



# **EPOXY REPLACEMENT OF THE GREAT HALL OF CHARLES F. DODGE CITY HALL**

INVITATION FOR BID # RE-26-01

**Issuance of Solicitation:** Tuesday, February 24, 2026

**Questions Due Date:** Tuesday, March 17, 2026

**Bid Submission Deadline:** Tuesday, March 31, 2026

THE CITY OF PEMBROKE PINES  
PROCUREMENT DEPARTMENT  
8300 SOUTH PALM DRIVE  
PEMBROKE PINES, FLORIDA 33025  
(954) 518-9020

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A - A1.5 CIVIC CENTER AND CITY HALL ENTERTAINMENT DISTRICT CIVIC CENTER FIRST FLOOR ENLARGED PLAN

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C - Specimen Contract - Construction Agreement

D - Standard Release of Lien



## **SECTION 1 - NOTICE**

Notice is hereby given that the City Commission of the City of Pembroke Pines is seeking sealed proposals for:

**IFB # RE-26-01**

### **Epoxy Replacement of the Great Hall of Charles F. Dodge City Hall**

Solicitations may be found on the City of Pembroke Pines website under the Procurement Department at <http://www.ppines.com/index.aspx?NID=667>, and may be downloaded directly from the OpenGov platform at <https://procurement.opengov.com/portal/pembrokepines>.

**For Technical Support**, proposers can reach the OpenGov Service Desk between 7:00 am to 10:00 pm from Monday through Friday via the following methods:

- Chat (preferred method): Click the button in the lower right-hand corner of the portal.
- E-mail: [procurement-support@opengov.com](mailto:procurement-support@opengov.com)
- Phone: 1 (650) 336-7167

If additional help is needed with downloading the solicitation package please contact the Procurement Department at (954) 518-9020 or by email at [purchasing@ppines.com](mailto:purchasing@ppines.com). The Procurement Department hours are between 7:00 am to 6:00 pm on Monday through Thursday and is located at 8300 South Palm Drive, Pembroke Pines, FL 33025.

Bidders shall submit all questions regarding this bid via the City's e-Procurement Portal, located at <https://procurement.opengov.com/portal/pembrokepines>. Please note the deadline for submitting questions. All answers will be posted on the City's e-Procurement Portal. Bidders may also click "Follow" on this bid to receive an email notification when answers are posted. It is the bidder's responsibility to check the portal for updates. Only written responses issued through the OpenGov platform will be considered official for interpretations or clarifications.

**Proposals will be accepted until 2:00 pm on Tuesday, March 31, 2026, electronically at <https://procurement.opengov.com/portal/pembrokepines/projects/227203>.**

**Bid Opening:** The sealed electronic proposals will be publicly opened at 2:30 pm, on the bid due date, by the City Clerk's Office, in the **City Clerk's Office Conference Room located on the 4<sup>th</sup> Floor in the Charles F. Dodge City Center**/City Hall Administration Building, located at 601 City Center Way, Pembroke Pines, Florida, 33025.

**Virtual Bid Opening:** In light of public health concerns and to ensure accessibility for all, the City encourages interested parties and the public to participate virtually via live streaming instead of attending the meeting in person. As a result, meetings may be a combination of in-person and virtual, all as provided by law. To virtually attend the bid opening, please use the Cisco Webex Meetings platform.

**Virtual Meeting Details:**



- WebEx Meeting Link: <https://ppines.webex.com/meet/purchasing>
- Cisco Webex Meeting Number: 717 019 586
- Join by Phone Number: +1-408-418-9388

The public may download the **Cisco Webex Meetings app** from <https://www.webex.com/downloads.html/>.

To ensure an efficient meeting process, participants are requested to mute their audio and camera during the meeting. While the public is welcome to attend the virtual bid opening, **please note that active participation and commenting will not be allowed during the proceedings.**

For further information about the bid opening or assistance in accessing the virtual meeting, please contact:

Daniel Deleon or other Procurement Staff in the Procurement Department  
City of Pembroke Pines  
8300 South Palm Drive,  
Pembroke Pines, FL 33025  
(954) 518-9061 Ext: 59021 or 954-518-9020  
[purchasing@ppines.com](mailto:purchasing@ppines.com)



**SECTION 2 - GENERAL PROJECT INFORMATION & TIMELINE**

**2.1 Project Timeline**

The work shall be completed within **25** calendar days from issuance of the City's Notice to Proceed (NTP), with an estimated start date of **July 30, 2026**.

**IMPORTANT:** This project has a fixed performance window of July 30, 2026 through August 30, 2026.

All work shall be performed strictly within the fixed performance period. Contractors must be fully mobilized and begin work on July 30th, 2026. This schedule is mandatory and non-negotiable. Any failure to meet the required start or completion dates will subject the Contractor to liquidated damages as set forth in Section 2.6 of this solicitation.

**2.2 Tentative Schedule of Events**

Issuance of Solicitation (Posting Date):	February 24, 2026
Pre-Bid Meeting (Mandatory):	March 3, 2026, 10:00am  Security Desk in the Lobby by Front Entrance of Charles F. Dodge City Center - 601 City Center Way, Pembroke Pines, FL 33025
Question Due Date:	March 17, 2026, 6:00pm
Issuance of Final Answers to Questions:	March 23, 2026
Bid Submission Deadline:	March 31, 2026, 2:00pm
Bid Opening:	Will be held at 2:30 pm on the day of bid submissions are due.
Evaluations by Staff:	To Be Determined (TBD)
Recommendation of Contractor to City Commission for Award:	May 6, 2026
Issuance of Notice to Proceed (NTP):	May 20, 2026

**2.3 Mandatory Pre-Bid Meeting/Site Visit**



There will be a **MANDATORY** scheduled pre-bid meeting on **Tuesday, March 3, 2026 at 10:00 am**. Meeting location will be at the **Security Desk in the Lobby by Front Entrance of Charles F. Dodge City Center - 601 City Center Way, Pembroke Pines, FL 33025**

- A. **Proof of Attendance:** Contractors may be required to sign in at any of the meetings to show proof of attendance. It is the **Contractor's** responsibility to make sure that they sign in at the meeting.

#### **2.4 Follow-Up Pre-Bid Meeting(s)**

**Follow-Up Meetings:** In the event that a **Contractor** cannot attend the scheduled pre-bid meeting, or if a **Contractor** would like a follow up visit to the site, they may request a site visit by contacting **Daniel Deleon** at **(954) 518-9061 Ext: 59021**. We urge all **Contractors** to attend the scheduled meeting, as a separate or follow-up meeting may not be afforded to the requester due to scheduling and availability of staff to assist with any additional meetings. In addition, if making a request for a separate or follow-up meeting, **Contractors** are urged to make these requests as early as possible.

#### **2.5 Estimated Project Cost**

\$150,000.00

#### **2.6 Liquidated Damages**

Liquidated damages for this project shall be **FIVE HUNDRED DOLLARS AND NO CENTS (\$500.00)** per day.

#### **2.7 Grant/Federal Funding**

Not applicable for this project.

#### **2.8 Proposal Security/Bid Bond**

A Proposal Security shall be required for every bidder, regardless of proposal amount. Proposal Security shall be in the amount of \$10,000 or 5% of the total cumulative base amount proposed, whichever is less.

#### **2.9 Payment and Performance Bonds**

Regardless of the awarded contract amount, two (2) separate bonds (Payment and Performance Bonds) are required, and both must be approved by the City. The penal sum stated in each bond shall be 100% of the contract price.

#### **2.10 Permit, License, Impact or Inspection Fees**

With the exception of the City related permit, license, impact or inspection fees (including the Building Department and Engineering Department Permit Fees), which will be waived for this project, the City does not anticipate any additional permit, license, impact or inspection fees for this project. Any related State or County fees, for the aforementioned permits, will be paid by the City.



In addition, the City shall cover the cost for any other permit fees related to external entities through the City's Owner's Contingency for this project, **therefore proposers should not include permit costs in their total proposal price.**

Furthermore, please note the City's average time for a **Contractor** to apply for and receive an approved permit is 30 days; delays in this timeline caused by the **Contractor's** failure to actively monitor the permit process and submit all required documentation in a timely manner, will count against the project's contractual completion period.



## **SECTION 3 - PURPOSE AND BACKGROUND**

### **3.1 Purpose**

The City of Pembroke Pines is seeking bids from qualified firms, hereinafter referred to as the Contractor, to complete an epoxy replacement project in the Great Hall of Charles F. Dodge City Hall, in accordance with the terms, conditions, and specifications contained in this solicitation.

### **3.2 Background**

Pembroke Pines, Florida, ranked as the eleventh largest city among the state's four hundred plus municipalities and the second largest in Broward County, maintains a welcoming small-town ambiance that resonates with its residents. Located conveniently in southwest Broward County, the city provides seamless access to major highways, employment centers, entertainment venues, parks, golf courses, and a diverse array of dining and shopping options.

With a population of approximately 170,000 residents spread across 32.68 square miles, Pembroke Pines is renowned as one of the best cities to live in America. The city boasts 28 superior parks, lush landscaping, and a distinctive South Florida charm that contributes to its natural beauty. Notably recognized as 2024's Best Place to Raise a Family in Florida, and 2024's Best City of Hispanic Entrepreneurs by WalletHub, Pembroke Pines also earned a place as the on Money Magazine's esteemed Best Places to Live list in 2014, as the sole Florida representative, ranking in at #32 in the nation.

Incorporated in 1960, Pembroke Pines is celebrated as a safe and desirable community, having received accolades such as the All-America City designation. The city's commitment to arts and culture, exceptional schools, diverse population, numerous parks, and forward-thinking approach in an ever-evolving world make it a standout destination.

Pembroke Pines is also the home to the largest municipal-run charter school system in the nation, serving over 6,000 students across five separate campuses. The City's award-winning charter school system is located in the Broward County School District, which is the sixth largest school district in the nation.



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## **SECTION 4 - SCOPE OF WORK**

### **4.1 GENERAL INFORMATION**

- Contractor shall provide all materials, labor, equipment, and any other necessary items required for complete installation.
- The minimum experience required as a licensed Contractor is five (5) years for this project.
- Awarded Contractor shall be responsible for the protection of all adjacent areas; and the subsequent restoration of such should damage occur.
- Contractor shall provide all testing, manufacturer warranties, and certifications.
- The Contractor shall employ a competent English-speaking superintendent who shall be in attendance at the project site during the progress of the work. The superintendent shall be the primary representative for the Contractor and all communications given to and all decisions made by the superintendent shall be binding to the Contractor.
- Contractor will be required to schedule all work with the City's Project Manager.
- Contractor shall be responsible for all debris removal and restoration to any existing areas damaged by the contractor once the project is completed. Site shall be made safe, and clean of debris at the end of each workday.
- All precautions need to be taken for life safety and protection of people and all structures on the site.
- Upon completion, contractor shall remove all excess materials that have been misplaced on other surfaces.
- Upon completion of the job, the awarded contractor will remove all surplus materials from the premises related to the project.
- Upon completion, contractor shall clean all window glass to be free of excess material.
- Verification of all dimensions, square footages and quantities are the responsibility of the contractor.
  - A floor plan is available under the Attachments section for reference.
- Site access will be through the South Loading Dock Entrance of City Center.
- Parking locations will be designated for contractor by the Project Manager.
- Trash removal should be arranged prior to pickup with City Project Manager.
- Area should be maintained clean throughout project.
- The work must be performed Thursday after 5 PM until Sunday at 11 PM from July 30th through August 30th.

### **4.2 Schedule of Work**



- **IMPORTANT:** This project has a fixed performance window of July 30, 2026 through August 30, 2026. Contractors unable to commit to the July 30, 2026 start date and August 30, 2026 completion date should not submit a bid.
- The work must be performed on weekends, Thursday after 5 PM until Sunday at 11 PM, from July 30th through August 30th
- All work shall be performed strictly within the fixed performance period. Contractors must be fully mobilized and begin work on July 30, 2026.
- This schedule is mandatory and non-negotiable. Any failure to meet the required start or completion dates will subject the Contractor to liquidated damages as set forth in Section 2.6 of this solicitation.

#### **4.3 QUALITY ASSURANCE**

- A. **Installer Qualifications:** Manufacturer's authorized representative who is trained and approved for installation of flooring systems required for this Project.
  - 1. Engage an installer who is approved in writing by resinous flooring manufacturer as qualified to apply resinous flooring systems indicated.
  - 2. **Installer Letter of Qualification:** Installer to provide letter stating that they have been in business for at least 5 years and listing 5 projects in the last 2 years of similar scope. For each project provide: project name, location, date of installation, contact information, size of project, and manufacturer of materials with system information.
- B. **Source Limitations:** Obtain primary resinous flooring materials, including primers, resins, hardening agents, grouting coats, and topcoats, from single source from single manufacturer. Provide secondary materials, including patching and fill material, joint sealant, and repair materials, of type and from source recommended by manufacturer of primary materials.
- C. **Pre-installation Conference:** Conduct conference at Project site before work and mockups begin.
- D. **Mockups:** Apply mockups to verify selections made under sample submittals and to demonstrate aesthetic effects and set quality standards for materials and execution. Do not cover up mockup area.
  - 1. Apply full-thickness mockups on 16 square foot floor area selected by Architect.
    - a. Mockup can only be applied starting July 30th.
  - 2. Architectural services are the responsibility of the selected contractor - The City will not be providing architectural services.
    - a. Any floor plans or mockups created as a result of contractor's architectural services shall be submitted to The City for final approval before use.
  - 3. Finish surfaces for verification of products, color, texture, and sheen.
  - 4. Mockup shall follow ANSI requirements for public use, Interior, Wet.

#### **4.4 DELIVERY, STORAGE, AND HANDLING**



- A. Deliver materials in original packages and containers, with seals unbroken, bearing manufacturer's labels indicating brand name and directions for storage and mixing with other components.
  - 1. Maintain containers in clean condition, free of foreign materials and residue.
  - 2. Remove rags and waste from storage areas daily.

#### **4.5 PROJECT CONDITIONS**

- A. Environmental Limitations: Comply with resinous flooring manufacturer's written instructions for substrate temperature, ambient temperature, moisture, ventilation, and other conditions affecting resinous flooring application.
- B. Lighting: Provide permanent lighting or, if permanent lighting is not in place, simulate permanent lighting conditions during resinous flooring application.
- C. Close spaces to traffic during resinous flooring application and for not less than 24 hours after application unless manufacturer recommends a longer period.
- D. Retractable seating must be covered, and all doorways must be sealed while work is being performed.

#### **4.6 PRODUCTS**

- A. Manufacturers: Subject to compliance with requirements, provide products by:
  - 1. The Sherwin Williams Company, Cleveland, OH. [swflooring@sherwin.com](mailto:swflooring@sherwin.com)
    - a. Resuflor Deco Flake BC, 20-30 mils nominal thickness.
    - b. Primer: Resuprime 3579 at 200-300 sq. ft. per gallon.
    - c. Body Coat: Resuflor 3746 at 200-300 sq. ft. per gallon.
    - d. Broadcast: Decorative Flakes 6750 or 6755 to excess at 100-200 lbs. per 1,000 sq. ft.
    - e. Grout Coat: Resuflor 3746 at 160-250 sq. ft. per gallon.
    - f. Seal Coat: Resutile 4686 at 250-400 sq. ft. per gallon.

#### **4.7 MATERIALS**

- A. VOC Content of Resinous Flooring: Provide resinous flooring systems, for use inside the weatherproofing system, that comply with the following limits for VOC content when calculated according to 40 CFR 59, Subpart D (EPA Method 24).
  - 1. Resinous Flooring: 100 g/L.

#### **4.8 HIGH-PERFORMANCE**



- A. Resinous Flooring: Abrasion-, impact- and chemical-resistant, high-performance, resin-based, monolithic floor surfacing designed to produce a seamless floor.
- B. System Characteristics:
  - 1. Color and Pattern: As indicated from manufacturers listed above.
  - 2. Slip Resistance: Provide slip resistant finish.

#### **4.9 PREPARATION**

- A. Inspection: Prior to commencing Work, thoroughly examine all underlying and adjoining work, surfaces and conditions upon which Work is in any way dependent for perfect results. Report all conditions which affect Work. No "waiver of responsibility" for incomplete, inadequate or defective underlaying and adjoining work, surfaces and conditions will be considered, unless notice of such unsatisfactory conditions has been filed and agreed to in writing before Work begins. Commencement of Work constitutes acceptance of surfaces.
- B. Surface Preparation: Remove all surface contamination, loose or weakly adherent particles, laitance, grease, oil, curing compounds, paint, dust and debris by blast track method or approved mechanical means (acid etch not allowed).
  - 1. If original floor is being removed through grinding methods, HEPA vacuums must be used to contain dust.
  - 2. If surface is questionable, try a test patch. Create a minimum surface profile for the system specified in accordance with the methods described in ICRI No. 03732 to achieve profile numbers as follows: RESINOUS FLOORING 096723 - 3
    - a. Thin film, to 10 mils CSP-1 to CSP-3
    - b. Thin and medium films, 10 to 40 mils CSP-3 to CSP-5
    - c. Self-leveling mortars, to 3/16" CSP-4 to CSP-6
    - d. Mortars and laminates, to 1/4" or more CSP-5 to CSP-10
- C. Verify that concrete substrates are dry and moisture-vapor emissions are within acceptable levels according to manufacturer's written instructions.
  - 1. Moisture Testing: Perform tests indicated below.
    - a. Calcium Chloride Test: Perform anhydrous calcium chloride test per ASTM F 1869. Proceed with installation only after substrates have maximum moisture-vapor-emission rate of 3 lbs. of water/1000 sq. ft. in 24 hours. Perform tests so that each test area does not exceed 1000 sq. ft. and perform 3 tests for the first 1000 sq. ft. and one additional test for every additional 1000 sq ft.



- b. In-Situ Probe Test: Perform relative-humidity test using in-situ probes per ASTM F 2170. Proceed with installation only after substrates have a maximum 75 percent relativehumidity-level measurement.

#### **4.10 ENVIRONMENTAL CONDITIONS**

- A. All applicators and all other personnel in the area of the RF installation shall take all required and necessary safety precautions. All manufacturers' installation instructions shall be explicitly followed.
- B. Repair damaged and deteriorated concrete according to resinous flooring manufacturer's written instructions.
- C. Alkalinity and Adhesion Testing: Verify that concrete substrates have pH within acceptable range. Perform tests recommended by manufacturer. Proceed with application only after substrates pass testing.
- D. Resinous Materials: Mix components and prepare materials according to resinous flooring manufacturer's written instructions.
- E. Use patching and fill material to fill holes and depressions in substrates according to manufacturer's written instructions.
- F. Treat control joints and other nonmoving substrate cracks to prevent cracks from reflecting through resinous flooring according to manufacturer's written instructions.

#### **4.11 APPLICATIONS**

- A. Install resinous floor over properly prepared concrete surface in strict accordance with the manufacturer's directions.
  - 1. Install the primer and/or base coats over thoroughly cleaned and prepared concrete.
  - 2. Install topcoat over flooring after excess aggregate has been removed.
  - 3. Maintain a slab temperature of 60°F to 80°F for 24 hours minimum before applying floor topping, or as instructed by manufacturer.
- B. Apply components of resinous flooring system according to manufacturer's written instructions to produce a uniform, monolithic wearing surface of thickness indicated.
  - 1. Coordinate application of components to provide optimum adhesion of resinous flooring system to substrate, and optimum intercoat adhesion.
  - 2. Cure resinous flooring components according to manufacturer's written instructions. Prevent contamination during application and curing processes.



3. At substrate expansion and isolation joints, comply with resinous flooring manufacturer's written instructions.
- C. Sealant: Saw cut resinous floor topping at expansion joints in concrete slab. Fill sawcuts with sealant prior to final seal coat application. Follow manufacturer's written recommendations.
- D. Apply primer over prepared substrate at manufacturer's recommended spreading rate.
- E. Slip Resistant Finish: Provide grit for slip resistance.
- F. Apply topcoats in number indicated for flooring system and at spreading rates recommended in writing by manufacturer.

#### **4.12 COMPLETED WORK**

- A. Cleaning: Upon completion of the Work, clean up and remove from the premises surplus materials, tools, appliances, empty cans, cartons and rubbish resulting from the Work. Clean off all spattering and drippings, and all resulting stains.
- B. Protection: Protect Work in accordance with manufacturer's directions from damage and wear during the remainder of the construction period. Use protective methods and materials, including temporary covering, recommended in writing by resinous flooring manufacturer.
- C. Contractor shall ensure that coating is protected from any traffic until it is fully cured to the satisfaction of the coating manufacturer.

#### **4.13 WARRANTIES**

- Contractor shall provide a seven (7) year workmanship labor warranty covering repair of peeling or fading paint, loose or deteriorated sealant on all masonry-to-masonry expansion joints, windows, doors, and other penetrations, removed and replaced by the contractor.
- Upon completion of the project, and with their application instructions and specifications strictly adhered to, the contractor shall provide a written seven (7) year product warranty from the manufacturer.



**SECTION 5 - PRICE PROPOSAL / BID TABLE**

The vendor must provide their pricing electronically through the designated line items listed on the Bid Sheet/Pricing Table via the City's e-Procurement portal on OpenGov.

**Vendor Notes:** The bid tables includes a “Vendor Notes” column for any additional comments regarding the requested line item(s). A comment is preferred in the “Vendor Notes” column. If the vendor does not need to submit any comments, they may leave it blank or enter N/A or similar.

**Payment & Performance Bonds:** The table includes a section for the vendor to submit pricing for Payment & Performance Bonds.

**Primary Responses:** The initial Bid Table is for the primary responses so that the vendors can submit the requested goods and/or services.

**EPOXY REPLACEMENT COSTS**

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	Vendor Notes
1	Total Cost to Complete Epoxy Replacement Including but not Limited to the Following Work: Demolition and repair of existing floor, surface preparation, moisture testing, application of primer coating, application of topcoating, application of sealant, application of primer, application of slip resistant finish, second application of topcoating	1	LS			
<b>TOTAL</b>						

**PAYMENT AND PERFORMANCE BOND**

Line Item	Description	Unit of Measure	Percentage	Vendor Notes
1	Cost of Payment and Performance Bonds in the form of a Percent	Percent		



## **SECTION 6 - SUBMITTAL DOCUMENTS**

Bids must be submitted electronically at <https://procurement.opengov.com/portal/pembrokepines> on or before **2:00 pm on Tuesday, March 31, 2026**. Please note vendors should be registered on OpenGov under the name of the organization that they are operating as and it should match the organization name on the documents that they are submitting and utilizing when responding to the solicitation. In addition, the vendor must complete the required documents in this section and provide any additional information requested throughout this solicitation. Any additional information requested in the solicitation should be scanned and uploaded. The City recommends for proposers to submit their proposals as soon as they are ready to do so. Please allow ample time to submit your proposals on the <https://procurement.opengov.com/portal/pembrokepines> website. Proposals may be modified or withdrawn prior to the deadline for submitting Proposals.

**PLEASE DO NOT SUBMIT ANY PROPOSALS VIA MAIL, E-MAIL OR FAX.**

Prospective proposers interested in responding to this solicitation are requested to provide all of the applicable information listed in this section. Submittals that do not respond completely to all of the requirements specified herein may be considered non-responsive and eliminated from the process. Brevity and clarity are encouraged.

### **1 CONFIRMATION TO BIND**

1.1 I certify that I have read, understood and agree to the terms in this solicitation, and that I am authorized to submit this response on behalf of my company.\*

Please confirm

\*Response required

### **2 CERTIFICATION OF INSURANCE COMPLIANCE AND INTENT TO PROCURE REQUIRED COVERAGE**

NOTE: Vendors are not required to purchase any additional insurance in order to submit a bid. However, they must certify that they either currently hold, or are able and willing to obtain, all required insurance coverages, endorsements, and limits prior to award and execution of the contract.

2.1 I certify that, if awarded this contract, I will be required to obtain and maintain all insurance policies as detailed in the INSURANCE REQUIREMENTS Section of this solicitation before any work may commence, and throughout the life of the contract.\*

Please confirm

\*Response required

2.2 Do you confirm that you will only use insurance carriers licensed to do business in the State of Florida and rated no less than "A" as to management, and no less than "Class VI" as to financial strength by A.M. Best, and that you understand all endorsements required (e.g., Additional Insured, Waiver of Subrogation, etc.) must be included?\*

Yes

No



\*Response required

2.3 Do you currently carry insurance policies that meet or exceed the minimum requirements outlined in the INSURANCE REQUIREMENTS section of this solicitation?\*

Yes

No

\*Response required

When equals "Yes"

2.3.1 Please upload your current certificate(s) of insurance that demonstrate compliance with the insurance requirements outlined in this solicitation.\*

\*Response required

When equals "No"

2.3.2 Please upload documentation showing that you have obtained a letter from your insurance broker or carrier, such as a Letter of Intent to Insure, Evidence of Insurability, or a Conditional Certificate of Insurance.\*

Documentation should show that:

- You can obtain the required insurance.
- The limits and types of coverage will meet the INSURANCE REQUIREMENTS outlined in the solicitation.
- You will provide a COI upon contract award.

\*Response required

When equals "No"

2.3.3 Please upload your current certificate(s) of insurance.\*

\*Response required

2.4 Do you believe you are exempt from one or more insurance requirements (e.g., Workers' Compensation)?\*

Yes

No

\*Response required

When equals "Yes"

2.4.1 Please upload written documentation requesting an exemption on your company letterhead, subject to City approval.\*

\*Response required

2.5 Do you plan on using subcontractors for this project?\*

Yes



No

\*Response required

When equals "Yes"

2.5.1 Do you acknowledge that all subcontractors must also carry the same insurance or be covered under your policy, and that proof of such coverage must be provided to the City?\*

Yes

No

\*Response required

**3 REFERENCE # 1**

The minimum experience for this project is **five (5) years**. Provide specific examples of similar experience conducting licensed work of equal or similar scope of work, preferably delivered by the proposed team members. A **minimum of 3** references should be from the last **five years** and should be capable of explaining and confirming your firm’s capacity to successfully complete the scope of work outlined herein. As part of the proposal evaluation process, the City may conduct an investigation of references, including a record check or consumer affairs complaints. Proposers’ submission of a proposal constitutes acknowledgment of the process and consent to investigate. The City is the sole judge in determining Proposers qualifications. In this section you will have the ability to enter information for 5 different references including their contact details and specific project information.

Please note that the City prefers references who are not current employees of the City of Pembroke Pines, as we generally do not contact our own employees for reference checks.

Proposers are advised to confirm that:

- A. Each reference provided by the Respondent has up to date contact persons and contact information;
- B. The contact person provided for each reference is someone who has personal knowledge of the Proposer's performance during the referenced project; and
- C. The contact person for each reference has been contacted by the Proposer regarding this specific bid submittal and such person confirmed their willingness to serve as a reference.

3.1 Reference Contact Information - Name of Firm, City, County or Agency\*

\*Response required

3.2 Reference Contact Information - Reference's Business Address\*

\*Response required

3.3 Reference Contact Information - Reference's Contact Name & Title\*

\*Response required



3.4 Reference Contact Information - Reference's E-mail Address\*  
\*Response required

3.5 Reference Contact Information - Reference's Phone Number\*  
\*Response required

3.6 Project Information - Was your firm the prime contractor for the listed project?\*

Yes

No

\*Response required

3.7 Project Information - Name of Contactor Performing the Work\*  
\*Response required

3.8 Project Information - Name and location of the project\*  
\*Response required

3.9 Project Information - Nature of the firm's responsibility on the project and work for which staff was responsible for\*  
\*Response required

3.10 Project Information - Project Duration\*  
\*Response required

3.11 Project Information - Completion (Anticipated) Date\*  
\*Response required

3.12 Project Information - Size of Project\*  
\*Response required

3.13 Project Information - Cost of Project\*  
\*Response required

**4 REFERENCE # 2**

4.1 Reference Contact Information - Name of Firm, City, County or Agency\*  
\*Response required

4.2 Reference Contact Information - Reference's Business Address\*  
\*Response required

4.3 Reference Contact Information - Reference's Contact Name & Title\*  
\*Response required

4.4 Reference Contact Information - Reference's E-mail Address\*  
\*Response required

4.5 Reference Contact Information - Reference's Phone Number\*  
\*Response required



- 4.6 Project Information - Was your firm the prime contractor for the listed project?\*
- Yes
- No

\*Response required

- 4.7 Project Information - Name of Contactor Performing the Work\*
- \*Response required

- 4.8 Project Information - Name and location of the project\*
- \*Response required

- 4.9 Project Information - Nature of the firm's responsibility on the project and work for which staff was responsible for\*
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- 4.12 Project Information - Size of Project\*
- \*Response required

- 4.13 Project Information - Cost of Project\*
- \*Response required

**5 REFERENCE # 3**

- 5.1 Reference Contact Information - Name of Firm, City, County or Agency\*
- \*Response required

- 5.2 Reference Contact Information - Reference's Business Address\*
- \*Response required

- 5.3 Reference Contact Information - Reference's Contact Name & Title\*
- \*Response required

- 5.4 Reference Contact Information - Reference's E-mail Address\*
- \*Response required

- 5.5 Reference Contact Information - Reference's Phone Number\*
- \*Response required

- 5.6 Project Information - Was your firm the prime contractor for the listed project?\*
- Yes
- No

\*Response required



5.7 Project Information - Name of Contactor Performing the Work\*  
\*Response required

5.8 Project Information - Name and location of the project\*  
\*Response required

5.9 Project Information - Nature of the firm's responsibility on the project and work for which staff was responsible for\*  
\*Response required

5.10 Project Information - Project Duration\*  
\*Response required

5.11 Project Information - Completion (Anticipated) Date\*  
\*Response required

5.12 Project Information - Size of Project\*  
\*Response required

5.13 Project Information - Cost of Project\*  
\*Response required

**6 REFERENCE # 4**

6.1 Reference Contact Information - Name of Firm, City, County or Agency

6.2 Reference Contact Information - Reference's Business Address

6.3 Reference Contact Information - Reference's Contact Name & Title

6.4 Reference Contact Information - Reference's E-mail Address

6.5 Reference Contact Information - Reference's Phone Number

6.6 Project Information - Was your firm the prime contractor for the listed project?

Yes

No

6.7 Project Information - Name of Contactor Performing the Work

6.8 Project Information - Name and location of the project

6.9 Project Information - Nature of the firm's responsibility on the project and work for which staff was responsible for

6.10 Project Information - Project Duration

6.11 Project Information - Completion (Anticipated) Date

6.12 Project Information - Size of Project

6.13 Project Information - Cost of Project

**7 REFERENCE # 5**



- 7.1 Reference Contact Information - Name of Firm, City, County or Agency
- 7.2 Reference Contact Information - Reference's Business Address
- 7.3 Reference Contact Information - Reference's Contact Name & Title
- 7.4 Reference Contact Information - Reference's E-mail Address
- 7.5 Reference Contact Information - Reference's Phone Number
- 7.6 Project Information - Was your firm the prime contractor for the listed project?  
 Yes  
 No

- 7.7 Project Information - Name of Contactor Performing the Work
- 7.8 Project Information - Name and location of the project
- 7.9 Project Information - Nature of the firm's responsibility on the project and work for which staff was responsible for
- 7.10 Project Information - Project Duration
- 7.11 Project Information - Completion (Anticipated) Date
- 7.12 Project Information - Size of Project
- 7.13 Project Information - Cost of Project
- 7.14 Installer Letter of Qualification\*

Please provide documentation verifying your company has been in business for at least 5 years and listing 5 projects in the last 2 years of similar scope.

For each project provide: project name, location, date of installation, contact information, size of project, and manufacturer of materials with system information.

\*Response required

**8 PROJECT DOCUMENTS**

- 8.1 PROPOSERS BACKGROUND INFORMATION FORM\*
  - a. Please download the attached document, complete all required fields, and upload the completed form here.

- [Proposers\\_Background\\_Inform...](#)

\*Response required

- 8.2 PROPOSAL SECURITY (BID BOND FORM OR CASHIER'S CHECK)\*
  - a. A Proposal Security shall be in the amount of **\$10,000 or 5% of the total cumulative base amount proposed, whichever is less.**
  - b. Therefore, proposal should be accompanied by a certified or cashier's check or by a Bid Bond made payable to the City of Pembroke Pines on an approved form, duly executed by the Proposer as principal and having as surety thereon a surety company acceptable to CITY and authorized to write such Bond under the laws of the State of Florida.



- c. Contingency is not to be counted in the total amount the proposal security is based on.
- d. Proposers must submit a scanned copy of their bid security (bid bond form or cashier's check) with their bid submittal through OpenGov.
- e. Proposers should also submit their original bid security (bid bond form or cashier's check) at time of the bid due date, or they may be deemed as non-responsive.
- f. The original Bid Bond or Cashier's Check should be in a sealed envelope, plainly marked "**BID SECURITY - RE-26-01 Epoxy Replacement of the Great Hall of Charles F. Dodge City Hall** and sent to the City of Pembroke Pines, City Clerk's Office, 4th Floor, 601 City Center Way, Pembroke Pines, Florida, 33025.
- g. Please see [SPECIAL TERMS & CONDITIONS](#) of this document for additional information.

\*Response required

## **9 SWORN STATEMENT ON PUBLIC ENTITY CRIMES UNDER FLORIDA STATUTES CHAPTER 287.133(3)(a)**

### 9.1 SWORN STATEMENT ON PUBLIC ENTITY CRIMES FORM\*

- a. Please download the attached document, complete all required fields, and upload the completed form here.

- [Sworn Statement on Public E...](#)

\*Response required

### 9.2 Public Entity Crimes Status\*

- Which option did you select on the Sworn Statement on Public Entity Crimes Form:
  - A) Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.
  - B1) The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989, AND There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. (Please attach a copy of the final order.)



- B2) The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989, AND The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. (Please attach a copy of the final order.)
- B3) The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989, AND The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by or pending with the Department of General Services.)

- A) No convictions.
- B1) Convicted, final order did not place on the convicted vendor list.
- B2) Convicted, listed, then removed.
- B3) Convicted, not listed, action pending.

\*Response required

9.3 Did you select option B1 or B2 above?\*

- Yes
- No

\*Response required

When equals "Yes"

9.3.1 Please upload a copy of the final order issued by the hearing officer of the State of Florida, Division of Administrative Hearings.\*

\*Response required

9.4 Did you select option B3 above?\*

- Yes
- No

\*Response required

When equals "Yes"



9.4.1 Please describe any action taken by or pending with the Department of General Services.\*

\*Response required

**10 DRUG-FREE WORKPLACE CERTIFICATION**

10.1 VENDOR DRUG FREE WORKPLACE CERTIFICATION FORM\*

a. Please download the attached document, complete all required fields, and upload the completed form here.

- [Vendor Drug-Free Workplace ...](#)

\*Response required

10.2 Drug-Free Status\*

- Complies fully.
- Does not comply.

\*Response required

**11 STANDARD DOCUMENTS**

The following documents are standard documents that the City generally requires for every solicitation. As a result, we recommend vendors to keep these documents updated and readily available so that they can be easily uploaded for each project that the vendor would like to participate in. In the event that the City does not have one of the forms or documents listed below for your company, the City may reach out to your company after the bid has closed to obtain the document(s).

11.1 NON-COLLUSIVE AFFIDAVIT\*

a. Please download the attached document, complete all required fields, and upload the completed form here.

- [Non-Collusive Affidavit.pdf](#)

\*Response required

11.2 SCRUTINIZED COMPANY CERTIFICATION\*

a. Please download the attached document, complete all required fields, and upload the completed form here.

- [Scrutinized Company Certifi...](#)

\*Response required

11.3 E-VERIFY SYSTEM CERTIFICATION\*

a. Please download the attached document, complete all required fields, and upload the completed form here.

b. Effective January 1, 2021, pursuant to Section 448.095, Florida Statutes, the City may not enter into a contract with a vendor/contractor/subcontractor unless that



vendor/contractor/subcontractor is registered with and uses the E- Verify system administered by the U.S. Department of Homeland Security (“DHS”).

- c. Contractor shall also require all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The Contractor shall maintain a copy of such affidavit for the duration of the contract.

- [E-Verify\\_System\\_Certificati...](#)

\*Response required

#### 11.4 HUMAN TRAFFICKING AFFIDAVIT\*

- a. Please download the attached document, complete all required fields, and upload the completed form here.

- [Human\\_Trafficking\\_Affidavit...](#)

\*Response required

## **12 VENDOR REGISTRATION**

12.1 Do you currently have a City of Pembroke Pines Vendor Number registered in the PaymentWorks System?\*

- The City of Pembroke Pines utilizes OpenGov as its e-Procurement platform for solicitation and bid submission purposes. However, please be advised that **vendor registration for onboarding and processing payments is handled separately** through the City's Accounts Payable Division using **PaymentWorks**, a secure online vendor management platform.
- All vendors that will be submitting invoices and requiring payments from the City are required to register on the PaymentWorks platform. If the vendor is not currently registered with the City via PaymentWorks and does not have a Vendor Number, the City will have to invite the vendor to register.
- For formal solicitations such as this project, the Procurement Department will send PaymentWorks registration invitations to vendor(s) who are under active consideration for award. Please be aware that not all vendors who submit proposals will receive an invitation, in order to manage system usage and avoid onboarding vendors who are unlikely to receive payments from the City.
- Invitations will typically be sent to the contact listed on the submitted Vendor Information Form.

Yes

No



\*Response required

When equals "Yes"

12.1.1 What is your Vendor Number?\*

\*Response required

12.2 VENDOR INFORMATION FORM\*

a. Please download the attached document, complete all required fields, and upload the completed form here.

- [Vendor Information Form.pdf](#)

\*Response required

12.3 FORM W-9 (REVISED MARCH 2024)\*

a. Please download the attached document, complete all required fields, and upload the completed form here.

b. Note - Please use the March 2024 version of the form as previously dated versions of this form may delay the processing of any payments to the selected vendor.

- [Form W-9 \(Rev March 2024\).pdf](#)

\*Response required

**13 OPTIONAL DOCUMENTATION**

13.1 TRADE SECRETS

a. The Proposer’s response to this solicitation is a public record pursuant to Florida law, which is subject to disclosure by the City under the State of Florida Public Records Law, Florida Statutes Chapter 119.07 (“Public Records Law”). The City shall permit public access to all documents, papers, letters or other material submitted in connection with this solicitation and the Contract to be executed for this solicitation, subject to the provisions of Chapter 119.07 of the Florida Statutes.

b. Any language contained in the Proposer’s response to the solicitation purporting to require confidentiality of any portion of the Proposer’s response to the solicitation, except to the extent that certain information is in the City’s opinion a Trade Secret pursuant to Florida law, shall be void. If a Proposer submits any documents or other information to the City which the Proposer claims is Trade Secret information and exempt from Florida Statutes Chapter 119.07 (“Public Records Laws”), the Proposer shall clearly designate that it is a Trade Secret and that it is asserting that the document or information is exempt. The Proposer must specifically identify the exemption being claimed under Florida Statutes 119.07. The City shall be the final arbiter of whether any information contained in the Proposer’s response to the solicitation constitutes a Trade Secret.



- c. EXCEPT FOR CLEARLY MARKED PORTIONS THAT ARE BONA FIDE TRADE SECRETS PURSUANT TO FLORIDA LAW, DO NOT MARK YOUR RESPONSE TO THE SOLICITATION AS PROPRIETARY OR CONFIDENTIAL. DO NOT MARK YOUR RESPONSE TO THE SOLICITATION OR ANY PART THEREOF AS COPYRIGHTED. ALL DOCUMENTS THAT THE FIRM PURPORTS TO BE CONFIDENTIAL, PROPRIETARY OR A TRADE SECRET SHALL BE UPLOADED TO THE OPENGOV WEBSITE AS A SEPARATE ATTACHMENT, IN THIS SECTION, CLEARLY IDENTIFYING THE EXEMPTION BEING CLAIMED UNDER FLORIDA STATUTES 119.07.
- d. The city's determination of whether an exemption applies shall be final, and the proposer agrees to defend, indemnify, and hold harmless the city and the city's officers, employees, and agent, against any loss or damages incurred by any person or entity as a result of the city's treatment of records as public records.

### 13.2 FINANCIAL STATEMENTS

- a. The City is **NOT** requesting the vendor to submit any financial statements for this project and prefers if the vendor does not submit financial statements. In addition, if the City needs a copy of the vendor's financial statements, the City can contact the vendor after the bid due date to request those documents. However, if the vendor does submit the financial statements, they should be uploaded in this section.
- b. Any claim of confidentiality on financial statements must be asserted at the time of submittal. The firm must identify the specific statute that authorizes the exemption from the Public Records Law. Please note that the financial statement exemption provided for in Section 119.071(1)c, Florida Statutes only applies to submittals in response to a solicitation for a "public works" project.

### 13.3 ALTERNATIVES

- a. If you are submitting an alternative product, please upload any related information in this section (such as specification sheets, etc.).
- b. In addition, pursuant to the "**Brand Names**" Section included in the [GENERAL TERMS AND CONDITIONS](#) Section if and wherever in the specifications a brand name, make, name of manufacturer, trade name, or vendor catalog number is mentioned, it is for the purpose of establishing a grade or quality of material only. Since the City does not wish to rule out other competition and equal brands or makes, the phrase "OR EQUAL" is added. However, if a product other than that specified is bid, Proposers shall indicate on their proposal and clearly state the proposed substitution and deviation. It is the vendor's responsibility to provide any necessary documentation and samples within their bid submittal to prove that the product is equal to that specified. Such samples are to be furnished before the date of



bid opening, unless otherwise specified. Additional evidence in the form of documentation and samples may be requested if the proposed brand is other than that specified. The City retains the right to determine if the proposed brand shall be considered as an approved equivalent or not.

#### 13.4 ADDITIONAL INFORMATION

- a. Please provide any additional information that you deem necessary to complete your proposal in this section, if it has not been requested in another section.

#### 13.5 PROFESSIONAL LICENSES

- a. If applicable, please upload any professional licenses that may be required to perform the services outlined in the solicitation. The following licensing requirements shall apply when the applicable Florida statute mandates specific licensing for Contractors engaged in the type of work covered by this solicitation.
  1. State of Florida, Department of Professional Regulation, Construction Industries Licensing Board and licensed by other federal, state, regional, county or municipal agencies having jurisdiction over the specified construction work.
  2. Said licenses shall be in the Firm's name as it appears on the OpenGov registration and as appropriately registered with the applicable licensing entity. Proposer shall supply appropriate license numbers, with expiration dates, as part of their bid. Failure to hold and provide proof of proper licensing, certification and registration may be grounds for rejection of the bid.
  3. Subcontractors contracted by the Prime Contractor shall be licensed in their respective fields to obtain construction permits as necessary. Said licenses must be in the name of the subcontractor.

### **14 VENDOR CLASSIFICATION**

- 14.1 Is your firm a Local Pembroke Pines Vendor (LPPV) and Local Broward County Vendor (LBCV)?\*
  - a. The evaluation of competitive bids is subject to section 35.36 of the City's Procurement Procedures which, except where contrary to federal and state law, or any other funding source requirements, provides that preference be given to local businesses. To satisfy this requirement, the vendor shall affirm in writing its compliance with either of the following objective criteria as of the bid or proposal submission date stated in the solicitation. A local business shall be defined as:
    1. **"Local Pembroke Pines Vendor"** shall mean a business entity which has maintained a permanent place of business with full-time employees within the City limits for a minimum of one (1) year prior to the date of issuance of a bid or proposal solicitation. The permanent place of business may not be a post office



box. The business location must actually distribute goods or services from that location. In addition, the business must have a current business tax receipt from the City of Pembroke Pines, **OR**;

2. **“Local Broward County Vendor”** shall mean or business entity which has maintained a permanent place of business with full-time employees within the Broward County limits for a minimum of one (1) year prior to the date of issuance of a bid or proposal solicitation. The permanent place of business may not be a post office box. The business location must actually distribute goods or services from that location. In addition, the business must have a current business tax receipt from the Broward County or the city within Broward County where the business resides.

b. A preference of five percent (5%) of the total evaluation point, or five percent (5%) of the total price, shall be given to the Local Pembroke Pines Vendor(s); A preference of two and a half percent (2.5%) of the total evaluation point for local, or two and a half percent (2.5%) of the total price, shall be given to the Local Broward County Vendor(s).

Yes

No

\*Response required

When equals "Yes"

14.1.1 Please indicate your Local Vendor Status\*

Local Pembroke Pines Vendor (LPPV)

Local Broward County Vendor (LBCV)

\*Response required

When equals "Yes"

14.1.2 Local Vendor Preference Certification\*

1. Please download the attached document, complete all required fields, and upload the completed form here.

- [Local Vendor Preference Cer...](#)

\*Response required

When equals "Yes"

14.1.3 Local Business Tax Receipts\*

1. If claiming Local Vendor Preference, please upload any previous business tax receipts to indicate that the business entity has maintained a permanent place of business for a minimum of one (1) year.



\*Response required

- 14.2 Is your firm a Veteran Owned Small Business (VOSB)?\*
  - a. The evaluation of competitive bids is subject to section 35.37 of the City’s Procurement Procedures which, except where contrary to federal and state law, or any other funding source requirements, provides that preference be given to veteran owned small businesses. To satisfy this requirement, the vendor shall affirm in writing its compliance with the following objective criteria as of the bid or proposal submission date stated in the solicitation.
  - b. A preference of two and a half percent (2.5%) of the total evaluation point, or two and a half percent (2.5%) of the total price, shall be given to the Veteran Owned Small Business (VOSB).

- Yes
- No

\*Response required

When equals "Yes"

14.2.1 Upload the "Determination Letter" from the United States Department of Veteran Affairs Center notifying the business that they have been approved as a Veteran Owned Small Business (VOSB)

When equals "Yes"

14.2.2 Upload Veteran Owned Small Business Certification(s) from any relevant agency(ies)

14.3 Is your firm a Minority-Owned Business Enterprise (MBE)?\*

- Yes
- No

\*Response required

When equals "Yes"

14.3.1 Please indicate the classification of your Minority-Owned Business Enterprise (MBE)\*

*Select all that apply*

- African-American MBE
- Asian-American MBE
- Hispanic-American MBE
- Native-American MBE
- Other option not listed above

\*Response required

When equals "Yes"



14.3.2 MBE Certification Documentation\*

1. Upload your MBE Certification Documentation here, preferably with the State of Florida's Office of Supplier Diversity. If you have multiple MBE certifications, please combine them into one (1) document and upload.

\*Response required

14.4 Is your firm a Woman-Owned Business Enterprise (WBE)?\*

- Yes
- No

\*Response required

When equals "Yes"

14.4.1 WMBE Certification Documentation\*

1. Upload your WMBE Certification Documentation here, preferably with the State of Florida's Office of Supplier Diversity. If you have multiple WMBE certifications, please combine them into one (1) document and upload.

\*Response required

14.5 Is your firm a HubZone Business / Labor Surplus Area Firm?\*

- Yes
- No

\*Response required

When equals "Yes"

14.5.1 HubZone Business / Labor Surplus Area Firm Certification Documentation\*

1. Upload your HubZone Business / Labor Surplus Area Firm Certification Documentation, preferably with the U.S. Small Business Administration (SBA). If you have multiple certifications, please combine them into one (1) document and upload.

\*Response required

14.6 Is your firm a Broward County Small Business Enterprise (SBE)?\*

- Yes
- No

\*Response required

When equals "Yes"



14.6.1 SBE Certification Documentation\*

1. Upload your SBE Certification Documentation from Broward County's Office of Economic and Small Business Development (OESBD). If you have multiple certifications, please combine them into one (1) document and upload.

\*Response required

14.7 Is your firm a Broward County Business Enterprise (CBE)?\*

Yes

No

\*Response required

When equals "Yes"

14.7.1 CBE Certification Documentation\*

1. Upload your CBE Certification Documentation from Broward County's Office of Economic and Small Business Development (OESBD). If you have multiple certifications, please combine them into one (1) document and upload.

\*Response required

14.8 Is your firm a Broward County Disadvantaged Business Enterprise (DBE)?\*

Yes

No

\*Response required

When equals "Yes"

14.8.1 DBE Certification Documentation\*

1. Upload your DBE Certification Documentation from Broward County's Office of Economic and Small Business Development (OESBD). If you have multiple certifications, please combine them into one (1) document and upload.

\*Response required

14.9 Does your firm have a Vendor Classification that was not listed above?\*

Yes

No

\*Response required

When equals "Yes"

14.9.1 Other Vendor Classification Certification Documentation\*

1. Upload your other Certification Documentation here. If you have multiple certifications, please combine them into one (1) document and upload.



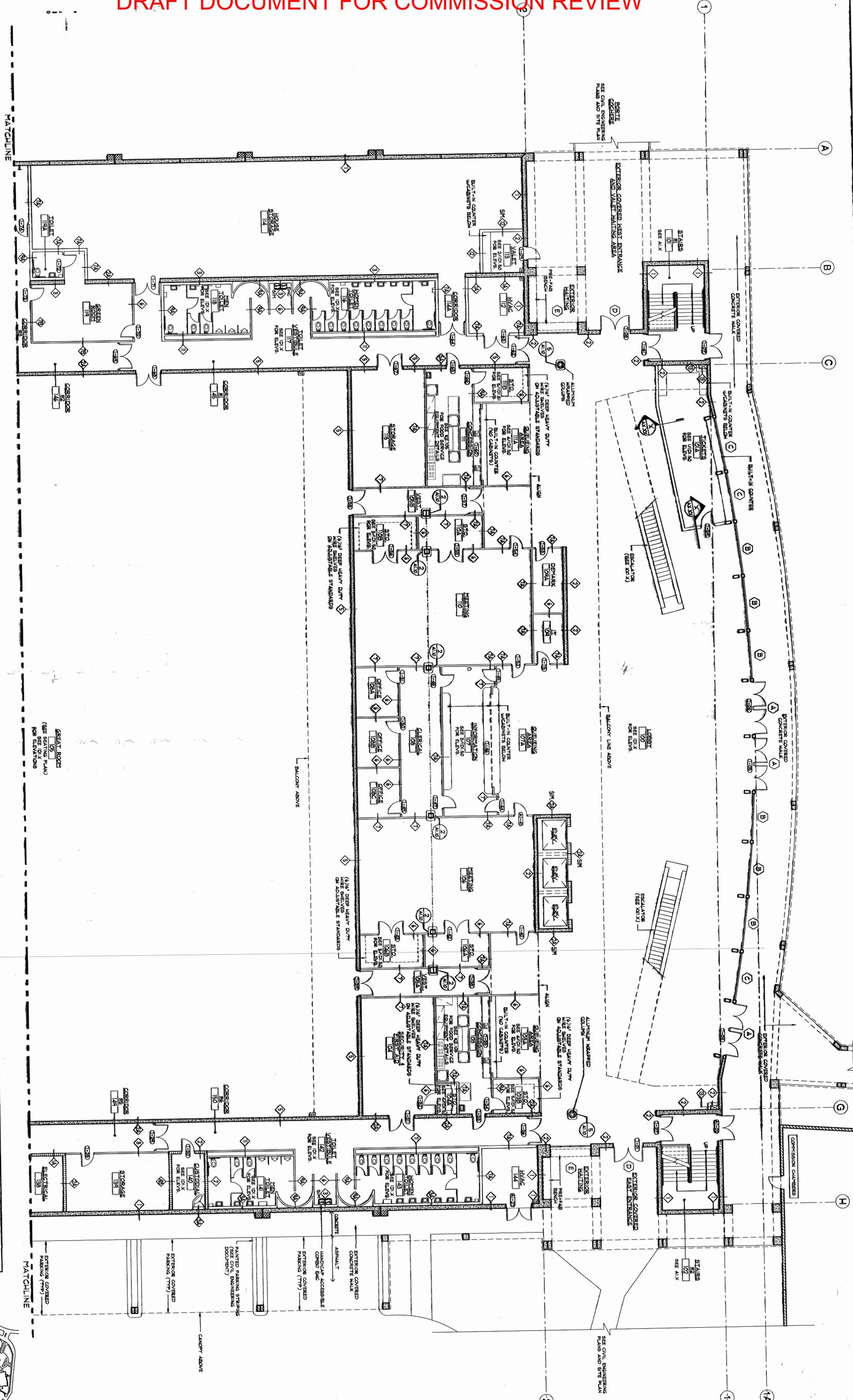
\*Response required



**SECTION 7 - EVALUATION OF PROPOSALS & PROCESS SELECTION**

**7.1 Qualifying & Selecting Firms**

- A. Staff will evaluate all responsive proposals received from proposers who meet or exceed the bid requirements contained in the solicitation. Evaluations shall be based upon the information and references contained in the proposals as submitted.
- B. Staff will make a recommendation to the City Commission for award of contract.
- C. The contract shall be awarded to the most responsive/responsible bidder whose bid is determined to be the most advantageous to the City taking into consideration the evaluation criteria.

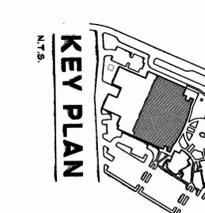


HATCHLINE

HATCHLINE

**ENLARGED FIRST FLOOR PLAN**  
SCALE: 3/8" = 1'-0"

LEGEND	
[Symbol]	CONCRETE MASONRY
[Symbol]	TYPICAL WALL
[Symbol]	INDICATES DOOR NUMBER
[Symbol]	INDICATES DOOR SCHEDULE
[Symbol]	INDICATES ELEVATIONS
[Symbol]	INDICATES SERVICES
[Symbol]	C.I. CONTROL JOINT
[Symbol]	E.M.C. ELECTRIC METER COOLER
[Symbol]	E.J. EXPANSION JOINT
[Symbol]	F.D. FLOOR DRAIN
[Symbol]	F.E.C. FINE PARTICULATES CATCHER
[Symbol]	M.C. MASSIVE CONCRETE
[Symbol]	T.T.P. TYPICAL THEATRICAL
[Symbol]	V.I.F. VERTICAL IN FIELD
[Symbol]	T.O. TOP OF
[Symbol]	B.O. BOTTOM OF



**75% CONSTRUCTION DOCUMENTS**

TITLE: CIVIC CENTER FIRST FLOOR - ENLARGED PLAN	
JOB NO: <b>1426</b>	DATE: NOVEMBER 28, 2014
DRAWN BY: PR, MN, RL, AA, TW	CHECKED BY: MC
REVISIONS:	
SHEET: <b>A1.5</b>	
5 OF 50	

PROJECT: **CIVIC CENTER AND CITY HALL ENTERTAINMENT DISTRICT CITY OF PEMBROKE PINES PEMBROKE PINES, FLORIDA**

ALL DESIGNS AND DETAILS INDICATED OR REPRESENTED BY THIS DRAWING ARE FOR USE ON AND IN CONNECTION WITH THE SPECIFIED PROJECT. THIS IS THE PROPERTY OF CARTAYA & ASSOCIATES ARCHITECTS, P.A. AND SHALL NOT BE USED OR REPRODUCED IN WHOLE OR IN PART WITHOUT WRITTEN PERMISSION FROM A PRINCIPAL OF THE FIRM OR BE LIABLE FOR THE FULLEST LEGAL RECOURSE. THE CONTRACTOR SHALL VERIFY ALL EXISTING CONDITIONS AND DIMENSIONS AND NOTIFY THIS OFFICE OF ANY DISCREPANCIES PRIOR TO THE EXECUTION OF THE WORK. WRITTEN DIMENSIONS TAKE PRECEDENCE OVER SCALED DIMENSIONS.

SEAL: **AA 0001388**

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