



## Evaluation Committee Conflict of Interest Form

**Solicitation Number and Title:** PSEN-18-02 - Professional Service Providers (Architectural, Engineering, Surveying & Mapping)

I understand that I am serving on an evaluation committee for the above solicitation and to the best of my ability will be fair and impartial in my evaluation and decision. By signing this Declaration I certify that:

- 1) I will/have read each proposal thoroughly and independently and have evaluated each on its own merits with no assistance from anyone. I will hold proposal information, evaluation discussion, and negotiations confidential and proprietary until released to the public. I will not discuss the content of proposals except as authorized by the procurement official.
- 2) Neither I, nor any members of my immediate family holds a position with a proposer such as an officer, director, trustee, partner, or the like, and is not employed in any capacity by any proposer. I have no business affiliation either by ownership or obligation to any of the proposing firms.
- 3) Neither I, nor my partner nor any member of my immediate family has a financial interest arising from the procurement transaction.
- 4) I have not been lobbied either written or orally by any of the proposers or members of their team. For purposes of clarification, a team's representatives shall include, but not be limited to, the team's employee, partner, officer, director, consultant, lobbyist, or any actual or potential subcontractor or consultant of the team. This includes letters, phone calls, e-mails or any conversation regarding this solicitation. The "No Lobbying Condition" is in effect from the date of publication of the solicitation and shall terminate once the contract is signed.
- 5) I have not and will not accept gifts, directly or indirectly, from any proposer.

I confirm the above declarations are true and correct to the best of my knowledge.

FRANCIS SMITH  
Print Name

[Signature]  
Signature

7/31/2018  
Date



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George Wives  
Print Name

[Signature]  
Signature

7/31/18  
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