

ANNUAL REPORT TO THE CITY COMMISSION

NAME OF BOARD: Youth Advisory Board (2024-2025)

CHAIR: Robertza Joseph

VICE CHAIR: Jaden Lee

REPORTING TERM: September 2024 – May 2025

DATE SUBMITTED: June 4, 2025

33.503 ANNUAL REVIEW

At the first Commission Meeting in June of each year, the respective Advisory Board or Committee shall forward to the City Commission a summary of the Advisory Board's or Committee's accomplishments during the prior year, along with any recommendations or suggestions to the City Commission regarding any improvements to City operations, ordinances, or policies, they see fit to transmit based on their work and observations over that year.

The 2024-2025 school year was the second year for the Youth Advisory Board. The Board was represented by Flanagan High School, Pembroke Pines Charter High School, Somerset High School and College Academy. Franklin Academy and West Broward High School did not recommend a representative to be appointed to the Board by the City Manager.

SUMMARY OF ACCOMPLISHMENTS DURING THE REPORTING TERM:

- Held organization meeting August 28, 2024
- Reviewed Robert's Rules of Order and how to run a meeting.
- Participated in review of Ordinance, Purpose, and Mission of Youth Advisory Board.
- Assistant City Attorney Paul Hernandez presented the Florida Sunshine Law.
- Participated in a recap of the Annual Report for school year 2023-2024.
- Elected Chair and Vice Chair.
- Approved meeting calendar for 2024-2025.
- Had brainstorming sessions to develop action items and discuss and brainstorm with schoolmates and friends on what initiatives the City can assist with.
- Icebreaker exercises were introduced by the Board Chair and used as engaging moments as part of monthly meetings.

- Each member was given a branded shirt and jacket to wear for Events and Activities.
- Participated in a tour of the Great Hall in preparation for the Career Fair & Life Skills Event.
- Successfully implemented the first Career Fair and Life Skills Event at City Center. There were 15 participating businesses and 99 Seniors that attended an interactive Career Fair & Life Skills Event on Wednesday, April 2, 2025.
- At each meeting reviewed and approved minutes from prior meeting.
- At each meeting voted to excuse absence of members requesting such.

RECOMMENDATIONS OR SUGGESTIONS TO THE CITY COMMISSION:

- Make the Career Fair & Life Skills Event an annual event.
- Find ways to involve High School students in City activities. This can be done via better marketing, advertising, and outreach.
- Meet with City Commissioners for a Q & A Session. Learn more about the Commission and its roles in municipal government and ask questions that evoke interest.
- Develop the “Third Place” idea. High School Youth have their home and school/work but want to further develop the idea of a “Third Place” where low-cost spaces can be entered, allowing for socializing on an equal footing and providing a sense of community and civic engagement.
- Research opportunities to work with organizations such as the Florida League of Cities for project opportunities.
- Provide cords or a stole to the graduating seniors to wear at graduation that are representative of their membership to the Youth Advisory Board.

ADDITIONAL COMMENTS

The Youth Advisory Board wishes to thank the City Manager for appointing the members to this board and allowing them to serve their community. In addition, the Board is appreciative of the city staff that guided them during the school year.

The final version was approved for presentation to the City Commission by the Board at the April 23, 2025 meeting.

Robertza Joseph, Chair

Youth Advisory Board Attendance 2024-2025

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