

City of Pembroke Pines, FL

*City of Pembroke Pines
Charles F. Dodge City Center
601 City Center Way
Pembroke Pines, FL 33025*



Meeting Agenda

Wednesday, May 20, 2020

6:30 PM

6:30 PM Virtual Regular Commission Meeting. ADD-1 was added to the Agenda 5/19/2020 and republished. The roll call settings in Exhibit #1-Minutes 3/4/2020 of Item #4 was revised and republished 5/19/2020.

Commission Chambers

City Commission

*Mayor Frank Ortis
Vice Mayor Iris A. Siple
Commissioner Jay D. Schwartz
Commissioner Thomas Good, Jr.
Commissioner Larissa Chanzas*

WELCOME TO YOUR CITY COMMISSION

WHAT IS A CITY COMMISSION MEETING?

IT IS A FORMAL MEETING OF THE MEMBERS OF THE CITY COMMISSION TO TRANSACT CITY BUSINESS. THIS BUSINESS IS CONDUCTED IN A MANNER PRESCRIBED BY LAWS AND REGULATIONS WHICH REQUIRE CERTAIN FORMAL ACTIONS AND THE FOLLOWING OF SPECIFIED PROCEDURES.

CITY HALL IS CURRENTLY CLOSED TO THE PUBLIC DUE TO THE COVID 19 CORONAVIRUS PANDEMIC

THE CITY COMMISSION OF THE CITY OF PEMBROKE PINES WILL BE CONDUCTING A VIRTUAL COMMISSION MEETING USING COMMUNICATIONS MEDIA TECHNOLOGY ("CMT"). FLORIDA GOVERNOR RON DESANTIS ISSUED EXECUTIVE ORDER NO. 20-69 DATED MARCH 20, 2020, PERTAINING TO CONDUCTING LOCAL GOVERNMENT MEETINGS WHILE UNDER THE PUBLIC HEALTH EMERGENCY RELATED TO THE NOVEL CORONAVIRUS DISEASE 2019 (COVID-19). IN ACCORDANCE WITH THIS ORDER, AND DUE TO PROHIBITION ON PUBLIC ACCESS TO CITY HALL BECAUSE OF THE RISK TO PUBLIC HEALTH, THE CITY WILL BE HOLDING THE MEETING VIRTUALLY.

WHAT IS THE AGENDA?

THE AGENDA IS A PREPARED SCHEDULE OF THE ITEMS BEING CONSIDERED BY THE CITY COMMISSION FOR ACTION. THE AGENDA AND EXPLANATORY MATERIAL ARE DELIVERED TO EACH CITY COMMISSIONER PRIOR TO EACH MEETING IN ORDER TO GIVE EACH MEMBER TIME TO STUDY.

WHO ARE THE CITY COMMISSIONERS?

THEY ARE ELECTED OFFICIALS WHO ARE THE POLICY FORMULATORS FOR THE CITY. THEY FORMULATE THE LAWS THAT GOVERN OUR COMMUNITY ON A DAILY BASIS.

ALL REGULAR CITY COMMISSION MEETINGS AND PUBLIC HEARINGS PROVIDE TIME FOR THE PUBLIC TO EXPRESS THEIR VIEWS CONCERNING ITEMS ON THE AGENDA.

PUBLIC ACCESS TO THIS VIRTUAL MEETING CAN BE ACCOMPLISHED AS FOLLOWS:

- VIEW MEETING BY LIVE STREAM:

[HTTPS://WWW.PPINES.COM/135/WATCH MEETING LIVE STREAM](https://www.ppines.com/135/watch-meeting-live-stream)

- VIEW MEETING BY CABLE TELEVISION (PEG TV)
COMCAST CHANNEL 78 AND AT&T UVERSE CHANNEL 99

ANY MEMBER OF THE PUBLIC WISHING TO COMMENT PUBLICLY ON ANY MATTER, INCLUDING ON ITEMS ON THE AGENDA, MAY SUBMIT THEIR COMMENTS BY EMAIL TO THE CITY CLERK AT PUBLICCOMMENTS@PPINES.COM, OR BY USING THE CALL-IN NUMBER 954-885-3390.

THE CITY ALSO HAS A PROCEDURAL ORDINANCE FOR CONDUCTING CITY COMMISSION MEETINGS WHICH ALLOWS A TIME AT THE REGULARLY SCHEDULED COMMISSION MEETING FOR ANYONE FROM THE PUBLIC TO EXPRESS THEIR VIEW ON ANY TOPIC.

HOWEVER, THE CITY COMMISSION CANNOT DISCUSS ANY OF THESE ITEMS PRESENTED TO THEM AT THIS TIME, BUT MAY AT ANY FUTURE MEETING, PLACE THIS ITEM ON THE AGENDA FOR POSSIBLE ACTION.

WE THANK YOU FOR YOUR INTEREST IN ATTENDING THE CITY COMMISSION MEETING AND HOPE YOU WILL JOIN US AGAIN. IF YOU HAVE QUESTIONS OR DESIRE FURTHER EXPLANATIONS, PLEASE CONTACT THE CITY MANAGER AT 954-450-1040.

6:30 PM REGULAR MEETING CALLED TO ORDER**ROLL CALL****PLEDGE OF ALLEGIANCE****PRESENTATIONS:****ANNOUNCEMENT OF ITEMS TO BE PULLED FROM AGENDA****ITEMS AT THE REQUEST OF THE PUBLIC****ANNOUNCEMENT OF BOARD AND COMMITTEE APPOINTMENTS****CONSENT AGENDA:**

1. [20-0366](#) MOTION TO AWARD IFB # TS- 20-01 "SOUTHWEST FOCAL POINT SECURITY CAMERAS" TO THE MOST RESPONSIVE/RESPONSIBLE BIDDER, AIP US, LLC., IN THE AMOUNT NOT TO EXCEED \$104,437.60.

Attachments:

1. [TS-20-01 - Bid Tabulation](#)
2. [Submittal from AIP US, LLC](#)
3. [TS- 20-01 Southwest Focal Point Security Cameras](#)

2. [20-0383](#) MOTION TO APPROVE THE PURCHASE OF COVERT SURVEILLANCE EQUIPMENT AND INSTALLATION SERVICES FROM COVERT SURVEILLANCE INDUSTRIES, LLC. (CSI), IN THE AMOUNT NOT TO EXCEED \$51,260, AND TO APPROVE CSI A CITY STANDARD, PURSUANT TO SECTION 35.18(C)(3) OF THE CITY'S CODE OF ORDINANCES.

Attachments:

1. [Covert Surveillance Industries - Quote](#)

3. [20-0389](#) MOTION TO APPROVE THE PIGGY-BACK AGREEMENT WITH ENVIRONMENTAL PRODUCTS GROUP, INC. FOR THE PURCHASE OF AN ENVIROSIGHT ROVVER X 130 CRAWLER SYSTEM UTILIZING THE PRICING FROM THE CITY OF TALLAHASSEE REQUEST FOR PROPOSAL NO. 0096-15-KM-RC FOR A TOTAL AMOUNT NOT TO EXCEED \$61,500 PURSUANT TO SECTIONS 35.18(C)(5) AND 35.27 OF THE CITY'S CODE OF ORDINANCES.

Attachments: [1. Envirosight Rover Push Camera Agreement - Tallahassee Piggyback \(VENC\)](#)

4. **20-0395** MOTION TO APPROVE THE MINUTES OF THE WEDNESDAY, MARCH 4, 2020 AND WEDNESDAY, MAY 6, 2020 COMMISSION MEETINGS.

Attachments: [1. 3-4-2020 Commission Minutes](#)
[2. 5-6-2020 Commission Minutes](#)

5. **20-0375** MOTION TO APPROVE THE DEPARTMENT RECOMMENDATIONS FOR THE FOLLOWING ITEMS LISTED ON THE CONTRACTS DATABASE REPORT:

(A) Compass Group USA, Inc. - Food Service Management Services for Charter Schools and Early Development Centers - Renewal

(B) South Florida Institute on Aging - Volunteering Services - Renewal

(C) Ford & Associates, Inc. - Financial Advisory Services for Debt Management - Renewal

(D) Elan Lawn and Landscape Services, Inc. - City-wide Grounds Maintenance - Renewal

(E) DBI Services, LLC. - Citywide Grounds Maintenance (Litter Control and Debris Removal) - Renewal

Attachments: [1. Contracts Database Report - May 20, 2020](#)
[2. Compass Group USA Inc - Food Service Company \(All Backup\)](#)
[3. South Florida Institute on Aging - Volunteering Services \(All Backup\)](#)
[4. Ford & Associate, Inc. - Financial Advisory Services \(All Backup\)](#)
[5. Elan Lawn - City Wide Grounds Maintenance \(All Backup\)](#)
[6. DBI Services, Inc.- Citywide Grounds Maintenance 1st Amendment \(All Backu](#)

6. **20-0390** MOTION TO RELEASE MAINTENANCE BOND LETTER OF CREDIT #7200000142 FROM FLORIDA COMMUNITY BANK IN THE AMENDED AMOUNT OF \$90,958.60 FOR THE ONE (1) YEAR MAINTENANCE PERIOD FOR THE WATER AND SEWER IMPROVEMENTS AT VENTURA POINTE.

- Attachments:**
- [1. Copy of Performance Bond Letter of Credit.](#)
 - [2. Copy of Amendment #1 reducing Letter of Credit.](#)
 - [3. Final Action accepting water and sewer improvements 12.19.18.](#)
 - [4. Final Televised letter for maintenance bond release dated 2.28.2020.](#)
 - [5. Maintenance bond release letter from Ventura Pointe Housing, LP. dated 2.4](#)

7. **20-0391** MOTION TO AUTHORIZE THE MAYOR TO SIGN THE FIRST AMENDMENT TO LICENSE AGREEMENT REGARDING THE PEMBROKE PINES MITIGATION BANK WITH THE WETLANDS BANK COMPANY, LLC.

- Attachments:**
- [1. Letter from Wetlandsbank Company to City Manager dated 2.5.2020.](#)
 - [2. First Amendment to Pembroke Pines Mitigation Bank \(PPMB\) \(with accepted](#)
 - [3. License Agreement Pembroke Pines Mitigation Bank \(executed\).](#)

8. **20-0386** MOTION TO APPROVE REQUEST TO ADVERTISE SOLICITATION(S):

(A) TS- 20-03 "NETAPP CENTRALIZED STORAGE SOLUTION"

- Attachments:**
- [1. \(A\) TS-20-03 NetApp Centralized Storage Solution](#)
 - [2. \(B\) Boilerplate](#)

9. **20-0335** MOTION TO RATIFY THE CITY MANAGER'S APPROVAL FOR THE EMERGENCY PURCHASE OF FOUR (4) REPLACEMENT VALVES FROM FERGUSON ENTERPRISES, INC. FOR A TOTAL AMOUNT NOT TO EXCEED \$55,800, PURSUANT TO SECTION 35.18(C)(1) OF THE CITY'S CODE OF ORDINANCES.

- Attachments:**
- [1. Invoice](#)
 - [2. Invoice](#)
 - [3. CM Approval](#)
 - [4. Email-Emergency Purchase of Valves-Water](#)

10. **20-0367** MOTION TO APPROVE THE RECOMMENDATION FOR A TWO (2) YEAR RENEWAL FOR THE REDFLEX TRAFFIC SYSTEMS, INC. - RED LIGHT TRAFFIC SIGNAL CAMERA ENFORCEMENT SYSTEM ON THE CONTRACTS DATABASE REPORT

- Attachments:**
- [1. Redflex Contract Performance Report Card](#)
 - [2. Redflex Traffic Systems, Inc - Red Light Signal Camera - 1st Amendement \(A](#)
 - [3. Red Light Camera Program - Additional Information](#)
 - [4. RLC Report - 2020 - April](#)
 - [5. Notices of Violations Issued Table](#)
 - [6. Repeat Offenders Table](#)
 - [7. PPines Finance Summary Redflex](#)
 - [8. 2019 - AAA NewsRoom - Red Light Running Deaths Hit 10 Year High](#)

- 11. [20-0396](#)**
- A. MOTION TO AUTHORIZE THE MAYOR AND CITY ADMINISTRATION TO EXECUTE THE FEDERALLY-FUNDED SUBAWARD AND GRANT AGREEMENT BETWEEN THE CITY AND THE STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT RELATED TO HURRICANE DORIAN AND,
- B. TO ALLOW ALL FUTURE AGREEMENTS RELATED TO FEMA REIMBURSEMENTS TO BE SIGNED ADMINISTRATIVELY BY THE MAYOR AND CITY ADMINISTRATION.

- Attachments:**
- [1. Federally-Funded Subward and Grant Agreement - Agreement number Z1671](#)
 - [2. Resolution 3669 Proposed Resolution 2019-R-39 - DISASTER DEBRIS M](#)

ORDINANCES AND RESOLUTIONS:

FIRST READING ORDINANCES:

- 12. [2019-18](#)** MOTION TO PASS PROPOSED ORDINANCE NO. 2019-18 ON FIRST READING.
- PROPOSED ORDINANCE NO. 2019-18 IS AN ORDINANCE OF THE CITY OF PEMBROKE PINES, FLORIDA ADOPTING THE PROPOSED REGULAR SCALE LAND USE PLAN AMENDMENT; AMENDING THE CITY'S LAND USE ON AN APPROXIMATE 558-ACRE PARCEL OF PROPERTY GENERALLY LOCATED ON THE SOUTHEAST CORNER OF SW 172 AVENUE AND PINES BOULEVARD, AS MORE PARTICULARLY DESCRIBED IN EXHIBIT "A", ATTACHED HERETO AND INCORPORATED HEREIN, FROM 509 ACRES OF IRREGULAR RESIDENTIAL (2.243 DU/ACRE)

PLUS 49 ACRES OF COMMERCIAL (WITHIN A DASHED LINE) TO 527.6 ACRES OF IRREGULAR RESIDENTIAL (2.621 DU/ACRE) PLUS 30.6 ACRES OF COMMERCIAL WITHIN A DASHED LINE FOR THE PURPOSE OF DEVELOPING A MAXIMUM OF 211 TOWNHOME UNITS; RECOMMENDING AN AMENDMENT TO THE BROWARD COUNTY LAND USE DESIGNATION ON THE AFOREMENTIONED PROPERTY; PROVIDING FOR TRANSMITTAL OF CERTIFIED COPIES OF THIS ORDINANCE AND PROPOSED LAND USE PLAN AMENDMENT TO THE BROWARD COUNTY PLANNING COUNCIL, THE DEPARTMENT OF ECONOMIC OPPORTUNITY AND ANY OTHER INTERESTED GOVERNMENTAL ENTITIES; REQUESTING THE COUNTY ADMINISTRATOR TO AMEND THE BROWARD COUNTY LAND USE MAP; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

DATE OF SECOND AND FINAL READING TO BE DETERMINED.

- Attachments:**
1. [Prop Ord 2019-18 Merrick Square Townhomes - Land Use Plan Amendment](#)
 2. [Comparative Analysis Merrick Square-Pembroke Pines-LUPA Application-06](#)
 3. [Vicinity Map](#)
 4. [Unified Development Application](#)
 5. [Merrick Square - Revised LUPA - P & Z Board Meeting 09 12 19 Outcome](#)
 6. [Excerpt of PZB Meeting Minutes 9-12-19](#)
 7. [Economic Impact Statement Merrick Square 4.28.2020](#)
 8. [School Board Staff Correspondence 5-13-19](#)

13. **2020-05** MOTION TO PASS PROPOSED ORDINANCE NO. 2020-05 ON FIRST READING

PROPOSED ORDINANCE NO. 2020-05 IS AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF PEMBROKE PINES, FLORIDA AMENDING CHAPTER 155 OF THE CITY'S CODE OF ORDINANCES ENTITLED "ZONING CODE," BY AMENDING SECTION 155.149 ENTITLED "COMMUNITY BUSINESS (B-3) DISTRICTS" TO PERMIT A CREMATORY USE AS AN ACCESSORY USE TO A MORTUARY OR

FUNERAL HOME WHEN THE PRIMARY USE IS AT LEAST 2,500 SQUARE FEET, THE CREMATORY IS LOCATED WITHIN THE SAME STRUCTURE AS THE PRIMARY USE, AND THE CREMATORY USE SHALL NOT EXCEED MORE THAN TWENTY PERCENT (20%) OF THE FLOOR AREA OF THE STRUCTURE; TO REQUIRE AN ANNUAL ENVIRONMENTAL REPORT TO BE PROVIDED TO THE TO THE CITY'S PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

SECOND AND FINAL READING IS SCHEDULED FOR WEDNESDAY, JUNE 17, 2020.

Attachments:

[1. Prop Ord No. 2020-05 \(Crematoriums\)](#)

[2. Unified Development App - AM 2019-02 \(Text Amendment Crematorium\)](#)

[3. Portion of 02-13-2020 Minutes](#)

[4. Crematoriums-Regulations](#)

14. **2020-07** MOTION TO PASS PROPOSED ORDINANCE NO. 2020-07 ON FIRST READING.

PROPOSED ORDINANCE NO. 2020-07 IS AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF PEMBROKE PINES, FLORIDA AUTHORIZING THE MAYOR, VICE MAYOR, AND CITY MANAGER TO TAKE ACTION, PURSUANT TO CITY OF PEMBROKE PINES CHARTER SECTION 8.03, AND CONSISTENT WITH THE NEIGHBORHOOD STABILIZATION PROGRAM ("NSP") GRANT AGREEMENT ENTERED INTO BETWEEN THE CITY OF PEMBROKE PINES AND THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, INCLUDING THE EXECUTION OF A PURCHASE AND SALE AGREEMENT FOR THE CONVEYANCE OF PROPERTY ACQUIRED BY THE CITY PURSUANT TO THE NSP GUIDELINES TO QUALIFIED INDIVIDUALS, AND TO AUTHORIZE THE MAYOR, VICE-MAYOR, OR CITY MANAGER TO EXECUTE DEEDS, AND OTHER DOCUMENTS NECESSARY TO PROCEED TO CLOSING ON THE CONVEYANCE OF QUALIFIED PROPERTY WITHIN

THE NSP TARGET AREA TO QUALIFIED INDIVIDUALS IN A MANNER CONSISTENT WITH THE RESPECTIVE PURCHASE AND SALE AGREEMENT; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

SECOND READING IS TENTATIVELY SCHEDULED FOR JUNE 17, 2020.

Attachments: [1. Proposed Ordinance No. 2020-07 \(NSP Disposition\)](#)

RESOLUTION:

15. [2020-R-18](#) MOTION TO ADOPT PROPOSED RESOLUTION 2020-R-18.

PROPOSED RESOLUTION 2020-R-18 IS A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PEMBROKE PINES, FLORIDA, SUBMITTING TO REFERENDUM A QUESTION TO THE REGISTERED ELECTORS OF THE CITY OF PEMBROKE PINES TO DETERMINE WHETHER THE CITY SHOULD CONTINUE ITS RED LIGHT CAMERA ENFORCEMENT PROGRAM; PROVIDING FOR A NOTICE OF AN ADVERTISEMENT OF THE REFERENDUM ELECTION TO BE PUBLISHED IN ACCORDANCE WITH THE CODE OF ORDINANCES AND THE CHARTER OF THE CITY OF PEMBROKE PINES, FLORIDA, AS WELL AS THE STATE OF FLORIDA ELECTION CODE; PROVIDING THAT THIS RESOLUTION, WHEN ADOPTED, SHALL BE SUBMITTED TO THE QUALIFIED ELECTORS OF THE CITY OF PEMBROKE PINES, ON THE AUGUST 2020 PRIMARY ELECTION AND SPECIAL MUNICIPAL ELECTION BALLOT AND IT SHALL BECOME EFFECTIVE AS PROVIDED BY LAW; PROVIDING FOR THE PLACE AND PLACES WHERE SAID ELECTION IS TO BE HELD; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE; AND PROVIDING FOR AN EFFECTIVE DATE.

Attachments: [1. 2020-R-18 Proposed Resolution for Referendum on Red Light Cameras](#)
[2. Memo 2020-070 Proposed Reso - Referendum on Terminating Red Light Car](#)

REGULAR ITEMS:

16. [20-0392](#) DISCUSSION AND POSSIBLE ACTION TO APPOINT ONE (1) MEMBER TO THE POLICE AND FIRE PENSION BOARD, FOR A TWO YEAR TERM, EXPIRING IN 2022.

Attachments: [1. Gary Arenson-Board Application-Police-Fire](#)

- ADD-1 [20-0403](#) ADDENDUM #1: DISCUSSION AND POSSIBLE ACTION TO APPROVE THE CITY OF PEMBROKE PINES EMERGENCY ORDER ISSUED ON MAY 18, 2020, PROVIDING FOR THE REPEAL OF THE SAFER-AT-HOME EMERGENCY ORDER

Attachments: [1. Repeal of Emergency Order Safer at Home Order_May 18 2020](#)

REPORTS OF LEAGUE REPRESENTATIVES**REPORTS OF THE CITY MANAGER AND CITY ATTORNEY****COMMISSION ITEMS:**

17. [20-0393](#) MAYOR ORTIS ITEM # 1: MOTION TO CONSIDER HAVING A VEHICLE PARADE FOR ALL THE HIGH SCHOOL SENIORS FROM ALL THE HIGH SCHOOLS IN PEMBROKE PINES TO RECOGNIZE THEM ON THEIR 2020 HIGH SCHOOL GRADUATION.

18. [20-0398](#) COMMISSIONER GOOD - ITEM #1: DISCUSSION AND POSSIBLE MOTION (OR ACTION), AND IN AN EFFORT TO ASSIST TO SUPPLEMENT AND TO COMPLIMENT CERTAIN 2020 HIGH SCHOOL GRADUATION ACTIVITIES, FORMALLY AUTHORIZING AND PERMITTING THE CITY TO ACT AS A HOST FOR SPECIFIC DRIVE-BY GRADUATION CELEBRATIONS, SIMILAR IN NATURE TO THOSE UTILIZED AND IMPLEMENTED BY THE CITY FOR FOOD DRIVES, ALL IN LIGHT OF THE SERIOUS AND UNPRECEDENTED IMPACTS OF THE INTERNATIONAL COVID-19 PANDEMIC ON ALL SUCH GRADUATES AND THEIR FAMILIES; AND, FURTHER INCLUDING ONE STUDENT/ONE FAMILY PER VEHICLE WHO WOULD OTHERWISE PARTICIPATE ON DAYS MUTUALLY DESIGNATED BY BOTH THE CITY, AND THE RESPECTIVE SCHOOLS, STATED BELOW:

- 1) PEMBROKE PINES CHARTER HIGH SCHOOL
- 2) CHARLES FLANAGAN HIGH SCHOOL
- 3) WEST BROWARD HIGH SCHOOL
- 4) MCARTHUR HIGH SCHOOL
- 5) SOMERSET HIGH SCHOOL
- 6) FRANKLIN ACADEMY

19. [20-0399](#) VICE MAYOR SIPLE - ITEM # 1: VICE MAYOR SIPLE MOVES TO RECONSIDER THE VICE MAYOR APPOINTMENT FOR 2020/2021.

Attachments: [1. City Charter Section 3.06 Vice Mayor](#)

20. [20-0400](#) COMMISSIONER SCHWARTZ - ITEM#1: DISCUSSION AND POSSIBLE ACTION TO ADOPT THE ANTI DEFAMATION LEAGUE RESOLUTION REGARDING COVID-19.

Attachments: [1. Anti Defamation League ADL Anti-Hate Resolution](#)

NEW BUSINESS:

OLD BUSINESS:

ADJOURN - 11:30 P.M.

CITY OF PEMBROKE PINES

Marlene D. Graham, CMC
City Clerk

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION OF THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH DISABILITIES REQUIRING ACCOMMODATIONS IN ORDER TO PARTICIPATE SHOULD CONTACT THE CITY CLERK, 450-1050 AT LEAST 48 HOURS IN ADVANCE TO REQUEST SUCH ACCOMMODATION.