shall be terminated.
- b. If the City has a good faith belief that a subcontractor knowingly violated s. 448.095 (2), but the Contractor otherwise complied with s. 448.095 (2) Fla. Stat., shall promptly notify the Contractor and order the Contractor to immediately terminate the contract with the subcontractor.
- c. A contract terminated under subparagraph a) or b) is not a breach of contract and may not be considered as such.
- d. Any challenge to termination under this provision must be filed in the Circuit Court no later than 20 calendar days after the date of termination.
- e. If the contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of 1 year after the date of termination.

COMPANY NAME:	The second secon	0
	Geoffrey L. Schmidt, President	MAA
PRINTED NAME / AUTHORIZED SIGNATURE:		IVVN

Lawrence Lee Construction Services Inc.



AFFIDAVIT OF COMPLIANCE WITH HUMAN TRAFFICKING LAWS

In accordance with section 787.06 (13), Florida Statutes, the undersigned, on behalf of the entity listed below ("Entity"), hereby attests under penalty of perjury that:

- 1. The Affiant is an officer or representative of the Entity entering into an agreement with the City of Pembroke Pines.
- 2. The Entity does not use coercion for labor or services as defined in Section 787.06, Florida Statutes, entitled "Human Trafficking".
 - 3. The Affiant is authorized to execute this Affidavit on behalf of the Entity.
- 4. I understand that I am swearing or affirming under oath to the truthfulness of the claims made in this affidavit and that the punishment for knowingly making a false statement includes fines and/or imprisonment.
- 5. Pursuant to Sec. 92.525(2), Fla. Stat., under penalties of perjury, I declare that I have read the foregoing affidavit of compliance with Human Trafficking Laws and that the facts stated in it are true.

SIGNATURE:
NAME: Geoffrey L. Schmidt
TITLE: President



(OFFICE USE ON	NLY) Vendor #	
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VENDOR INFORMATION FORM

MAIN CONTACT INFORMATION							
Company Name	Lawrence Lee Construction Services, Inc.						
(Legal Name as filed with IRS)	Lawrence Lee Constituction Cervices, inc.						
Doing Business As (DBA)							
Primary Business Address	800 SE Lincoln	Ave					
	City:	Stuart					
	State:	FL	Zip:	34994			
	Country:	USA					
Remit To Address	800 SE Lincoln	Ave					
		-					
	City:	Stuart					
	State:	FL	Zip:	34994			
	Country: USA						
Order From Address	800 SE Lincoln	Ave					
	City:	Stuart					
	State:	FL	Zip:	34994			
	Country:	USA					
Foreign Entity (Yes/No)	No						
Telephone Number	561-578-7715						
Primary Company E-mail	GS@Lawrence	LeeConstruction.com					
Fax	n/a						
Website	www.lawrencele	econstruction.com					
DUNS	n/a						
Independent Contractor (Yes/No)) No						
Identification Number	SSN:		FID:	82-2530315			

GENERAL PAYMENT TERMS						
Discount Percent	Days to Discount	Days to Net				
Defines the discount percentage the vendor extends to your organization.	Number of days which payment must be received to claim the discount percent.	Number of days that the vendor allows before requiring net payment.				
None	None	30				

CONTACT # 1							
Contact Name (First & Last Name)	Geoffrey L. Schmidt						
Description/Title/Position	President						
Phone (Voice)	561-578-7715						
Phone (Text)	561-578-7715	Opt In (Y/N): No					
Fax	n/a						
E-mail	GS@LawrenceLeeConstruction.com						

STATE REGISTRATION				
Is your company registered with the State of Florida? (Y/N)	Yes			
If not, what state is your company registered in?				

Please attach the print out from https://dos.myflorida.com/sunbiz/ or the appropriate state showing your active registration and any applicable fictitious names that are registered.

Form W-9
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Betol	re you begin. For guidance related to the purpose of Form W-9, see Purpose of Form, below.									
	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the centity's name on line 2.)	wner's nam	e on lir	ne 1, and	enter	the bus	iness/d	lisrega	rded	
	Lawrence Lee Construction Services, Inc.									
	2 Business name/disregarded entity name, if different from above.									
Print or type. Specific Instructions on page 3.	Solution only one of the following seven boxes. Individual/sole proprietor						4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) (Applies to accounts maintained outside the United States.)			
See	5 Address (number, street, and apt. or suite no.). See instructions. 800 SE Lincoln Ave	Requester For bido				(optiona	1)			
	6 City, state, and ZIP code Stuart, FL 34994									
	7 List account number(s) here (optional)									
	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,				22					
Par	Taxpayer Identification Number (TIN)									
Enter	your TIN in the appropriate box. The TIN provided must match the name given on line 1 to av	oid	ocial s	ecurity	numb	er				
	p withholding. For individuals, this is generally your social security number (SSN). However, f	or a		_		_				
	ent alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other is, it is your employer identification number (EIN). If you do not have a number, see <i>How to ge</i>	ta L	Ш							
TIN, la		OI		er identi	fication				7	
Note:	If the account is in more than one name, see the instructions for line 1. See also What Name		прюу	erident	TCauc	numi	ler	-T-	╡	
	er To Give the Requester for guidelines on whose number to enter.	8	2	_ 2	5	3 0	3	1 5		
Par	t II Certification				1 1					
Under	penalties of perjury, I certify that:									
1. The	number shown on this form is my correct taxpayer identification number (or I am waiting for	a number 1	to be i	ssued t	o me	; and				
Ser	n not subject to backup withholding because (a) I am exempt from backup withholding, or (b) vice (IRS) that I am subject to backup withholding as a result of a failure to report all interest conger subject to backup withholding; and									
3. I an	a U.S. citizen or other U.S. person (defined below); and									
4. The	FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting	g is correc	t.							
becau acquis	cation instructions. You must cross out item 2 above if you have been notified by the IRS that y se you have failed to report all interest and dividends on your tax return. For real estate transactic ition or abandonment of secured property, cancellation of debt, contributions to an individual retinant than interest and dividends you are not required to sign the certification, but you must provide you	ns, item 2 rement arra	does r angem	not appl ent (IRA	y. For A), and	mortga d, gener	age inte	erest aymer	nts	
Sign	Signature of		1 1		.o.i uc		. , art	,		

General Instructions

U.S. person

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Here

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Date 1/1/25

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

KKENNEDY



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 8/21/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER. AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER NAME:	^{⊂⊤} Britney King					
Acrisure Southeast Partners Insurance Services, LLC 317 Citizens Blvd	PHONE (A/C, No, Ext): (305) 772-2663 FAX (A/C, No):					
Leesburg, FL 34748	E-MAIL ADDRESS: BrKing@acrisure.com					
	INSURER(S) AFFORDING COVERAGE	NAIC #				
INSURER	INSURER A: Amerisure Insurance Company					
NSURED INSURER	INSURER B : Amerisure Mutual Insurance Company					
Lawrence Lee Construction Services, Inc.	INSURER C: Aspen American Insurance Company 434					
	INSURER D: Indian Harbor Insurance Company					
Stuart, FL 34994	INSURER E :					
INSURER	INSURER F:					

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SU	IBR	POLICY EFF	POLICY EXP (MM/DD/YYYY)	LIMIT	s
A	X COMMERCIAL GENERAL LIABILITY		10	(,	(IIII)	EACH OCCURRENCE	\$ 1,000,000
	CLAIMS-MADE X OCCUR		GL21183410401	8/28/2024	8/28/2025	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
						MED EXP (Any one person)	\$ 10,000
						PERSONAL & ADV INJURY	\$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE	\$ 2,000,000
	POLICY X PRO-					PRODUCTS - COMP/OP AGG	\$ 2,000,000
	OTHER:						\$
Α	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
	X ANY AUTO		CA21183400301	8/28/2024	8/28/2025	BODILY INJURY (Per person)	\$
	OWNED SCHEDULED AUTOS					BODILY INJURY (Per accident)	\$
	HIRED AUTOS ONLY NON-OWNED AUTOS ONLY					PROPERTY DAMAGE (Per accident)	\$
							\$
В	X UMBRELLA LIAB X OCCUR					EACH OCCURRENCE	\$ 5,000,000
	EXCESS LIAB CLAIMS-MADE		CU21183420302	8/28/2024	8/28/2025	AGGREGATE	\$ 5,000,000
	DED X RETENTION\$						\$
Α	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					X PER OTH- STATUTE ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE	N/A	WC21183430402	8/28/2024	8/28/2025	E.L. EACH ACCIDENT	\$ 1,000,000
	(Mandatory in NH)					E.L. DISEASE - EA EMPLOYEE	
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
С	Equipment Floater		IM00FK124	8/28/2024	8/28/2025	Rented/Leased	100,000
D	E&O		PEC2000638	8/28/2024	8/28/2025	\$1M Occur/Aggregate	2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Certificate Holder is included as an additional insured including products and completed operations for general liability if required by written contract per form CG7324 0323, and an additional insured on the auto liability and umbrella when required by written contract. General Liability, Auto Liability and Umbrella are primary and non-contributory when required by written contract. Waiver of subrogation applies to general liability, auto liability, umbrella and employers liability when required by written contract. Umbrella extends over General Liability, Auto Liability and Workers Compensation policies.
Cancellation 30-days' notice of cancellation applies except 10-days for non-payment of premium per policy terms and conditions.

CERTIFICATE HOLDER CANCELLATION

Lawrence Lee Construction Services, Inc. ***FOR INFORMATION PURPOSES*** 800 SE Lincoln Ave. Stuart, FL 34994

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE







Company ID Number: 1395758

THE E-VERIFY MEMORANDUM OF UNDERSTANDING FOR EMPLOYERS

ARTICLE I PURPOSE AND AUTHORITY

The parties to this agreement are the Department of Homeland Security (DHS) and Lawrence Lee Construction Services, Inc. (Employer). The purpose of this agreement is to set forth terms and conditions which the Employer will follow while participating in E-Verify.

E-Verify is a program that electronically confirms an employee's eligibility to work in the United States after completion of Form I-9, Employment Eligibility Verification (Form I-9). This Memorandum of Understanding (MOU) explains certain features of the E-Verify program and describes specific responsibilities of the Employer, the Social Security Administration (SSA), and DHS.

Authority for the E-Verify program is found in Title IV, Subtitle A, of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (IIRIRA), Pub. L. 104-208, 110 Stat. 3009, as amended (8 U.S.C. § 1324a note). The Federal Acquisition Regulation (FAR) Subpart 22.18, "Employment Eligibility Verification" and Executive Order 12989, as amended, provide authority for Federal contractors and subcontractors (Federal contractor) to use E-Verify to verify the employment eligibility of certain employees working on Federal contracts.

ARTICLE II RESPONSIBILITIES

A. RESPONSIBILITIES OF THE EMPLOYER

- 1. The Employer agrees to display the following notices supplied by DHS in a prominent place that is clearly visible to prospective employees and all employees who are to be verified through the system:
 - a. Notice of E-Verify Participation
 - b. Notice of Right to Work
- 2. The Employer agrees to provide to the SSA and DHS the names, titles, addresses, and telephone numbers of the Employer representatives to be contacted about E-Verify. The Employer also agrees to keep such information current by providing updated information to SSA and DHS whenever the representatives' contact information changes.
- 3. The Employer agrees to grant E-Verify access only to current employees who need E-Verify access. Employers must promptly terminate an employee's E-Verify access if the employer is separated from the company or no longer needs access to E-Verify.





Company ID Number: 1395758

- 4. The Employer agrees to become familiar with and comply with the most recent version of the E-Verify User Manual.
- 5. The Employer agrees that any Employer Representative who will create E-Verify cases will complete the E-Verify Tutorial before that individual creates any cases.
 - a. The Employer agrees that all Employer representatives will take the refresher tutorials when prompted by E-Verify in order to continue using E-Verify. Failure to complete a refresher tutorial will prevent the Employer Representative from continued use of E-Verify.
- 6. The Employer agrees to comply with current Form I-9 procedures, with two exceptions:
 - a. If an employee presents a "List B" identity document, the Employer agrees to only accept "List B" documents that contain a photo. (List B documents identified in 8 C.F.R. § 274a.2(b)(1)(B)) can be presented during the Form I-9 process to establish identity.) If an employee objects to the photo requirement for religious reasons, the Employer should contact E-Verify at 888-464-4218.
 - b. If an employee presents a DHS Form I-551 (Permanent Resident Card), Form I-766 (Employment Authorization Document), or U.S. Passport or Passport Card to complete Form I-9, the Employer agrees to make a photocopy of the document and to retain the photocopy with the employee's Form I-9. The Employer will use the photocopy to verify the photo and to assist DHS with its review of photo mismatches that employees contest. DHS may in the future designate other documents that activate the photo screening tool.

Note: Subject only to the exceptions noted previously in this paragraph, employees still retain the right to present any List A, or List B and List C, document(s) to complete the Form I-9.

- 7. The Employer agrees to record the case verification number on the employee's Form I-9 or to print the screen containing the case verification number and attach it to the employee's Form I-9.
- 8. The Employer agrees that, although it participates in E-Verify, the Employer has a responsibility to complete, retain, and make available for inspection Forms I-9 that relate to its employees, or from other requirements of applicable regulations or laws, including the obligation to comply with the anti-discrimination requirements of section 274B of the INA with respect to Form I-9 procedures.
 - a. The following modified requirements are the only exceptions to an Employer's obligation to not employ unauthorized workers and comply with the anti-discrimination provision of the INA: (1) List B identity documents must have photos, as described in paragraph 6 above; (2) When an Employer confirms the identity and employment eligibility of newly hired employee using E-Verify procedures, the Employer establishes a rebuttable presumption that it has not violated section 274A(a)(1)(A) of the Immigration and Nationality Act (INA) with respect to the hiring of that employee; (3) If the Employer receives a final nonconfirmation for an employee, but continues to employ that person, the Employer must notify DHS and the Employer is subject to a civil money penalty between \$550 and \$1,100 for each failure to notify DHS of continued employment following a final nonconfirmation; (4) If the Employer continues to employ an employee after receiving a final nonconfirmation, then the Employer is subject to a rebuttable presumption that it has knowingly





Company ID Number: 1395758

employed an unauthorized alien in violation of section 274A(a)(1)(A); and (5) no E-Verify participant is civilly or criminally liable under any law for any action taken in good faith based on information provided through the E-Verify.

- b. DHS reserves the right to conduct Form I-9 compliance inspections, as well as any other enforcement or compliance activity authorized by law, including site visits, to ensure proper use of E-Verify.
- 9. The Employer is strictly prohibited from creating an E-Verify case before the employee has been hired, meaning that a firm offer of employment was extended and accepted and Form I-9 was completed. The Employer agrees to create an E-Verify case for new employees within three Employer business days after each employee has been hired (after both Sections 1 and 2 of Form I-9 have been completed), and to complete as many steps of the E-Verify process as are necessary according to the E-Verify User Manual. If E-Verify is temporarily unavailable, the three-day time period will be extended until it is again operational in order to accommodate the Employer's attempting, in good faith, to make inquiries during the period of unavailability.
- 10. The Employer agrees not to use E-Verify for pre-employment screening of job applicants, in support of any unlawful employment practice, or for any other use that this MOU or the E-Verify User Manual does not authorize.
- 11. The Employer must use E-Verify for all new employees. The Employer will not verify selectively and will not verify employees hired before the effective date of this MOU. Employers who are Federal contractors may qualify for exceptions to this requirement as described in Article II.B of this MOU.
- 12. The Employer agrees to follow appropriate procedures (see Article III below) regarding tentative nonconfirmations. The Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify case. The Employer agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer agrees to provide written referral instructions to employees and instruct affected employees to bring the English copy of the letter to the SSA. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to contest the finding, while their case is still pending. Further, when employees contest a tentative nonconfirmation based upon a photo mismatch, the Employer must take additional steps (see Article III.B. below) to contact DHS with information necessary to resolve the challenge.
- 13. The Employer agrees not to take any adverse action against an employee based upon the employee's perceived employment eligibility status while SSA or DHS is processing the verification request unless the Employer obtains knowledge (as defined in 8 C.F.R. § 274a.1(l)) that the employee is not work authorized. The Employer understands that an initial inability of the SSA or DHS automated verification system to verify work authorization, a tentative nonconfirmation, a case in continuance

(indicating the need for additional time for the government to resolve a case), or the finding of a photo mismatch, does not establish, and should not be interpreted as, evidence that the employee is not work authorized. In any of such cases, the employee must be provided a full and fair opportunity to contest the finding, and if he or she does so, the employee may not be terminated or suffer any adverse employment consequences based upon the employee's perceived employment eligibility status





Company ID Number: 1395758

(including denying, reducing, or extending work hours, delaying or preventing training, requiring an employee to work in poorer conditions, withholding pay, refusing to assign the employee to a Federal contract or other assignment, or otherwise assuming that he or she is unauthorized to work) until and unless secondary verification by SSA or DHS has been completed and a final nonconfirmation has been issued. If the employee does not choose to contest a tentative nonconfirmation or a photo mismatch or if a secondary verification is completed and a final nonconfirmation is issued, then the Employer can find the employee is not work authorized and terminate the employee's employment. Employers or employees with questions about a final nonconfirmation may call E-Verify at 1-888-464-4218 (customer service) or 1-888-897-7781 (worker hotline).

- 14. The Employer agrees to comply with Title VII of the Civil Rights Act of 1964 and section 274B of the INA as applicable by not discriminating unlawfully against any individual in hiring, firing, employment eligibility verification, or recruitment or referral practices because of his or her national origin or citizenship status, or by committing discriminatory documentary practices. The Employer understands that such illegal practices can include selective verification or use of E-Verify except as provided in part D below, or discharging or refusing to hire employees because they appear or sound "foreign" or have received tentative nonconfirmations. The Employer further understands that any violation of the immigration-related unfair employment practices provisions in section 274B of the INA could subject the Employer to civil penalties, back pay awards, and other sanctions, and violations of Title VII could subject the Employer to back pay awards, compensatory and punitive damages. Violations of either section 274B of the INA or Title VII may also lead to the termination of its participation in E-Verify. If the Employer has any questions relating to the anti-discrimination provision, it should contact OSC at 1-800-255-8155 or 1-800-237-2515 (TDD).
- 15. The Employer agrees that it will use the information it receives from E-Verify only to confirm the employment eligibility of employees as authorized by this MOU. The Employer agrees that it will safeguard this information, and means of access to it (such as PINS and passwords), to ensure that it is not used for any other purpose and as necessary to protect its confidentiality, including ensuring that it is not disseminated to any person other than employees of the Employer who are authorized to perform the Employer's responsibilities under this MOU, except for such dissemination as may be authorized in advance by SSA or DHS for legitimate purposes.
- 16. The Employer agrees to notify DHS immediately in the event of a breach of personal information. Breaches are defined as loss of control or unauthorized access to E-Verify personal data. All suspected or confirmed breaches should be reported by calling 1-888-464-4218 or via email at E-Verify@uscis.dhs.gov. Please use "Privacy Incident Password" in the subject line of your email when sending a breach report to E-Verify.
- 17. The Employer acknowledges that the information it receives from SSA is governed by the Privacy Act (5 U.S.C. § 552a(i)(1) and (3)) and the Social Security Act (42 U.S.C. 1306(a)). Any person who obtains this information under false pretenses or uses it for any purpose other than as provided for in this MOU may be subject to criminal penalties.
- 18. The Employer agrees to cooperate with DHS and SSA in their compliance monitoring and evaluation of E-Verify, which includes permitting DHS, SSA, their contractors and other agents, upon





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reasonable notice, to review Forms I-9 and other employment records and to interview it and its employees regarding the Employer's use of E-Verify, and to respond in a prompt and accurate manner to DHS requests for information relating to their participation in E-Verify.

- 19. The Employer shall not make any false or unauthorized claims or references about its participation in E-Verify on its website, in advertising materials, or other media. The Employer shall not describe its services as federally-approved, federally-certified, or federally-recognized, or use language with a similar intent on its website or other materials provided to the public. Entering into this MOU does not mean that E-Verify endorses or authorizes your E-Verify services and any claim to that effect is false.
- 20. The Employer shall not state in its website or other public documents that any language used therein has been provided or approved by DHS, USCIS or the Verification Division, without first obtaining the prior written consent of DHS.
- 21. The Employer agrees that <u>E-Verify trademarks</u> and logos may be used only under license by DHS/USCIS (see <u>M-795 (Web)</u>) and, other than pursuant to the specific terms of such license, may not be used in any manner that might imply that the Employer's services, products, websites, or publications are sponsored by, endorsed by, licensed by, or affiliated with DHS, USCIS, or E-Verify.
- 22. The Employer understands that if it uses E-Verify procedures for any purpose other than as authorized by this MOU, the Employer may be subject to appropriate legal action and termination of its participation in E-Verify according to this MOU.

B. RESPONSIBILITIES OF FEDERAL CONTRACTORS

- 1. If the Employer is a Federal contractor with the FAR E-Verify clause subject to the employment verification terms in Subpart 22.18 of the FAR, it will become familiar with and comply with the most current version of the E-Verify User Manual for Federal Contractors as well as the E-Verify Supplemental Guide for Federal Contractors.
- 2. In addition to the responsibilities of every employer outlined in this MOU, the Employer understands that if it is a Federal contractor subject to the employment verification terms in Subpart 22.18 of the FAR it must verify the employment eligibility of any "employee assigned to the contract" (as defined in FAR 22.1801). Once an employee has been verified through E-Verify by the Employer, the Employer may not create a second case for the employee through E-Verify.
 - a. An Employer that is not enrolled in E-Verify as a Federal contractor at the time of a contract award must enroll as a Federal contractor in the E-Verify program within 30 calendar days of contract award and, within 90 days of enrollment, begin to verify employment eligibility of new hires using E-Verify. The Employer must verify those employees who are working in the United States, whether or not they are assigned to the contract. Once the Employer begins verifying new hires, such verification of new hires must be initiated within three business days after the hire date. Once enrolled in E-Verify as a Federal contractor, the Employer must begin verification of employees assigned to the contract within 90 calendar days after the date of enrollment or within 30 days of an employee's assignment to the contract, whichever date is later.





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- b. Employers enrolled in E-Verify as a Federal contractor for 90 days or more at the time of a contract award must use E-Verify to begin verification of employment eligibility for new hires of the Employer who are working in the United States, whether or not assigned to the contract, within three business days after the date of hire. If the Employer is enrolled in E-Verify as a Federal contractor for 90 calendar days or less at the time of contract award, the Employer must, within 90 days of enrollment, begin to use E-Verify to initiate verification of new hires of the contractor who are working in the United States, whether or not assigned to the contract. Such verification of new hires must be initiated within three business days after the date of hire. An Employer enrolled as a Federal contractor in E-Verify must begin verification of each employee assigned to the contract within 90 calendar days after date of contract award or within 30 days after assignment to the contract, whichever is later.
- c. Federal contractors that are institutions of higher education (as defined at 20 U.S.C. 1001(a)), state or local governments, governments of Federally recognized Indian tribes, or sureties performing under a takeover agreement entered into with a Federal agency under a performance bond may choose to only verify new and existing employees assigned to the Federal contract. Such Federal contractors may, however, elect to verify all new hires, and/or all existing employees hired after November 6, 1986. Employers in this category must begin verification of employees assigned to the contract within 90 calendar days after the date of enrollment or within 30 days of an employee's assignment to the contract, whichever date is later.
- d. Upon enrollment, Employers who are Federal contractors may elect to verify employment eligibility of all existing employees working in the United States who were hired after November 6, 1986, instead of verifying only those employees assigned to a covered Federal contract. After enrollment, Employers must elect to verify existing staff following DHS procedures and begin

E-Verify verification of all existing employees within 180 days after the election.

- e. The Employer may use a previously completed Form I-9 as the basis for creating an E-Verify case for an employee assigned to a contract as long as:
 - i. That Form I-9 is complete (including the SSN) and complies with Article II.A.6,
 - ii. The employee's work authorization has not expired, and
 - iii. The Employer has reviewed the Form I-9 information either in person or in communications with the employee to ensure that the employee's Section 1, Form I-9 attestation has not changed (including, but not limited to, a lawful permanent resident alien having become a naturalized U.S. citizen).
- f. The Employer shall complete a new Form I-9 consistent with Article II.A.6 or update the previous Form I-9 to provide the necessary information if:
 - i. The Employer cannot determine that Form I-9 complies with Article II.A.6,
 - ii. The employee's basis for work authorization as attested in Section 1 has expired or changed, or
 - iii. The Form I-9 contains no SSN or is otherwise incomplete.

Note: If Section 1 of Form I-9 is otherwise valid and up-to-date and the form otherwise complies with





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Article II.C.5, but reflects documentation (such as a U.S. passport or Form I-551) that expired after completing Form I-9, the Employer shall not require the production of additional documentation, or use the photo screening tool described in Article II.A.5, subject to any additional or superseding instructions that may be provided on this subject in the E-Verify User Manual.

- g. The Employer agrees not to require a second verification using E-Verify of any assigned employee who has previously been verified as a newly hired employee under this MOU or to authorize verification of any existing employee by any Employer that is not a Federal contractor based on this Article.
- 3. The Employer understands that if it is a Federal contractor, its compliance with this MOU is a performance requirement under the terms of the Federal contract or subcontract, and the Employer consents to the release of information relating to compliance with its verification responsibilities under this MOU to contracting officers or other officials authorized to review the Employer's compliance with Federal contracting requirements.

C. RESPONSIBILITIES OF SSA

- 1. SSA agrees to allow DHS to compare data provided by the Employer against SSA's database. SSA sends DHS confirmation that the data sent either matches or does not match the information in SSA's database.
- 2. SSA agrees to safeguard the information the Employer provides through E-Verify procedures. SSA also agrees to limit access to such information, as is appropriate by law, to individuals responsible for the verification of Social Security numbers or responsible for evaluation of E-Verify or such other persons or entities who may be authorized by SSA as governed by the Privacy Act (5 U.S.C. § 552a), the Social Security Act (42 U.S.C. 1306(a)), and SSA regulations (20 CFR Part 401).
- 3. SSA agrees to provide case results from its database within three Federal Government work days of the initial inquiry. E-Verify provides the information to the Employer.
- 4. SSA agrees to update SSA records as necessary if the employee who contests the SSA tentative nonconfirmation visits an SSA field office and provides the required evidence. If the employee visits an SSA field office within the eight Federal Government work days from the date of referral to SSA, SSA agrees to update SSA records, if appropriate, within the eight-day period unless SSA determines that more than eight days may be necessary. In such cases, SSA will provide additional instructions to the employee. If the employee does not visit SSA in the time allowed, E-Verify may provide a final nonconfirmation to the employer.

Note: If an Employer experiences technical problems, or has a policy question, the employer should contact E-Verify at 1-888-464-4218.

D. RESPONSIBILITIES OF DHS

- 1. DHS agrees to provide the Employer with selected data from DHS databases to enable the Employer to conduct, to the extent authorized by this MOU:
 - a. Automated verification checks on alien employees by electronic means, and





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- b. Photo verification checks (when available) on employees.
- 2. DHS agrees to assist the Employer with operational problems associated with the Employer's participation in E-Verify. DHS agrees to provide the Employer names, titles, addresses, and telephone numbers of DHS representatives to be contacted during the E-Verify process.
- 3. DHS agrees to provide to the Employer with access to E-Verify training materials as well as an E-Verify User Manual that contain instructions on E-Verify policies, procedures, and requirements for both SSA and DHS, including restrictions on the use of E-Verify.
- 4. DHS agrees to train Employers on all important changes made to E-Verify through the use of mandatory refresher tutorials and updates to the E-Verify User Manual. Even without changes to E-Verify, DHS reserves the right to require employers to take mandatory refresher tutorials.
- 5. DHS agrees to provide to the Employer a notice, which indicates the Employer's participation in E-Verify. DHS also agrees to provide to the Employer anti-discrimination notices issued by the Office of Special Counsel for Immigration-Related Unfair Employment Practices (OSC), Civil Rights Division, U.S. Department of Justice.
- 6. DHS agrees to issue each of the Employer's E-Verify users a unique user identification number and password that permits them to log in to E-Verify.
- 7. DHS agrees to safeguard the information the Employer provides, and to limit access to such information to individuals responsible for the verification process, for evaluation of E-Verify, or to such other persons or entities as may be authorized by applicable law. Information will be used only to verify the accuracy of Social Security numbers and employment eligibility, to enforce the INA and Federal criminal laws, and to administer Federal contracting requirements.
- 8. DHS agrees to provide a means of automated verification that provides (in conjunction with SSA verification procedures) confirmation or tentative nonconfirmation of employees' employment eligibility within three Federal Government work days of the initial inquiry.
- 9. DHS agrees to provide a means of secondary verification (including updating DHS records) for employees who contest DHS tentative nonconfirmations and photo mismatch tentative nonconfirmations. This provides final confirmation or nonconfirmation of the employees' employment eligibility within 10 Federal Government work days of the date of referral to DHS, unless DHS determines that more than 10 days may be necessary. In such cases, DHS will provide additional verification instructions.

ARTICLEIII REFERRALOFINDIVIDUALSTOSSAAND DHS

A. REFERRAL TO SSA

1. If the Employer receives a tentative nonconfirmation issued by SSA, the Employer must print the notice as directed by E-Verify. The Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify case.





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The Employer also agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer agrees to provide written referral instructions to employees and instruct affected employees to bring the English copy of the letter to the SSA. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to contest the finding, while their case is still pending.

- 2. The Employer agrees to obtain the employee's response about whether he or she will contest the tentative nonconfirmation as soon as possible after the Employer receives the tentative nonconfirmation. Only the employee may determine whether he or she will contest the tentative nonconfirmation.
- 3. After a tentative nonconfirmation, the Employer will refer employees to SSA field offices only as directed by E-Verify. The Employer must record the case verification number, review the employee information submitted to E-Verify to identify any errors, and find out whether the employee contests the tentative nonconfirmation. The Employer will transmit the Social Security number, or any other corrected employee information that SSA requests, to SSA for verification again if this review indicates a need to do so.
- 4. The Employer will instruct the employee to visit an SSA office within eight Federal Government work days. SSA will electronically transmit the result of the referral to the Employer within 10 Federal Government work days of the referral unless it determines that more than 10 days is necessary.
- 5. While waiting for case results, the Employer agrees to check the E-Verify system regularly for case updates.
- 6. The Employer agrees not to ask the employee to obtain a printout from the Social Security Administration number database (the Numident) or other written verification of the SSN from the SSA.

B. REFERRAL TO DHS

- 1. If the Employer receives a tentative nonconfirmation issued by DHS, the Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify case. The Employer also agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to contest the finding, while their case is still pending.
- 2. The Employer agrees to obtain the employee's response about whether he or she will contest the tentative nonconfirmation as soon as possible after the Employer receives the tentative nonconfirmation. Only the employee may determine whether he or she will contest the tentative nonconfirmation.
- 3. The Employer agrees to refer individuals to DHS only when the employee chooses to contest a tentative nonconfirmation.
- 4. If the employee contests a tentative nonconfirmation issued by DHS, the Employer will instruct the





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employee to contact DHS through its toll-free hotline (as found on the referral letter) within eight Federal Government work days.

- 5. If the Employer finds a photo mismatch, the Employer must provide the photo mismatch tentative nonconfirmation notice and follow the instructions outlined in paragraph 1 of this section for tentative nonconfirmations, generally.
- 6. The Employer agrees that if an employee contests a tentative nonconfirmation based upon a photo mismatch, the Employer will send a copy of the employee's Form I-551, Form I-766, U.S. Passport, or passport card to DHS for review by:
 - a. Scanning and uploading the document, or
 - b. Sending a photocopy of the document by express mail (furnished and paid for by the employer).
- 7. The Employer understands that if it cannot determine whether there is a photo match/mismatch, the Employer must forward the employee's documentation to DHS as described in the preceding paragraph. The Employer agrees to resolve the case as specified by the DHS representative who will determine the photo match or mismatch.
- 8. DHS will electronically transmit the result of the referral to the Employer within 10 Federal Government work days of the referral unless it determines that more than 10 days is necessary.
- 9. While waiting for case results, the Employer agrees to check the E-Verify system regularly for case updates.

ARTICLE IV SERVICE PROVISIONS

A. NO SERVICE FEES

1. SSA and DHS will not charge the Employer for verification services performed under this MOU. The Employer is responsible for providing equipment needed to make inquiries. To access E-Verify, an Employer will need a personal computer with Internet access.

ARTICLEV MODIFICATION AND TERMINATION

A. MODIFICATION

- 1. This MOU is effective upon the signature of all parties and shall continue in effect for as long as the SSA and DHS operates the E-Verify program unless modified in writing by the mutual consent of all parties.
- 2. Any and all E-Verify system enhancements by DHS or SSA, including but not limited to E-Verify checking against additional data sources and instituting new verification policies or procedures, will be covered under this MOU and will not cause the need for a supplemental MOU that outlines these changes.





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B. TERMINATION

- 1. The Employer may terminate this MOU and its participation in E-Verify at any time upon 30 days prior written notice to the other parties.
- 2. Notwithstanding Article V, part A of this MOU, DHS may terminate this MOU, and thereby the Employer's participation in E-Verify, with or without notice at any time if deemed necessary because of the requirements of law or policy, or upon a determination by SSA or DHS that there has been a breach of system integrity or security by the Employer, or a failure on the part of the Employer to comply with established E-Verify procedures and/or legal requirements. The Employer understands that if it is a Federal contractor, termination of this MOU by any party for any reason may negatively affect the performance of its contractual responsibilities. Similarly, the Employer understands that if it is in a state where E-Verify is mandatory, termination of this by any party MOU may negatively affect the Employer's business.
- 3. An Employer that is a Federal contractor may terminate this MOU when the Federal contract that requires its participation in E-Verify is terminated or completed. In such cases, the Federal contractor must provide written notice to DHS. If an Employer that is a Federal contractor fails to provide such notice, then that Employer will remain an E-Verify participant, will remain bound by the terms of this MOU that apply to non-Federal contractor participants, and will be required to use the E-Verify procedures to verify the employment eligibility of all newly hired employees.
- 4. The Employer agrees that E-Verify is not liable for any losses, financial or otherwise, if the Employer is terminated from E-Verify.

ARTICLE VI PARTIES

- A. Some or all SSA and DHS responsibilities under this MOU may be performed by contractor(s), and SSA and DHS may adjust verification responsibilities between each other as necessary. By separate agreement with DHS, SSA has agreed to perform its responsibilities as described in this MOU.
- B. Nothing in this MOU is intended, or should be construed, to create any right or benefit, substantive or procedural, enforceable at law by any third party against the United States, its agencies, officers, or employees, or against the Employer, its agents, officers, or employees.
- C. The Employer may not assign, directly or indirectly, whether by operation of law, change of control or merger, all or any part of its rights or obligations under this MOU without the prior written consent of DHS, which consent shall not be unreasonably withheld or delayed. Any attempt to sublicense, assign, or transfer any of the rights, duties, or obligations herein is void.
- D. Each party shall be solely responsible for defending any claim or action against it arising out of or related to E-Verify or this MOU, whether civil or criminal, and for any liability wherefrom, including (but not limited to) any dispute between the Employer and any other person or entity regarding the applicability of Section 403(d) of IIRIRA to any action taken or allegedly taken by the Employer.





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- E. The Employer understands that its participation in E-Verify is not confidential information and may be disclosed as authorized or required by law and DHS or SSA policy, including but not limited to, Congressional oversight, E-Verify publicity and media inquiries, determinations of compliance with Federal contractual requirements, and responses to inquiries under the Freedom of Information Act (FOIA).
- F. The individuals whose signatures appear below represent that they are authorized to enter into this MOU on behalf of the Employer and DHS respectively. The Employer understands that any inaccurate statement, representation, data or other information provided to DHS may subject the Employer, its subcontractors, its employees, or its representatives to: (1) prosecution for false statements pursuant to 18 U.S.C. 1001 and/or; (2) immediate termination of its MOU and/or; (3) possible debarment or suspension.
- G. The foregoing constitutes the full agreement on this subject between DHS and the Employer.

To be accepted as an E-Verify participant, you should only sign the Employer's Section of the signature page. If you have any questions, contact E-Verify at 1-888-464-4218.





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Approved by:

Employer					
Lawrence Lee Construction Services, Inc.					
Name (Please Type or Print) Geoffrey L Schmidt	Title				
Signature	Date				
Electronically Signed	03/27/2019				
Department of Homeland Security – Verification Division					
Name (Please Type or Print) USCIS Verification Division	Title				
Signature	Date				
Electronically Signed	03/27/2019				





Company ID Number: 1395758

Information Required for the E-Verify Program				
Information relating to your Company:				
Company Name	Lawrence Lee Construction Services, Inc.			
Company Facility Address	800 SE Lincoln Ave Stuart, FL 34994			
Company Alternate Address				
County or Parish	MARTIN			
Employer Identification Number	822530315			
North American Industry Classification Systems Code	237			
Parent Company				
Number of Employees	20 to 99			
Number of Sites Verified for	1 site(s)			





Company ID Number: 1395758

Are you verifying for m	ore than 1 site? If ye	es, please provide th	e number of sites	verified for in each State
FI	1			





Company ID Number: 1395758

Information relating to the Program Administrator(s) for your Company on policy questions or operational problems:

Name Geoffrev L Schmidt

Phone Number 5615787715

Fax

Email GS@LawrenceLeeConstruction.com





Company ID Number: 1395758

This list represents the first 20 Program Administrators listed for this company.

Ron DeSantis, Governor

Melanie S. Griffin, Secretary



STATE OF FLORIDA DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

SCHMIDT, GEOFFREY LAWRENCE

LAWRENCE LEE CONSTRUCTION SERVICES, INC. 800 SE LINCOLN AVE STUART FL 34994

LICENSE NUMBER: CGC1525837

EXPIRATION DATE: AUGUST 31, 2026

Always verify licenses online at MyFloridaLicense.com

ISSUED: 08/05/2024

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.





Key Personnel

Geoffrey L. Schmidt

President

Mr. Schmidt is in-charge of everyday operations of the company. He holds the CGC license and has worked in the Construction Industry since 2008. Mr. Schmidt has a strong knowledge of business development and operations.

Past Experience: 2017-President, Lawrence Lee Construction Services, Inc.

2014-2018, Florida Design Contractors, Inc. - Vice President

2010-2014, Wharton-Smith, Inc. - Project Manager

2008-2010, Knight Engineers & Architects - Civil Engineer

Education: Bachelors of Science Degree in Civil Engineering, 2008

Rochester Institute of Technology

M. Richard Stahl

Project Manager

Mr. Stahl is in-charge of all project management. He has worked in the WTP/WWTP industry since 2016. He has a strong knowledge of project management procedures including schedules, budgets, submittals, & pay apps.

Past Experience: 2019-President, Lawrence Lee Construction Services, Inc.

2016-2019, Florida Design Contractors, Inc. - Assistant Project Manager

1999-2009, Baltimore Orioles - Left Handed Pitcher

Education: Bachelors of Science Degree in Civil Engineering, 2016

Bachelors of Business Administration Degree, 2011

Florida Atlantic University

Stephen Flannery

General Superintendent

Mr. Flannery is in-charge of all field operations. He has worked in the construction industry since 1985. Mr Flannery has a strong knowledge of field operations including labor, equipment and installation procedures.

Past Experience: 2020-Present, Lawrence Lee Construction Services, Inc.

2019-2020, TLC Diversified, Inc. - Project Manager

2013-2019, Florida Design Contractors, Inc. - Superintendent TBD-2013, Drillmasters Directional Boring, Inc - President

Licensure: State Utility Underground License, Expired 2013



SOUTH FLORIDA WATER MANAGEMENT DISTRICT

March 22, 2024

REGISTERED VENDOR NO.: 121854

Mr. Geoffrey L Schmidt, President Lawrence Lee Construction Services, Inc. 800 SE Lincoln Ave Stuart. FL 34994

CERTIFICATION EFFECTIVE DATE:
April 7, 2024

CERTIFICATION EXPIRATION DATE:
April 7, 2027

Dear Mr. Schmidt:

Congratulations, the South Florida Water Management District (District) has certified your firm as a Small Business Enterprise (SBE). This certification is valid for three (3) years and may **only** be applied when business is conducted in the following area(s):

General Contracting Services; Construction Management; Water Control Structures; New Building Construction

Your submittal of bids or proposals to supply other products or services outside of the specialty area(s) noted above will not count toward SBE participation. If you require certification in other specialty areas, please contact the Procurement Bureau, SBE Section, for additional information.

Renewal is required every three (3) years and should be requested a minimum of 45 days prior to the above expiration date.

If any changes occur within your company during the certification period such as ownership, affiliate company status, address, telephone number, licensing status, gross revenue, or any information that relates to your SBE Certification status, you must notify this office in writing immediately. It is imperative that we maintain current information on your company at all times.

Certification is not a guarantee that your firm will receive work, nor an assurance that your firm will remain in the District's vendor database.

We look forward to a mutually beneficial working relationship.

Sincerely,

Jennifer Dollar

SBE Program Specialist Procurement Bureau

JD/lh

Receive Unique Entity ID

Congratulations! You have been assigned the following Unique Entity ID:

L9ERGRVZ8N33

VERIFIED SAM RECORD

LAWRENCE LEE CONSTRUCTION SERVICES, INC

800 SE Lincoln Ave Stuart, FL 34994-3807 USA Year of Incorporation **2017**

State of Incorporation FL

You can go to your Workspace to view your Unique Entity ID or update your entity record.

This entity does not have a registration in **SAM.gov**. It only has a Unique Entity ID. This means you may not be eligible for some awards. You can choose to register your entity now or in the future.

<u>Learn more about the difference between only getting a Unique Entity ID and registering your entity.</u>

Go to Homepage

Go to Workspace

Lawrence Lee Construction Services, Inc. Response

Pricing unsealed at Aug 12, 2025 2:41 PM

CONTACT INFORMATION
Company Lawrence Lee Construction Services, Inc.
Email lawrenceleeinc@gmail.com
Contact Geoffrey Schmidt
Address 800 SE Lincoln Ave Stuart, FL 34994
Phone N/A
Website www.lawrenceleeconstruction.com
Submission Date Aug 12, 2025 1:34 PM (Eastern Time)
ADDENDA CONFIRMATION
Addendum #1 Confirmed Aug 5, 2025 8:33 AM by Geoffrey Schmidt
QUESTIONNAIRE
1. CONFIRMATION TO BIND
1.1. I certify that I have read, understood and agree to the terms in this solicitation, and that I am authorized to submit this response on behalf of my company.*
✓ Confirmed ✓ Pass ☐ Fai
2. CERTIFICATION OF INSURANCE COMPLIANCE AND INTENT TO PROCURE REQUIRED COVERAGE
NOTE: Vendors are not required to purchase any additional insurance in order to submit a bid. However, they must certify that they either currently hold, or are able and willing to obtain, all required insurance coverages, endorsements, and limits prior to award and execution of the contract.
2.1. I certify that, if awarded this contract, I will be required to obtain and maintain all insurance policies as detailed in the
INSURANCE REQUIREMENTS Section of this solicitation before any work may commence, and throughout the life of the contract.* ✓ Confirmed
2.2. Do you confirm that you will only use insurance carriers licensed to do business in the State of Florida and rated no less than

2.2. Do you confirm that you will only use insurance carriers licensed to do business in the State of Florida and rated no less than "A" as to management, and no less than "Class VI" as to financial strength by A.M. Best, and that you understand all endorsements required (e.g., Additional Insured, Waiver of Subrogation, etc.) must be included?*

Yes	✓ Pass ☐ Fail
2.3. Do you currently carry insurance policies that meet or exceed the minimum requirements outlined in the INS REQUIREMENTS section of this solicitation?*	URANCE
Yes	✓ Pass ☐ Fail
2.3.1. Please upload your current certificate(s) of insurance that demonstrate compliance with the insurance routlined in this solicitation.*	equirements
区 COI_For_Bidding.pdf	✓ Pass ☐ Fail
2.4. Do you believe you are exempt from one or more insurance requirements (e.g., Workers' Compensation)?* No	✓ Pass ☐ Fail
2.5. Do you plan on using subcontractors for this project?*	✓ Pass ☐ Fail
Yes	
2.5.1. Do you acknowledge that all subcontractors must also carry the same insurance or be covered under you that proof of such coverage must be provided to the City?*	our policy, and
Yes	Pass Fail
3. REFERENCE # 1	
years and should be capable of explaining and confirming your firm's capacity to successfully complete the scope of work part of the proposal evaluation process, the City may conduct an investigation of references, including a record check or complaints. Proposers' submission of a proposal constitutes acknowledgment of the process and consent to investigate. Judge in determining Proposers qualifications. In this section you will have the ability to enter information for 5 different references their contact details and specific project information. Please note that the City prefers references who are not current employees of the City of Pembroke Pines, as we general	consumer affairs The City is the sole Ferences including
our own employees for reference checks.	ry do not contact
Proposers are advised to confirm that:	
1. Each reference provided by the Respondent has up to date contact persons and contact information;	
The contact person provided for each reference is someone who has personal knowledge of the Proposer's perforr referenced project; and	mance during the
3. The contact person for each reference has been contacted by the Proposer regarding this specific bid submittal and confirmed their willingness to serve as a reference.	d such person
3.1. Reference Contact Information - Name of Firm, City, County or Agency* City of Naples	✓ Pass ☐ Fail
3.2. Reference Contact Information - Reference's Business Address*	✓ Pass ☐ Fail
1000 Fleischmann Blvd, Naples, FL 34102	
3.3. Reference Contact Information - Reference's Contact Name & Title*	✓ Pass ☐ Fail
Terry B. Savage, WTP Superintendent	
3.4. Reference Contact Information - Reference's E-mail Address*	✓ Pass ☐ Fail
TBSavage@Naplesgov.com	
3.5. Reference Contact Information - Reference's Phone Number*	✓ Pass ☐ Fail

3.6. Project Information - Was your firm the prime contractor for the listed project?*	✓ F	⊃ass	☐ Fail
Yes			
3.7. Project Information - Name of Contactor Performing the Work*	✓ F	^o ass	☐ Fail
Lawrence Lee Construction Services, Inc.			
3.8. Project Information - Name and location of the project*	✓ F	⊃ass	☐ Fail
WTP Accelator #2 and #3 Rehab and Improvements - Naples, FL			
3.9. Project Information - Nature of the firm's responsibility on the project and work for which staff was responsible	for*		
Complete replacement of a 80' accelator mechanism. Included; removal of the existing mechanism, remove of lime sludge, installation of proposed accelator mechanism complete including; rafters, hood plates, sloped stell plates, rotor impeller, gear box, motor, launders, draft tubes, sludge flushing system, catwalk and coatings.	✓ F	² ass	☐ Fail
3.10. Project Information - Project Duration*	✓ F	⊃ass	☐ Fail
01/2020-02/2023			
3.11. Project Information - Completion (Anticipated) Date*	✓ F	Pass	☐ Fail
Completition Date 2/2023			
3.12. Project Information - Size of Project*	✓ F	^{>} ass	☐ Fail
<\$50 Million			
3.13. Project Information - Cost of Project*	✓ F	² ass	☐ Fail
\$6,475,798			
4. REFERENCE # 2			
4.1. Reference Contact Information - Name of Firm, City, County or Agency*	✓ F	⊃ass	☐ Fail
City of Deerfield Beach			
4.2. Reference Contact Information - Reference's Business Address*	✓ F	² ass	☐ Fail
290 Goosby Blvd, Deerfield Beach, FL 33442			
4.3. Reference Contact Information - Reference's Contact Name & Title*	✓ F	⊃ass	☐ Fail
Josh Niemann, Water Plant Superintendent			
4.4. Reference Contact Information - Reference's E-mail Address*	✓ F	oass •	☐ Fail
jneimann@deerfield-beach.com			
4.5. Reference Contact Information - Reference's Phone Number*	✓ F	oass -	☐ Fail
954-480-4369			
4.6. Project Information - Was your firm the prime contractor for the listed project?*	✓ F	⊃ass	☐ Fail
Yes			
4.7. Project Information - Name of Contactor Performing the Work*	✓ F	^o ass	☐ Fail
Lawrence Lee Construction Services, Inc.			
4.8. Project Information - Name and location of the project*	✓ F	⊃ass	☐ Fail
West WTP Solids Contact Clarifier Rehab - Deerfield Beach, FL			

4.9. Project Information - Nature of the firm's responsibility on the project and work for which staff was responsible	for*		
Rehabilitation of an existing 62-FT lime softening Accelator. Rehabilitation was required to be performed in a short timeframe of 6-weeks which included; removal of lime sludge, removal and replacement of clarifier mechanism metal parts,		Pass	Fail
and final coatings. The project also included refurbishment of (2) Aeration towers including; prep, painting and media replac	eme	nt.	
4.10. Project Information - Project Duration*	✓ F	Pass	Fail
05/2019-01/2020			
4.11. Project Information - Completion (Anticipated) Date*	✓ F	Pass	Fail
Completed on 01/2020			
4.12. Project Information - Size of Project*	✓ F	Pass	Fail
<\$50 Million			
4.13. Project Information - Cost of Project*	✓ F	Pass	Fail
\$665,555			
5. REFERENCE # 3			
5.1. Reference Contact Information - Name of Firm, City, County or Agency*	✓ F	Pass	Fail
Florida Governmental Utility Authority			
5.2. Reference Contact Information - Reference's Business Address*	✓ F	Pass	Fail
280 Wekiva Springs Road, Suite 2070, Longwood, FL 327779			
5.3. Reference Contact Information - Reference's Contact Name & Title*	✓ F	Pass	Fail
John Carlson, Capital Project Manager			
5.4. Reference Contact Information - Reference's E-mail Address*	✓ F	Pass	Fail
jcarlson@govmserv.com			
5.5. Reference Contact Information - Reference's Phone Number*	✓ F	Pass	Fail
407-795-1639			
5.6. Project Information - Was your firm the prime contractor for the listed project?*	✓ F	Pass	Fail
Yes			
5.7. Project Information - Name of Contactor Performing the Work*	✓ F	Pass	Fail
Lawrence Lee Construction Services, Inc.			
5.8. Project Information - Name and location of the project*	✓ F	Pass	Fail
Lehigh Acres WWTP #3 Rehab - Lehigh Acres, FL			
5.9. Project Information - Nature of the firm's responsibility on the project and work for which staff was responsible	for*	r	
Complete rehabilitation of an existing 97-ft diameter Davco Wastewater Treatment Tank. This work included repalcement of various structural and process members for the Contact Zone, Reaeration Zone, Digester Zone, & Bridge, Circular Catwalk. The work also included protective coatings, bypass systems and electrical work.	✓ F	Pass	Fail
5.10. Project Information - Project Duration*	✓ F	Pass	Fail
10/2021-09/2023			
5.11. Project Information - Completion (Anticipated) Date*	7 [Pass	Fail

Completed on 9/2023

5.12. Project Information - Size of Project* <\$50 Million	✓ [Pass	☐ Fa	ail
5.13. Project Information - Cost of Project* \$4,188,920	✓ I	Pass	☐ Fa	ail
6. REFERENCE # 4				
6.1. Reference Contact Information - Name of Firm, City, County or Agency St. Lucie County	7	Pass	☐ Fa	ail
6.2. Reference Contact Information - Reference's Business Address 2300 Virginia Ave, Fort Pierce, FL 34982	✓ I	Pass	☐ Fa	ail
6.3. Reference Contact Information - Reference's Contact Name & Title Patrick Walsh - Utilities Director	✓ I	Pass	☐ Fa	ail
6.4. Reference Contact Information - Reference's E-mail Address walshp@stlucieco.org	✓ I	Pass	☐ Fa	ail
6.5. Reference Contact Information - Reference's Phone Number 772-462-1150	✓ I	Pass	☐ Fa	ail
6.6. Project Information - Was your firm the prime contractor for the listed project? Yes	✓ 1	Pass	☐ Fa	ail
6.7. Project Information - Name of Contactor Performing the Work Lawrence Lee Construction Services, Inc.	✓ [Pass	☐ Fa	ail
6.8. Project Information - Name and location of the project North County (Holiday Pines) WWTP Expansion - St. Lucie County, FL	✓ I	Pass	☐ Fa	ail
6.9. Project Information - Nature of the firm's responsibility on the project and work for which staff was responsible	for			
Furnish & construct a new 0.30 MGD packaged concrete wastewater treatment plant including, a static screen, spilter box, aeration equipment and clarifier. Furnish and install a disk filter, precast concrete chlorine contact tank, effluent transfer pumps, prefabricated control/blower/electrical building. Modifications to the existing WWTP. Yard piping.		Pass	☐ Fa	ail
6.10. Project Information - Project Duration 06/2023-11/2024	✓ [Pass	☐ Fa	ail
6.11. Project Information - Completion (Anticipated) Date Completed in 11/2024	✓ F	Pass	☐ Fa	ail
6.12. Project Information - Size of Project <\$50 Million	✓ F	Pass	☐ Fa	ail
6.13. Project Information - Cost of Project \$6,573,476	✓ [Pass	☐ Fa	ail

7. REFERENCE # 5

7.1. Reference Contact Information - Name of Firm, City, County or Agency Village of Palm Springs	✓ I	Pass	Fail
7.2. Reference Contact Information - Reference's Business Address 226 Cypress Lane, Palm Springs, FL 33461	✓ !	Pass	Fail
7.3. Reference Contact Information - Reference's Contact Name & Title Walt Sanchez	✓ I	Pass	Fail
7.4. Reference Contact Information - Reference's E-mail Address wsanchez@vpsfl.org	✓ I	Pass	Fail
7.5. Reference Contact Information - Reference's Phone Number 561-584-8200 x8713	✓ I	Pass	Fail
7.6. Project Information - Was your firm the prime contractor for the listed project? Yes	✓ I	Pass	Fail
7.7. Project Information - Name of Contactor Performing the Work Lawrence Lee Construction Services, Inc.	✓ I	Pass	Fail
7.8. Project Information - Name and location of the project Main WTP & RL Pratt WTP - MIEX Regeneration System Upgrades, Palm Springs, FL	✓ I	Pass	Fail
7.9. Project Information - Nature of the firm's responsibility on the project and work for which staff was responsible The project consisted of removal and replacement of the MIEX Regeneration Systems at the 6.0 MGD Main WTP and 4.0 MGD R.L. Pratt WTP. This included; sitework, structural and architectural building improvements, temporary MIEX phasing, and replacement of the entire MIEX systems including skids, tanks, electrical and I&C systems. ODP = \$1,975,400		Pass	Fail
7.10. Project Information - Project Duration 09/2021-05/2023	✓ I	Pass	Fail
7.11. Project Information - Completion (Anticipated) Date Completed in 5/2023	✓ I	Pass	Fail
7.12. Project Information - Size of Project <\$50 Million	✓ I	Pass	Fail
7.13. Project Information - Cost of Project \$1,295,714	✓ I	Pass	Fail
8. PROJECT DOCUMENTS			
8.1. PROPOSERS BACKGROUND INFORMATION FORM* 1. Please download the attached document, complete all required fields, and upload the completed form he Proposers Background Information Form (1).xlsx		Pass	Fail
Proposers_Background_Information_Form_(1).xlsx			
8.2. PROPOSAL SECURITY (BID BOND FORM OR CASHIER'S CHECK)*	✓	Pass	Fail

- 1. A Proposal Security shall be in an amount not less than of 5% of the total cumulative base amount proposed.
- 2. Therefore, proposal should be accompanied by a certified or cashier's check or by a Bid Bond made payable to the City of Pembroke Pines on an approved form, duly executed by the Proposer as principal and having as surety thereon a

surety company acceptable to CITY and authorized to write such Bond under the laws of the State of Florida.

- 3. Contingency is not to be counted in the total amount the proposal security is based on.
- 4. Proposers must submit a scanned copy of their bid security (bid bond form or cashier's check) with their bid submittal through OpenGov.
- 5. Proposers should also submit their original bid security (bid bond form or cashier's check) at time of the bid due date, or they may be deemed as non-responsive.
- 6. The original Bid Bond or Cashier's Check should be in a sealed envelope, plainly marked "BID SECURITY PSUT-25-08 Water Treatment Plant Unit B Rehabilitation and sent to the City of Pembroke Pines, City Clerk's Office, 4th Floor, 601 City Center Way, Pembroke Pines, Florida, 33025.

7	7. Please see SPECIAL TERMS & CONDITIONS of this document for additional information.	
Bid Bond - P	Pembroke Pines Unit B.pdf	
9. SWORN STAT	TEMENT ON PUBLIC ENTITY CRIMES UNDER FLORIDA STATUTES CHAPTER 287.133(3)((a)
9.1. SWORN STA	ATEMENT ON PUBLIC ENTITY CRIMES FORM*	✓ Pass □ Fai
1	1. Please download the attached document, complete all required fields, and upload the completed f	orm here.
🖺 Sworn Statem	ment on Public Entity Crimes.pdf	
Public_Entity_0	CrimesPembroke_Pines_Unit_B.pdf	
9.2. Public Entity	y Crimes Status*	✓ Pass ☐ Fai
A) No convictions	 Which option did you select on the Sworn Statement on Public Entity Crimes Form: A) Neither the entity submitting this sworn statement, nor any officers, directors, executives shareholders, employees, members, or agents who are active in management of the entity, entity have been charged with and convicted of a public entity crime subsequent to July 1, 1 B1) The entity submitting this sworn statement, or one or more of the officers, directors, exe shareholders, employees, members, or agents who are active in management of the entity, entity has been charged with and convicted of a public entity crime subsequent to July 1, 15 been a proceeding concerning the conviction before a hearing officer of the State of Florida Administrative Hearings. The final order entered by the hearing officer did not place the personvicted vendor list. (Please attach a copy of the final order.) B2) The entity submitting this sworn statement, or one or more of the officers, directors, exe shareholders, employees, members, or agents who are active in management of the entity, entity has been charged with and convicted of a public entity crime subsequent to July 1, 15 affiliate was placed on the convicted vendor list. There has been a subsequent proceeding of the State of Florida, Division of Administrative Hear¬ings. The final order entered by the heatermined that it was in the public interest to remove the person or affiliate from the convicant attach a copy of the final order.) B3) The entity submitting this sworn statement, or one or more of the officers, directors, exe shareholders, employees, members, or agents who are active in management of the entity, entity has been charged with and convicted of a public entity crime subsequent to July 1, 15 affiliate has not been placed on the convicted vendor list. (Please describe any action taken Department of General Services.) 	nor any affiliate of the 1989. cutives, partners, or an affiliate of the 1989, AND There has points on or affiliate on the 1989, AND The person or an affiliate of the 1989, AND The person or an affiliate of the 1989, AND The person or 1989, AND The person or 1989.
9.3. Did you sele	ect option B1 or B2 above?*	🗸 Pass 🗌 Fai
No		
9.4. Did you sele	ect option B3 above?*	✓ Pass ☐ Fai
No		
10. EQUAL BEN	NEFITS CERTIFICATION FOR DOMESTIC PARTNERS AND ALL MARRIED COUPLES	

1. Please download the attached document, complete all required fields, and upload the completed form here.

✓ Pass ☐ Fail

10.1. EQUAL BENEFITS CERTIFICATION FORM*

EXHIBIT D	
🖹 Equal Benefits Certification Form.pdf	
臣 Equal_Benefits - Pembroke_Pines_Unit_B.pdf	
10.2. Equal Benefits Status*] Fail
Which option did you select on the Equal Benefits Certification Form:	
 A. Contractor currently complies with the requirements of this section; or 	
 B. Contractor will comply with the conditions of this section at the time of contract award; or 	
 C. Contractor will not comply with the conditions of this section at the time of contract award: or 	
 D. Contractor does not comply with the conditions of this section because of the following allowable exemp 	tion
(Check only one box below):	
 1. The Contractor does not provide benefits to employees' spouses in traditional marriages; 2. The Contractor provides an employee the cash equivalent of benefits because the Contractor is una 	hle to
provide benefits to employees' Domestic Partners or spouses despite making reasonable efforts to pro	
them. To meet this exception, the Contractor shall provide a notarized affidavit that it has made reason	
efforts to provide such benefits. The affidavit shall state the efforts taken to provide such benefits and t	he
amount of the cash equivalent. Cash equivalent means the amount of money paid to an employee with	ıa
Domestic Partner or spouse rather than providing benefits to the employee's Domestic Partner or spou	ise.
The cash equivalent is equal to the employer's direct expense of providing benefits to an employee's	
spouse; 3. The Contractor is a religious organization, association, society, or any non-profit charitable or educa	tional
institution or organization operated supervised or controlled by or in conjunction with a religious organization.	
association, or society;	,
 4. The Contractor is a governmental agency; 	
A) Contractor currently complies.	
10.3. Did you select option D2 above?* ✓ Pass	☐ Fail
No	
11. DRUG-FREE WORKPLACE CERTIFICATION	
11.1. VENDOR DRUG FREE WORKPLACE CERTIFICATION FORM*	_ Fail
1. Please download the attached document, complete all required fields, and upload the completed form here.	
🖹 <u>Vendor Drug-Free Workplace Certification Form.pdf</u>	
Drug Free - Pembroke Pines Unit B.pdf	
11.2. Drug-Free Status*	_ Fail
Complies fully.	
12. STANDARD DOCUMENTS	
The following documents are standard documents that the City generally requires for every solicitation. As a result, we recommend ver	
to keep these documents updated and readily available so that they can be easily uploaded for each project that the vendor would like	
participate in. In the event that the City does not have one of the forms or documents listed below for your company, the City may reacl to your company after the bid has closed to obtain the document(s).	1 Out
	□ г .::
12.1. NON-COLLUSIVE AFFIDAVIT* Places described the etterhed decument, complete all required fields, and unlead the complete form here.	_ rail
Please download the attached document, complete all required fields, and upload the completed form here.	
⚠ Non-Collusive_Affidavit.pdf	
시 Non-Collusive - Pembroke Pines Unit B.pdf	

12.2. SCRUTINIZED COMPANY CERTIFICATION*

Pass Fail

1. Please download the attached document, complete all required fields, and upload the completed form here.

Exhibit "B"			
12.3. E-VERIFY SYSTEM CERTIFICATION*	✓ Pa	iss 🗌	Fail
 Please download the attached document, complete all required fields, and upload the completed form in the second status of the complete of the co	contract v s the E-	Verify	
Contractor shall also require all subcontractors to provide an affidavit attesting that the subcontract of contract with, or subcontract with, an unauthorized alien. The Contractor shall maintain a copy of such a duration of the contract.			
☐ <u>E-Verify_System_Certification_Statement.pdf</u>			
E-Verify - Pembroke Pines Unit B.pdf			
Leading E-Verify.pdf			
12.4. HUMAN TRAFFICKING AFFIDAVIT*	✓ Pa	iss 🗌	Fail
1. Please download the attached document, complete all required fields, and upload the completed form h	nere.		
🕒 <u>Human Trafficking Affidavit.pdf</u>			
Human Trafficking - Pembroke Pines Unit B.pdf			
12.5. VENDOR INFORMATION FORM*	✓ Pa	ass 🗌	Fail
1. Please download the attached document, complete all required fields, and upload the completed form h	nere.		
丛 <u>Vendor_InfoPembroke_Pines_Unit_B.pdf</u>			
Articales_of_CorporationFiled_2025.pdf			

12.6. FORM W-9 (REVISED MARCH 2024)*

- ✓ Pass ☐ Fail
- 1. Please download the attached document, complete all required fields, and upload the completed form here.
- 2. Note Please use the March 2024 version of the form as previously dated versions of this form may delay the processing of any payments to the selected vendor.

Form W-9 (Rev March 2024).pdf

13. OPTIONAL DOCUMENTATION

13.1. TRADE SECRETS

- 1. The Proposer's response to this solicitation is a public record pursuant to Florida law, which is subject to disclosure by the City under the State of Florida Public Records Law, Florida Statutes Chapter 119.07 ("Public Records Law"). The City shall permit public access to all documents, papers, letters or other material submitted in connection with this solicitation and the Contract to be executed for this solicitation, subject to the provisions of Chapter 119.07 of the Florida Statutes.
- 2. Any language contained in the Proposer's response to the solicitation purporting to require confidentiality of any portion of the Proposer's response to the solicitation, except to the extent that certain information is in the City's opinion a Trade Secret pursuant to Florida law, shall be void. If a Proposer submits any documents or other information to the City which the Proposer claims is Trade Secret information and exempt from Florida Statutes Chapter 119.07 ("Public Records Laws"), the Proposer shall clearly designate that it is a Trade Secret and that it is asserting that the document or information is exempt. The Proposer must specifically identify the exemption being claimed under Florida Statutes 119.07. The City shall be the final arbiter of whether any information contained in the Proposer's response to the solicitation constitutes a Trade Secret.

- 3. EXCEPT FOR CLEARLY MARKED PORTIONS THAT ARE BONA FIDE TRADE SECRETS PURSUANT TO FLORIDA LAW, DO NOT MARK YOUR RESPONSE TO THE SOLICITATION AS PROPRIETARY OR CONFIDENTIAL. DO NOT MARK YOUR RESPONSE TO THE SOLICITATION OR ANY PART THEREOF AS COPYRIGHTED. ALL DOCUMENTS THAT THE FIRM PURPORTS TO BE CONFIDENTIAL, PROPRIETARY OR A TRADE SECRET SHALL BE UPLOADED TO THE OPENGOV WEBSITE AS A SEPARATE ATTACHMENT, IN THIS SECTION, CLEARLY IDENTIFYING THE EXEMPTION BEING CLAIMED UNDER FLORIDA STATUTES 119.07.
- 4. The city's determination of whether an exemption applies shall be final, and the proposer agrees to defend, indemnify, and hold harmless the city and the city's officers, employees, and agent, against any loss or damages incurred by any person or entity as a result of the city's treatment of records as public records.

No response submitted

13.2. FINANCIAL STATEMENTS

- 1. The City is <u>NOT</u> requesting the vendor to submit any financial statements for this project and prefers if the vendor does not submit financial statements. In addition, if the City needs a copy of the vendor's financial statements, the City can contact the vendor after the bid due date to request those documents. However, if the vendor does submit the financial statements, they should be uploaded in this section.
- 2. Any claim of confidentiality on financial statements must be asserted at the time of submittal. The firm must identify the specific statute that authorizes the exemption from the Public Records Law. Please note that the financial statement exemption provided for in Section 119.071(1)c, Florida Statutes only applies to submittals in response to a solicitation for a "public works" project.

No response submitted

13.3. ALTERNATIVES

- 1. If you are submitting an alternative product, please upload any related information in this section (such as specification sheets, etc.).
- 2. In addition, pursuant to the "Brand Names" Section included in the GENERAL TERMS AND CONDITIONS Section if and wherever in the specifications a brand name, make, name of manufacturer, trade name, or vendor catalog number is mentioned, it is for the purpose of establishing a grade or quality of material only. Since the City does not wish to rule out other competition and equal brands or makes, the phrase "OR EQUAL" is added. However, if a product other than that specified is bid, Proposers shall indicate on their proposal and clearly state the proposed substitution and deviation. It is the vendor's responsibility to provide any necessary documentation and samples within their bid submittal to prove that the product is equal to that specified. Such samples are to be furnished before the date of bid opening, unless otherwise specified. Additional evidence in the form of documentation and samples may be requested if the proposed brand is other than that specified. The City retains the right to determine if the proposed brand shall be considered as an approved equivalent or not.

No response submitted

13.4. ADDITIONAL INFORMATION

🗸 Pass 🗌 Fail

1. Please provide any additional information that you deem necessary to complete your proposal in this section, if it has not been requested in another section.

Pembroke Pines Unit B - Full Bid Package.pdf

13.5. PROFESSIONAL LICENSES

Pass Fail

- 1. If applicable, please upload any professional licenses that may be required to perform the services outlined in the solicitation. The following licensing requirements shall apply when the applicable Florida statute mandates specific licensing for Contractors engaged in the type of work covered by this solicitation.
 - A. State of Florida, Department of Professional Regulation, Construction Industries Licensing Board and licensed by other federal, state, regional, county or municipal agencies having jurisdiction over the specified construction work.
 - B. Said licenses shall be in the Firm's name as it appears on the OpenGov registration and as appropriately registered with the applicable licensing entity. Proposer shall supply appropriate license numbers, with expiration dates, as part of their bid. Failure to hold and provide proof of proper licensing, certification and registration may be grounds for rejection of the bid.
 - C. Subcontractors contracted by the Prime Contractor shall be licensed in their respective fields to obtain construction permits as necessary. Said licenses must be in the name of the subcontractor.

区GC_License_Expires_2026.pdf		
13.6. PREFERRED LICENSE(S)		✓ Pass ☐ Fail
The City prefers participants of this bid to possess a General C	Contractor's License. Please provide proof of license.	
☐ CGC License Expires 2026.pdf		
D COI For Bidding.pdf		
🖹 Key Personel Resume (GS, RS & SF).pdf		
SFWMD_SBE_Certification_(Expires_04-07-2027).pdf		
14. VENDOR CLASSIFICATION		
14.1. Is your firm a Local Pembroke Pines Vendor (LPPV)	and Local Broward County Vendor (LBCV)?*	✓ Pass ☐ Fai
businesses. To satisfy this requirement, the objective criteria as of the bid or proposal solution. 1. "Local Pembroke Pines Vendor" is business with full-time employees worked of a bid or proposal solicitation. The location must actually distribute good business tax receipt from the City of 2. "Local Broward County Vendor" is business with full-time employees worked of issuance of a bid or proposal solicities business location must actually distribute a current business tax receipt from the resides. 2. A preference of five percent (5%) of the tot Local Pembroke Pines Vendor(s); A preference	her funding source requirements, provides that preference evendor shall affirm in writing its compliance with either of submission date stated in the solicitation. A local business shall mean a business entity which has maintained a permaithin the City limits for a minimum of one (1) year prior to the permanent place of business may not be a post office box ds or services from that location. In addition, the business Pembroke Pines, OR ; shall mean or business entity which has maintained a permaithin the Broward County limits for a minimum of one (1) year prior to the permanent place of business may not be a post office. The permanent place of business may not be a post office box of the Broward County or the city within Broward County when the Broward County or the city within Broward County when the Broward County or five percent (5%) of the total price, sence of two and a half percent (2.5%) of the total evaluation price, shall be given to the Local Broward County Vendor(s)	the following shall be defined as: anent place of the date of issuance to The business must have a current the place of the date of the date the place of the pla
No	, (,	
14.2. Is your firm a Veteran Owned Small Business (VOSB)?*	✓ Pass ☐ Fai
contrary to federal and state law, or any oth owned small businesses. To satisfy this red objective criteria as of the bid or proposal s	5%) of the total evaluation point, or two and a half percent (be given to veteran with the following
No		
14.3. Is your firm a Minority-Owned Business Enterprise (I	MBE)?*	✓ Pass ☐ Fai
No		
14.4. Is your firm a Woman-Owned Business Enterprise (V	VBE)?*	✓ Pass ☐ Fai
No		
14.5. Is your firm a HubZone Business / Labor Surplus Are	ea Firm?*	✓ Pass ☐ Fai
14.6. Is your firm a Broward County Small Business Enter Yes	prise (SBE)?*	✓ Pass □ Fai

14.6.1. SBE C	Cerification Documentation*	🗸 Pass 🗌 Fail
	 Upload your SBE Certification Documentation from Broward County's Office on Development (OESBD). If you have multiple certifications, please combine the upload. 	
冯 <u>SFWMD_S</u>	SBE_Certification_(Expires_04-07-2027).pdf	
_	n a Broward County Business Enterprise (CBE)?*	✓ Pass ☐ Fail
No		
14.8. Is your firm No	n a Broward County Disadvantaged Business Enterprise (DBE)?*	✓ Pass ☐ Fail
14.9. Does your	firm have a Vendor Classification that was not listed above?*	☑ Pass ☐ Fail
14.10. Are you c	urrently registered as an active entity on SAM.gov (System for Award Management)	?* ✓ Pass ☐ Fai
	1. All vendors submitting bids for this project must be registered and active in the System f at the time of bid award. This is a federal requirement for entities receiving federal funds other financial assistance. Registration on SAM.gov ensures that vendors are eligible to government and are not suspended, debarred, or otherwise excluded from participation registration is free and can be completed at https://sam.gov . Bidders must provide their of active registration as part of their proposal.	s, including contracts, grants, or do business with the U.S. in federal programs. SAM
Yes		
14.10.1. If yes L9ERGRVZ8N	s, please provide your Unique Entity ID (UEI)*	✓ Pass ☐ Fai
14.10.2. What 08/10/2025	t is the expiration date of your current SAM.gov registration? (MM/DD/YYYY)*	☑ Pass ☐ Fai
14.10.3. Proof	f of Registration Upload*	✓ Pass ☐ Fai
	 Please upload a PDF copy or screenshot of your entity's active registration state. Entity Name. Unique Entity ID (UEI). DUNS (if applicable). Registration Status ("Active"). Expiration Date. This document must be downloaded from https://sam.gov and must show the submission. 	
UEI_Numb	<u>er.png</u>	
14.11. Debarmen	nt Status - Is your entity currently debarred, suspended, or otherwise excluded from nnce?*	receiving federal contracts or
No		Pass Fai
=	nat the information provided above is true and correct to the best of my knowledge. ements may disqualify this bid and subject the entity to federal penalties.*	I understand that false or
		✓ Pass ☐ Fail
PRICE TABLES		

Primary Response

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
1-1	Mobilization and Demobilization	1	Lump Sum	\$135,000.00	\$135,000.00
1-2	Renovation of Treatment Unit B (removal and replacement of interior parts)	1	Lump Sum	\$2,270,000.00	\$2,270,000.00
1-3	Surface preparation and painting	1	Lump Sum	\$280,000.00	\$280,000.00
1-4	Electrical Renovation	1	Lump Sum	\$50,000.00	\$50,000.00
1-5	Unit C Stair Access	1	Lump Sum	\$40,000.00	\$40,000.00
	Total				\$2,775,000.00

Payment and Performance Bond

2-1 Cost to provide a Payment Percent 1.1%
& Performance Bond for the project, in the form of a percent