

A+ Committee

PPCES-FSU

2023-2024

Advisory Board meeting: Thursday, June 6, 2024

Committee members:

Grace Perez, Chairperson

Lyn Busk, Chairperson

Jonathan Bonilla, Advisory Board member

Karen Rodriguez, member

Piper Spencer, member

Maryann Tuttle, member

Rabia Yousuf, member

Process Overview

1. Committee meets to:
 - a. review/revise standard operating procedures
 - b. creates a timeline
 - c. reviews/revises A+ survey
 - d. conducts voting for both survey and final plan for funds distribution
2. Eligible voters are surveyed to determine who will be included in the funds distribution. Results emailed to eligible voters.
3. Based on the results of the survey, a ballot with plans for funds distribution is created.
4. Eligible voters vote to decide on the final plan for funds distribution. The plan receiving the majority of votes will determine the distribution. Voting results are emailed to the eligible voters.
5. Presentation to Advisory Board for approval.
6. If funds are awarded, presentation to City Commission for approval.

Timeline of events for 2023-2024:

- April 25: A+ Committee met. Eligible voters notified via email of survey date and the survey was included in the email for eligible voters to preview. Eligible voters were also encouraged to seek clarification if they had questions.
- April 29, 8:00-3:00, survey took place in Admin offices.
- April 29, 3:10PM, results of survey tabulated, results emailed to voters (Appendix A)
- May 3-6: plans accepted by administration (*no plans submitted*)
- May 13: A+ final plan ballots copied (Appendix B) and email reminders sent to eligible voters for voting time frame and process.
- May 14: voting for final plan from 8:00-3:00 in administration offices; 3:05 tabulation of ballots.
- May 14: email sent notifying eligible voters of voting results.
- June 6: Presentation to Advisory Board for approval

Survey

The survey was conducted on Monday, April 29, 2024 in Dr. Pizzo's office.

Eligible voters who were not on campus on the date of the survey were permitted to call in their vote to Dr. Sporillo or Dr. Pizzo within the voting window.

Eligible voters signed an attendance sheet prior to voting and ballots were collected in a secure box.

Results were tabulated at 3:10 in Dr. Sporillo's office.

In attendance: Grace Perez, Piper Spencer, Maryann Tuttle, Jonathan Bonilla, Dr. Sporillo.

The results of the survey are in Appendix A.

Eligible voters were notified via email of the survey process, several reminders to vote were sent via email, as well as two public address announcements were made as reminders to vote.

Final plan for distribution

Voting was held on Tuesday, May 14, 2024 from 8:00AM - 3:00PM.

Eligible voters who were not on campus on the day of the voting were permitted to call in their vote to either Dr. Sporillo or Dr. Pizzo.

Eligible voters signed an attendance sheet prior to voting and ballots were collected in a secure box.

At 3:05 ballots were tabulated by Mrs. Perez, Mrs. Busk, and Mrs. Spencer. Dr. Sporillo and Mr. Bonilla supervised the process in person.

Results of voting on distribution plan options:

According to the results of the voting, funds will be distributed according to:

Option 3 100% Full-Time Instructional* (Example: \$1,000)

(*Part-time Instructional and interim substitutes will be prorated based on time worked.)

70% Full-Time Non-Instructional (Example: \$700)

35% Part-Time Non-Instructional (Example: \$350)

Eligible voters were notified via email of the voting results.

Thank you...

- to the A+ Committee for their time and dedication to accuracy.
- Mr. Bonilla for his time and guidance in this process.
- Dr. Sporillo and Dr. Pizzo for accepting the surveys and the voting ballots.
- the staff who took the time to read all the emails, complete the survey, and vote.
- to the Advisory Board for your time and consideration in the approval process.

Appendix A

Survey questions and results (slide 1 of 2):

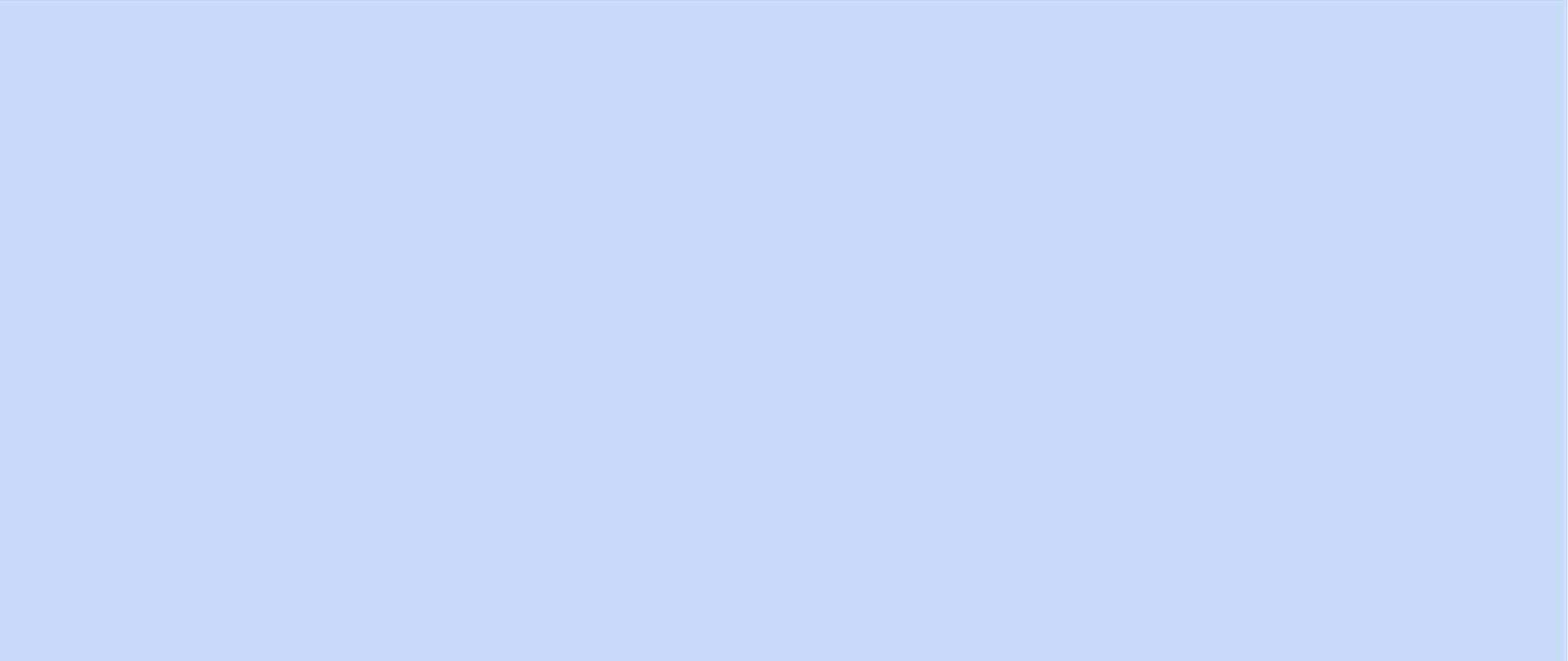
1. Should the amount received by all staff members be based on time worked during the year? (full or part-time) **yes**
2. Should staff who worked only a portion of the **2023-2024** academic year be entitled to receive the A+ funds? If yes, should they receive the entire amount or a prorated amount based on the amount of time worked? **yes (prorated)**
3. Should interim substitutes who perform the same duties as the teacher in their absence (lesson plans, meetings, etc) receive a prorated amount of the A+ funds based on the amount of time worked? **yes**
4. Which additional non-instructional employees should receive the A+ funds?
 - A. Should the School Resource Officer who works directly on our campus in a full-time capacity receive a portion of the A+ funds in accordance with non-instructional staff? **Yes**
 - B. Should the OIL staff receive funds (1/7 full-time, non-instructional share)? **No**

Survey questions and results (slide 2 of 2):

- C. Should the SAP staff receive funds (1/7 full-time, non-instructional share)? **Yes**
 - D. Should the Social Worker receive funds (part-time, non-instructional share)? **No**
 - E. Should The City supervisor of the Building Manager receive funds (1/7 of non-instructional share)? **no**
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- 5. Should a portion of the A+ bonus be shared with the school? **no (skip question 6)**
 - 7. Should the A+ Committee accept and consider valid plans (using percentages only) submitted by any staff member who is eligible to vote? **yes**

Appendix B

Funds distribution ballot options 1 and 2:



Option 1 100% Full-Time Instructional and Full-Time Non-Instructional* (Example: \$1,000)

(*Part-Time Instructional and interim substitutes will be prorated based on time worked.)

50% Part-Time Non-Instructional (Example: \$500)

Option 2 100% Full-Time Instructional* (Example: \$1,000)

(*Part-time Instructional and interim substitutes will be prorated based on time worked.)

80% Full-Time Non-Instructional (Example: \$800)

40% Part-Time Non-Instructional (Example: \$400)

Funds distribution ballot options 3 and 4:



Option 3

100% Full-Time Instructional* (Example: \$1,000)

(*Part-time Instructional and interim substitutes will be prorated based on time worked.)

70% Full-Time Non-Instructional (Example: \$700)

35% Part-Time Non-Instructional (Example: \$350)

Option 4

None of the above.