

# City of Pembroke Pines, FL

*City of Pembroke Pines  
Charles F. Dodge City Center  
601 City Center Way  
Pembroke Pines, FL 33025*



## Meeting Agenda

**Wednesday, September 18, 2019**

**6:30 PM**

**6:30 PM (or at such time as the Second Budget Hearing  
adjourns) Regular Commission Meeting**

**Commission Chambers**

### **City Commission**

*Mayor Frank C. Ortis  
Vice Mayor Jay D. Schwartz  
Commissioner Thomas Good, Jr.  
Commissioner Angelo Castillo  
Commissioner Iris A. Siple*

## **WELCOME TO YOUR CITY COMMISSION**

WE ARE PLEASED THAT YOU HAVE DEMONSTRATED AN INTEREST IN YOUR COMMUNITY BY ATTENDING A CITY COMMISSION MEETING. WE HOPE THAT YOU WILL ATTEND MORE OF THESE MEETINGS IN THE FUTURE.

## **WHO ARE THE CITY COMMISSIONERS?**

THEY ARE ELECTED OFFICIALS WHO ARE THE POLICY FORMULATORS FOR THE CITY. THEY FORMULATE THE LAWS THAT GOVERN OUR COMMUNITY ON A DAILY BASIS.

## **WHAT IS A CITY COMMISSION MEETING?**

IT IS A FORMAL MEETING OF THE MEMBERS OF THE CITY COMMISSION TO TRANSACT CITY BUSINESS. THIS BUSINESS IS CONDUCTED IN A MANNER PRESCRIBED BY LAWS AND REGULATIONS WHICH REQUIRE CERTAIN FORMAL ACTIONS AND THE FOLLOWING OF SPECIFIED PROCEDURES.

## **WHAT IS THE AGENDA?**

THE AGENDA IS A PREPARED SCHEDULE OF THE ITEMS BEING CONSIDERED BY THE CITY COMMISSION FOR ACTION. THE AGENDA AND EXPLANATORY MATERIAL ARE DELIVERED TO EACH CITY COMMISSIONER PRIOR TO EACH MEETING IN ORDER TO GIVE EACH MEMBER TIME TO STUDY.

## **CAN YOU SPEAK AT THE MEETING?**

YES! ALL REGULAR CITY COMMISSION MEETINGS AND PUBLIC HEARINGS PROVIDE TIME FOR THE PUBLIC TO EXPRESS THEIR VIEWS CONCERNING ITEMS ON THE AGENDA.

THE CITY ALSO HAS A PROCEDURAL ORDINANCE FOR CONDUCTING CITY COMMISSION MEETINGS WHICH ALLOWS A TIME AT THE REGULARLY SCHEDULED COMMISSION MEETING FOR ANYONE FROM THE PUBLIC TO EXPRESS THEIR VIEW ON ANY TOPIC.

HOWEVER, THE CITY COMMISSION CANNOT DISCUSS ANY OF THESE ITEMS PRESENTED TO THEM AT THIS TIME, BUT MAY AT ANY FUTURE MEETING, PLACE THIS ITEM ON THE AGENDA FOR POSSIBLE ACTION.

WE THANK YOU FOR YOUR INTEREST IN ATTENDING THE CITY COMMISSION MEETING AND HOPE YOU WILL JOIN US AGAIN. IF YOU HAVE QUESTIONS OR DESIRE FURTHER EXPLANATIONS, PLEASE CONTACT THE CITY MANAGER AT 954-450-1040.

**6:30 PM (or at such time at the Second Budget Public Hearing adjourns)  
REGULAR COMMISSION MEETING**

**6:30 PM REGULAR MEETING CALLED TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**PRESENTATIONS:**

**PRE-1**    [19-0984](#)    PRESENTATION #1: THE COMMISSION AUDITOR WILL PRESENT THE RISK ASSESSMENT AND AUDIT PLAN FOR FY 2019-2020.

Attachments:    [FY 2020 Risk Assessment and Audit Plan \(DRAFT\)](#)

**ANNOUNCEMENT OF ITEMS TO BE PULLED FROM AGENDA**

**ITEMS AT THE REQUEST OF THE PUBLIC**

**ANNOUNCEMENT OF BOARD AND COMMITTEE APPOINTMENTS**

**BA-1**    **19-1102**    ANNOUNCEMENT OF BOARD APPOINTMENTS TO THE DIVERSITY AND HERITAGE ADVISORY BOARD.

VICE MAYOR SCHWARTZ (DISTRICT 2) SELECTED:  
MS. MICHELLE ACUNA (ALTERNATE MEMBER)  
MS. DAWN PROSPECT (ALTERNATE MEMBER)

COMMISSIONER GOOD (DISTRICT 1) SELECTED:  
MS. SHAUNA HICKS-LEE (REGULAR MEMBER)  
MR. RAM TEWARI (ALTERNATE MEMBER)

**CONSENT AGENDA:**

- 1.**    [19-0832](#)    MOTION TO APPROVE AN AGREEMENT BETWEEN THE CITY OF PEMBROKE PINES AND FOX-MAR PHOTOGRAPHY INC. FOR PHOTOGRAPHY SERVICES AT THE CHARTER SCHOOLS FOR AN INITIAL THREE YEAR PERIOD COMMENCING ON AUGUST 1, 2019 AND ENDING ON JULY 31, 2022, PURSUANT TO SECTION 35.18(C)(7)(C)

## OF THE CITY'S CODE OF ORDINANCES.

- Attachments:**
- [1. Fox-Mar - School Pictures Agreement \(Vendor Executed\)](#)
  - [2. Exhibit A - Pembroke Pines Charter High School](#)
  - [3. Exhibit B - Pines Charter Middle Schools Fall](#)
  - [4. Exhibit C - Pines Charter Elem Schools Fall](#)
  - [5. Exhibit D - Pembroke Pines Charter Middle PrePay \(Spring\)](#)
  - [6. Exhibit E - Pembroke Pines Charter Elementary SPEC \(Spring\)](#)

2. **19-0872** MOTION TO REJECT ALL PROPOSALS FOR THE STUDENT/SCHOOL INFORMATION SYSTEM PORTION OF TS-17-04-B "ERP SYSTEM SOFTWARE AND IMPLEMENTATION".

- Attachments:**
- [1. 1-16-19 Commission Meeting](#)
  - [2. 2-6-19 Commission Meeting](#)
  - [3. 2-20-19 Evaluation Committee Meeting Minutes](#)
  - [4. 4-18-19 Evaluation Committee Meeting Minutes](#)
  - [5. 6-18-19 Evaluation Committee Meeting Minutes](#)
  - [6. 8-20-19 Evaluation Committee Meeting Minutes](#)

3. **19-1047** MOTION TO AWARD PSUT-19-04 "METAL OVERHANG FOR WASTEWATER TREATMENT PLANT BCR BUILDING" TO THE MOST RESPONSIVE/RESPONSIBLE BIDDER, TREVID GROUP LLC, IN THE AMOUNT NOT TO EXCEED \$161,228.40, WHICH INCLUDES A 10% OWNER'S CONTINGENCY IN THE AMOUNT OF \$14,268 AND A 3% PERMIT ALLOWANCE IN THE AMOUNT OF \$4,280.40.

- Attachments:**
- [1. Agreement - Trevid Group LLC](#)
  - [2. PSUT-19-04 - Bid Tabulation](#)
  - [3. Submittal from Trevid Group LLC](#)
  - [4. PSUT-19-04 Metal Overhang for WWTP BCR Building](#)

4. **19-1057** MOTION TO AWARD TS-19-02 "CHROMEBOOKS, LICENSES, AND MOBILE CARTS FOR PEMBROKE PINES CHARTER SCHOOLS" IN THE FOLLOWING AMOUNTS TO THE MOST RESPONSIVE/RESPONSIBLE BIDDERS SHOWN BELOW:

NOT TO EXCEED \$24,348.71 - HYPERTEC USA INC.  
NOT TO EXCEED \$32,738.70 - LEBOMAR, LLC

NOT TO EXCEED \$71,568.57 - STAPLES, INC.  
NOT TO EXCEED \$134,372.25 - VERAPRO

**Attachments:**

- [1. Hypertec USA Inc. Submittal](#)
- [2. Lebomar LLC Submittal](#)
- [3. Lebomar Local Vendor Preference Second Bid Form](#)
- [4. Staples Inc. Submittal](#)
- [5. Staples Inc. Local Vendor Preference Second Bid Form](#)
- [6. VeraPro Submittal](#)
- [7. Pricing Analysis](#)
- [8. TS-19-02 Bid Tabulation](#)
- [9. TS- 19-02 - Chromebooks, Licenses, & Mobile Carts for P.P. Charter Schools](#)

5.        **19-1071**        MOTION TO APPROVE OUT-OF-FIELD TEACHING WAIVERS FOR THE 2019-2020 SCHOOL YEAR FOR THE PEMBROKE PINES' CHARTER ELEMENTARY SCHOOL CENTRAL CAMPUS AND CHARTER MIDDLE SCHOOL CENTRAL CAMPUS; PEMBROKE PINES CHARTER ELEMENTARY SCHOOL EAST CAMPUS; PEMBROKE PINES CHARTER ELEMENTARY WEST CAMPUS AND CHARTER MIDDLE SCHOOL WEST CAMPUS; PEMBROKE PINES CHARTER ELEMENTARY SCHOOL FSU CAMPUS; AND PEMBROKE PINES CHARTER HIGH SCHOOL ACADEMIC VILLAGE CAMPUS.

6.        **19-1092**        MOTION TO APPROVE THE PURCHASE OF HYDROFLUOSILICIC ACID ON AN AS NEEDED BASIS FROM HAWKINS WATER TREATMENT GROUP, INC., UTILIZING THE SOUTHEAST FLORIDA GOVERNMENTAL COOPERATIVE PURCHASING GROUP (CO-OP) BID #19-C-020F FOR AN ESTIMATED ANNUAL AMOUNT NOT TO EXCEED \$51,940 PURSUANT TO SECTION 35.18(C)(6) OF THE CITY'S CODE OF ORDINANCES.

**Attachments:**

- [1. Hawkins Company, Inc. - Purchase of Hydrofluosilicic Acid - Co-Op Agreement](#)

7.        **19-1094**        MOTION TO APPROVE THE TRUE-UP REQUIREMENT FOR MICROSOFT LICENSING IN AN AMOUNT NOT TO EXCEED \$26,666.01, AND THE RENEWAL OF 3-YEAR MICROSOFT ENTERPRISE AGREEMENT WITH MICROSOFT CORPORATION PURCHASED THROUGH SHI

INTERNATIONAL CORP. FOR THE CITY DESKTOP, LAPTOP COMPUTERS, SERVERS AND ELECTRONIC MAIL UTILIZING THE FOLLOWING FLORIDA DEPARTMENT OF MANAGEMENT SERVICES STATE TERM CONTRACT: LICENSING SOLUTIONS PROVIDERS (LSP) OF MICROSOFT SOFTWARE AND SERVICES #43230000-15-02 FOR AN ANNUAL AMOUNT NOT TO EXCEED \$373,432.45, PURSUANT TO SECTION 35.18(C)(5) OF THE CITY'S CODE OF ORDINANCES.

**Attachments:** [1. Florida DMS State Term Contract No. 43230000-15-02](#)  
[2. Contract No. 43230000-15-02 Amendment #1](#)  
[3. Contract No. 43230000-15-02 Amendment #2](#)  
[4. State of FL Microsoft Pricing June 2019](#)  
[5. 2019 Microsoft Enterprise Agreement True-Up Quote](#)  
[6. 2019 Microsoft Enterprise Agreement Renewal Quote](#)

8. **19-1096** MOTION TO APPROVE REQUEST TO ADVERTISE SOLICITATION(S):

(A) TS-19-03 "SOPHOS ANTIVIRUS RENEWAL FOR 2019-2020"

**Attachments:** [1. TS-19-03 Sophos Antivirus Renewal](#)  
[2. Boiler Plate](#)

9. **19-1075** MOTION TO AWARD PSUT-19-08 "LIME SLUDGE REMOVAL AND HAULING AT THE WATER PLANT" TO THE MOST RESPONSIVE/RESPONSIBLE BIDDER, AUSTIN TUPLER TRUCKING, INC., IN THE ANNUAL AMOUNT NOT TO EXCEED \$399,075.

**Attachments:** [1. Agreement for PSUT-19-08 Lime Sludge Removal and Hauling](#)  
[2. Submittal from Austin Tupler Trucking, Inc.](#)  
[3. PSUT-19-08 - Bid Tabulation](#)  
[4. PSUT-19-08 Lime Sludge Removal and Hauling at the Water Plant](#)  
[5. Memo from Westwind Contracting, Inc.](#)

10. **19-1103** MOTION TO APPROVE THE MINUTES OF THE FIRST BUDGET PUBLIC HEARING ON THURSDAY, SEPTEMBER 5, 2019.

**Attachments:** [1. 9-5-2019 First Budget Hearing Minutes](#)

11. [19-1054](#) MOTION TO APPROVE THE DEPARTMENT RECOMMENDATIONS FOR THE FOLLOWING ITEMS LISTED ON THE CONTRACTS DATABASE REPORT:

(A) Optimist Club of Pembroke Lakes, Florida, Inc. - Facility Use Agreement

(B) Optimist Club of West Pembroke Pines, Inc. - Facility Use Agreement

(C) Pembroke Pines Girls Softball, Inc. - Facility Use Agreement

(D) Pembroke Pines Optimist Club, Inc. - Facility Use Agreement

(E) West Pines Girls Softball, Inc. - Facility Use Agreement

**Attachments:**

[1. Contract Database Report - September 18, 2019](#)

[2. Optimist Club of Pembroke Lakes \(PLO\) \(3rd Amendment & All Backup\)](#)

[3. Optimist Club of West Pembroke Pines \(WPPO\) \(3rd Amendment & All Backup\)](#)

[4. Pembroke Pines Girls Softball \(PPGS\) \(3rd Amendment & All Backup\)](#)

[5. Pembroke Pines Optimist Club \(PPO\) \(3rd Amendment & All Backup\)](#)

[6. West Pines Girls Softball \(WPGS\) \(3rd Amendment & All Backup\)](#)

12. [19-1089](#) MOTION TO APPROVE THE TUITION COST OF SEVEN (7) POLICE RECRUITS ATTENDING POLICE ACADEMY CLASS # 328 AT BROWARD COLLEGE, INSTITUTE OF PUBLIC SAFETY.

**Attachments:**

[1. Request for Program Approval - Local Dollar Expenditure](#)

[2. Broward College - IPS - 328th Police Academy](#)

13. [19-1099](#) MOTION TO APPROVE ENTERING INTO A CONTRACT BETWEEN THE CITY OF PEMBROKE PINES/SOUTHWEST FOCAL POINT SENIOR CENTER AND THE AREAWIDE COUNCIL ON AGING OF BROWARD COUNTY, INC. FOR THE EMERGENCY HOME ENERGY ASSISTANCE PROGRAM (EHEAP) CONTRACT JP119-10-2020 FOR THE PERIOD OF OCTOBER 1, 2019 TO SEPTEMBER 30, 2020 IN THE TOTAL AMOUNT OF \$21,955.24.

Attachments:     [1. SWFP JP119-10-2020](#)

**QUASI JUDICIAL AGENDA:**

**ORDINANCES AND RESOLUTIONS:**

**SECOND READING ORDINANCES:**

14.        [2019-15](#)        MOTION TO PASS PROPOSED ORDINANCE 2019-15 ON SECOND AND FINAL READING.

PROPOSED ORDINANCE 2019-15 IS AN ORDINANCE OF THE CITY OF PEMBROKE PINES, FLORIDA, AMENDING CHAPTER 32 OF THE CITY'S CODE OF ORDINANCES, ENTITLED "DEPARTMENTS, BOARDS, AND COMMISSIONS;" BY AMENDING THE "DIVERSITY AND HERITAGE ADVISORY BOARD" TO REVISE THE BOARD COMPOSITION; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Attachments:     [1. Proposed Ordinance 2019-15: Heritage and Diversity Advisory Board](#)  
                          [2. Commission Action on 6-19-2019](#)

**REPORTS OF LEAGUE REPRESENTATIVES**

**REPORTS OF THE CITY MANAGER AND CITY ATTORNEY**

**OLD BUSINESS:**

**ADJOURN - 11:30 P.M.**

**CITY OF PEMBROKE PINES**

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**Marlene D. Graham, CMC**  
**City Clerk**



ANY PERSON WHO DECIDES TO APPEAL ANY DECISION OF THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH DISABILITIES REQUIRING ACCOMMODATIONS IN ORDER TO PARTICIPATE SHOULD CONTACT THE CITY CLERK, 450-1050 AT LEAST 48 HOURS IN ADVANCE TO REQUEST SUCH ACCOMMODATION.