

Counter Tops

Invitation for Bids # CS-22-04

G	eneral Information	
Project Cost Estimate	\$141,162	See Section 1.4
Project Timeline	This contract shall be for an initial	See Section 1.4
	one-year period with two additional	
	one-year renewal terms.	
Evaluation of Proposals	Staff	See Section 1.7
Non-Mandatory Pre-Bid Meeting	10:00 a.m. on August 17, 2022	See Section 1.8
	at the Pines Place Tower 2 Lobby	
	8210 Florida Drive, Pembroke Pines,	
	FL 33025	
Question Due Date	August 22, 2022	See Section 1.8
Proposals will be accepted until	2:00 p.m. on September 6, 2022	See Section 1.8
5% Proposal Security / Bid Bond	Not Applicable	Not Applicable
100% Payment and Performance	Not Applicable	Not Applicable
Bonds		
Grant or Federal Funding Information	Not Applicable	Not Applicable

THE CITY OF PEMBROKE PINES PROCUREMENT DEPARTMENT 8300 SOUTH PALM DRIVE PEMBROKE PINES, FLORIDA 33025 (954) 518-9020



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SECTION 1 - INSTRUCTIONS

1.1 NOTICE

Notice is hereby given that the City Commission of the City of Pembroke Pines is seeking sealed proposals for:

IFB # CS-22-04 Counter Tops

Solicitations may be obtained from the City of Pembroke Pines website at <u>http://www.ppines.com/index.aspx?NID=667</u> and on the <u>https://ppines.bonfirehub.com/</u> website.

If you have any problems downloading the solicitation, please contact the Bonfire Support at <u>Support@GoBonfire.com</u>.

If additional information help is needed with downloading the solicitation package please contact the Procurement Department at (954) 518-9020 or by email at <u>purchasing@ppines.com</u>. The Procurement Department hours are between 7:00 a.m. - 6:00 p.m. on Monday through Thursday and is located at 8300 South Palm Drive, Pembroke Pines, Florida 33025.

The City requires all questions relating to the solicitation be entered through the "Messages" section for the specific project on the <u>https://ppines.bonfirehub.com/</u> website. Under the "Messages" section, vendors will find the "Opportunity Q&A" tab in which they can ask their specific question(s). Responses to the questions will be provided online at <u>https://ppines.bonfirehub.com</u>. Such request must be received by the "Question Due Date" stated in the solicitation. The issuance of a response via Bonfire is considered an Addendum and shall be the only official method whereby such an interpretation or clarification will be made.

Proposals will be accepted until 2:00 p.m., Tuesday, September 6, 2022. Proposals must be **submitted electronically at https://ppines.bonfirehub.com**/. The sealed electronic proposals will be publicly opened at 2:30 p.m. by the City Clerk's Office, in the City Hall Administration Building, 4th Floor Conference Room located at 601 City Center Way, Pembroke Pines, Florida, 33025.

1.1.1 VIRTUAL BID OPENING

Due to the COVID-19 Coronavirus Pandemic, the City may not be opening up the physical location for public access.

As a result, meetings may be a combination of in-person and virtual, all as provided by law. In any event, the public is encouraged to attend the bid opening process virtually in lieu of attending the meeting in person.



Bid openings for this project will be live-streamed from the City Clerk's Office, in the City Hall Administration Building, 4th Floor Conference Room located at 601 City Center Way, Pembroke Pines, Florida, 33025 at **2:30 PM on the bid due date.**

While recognizing the importance of public accessibility to the bid openings, and considering public health concerns, in the abundance of caution, the City is requesting that interested parties utilize live streaming as a safe way for vendors and the public to view the bid opening process in lieu of attending the meeting in person.

The public is invited to attend the meeting virtually via the Cisco Webex Meetings platform.

- WebEx Meeting Link: <u>https://ppines.webex.com/meet/purchasing</u>
- Cisco Webex Meeting Number:
- Join by Phone Number:

<u>https://ppines.webex.com/meet/purchas</u> 717 019 586 +1-408-418-9388

The public may download the **Cisco Webex Meetings app** from <u>https://www.webex.com/downloads.html/</u>, to view and listen to the meeting, however please make sure to mute your phone/microphone/device's audio and camera as the **public may attend the meeting but will not be allowed to comment or participate in the proceedings.**

If any member of the public requires additional information about this meeting or has any questions about how to access the meeting, please contact:

Danny Benedit, Procurement Department City of Pembroke Pines 8300 South Palm Drive, Pembroke Pines, FL 33025 954-518-9022 purchasing@ppines.com

<u>1.2</u> PURPOSE

The City of Pembroke Pines is seeking proposals from qualified firms, hereinafter referred to as the Contractor, to supply and install quartz counter tops for the housing apartments on an as needed basis, in accordance with the terms, conditions, and specifications contained in this solicitation.

The City's Housing Division includes the two following locations:

Facility	Address	Apartments
Pines Point	401 N.W. 103 Avenue, Pembroke Pines, FL 33026	20
Residences	601 N.W. 103 Avenue, Pembroke Pines, FL 33026	28
	8103 S. Palm Drive, Pembroke Pines, FL 33025	



Pines Place	8210 Florida Drive, Pembroke Pines, FL 33025	68
Residences	8203 S. Palm Drive, Pembroke Pines, FL 33025	

<u>1.3</u> SCOPE OF WORK

As in all apartment complexes, the floor plan dimensions from apartment to apartment may vary slightly. The pricing submitted for each style unit will apply across the board and shall not vary based on these minor differences. CONTRACTOR is responsible for field verifying the measurements of each unit before ordering and manufacturing of materials to assure proper fit at installation.

Existing cabinet and top configurations may vary from the design documents submitted as **Attachment E – Pines Place Housing Plans** and **Attachment F – Pines Point Housing Plans**, in this bid package. In all such cases, the new cabinets and tops shall match the design documents.

Please note Pines Point requires counter tops for the cabinets in the bathrooms. Pine Place does not require counter tops in the bathrooms as the bathrooms at Pines Place do not have cabinet.

1.3.1 QUARTZ COUNTER TOPS

- A. The CONTRACTOR shall supply all required expertise, labor, tools, equipment, materials, and services required to provide the Quartz counter top installations for all cabinets and vanities in accordance with the approved plans, specifications, interior finish schedules, City and Municipal codes and regulations as satisfactory to the OWNER and PROJECT MANAGER.
- B. The work shall include, but shall not necessarily be limited to, the following:
- 1. All work shall be carried out in accordance with contract documents, Architectural drawings, Cabinet Layouts, Finish Schedules, Specifications and all applicable codes and governing authorities.
- 2. The CONTRACTOR shall remove any existing kitchen or bathroom plumbing and leave onsite for OWNER. Tops shall be removed and properly disposed of into dumpster provided by the owner.
- 3. The CONTRACTOR shall carefully inspect all cabinet and vanity installations to be fitted with quartz for square, level, fastening and condition prior to installing the contract materials to ensure the surfaces provided are sufficient and satisfactory to provide a high quality finished product free from defects. The Contractor is to immediately report any substandard condition to the Project Manager and is not to proceed until the defect is corrected in accordance with acceptable standards.

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- 4. The CONTRACTOR shall submit a quartz joint layout for all kitchen counter tops, satisfactory to the Project Manager, prior to commencing work.
- All Individual units shall have Wilsonart Quartz 3cm "Gobi" Q1003 or Wilsonart 3cm "Winters Veil" – Q2008 or approved equivalent. Contractor shall assure color availability/ production for an extended period.
- 6. The CONTRACTOR shall take extreme care not to scratch, stain or damage adjacent surfaces during installation. Costs of damage repair and/or replacement caused by the CONTRACTOR may be charged to the CONTRACTOR, at the discretion of the OWNER.
- 7. The CONTRACTOR shall provide a "single square 3cm (three centimeters), eased" edge for all quartz counter tops.
- 8. The CONTRACTOR shall shim, level, and use manufacturer approved adhesive during quartz installation.
- 9. The CONTRACTOR shall install quartz counter top behind the kitchen range if required in accordance with the appliance manufacturer's cut sheets.
- 10. The CONTRACTOR shall install a 4-inch quartz backsplash for all tops where the top abuts a wall and caulk top bottom and edges of backsplash with a matching color caulking.
- 11. The CONTRACTOR shall provide "pork-chop" vanity extensions over all toilets where the bath/vanity design permits.
- 12. The CONTRACTOR shall site measure the kitchen cabinets and bath vanities for each unit to ensure that the dimension and fit of the quartz counter tops are of a very high quality.
- 13. The CONTRACTOR shall inspect and approve all of the installed bar support brackets, as satisfactory for the purpose intended, prior to any quartz installation.
- 14. The CONTRACTOR shall prepare the kitchen and bathroom quartz counter tops for top mount basins.
- 15. The CONTRACTOR shall drill the kitchen and bathroom counter tops as required for plumbing faucets in accordance with templates supplied by the Project Manager.
- 16. The CONTRACTOR shall fill and/or touch-up where required, all joints and any minor imperfections in the finished counter tops following installation to ensure a high quality finished product



17. Time is considered to be of the essence and the CONTRACTOR agrees not to cause undue delay to the Project Manager's schedule of construction.

<u>1.3.2 GENERAL CONDITIONS</u>

1.3.2.1 WORK

The term "Work" includes all labor, materials, equipment and services required of the CONTRACTOR, as shown, described or inferred in the Contract Documents. The CONTRACTOR is only to use its own forces and/or CITY / CITY's PROJECT MANAGER approved sub-trades to undertake the Work. The CONTRACTOR may not sub out further work without the prior written consent of the CITY's PROJECT MANAGER, such consent to be granted at the discretion of the CITY.

1.3.2.2 PERFORMANCE STANDARDS, LICENSES, AND INSPECTIONS

The CONTRACTOR agrees to do all work in accordance with the plans, specifications, and performance standards and in accordance with good building practice, any and all city, county and federal laws and codes pertaining thereto and to the satisfaction of the CITY. The CONTRACTOR further agrees to obtain all licenses required in connection with his work and to inform the CITY's PROJECT MANAGER of the date and time, work will be ready for inspection as well as nature of the inspection.

1.3.2.3 GENERAL SITE MAINTENANCE

- 1. The CONTRACTOR shall clean up, remove, and dispose of all debris associated with this work to the dumpster provided by the CITY. Maintain cleanliness of the property at all times.
- 2. All work, including start-up of equipment, is to be performed during regular working hours as specified by the CITY's PROJECT MANAGER, unless approved otherwise.
- 3. The CONTRACTOR is responsible for protecting the work of other trades from any damage caused by CONTRACTOR's own work forces.

1.3.2.4 GENERAL RESPONSIBILITIES

1. The CONTRACTOR is responsible to familiarize themselves with the site and point out any potential problems before starting the job.



- 2. The CONTRACTOR shall be responsible to supply and maintain all required temporary lighting and/or extension cords required to perform his work. The CITY shall provide an electrical service within CONTRACTOR's work area.
- 3. The awarding of this Contract shall be based on the assurance that adequate, qualified manpower will be provided to carry out this scope of work, and work will be commenced and completed as per the Project Schedule, as revised from time to time by the CITY'S PROJECT MANAGER.
- 4. Provide all necessary equipment and personnel required for off-loading handling and distribution of the CONTRACTOR's materials.
- 5. Provide additional labor for overtime and Saturday work as required from time to time to comply with Project Schedule at no additional cost to the CITY.
- 6. Provide all necessary temporary facilities necessary to carry out this work. Obtain permission from the CITY's PROJECT MANAGER prior to locating any temporary facilities on site. Erection of any sign on the site by the CONTRACTOR or its Sub-CONTRACTORS is not allowed without permission from the CITY's PROJECT MANAGER.
- 7. Cooperate with other trades to ensure a smooth and safe flow of work. Provide a plan detailing sequencing of work to the CITY's PROJECT MANAGER.
- 8. The CONTRACTOR agrees that the CITY is not responsible for fire, theft, loss and/or vandalism of any of the CONTRACTOR's tools, equipment, materials, supplies and/or work in progress.
- 9. It is the intent of this contract to be complete and functional in all respects meeting all applicable codes and requirements and to the final approval of local governing authorities having jurisdiction.
- 10. The CONTRACTOR confirms that CONTRACTOR is an expert in this field of work and is fully knowledgeable and experienced in all aspects of procedures, methods, regulations, codes and municipal requirements and the CONTRACTOR further acknowledges that the CITY is relying on this expertise.
- 11. Should there be any conflict between the terms and conditions of this contract and the CONTRACTOR's quotation, the contract terms and conditions shall apply.

1.3.3 CERTIFICATION OF WORK COMPLETION



1.3.3.1 ACCEPTANCE OF WORK

- 1. Upon completion of work, the CONTRACTOR shall request the CITY's PROJECT MANAGER to perform an inspection.
- 2. The CITY's PROJECT MANAGER will accept the work if it has been satisfactorily completed by the CONTRACTOR.

1.3.3.2 CORRECTION OF WORK

- 1. If work has not been completed satisfactorily, the CITY's PROJECT MANAGER will reject the work.
- 2. The CONTRACTOR shall promptly correct all work that fails to pass inspection or fails to conform to the project documents and is rejected by the CITY.
- 3. The CONTRACTOR shall bear all costs of correcting such rejected work.

1.3.3.3 UNCOVERING OF WORK

- 1. If any portion of the work should be covered contrary to the request of the CITY or to requirements specifically expressed in the project request, it shall, if requested in writing, be uncovered for observation and shall be replaced at the CONTRACTOR's expense.
- 2. If any other portions of the work have been covered, which the CITY has not specifically requested to observe prior to being covered, the CITY may request to see such work and it shall be uncovered by the CONTRACTOR.
 - a. If such work is found to be in accordance with the contract documents, the cost of uncovering and replacement shall be charged to the CITY.
 - b. If such work is found not to be in accordance with the contract documents, the CONTRACTOR shall pay such cost unless it is found that this condition was caused by the CITY or a separate contractor, in which case the CITY shall be responsible for payment of cost.

1.3.4 WARRANTY

The CONTRACTOR shall warranty all workmanship and products installed within this scope for a minimum of 6 month from date of installation.

<u>1.4 PROJECT COST ESTIMATE & TIMELINE</u>



The contract will be utilized by Pines Point and Pines Place Housing Divisions with an estimated aggregate annual amount of \$141,162 (approximately \$53,710 for Pines Point and \$87,452 for Pines Place). This contract shall be for an initial one year period with two additional one-year renewal.

Please note that the City will waive all City related permit, license, impact or inspection fees (including the Building Department and Engineering Department Permit Fees) related to this project. Any related State or County fees, for the aforementioned permits, will be paid by the City.

In addition, the City shall cover the cost for any other permit fees related to external entities through the City's Owner's Contingency for this project; therefore, proposers should not include permit costs in their total proposal price.

1.4.1 PERMIT, LICENSE, IMPACT OR INSPECTION FEES

With the exception of the City related permit, license, impact or inspection fees (including the Building Department and Engineering Department Permit Fees), which will be waived for this project, the City does not anticipate any additional permit, license, impact or inspection fees for this project.

1.5 PROPOSAL REQUIREMENTS

The <u>https://ppines.bonfirehub.com</u> website allows for vendors to complete, scan and upload their documents as part of the proposer's submittal on the website.

Prospective proposers interested in responding to this solicitation are requested to provide all of the information listed in this section. Submittals that do not respond completely to all of requirements specified herein may be considered non-responsive and eliminated from the process. Brevity and clarity are encouraged.

The Bonfire system utilizes "Questionnaires" to request the following information from prospective proposers.

<u>1.5.1 Pricing Sheet / Bid Tables</u>

- 1. The vendor must provide their pricing through the designated lines items listed on the Bonfire website under the Pricing Sheet or Bid Tables section.
 - a. Below is a sample of the "Primary Responses" tab of the Excel Sheet:



					Numeric	Text	
#	ltem	АРТ Туре	Room	QTY	Price per Unit	Alternate make, model, spec, etc. *Only fill out on "Additional Responses" Tab of the Excel File.	Total Cost
#0-1	Pines Place: 1 - Bedroom (Small)	B or D	Kitchen Only	50			
#0-2	Pines Place: 1 - Bedroom (Large)	A or C	Kitchen Only	1			
#0-3	Pines Place: 2 - Bedroom	E or F	Kitchen Only	17			
#0-4	Pines Point: 1 - Bedroom (Small)	В	Kitchen & Bathroom	6			
#0-5	Pines Point: 1 - Bedroom (Large) or 1 - Bedroom (Studio)	A or C	Kitchen & Bathroom	22			

- 2. Alternates: Alternates: The pricing sheet allows for bidders to submit alternative pricing options on the "Additional Responses" tab of the Excel Sheet. Substitutions of brands or products must be submitted as an alternate for the city's review and approval.
 - a. If submitting an alternative, please upload information about the alternative(s) that you are proposing in the "Alternatives" subsection of the "Optional Documentation" section of your submittal.
 - b. Below is a sample of the "Additional Responses" tab of the Excel Sheet:

					Numeric	Text	
#	Item	APT Type	Room	QTY	Price per Unit	Alternate make, model, spec, etc. *Only fill out on "Additional Responses" Tab of the Excel File.	Total Cost
							-
							-

1.5.2 Questionnaires

- 1. Contact Information Form
- 2. Proposer's Background Information
- 3. Vendor Registration Checklist
- 4. **References Form:** Provide specific examples of similar contracts delivered by the proposed team members. Provide details on related projects (preferably, where the team was the same). References should be from the last five years and should be capable of explaining and confirming your firm's capacity to successfully complete the scope of work outlined herein. As part of the proposal evaluation process, the City may conduct an investigation of references, including a record check or consumer affairs complaints. Proposers' submission of a proposal constitutes acknowledgment of the process and consent to investigate. The City is the sole judge in determining Proposers qualifications. In this section, you will have the ability to enter information for 5 different references including the Reference Contact Information and the specific Project Information.



In addition, <u>do not provide references for City of Pembroke Pines</u> projects.

- A) References Contact Information
 - a. Name of Firm, City, County or Agency
 - b. Address
 - c. Contact Name
 - d. Contact Title
 - e. Contact E-mail Address
 - f. Contact Telephone #
- B) Project Information
 - a. Name of Contractor Performing the work
 - b. Name and location of the project
 - c. Nature of the firm's responsibility on the project
 - d. Project duration
 - e. Completion (Anticipated) Date
 - f. Size of project
 - g. Cost of project
 - h. Work for which staff was responsible

1.5.3 Other Completed Documents

1. Attachment A: Non-Collusive Affidavit

<u>1.5.4 Optional Documentation</u>

1. Trade Secrets:

- a. The Proposer's response to this solicitation is a public record pursuant to Florida law, which is subject to disclosure by the City under the State of Florida Public Records Law, Florida Statutes Chapter 119.07 ("Public Records Law"). The City shall permit public access to all documents, papers, letters or other material submitted in connection with this solicitation and the Contract to be executed for this solicitation, subject to the provisions of Chapter 119.07 of the Florida Statutes.
- b. Any language contained in the Proposer's response to the solicitation purporting to require confidentiality of any portion of the Proposer's response to the solicitation, except to the extent that certain information is in the City's opinion a Trade Secret pursuant to Florida law, shall be void. If a Proposer submits any documents or other information to the City which the Proposer claims is Trade Secret information and exempt from Florida Statutes Chapter 119.07 ("Public Records Laws"), the Proposer shall clearly designate that it is a Trade Secret and that it is asserting that the document or information is exempt. The Proposer must specifically



identify the exemption being claimed under Florida Statutes 119.07. The City shall be the final arbiter of whether any information contained in the Proposer's response to the solicitation constitutes a Trade Secret.

- c. EXCEPT FOR CLEARLY MARKED PORTIONS THAT ARE BONA FIDE TRADE SECRETS PURSUANT TO FLORIDA LAW, DO NOT MARK YOUR RESPONSE TO THE SOLICITATION AS PROPRIETARY OR CONFIDENTIAL. DO NOT MARK YOUR RESPONSE TO THE SOLICITATION OR ANY PART THEREOF AS COPYRIGHTED. ALL DOCUMENTS THAT THE FIRM PURPORTS TO BE CONFIDENTIAL, PROPRIETARY OR A TRADE SECRET SHALL BE UPLOADED TO THE BONFIRE WEBSITE AS A SEPARATE ATTACHMENT, IN THIS SECTION, CLEARLY IDENTIFYING THE EXEMPTION BEING CLAIMED UNDER FLORIDA STATUTES 119.07.
- d. The city's determination of whether an exemption applies shall be final, and the proposer agrees to defend, indemnify, and hold harmless the city and the city's officers, employees, and agent, against any loss or damages incurred by any person or entity as a result of the city's treatment of records as public records.

2. Financial Statements:

- a. The City is <u>not</u> requesting the vendor to submit any financial statements for this project and prefers if the vendor does not submit financial statements. In addition, if the City needs a copy of the vendor's financial statements, the City can contact the vendor after the bid due date to request those documents. However, if the vendor does submit the financial statements, they should be uploaded in this section.
- b. Any claim of confidentiality on financial statements must be asserted at the time of submittal. The firm must identify the specific statute that authorizes the exemption from the Public Records Law. Please note that the financial statement exemption provided for in Section 119.071(1)c, Florida Statutes only applies to submittals in response to a solicitation for a "public works" project.

3. Alternatives:

- a. If you are submitting an alternative product, please upload any related information in this section.
- b. In addition, pursuant to Section 3.7 "Brand Names," if and wherever in the specifications a brand name, make, name of manufacturer, trade name, or vendor catalog number is mentioned, it is for the purpose of



establishing a grade or quality of material only. Since the City does not wish to rule out other competition and equal brands or makes, the phrase "OR EQUAL" is added. However, if a product other than that specified is bid, Proposers shall indicate on their proposal and clearly state the proposed substitution and deviation. It is the vendor's responsibility to provide any necessary documentation and samples within their bid submittal to prove that the product is equal to that specified. Such samples are to be furnished before the date of bid opening, unless otherwise specified. Additional evidence in the form of documentation and samples may be requested if the proposed brand is other than that specified. The City retains the right to determine if the proposed brand shall be considered as an approved equivalent or not.

4. Additional Information:

a. Please provide any additional information that you deem necessary to complete your proposal in this section, if it has not been requested in another section.

1.6 VENDOR REGISTRATION DOCUMENTS

The <u>https://ppines.bonfirehub.com/</u> website will allow vendors to update their information and documents on an as-needed basis. This process is intended to make the bidding process easier for vendors that bid on multiple City projects. This process will allow vendors to complete and submit the following standard forms and documents at any time prior to bidding on a project. In addition, the vendors will be able to utilize these same forms without the need to re-fill and re-submit the forms each time they bid on a City project. In the event that the City does not have one of the forms or documents listed below for your company, the City may reach out to your company after the bid has closed to obtain the document(s).

Furthermore, please make sure to update this information on an as-needed basis so that all pertinent information is accurate, such as local business tax receipts, and any other relevant information.

The following documents can be completed prior to the bidding process through the <u>https://ppines.bonfirehub.com/</u> website and do not need to be attached to your submittal as the Bonfire website will automatically include it.

1.6.1 Vendor Information Form

1.6.2 Form W-9 (Rev. October 2018)

a. Previously dated versions of this form will delay the processing of any payments to the selected vendor.



<u>1.6.3</u> Company Profile Form

1.6.4 Sworn Statement on Public Entity Crimes Form

1.6.5 Equal Benefits Certification Form

<u>1.6.6 Vendor Drug-Free Workplace Certification Form</u>

1.6.7 Scrutinized Company Certification

1.6.8 E-Verify System Certification Statement

- a. Effective January 1, 2021, pursuant to Section 448.095. Florida Statues, the City may not enter into a contract with a vendor/contractor/subcontractor unless that vendor/contractor/subcontractor is registered with and uses the E-Verify system administered by the U.S. Department of Homeland Security ("DHS").
- b. Contractor shall also require all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The Contractor shall maintain a copy of such affidavit for the duration of the contract.

1.6.9 Veteran Owned Small Business Preference Certification

- a. If claiming Veteran Owned Small Business Preference Certification, business must attach the "Determination Letter" from the United States Department of Veteran Affairs Center for Verification and Evaluation notifying the business that they have been approved as a Veteran Owned Small Business (VOSB).
- b. The Veteran Owned Small Business Preference Certification form must be completed by/for the proposer; the proposer <u>WILL NOT</u> qualify for Veteran Owned Small Business Preference based on their sub-contractors' qualifications.

1.6.10 Local Business Tax Receipts

1.6.11 Local Vendor Preference Certification

1.7 EVALUATION OF PROPOSALS & PROCESS OF SELECTION

- A. Staff will evaluate all responsive proposals received from proposers who meet or exceed the bid requirements contained in the solicitation. Evaluations shall be based upon the information contained in the proposals as submitted.
- B. Staff will make a recommendation to the City Commission for award of contract.



<u>1.8 TENTATIVE SCHEDULE OF EVENTS</u>

Event	Time &/or Date
Issuance of Solicitation (Posting Date)	August 9, 2022
Non-Mandatory Pre-Bid Meeting	10:00 a.m. on August 17, 2022
Question Due Date	August 22, 2022
Anticipated Date of Issuance for the Addenda with Questions and Answers	August 25, 2022
Proposals will be accepted until	2:00 p.m. on September 6, 2022
Proposals will be opened at	2:30 p.m. on September 6, 2022
Evaluation of Proposals by Staff	September 2022
Recommendation of Contractor to City Commission award	October 2022
Issuance of Notice to Proceed	October 2022
Project Commencement	Not later than 10 days after NTP
Project Completion	TBD

1.8.1 NON-MANDATORY PRE-BID MEETING / SITE VISIT

There will be a non-mandatory scheduled pre-bid meeting on August 17, 2022 at 10:00 a.m. Meeting location will be at the Pines Place Tower 2 Lobby located at 8210 Florida Drive, Pembroke Pines, FL 33025.

<u>Contractors may be required to sign in at any of the meetings to show proof of attendance.</u> It is the vendor's responsibility to make sure that they sign in at the meeting.

1.9 SUBMISSION REQUIREMENTS

Bids/proposals <u>must be submitted electronically</u> at <u>https://ppines.bonfirehub.com/</u> on or before 2:00 p.m. on September 6, 2022.

Please note vendors should be registered on Bonfire under the name of the organization that they are operating as and it should match the organization name on the documents that they are submitting and utilizing when responding to the solicitation.

In addition, the vendor must complete any questionnaires on the <u>https://ppines.bonfirehub.com/</u> website and provide any additional information requested throughout this solicitation. Any additional information requested in the solicitation should be scanned and uploaded.

The City recommends for proposers to submit their proposals as soon as they are ready to do so. Please allow ample time to submit your proposals on the <u>https://ppines.bonfirehub.com/</u> website. Proposals may be modified or withdrawn prior to the deadline for submitting Proposals.



Bonfire Support is happy to help you with submitting your proposal and to ensure that you are submitting your proposals correctly, but we ask that you contact <u>Support@GoBonfire.com</u> with ample time before the bid closing date and time.

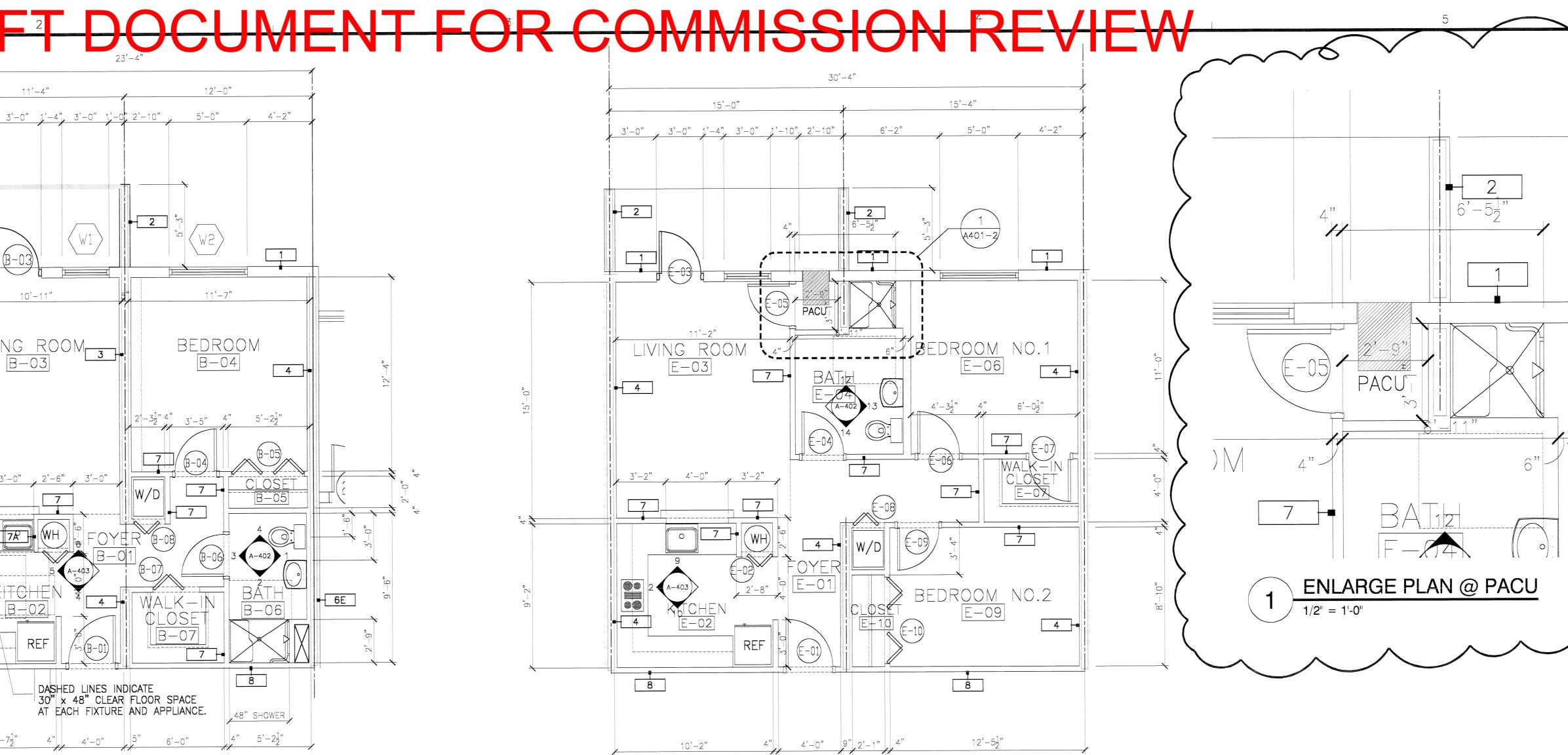
PLEASE DO NOT SUBMIT ANY PROPOSALS VIA MAIL, E-MAIL OR FAX.

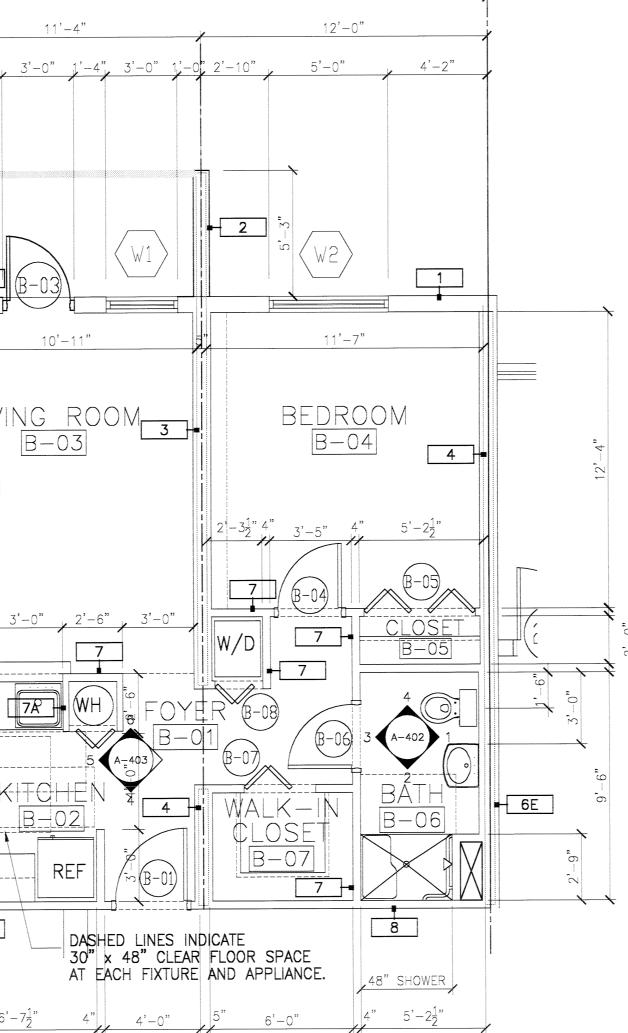
1.10 FREQUENTLY ASKED QUESTIONS (FAQs)

1.10.1 GENERAL QUESTIONS

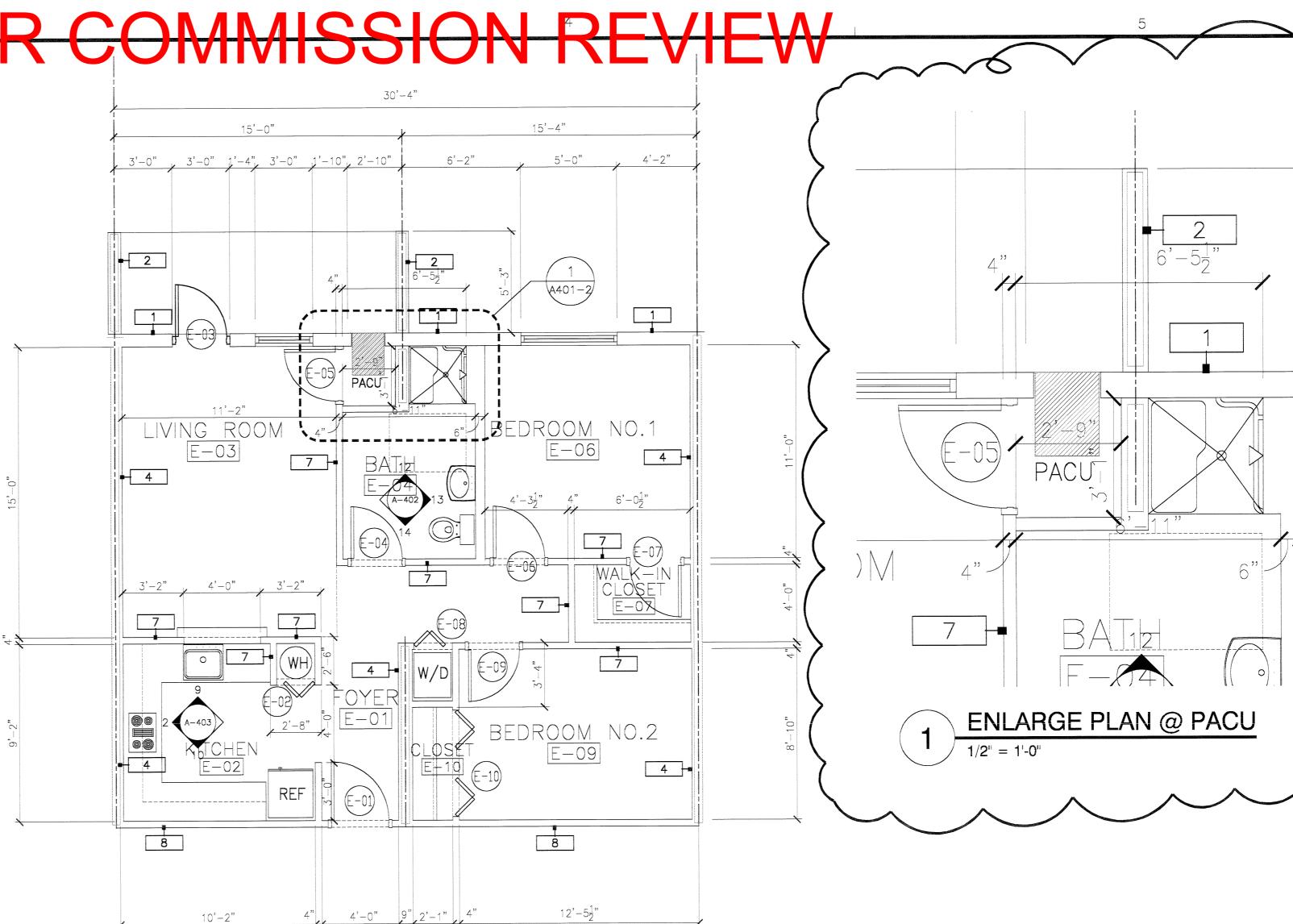
Question # 1	Is Bid Bond required?
Answer	A bid bond will not be required for this project
Question # 2	Would you please provide us with the Contact Information of your Current Supplier of the Countertops?
Answer	Granite Tops Industries, LLC 9755 NW 80th Avenue, Miami Lakes, FL 33016 305-400-8960
Question # 2	Please confirm if colors to be used on countertops will be based only on standard colors.
Answer	All Individual units shall have Wilsonart Quartz 3cm "Gobi" – Q1003 or Wilsonart 3cm "Winters Veil" – Q2008 or approved equivalent. Contractor shall assure color availability/ production for an extended period.

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K. A1186201/N/41186201	-401-2.dwg Apr 15, 2004 - 9:19am PLOTTED BY: C1PARKS	4 X	

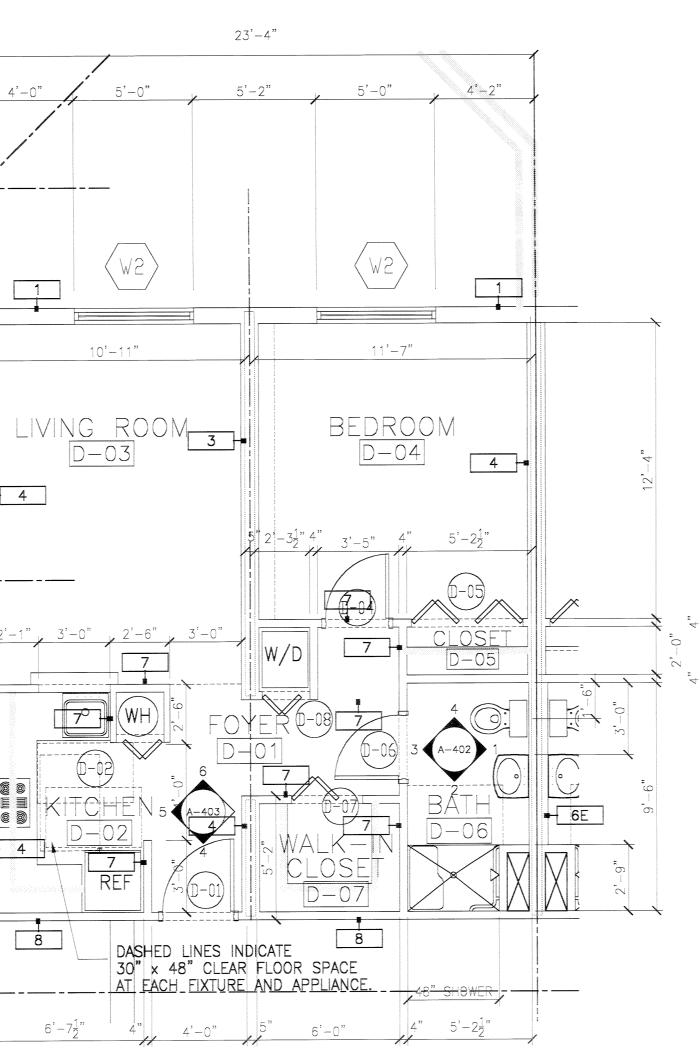




PE 'B' - 1BR UNIT FLOOR PLAN : 1/4"=1'-0" (575 SF)

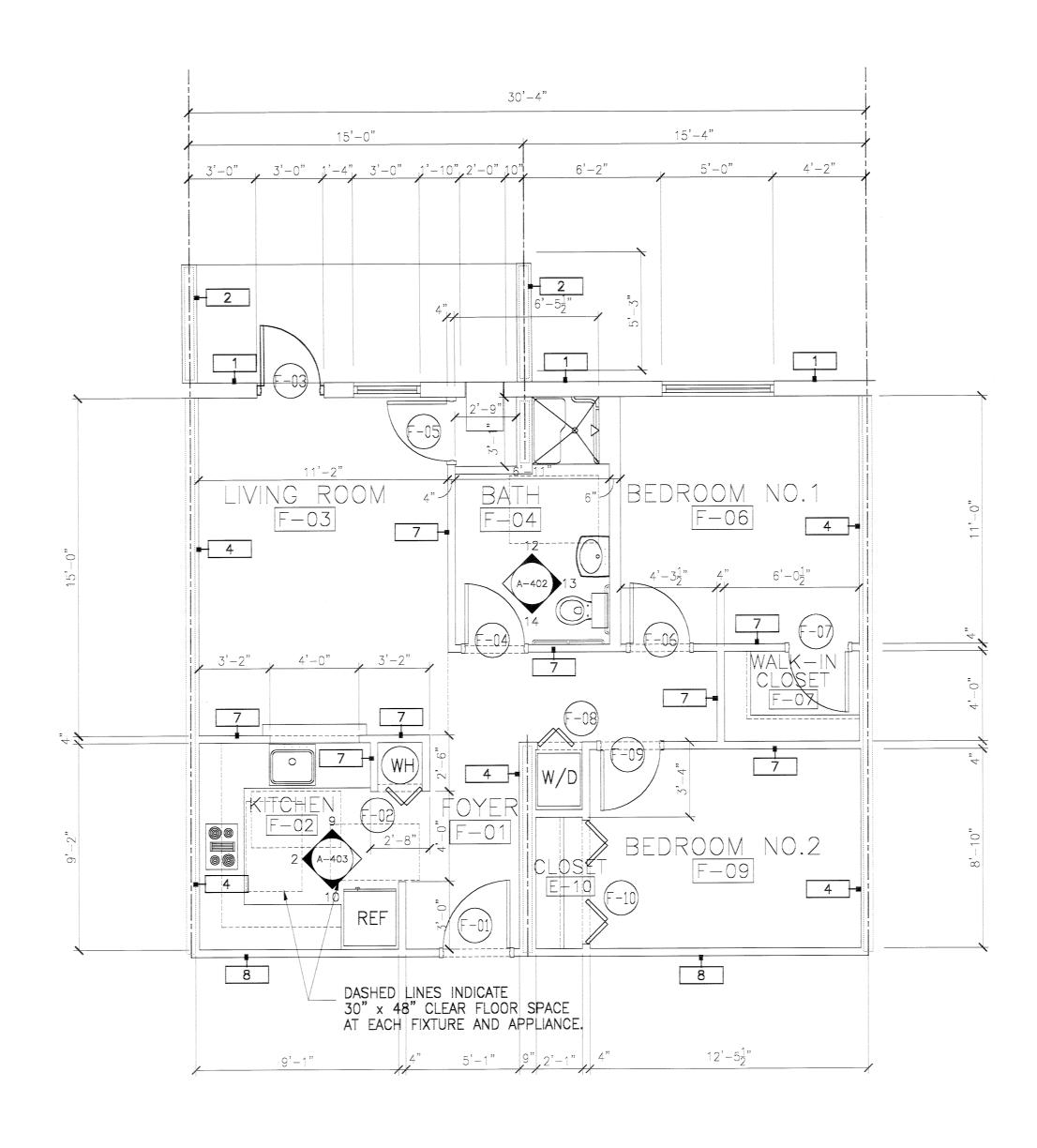


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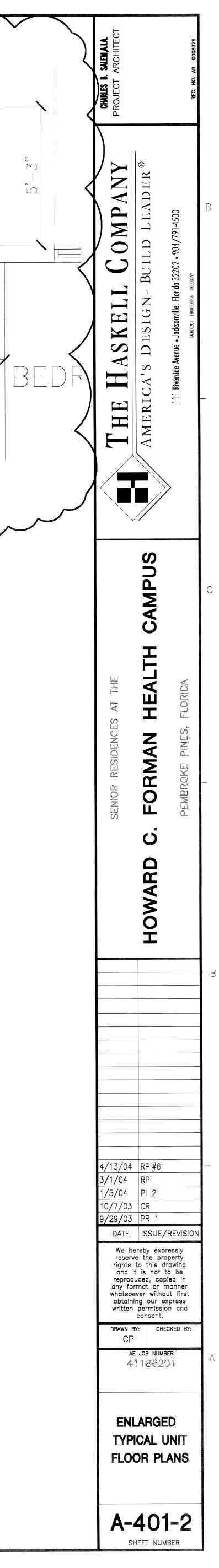
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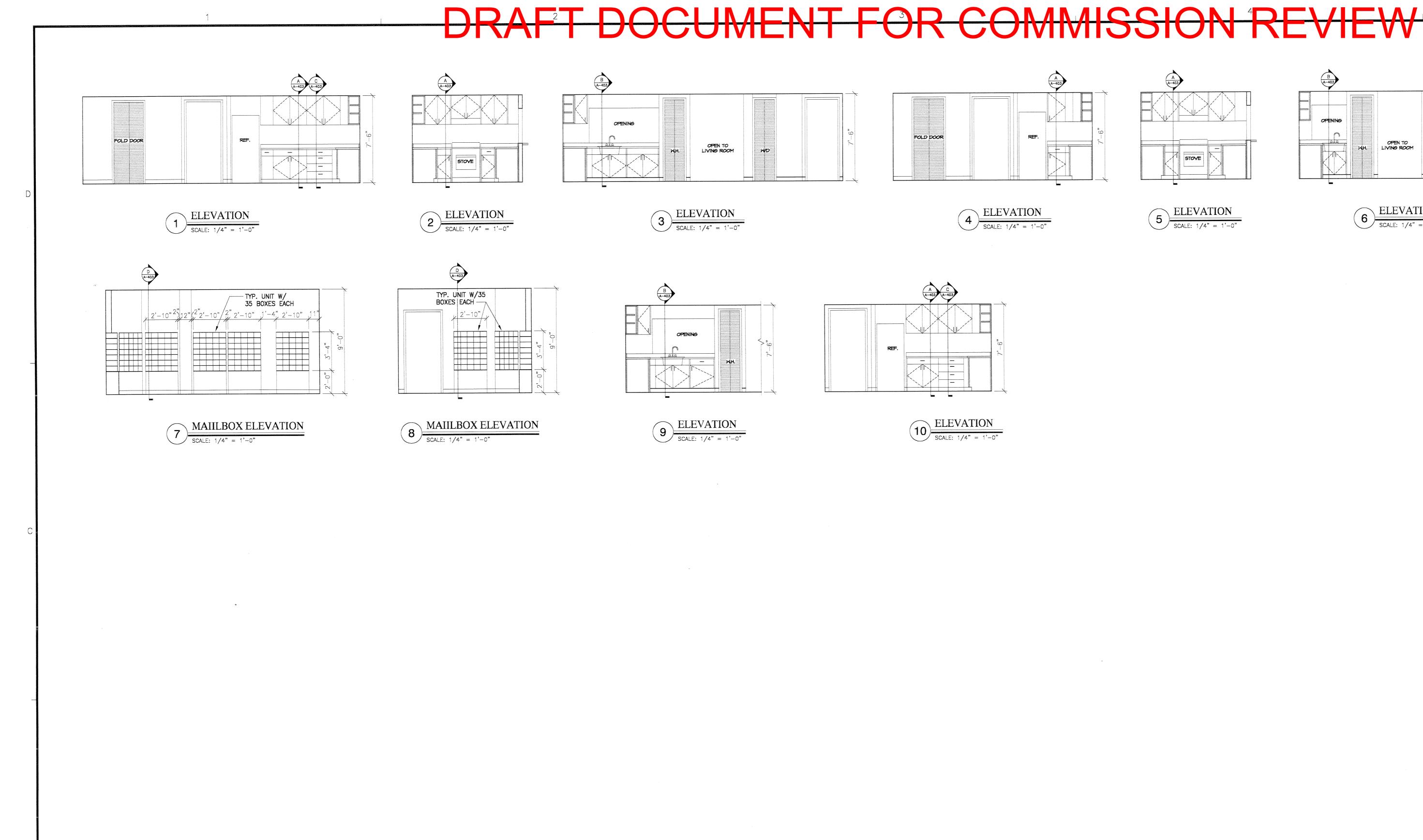
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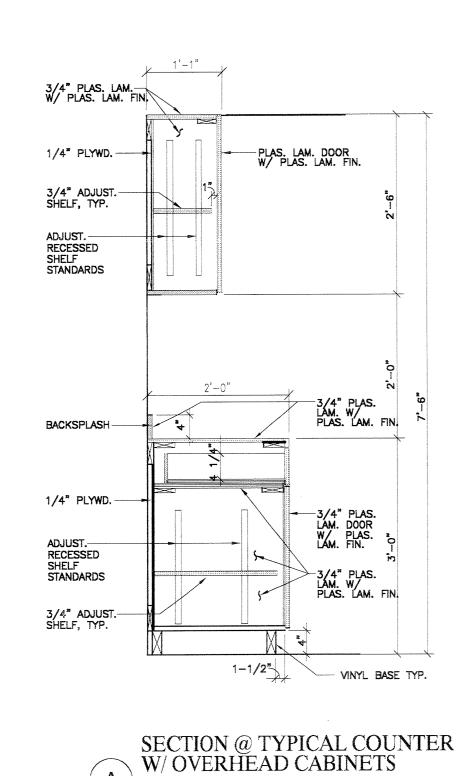
TYPE 'E' - 2BR UNIT FLOOR PLAN (750 SF)

TYPE 'F' - HC 2BR UNIT FLOOR PLAN (750 SF)

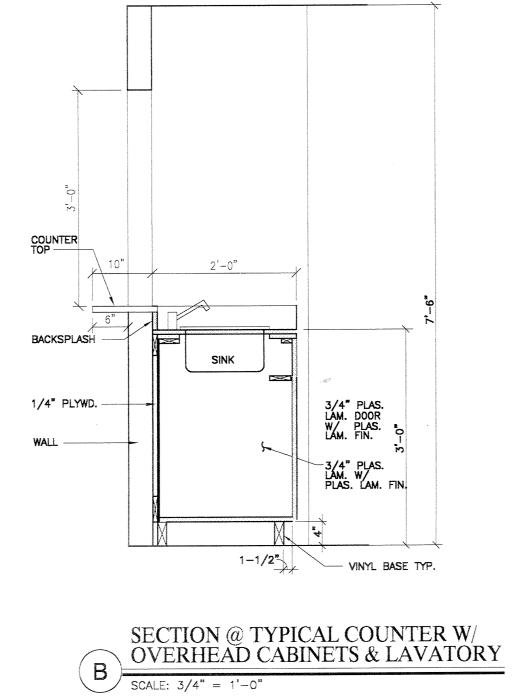
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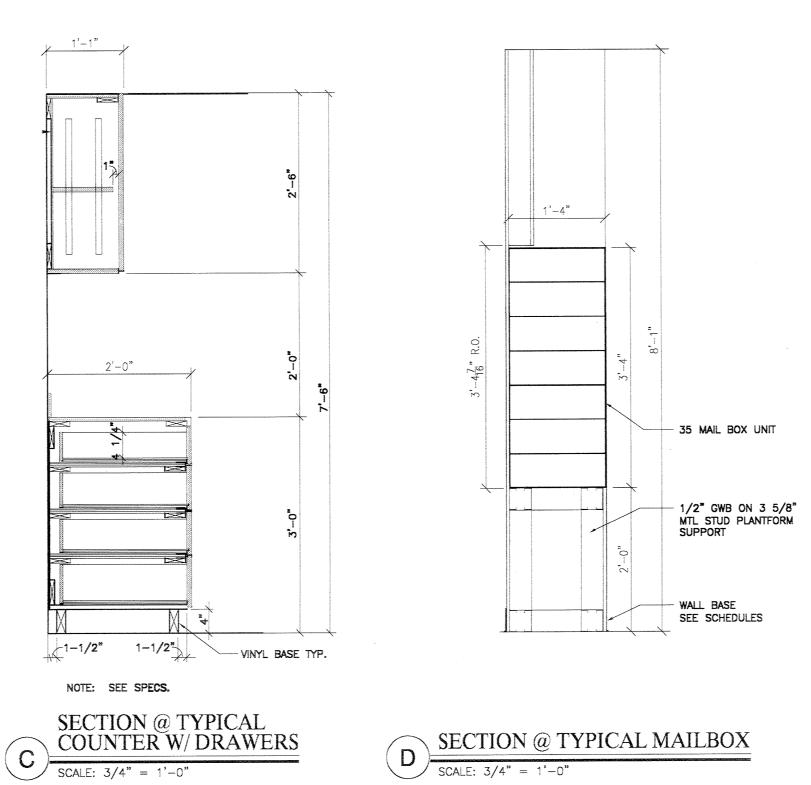


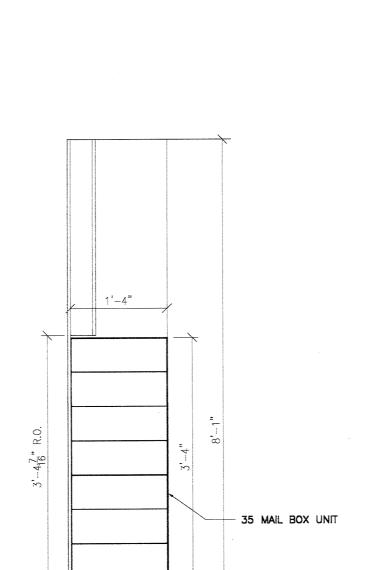




A SCALE: 3/4" = 1'-0"



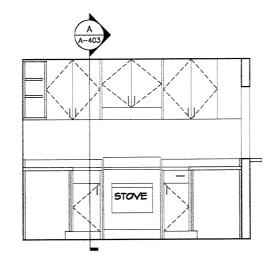


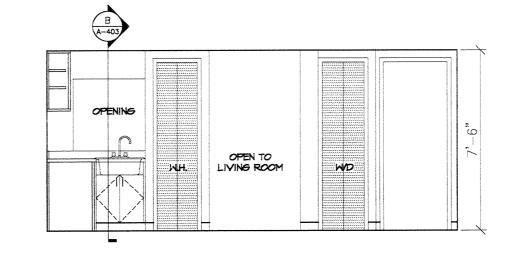


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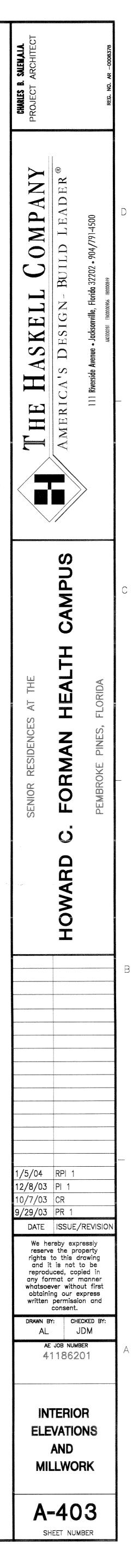
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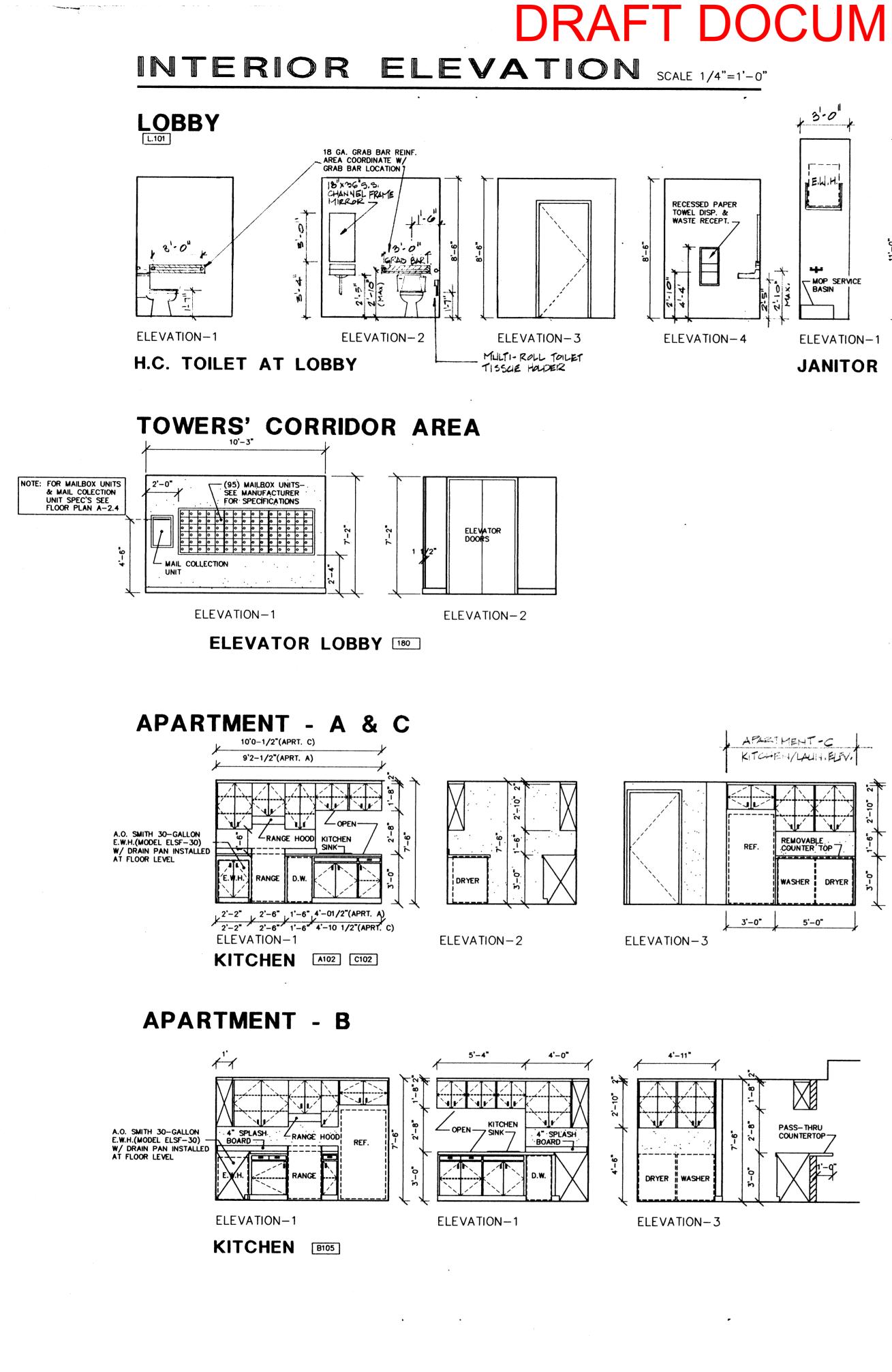




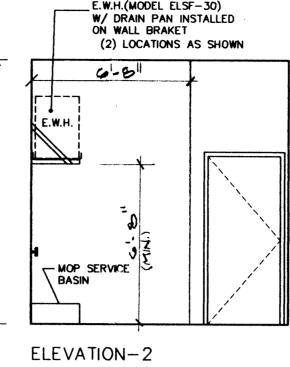






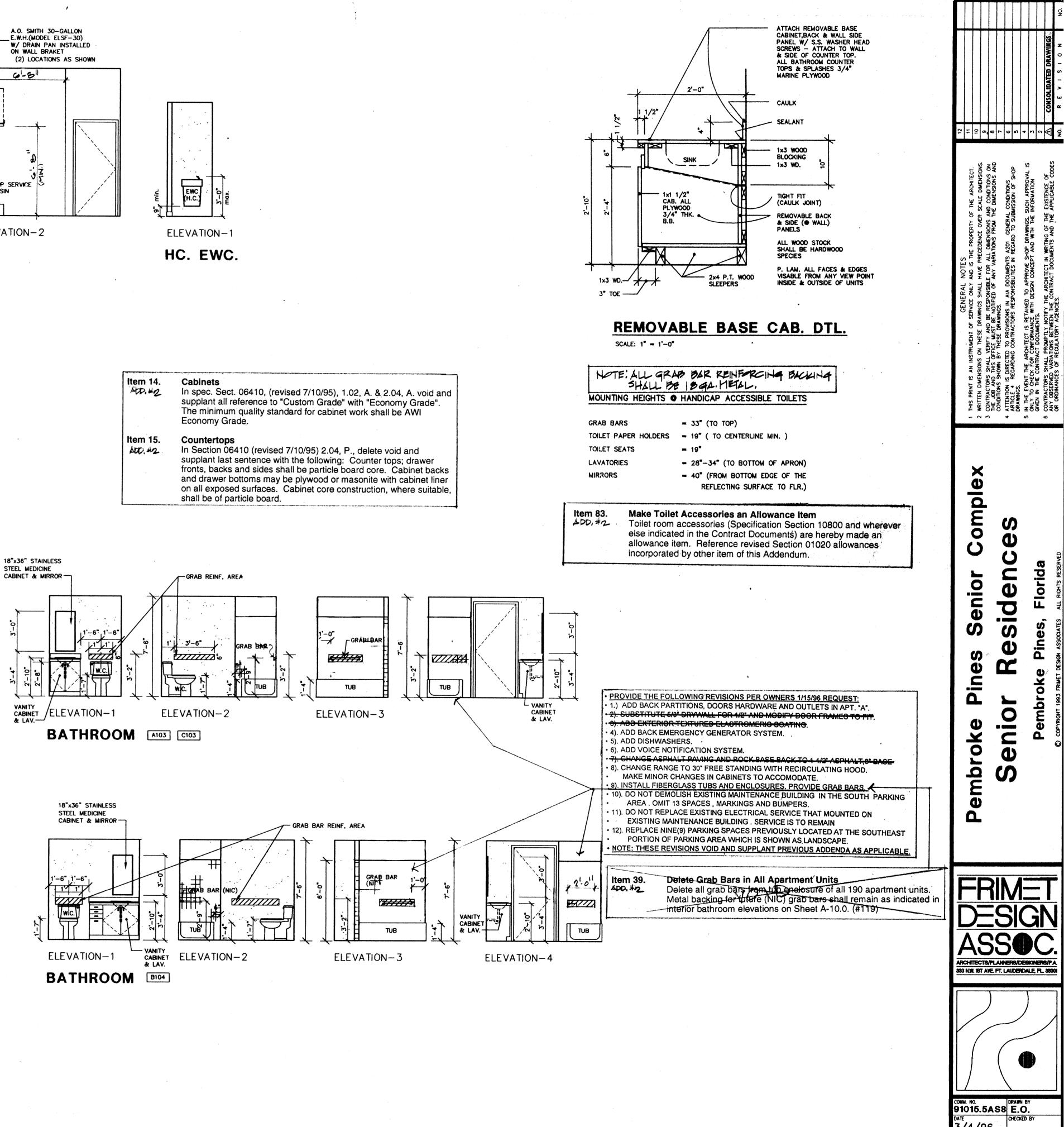


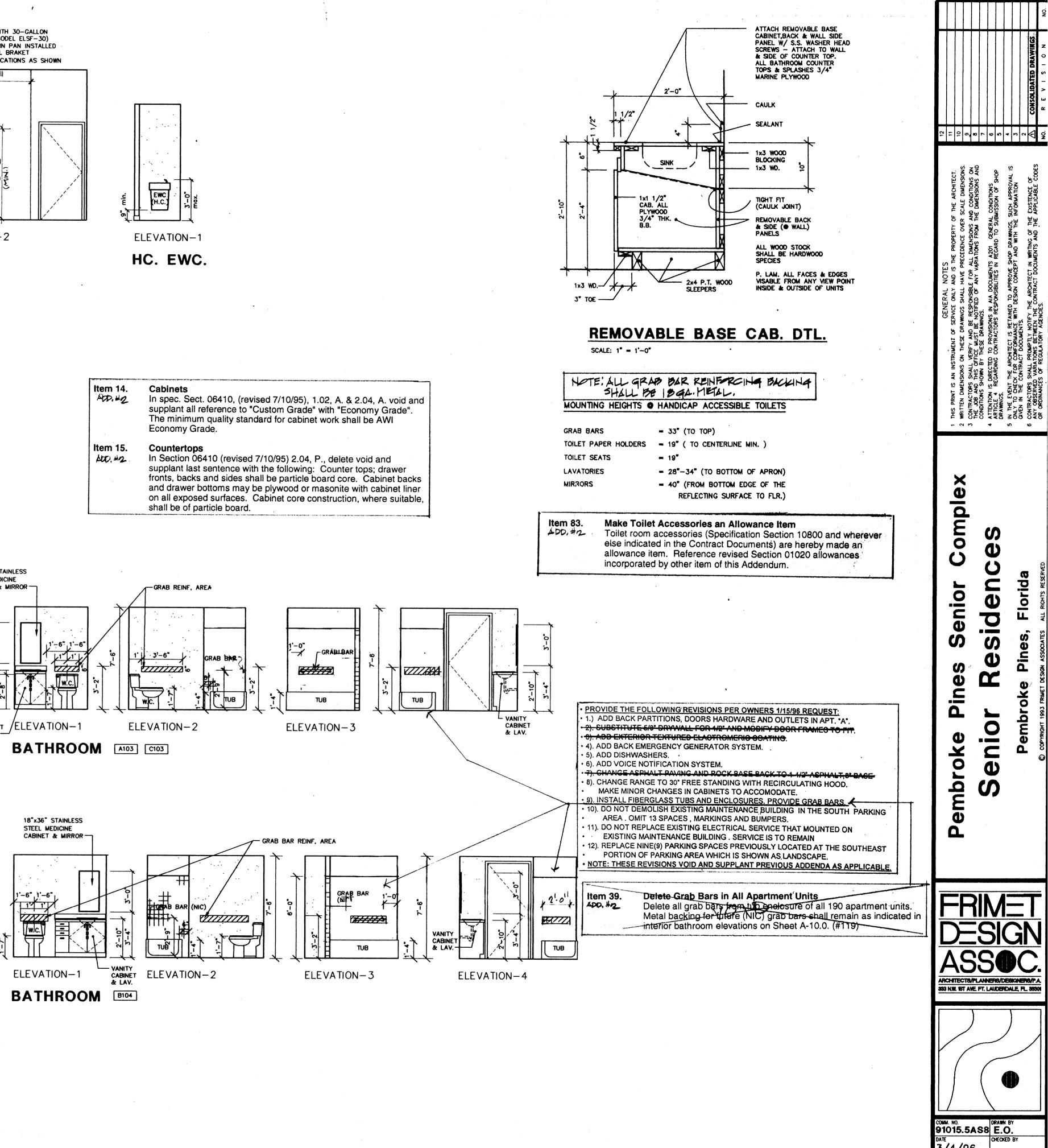
DRAFT DOCUMENT FOR COMMISSION REVIEW



EWC (H.C.)

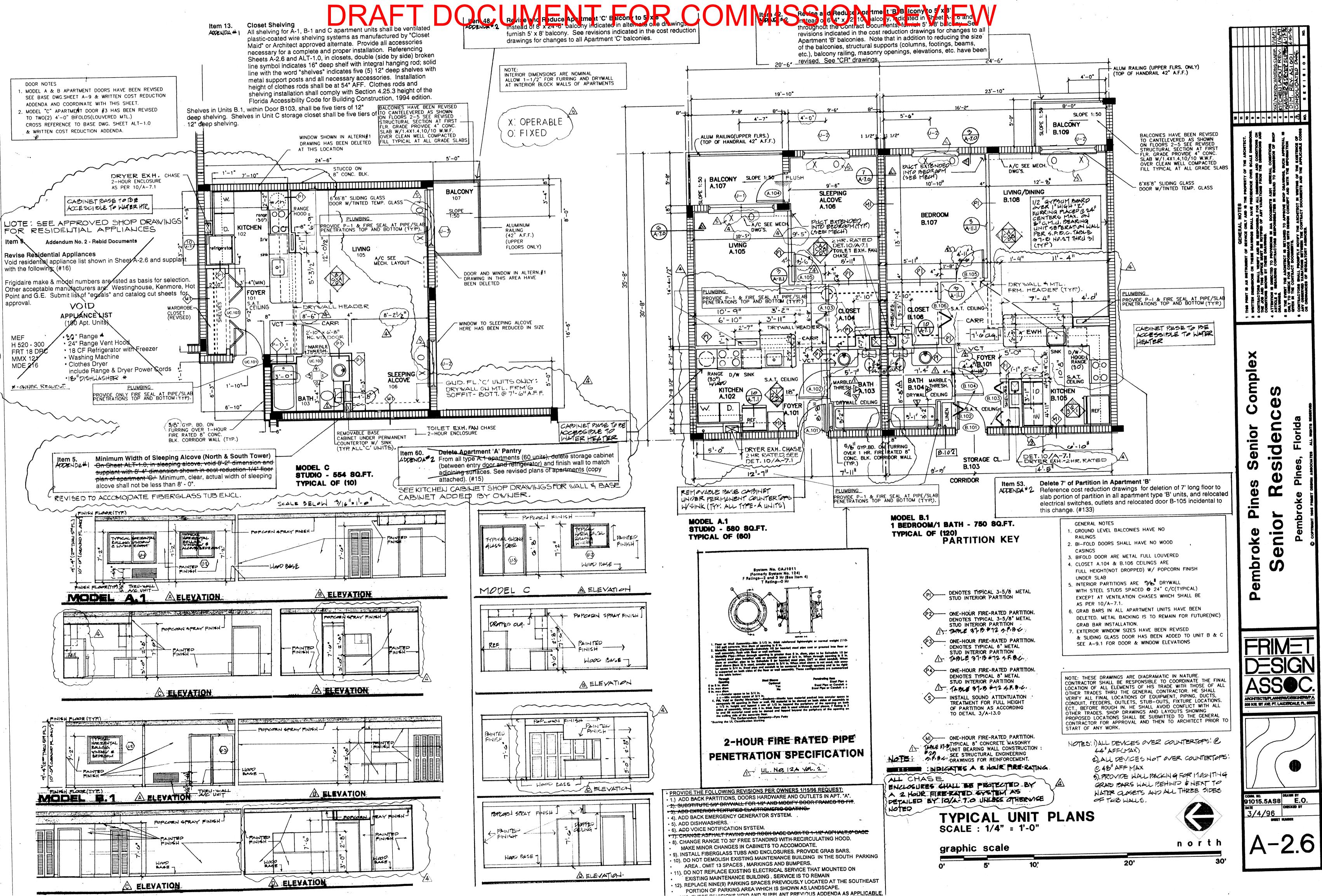
Cabinets ADD. 42 Economy Grade. Countertops

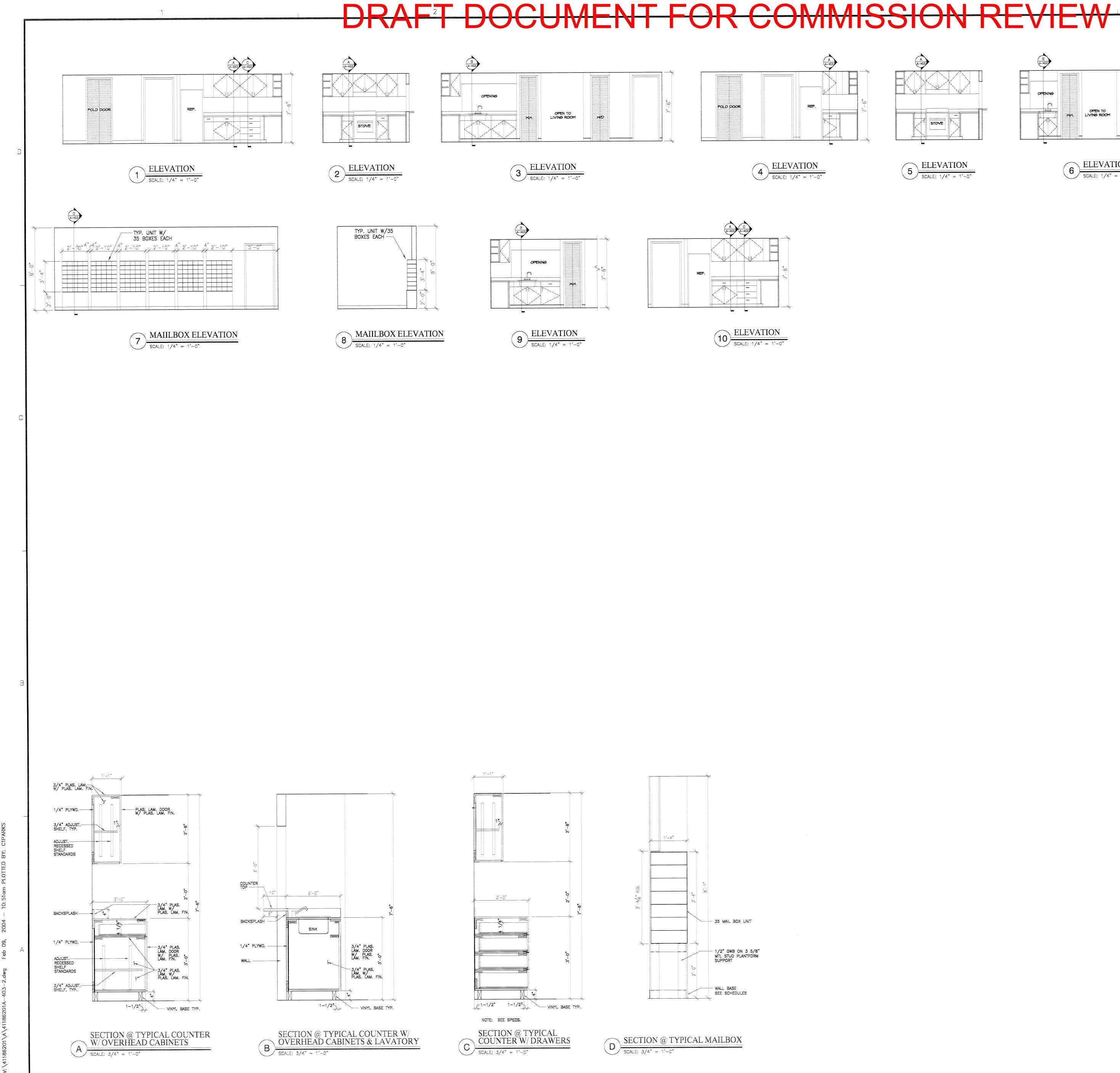


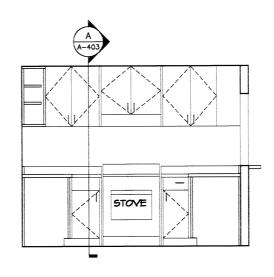


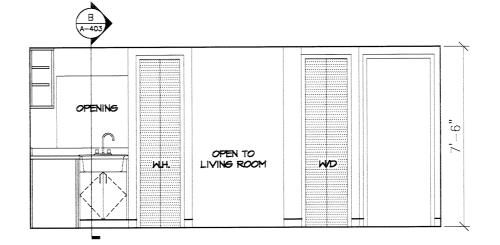
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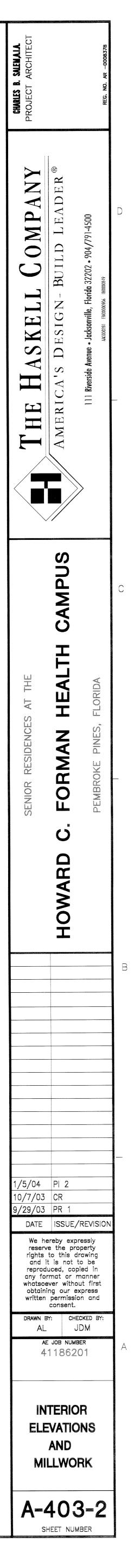




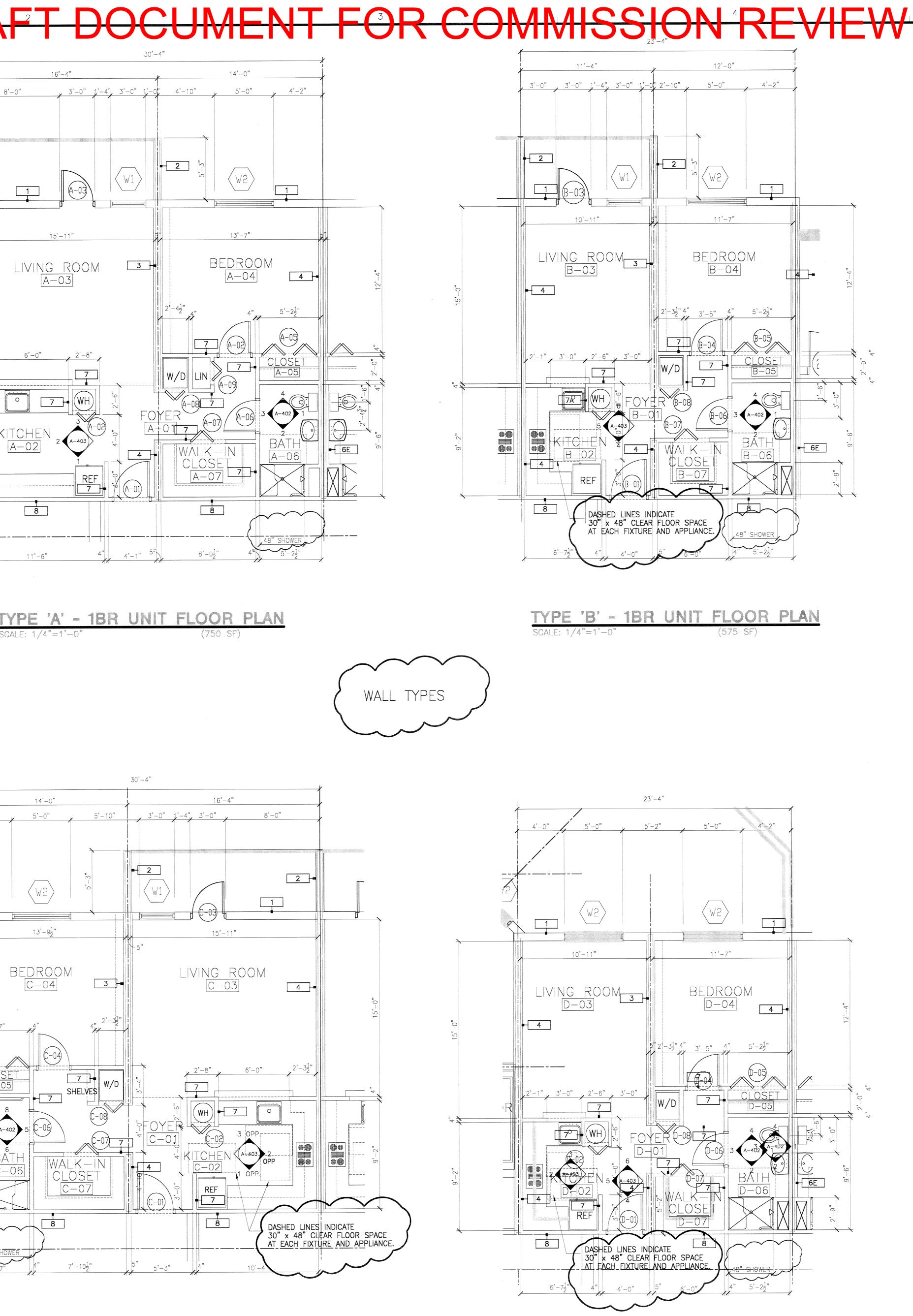








4'-2"



PE 'C' - HC 1BR UNIT FLOOR PLAN E: 1/4°=1'-0" (750 SF)

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TYPE 'D' - 1BR UNIT FLOOR PLAN (575 SF) NO BALCONY

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