

City of Pembroke Pines, FL

*City of Pembroke Pines
Charles F. Dodge City Center
601 City Center Way
Pembroke Pines, FL 33025*



Meeting Agenda

Wednesday, June 3, 2020

6:30 PM

**6:30 PM Virtual Regular Commission Meeting. ADD-1 PPCSS
Threat Assessment Policies added to the agenda and
republished 6/3/2020.**

Commission Chambers

City Commission

*Mayor Frank Ortis
Vice Mayor Iris A. Siple
Commissioner Jay D. Schwartz
Commissioner Thomas Good, Jr.
Commissioner Larissa Chanzas*

WELCOME TO YOUR CITY COMMISSION

WHAT IS A CITY COMMISSION MEETING?

IT IS A FORMAL MEETING OF THE MEMBERS OF THE CITY COMMISSION TO TRANSACT CITY BUSINESS. THIS BUSINESS IS CONDUCTED IN A MANNER PRESCRIBED BY LAWS AND REGULATIONS WHICH REQUIRE CERTAIN FORMAL ACTIONS AND THE FOLLOWING OF SPECIFIED PROCEDURES.

CITY HALL IS CURRENTLY CLOSED TO THE PUBLIC DUE TO THE COVID 19 CORONAVIRUS PANDEMIC

THE CITY COMMISSION OF THE CITY OF PEMBROKE PINES WILL BE CONDUCTING A VIRTUAL COMMISSION MEETING USING COMMUNICATIONS MEDIA TECHNOLOGY ("CMT"). FLORIDA GOVERNOR RON DESANTIS ISSUED EXECUTIVE ORDER NO. 20-69 DATED MARCH 20, 2020, PERTAINING TO CONDUCTING LOCAL GOVERNMENT MEETINGS WHILE UNDER THE PUBLIC HEALTH EMERGENCY RELATED TO THE NOVEL CORONAVIRUS DISEASE 2019 (COVID-19). IN ACCORDANCE WITH THIS ORDER, AND DUE TO PROHIBITION ON PUBLIC ACCESS TO CITY HALL BECAUSE OF THE RISK TO PUBLIC HEALTH, THE CITY WILL BE HOLDING THE MEETING VIRTUALLY.

WHAT IS THE AGENDA?

THE AGENDA IS A PREPARED SCHEDULE OF THE ITEMS BEING CONSIDERED BY THE CITY COMMISSION FOR ACTION. THE AGENDA AND EXPLANATORY MATERIAL ARE DELIVERED TO EACH CITY COMMISSIONER PRIOR TO EACH MEETING IN ORDER TO GIVE EACH MEMBER TIME TO STUDY.

WHO ARE THE CITY COMMISSIONERS?

THEY ARE ELECTED OFFICIALS WHO ARE THE POLICY FORMULATORS FOR THE CITY. THEY FORMULATE THE LAWS THAT GOVERN OUR COMMUNITY ON A DAILY BASIS.

ALL REGULAR CITY COMMISSION MEETINGS AND PUBLIC HEARINGS PROVIDE TIME FOR THE PUBLIC TO EXPRESS THEIR VIEWS CONCERNING ITEMS ON THE AGENDA.

PUBLIC ACCESS TO THIS VIRTUAL MEETING CAN BE ACCOMPLISHED AS FOLLOWS:

- VIEW MEETING BY LIVE STREAM:

[HTTPS://WWW.PPINES.COM/135/WATCH MEETING](https://www.ppines.com/135/watch-meeting) LIVE STREAM

- VIEW MEETING BY CABLE TELEVISION (PEG TV)
COMCAST CHANNEL 78 AND AT&T UVERSE CHANNEL 99

THE CITY ALSO HAS A PROCEDURAL ORDINANCE FOR CONDUCTING CITY COMMISSION MEETINGS WHICH ALLOWS A TIME AT THE REGULARLY SCHEDULED COMMISSION MEETING FOR ANYONE FROM THE PUBLIC TO EXPRESS THEIR VIEW ON ANY TOPIC.

HOWEVER, THE CITY COMMISSION CANNOT DISCUSS ANY OF THESE ITEMS PRESENTED TO THEM AT THIS TIME, BUT MAY AT ANY FUTURE MEETING, PLACE THIS ITEM ON THE AGENDA FOR POSSIBLE ACTION.

WE THANK YOU FOR YOUR INTEREST IN ATTENDING THE CITY COMMISSION MEETING AND HOPE YOU WILL JOIN US AGAIN. IF YOU HAVE QUESTIONS OR DESIRE FURTHER EXPLANATIONS, PLEASE CONTACT THE CITY MANAGER AT 954-450-1040.

6:30 PM PUBLIC HEARING CALLED TO ORDER:**OPEN PUBLIC HEARING**

PH-1 [20-0439](#) PROPOSED RESOLUTION 2020-R-20 IS A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PEMBROKE PINES, FLORIDA, AMENDING THE CITY'S CITIZENS PARTICIPATION PLAN PUBLIC COMMENT PERIOD AND THE IN-PERSON MEETING REQUIREMENT FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM ("CDBG"); PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE. [REFERENCE ITEM #14 ON THIS AGENDA].

PH-2 [20-0440](#) PROPOSED RESOLUTION 2020-R-21 IS A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PEMBROKE PINES, FLORIDA, AMENDING THE CITY'S ACTION PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT ("CDBG") PROGRAM YEARS 2017-2019 TO REALLOCATE UNUSED FUNDS TO THE MICRO-ENTERPRISE BUSINESS ASSISTANCE PROGRAM AND ADMINISTRATION AND CONTRACTUAL PURPOSES UNDER THE 2019 ACTION PLAN; DIRECTING THE CITY MANAGER TO SUBMIT THE REVISED ACTION PLANS TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL REQUIRED DOCUMENTS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE. [REFERENCE ITEM #15 ON THIS AGENDA].

CLOSED PUBLIC HEARING**PUBLIC HEARING ADJOURNED.****6:45 PM (or at such time as the Public Hearing adjourns) REGULAR MEETING CALLED TO ORDER****ROLL CALL****PLEDGE OF ALLEGIANCE**

PRESENTATIONS:**ANNOUNCEMENT OF ITEMS TO BE PULLED FROM AGENDA****ITEMS AT THE REQUEST OF THE PUBLIC****ANNOUNCEMENT OF BOARD AND COMMITTEE APPOINTMENTS****CONSENT AGENDA:**

1. [20-0373](#) MOTION TO APPROVE A CHANGE ORDER FOR THE FURNISHING OF ALL LABOR, EQUIPMENT, TOOLS AND MATERIALS FOR THE REHABILITATION OF 7 ADDITIONAL LIFT STATIONS PERFORMED BY THE CONTRACTOR, INTERCOUNTY ENGINEERING, INC. IN THE AMOUNT OF \$155,103.36 BRINGING PURCHASE ORDER 20190906 TOTAL TO AN AMOUNT NOT TO EXCEED \$735,103.86.

Attachments: [1. Original Agreement Commission Approval](#)
[2. Original Agreement](#)

2. [20-0412](#) MOTION TO APPROVE AGREEMENT BETWEEN THE SCHOOL BOARD OF WASHINGTON COUNTY, FLORIDA, PANHANDLE AREA EDUCATIONAL CONSORTIUM ("PAEC") AND THE CITY OF PEMBROKE PINES AS THE DISTRICT SCHOOL BOARD FOR THE FSU/CHARTER ELEMENTARY SCHOOL.

Attachments: [1. 2020-2021 PAEC PDC Resolution and Contract](#)

3. [20-0365](#) MOTION TO APPROVE THE THREE YEAR AGREEMENT WITH SYNALOVSKI, ROMANIK, SAYE LLC, PURSUANT TO THE AWARD OF RE-19-15 "PARKS ARCHITECTURAL AND ENGINEERING SERVICES" FOR AN AMOUNT NOT TO EXCEED \$250,000.

Attachments: [1. Vendor Executed Agreement](#)
[2. Exhibit A - RE-19-15 Parks Architectural and Engineering Services](#)
[3. Exhibit B - Submittal from Synalovski Romanik Saye, LLC.](#)
[4. Exhibit C - Hourly Rate Schedule](#)
[5. 4-15-20 Commission Approval](#)

4. [20-0402](#) MOTION TO AWARD IFB # RE-20-02 "GAZEBO FOR BEN

FIORENDINO PEMBROKE LAKES PARK" TO THE MOST RESPONSIVE/RESPONSIBLE BIDDER, J&E CONSTRUCTION, IN THE AMOUNT NOT TO EXCEED \$49,000, WHICH INCLUDES A \$3,000 OWNER'S CONTINGENCY AND A \$3,000 PERMIT ALLOWANCE.

Attachments: [1. Vendor Executed Agreement](#)
[2. Exhibit A - IFB RE-20-02](#)
[3. Exhibit B - Contractor's Submittal](#)
[4. RE 20-02 - Bid Tabulation](#)

5. [20-0397](#) MOTION TO APPROVE REQUEST TO ADVERTISE SOLICITATION(S):

(A) PSUT-20-04 "WATER TREATMENT PLANT FACILITY IMPROVEMENTS 2020"

(B) PSPW-20-03 "MODERNIZATION OF ELEVATOR FOR PINES PLACE TOWER III"

(C) PSPW-20-05 "EXTERIOR PAINTING OF VARIOUS CITY BUILDINGS"

Attachments: [1. \(A\) PSUT-20-04 - Water Treatment Plant Facility Improvements 2020](#)
[2. \(A\) PSUT-20-04 - Attachment H - Contract Documents](#)
[3. \(B\) PSPW-20-03 Modernization of Elevator - Pines Place Tower III](#)
[4. \(C\) PSPW-20-05 Exterior Painting of Various City Buildings](#)
[5. \(D\) Boiler Plate](#)

6. [20-0420](#) MOTION TO APPROVE A NON-EXCLUSIVE ACCESS EASEMENT AGREEMENT WITH OM SAKTHI TRUST.

Attachments: [1. Non Exclusive Access Easement Agreement \(OM Sakthi Trust\)](#)
[2. Exhibit A - \(OM Sakthi Trust LLC - Location Map\) - Temporary](#)
[3. Exhibit B - \(15' Non Exclusive Access Easement - Tr 25-26\)](#)

7. [20-0441](#) MOTION TO APPROVE THE MINUTES OF THE VIRTUAL REGULAR COMMISSION MEETING OF WEDNESDAY, MAY 20, 2020.

Attachments: [1. 5-20-2020 Minutes-Commission Meeting](#)
[2. Exhibit A-5-20-2020 Item 12-Merrick Square Public Comment emails](#)

8. [20-0384](#) MOTION TO APPROVE THE ONE YEAR AGREEMENT

WITH MAVERICK UNITED ELEVATOR LLC. FOR ELEVATOR MAINTENANCE AND REPAIR SERVICES AT AN ANNUAL AMOUNT NOT TO EXCEED \$28,800, AND ALSO APPROVE A PARTS AND REPAIR ALLOWANCE AT AN ESTIMATED ANNUAL AMOUNT NOT TO EXCEED \$45,000, UTILIZING PRICING FROM THE CITY OF FORT LAUDERDALE'S CONTRACT # 373-11883, FOR A TOTAL ANNUAL AMOUNT NOT TO EXCEED \$73,800, PURSUANT TO SECTION 35.18(C)(5) OF THE CITY'S CODE OF ORDINANCES.

Attachments: [1. Maverick United Elevator - Elevator Maintenance City-wide - Master Agreement](#)
[2. Exhibit A - FORT LAUDERDALE CONTRACT](#)
[3. City of Fort Lauderdale ITB 373-11883](#)

9. **20-0401** MOTION TO APPROVE THE DEPARTMENT RECOMMENDATIONS FOR THE FOLLOWING ITEMS LISTED ON THE CONTRACTS DATABASE REPORT:

(A) Eso Solutions, Inc. - Record Management Software - Renewal

(B) Calvin, Giordano & Associates, Inc. - Professional Services Building Department - Renewal

(C) Polydyne, Inc.-Purchase of Polymer - Renewal

(D) GLSC & Company, PLLC - Independent Auditing Services - Renewal

ITEM (E) IS RENEWING FOR AN AMOUNT LESS THAN \$25,000, THEREFORE, NO COMMISSION ACTION IS REQUIRED AS THIS IS PRESENTED FOR NOTIFICATION PURPOSES ONLY PURSUANT TO SECTION 35.29 (F) OF THE CITY'S PROCUREMENT CODE:

(E) SchoolMint, Inc. f/k/a Firefly Digital, Inc. - Lottery & Student Application Management Solution - Renewal

- Attachments:**
- [1. Contracts Database Report - June 3, 2020](#)
 - [2. Eso Solutions - Records Management Software - \(All Backup\)](#)
 - [3. Calvin, Giordano & Associates, Inc - Building Department Services \(All Backu](#)
 - [4. Polydyne - Purchase of Polymer \(ALL Backup\)](#)
 - [5. GLSC & Company, PLLC - Independent Auditor \(FN-15-01\) - \(all backup\)](#)
 - [6. SchoolMint fka Firefly Digital - Lottery & Student Application Management Sol](#)

- 10. [20-0424](#)** MOTION TO APPROVE THE FIRST AMENDMENT TO THE PROFESSIONAL CONSULTING SERVICES AGREEMENT BETWEEN THE CITY OF PEMBROKE PINES AND CHRISTINA CLEMENTE FOR OCCUPATIONAL THERAPY SERVICES PROVIDED AT THE CITY OF PEMBROKE PINES CHARTER SCHOOLS FOR AN AMOUNT NOT TO EXCEED \$40,000,PURSUANT TO SECTION 35.18(C)(2) OF THE CITY'S CODE OF ORDINANCES.

- Attachments:**
- [1. Exhibit 1- Christina Clemente Occupational Therapist- Master Agreement](#)
 - [2. Exhibit 2-Christina Clemente-Occupational Therapist-1st Amendment](#)

- 11. [20-0434](#)** MOTION TO ESTABLISH THE FOLLOWING HEARING DATES IN SEPTEMBER 2020:

FIRST BUDGET HEARING ON THURSDAY, SEPTEMBER 3RD, 2020 AT 6:00 P.M. THE REGULAR COMMISSION MEETING OF SEPTEMBER 2ND WOULD BE RESCHEDULED TO THURSDAY SEPTEMBER 3RD AT 6:30 PM OR AT SUCH TIME AS THE FIRST BUDGET HEARING IS ADJOURNED; THE FIRE ASSESSMENT HEARING ON MONDAY, SEPTEMBER 14, 2020 AT 5:45 PM FOLLOWED IMMEDIATELY BY THE NUISANCE ABATEMENT ASSESSMENT HEARING AT SUCH TIME AS THE FIRE ASSESSMENT HEARING IS ADJOURNED; SECOND BUDGET HEARING ON WEDNESDAY, SEPTEMBER 16, 2020 AT 6:00 P.M. PRIOR TO THE REGULAR COMMISSION MEETING BEGINNING AT 6:30 PM OR AT SUCH TIME AS THE SECOND BUDGET HEARING IS ADJOURNED.

- Attachments:**
- [1. September 2020 Calendar](#)
 - [2. 2020 TRIM Timetable for FY21 Budget](#)

- ADD-1 20-0442** ADDENDUM 1: MOTION FOR CITY COMMISSION (GOVERNING BOARD) TO APPROVE THE UPDATED

PEMBROKE PINES CHARTER SCHOOL SYSTEM (PPCSS) BEHAVIORAL THREAT ASSESSMENT POLICIES AND PROCEDURES NEEDED TO COMPLY WITH THE MARJORY STONEMAN DOUGLAS HIGH SCHOOL PUBLIC SAFETY ACT (SB 7026) AND APPLICABLE FLORIDA STATUTES.

Attachments:

1. Exhibit 1. SB7026 Compliance Forms
2. Exhibit 2. 19-0870 School Public Safety Policies Governing Board Approval
3. Exhibit 3. PPCSS Threat Assessment Policy
4. Exhibit 4. PPCSS Threat Assessment Procedure Review
5. Exhibit 5. PPCSS Threat Assessment Protocol (CSTAG)
6. Exhibit 6. PPCSS Behavioral Threat Assessment Protocol (EdPlan)

QUASI JUDICIAL AGENDA:

ORDINANCES AND RESOLUTIONS:

SECOND READING ORDINANCES:

12. [2020-05](#) MOTION TO PASS PROPOSED ORDINANCE NO. 2020-05 ON FIRST READING.

PROPOSED ORDINANCE NO. 2020-05 IS AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF PEMBROKE PINES, FLORIDA AMENDING CHAPTER 155 OF THE CITY'S CODE OF ORDINANCES ENTITLED "ZONING CODE," BY AMENDING SECTION 155.149 ENTITLED "COMMUNITY BUSINESS (B-3) DISTRICTS" TO PERMIT A CREMATORY USE AS AN ACCESSORY USE TO A MORTUARY OR FUNERAL HOME WHEN THE PRIMARY USE IS AT LEAST 2,500 SQUARE FEET, THE CREMATORY IS LOCATED WITHIN THE SAME STRUCTURE AS THE PRIMARY USE, AND THE CREMATORY USE SHALL NOT EXCEED MORE THAN TWENTY PERCENT (20%) OF THE FLOOR AREA OF THE STRUCTURE; TO REQUIRE AN ANNUAL ENVIRONMENTAL REPORT TO BE PROVIDED TO THE TO THE CITY'S PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; PROVIDING FOR

SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Attachments:

[1. Prop Ord No. 2020-05 \(Crematoriums\)](#)

[2. Unified Development App - AM 2019-02 \(Text Amendment Crematorium\)](#)

[3. Portion of 02-13-2020 Minutes](#)

[4. Crematories-Regulations](#)

RESOLUTIONS:

13. [2020-R-19](#) MOTION TO ADOPT PROPOSED RESOLUTION 2020-R-19.

PROPOSED RESOLUTION 2020-R-19 IS A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PEMBROKE PINES, FLORIDA, DENOUNCING ANTI-SEMITISM, ANTI-ASIAN BIGOTRY, AND ALL HATEFUL SPEECH, VIOLENT ACTION AND THE SPREAD OF MISINFORMATION RELATED TO COVID-19; JOINING OTHER CITIES, COUNTIES AND STATES ACROSS THE COUNTRY IN AFFIRMING ITS COMMITMENT TO THE SAFETY AND WELL-BEING OF ALL COMMUNITY MEMBERS; CONTINUING ITS EFFORTS TO PROTECT RESIDENTS, TARGETS AND VICTIMS OF HATE; PLEDGING TO SUPPORT THE RIGHTS OF ALL PEOPLE; URGING RESIDENTS TO JOIN THE CITY OF PEMBROKE PINES IN CALLING ATTENTION TO THESE HARMS AND DENOUNCE HATE; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Attachments:

[1. 2020-R-19 Anti-Hate Discrimination Resolution](#)

14. [2020-R-20](#) MOTION TO ADOPT PROPOSED RESOLUTION 2020-R- 20.

PROPOSED RESOLUTION 2020-R-20 IS A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PEMBROKE PINES, FLORIDA, AMENDING THE CITY'S CITIZENS PARTICIPATION PLAN PUBLIC COMMENT PERIOD AND THE IN-PERSON MEETING REQUIREMENT FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM ("CDBG"); PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE

- Attachments:**
- [1. Proposed Resolution 2020-R-20 \(CDBG Revised Citizen's Participation Plan\)](#)
 - [2. Exhibit A- CARES Act amendments to the City of Pembroke Pines Citizen Pa](#)
 - [3. HUD Letter to Mayor Ortis](#)

15. [2020-R-21](#) MOTION TO ADOPT PROPOSED RESOLUTION 2020-R-21.

PROPOSED RESOLUTION 2020-R-21 IS A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PEMBROKE PINES, FLORIDA, AMENDING THE CITY'S ACTION PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT ("CDBG") PROGRAM YEARS 2017-2019 TO REALLOCATE UNUSED FUNDS TO THE MICRO-ENTERPRISE BUSINESS ASSISTANCE PROGRAM AND ADMINISTRATION AND CONTRACTUAL PURPOSES UNDER THE 2019 ACTION PLAN; DIRECTING THE CITY MANAGER TO SUBMIT THE REVISED ACTION PLANS TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL REQUIRED DOCUMENTS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE

- Attachments:**
- [1. Proposed Resolution 2020-R-21 \(CDBG Revised Action Plan\)](#)
 - [2. Exhibit A - City of Pembroke Pines PY 2019-2020 Annual Action Plan Propos](#)
 - [3. Exhibit B - Pembroke Pines Public Notice-Proposed Amendment to Prior CDI](#)

16. [2020-R-24](#) MOTION TO ADOPT PROPOSED RESOLUTION 2020-R-24

PROPOSED RESOLUTION 2020-R-24 IS A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PEMBROKE PINES, FLORIDA, EXPRESSING SUPPORT FOR THE FOR THE CYCLE 1 REHABILITATION AND MAINTENANCE PROJECTS, INCLUDED IN THE BROWARD COUNTY 30-YEAR, ONE PERCENT SURTAX FOR TRANSPORTATION, INCLUDING THE RESURFACING PROJECTS WITHIN THE CITY OF PEMBROKE PINES; PROVIDING FOR CONFLICTS, PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

- Attachments:** [1. Proposed Resolution 2020-R-24.](#)
 [2. NW 202 Avenue and Johnson Street.](#)

REPORTS OF LEAGUE REPRESENTATIVES

REPORTS OF THE CITY MANAGER AND CITY ATTORNEY

COMMISSION ITEMS:

NEW BUSINESS:

OLD BUSINESS:

ADJOURN - 11:30 P.M.

CITY OF PEMBROKE PINES

Marlene D. Graham, CMC
City Clerk

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION OF THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH DISABILITIES REQUIRING ACCOMMODATIONS IN ORDER TO PARTICIPATE SHOULD CONTACT THE CITY CLERK, 450-1050 AT LEAST 48 HOURS IN ADVANCE TO REQUEST SUCH ACCOMMODATION.