

Proposal Response to Fleet Maintenance

Proposal Due Date/Time:
20 December 2016, 2:00 PM ET

Solicitation Number:
AD-16-05

Submitted to:

The City of Pembroke Pines
Purchasing Division
8300 South Palm Drive
Pembroke Pines, FL 33025
Phone: (954) 518-9020

Submitted by:

Vera Cadillac Buick GMC
300 South University Drive
Pembroke Pines, FL 33025
POC: Richard Gonzalez
Email: richardg@veramotors.com
Phone: (954) 517-7841



**The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance**



Tab – 1 Table of Contents

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



1 TAB 1 – TABLE OF CONTENTS

1	TAB 1 – TABLE OF CONTENTS	1-1
2	TAB 2 – LETTER OF INTEREST	2-1
3	TAB 3 – EXPERIENCE AND ABILITY.....	3-1
3.1	KEY PERSONNEL AND ONSITE STAFF RESUMES	3-1
3.1.1	Alex Rizo	3-1
3.1.2	Brandon O’Connell.....	3-2
3.1.3	Brandon Rose.....	3-3
3.1.4	Alejandro Cianci.....	3-4
3.1.5	Kevin Cook.....	3-5
3.1.6	Daniel Alfonso.....	3-6
3.1.7	Daniel McHenney.....	3-7
3.1.8	Joel De Leon	3-8
3.1.9	David Delgado	3-9
3.1.10	Donald Kerkela.....	3-10
3.1.11	Francisco Rivera.....	3-11
3.1.12	Frank Perez.....	3-12
3.1.13	Nicholas Gannecilli.....	3-13
3.1.14	Angel Luis Gimeno.....	3-14
3.1.15	Yoraco Gonzalez	3-15
3.1.16	David Gordon	3-16
3.1.17	Hougens Mauricette.....	3-17
3.1.18	Jared Rodriguez	3-18
3.1.19	Javier Aquino	3-19
3.1.20	Jesus Andrade	3-20
3.1.21	Jose Abad	3-21
3.1.22	Kenny Altman.....	3-22
3.1.23	Marlon Carter	3-23
3.1.24	Menachem Meyer.....	3-24
3.1.25	Michael Brock.....	3-25
3.1.26	Michael Quintana.....	3-26
3.1.27	Patrick Michel.....	3-27
3.1.28	Pedro Herrera.....	3-28
3.1.29	Prospero Marte.....	3-28
3.1.30	Ramon Roman	3-29
3.1.31	Rodney Perez.....	3-30
3.1.32	Ryan Ashman.....	3-31
3.1.33	Stacy Callum	3-32
3.1.34	Steven Romero.....	3-33
3.1.35	Steven Smith.....	3-34
3.1.36	Antoine Junior.....	3-35
3.1.37	Caleb Hirst.....	3-36
3.1.38	Carlos Cornejo.....	3-37
3.1.39	David Carrara.....	3-38
3.1.40	David Wong.....	3-39
3.1.41	Gustavo Rodriguez.....	3-40
3.1.42	James L. Craner	3-41
3.1.43	Juan Serrano	3-42
3.1.44	Karen Englert.....	3-43
3.1.45	Marcel Mitchell.....	3-44
3.1.46	Milton Hope	3-45
3.1.47	Ricardo Rivera	3-46
3.1.48	Richard Gonzalez.....	3-47

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12/20/2016

1-1

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.49	Riley Alter	3-48
3.1.50	Robert Daniel Buonomo.....	3-49
3.1.51	Robert Gillis.....	3-50
3.1.52	Sheldon McCurban.....	3-51
3.1.53	Tony Hailey.....	3-52
4	TAB 4 – PREVIOUS EXPERIENCE.....	4-1
4.1	ATTACHMENT K – REFERENCES FORM	4-1
4.2	LIST OF ONGOING CONTRACTS/PROJECTS.....	4-3
5	UNDERSTANDING AND APPROACH TO THE WORK.....	5-1
5.1	STATEMENT OF UNDERSTANDING	5-1
5.2	FACILITY LOCATION(S) AND HOURS	5-1
5.3	MAINTENANCE & REPAIR SERVICE	5-2
5.4	MANUFACTURER WARRANTIES AND RECALLS	5-2
5.5	CONTRACTOR WARRANTY ON WORK AND LABOR.....	5-2
5.6	ROAD SIDE/OFF SITE SERVICES	5-2
5.7	DRIVER AND VEHICLE TRANSPORTATION SERVICE.....	5-2
5.8	SCHEDULING AND PRIORITIZATION SYSTEM	5-3
5.9	MAINTENANCE RECORDS	5-3
5.10	CALCULATION OF LABOR HOURS AND TURNAROUND TIME.....	5-3
5.11	CALCULATION OF LABOR HOURS AND TURNAROUND TIME.....	5-4
5.12	ADDITIONAL INFORMATION VERA’S APPROACH.....	5-4
5.13	READINESS AND TIMELINE.....	5-4
5.14	CONCERNS	5-4
5.15	WHY IS THIS PROPOSAL THE MOST BENEFICIAL TO THE CITY?	5-6
6	TAB 6 – PROJECT COST.....	6-1
6.1	ATTACHMENT A – CONTACT INFORMATION FORM	6-1
7	TAB 7 – OTHER COMPLETED DOCUMENTS	7-1
7.1	ATTACHMENT B – VENDOR INFORMATION FORM AND A W-9	7-1
7.2	ATTACHMENT C – NON-COLLUSIVE AFFIDAVIT	7-6
7.3	ATTACHMENT D – SWORN STATEMENT ON PUBLIC ENTITY CRIMES FORM	7-6
7.4	ATTACHMENT E – LOCAL VENDOR PREFERENCE CERTIFICATION	7-7
7.5	ATTACHMENT F – VETERAN OWNED SMALL BUSINESS PREFERENCE CERTIFICATION	7-9
7.6	ATTACHMENT G – EQUAL BENEFITS CERTIFICATION FORM	7-10
7.7	ATTACHMENT H – PROPOSER’S COMPLETED QUALIFICATION STATEMENT	7-12
7.8	PROPOSAL SECURITY (BID BOND FORM OR CASHIERS CHECK)	7-16
8	TAB 8 – BUSINESS STRUCTURE, LICENSES AND PROFESSIONAL REGISTRATION CERTIFICATES	8-1
8.1	COPY OR PROFESSIONAL LICENSES AND BUSINESS TAX RECEIPTS	8-1
8.1.1	Professional Licenses.....	8-1
8.1.2	Business Tax Receipts	8-3
8.2	COPY OF CURRENT FLORIDA CORPORATE CHARTER.....	8-6
8.3	PROFESSIONAL REGISTRATION CERTIFICATE(S).....	8-8
9	TAB 9 - ADDITIONAL INFORMATION	9-1
9.1	STREET VIEW –	9-1
9.2	SERVICE ENTRANCE –	9-2
9.3	SERVICE RECEPTION –	9-3
9.4	CUSTOMER WAITING LOUNGE–	9-4
9.5	MECHANICAL SHOP –	9-5
9.6	MECHANICAL SHOP EXTERIOR –	9-6

The City of Pembroke Pines**Solicitation # AD-16-05****Fleet Maintenance**

9.7	CAR WASH EXIT –	9-7
9.8	CAR WASH ENTRANCE –	9-8
9.9	COLLISION CENTER EXTERIOR –	9-9
9.10	COLLISION CENTER ENTRANCE –	9-10
9.11	COLLISION FRAME EQUIPMENT –	9-11
9.12	COLLISION PAINT BOOTH 1 –	9-12
9.13	COLLISION PAINT BOOTH 2	9-13
9.14	PAINT PREPARATION STATION	9-14

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



Tab 2

Letter of Interest

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



2 TAB 2 – LETTER OF INTEREST

20 December 2016

City of Pembroke Pines
8300 S. Palm Drive
Pembroke Pines, FL 33025
Attn: Purchasing Procurement

Reference: Response to Request for Fleet Maintenance Proposal - City of Pembroke Pines

Dear Purchasing Team:

Vera Cadillac Buick GMC (Vera) is pleased to submit herewith our letter of interest to participate in the Fleet Maintenance proposal. Since publishing the RFP, our team members have collaborated to produce a comprehensive proposal that we believe will produce long-term benefits for the City of Pembroke Pines and address the following goals:

- Reduce overall fleet maintenance cost
- Improve fleet availability
- Improved services offered to the City departments using vehicles
- Provide City individuals with a positive experience when vehicles need servicing

Vera performs all aspects of mechanical vehicle repair and maintenance including body/paint repairs to physical damage. Currently we service over 2,700 vehicles monthly and have recently expanded our production hours for the mechanical shop until 2:30 A.M.

We are a locally based, family owned and operated company with a proven track record and ability to successfully transform our plan into reality. We currently employ 150 team members who have been with our organization for over 10 years. Our lead management team is comprised of members who have worked together for over 30 years in the automotive industry. The annual sales for our organization averages 90 million and growing. Our service department has been awarded recognition of being “Certified Elite” by General Motors for the last 4 years because of our ***outstanding performance, continuous education and commitment to excellence***. This recognition is only held by 300 dealers in a network of over 5000. These qualities of Vera directly translate to high-quality and low-risk services for the City of Pembroke Pines.

In the past our organization has been called upon to resolve servicing issues for several large fleets by organizations such as: the Leon Medical Centers, City of North Miami Beach, and City of Hollywood. The Leon Medical Group is comprised of over 350 large diesel powered buses.

The City of Pembroke Pines can be assured that Vera’s lead management team will manage the project closely, carefully, and maintain accountability for results at all times. In the weeks ahead, we look forward to receiving comments or questions about our proposal during the evaluation process.

Thank you for giving us the opportunity to participate.

Respectfully,

Richard Gonzalez
Fixed Operations Director

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



Tab 3

Experience And Ability

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3 TAB 3 – EXPERIENCE AND ABILITY

At Vera we believe the single most important element of our business is the customer, therefore we must be customer focused in everything that we do. To truly be successful our sights must be aimed beyond customer satisfaction, we must exceed our customers' expectations by providing an unparalleled vehicle ownership experience. Our mission is to provide a luxury experience regardless of purchase.

Vera's Service, Parts and Body Shop employees are under the direct supervision of the Fixed Operations Director, Richard Gonzalez who has been with the Vera since 1988. Due Vera's number of employees, Vera collectively possesses significant depth in automotive knowledge and experience. Our staff has provides the services from tire repairs and oil changes to the most complex electrical issues encountered in the automotive industry. *Vera is very often the dealership which other repair centers turn to when they themselves cannot solve these more complex issues.* When it comes to automotive maintenance and repair, Vera truly is the expert.

Vera has been providing Fleet Services for several fleets in the area for the last 4 years. These fleets consist of Leon Medical Centers, City of North Miami, City of Hollywood and Broward County. Vera has also assisted Centerra Integrated Fleet Services with maintenance and repairs for the current City of Pembroke Pines fleet.

Vera is locally based in Pembroke Pines, just south of Pines Blvd on University Drive, 2 miles east of Pembroke Pines City Hall and less than 1.5 miles east of the Pembroke Pines Police station. Vera is committed to being a positive part of our community and promoting growth within the City. Our key point of contact for this project will be Ms. Karen Englert. She reports to our Fixed Operations Director, Richard Gonzalez. Mr. Gonzalez is a resident of the Pembroke Pines community and is very familiar with the surrounding area. Mr. Gonzalez will always be local and available to the City whenever needed.

The Vera organization is committed to providing the City of Pembroke Pines with world class service at a competitive price. The supervision and key support staff live and work within the City and will always be available to resolve any issues seven days a week regardless of the time of day. These key individuals will be available by cell phone or email and response will be immediate.

3.1 Key Personnel and Onsite Staff Resumes

3.1.1 Alex Rizo

Education

- AS-GMASEP, South Dade Skill Center/Sheridan Technical School Hollywood, May 2002
- Diploma, SW Miami High School Miami, May 2000

Work Experience

<i>Vera Cadillac-Buick-GMC, Electric/General A-Tech</i>	<i>Apr 2015 – Present</i>
<i>Doral Buick-GMC, General Line Technician</i>	<i>Mar 2012 – Apr 2015</i>
<i>Maroone Chevrolet, General Line A-Tech</i>	<i>Aug 2004 – Mar 2012</i>
<i>Blake Chevrolet, General Line Technician</i>	<i>Aug 2002 – Aug 2006</i>

Honors and Awards

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



Professional Profile/Associations

Career Auto Technician

- Hybrid-Specialist
- Brakes-ASE
- Heating & A/C-ASE
- Engine Performance-ASE
- Trim/Electrical Specialist
- Suspension/Steering-ASE
- Electric/Electrical Systems-ASE
- Collision Repair-ASE

Professional Accomplishments

3.1.2 Brandon O'Connell

Education

- AS Business Mgmt.-Dealer Specific Tech Broward College Davie, Aug 2013

Work Experience

Vera Cadillac Buick-GMC, A Tech General line

Jan 2011 – Present

Riverport Amphitheater, Executive Sous Chef

Mar 2008 – Jan 2011

Aqua Vin Water & Wine, Executive Sous Chef

Mar 2008 – Jun 2011

Honors and Awards

Professional Profile/Associations

Started in Food Industry and turned to Automotive Technician

- Front End/Steering
- General Line
- Suspension/Steering-ASE
- Performance
- Engine Repair-ASE
- Heating-A/C-ASE

Professional Accomplishments

Food Service

- Chef Certification Automotive
- General Motors Service Excellence Program Graduate
- GM Mark of Excellence

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.3 Brandon Rose

Education

- Certificate-Auto Mechanics, Westech Technical School Belle Glade, May 2096
- Diploma, Western High School Davie, May 1998

Work Experience

Vera Cadillac-Buick-GMC, A-Tech General Line *Sep 2008 - Present*

Davis Brother's Construction Racing, Crew Chief *Sep 2005 – Sep 2008*

Sheehan Pontiac-GMC, A-line General Technician *Sep 2000 – Sep 2005*

Sawgrass Ford, A-line General Tech *Sep 1998 – Sep 2000*

Honors and Awards

Professional Profile/Associations

Career Auto Technician

- A-Tech General Line
- Brakes-ASE
- Engine Performance-ASE
- Electrical/Electrical Systems-ASE

Professional Accomplishments

Auto Racing

- Numerous Qualifiers/ Top Ten Finishes Auto Technician
- GM Mark of Excellence

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.4 Alejandro Cianci

Education

- AS-GMASEP w/ Honors, Broward College Miramar, May 2012
- Attended 15 Credits General Education, Miami Dade College, 2010
- Diploma, Miami Killian Senior High School, Jun 2008

Work Experience

Vera Cadillac-Buick-GMC, A-Tech General Line

Oct 2013 – Present

AutoNation Chevrolet, A-Tech General Line

Mar 2011 – Oct 2013

Homestead Cadillac-Chevrolet, Technician Intern

Sep 2009 – Feb 2011

Martin Truck Sales, Purchasing Agent

Jul 2008 – Aug 2010

Honors and Awards

Professional Profile/Associations

Automotive Technician and Sales

- A-Tech
- Engine Repair-ASE
- Suspension/Steering-ASE
- Brakes-ASE
- Heating & A/C-ASE
- Automatic Transmission/Transaxle-ASE
- Manual Drive/Axles
- Electric/Electrical Systems-ASE
- Engine Performance-ASE

Professional Accomplishments

Boy Scout

- Eagle Scout Automotive
- Master Technician-ASE
- Leadership Award-GMASE

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.5 Kevin Cook

Education

- AS-GMASEP, Broward College, May 2009
- Diploma, Cooper City High School, May 2007

Work Experience

Vera Cadillac-Buick-GMC, B-Tech General Line

Dec 2015 – Present

Avis-Budget Rent a Car, Fleet Mechanic

Dec 2007 – Dec 2015

Quick Lube/Tires, Tire Kingdom

Dec 2006 – Dec 2007

Terrific Tiles, Tile Apprentice

Dec 2005 – Dec 2006

Honors and Awards

Professional Profile/Associations

Seeks Long Career in Auto Industry

- B-Tech General Line
- Trim Specialist
- Brakes-ASE [Relevant skill]
- Drivability Specialist
- Electrical/Electrical Systems-ASE
- Steering/Suspension-ASE

Professional Accomplishments

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.6 Daniel Alfonso

Education

- AS-GMASEP Broward College Davie May 2014
- AA-English Miami Dade CC Miami May 2008
- Diploma Hialeah High School Hialeah May 2004

Work Experience

Vera Cadillac-Buick-GMC, General Line Technician

Nov 2011– Present

Miami Lakes Auto Mall, General Line Auto Tech

Feb 2012 – Nov 2012

Doral Auto Shop, Auto Body Mechanic

Jan 2000 – Feb 2012

Honors and Awards

Professional Profile/Associations

Career Auto Technician

- A-Tech General Line
- Engine Repair-ASE
- Brakes-ASE
- Engine Performance-ASE
- Manual/Drive/Transaxle-ASE
- Suspension/Steering-ASE
- Electrical/Electrical Systems-ASE
- Heating & A/C-ASE

Professional Accomplishments

Automotive

- GM mark of Excellence

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.7 Daniel McHenney

Education

- ASE, Broward College, Pembroke Pines, Jun 2004

Work Experience

Quick Lube/Tire/Accessory Department Foreman

Aug 2005 – Present

Aggregate of SF, Heavy Equipment Operator

Mar 2003 – Nov 2003

Honors and Awards

Professional Profile/Associations

Automotive Technician/Manager

- Quick Lube Dept. Foreman
- Tire Vibration Specialist
- Steering Suspension-ASE
- Roadside Service Technician
- Accessory/Trim Specialist

Professional Accomplishments

Industrial Training

- Team Gold Medalist-Skills USA Vocational Competition

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.8 Joel De Leon

Education

- AS Automotive Service Technology, Miami Lakes Tech, May 2015
- Diploma, Hialeah High School, May 2011

Work Experience

Vera Cadillac-Buick-GMC, Technician Intern

Mar 2016 – Present

Merchant Auto Care, Service Advisor

Oct 2015 – Mar 2016

Tires Plus, Quick Lube/Tire Tech

Oct 2014 – Oct 2015

Dr. Peter Milheizer, Office Clerk

Sep 2011 – May 2013

Honors and Awards

Professional Profile/Associations

Career Auto Technician

- Technician Intern
- Manual Drive & Axles-ASE
- Engine Repair-ASE
- Brakes-ASE
- Engine Performance-ASE
- Automatic Transmission/Transaxle-ASE
- Suspension/ Steering-ASE
- Electric/Electrical Systems-ASE
- Heating & A/C
- Auto Maintenance-ASE

Professional Accomplishments

Automotive

- Top of Class Earning Master Technician Before Graduation Volunteer
- Teachers Aid- Miami Lakes Tech—Current

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.9 David Delgado

Education

- AS- GMASEP, Broward College, Davie, June 2010
- Diploma, Hollywood Hills High School, May 2002

Work Experience

Vera Cadillac-Buick-GMC, A-Tech General Line

Sep 2015 – Present

Maroone Chevrolet, Corvette Specialist

Sep 2009 – Sep 2015

Ed Morse Auto Mall, Quick Lube Tech

Feb 2002 – Sep 2009

Lowes Corp, Small Engine Repair

Feb 2002 – Aug 2008

Honors and Awards

Professional Profile/Associations

Career Auto Technician

- A-Tech General Line
- Brakes-ASE
- Heating/AC-ASE
- Med/HVY Truck Preventive Maintenance-ASE
- Engine Repair-ASE
- Suspension/Steering-ASE
- Electrical/Electrical Systems-ASE
- Med/HVY Truck Electrical-ASE
- Med/HVY Truck Brakes-ASE

Professional Accomplishments

Automotive

- Mark of Excellence 2015
- Mr. Goodwrench 2010

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.10 Donald Kerkela

Education

- Certificate, Hunter Engineering, St. Louis, Jun 1980
- AS, General Diesel Mechanic, Miami Dade Junior College Miami

Work Experience

<i>Vera Cadillac-Buick-GMC, Suspension/Alignment/Front End Specialist</i>	<i>Mar 2016 – Present</i>
<i>Coral Springs Auto Mall, Shop Foreman/Front End Tech</i>	<i>Oct 2012 – Mar 2016</i>
<i>Phil Smith Chevrolet, Front End Tech, General Purpose Line Tech</i>	<i>Oct 2008 – Oct 2012</i>
<i>Morse Automotive Group, Front End Tech, General Purpose Line Tech</i>	<i>Jan 1991 – Oct 2008</i>
<i>Reef Buick, Power Steering Overhauls, Final Drive</i>	<i>Mar 1987 – Jan 1991</i>
<i>Paul Lewis Tire Co, Front End/Brakes, Asst. Store Manager</i>	<i>Dec 1985 – Feb 1987</i>
<i>Steve Hull Chevrolet, Front End, Brakes, Electrical</i>	<i>Jul 1985 – Dec 1985</i>
<i>Brasington Cadillac-Olds, Front End, General Line Tech</i>	<i>Jun 1982 – Jul 1985</i>
<i>Rolls Royce-BMW-Delorean-Lotus Braman Enterprises, Front End</i>	<i>Mar 1981 – May 1982</i>
<i>Anthony Abraham Chevrolet, Front End, Tire Balancing, 1/2 & 3/4 ton Specialist</i>	<i>Sep 1980 – Mar 1981</i>
<i>Fincher Motors, Car Porter, N/C prep, Apprentice Tech</i>	<i>Sep 1974 – Sep 1980</i>

Honors and Awards

Professional Profile/Associations

Career Automotive Technician

- Suspension/Steering-ASE
- Engine Repair-ASE
- Brakes-ASE
- Heating/AC-ASE
- Auto Transmission/Transaxle-ASE
- Electrical/Electrical Systems-ASE
- Engine Performance-ASE
- Manual Drivetrain/Axle-ASE

Professional Accomplishments

Automotive

- ASE Certified Master Mechanic
- GM mark of Excellence

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.11 Francisco Rivera

Education

- Certificate, Auto Repair Sheridan Technical School Hollywood, Aug 2016
- GED, Miramar High School Miramar, Jun 2014

Work Experience

Vera Cadillac-Buick-GMC, B-Tech Light Line

May 2015 – Present

Rivero's Auto Repair, General Auto Repair

May 2014 – May 2015

McDonalds Corp, Crew Member

Aug 2012 – May 2014

Honors and Awards

Professional Profile/Associations

Career Auto Technician

- B-Tech Light Repair

Professional Accomplishments

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.12 Frank Perez

Education

- AS, Aviation Mechanic AMP George T. Baker Aviation School Miami, Jun 1985
- Officer School Nicaragua Military Academy, 1975
- Diploma, American/Nicaraguan High School Managua, May 1973

Work Experience

Vera Cadillac-Buick-GMC, U/C Recon/General Tech *Jun 2001 – Present*

American Tire Express, Auto Technician *Jun 1996 – Jun 2001*

Pan American Airways, AMP Technician *Jan 1986 – Dec 1994*

ServAir, Passenger Supervisor *Jan 1981 – Dec 1985*

Nicaraguan Army, Lieutenant *May 1976 – May 1978*

Honors and Awards

Professional Profile/Associations

Career Auto and Aviation Technician

- U/C Recon
- Suspension/Steering-ASE
- Brakes-ASE
- Heating & A/C-ASE
- General Line
- Manual Drivetrain & Axles-ASE
- Electrical/Electrical Systems-ASE

Professional Accomplishments

Automotive

- Mark of Excellence

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.13 Nicholas Gannecilli

Education

- Welding Certificate, General Motors High Car, Pembroke Pines, Mar 2016
- Diploma, Mt. Vernon High Schools, School, Jun 1978

Work Experience

<i>Vera Cadillac-Buick-GMC, Trim/General Tech,</i>	<i>Oct 2015 – Present</i>
<i>Sheehan Buick-GMC, Trim/General Tech</i>	<i>Mar 2015 – Oct 2015</i>
<i>Lehman Buick, Trim/General Tech</i>	<i>Aug 2013 – Mar 2014</i>
<i>Vera Cadillac, Trim/General Tech</i>	<i>Aug 2006 – Aug 2013</i>
<i>Williamson Cadillac, Trim/General Tech</i>	<i>Feb 2003 – Aug 2006</i>
<i>Suh Electronics, Electronics-Stereos, Alarms, Radar</i>	<i>Nov 1999 – Feb 2003</i>
<i>Dream Car South, Electronics-Stereos, Alarms, Radar</i>	<i>Nov 1996 – Nov 1999</i>

Honors and Awards

Professional Profile/Associations

Career Auto Technician

- Trim Specialist
- Engine Repair-ASE
- Brakes-ASE
- General Technician
- Suspension/Steering-ASE
- Electric/Electrical Systems-ASE

Professional Accomplishments

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.14 Angel Luis Gimeno

Education

- Certificate, American Advanced Technicians Institute-Fuel Injections, June 1996
- AS-Mechanic “A”, Subject, Technical Institute, July 1983
- Diploma, Raul Cepero Bonilla, July 1978

Work Experience

Vera Cadillac-Buick-GMC, A Tech- General Line

Jan 2010 – Present

Itinerant Repair/Fleet Service, Owner/Operator,

Mar 1992 – Jan 2010

National Corp. of Artists, Leader/Mechanic

Sep 1983 – Jun 1991

Honors and Awards

Professional Profile/Associations

Career Auto Industry-Technician/Fleet Maintenance

- Medium/Heavy Truck-ASE
- Engine Repair-ASE
- Engine Performance-ASE

Professional Accomplishments

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.15 Yoraco Gonzalez

Education

- 3rd Year Business Administration, Broward College
- Diploma- Automotive Technology, Universal Technical Institute (UTI), Jan 2009
- Certificate, Nissan Advanced Technician Training Program, Jan 2009

Work Experience

<i>Vera Cadillac-Buick-GMC, A-Tech General Line</i>	<i>Mar 2016 – Present</i>
<i>Fazio Motors, Owner/Operations Mgr.</i>	<i>Jan 2014 – Mar 2016</i>
<i>Midas Car Care Asst. Mgr/Technician</i>	<i>Oct 2012 – Oct 2014</i>
<i>Toyota of Hollywood, Auto Salesperson</i>	<i>Feb 2012 – Oct 2012</i>
<i>Vera Cadillac-Buick-GMC, A-Tech General Line</i>	<i>Aug 2010 – Sep 2011</i>
<i>Toyota of Hollywood, Service Technician</i>	<i>Aug 2009 – Mar 2010</i>
<i>Kind Animal Hospital, Veterinary Tech</i>	<i>Aug 2006 – Oct 2007</i>

Honors and Awards

Professional Profile/Associations

Auto Industry Career

- New Car Sales
- Auto Technician
- Brakes-ASE
- Asst. Mgr. Franchise
- Engine Repair-ASE

Professional Accomplishments

Auto Sales

- Gold Star Selling Strategies
- GM Mark of Excellence

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.16 David Gordon

Education

- Certificate-Automotive, Miami Lakes Tech, May 2016
- Diploma, American Senior High School, May 2014

Work Experience

Vera Cadillac-Buick-GMC, Quick Lube/Tire Tech

Sep 2016 – Present

Headquarters Toyota, Quick Lube

Jan 2016 – Sep 2016

Publix Corp, Front End Clerk,

Jan 2004 – Jan 2016

Honors and Awards

Professional Profile/Associations

Career Auto Technician

- Quick Lube
- Tires/Wheels
- Manual Transmission/Axles-ASE

Professional Accomplishments

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.17 Hougens Mauricette

Education

- AS-Automotive, GMASEP, Broward College, Davie, Dec 2015
- Enrolled, Faculte Siences, Port-au-Prince, Haiti, 2000-2003
- Diploma, Port-au-Prince High School, Port-au-Prince, Haiti, 1996

Work Experience

Vera Cadillac-Buick-GMC, B-Tech General Line

Oct 2015 – Present

Sunshine Cleaning Systems, Maintenance

Oct 2010 – Oct 2015

College Jean Narcisse, Teacher

1991 – 2009

Honors and Awards

Professional Profile/Associations

Auto Technician, Computer Design, High Scholl Teacher

- B-Tech General Line
- Diagnostic Apprentice

Professional Accomplishments

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.18 Jared Rodriguez

Education

- Enrolled-AS GMASEP, Sheridan Technical Hollywood
- Diploma, Miami Lakes Educational Center Miami Lakes, Jun 2016

Work Experience

Vera Cadillac-Buick-GMC, Quick Lube/Tires

Sep 2016 – Present

Tequila Ranch, Sous Chef

Aug 2014 – Aug 2016

Honors and Awards

Professional Profile/Associations

Auto Technician, Sous Chef

- Quick Lube Tech
- Tire/ Wheel Tech

Professional Accomplishments

Automotive

- Miami Dade Skills USA-County 1st, S FL 2nd place

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.19 Javier Aquino

Education

- AS-Automotive Repair ATI Career Center Doral, May 2016
- Diploma American Senior High Miami Gardens, May 2003

Work Experience

<i>Vera Cadillac-Buick-GMC, Quick Lube/PDI</i>	<i>Mar 2016– Present</i>
<i>Miami Lakes Auto Mall , Quick Lube/PDI</i>	<i>Mar 2015 – Mar 2016</i>
<i>Headquarter Toyota, Quick Lube/B-Tech</i>	<i>Mar 2014 – Mar 2015</i>
<i>Largo Honda, B-Tech General Line</i>	<i>Aug 2013 – Mar 2014</i>
<i>Warren Henry Infiniti, Quick Lube/B-Tech</i>	<i>Feb 2012 – Aug 2013</i>
<i>Weston Nissan, Quick Lube</i>	<i>Feb 2010 – Feb 2012</i>

Honors and Awards

Professional Profile/Associations

Career Auto Tech

- Quick Lube
- Accessory Installer
- Tire/Wheel Tech
- Pre-Delivery Inspection

Professional Accomplishments

Automotive

- Finalist-Infinity MPVI Contest

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.20 Jesus Andrade

Education

- AS-Automotive Service Technology Miami Lakes Technical College Miami, Aug 2016
- Diploma Trinity Christian Academy Miami, May 2014

Work Experience

Vera Cadillac-Buick-GMC, B-Tech General Line *Sep 2015– Present*

J&A Family Dollar Store Plus, Clerk/Asst. Mgr *Jul 2014 – Present*

Miami Lakes Auto Mall, Quick Lube Tech *Jan 2015 – Sep 2015*

Gold Star Video, Clerk/Asst. Mgr *Jan 2013 – Jul 2014*

Honors and Awards

Professional Profile/Associations

Hoping for a long career in Automotive Industry

- Electrical/Electrical Systems-ASE

Professional Accomplishments

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.21 Jose Abad

Education

- AS-Automotive, Bocces Technical School Long Island City, May 2005
- Diploma, Grover Cleveland High School, Brooklyn, May 2003

Work Experience

Vera Cadillac-Buick-GMC, Tire/Accessory Tech *Jul 2016 - Present*

Weston Nissan, Light Line Tech *Jul 2014 – Jul 2016*

Coral Springs Honda, Light Line Tech *Jul 2012 – Jul 2014*

Miami Lakes Auto Mall, Quick Lube Manager *Jul 2011 - Jul 2016*

Marathon Gas/Convenience Store, Manager *Jul 2002 – Jul 2012*

Honors and Awards

Professional Profile/Associations

Auto Technician; Store Manager

- Tire/Wheel Technician
- Accessory Installer
- Honda Brake Certified

Professional Accomplishments

Auto Tech

- E&G Classics Approved Trim Installer
- Quick Lube Productivity Award-Honda

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.22 Kenny Altman

Education

- AS-GMASEP BCC Davie, Jun 1987
- Certificate-Electronics Sheridan Vocational School Hollywood, Jun 1985
- Diploma McArthur High School Hollywood, Jun 1984

Work Experience

Vera Cadillac-Buick-GMC, A-Tech General Line

Jul 2008 – Present

Fronrath Chevrolet & Maroone Chevrolet, Apprentice to A-Tech

Jul 1985 – Jul 2008

Honors and Awards

Professional Profile/Associations

Career Auto Technician

- A-Tech General Line
- Manual Drive & Axle-ASE
- Suspension/Steering-ASE
- Heating & A/C-ASE
- Engine Performance-ASE
- Engine Repair-ASE
- Automatic Trans/Transaxle-ASE
- Brakes-ASE
- Electrical/Electrical Systems-ASE
- Lt. Vehicle Diesel-ASE

Professional Accomplishments

Automotive

- ASE Master Technician
- Mark of Excellence

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.23 Marlon Carter

Education

- Enrolled-AS Auto Technology Broward College Davie, May 2017
- Diploma Miramar High School Miramar, May 2011

Work Experience

Vera Cadillac-Buick-GMC, Quick Lube/Tires

Mar 2016 – Present

Convergry Co, Tele-sales

Feb 2014 – Feb 2016

Rise Academy, Counselor

Feb 2011 – Feb 2014

Honors and Awards

Professional Profile/Associations

Automotive, Sales, Counselor

- Quick Lube Tech
- Steering/Suspension-ASE
- Tire/Accessory Tech
- Electric/Electrical Systems-ASE

Professional Accomplishments

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.24 Menachem Meyer

Education

- AS Auto Service Technology, Miami Lakes Technical College Hialeah, May 2015
- Diploma, American Pinecrest Academy Ft. Lauderdale, May 2007

Work Experience

Vera Cadillac-Buick-GMC, B-Tech General Line *Feb 2016 – Present*

Headquarter Toyota, Used Car Recon *Mar 2013 – Nov 2015*

Daily Steals, Warehouse Manager *Feb 2011 – Feb 2013*

The Gap Inc., Customer Service Manager *Jan 2008 – Jan 2011*

Spotless Contractors, Contracting Asst. Manager *Feb 2009 – Nov 2011*

Williams Sonoma Inc., Brand/Consumer Expert *Mar 2009 – Aug 2011*

Honors and Awards

Professional Profile/Associations

Sales/Marketing followed by Auto Technician

- B-Tech General Line
- Trim Specialty

Professional Accomplishments

Sales

- Top Ten Store Performer The Gap in Region-Multiple times

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.25 Michael Brock

Education

- Certificate A/C-Refrigeration Sheridan Technical School Hollywood, May 1996
- Enrolled-Computer Engineering Nova SE University Ft. Lauderdale, 1990
- Diploma Western High School Davie, May 1988

Work Experience

Vera Cadillac-Buick-GMC, A-Tech General Line

Mar 2008 – Present

Ed Morse Automotive Group, Shop Foreman/Technician

Mar 1996 – Aug 2006

JM Family Enterprises, Auto Claims Analyst

Feb 1992 – Feb 1996

Honors and Awards

Professional Profile/Associations

Career Auto Industry

- A-Tech General Line
- Engine Repair-ASE
- Suspension/Steering-ASE
- Brakes-ASE
- Engine Performance-ASE
- Automatic Trans/Transaxle-ASE
- Manual Drive/Axles-ASE
- Electrical/Electrical Systems-ASE
- Heating & A/C-ASE
- Lt. Vehicle Diesel-ASE

Professional Accomplishments

Automotive

- ASE Master Technician
- Mark of Excellence

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.26 Michael Quintana

Education

- AS-Automotive, Specific Science Broward College Davie, Jun 2007
- High School Diploma, Miami Lakes Educational Center-Automotive Miami Lakes, Jun 2005

Work Experience

Vera Cadillac-Buick-GMC, Heavy Line, Diagnostics

Nov 2014 – Present

AutoNation Chevrolet, General Auto Tech

Feb 2008 – Nov 2014

Valvoline, Quick Lube Tech

Jul 2007 – Feb 2008

Honors and Awards

Professional Profile/Associations

Career Automotive Technician

- Engine Repair-ASE
- Manual Drive/Axles-ASE
- Brakes-ASE
- Heating/AC-ASE
- Lt. Vehicle Diesel Eng-ASE
- Automatics Trans/Transaxle-ASE
- Suspension/Steering-ASE
- Electric/Electrical Systems-ASE
- Engine/Performance-ASE

Professional Accomplishments

Automotive

- ASE- Master Technician
- 2014 GM Mark of Excellence Teaching
- Adjunct Professor General Auto-Broward College

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.27 Patrick Michel

Education

- Certificate-Preventive Maintenance, University of Toyota Online, Oct 2014
- AS-General Automotive Repair, Miami Lakes Educational Center Miami Lakes, Dec 2014
- Diploma, Miami Central High School Miami, Jun 2011

Work Experience

Vera Cadillac-Buick-GMC, B-Tech General Line

Jan 2016 – Present

Headquarter Toyota, Quick Lube-B-Tech

Jul 2014 – Jan 2016

McDonald's Corp, Cook

Dec 2012 – Jul 2014

Honors and Awards

Professional Profile/Associations

Looking for a career in the Auto Industry

- B-Tech General Line
- Brakes-ASE
- Engine Performance-ASE
- Steering/Suspension-ASE
- Electrical/Electrical Systems-ASE

Professional Accomplishments

Automotive

- GM Mark of Excellence

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.28 Pedro Herrera

Education

- AS-GMASEP, Broward College, Davie, Dec 2016
- Diploma, Cooper City High School, Cooper City, Feb 2014

Work Experience

Vera Cadillac-Buick-GMC, B-Tech Heavy Line

Jun 2014 – Present

Honors and Awards

Professional Profile/Associations

Career Auto Technician

- Heavy Line-Overhauls
- Engine Repair-ASE
- Brakes-ASE
- Electrical/Electrical Systems-ASE

Professional Accomplishments

3.1.29 Prospero Marte

Education

- Diploma, Santa Terecita School, Dominican Republic, 1993
- Graduate-Graphic Design, Apec Tech, Dominican Republic, 1997

Work Experience

Vera Cadillac-Buick-GMC, Mechanic Helper-Probation Tech

Sep 2016 – Present

Ferrum Auto Tech, Owner/Operator

Jul 2014 – Sep 2016

Interlink Freight Forwarders, Shipping/Receiving/Data Entry

Jul 2013 – Jul 2014

Diamonte Body Shop, Body Technician/Painters Apprentice

Jul 2012 – Jul 2013

Coral Stone USA, Warehouse Dispatcher

Jun 2004 – May 2012

Honors and Awards

Professional Profile/Associations

Warehousing/Auto Industry

- General Line
- Diagnostics

Professional Accomplishments

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.30 Ramon Roman

Education

- Certificate-Automotive, Basics Miami Technical Miami, Feb 2015
- Diploma, Mavericks High School N. Miami, May 2014

Work Experience

Vera Cadillac-Buick-GMC, Quick Lube/Tires

Feb 2016 – Present

Tire Kingdom, Quick Lube/Tires

Jul 2014 – Jul 2015

Honors and Awards

Professional Profile/Associations

Career Auto Technician

- Quick Lube Technician
- Tire/Wheel Tech
- Electrical/Electrical Systems-ASE

Professional Accomplishments

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.31 Rodney Perez

Education

- Certificate, Welding MIG/TIG/Helia Arc Broward College, May 1994
- GED, Broward College, May 1986

Work Experience

Vera Cadillac-Buick-GMC, A-Tech Electronics

Mar 2015 – Present

Mad Motor Sports, Crew Chief

Mar 2010 – Mar 2015

Maroone Chevrolet, Technician/Service Advisor

Mar 1989 – Mar 2010

Honors and Awards

Professional Profile/Associations

Automotive Technician Professional

- Electronics Specialist
- Engine Repair-ASE
- Brakes-ASE
- Heating & A/C-ASE
- Engine Performance-ASE
- Automatic Trans/Transaxle-ASE
- Manual Drive & Axle-ASE
- Suspension/Steering-ASE
- Electrical/Electrical Systems-ASE

Professional Accomplishments

Automotive

- ASE Master Technician
- SCCA GT3 Cup 1st place 4 seasons
- SPEC E30 BMW Series 2nd place
- IMSA Cup Series Qualified top 3

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.32 Ryan Ashman

Education

- Certificate of Completion McFatter Technical School Davie, Jun 2003
- High School Diploma Christopher Columbus High School Bronx, Jun 1995

Work Experience

Vera Cadillac-Buick-GMC

2009 – Present

Saturn of South Dade, Quick Lube Technician

2002 – 2008

Vera Buick-GMC, Line Technician

2008 – 2009

Honors and Awards

Professional Profile/Associations

Career auto technician since graduating Technical School

- Used Car Recon
- Steering/Suspension-ASE
- Manual Trans/Drive train-ASE
- Brakes-ASE
- Heating/Air Conditioning-ASE

Professional Accomplishments

Automotive Technician

- Multiple Monthly Productivity Award Vera Cadillac
- GM Mark of Excellence

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.33 Stacy Callum

Education

- AS- Applied Science
- HS diploma

Work Experience

Vera Cadillac-Buick-GMC, Transmission Specialist/General Line Jun 2010 – Present

Bayview Cadillac, A-Tech General Line Jun 1993 – Aug 2009

Machinist/Fleet Maintenance, Florida Eagle Sep 1992 – Jun 1993

Coral Cadillac, A-Tech General Line Apr 1984 – May 1992

Mcvay Cadillac, Technician Nov 1982 – Mar 1984

Honors and Awards

Professional Profile/Associations

Career Auto Technician

- Transmission Specialist
- Engine Repair-ASE
- Suspension/Steering-ASE
- Brakes-ASE
- Heating & A/C-ASE
- Automatic Transmission/Transaxle-ASE
- Manual Drive/Transaxle-ASE
- Electrical/Electronics Systems-ASE
- Engine Performance-ASE

Professional Accomplishments

Automotive

- ASE-Master Technician

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.34 Steven Romero

Education

- Certificate General Auto Repair, Sheridan Technical School Hollywood, Aug 2014
- High School Diploma, American Senior High Hialeah, Jun 2007

Work Experience

Vera Cadillac-Buick-GMC, A-Tech General Line

Aug 2014 – Present

Weston Tire, Tire Technician

Mar 2013 – Aug 2014

Interstate Battery, Warehouse clerk

Mar 2011 – Mar 2013

Vista BMW, Warehouse clerk

Mar 2009 – Mar 2011

Honors and Awards

Professional Profile/Associations

Career Auto Industry

- A-Tech-General Line
- Brakes-ASE
- Heating& A/C-ASE
- Suspension/Steering-ASE
- Electric/Electrical Systems-ASE

Professional Accomplishments

Auto Technician

- GM mark of Excellence

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.35 Steven Smith

Education

- AS Applied Science, Broward College Davie, May 2005
- Ford Asset Automotive Certificate, Sheridan Technical School Hollywood, May 2006
- Diploma, Hollywood Hills High School Hollywood, May 2004

Work Experience

Vera Cadillac-Buick-GMC, Front End Specialist *Nov 2012 – Present*

Skip Barber Racing, Race Mechanic *Nov 2010 – Nov 2012*

South Motors Mazda, General Line Tech *Nov 2008 – Nov 2010*

Potamkin Mazda, Apprentice to Line Tech *May 2005 – Nov 2008*

Honors and Awards

Professional Profile/Associations

Career Auto Professional

- Front End Specialist
- Manual Drive & Axle-ASE
- Suspension/Steering-ASE
- Heating & A/C-ASE
- Engine Performance-ASE
- Advanced Engine-ASE
- Engine Repair-ASE
- Auto Trans/Transaxle-ASE
- Brakes-ASE
- Electrical/Electrical Systems-ASE
- Engine Performance-ASE
- Compressed Natural Gas-ASE

Professional Accomplishments

Automotive

- ASE master Technician
- GM Mark of Excellence

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.36 Antoine Junior

Education

- AS-GMASEP, Broward College Davie, May 2000
- Diploma, Boyd Anderson High School Lauderdale, May 1994

Work Experience

Vera Cadillac-Buick-GMC, A-Tech General Line *Nov 2014 – Present*

Direct TV, Independent Contractor *Nov 2012 – Nov 2014*

Braman Cadillac, A-Tech General Line *Oct 2011 – Nov 2012*

Coral Cadillac, A-Tech General Line *Jul 2007 – Oct 2011*

Ed Morse Sawgrass Automall, B-Tech- A-Tech *Jan 2001 – Jul 2007*

Honors and Awards

Professional Profile/Associations

Career Auto Technician

- A-Tech General Line
- Engine Performance-ASE
- Brakes-ASE
- Drivability Specialist
- Heating & A/C-ASE
- Electrical/Electrical Systems-ASE

Professional Accomplishments

Automotive

- Mark of Excellence

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.37 Caleb Hirst

Education

- AS-General Automotive, Sheridan Technical School Hollywood, May 2015
- GED, Sheridan Technical School Hollywood, May 2013

Work Experience

Admiral Canvass, Fabricator

Oct 2016 – Present

Vera Cadillac-Buick-GMC, A-Tech General Line

Dec 2014 – Present

Budget Rent a Car, Counter Sales

May 2015 – Oct 2016

Lite Cycle, Electronics Installation

May 2013 – May 2015

Honors and Awards

Professional Profile/Associations

Career Auto Technician

- A-Tech General Line
- Electrical Specialist
- Electrical/Electrical Systems-ASE

Professional Accomplishments

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.38 Carlos Cornejo

Education

- AS-General Automotive Miami Lakes Technical College Miami Lakes, May 2016
- Diploma Hialeah Miami Lakes Senior High School Hialeah, May 2009

Work Experience

Vera Cadillac-Buick-GMC B-Tech General Line Jun 2016 – Present

Home Depot, Small Engine Tech Apr 2015 – Jun 2016

Toyota of Hollywood, B-Tech General Line Jun 2014 – Apr 2015

Calder Casino, Cashier Jan 2014 – May 2014

Lowe's Corp, Sales Specialist Feb 2012 – Oct 2013

Domino's Pizza, Manager Nov 2011 – Feb 2012

Honors and Awards

Professional Profile/Associations

Looking for a career in the automotive industry

- B-Tech General Line
- Accessories
- Engine Repair-ASE

Professional Accomplishments

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.39 David Carrara

Education

- Passed Repelling/Air Assault School Ft. Rucker, 1997
- Diploma McArthur High School Pembroke Pines, May 1975

Work Experience

Vera Cadillac-Buick-GMC, Technical Service Manager *Mar 2004 – Present*

University Cadillac, A-Tech General Line *Jul 1996 – Mar 2004*

Maroone Pontiac/J&M Pontiac, A-Tech *Aug 1981 – Jul 1996*

U.S. Army, Sergeant *Jun 1975 – Aug 1981*

Honors and Awards

Professional Profile/Associations

Military and Auto Industry

- Technical Service Manager
- Engine Repair-ASE
- Brakes-ASE
- Heating & A/C-ASE
- Engine Performance-ASE
- Automatic Transmission/Transaxle-ASE
- Manual Drive Train/Axles-ASE
- Suspension/Steering-ASE
- Electrical/Electrical Systems-ASE

Professional Accomplishments

Automotive

- ASE 25 Year Master Tech
- Mark of Excellence
- GM Service Challenge Winner-2006

Aviation

- Licensed FAA Pilot

Military

- 1st Responder Med/Evac Unit

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.40 David Wong

Education

- AS-General Automotive, Miami Lakes Technical College Miami Lakes, May 1994
- Diploma, Camperdown High School Kingston, 1979

Work Experience

Vera Cadillac-Buick-GMC, A-Tech General Line *Oct 2009 – Present*

Saturn of Doral, A-Tech General Line *Sep 1996 – Oct 2009*

Zinn Saturn, A-Tech General Line *Jun 1992 – Sep 1996*

Crabtree Toyota, B-Tech General Line *Jan 1986 – Nov 1991*

Honors and Awards

Professional Profile/Associations

Career Auto Technician

- A-Tech General Line
- Heavy Engine Specialist
- Brakes-ASE
- Engine Repair-ASE
- Manual Drive Train & Axle-ASE
- Heating & A/C-ASE
- Suspension/Steering-ASE

Professional Accomplishments

Automotive

- Employee of the Month for Saturn-Multiple Winner

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.41 Gustavo Rodriguez

Education

- Diploma, Barbara Goleman Senior High School Hialeah, May 2001

Work Experience

<i>Vera Cadillac-Buick-GMC, Service Manager</i>	<i>Nov 2006 – Present</i>
<i>Sutherlin Nissan, Parts Manager</i>	<i>Nov 2004 – Nov 2006</i>
<i>O'Brien Auto Group-Hyundai, Asst. Parts Manager</i>	<i>Oct 2002 – Nov 2004</i>
<i>Rick Case Honda, Asst. Parts Manager</i>	<i>Sep 2002 – Oct 2002</i>
<i>Discount Auto Parts, Clerk</i>	<i>Mar 1999 – Sep 2002</i>

Honors and Awards

Professional Profile/Associations

Career Automotive Industry Professional

- Service Manager
- Parts Manager
- Honda Parts Certified
- Processes/Procedures
- Customer Service Manager
- Parts Specialist P1-ASE
- Nissan Parts Certified
- Problem Solving

Professional Accomplishments

Automotive

- Fixed Operations Manager of the Year 2001-Honda

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.42 James L. Craner

Education

- MBA- Marketing and Finance University of Michigan Ross School of Business Ann Arbor
- Bachelor's of Industrial Administration General Motors Institute Flint

Work Experience

Vera Cadillac-Buick-GMC, Vice President/General Manager *Mar 2012 – Present*

Enterprise Financial Group, President *Jan 2010 – Mar 2012*

General Motors Corp, Director-Saturn Sales Operations *Feb 1988 – Nov 2009*

GMC Truck, Manager Dealer Marketing *Jan 1973 – Feb 1988*

Honors and Awards

Professional Profile/Associations

Career Automotive Industry

- General Manager
- Project Management
- Retail Network Planning
- Financial Planning & Control
- Marketing Strategy and Deployment
- Sales Execution
- Leadership & HR Development
- Retail Network Development

Professional Accomplishments

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.43 Juan Serrano

Education

- Diploma, Miami Springs High School Miami Springs, May 1993

Work Experience

Vera Cadillac-Buick-GMC, Body Shop Parts Manager

Mar 2015 – Present

El Viagante, Owner-Operator

Mar 1998 – Mar 2010

Delca Auto Parts, Parts/Service Manager

Mar 2003 – Mar 1998

Honors and Awards

Professional Profile/Associations

Restaurateur/ Auto Parts Professional

- Body Shop Parts Mgr.,
- “Parts Trader” Certified
- “Profit Net” Certified
- Rhino Liners Manager
- Parts Specialist P1-ASE
- “Collision Link” Certified

Professional Accomplishments

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.44 Karen Englert

Education

- Certificate GM Customer Service/Relations Orlando, Jul 1986
- AA-Aviation Administration Miami Dade CC Miami, May 1983
- Diploma Miramar High School Miramar, May 1980

Work Experience

Vera Cadillac-Buick-GMC, Service Advisor

Oct 2012 – Present

WL Installers, Office Mgr.-part time

Aug 2006 – Oct 2012

Homemaker

Mar 2003 – Oct 2012

Maroone Auto Plaza, Service Advisor Trainer-part time

Feb 2003 – Aug 2006

Maroone Auto Plaza, Fleet Service Manager

Jan 1986 – Feb 2003

Honors and Awards

Professional Profile/Associations

Career Automotive Service Advisor

- Fleet Advisor
- Asst. Service Mgr.
- Advisor Trainer.

Professional Accomplishments

Automotive

- GM Mark of Excellence

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.45 Marcel Mitchell

Education

- Enrolled-GMASEP, Broward College Davie, May 2017
- Certification- AMP Aviation, Aviation High School Long Island City, May 1991
- Diploma, Aviation High School Long Island City, May 1991

Work Experience

<i>Vera Cadillac-Buick-GMC, A-Tech General Line</i>	<i>Jun 2016 – Present</i>
<i>Spyder Performance, Owner/Operator</i>	<i>Jan 2001 – Jun 2016</i>
<i>Firestone Auto Service Center, General Tech</i>	<i>Jul 1999 – Jan 2001</i>
<i>Goodyear Auto Service Center, General Tech</i>	<i>Jul 1998 – Jul 1999</i>
<i>Kendall Toyota, B-Technician</i>	<i>Apr 1993 – Jul 1998</i>

Honors and Awards

Professional Profile/Associations

Career Auto Technician

- A-Tech General Line
- Suspension/Steering-ASE
- Brakes-ASE
- Electrical Specialist
- Electrical/Electrical Systems-ASE
- Heating & A/C-ASE

Professional Accomplishments

Automotive

- Mark of Excellence
- Instructor-Youth Auto Training Center

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.46 Milton Hope

Education

- Enrolled-Criminal Justice, Miami Dade CC Miami, May 2005
- Diploma, Carroll City High School Miami Gardens, May 2005

Work Experience

Vera Cadillac-Buick-GMC, B-Tech General Line *Sep 2016 – Present*

Toyota of N. Miami, General Line Tech *Sep 2015 – Sep 2016*

AutoNation Nissan, General Line Tech *Sep 2012 – Sep 2015*

Publix Corp, Meat Cutter/Butcher *Aug 2006 – Sep 2012*

Sears Automotive, General Tech *Jun 2005 – Aug 2006*

Honors and Awards

Professional Profile/Associations

Meat Cutter/Career Auto Technician

- B-Tech General Line

Professional Accomplishments

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.47 Ricardo Rivera

Education

- Certificate, GM Fixed Operations Academy Orlando, Aug 2006
- Certificate, GM Service Technical College Orlando, Aug 2005
- Enrolled-Architecture, Miami Dade CC Miami, 2000
- Diploma, Champagnat High School Miami, May 1988

Work Experience

Vera Cadillac-Buick-GMC, Asst. Parts Manager

May 2004 – Present

Vera Cadillac-Buick-GMC, Aftermarket Parts Manager

Mar 1991 – May 2004

Braman Cadillac, Body Shop Parts Specialist

Sep 1989 – Mar 1991

Sun Chevrolet, Parts Clerk

Jun 1988 – Sep 1989

Honors and Awards

Professional Profile/Associations

Career Automotive Parts Professional

- Asst. Parts Manager
- Acquisition Specialist
- Haz/Mat HMT-)402 Certificate
- Certified Parts Specialist P1-ASE

Professional Accomplishments

Automotive

- ASE Certified
- Certified Elite Status
- Mark of Excellence

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.48 Richard Gonzalez

Education

- Certified GM Automotive Management University Dallas 1998
- Diploma Christopher Columbus Miami, May 1990

Work Experience

Vera Cadillac Buick GMC, Fixed Operations Director

Feb 2002 – Present

Saturn Retail of North Texas, Fixed Operations Director

May 2000 –Feb 2002

Saturn of West Dade, Service Manager

May 1998 –May 2000

Saturn of Dadeland, Assistant Service Manager

Oct 1990 –May1998

Honors and Awards

Professional Profile/Associations

Automotive management professional with 30 years of automotive service and repair experience

- Personnel Management
- Process Building
- Team Building
- Automotive Repair/Maint
- Effective Communication
- Customer Enthusiasm
- Effective Leadership
- Information Technology

Professional Accomplishments

General Motors University of Automotive Management Graduate

- Business Development
- Personnel Management
- Marketing
- Financial Performance

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.49 Riley Alter

Education

- Certified GM Automotive Management University Atlanta, Sep 1984
- Diploma South Miami High School, May 1972

Work Experience

Vera Cadillac-Buick-GMC, Parts Manager

Dec 2006 – Present

AutoNation Chevrolet, Parts Manager

Dec 1996 – Dec 2006

Williamson Cadillac, Parts Manager

1976 – Dec 1996

Honors and Awards

Professional Profile/Associations

Career Automotive Parts Professional

- Parts Manager
- Inventory Management
- Haz/Mat HMT-0402 Certificate
- Parts Specialist P1-ASE

Professional Accomplishments

Automotive

- Dealer Fixed Operations Advisory Board-Member
- Mark of Excellence

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.50 Robert Daniel Buonomo

Education

- AS-GMASEP Sheridan Vocational School Hollywood, May 1991
- Certificate-European Autos Miami Lakes Vocational School Miami Lakes, May 1989
- GED Miami Lakes Vocational School Miami Lakes May 1989

Work Experience

Vera Cadillac-Buick-GMC, Night Shift Foreman *Nov 2015 – Present*

Ocean Cadillac, Shop Foreman *May 2006 – Nov 2015*

Dolphin Auto Wholesalers Partner *Apr 2004 – May 2006*

University Cadillac A-Tech General Line *May 1992 – Apr 2004*

Ocean Cadillac, A-Tech General Line *Jul 1987 – May 1992*

Honors and Awards

Professional Profile/Associations

Career Auto Technician

- Night Shift-Foreman
- Engine Repair-ASE
- Manual Drive & Axles-ASE
- Brakes-ASE
- Engine Performance-ASE
- A-Tech- General Line
- Automatic Transmission/Transaxle-ASE
- Suspension & Steering-ASE
- Electrical/Electrical Systems-ASE
- Heating & A/C-ASE

Professional Accomplishments

Automotive

- Mark of Excellence
- Employee of month-Multiple Winner University Cadillac
- Craftsmen League

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.51 Robert Gillis

Education

- Attended University of Southern California Los Angeles, 1984 –1985
- Diploma Holderness School Holderness, May 1983

Work Experience

<i>Vera Cadillac-Buick-GMC Tire/Accessory Manager</i>	<i>Jun 2016 – Present</i>
<i>Vogue Tyre & Rubber Co, Warehouse/Sales Manager</i>	<i>Apr 2002 – Jun 2016</i>
<i>Ed Morse Auto Group, Tire/Accessory Dept. Manager</i>	<i>Jun 1997 – Apr 2002</i>
<i>Vogue Tyre & Rubber Co, Leased Operation Manager</i>	<i>Aug 1989 – Jun 1997</i>
<i>Alto Tire & Battery Exchange, Tire/Accessory Tech</i>	<i>May 1986 – Aug 1989</i>

Honors and Awards

Professional Profile/Associations

Tire and Auto Industry Career

- Tire/Accessory Dept. Mgr.
- Warehouse Mgr.
- Trim Shop Manager
- Regional Sales Mgr.
- Leased Operations Mgr.
- Service Advisor

Professional Accomplishments

Automotive

- Top Revenue Warehouse-Multiple Winner-Vogue Tyre
- Top Vogue Changeover Sales-1994 –1998
- Craftsmen League

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.52 Sheldon McCurban

Education

- Diploma, Central High School Clarendon, May 1994

Work Experience

Vera Cadillac-Buick-GMC, Foreman Tire Department

Aug 2012 – Present

Ashtrum Construction, Heavy Equipment Mechanic

Jan 2010 – Jul 2012

KQ Construction, Heavy Equipment Mechanic

May 2005 – Jan 2010

Build Right Construction, Heavy Equipment Mechanic

Jan 2000 – May 2005

Honors and Awards

Professional Profile/Associations

Heavy Equipment/ Auto Technician

- Tire Dept. Foreman
- Accessory Specialist
- General Mechanic
- Wheel Balancing Specialist

Professional Accomplishments

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



3.1.53 Tony Hailey

Education

- AA- Business Administration, Broward College Davie, May 1993
- Diploma, Ft. Lauderdale High School Ft. Lauderdale, May 1989

Work Experience

<i>Vera Cadillac-Buick-GMC, Collision Shop Manager</i>	<i>Jun 2016 – Present</i>
<i>Gerber Collision and Glass, General Manager</i>	<i>Mar 2016 – Jun 2016</i>
<i>Abra Auto Body and Glass, General Manager</i>	<i>Dec 2015 – Mar 2016</i>
<i>Hendrick Auto Group, Collision Center Director</i>	<i>Mar 2014 – Nov 2015</i>
<i>Long Summit Automotive, Body Shop Manager</i>	<i>May 2007 – Mar 2014</i>
<i>Premiere Body Stop, Manager</i>	<i>Jan 1999 – May 2007</i>

Honors and Awards

Professional Profile/Associations

Career Auto Body/Paint Professional

- Audatex
- ASE
- ALLDATA
- Certified Estimator
- Profitnet
- Rome
- ICAR Platinum
- BMW/General Motors

Professional Accomplishments

Automotive Body

- ICAR Chairman Chattanooga, TN 2012-2104
- Elite Collision Center Award-Hendrick Auto Group

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



Tab 4

Previous Experience

Supplier: Vera Cadillac-Buick-GMC

REFERENCES FORM

Provide specific examples of similar contracts. References should be should be capable of explaining and confirming your firm's capacity to successfully complete the scope of work outlined herein. **This form should be duplicated for each reference and any additional information that would be helpful can be attached.**

Reference Contact Information:

Name of Firm, City, County or Agency: **Broward County**

Address: **115 S. Andrews Avenue**

City/State/Zip: **Fort Lauderdale FL 33301**

Contact Name: **John Leopoldo** Title: **Fleet Services Administrator**

E-Mail Address: **jleopoldo@broward.org**

Telephone: **954-357-6423** Fax: **N/A**

Project Information:

Name and location of the project: **V1266015B1-Repair, Maint. & OEM Parts for Sedans and Light Trucks**

Nature of the firm's responsibility on the project: **Provide OEM replacement parts and installation.**

Project duration: **1 year W/2, 1 year renewals** Completion (Anticipated) Date: **04/08/2018**

Size of project: **Small** Cost of project: **\$58,000**

Work for which staff was responsible: **Identify replacement parts, install replacement parts**

Contract Type: **Government**

The results/deliverables of the project: **Discounted OEM parts and labor**

REFERENCES FORM

Provide specific examples of similar contracts. References should be should be capable of explaining and confirming your firm's capacity to successfully complete the scope of work outlined herein. **This form should be duplicated for each reference and any additional information that would be helpful can be attached.**

Reference Contact Information:

Name of Firm, City, County or Agency: **Leon Medical Centers**

Address: **7490 NW 68 Street**

City/State/Zip: **Miami FL 33166**

Contact Name: **Ignacio Perez** Title: **Fleet Supervisor**

E-Mail Address: **ignacio.perez@leonmedicalcenters.com**

Telephone: **305-642-5366 x-3777** Fax: **305-863-4174**

Project Information:

Name and location of the project: **Bus Repair Dade and Broward County**

Nature of the firm's responsibility on the project: **Repair inoperable fleet that was scattered across 8 Chevrolet dealers in Dade and Broward County. Also continue to maintain and repair fleet of 350 buses.**

Project duration: **3 Years** Completion (Anticipated) Date: **N/A**

Size of project: **Medium** Cost of project: **\$900,000**

Work for which staff was responsible: **Fleet maintenance and repair**

Contract Type: **At Will**

The results/deliverables of the project: **Fleet available and operating properly**

REFERENCES FORM

Provide specific examples of similar contracts. References should be should be capable of explaining and confirming your firm's capacity to successfully complete the scope of work outlined herein. **This form should be duplicated for each reference and any additional information that would be helpful can be attached.**

Reference Contact Information:

Name of Firm, City, County or Agency: **Southern Transport Group**

Address: **8365 SW 39 Street**

City/State/Zip: **Miami FL 33155**

Contact Name: **Alex Beltran** Title: **Owner/General Manager**

E-Mail Address: **southerntransportgroup@gmail.com**

Telephone: **305-965-7856** Fax: **305-633-3737**

Project Information:

Name and location of the project: **Fleet Maintenance**

Nature of the firm's responsibility on the project: **Fleet maintenance and repair**

Project duration: **5 years** Completion (Anticipated) Date: **N/A**

Size of project: **Small** Cost of project: **\$45,000**

Work for which staff was responsible: **Fleet maintenance and repair**

Contract Type: **At Will**

The results/deliverables of the project: **Fleet available and operating properly**

REFERENCES FORM

Provide specific examples of similar contracts. References should be should be capable of explaining and confirming your firm's capacity to successfully complete the scope of work outlined herein. **This form should be duplicated for each reference and any additional information that would be helpful can be attached.**

Reference Contact Information:

Name of Firm, City, County or Agency: **City of Hollywood**

Address: **1600 S. Park Road**

City/State/Zip: **Hollywood FL 33021**

Contact Name: **Warren Winston** Title: **Fleet Supervisor**

E-Mail Address: **wwinston@hollywoodfl.org**

Telephone: **954-967-4559** Fax: **954-962-4258**

Project Information:

Name and location of the project: **Fleet Warranty Repair**

Nature of the firm's responsibility on the project: **Perform warranty repairs for fleet.**

Project duration: **3 years** Completion (Anticipated) Date: **N/A**

Size of project: **Small** Cost of project: **N/A**

Work for which staff was responsible: **Warranty Repairs**

Contract Type: **At will**

The results/deliverables of the project: **Warranty repairs**

REFERENCES FORM

Provide specific examples of similar contracts. References should be should be capable of explaining and confirming your firm's capacity to successfully complete the scope of work outlined herein. **This form should be duplicated for each reference and any additional information that would be helpful can be attached.**

Reference Contact Information:

Name of Firm, City, County or Agency:

Address:

City/State/Zip:

Contact Name: Title:

E-Mail Address:

Telephone: Fax:

Project Information:

Name and location of the project:

Nature of the firm's responsibility on the project:

Project duration: Completion (Anticipated) Date:

Size of project: Cost of project:

Work for which staff was responsible:

Contract Type:

The results/deliverables of the project:

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



4 TAB 4 – PREVIOUS EXPERIENCE

4.1 Attachment K – References Form

REFERENCES FORM

Provide specific examples of similar contracts. References should be should be capable of explaining and confirming your firm's capacity to successfully complete the scope of work outlined herein. **This form should be duplicated for each reference and any additional information that would be helpful can be attached.**

Reference Contact Information:

Name of Firm, City, County or Agency: Broward County

Address: 115 S. Andrews Avenue

City/State/Zip: Fort Lauderdale FL 33301

Contact Name: John Leopoldo

Title: Fleet Services Administrator

E-Mail Address: jleopoldo@broward.org

Telephone: 954-357-6423

Fax: N/A

Project Information:

Name and location of the project: V1266015B1-Repair, Maint. & OEM Parts for Sedans and Light Trucks

Nature of the firm's responsibility on the project: Provide OEM replacement parts and installation.

Project duration: 1 year W/2, 1 year renewals Completion (Anticipated) Date: 04/08/2018

Size of project: Small

Cost of project: \$58,000

Work for which staff was responsible: Identify replacement parts, install replacement parts

Contract Type: Government

The results/deliverables of the project: Discounted OEM parts and labor

REFERENCES FORM

Provide specific examples of similar contracts. References should be should be capable of explaining and confirming your firm's capacity to successfully complete the scope of work outlined herein. **This form should be duplicated for each reference and any additional information that would be helpful can be attached.**

Reference Contact Information:

Name of Firm, City, County or Agency: Leon Medical Centers

Address: 7490 NW 68 Street

City/State/Zip: Miami FL 33166

Contact Name: Ignacio Perez

Title: Fleet Supervisor

E-Mail Address: ignacio.perez@leonmedicalcenters.com

Telephone: 305-642-5366 x-3777

Fax: 305-863-4174

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



Project Information:

Name and location of the project: Bus Repair Dade and Broward County

Nature of the firm's responsibility on the project: Repair inoperable fleet that was scattered across 8 Chevrolet dealers in Dade and Broward County. Also continue to maintain and repair fleet of 350 buses.

Project duration: 3 Years

Completion (Anticipated) Date: N/A

Size of project: Medium

Cost of project: \$900,000

Work for which staff was responsible: Fleet maintenance and repair

Contract Type: At Will

The results/deliverables of the project: Fleet available and operating properly

REFERENCES FORM

Provide specific examples of similar contracts. References should be should be capable of explaining and confirming your firm's capacity to successfully complete the scope of work outlined herein. **This form should be duplicated for each reference and any additional information that would be helpful can be attached.**

Reference Contact Information:

Name of Firm, City, County or Agency: Southern Transport Group

Address: 8365 SW 39 Street

City/State/Zip: Miami FL 33155

Contact Name: Alex Beltran

Title: Owner/General Manager

E-Mail Address: southerntransportgroup@gmail.com

Telephone: 305-965-7856

Fax: 305-633-3737

Project Information:

Name and location of the project: Fleet Maintenance

Nature of the firm's responsibility on the project: Fleet maintenance and repair

Project duration: 5 years

Completion (Anticipated) Date: N/A

Size of project: Small

Cost of project: \$45,000

Work for which staff was responsible: Fleet maintenance and repair

Contract Type: At Will

The results/deliverables of the project: Fleet available and operating properly

REFERENCES FORM

Provide specific examples of similar contracts. References should be should be capable of explaining and confirming your firm's capacity to successfully complete the scope of work outlined herein. **This form**

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



should be duplicated for each reference and any additional information that would be helpful can be attached.

Reference Contact Information:

Name of Firm, City, County or Agency: City of Hollywood

Address: 1600 S. Park Road

City/State/Zip: Hollywood FL 33021

Contact Name: Warren Winston

Title: Fleet Supervisor

E-Mail Address: wwinston@hollywoodfl.org

Telephone: 954-967-4559

Fax: 954-962-4258

Project Information:

Name and location of the project: Fleet Warranty Repair

Nature of the firm's responsibility on the project: Perform warranty repairs for fleet.

Project duration: 3 years

Completion (Anticipated) Date: N/A

Size of project: Small

Cost of project: N/A

Work for which staff was responsible: Warranty Repairs

Contract Type: At will

The results/deliverables of the project: Warranty repairs

4.2 List of Ongoing Contracts/Projects

Contract Number	Contract Title	Description	Current Status	Projected Termination Dates
V1266015B1	Maint. & OEM Parts for Sedans and Light Trucks	Identify replacement parts, install replacement parts	Active	04/08/2018
N/A	Bus Repair Dade and Broward County	Repair inoperable fleet that was scattered across 8 Chevrolet dealers in Dade and Broward County. Also continue to maintain and repair fleet of 350 buses.	Active	N/A
N/A	Fleet Maintenance	Fleet maintenance and repair	Active	N/A
N/A	Fleet Warranty Repair	Perform warranty repairs for fleet.	Active	N/A

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



Tab 5

Understanding and Approach to the Work

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



5 UNDERSTANDING AND APPROACH TO THE WORK

5.1 Statement of Understanding

Vera understands this bid is primarily intended to address vehicles listed on Attachment M and the pricing proposed is only offered for automobiles, light trucks, heavy trucks, and specialty trucks for all of the City Departments except for the Fire Department vehicles.

Vera has also reviewed vehicles listed on Attachment N, although these vehicles are not included in this bid Vera will work to be a “one stop” solution for the City and all of its fleet needs. Vera is able to expand services and personnel as necessary if awarded the contract. Vera has the facility and capability to provide automotive services beyond repairs and maintenance. Vera can perform custom accessory installations and vehicle modifications such as strobe lighting installations, fuel monitoring system installations and security system installations as some examples. Vera will work closely with the City to provide a consolidated solution for all of its fleet needs and seek solutions in the City’s best interest.

Vera also understands the primary objectives for this solicitation/requirement are as follows:

- Reduce overall fleet maintenance cost
- Improve fleet availability
- Improve services offered to the City departments using vehicles

Vera will achieve these goals by:

- Providing services on an as-needed basis instead of a fixed monthly expense
- Providing competitive single price for all makes and models on specific maintenance items
- Providing wholesale pricing on replacement parts
- Providing OEM parts for improved reliability and availability of the fleet
- Providing equal priority dispatching and extended production hours to reduce repair cycle times
- Providing in depth vehicle analysis to determine best course of action on aging vehicles

5.2 Facility Location(s) and Hours

300 South University Drive
Pembroke Pines, FL 33025

Hours: Mon-Fri 7:30am-6:00pm plus extended hours 6:00pm-2:30am
Saturday 8:00am-5:00pm

Emergency Roadside Service – 24 hours a day, 365 days per year

City employees will have access to drop off vehicles and perform express services during extended hours. A private entrance and process will be established for after-hours service and a Shift Supervisor will be the point of contact.

Vera will house up to 10 spare vehicles on premises to facilitate easy exchange when necessary. Vera will also implement weekly maintenance inspections to keep batteries charged and tires inflated. The vehicles will be washed and ready for use when necessary.

A log book will be used to track spare vehicles being checked in and out. Vera can provide physical inspections and mileage readings, if requested.

Vera has recently purchased a state-of-the-art automated roll-over car wash with reverse osmosis water purification, liquid wax, chemical drying agent and blow dryer to provide a spot free rinse. Vehicles can be washed in less than 2 minutes. This proposal will include free car washes for City vehicles at any time we are open will not require any services or repairs to be performed in conjunction with the car wash. City employees may use drive thru car wash or request that our support personnel take the vehicle through the wash for them.

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



5.3 Maintenance & Repair Service

Vera will service and repair all makes and model vehicles to become a single source solution for the City. If in the event a repair cannot be performed by the Vera team on any vehicle, Vera will resolve the repair by subcontracting the local dealer for that vehicle make. The City will not need to have vehicles taken anywhere other than to Vera for repair.

Vera has a full service collision center and can perform body and paint repairs on all makes and models. Vera is a direct repair provider for many of the large insurance companies. We have the ability and experience to handle all claim services in the event of an insurance claim. Vera can also provide free estimates for body repairs upon request.

5.4 Manufacturer Warranties and Recalls

Vera will provide warranty and recall service for all of the different vehicles makes and models that the City utilizes, at no charge to the City. We will also transport vehicles other than General Motors to the local dealers to have warranty and recall services performed at no charge to the City.

Proposed vendors include the following:

- Pines Ford
- University Dodge
- AutoNation Nissan of Pembroke Pines
- Toyota of Hollywood

Vera will contact the above vendors, schedule service, and transport City vehicles to and from for warranty and recall repairs. We will also verify warranty and recall service by utilizing Carfax for all vehicles immediately when the cars arrive for service or repair. This process ensures vehicles are routed properly and the City's fleet is maintained in top shape.

5.5 Contractor Warranty on Work and Labor

Quality control inspections will be performed by lead technicians after each repair service is completed. This process ensures quality of work and reduces or eliminates the likelihood of vehicles coming back for related issues.

Vera will perform a vehicle history check when vehicles arrive and verify that the vehicle has not been in the repair shop for same or similar repair within the last 90 days. If it has, the vehicle will be treated as a "comeback". This means the Shop Foreman will perform diagnosis to determine if the issue is the same or a coincidental failure. All "comeback" repairs will be tracked on an electronic log. This log will serve as a management tool for performance tracking and ensuring similar problems do not reoccur.

5.6 Road Side/Off Site Services

Vera will offer 24hr Emergency Roadside Assistance for flat tires, battery service, vehicle-lock out and no fuel situations. When Roadside Assistance is needed, a call will need to be placed directly to the roadside technician's cell phone. The average response time for the City of Pembroke Pines is 30 minutes.

5.7 Driver and Vehicle Transportation Service

Vera will provide free shuttle transportation to and from the City facilities when vehicles are dropped off or picked up. We will have two methods: (a) Vera Courtesy Shuttle and (b) our Corporate Uber Account. Regardless of the mode utilized, the average wait time to be picked up will be under 15 minutes. With use of Uber there are an unlimited number of drivers and no schedule restrictions. These options allow the City employees flexibility to suite their work schedules.

Vera will also offer a free service to pick up vehicles from the City facilities and return the vehicles to the City facilities once service is performed upon request.

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



5.8 Scheduling and Prioritization System

Scheduling with Vera is absolutely convenient and available by accessing our web-based scheduling portal through any computer with an internet connection.

The City employees can access a URL link which Vera will provide to authorized users. The employee can enter their user name and password and have immediate access to live scheduling software. The City will also have ability to bring vehicles in without appointment when the nature of the vehicle issue does not allow scheduling in advance. For example, if the vehicle is suddenly inoperable and must be towed. In this case an appointment is not necessary. These vehicles will be dispatched on a first come, first serve basis. Appointments for regular, non-emergency maintenance ensures quicker turnaround times and improves fleet availability.

Since the City will be utilizing the same schedule as our other customers use, the City will have equal priority and access to available resources. Priority for City owned vehicle will not be any less than privately owned vehicles. Furthermore, Vera currently operates 2 shifts and additional resources will be added as needed.

Vera will send automatic email notifications and text messages for oil change reminders to the email address & cell numbers the City provides.

5.9 Maintenance Records

Vera provides the City with one of the most convenient and transparent ways to audit or view a vehicle's maintenance records from the day the car comes into our shop. We will provide the City with a convenient login to our web-based maintenance portal which allows the City staff to schedule service appointments, view maintenance records, repair costs, etc. This is one way for Vera to maintain accountability and ensure our customers are fully informed.

Vera's car maintenance portal begins record maintenance from the date when the vehicle first comes to our facilities. If the City has previous maintenance records, electronically or on paper, we have the ability to import those records into our portal.

Having all historical records including maintenance and service history logs in one place will allow the City to keep its fleet information organized.

5.10 Calculation of Labor Hours and Turnaround Time

Vera will use ALLDATA for estimating repairs and pre-determined labor hours for repairs. ALLDATA is an online source for automotive OEM information. ALLDATA provides vehicle manufacturers' diagnostic and repair information as well as labor time estimates. This online application will be utilized for consistent estimating practices.

Sample:

Label Information	Est. Labor	Min. Warranty	Standard
Battery			
Service or Charge			
Battery Charge/Test	0	0.0	0.0
Includes: Test Battery and Charge if Necessary. Does not include Battery Repair.			
Flush			
Battery Terminal Clean	0	0.0	0.0
Diagnostic Fee			
Battery Charge/Test	0	0.0	0.0
Includes: Test Battery and Charge if Necessary. Does not include Battery Repair.			
Inspection			
Green Inspection. Also Test. Does not include Charge.	0	0.0	0.0
Clear			
Battery Terminal Clean	0	0.0	0.0

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



Vera will commence work within 4 hours of a scheduled vehicle arriving in our facility. Times will vary for vehicles without an appointment. However, our average turnaround time on repairs is 24 hours.

Turnaround time will be determined by nature of work being performed and parts availability. One of the primary goals for this RFP is to improve fleet availability and every effort will be made to expedite replacement parts and installation to accomplish this goal by having the most frequently needed parts in stock. We know the typical service requirements for the makes and models and have established solid relationships with OEM part suppliers. In addition to in-stock parts, we are able to obtain most parts from our suppliers within one day. Our investment in maintaining inventory of commonly needed parts combined with well-established part supplier network ensures Vera meets the City's primary goal of improving fleet availability.

5.11 Calculation of Labor Hours and Turnaround Time

Vera will provide an "Express Service" option to the City for the following items:

- a) Lube, Oil & Filter Changes
- b) Tire Rotations and/or Tire Balancing
- c) Air Filter Replacements
- d) Tire Puncture Repairs
- e) Battery Replacements
- f) Recalls for items that require less than 1hr to complete

These services generally take less than one hour to perform. To ensure prompt service turnaround, we do require these regularly scheduled maintenance visits to be scheduled in advance with our express department.

5.12 Additional Information Vera's Approach

As discussed throughout our proposal, Vera's approach to vehicle maintenance and repair is a process driven approach which has proven successful for over a decade. We have established good processes which result in achieving higher performance and results. We have removed ambiguities by establishing processes, checklists, and a well-established quality check process. The differentiator for us is our well-trained people. Vera's service department has very low-turnover of staff which means our process doesn't get broken by new employees or inexperienced staff. In addition, Vera invests in continuous education and training of our team to keep current with changing fleet technologies.

A process driven culture enables Vera's management team improved control of performance and as well as faster identification of any out of line conditions. This allows us to become more proactive vs. reactive and resolve problems before they happen in most cases.

5.13 Readiness and Timeline

Vera is able and ready to commence providing services immediately upon award. Vera is able and ready to provide services for the approximate 520 automobiles in the City's fleet starting on 1/2/2017 or as soon as the contract is awarded.

In addition to our fully equipped maintenance/service shop, if there are additional diagnostic equipment and specialty tools required to service the fleet, Vera will purchase them immediately upon award. We will also establish a recommended stocking guide for replacement parts and add those parts to our current inventory. Completion of these items should not exceed 14 days from the date of signed agreement.

5.14 Concerns

Vera does not have any concerns and is confident we can meet and exceed our City's fleet service requirements. In order to ensure a smooth transition/startup of the contract, we do request that the City schedule some time for our Fixed Operations Director to provide training to City representative/s on how to access our websites, especially the maintenance request portal and to familiarize the City with our

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



resources and processes that will be utilized to manage fleet records. This training will drastically improve Vera's success in providing excellent service and maximizing fleet availability.

5.15 Why is this Proposal the most beneficial to the City?

This proposal is beneficial to the City for several reasons. Here are some core reasons:

- Conveniently located, easily accessible - Since Vera is located in the City of Pembroke Pines we are conveniently located.
- Competitively priced – Vera's pricing is extremely competitive without compromising quality. In fact, we are confident that no other vendor can match the quality and service offerings we have included in our proposal to the City. We will provide the City with a luxury service at a competitive price.
- Professional, trained, and highly qualified staff – the City's vehicles are used by your most valuable asset – your employees. Their safety in the use of well-maintained vehicles cannot be taken lightly. Vera's team of trained and highly skilled technicians take pride in their work and care about the safety of our customers. We are proud to offer our trained and certified staff to support the City.
- Committed and Qualified Leadership – Vera's leadership will always work to find ways to improve and overcome obstacles to ultimately meet or exceed the goals set forth. We are personally committed and look forward to establishing a long lasting relationship with the City and its members.

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



5.16 Why is this Proposal the most beneficial to the City?

This proposal is beneficial to the City for several reasons. Here are some core reasons:

- Conveniently located, easily accessible - Since Vera is located in the City of Pembroke Pines we are conveniently located.
- Competitively priced – Vera’s pricing is extremely competitive without compromising quality. In fact, we are confident that no other vendor can match the quality and service offerings we have included in our proposal to the City. We will provide the City with a luxury service at a competitive price.
- Professional, trained, and highly qualified staff – the City’s vehicles are used by your most valuable asset – your employees. Their safety in the use of well-maintained vehicles cannot be taken lightly. Vera’s team of trained and highly skilled technicians take pride in their work and care about the safety of our customers. We are proud to offer our trained and certified staff to support the City.
- Committed and Qualified Leadership – Vera’s leadership will always work to find ways to improve and overcome obstacles to ultimately meet or exceed the goals set forth. We are personally committed and look forward to establishing a long lasting relationship with the City and its members.

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



Tab 6

Project Cost

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



6 TAB 6 – PROJECT COST

6.1 Attachment A – Contact Information Form

CONTACT INFORMATION FORM

IN ACCORDANCE WITH “RFP # AD-16-05” dated November 15, 2016 titled “Fleet Maintenance” attached hereto as a part hereof, the undersigned submits the following:

A) Contact Information

The Contact information form shall be electronically signed by one duly authorized to do so, and in case signed by a deputy or subordinate, the principal's properly written authority to such deputy or subordinate must accompany the proposal. This form must be completed and submitted through www.bidsync.com as part of the bidder's submittal. The vendor must provide their pricing through the designated lines items listed on the BidSync website.

COMPANY INFORMATION:

COMPANY: Vera Cadillac Buick GMC

STREET ADDRESS: 300 South University Drive

CITY, STATE & ZIP CODE: Pembroke Pines

PRIMARY CONTACT FOR THE PROJECT:

NAME: Richard Gonzalez TITLE: 305-710-0311

E-MAIL: richardg@veramotors.com

TELEPHONE: 954-517-7841 FAX: 954-517-7988

AUTHORIZED APPROVER:

NAME: James Craner TITLE: Vice President

E-MAIL: jimc@veramotors.com

TELEPHONE: 954-517-7907 FAX: 954-517-7984

SIGNATURE: James Craner

B) Proposal Checklist

Is your facility located within the City of Pembroke Pines? Yes

Did you submit all documents and information requested in Section 1.6 of the RFP? Yes

C) Sample Proposal Form

The following sample price proposal is for information only. The vendor must provide their pricing through the designated lines items listed on the BidSync website.

Hourly Service Rates

Item #	Item Description	Hourly Rate	Method Used for Determining Hours Needed to Perform Services (ALLDATA, etc.)
1)	Hourly Rate for Maintenance Service at the Contractor's Facility	To be Submitted Via BidSync	To be Submitted Via BidSync

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



2)	Hourly Rate for Roadside/Off-Site Maintenance Service	To be Submitted Via BidSync	To be Submitted Via BidSync
3)	Hourly Rate for Body Work and Similar Repairs	To be Submitted Via BidSync	To be Submitted Via BidSync

Parts Discounts

Item #	Item Description	Discount Percentage
1)	Discount off of Parts	To be Submitted Via BidSync

A La Carte Menu

Item #	Operation	Labor Hours	Total Cost
1)	Oil Change, Tire Rotation and Multi-point Safety Inspection (Conventional Motor Oil)	To be Submitted Via BidSync	To be Submitted Via BidSync
2)	Oil Change, Tire Rotation and Multi-point Safety Inspection (Dexos Synthetic Motor Oil)	To be Submitted Via BidSync	To be Submitted Via BidSync
3)	Oil Change, Tire Rotation and Multi-point Safety Inspection (Mobil 1 Synthetic Motor Oil)	To be Submitted Via BidSync	To be Submitted Via BidSync
4)	Oil Change, Tire Rotation and Multi-point Safety Inspection (Delvac Diesel Motor Oil)	To be Submitted Via BidSync	To be Submitted Via BidSync
5)	Replace Oil Pan Drain Plug Washer	To be Submitted Via BidSync	To be Submitted Via BidSync
6)	Tire Rotation Only	To be Submitted Via BidSync	To be Submitted Via BidSync
7)	Tire Rotation and Tire Balancing	To be Submitted Via BidSync	To be Submitted Via BidSync
8)	4 Wheel Alignment - Car	To be Submitted Via BidSync	To be Submitted Via BidSync
9)	4 Wheel Alignment - Truck	To be Submitted Via BidSync	To be Submitted Via BidSync
10)	Drain, Flush and Refill Cooling System	To be Submitted Via BidSync	To be Submitted Via BidSync
11)	Brake Fluid Replacement	To be Submitted Via BidSync	To be Submitted Via BidSync
12)	Coolin System Service	To be Submitted Via BidSync	To be Submitted Via BidSync

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



Item #	Operation	Labor Hours	Total Cost
13)	Power Steering Service	To be Submitted Via BidSync	To be Submitted Via BidSync
14)	Transmission Flush	To be Submitted Via BidSync	To be Submitted Via BidSync
15)	Fuel Injector Service	To be Submitted Via BidSync	To be Submitted Via BidSync
16)	Induction Service1	To be Submitted Via BidSync	To be Submitted Via BidSync
17)	A/C Service	To be Submitted Via BidSync	To be Submitted Via BidSync
18)	Engine Oil Flush	To be Submitted Via BidSync	To be Submitted Via BidSync
19)	Battery Terminal Service	To be Submitted Via BidSync	To be Submitted Via BidSync
20)	Change Clutch Hydraulic Fluid	To be Submitted Via BidSync	To be Submitted Via BidSync
21)	Throttle Body Service	To be Submitted Via BidSync	To be Submitted Via BidSync
22)	Change Transfer Case Fluid	To be Submitted Via BidSync	To be Submitted Via BidSync
23)	Front or Rear Diff Service	To be Submitted Via BidSync	To be Submitted Via BidSync
24)	Replace Wiper Blades (Each)	To be Submitted Via BidSync	To be Submitted Via BidSync
25)	Replace Passenger Compartment Air Filter	To be Submitted Via BidSync	To be Submitted Via BidSync
26)	Replace Engine Air Filter	To be Submitted Via BidSync	To be Submitted Via BidSync
27)	Replace Engine Air Filter - Diesel Truck	To be Submitted Via BidSync	To be Submitted Via BidSync
28)	Change Automatic Transmission Fluid & Filter	To be Submitted Via BidSync	To be Submitted Via BidSync
29)	Change Automatic Transmission Fluid & Filter Allison	To be Submitted Via BidSync	To be Submitted Via BidSync
30)	Replace Engine Fuel Filter - Gas	To be Submitted Via BidSync	To be Submitted Via BidSync
31)	Replace Engine Fuel Filter - Diesel	To be Submitted Via BidSync	To be Submitted Via BidSync

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12/20/2016

6-3

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



Item #	Operation	Labor Hours	Total Cost
32)	Front Pad Replacement	To be Submitted Via BidSync	To be Submitted Via BidSync
33)	Resurface Rotors	To be Submitted Via BidSync	To be Submitted Via BidSync
34)	Tire Repair/Patch – On Site	To be Submitted Via BidSync	To be Submitted Via BidSync
35)	Tire Repair/Patch – Off Site / Road Side	To be Submitted Via BidSync	To be Submitted Via BidSync
36)	Install Nitrogen in Tires	To be Submitted Via BidSync	To be Submitted Via BidSync
37)	Replace Spark Plugs (& inspect spark plug wires) – Cars	To be Submitted Via BidSync	To be Submitted Via BidSync
38)	Replace Spark Plugs (& inspect spark plug wires) - Trucks	To be Submitted Via BidSync	To be Submitted Via BidSync
39)	Vehicle Lockout Service – Off Site / Roadside	To be Submitted Via BidSync	To be Submitted Via BidSync

Supplier: Vera Cadillac-Buick-GMC



City of Pembroke Pines

Attachment A

CONTACT INFORMATION FORM

IN ACCORDANCE WITH “RFP # AD-16-05” dated **November 15, 2016** titled “**Fleet Maintenance**” attached hereto as a part hereof, the undersigned submits the following:

A) Contact Information

The Contact information form shall be electronically signed by one duly authorized to do so, and in case signed by a deputy or subordinate, the principal's properly written authority to such deputy or subordinate must accompany the proposal. This form must be completed and submitted through www.bidsync.com as part of the bidder's submittal. The vendor must provide their pricing through the designated lines items listed on the BidSync website.

COMPANY INFORMATION:

COMPANY: **Vera Cadillac Buick GMC**

STREET ADDRESS: **300 South University Drive**

CITY, STATE & ZIP CODE: **Pembroke Pines**

PRIMARY CONTACT FOR THE PROJECT:

NAME: **Richard Gonzalez** TITLE: **305-710-0311**

E-MAIL: **richardg@veramotors.com**

TELEPHONE: **954-517-7841** FAX: **954-517-7988**

AUTHORIZED APPROVER:

NAME: **James Craner** TITLE: **Vice President**

E-MAIL: **jimc@veramotors.com**

TELEPHONE: **954-517-7907** FAX: **954-517-7984**

SIGNATURE: **James Craner**

B) Proposal Checklist

Is your facility located within the City of Pembroke Pines? Yes ☒

Did you submit all documents and information requested in Section 1.6 of the RFP? Yes ☒

C) Sample Proposal Form

The following sample price proposal is for information only. The vendor must provide their pricing through the designated lines items listed on the BidSync website.

Hourly Service Rates

Item #	Item Description	Hourly Rate	Method Used for Determining Hours Needed to Perform Services (ALLDATA, etc.)
1)	Hourly Rate for Maintenance Service at the Contractor's Facility	To be Submitted Via BidSync	To be Submitted Via BidSync
2)	Hourly Rate for Roadside/Off-Site Maintenance Service	To be Submitted Via BidSync	To be Submitted Via BidSync
3)	Hourly Rate for Body Work and Similar Repairs	To be Submitted Via BidSync	To be Submitted Via BidSync

Parts Discounts

Item #	Item Description	Discount Percentage
1)	Discount off of Parts	To be Submitted Via BidSync

A La Carte Menu

Item #	Operation	Labor Hours	Total Cost
1)	Oil Change, Tire Rotation and Multi-point Safety Inspection (Conventional Motor Oil)	To be Submitted Via BidSync	To be Submitted Via BidSync
2)	Oil Change, Tire Rotation and Multi-point Safety Inspection (Dexos Synthetic Motor Oil)	To be Submitted Via BidSync	To be Submitted Via BidSync
3)	Oil Change, Tire Rotation and Multi-point Safety Inspection (Mobil 1 Synthetic Motor Oil)	To be Submitted Via BidSync	To be Submitted Via BidSync
4)	Oil Change, Tire Rotation and Multi-point Safety Inspection (Delvac Diesel Motor Oil)	To be Submitted Via BidSync	To be Submitted Via BidSync
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6)	Tire Rotation Only	To be Submitted Via BidSync	To be Submitted Via BidSync
7)	Tire Rotation and Tire Balancing	To be Submitted Via BidSync	To be Submitted Via BidSync
8)	4 Wheel Alignment - Car	To be Submitted Via BidSync	To be Submitted Via BidSync
9)	4 Wheel Alignment - Truck	To be Submitted Via BidSync	To be Submitted Via BidSync
10)	Drain, Flush and Refill Cooling System	To be Submitted Via BidSync	To be Submitted Via BidSync
11)	Brake Fluid Replacement	To be Submitted Via BidSync	To be Submitted Via BidSync
12)	Cooling System Service	To be Submitted Via BidSync	To be Submitted Via BidSync
13)	Power Steering Service	To be Submitted Via BidSync	To be Submitted Via BidSync

14)	Transmission Flush	To be Submitted Via BidSync	To be Submitted Via BidSync
15)	Fuel Injector Service	To be Submitted Via BidSync	To be Submitted Via BidSync
16)	Induction Service	To be Submitted Via BidSync	To be Submitted Via BidSync
17)	A/C Service	To be Submitted Via BidSync	To be Submitted Via BidSync
18)	Engine Oil Flush	To be Submitted Via BidSync	To be Submitted Via BidSync
19)	Battery Terminal Service	To be Submitted Via BidSync	To be Submitted Via BidSync
20)	Change Clutch Hydraulic Fluid	To be Submitted Via BidSync	To be Submitted Via BidSync
21)	Throttle Body Service	To be Submitted Via BidSync	To be Submitted Via BidSync
22)	Change Transfer Case Fluid	To be Submitted Via BidSync	To be Submitted Via BidSync
23)	Front or Rear Diff Service	To be Submitted Via BidSync	To be Submitted Via BidSync
24)	Replace Wiper Blades (Each)	To be Submitted Via BidSync	To be Submitted Via BidSync
25)	Replace Passenger Compartment Air Filter	To be Submitted Via BidSync	To be Submitted Via BidSync
26)	Replace Engine Air Filter	To be Submitted Via BidSync	To be Submitted Via BidSync
27)	Replace Engine Air Filter - Diesel Truck	To be Submitted Via BidSync	To be Submitted Via BidSync
28)	Change Automatic Transmission Fluid & Filter	To be Submitted Via BidSync	To be Submitted Via BidSync
29)	Change Automatic Transmission Fluid & Filter Allison	To be Submitted Via BidSync	To be Submitted Via BidSync
30)	Replace Engine Fuel Filter - Gas	To be Submitted Via BidSync	To be Submitted Via BidSync
31)	Replace Engine Fuel Filter - Diesel	To be Submitted Via BidSync	To be Submitted Via BidSync
32)	Front Pad Replacement	To be Submitted Via BidSync	To be Submitted Via BidSync
33)	Resurface Rotors	To be Submitted Via BidSync	To be Submitted Via BidSync
34)	Tire Repair/Patch – On Site	To be Submitted Via BidSync	To be Submitted Via BidSync
35)	Tire Repair/Patch – Off Site / Road Side	To be Submitted Via BidSync	To be Submitted Via BidSync
36)	Install Nitrogen in Tires	To be Submitted Via BidSync	To be Submitted Via BidSync
37)	Replace Spark Plugs (& inspect spark plug wires) – Cars	To be Submitted Via BidSync	To be Submitted Via BidSync
38)	Replace Spark Plugs (& inspect spark plug wires) -	To be Submitted	To be Submitted

	Trucks	Via BidSync	Via BidSync
39)	Vehicle Lockout Service – Off Site / Roadside	To be Submitted Via BidSync	To be Submitted Via BidSync

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



Tab 7

Other Completed Documents

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



7 TAB 7 – OTHER COMPLETED DOCUMENTS

7.1 Attachment B – Vendor Information Form and a W-9



(OFFICE USE ONLY) Vendor number:

Please complete this vendor information form entirely along with the
IRS Form W-9, scan and upload it to the www.bidsync.com

Vendor Information Form

Operating Name (Payee)	Vera Cadillac Buick GMC		
Legal Name (as filed with IRS)	Vera-Williamson Investments Inc		
Remit-to Address (For Payments)	300 South University Drive Pembroke Pines, FL 33025		
Remit-to Contact Name:	Alex Crespo	Title:	Secretary Treasurer
Email Address:	alexc@veramotors.com		
Phone #:	954-517-7910	Fax #	954-517-7985
Order-from Address (For purchase orders)	300 South University Drive Pembroke Pines, FL 33025		
Order-from Contact Name:	Richard Gonzalez	Title:	Fixed Operations Director
Email Address:	richardg@veramotors.com		
Phone #:	954-517-7841	Fax #	954-517-7988
Return-to Address (For product returns)	300 South University Drive Pembroke Pines, FL 33025		
Return-to Contact Name	Richard Gonzalez	Title:	Fixed Operations Director
Email Address:	richardg@veramotors.com		
Phone #:	954-517-7841	Fax #	954-517-7988
Payment Terms:	30 Days Net		

Type of Business (please check one and provide Federal Tax identification or social security Number)

- ☐ Corporation
☐ Sole Proprietorship/Individual
☐ Partnership
☐ Health Care Service Provider
☒ LLC – C (C corporation) – S (S corporation) – P (partnership)
☐ Other (Specify):

Federal ID Number: 65-1030360

Social Security No.:

Name of Applicant / Signature James Craner

Digitally signed by James Craner
Date: 2016.12.01 17:15:20 -05'00'

Title of Applicant Vice President

Date 12/1/2016

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



Form W-9 (Rev. December 2014) Department of the Treasury Internal Revenue Service	Request for Taxpayer Identification Number and Certification		Give Form to the requester. Do not send to the IRS.
Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return. Name is required on this line; do not leave this line blank.) Vera-Williamson Investments, Inc.		
	2 Business name/disregarded entity name, if different from above Vera Cadillac-Buick-GMC		
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual sole proprietor or single-member LLC <input checked="" type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C= C corporation, S= S corporation, P= partnership) _____ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) _____		
	4 Exemptions (codes apply only to certain entities; not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to documents transmitted outside the U.S.)</small>		
	5 Address (number, street, and apt. or suite no.) 300 S. University Drive		Requester's name and address (optional)
	6 City, state, and ZIP code Pembroke Pines, FL 33025		
	7 Last account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number								
			-				-	
or								
Employer identification number								
6	5	-	1	0	3	0	3	6

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person 	Date 12/20/16
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/efd.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third-party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued);
- Certify that you are not subject to backup withholding; or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income; and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See What is FATCA reporting? on page 2 for further information.

Cat. No. 10231X

Form **W-9** (Rev. 12-2014)

Page 2 of 5

Attachment B, Vendor Information Form and a W-9

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12/20/2016

7-2

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



Form W-9 (Rev. 12-2014)

Page 2

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States:

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code* on page 3 and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships* above.

What is FATCA reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code* on page 3 and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account, list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note. ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. **Partnership, LLC that is not a single-member LLC, C Corporation, or S Corporation.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



Form W-9 (Rev. 12-2014)

Page 3

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box in line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box in line 3.

Limited Liability Company (LLC). If the name on line 1 is an LLC treated as a partnership for U.S. federal tax purposes, check the "Limited Liability Company" box and enter "P" in the space provided. If the LLC has filed Form 8832 or 2553 to be taxed as a corporation, check the "Limited Liability Company" box and in the space provided enter "C" for C corporation or "S" for S corporation. If it is a single-member LLC that is a disregarded entity, do not check the "Limited Liability Company" box; instead check the first box in line 3 "Individual/sole proprietor or single-member LLC."

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space in line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2—The United States or any of its agencies or instrumentalities
- 3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5—A corporation
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission
- 8—A real estate investment trust
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10—A common trust fund operated by a bank under section 584(a)
- 11—A financial institution
- 12—A middleman known in the investment community as a nominee or custodian
- 13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 5 ²
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Note. You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on this page), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at www.ssa.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/businesses and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



Form W-9 (Rev. 12-2014)

Page 4

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, or 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code* earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor ²
4. a. The usual revocable savings trust (grantor is also trustee) b. So-called trust account that is not a legal or valid trust under state law	The grantor-trustee ¹ The actual owner ¹
5. Sole proprietorship or disregarded entity owned by an individual	The owner ¹
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))	The grantor ¹
For this type of account:	Give name and EIN of:
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity ¹
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))	The trust

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 2.

***Note.** Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: spam@uce.gov or contact them at www.ftc.gov/idtheft or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

Supplier: **Vera Cadillac-Buick-GMC**



City of Pembroke Pines

Attachment C

NON-COLLUSIVE AFFIDAVIT

BIDDER is the **Richard Gonzalez**,

(Owner, Partner, Officer, Representative or Agent)

BIDDER is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;

Such Bid is genuine and is not a collusive or sham Bid;

Neither the said BIDDER nor any of its officers, partners, owners, agents, representative, employees or parties in interest, including this affidavit, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other BIDDER, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted; or to refrain from bidding in connection with such Contract; or have in any manner, directly or indirectly, sought by agreement or collusion, or communications, or conference with any BIDDER, firm, or person to fix the price or prices in the attached Bid or any other BIDDER, or to fix any overhead, profit, or cost element of the Bid Price or the Bid Price of any other BIDDER, or to secure through any collusion conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Contract;

The price of items quoted in the attached Bid are fair and proper and are not tainted by collusion, conspiracy, connivance, or unlawful agreement on the part of the BIDDER or any other of its agents, representatives, owners, employees or parties in interest, including this affidavit.

Printed Name/Signature **Richard Gonzalez**

Title **Fixed Operations Director**

Name of Company **Vera Cadillac Buick GMC**

Supplier: **Vera Cadillac-Buick-GMC**



City of Pembroke Pines

Attachment D

**SWORN STATEMENT
ON PUBLIC ENTITY CRIMES
UNDER FLORIDA STATUTES CHAPTER 287.133(3)(a).**

1. This sworn statement is submitted **Vera Cadillac Buick GMC** (name of entity submitting sworn statement) whose business address is **300 S University Drive Pembroke Pines, FL 33025** and (if applicable) its Federal Employer Identification Number (FEIN) is **65-1030360**. (If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: .)
2. My name is **Richard Gonzalez** and my
(Please print name of individual signing)

relationship to the entity named above is **my employer**.
3. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid, proposal, reply, or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
4. I understand that a "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
5. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
 1. A predecessor or successor of a person convicted of a public entity crime: or
 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The Cityship by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
6. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any

natural person or any entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts let by a public entity, or which otherwise transacts or applies to transact business with a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

7. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. **(Please indicate which statement applies.)**

☒ A) Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

☐ B) The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989, AND **(Please indicate which additional statement applies.)**

☐ B1) There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. **(Please attach a copy of the final order.)**

☐ B2) The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. **(Please attach a copy of the final order.)**

☐ B3) The person or affiliate has not been placed on the convicted vendor list. **(Please describe any action taken by or pending with the Department of General Services.)**

Richard Gonzalez
Bidder's Name/Signature

Vera Cadillac Buick GMC
Company

11/16/2016
Date

Supplier: Vera Cadillac-Buick-GMC



City of Pembroke Pines

Attachment E

LOCAL VENDOR PREFERENCE CERTIFICATION

SECTION 1 GENERAL TERM

LOCAL PREFERENCE

The evaluation of competitive bids is subject to section 35.36 of the City's Procurement Procedures which, except where contrary to federal and state law, or any other funding source requirements, provides that preference be given to local businesses. To satisfy this requirement, the vendor shall affirm in writing its compliance with either of the following objective criteria as of the bid or proposal submission date stated in the solicitation. A local business shall be defined as:

1. "Local Pembroke Pines Vendor" shall mean a business entity which has maintained a permanent place of business with full-time employees within the City limits for a minimum of one (1) year prior to the date of issuance of a bid or proposal solicitation. The permanent place of business may not be a post office box. The business location must actually distribute goods or services from that location. In addition, the business must have a current business tax receipt from the City of Pembroke Pines.

OR;

2. "Local Broward County Vendor" shall mean or business entity which has maintained a permanent place of business with full-time employees within the Broward County limits for a minimum of one (1) year prior to the date of issuance of a bid or proposal solicitation. The permanent place of business may not be a post office box. The business location must actually distribute goods or services from that location. In addition, the business must have a current business tax receipt from the Broward County or the city within Broward County where the business resides.

A preference of five percent (5%) of the total evaluation point, or five percent (5%) of the total price, shall be given to the **Local Pembroke Pines Vendor(s)**; A preference of two and a half percent (2.5%) of the total evaluation point for local, or two and a half percent (2.5%) of the total price, shall be given to the **Local Broward County Vendor(s)**.

COMPARISON OF QUALIFICATIONS

The preferences established in no way prohibit the right of the City to compare quality of supplies or services for purchase and to compare qualifications, character, responsibility and fitness of all persons, firms or corporations submitting bids or proposals. Further, the preference established in no way prohibit the right of the city from giving any other preference permitted by law instead of the preferences granted, nor prohibit the city to select the bid or proposal which is the most responsible and in the best interests of the city.

SECTION 2 AFFIRMATION

LOCAL PREFERENCE CERTIFICATION:

- ☒ Place a check mark here only if affirming bidder meets requirements above as a Local Pembroke Pines Vendor.
In addition, the business must attach a current business tax receipt from the City of Pembroke Pines along with any previous business tax receipts to indicate that the business entity has maintained a permanent place of business for a minimum of one (1) year.
- ☐ Place a check mark here only if affirming bidder meets requirements above as a Local Broward County Vendor.
In addition, the business must attach a current business tax receipt from the Broward County or the city within Broward County where the business resides along with any previous business tax receipts to indicate that the business entity has maintained a permanent place of business for a minimum of one (1) year.
- ☐ Place a check mark here only if affirming bidder does not meet the requirements above as a Local Vendor.

Failure to complete this certification at this time (by checking either of the boxes above) shall render the vendor ineligible for Local Preference. This form must be completed by/for the proposer; the proposer WILL NOT qualify for Local Vendor Preference based on their sub-contractors' qualifications.

COMPANY NAME: **Vera Cadillac Buick GMC**

PRINTED NAME / AUTHORIZED SIGNATURE: **Richard Gonzalez**

Supplier: Vera Cadillac-Buick-GMC



City of Pembroke Pines

Attachment F

VETERAN OWNED SMALL BUSINESS (VOSB) PREFERENCE CERTIFICATION

SECTION 1 GENERAL TERM

VETERAN OWNED SMALL BUSINESS (VOSB) PREFERENCE

The evaluation of competitive bids is subject to section 35.37 of the City's Procurement Procedures which, except where contrary to federal and state law, or any other funding source requirements, provides that preference be given to veteran owned small businesses. To satisfy this requirement, the vendor shall affirm in writing its compliance with the following objective criteria as of the bid or proposal submission date stated in the solicitation. A veteran owned small business shall be defined as:

1. "Veteran Owned Small Business" shall mean a business entity which has received a "Determination Letter" from the United States Department of Veteran Affairs Center for Verification and Evaluation notifying the business that they have been approved as a Veteran Owned Small Business (VOSB).

A preference of two and a half percent (2.5%) of the total evaluation point, or two and a half percent (2.5%) of the total price, shall be given to the **Veteran Owned Small Business (VOSB)**. This shall mean that if a **VOSB** submits a bid/quote that is within 2.5% of the lowest price submitted by any vendor, the **VOSB** shall have an option to submit another bid which is at least 1% lower than the lowest responsive bid/quote. If the **VOSB** submits a bid which is at least 1% lower than that lowest responsive bid/quote, then the award will go to the **VOSB**. If not, the award will be made to the vendor that submits the lowest responsive bid/quote. If the lowest responsive and responsible bidder is a "**Local Pembroke Pines Vendor**" (**LPPV**) or a "**Local Broward County Vendor**" (**LBCV**) as established in Section 35.36 of the City's Code of Ordinances, entitled "Local Vendor Preference", then the award will be made to that vendor and no other bidders will be given an opportunity to submit additional bids as described herein.

If there is a **LPPV**, a **LBCV**, and a **VOSB** participating in the same bid solicitation and all three vendors qualify to submit a second bid, the **LPPV** will be given first option. If the **LPPV** cannot beat the lowest bid received by at least 1%, an opportunity will be given to the **LBCV**. If the **LBCV** cannot beat the lowest bid by at least 1%, an opportunity will be given to the **VOSB**. If the **VOSB** cannot beat the lowest bid by at least 1%, then the bid will be awarded to the lowest bidder.

If multiple **VOSBs** submit bids/quotes which are within 2.5% of the lowest bid/quote and there are no **LPPV** or **LBCV** as described in Section 35.36 of the City's Code of Ordinance, entitled "Local Vendor Preference", then all **VOSBs** will be asked to submit a **Best and Final Offer (BAFO)**. The award will be made to the **VOSB** submitting the lowest **BAFO** providing that that **BAFO** is at least 1% lower than the lowest bid/quote received in the original solicitation. If no **VOSB** can beat the lowest bid/quote by at least 1%, then the award will be made to the lowest responsive bidder.

COMPARISON OF QUALIFICATIONS

The preferences established in no way prohibit the right of the City to compare quality of supplies or services for purchase and to compare qualifications, character, responsibility and fitness of all persons, firms or corporations submitting bids or proposals. Further, the preference established in no way prohibit the right of the city from giving any other preference permitted by law instead of the preferences granted, nor prohibit the city to select the bid or proposal which is the most responsible and in the best interests of the city.

SECTION 2 AFFIRMATION

VETERAN OWNED SMALL BUSINESS (VOSB) PREFERENCE CERTIFICATION:

☐ Place a check mark here only if affirming bidder meets requirements above as a Veteran Owned Small Business.
In addition, the bidder must attach the "Determination Letter" from the U.S. Dept. of Veteran Affairs Center.

☒ Place a check mark here only if affirming bidder does not meet the requirements above as a VOSB.

Failure to complete this certification at this time (by checking either of the boxes above) shall render the vendor ineligible for VOSB Preference. This form must be completed by/for the proposer; the proposer WILL NOT qualify for VOSB Preference based on their sub-contractors' qualifications.

COMPANY NAME: **Vera Cadillac Buick GMC**

PRINTED NAME / AUTHORIZED SIGNATURE: **Richard Gonzalez**

Supplier: **Vera Cadillac-Buick-GMC**



City of Pembroke Pines

Attachment G

EQUAL BENEFITS CERTIFICATION FORM FOR DOMESTIC PARTNERS AND ALL MARRIED COUPLES

Except where federal or state law mandates to the contrary, a Contractor awarded a Contract pursuant to a competitive solicitation shall provide benefits to Domestic Partners and spouses of its employees, irrespective of gender, on the same basis as it provides benefits to employees' spouses in traditional marriages.

The Contractor shall provide the City and/or the City Manager or his/her designee, access to its records for the purpose of audits and/or investigations to ascertain compliance with the provisions of this section, and upon request shall provide evidence that the Contractor is in compliance with the provisions of this section upon each new bid, contract renewal, or when the City Manager has received a complaint or has reason to believe the Contractor may not be in compliance with the provisions of this section. Records shall include but not be limited to providing the City and/or the City Manager or his/her designee with certified copies of the Contractor's records pertaining to its benefits policies and its employment policies and practices.

The Contractor must conspicuously make available to all employees and applicants for employment the following statement:

“During the performance of a contract with the City of Pembroke Pines, Florida, the Contractor will provide Equal Benefits to its employees with spouses, as defined by Section 35.39 of the City's Code of Ordinances, and its employees with Domestic Partners and all Married Couples”.

The posted statement must also include a City contact telephone number and email address which will be provided to each contractor when a covered contract is executed.

SECTION 1 DEFINITIONS

1. **Benefits** means the following plan, program or policy provided or offered by a contractor to its employees as part of the employer's total compensation package which may include but is not limited to sick leave, bereavement leave, family medical leave, and health benefits.
2. **Cash Equivalent** mean the amount of money paid to an employee with a domestic partner or spouse in lieu of providing benefits to the employee's domestic partner or spouse. The cash equivalent is equal to the employer's direct expense of providing benefits to an employee for his or her spouse from a traditional marriage.
3. **Covered Contract** means a contract between the City and a contractor awarded subsequent to the date when this section becomes effective valued at over \$25,000 or the threshold amount required for competitive bids as required in section 35.18(A) of the Procurement Code.
4. **Domestic Partner** shall mean any two (2) adults of the same or different sex who have registered as domestic partners with a governmental body pursuant to state or local law authorizing such registration, or with an internal registry maintained by the employer of at least one of the domestic partners. A contractor may institute an internal registry to allow for the provision of equal benefits to employees with domestic partners who do not register their partnerships pursuant to a governmental body authorizing such registration, or who are

located in a jurisdiction where no such governmental domestic partnership registry exists. A contractor that institutes such registry shall not impose criteria for registration that are more stringent than those required for domestic partnership registration by the City of Pembroke Pines.

5. **Equal benefits** means the equality of benefits between employees with spouses and/or dependents of spouses and employees with domestic partners and/or dependents of domestic partners, and/or between spouses of employees and/or dependents of spouses and domestic partners of employees and/or dependents of domestic partners.
6. **Spouse** means one member of a married pair legally married under the laws of any state within the United States of America or any other jurisdiction under which such marriage is legally recognized, irrespective of gender.
7. **Traditional marriage** means a marriage between one man and one woman.

SECTION 2 CERTIFICATION OF CONTRACTOR

The firm providing a response, by virtue of the signature below, certifies that it is aware of the requirements of Section 35.39 "City Contractors providing Equal Benefits for Domestic Partners and all Married Couples" of the City's Code of Ordinances, and certifies the following (**Check only one box below**):

- ☐ A. Contractor currently complies with the requirements of this section; or
- ☒ B. Contractor will comply with the conditions of this section at the time of contract award; or
- ☐ C. Contractor will not comply with the conditions of this section at the time of contract award:
or
- ☐ D. Contractor does not comply with the conditions of this section because of the following allowable exemption (**Check only one box below**):
- ☐ 1. The Contractor does not provide benefits to employees' spouses in traditional marriages;
- ☐ 2. The Contractor provides an employee the cash equivalent of benefits because the Contractor is unable to provide benefits to employees' Domestic Partners or spouses despite making reasonable efforts to provide them. To meet this exception, the Contractor shall provide a notarized affidavit that it has made reasonable efforts to provide such benefits. The affidavit shall state the efforts taken to provide such benefits and the amount of the cash equivalent. Cash equivalent means the amount of money paid to an employee with a Domestic Partner or spouse rather than providing benefits to the employee's Domestic Partner or spouse. The cash equivalent is equal to the employer's direct expense of providing benefits to an employee's spouse;
- ☐ 3. The Contractor is a religious organization, association, society, or any non-profit charitable or educational institution or organization operated supervised or controlled by or in conjunction with a religious organization, association, or society;
- ☐ 4. The Contractor is a governmental agency;

The certification shall be signed by an authorized officer of the Contractor. Failure to provide such certification (by checking the appropriate boxes above along with completing the information below) shall result in a Contractor being deemed non-responsive.

COMPANY NAME: **Vera Cadillac Buick GMC**

AUTHORIZED OFFICER NAME / SIGNATURE: **James Craner**

Supplier: **Vera Cadillac-Buick-GMC**



City of Pembroke Pines

Attachment H

PROPOSER'S QUALIFICATIONS STATEMENT

PROPOSER shall furnish the following information. Failure to comply with this requirement will render Bid non-responsive and shall cause its rejection. Additional sheets shall be attached as required.

PROPOSER'S Name and Principal Address:

Vera-Williamson Investments, Inc.
300 South University Drive
Pembroke Pines, FL 33025

Contact Person's Name and Title: **Richard Gonzalez, Fixed Operations Director**

Contact Person's E-mail Address: **richardg@veramotors.com**

PROPOSER'S Telephone and Fax Number: **Phone 954-436-3036, Fax 954-517-7988**

PROPOSER'S License Number: **MV54783**
(Please attach certificate of status, competency, and/or state registration.)

PROPOSER'S Federal Identification Number: **65-1030360**

Number of years your organization has been in business **12**

State the number of years your firm has been in business under your present business name **12**

State the number of years your firm has been in business in the work specific to this solicitation: **12**

Names and titles of all officers, partners or individuals doing business under trade name:

Louis Vera, President
James Craner, Vice President
George E Williamson II, Vice President
George E Williamson III, Vice President
Alejandro Crespo, Secretary Treasurer

The business is a: Sole Proprietorship ☐ Partnership ☐ Corporation ☒

IF USING A FICTITIOUS NAME, SUBMIT EVIDENCE OF COMPLIANCE WITH FLORIDA FICTITIOUS NAME STATUTE. (ATTACH IN PROPOSER EXHIBIT SECTION)

Under what former name has your business operated? Include a description of the business. Failure to include such information shall be deemed to be intentional misrepresentation by the City and shall render the proposer RFP submittals non-responsive.

None

At what address was that business located?

N/A

Name, address, and telephone number of surety company and agent who will provide the required bonds on this contract:

Harco National Insurance Company

Have you ever failed to complete work awarded to you. If so, when, where and why?

No

Have you personally inspected the proposed WORK and do you have a complete plan for its performance?

Yes

Will you subcontract any part of this WORK? If so, give details including a list of each sub-contractor(s) that will perform work in excess of ten percent (10%) of the contract amount and the work that will be performed by each subcontractor (s).

Yes. Warranty work for Non-General Motors vehicles will be performed by local warranty repair centers.

Pines Ford

University Dodge

Autonation Nissan

Headquarter Toyota

The foregoing list of subcontractor(s) may not be amended after award of the contract without the prior written approval of the Contract Administrator, whose approval shall not be reasonably withheld.

List and describe all bankruptcy petitions (voluntary or involuntary) which have been filed by or against the Proposer, its parent or subsidiaries or predecessor organizations during the past five (5) years. Include in the description the disposition of each such petition.

None

List and describe all successful Bond claims made to your surety (ies) during the last five (5) years. The list and descriptions should include claims against the bond of the Proposer and its predecessor organization(s).

None

List all claims, arbitrations, administrative hearings and lawsuits brought by or against the Proposer or its predecessor organizations(s) during the last (10) years. The list shall include all case names; case, arbitration or hearing identification numbers; the name of the project over which the dispute arose; and a description of the subject matter of the dispute.

Vera Williamson Investments, INC. d/b/a Vera Cadillac Buick GMC; and the STATE OF FLORIDA and the FLORIDA DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES v. General Motors, LLC Case No. 0:15-cv-61724-KMW

Project Dispute Arose: GM violated State of Florida laws conducting business with Vera Cadillac Buick GMC. General Motors used an unfair and unlawful methodology to evaluate dealers and attempt to terminate Cadillac franchise. General Motors unlawfully withheld payment for facility modifications under GM's EBE Program.

Violation of F.S. §320.641 – (Unlawful Termination and Mandatory Stay)

Violation of F.S. §320.64(7) (Unlawful Termination in the Alternative to Count I)

Violation of F.S. §320.64(7) (Injunctive Relief)

Breach of Contract (Article 9 – Dealer Agreement)

Violation of F.S. §320.64(10)(b) (Facility Requirements)

Violation of F.S. §320.64(38) (Incentive Payments)

Violation of F.S. §320.64(18) (Vehicle Allocation and Distribution)

Violation of F.S. §320.64(19) (Allocation of Vehicles)

Breach of Contract (EBE Program)

Unjust Enrichment

List and describe all criminal proceedings or hearings concerning business related offenses in which the Proposer, its principals or officers or predecessor organization(s) were defendants.

None

Has the Proposer, its principals, officers or predecessor organization(s) been CONVICTED OF A Public Entity Crime, debarred or suspended from bidding by any government entity? If so, provide details.

No

Are you an ☒ Original provider ☐ sales representative ☐ distributor, ☐ broker, ☐ manufacturer ☐ other, of the commodities/services proposed upon? If other than the original provider, explain below.

Original provider

Have you ever been debarred or suspended from doing business with any governmental agency? If yes, please explain:

No

Describe the firm's local experience/nature of service with contracts of similar size and complexity, in the previous three (3) years:

Vera has been providing vehicle maintenance and service for 10 years in our current location. The average number of vehicles serviced on a monthly basis is 2700. Currently our active service customer base is over 7000, adding 523 vehicles will not create an excessive workload for our organization. The requirements of this proposal are not unusual requests and are standard services and courtesy we extend to all of our clients.

The PROPOSER acknowledges and understands that the information contained in response to this Qualification Statement shall be relied upon by CITY in awarding the contract and such information is warranted by PROPOSER to be true. The discovery of any omission or misstatement that materially affects the PROPOSER'S qualifications to perform under the contract shall cause the CITY to reject the Bid, and if after the award, to cancel and terminate the award and/or contract.

Vera Cadillac Buick GMC

(Company Name)

James Craner

(Printed Name/Signature)

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



7.2 Attachment C – Non-Collusive Affidavit

NON-COLLUSIVE AFFIDAVIT

BIDDER is the: Richard Gonzalez (Owner, Partner, Officer, Representative or Agent)

BIDDER is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;

Such Bid is genuine and is not a collusive or sham Bid;

Neither the said BIDDER nor any of its officers, partners, owners, agents, representative, employees or parties in interest, including this affidavit, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other BIDDER, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted; or to refrain from bidding in connection with such Contract; or have in any manner, directly or indirectly, sought by agreement or collusion, or communications, or conference with any BIDDER, firm, or person to fix the price or prices in the attached Bid or any other BIDDER, or to fix any overhead, profit, or cost element of the Bid Price or the Bid Price of any other BIDDER, or to secure through any collusion conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Contract;

The price of items quoted in the attached Bid are fair and proper and are not tainted by collusion, conspiracy, connivance, or unlawful agreement on the part of the BIDDER or any other of its agents, representatives, owners, employees or parties in interest, including this affidavit.

Printed Name/Signature: Richard Gonzalez

Title: Fixed Operations Director

Name of Company: Vera Cadillac Buick GMC

7.3 Attachment D – Sworn Statement on Public Entity Crimes Form

SWORN STATEMENT ON PUBLIC ENTITY CRIMES

UNDER FLORIDA STATUTES CHAPTER 287.133(3)(a).

1. This sworn statement is submitted Vera Cadillac Buick GMC (name of entity submitting sworn statement) whose business address is 300 S University Drive Pembroke Pines, FL 33025 and (if applicable) its Federal Employer Identification Number (FEIN) is 65-1030360 (If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement:)
2. My name is Richard Gonzalez and my (Please print name of individual signing) relationship to the entity named above is my employer
3. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid, proposal, reply, or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
4. I understand that a "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
5. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



1. A predecessor or successor of a person convicted of a public entity crime: or
 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The Cityship by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
6. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or any entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts let by a public entity, or which otherwise transacts or applies to transact business with a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
7. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies.)
- ☒ A) Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.
- ☐ B) The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989, AND (Please indicate which additional statement applies.)
- ☐ B1) There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. (Please attach a copy of the final order.)
- ☐ B2) The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. (Please attach a copy of the final order.)
- ☐ B3) The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by or pending with the Department of General Services.)

Richard Gonzalez

Vera Cadillac Buick GMC

11/16/2016

Bidder's Name/Signature

Company

Date

7.4 Attachment E – Local Vendor Preference Certification

LOCAL VENDOR PREFERENCE CERTIFICATION

SECTION 1 GENERAL TERM

LOCAL PREFERENCE

Use or disclosure of data contained on this sheet is subject to the restriction on the title page of this proposal or quotation.
12/20/2016

7-7

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



The evaluation of competitive bids is subject to section 35.36 of the City's Procurement Procedures which, except where contrary to federal and state law, or any other funding source requirements, provides that preference be given to local businesses. To satisfy this requirement, the vendor shall affirm in writing its compliance with either of the following objective criteria as of the bid or proposal submission date stated in the solicitation. A local business shall be defined as:

1. "Local Pembroke Pines Vendor" shall mean a business entity which has maintained a permanent place of business with full-time employees within the City limits for a minimum of one (1) year prior to the date of issuance of a bid or proposal solicitation. The permanent place of business may not be a post office box. The business location must actually distribute goods or services from that location. In addition, the business must have a current business tax receipt from the City of Pembroke Pines.

OR;

2. "Local Broward County Vendor" shall mean or business entity which has maintained a permanent place of business with full-time employees within the Broward County limits for a minimum of one (1) year prior to the date of issuance of a bid or proposal solicitation. The permanent place of business may not be a post office box. The business location must actually distribute goods or services from that location. In addition, the business must have a current business tax receipt from the Broward County or the city within Broward County where the business resides.

A preference of five percent (5%) of the total evaluation point, or five percent (5%) of the total price, shall be given to the **Local Pembroke Pines Vendor(s)**; A preference of two and a half percent (2.5%) of the total evaluation point for local, or two and a half percent (2.5%) of the total price, shall be given to the **Local Broward County Vendor(s)**.

COMPARISON OF QUALIFICATIONS

The preferences established in no way prohibit the right of the City to compare quality of supplies or services for purchase and to compare qualifications, character, responsibility and fitness of all persons, firms or corporations submitting bids or proposals. Further, the preference established in no way prohibit the right of the city from giving any other preference permitted by law instead of the preferences granted, nor prohibit the city to select the bid or proposal which is the most responsible and in the best interests of the city.

SECTION 2 AFFIRMATION

LOCAL PREFERENCE CERTIFICATION:

☒ Place a check mark here only if affirming bidder meets requirements above as a Local Pembroke Pines Vendor.

In addition, the business must attach a current business tax receipt from the City of Pembroke Pines along with any previous business tax receipts to indicate that the business entity has maintained a permanent place of business for a minimum of one (1) year.

☐ Place a check mark here only if affirming bidder meets requirements above as a Local Broward County Vendor.

In addition, the business must attach a current business tax receipt from the Broward County or the city within Broward County where the business resides along with any previous business tax receipts to indicate that the business entity has maintained a permanent place of business for a minimum of one (1) year.

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



☐ Place a check mark here only if affirming bidder does not meet the requirements above as a Local Vendor.

Failure to complete this certification at this time (by checking either of the boxes above) shall render the vendor ineligible for Local Preference. This form must be completed by/for the proposer; the proposer WILL NOT qualify for Local Vendor Preference based on their sub-contractors' qualifications.

COMPANY NAME: Vera Cadillac Buick GMC

PRINTED NAME / AUTHORIZED SIGNATURE: Richard Gonzalez

7.5 Attachment F –Veteran Owned Small Business Preference Certification

VETERAN OWNED SMALL BUSINESS (VOSB) PREFERENCE CERTIFICATION

SECTION 1 GENERAL TERM

VETERAN OWNED SMALL BUSINESS (VOSB) PREFERENCE

The evaluation of competitive bids is subject to section 35.37 of the City's Procurement Procedures which, except where contrary to federal and state law, or any other funding source requirements, provides that preference be given to veteran owned small businesses. To satisfy this requirement, the vendor shall affirm in writing its compliance with the following objective criteria as of the bid or proposal submission date stated in the solicitation. A veteran owned small business shall be defined as:

1. "Veteran Owned Small Business" shall mean a business entity which has received a "Determination Letter" from the United States Department of Veteran Affairs Center for Verification and Evaluation notifying the business that they have been approved as a Veteran Owned Small Business (VOSB).

A preference of two and a half percent (2.5%) of the total evaluation point, or two and a half percent (2.5%) of the total price, shall be given to the Veteran Owned Small Business (VOSB). This shall mean that if a VOSB submits a bid/quote that is within 2.5% of the lowest price submitted by any vendor, the VOSB shall have an option to submit another bid which is at least 1% lower than the lowest responsive bid/quote. If the VOSB submits a bid which is at least 1% lower than that lowest responsive bid/quote, then the award will go to the VOSB. If not, the award will be made to the vendor that submits the lowest responsive bid/quote. If the lowest responsive and responsible bidder IS a "Local Pembroke Pines Vendor" (LPPV) or a "Local Broward County Vendor" (LBCV) as established in Section 35.36 of the City's Code of Ordinances, entitled "Local Vendor Preference", then the award will be made to that vendor and no other bidders will be given an opportunity to submit additional bids as described herein.

If there is a LPPV, a LBCV, and a VOSB participating in the same bid solicitation and all three vendors qualify to submit a second bid, the LPPV will be given first option. If the LPPV cannot beat the lowest bid received by at least 1%, an opportunity will be given to the LBCV. If the LBCV cannot beat the lowest bid by at least 1%, an opportunity will be given to the VOSB. If the VOSB cannot beat the lowest bid by at least 1%, then the bid will be awarded to the lowest bidder.

If multiple VOSBs submit bids/quotes which are within 2.5% of the lowest bid/quote and there are no LPPV or LBCV as described in Section 35.36 of the City's Code of Ordinance, entitled "Local Vendor Preference", then all VOSBs will be asked to submit a Best and Final Offer (BAFO). The award will be made to the VOSB submitting the lowest BAFO providing that that BAFO is at least 1% lower than the lowest bid/quote received in the original solicitation. If no VOSB can beat the lowest bid/quote by at least 1%, then the award will be made to the lowest responsive bidder.

COMPARISON OF QUALIFICATIONS

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



The preferences established in no way prohibit the right of the City to compare quality of supplies or services for purchase and to compare qualifications, character, responsibility and fitness of all persons, firms or corporations submitting bids or proposals. Further, the preference established in no way prohibit the right of the city from giving any other preference permitted by law instead of the preferences granted, nor prohibit the city to select the bid or proposal which is the most responsible and in the best interests of the city.

SECTION 2 AFFIRMATION

VETERAN OWNED SMALL BUSINESS (VOSB) PREFERENCE CERTIFICATION:

☐ Place a check mark here only if affirming bidder meets requirements above as a Veteran Owned Small Business.

In addition, the bidder must attach the "Determination Letter" from the U.S. Dept. of Veteran Affairs Center.

☒ Place a check mark here only if affirming bidder does not meet the requirements above as a VOSB.

Failure to complete this certification at this time (by checking either of the boxes above) shall render the vendor ineligible for VOSB Preference. This form must be completed by/for the proposer; the proposer WILL NOT qualify for VOSB Preference based on their sub-contractors' qualifications.

COMPANY NAME: Vera Cadillac Buick GMC

PRINTED NAME / AUTHORIZED SIGNATURE: Richard Gonzalez

7.6 Attachment G – Equal Benefits Certification Form

EQUAL BENEFITS CERTIFICATION FORM

FOR DOMESTIC PARTNERS AND ALL MARRIED COUPLES

Except where federal or state law mandates to the contrary, a Contractor awarded a Contract pursuant to a competitive solicitation shall provide benefits to Domestic Partners and spouses of its employees, irrespective of gender, on the same basis as it provides benefits to employees' spouses in traditional marriages.

The Contractor shall provide the City and/or the City Manager or his/her designee, access to its records for the purpose of audits and/or investigations to ascertain compliance with the provisions of this section, and upon request shall provide evidence that the Contractor is in compliance with the provisions of this section upon each new bid, contract renewal, or when the City Manager has received a complaint or has reason to believe the Contractor may not be in compliance with the provisions of this section. Records shall include but not be limited to providing the City and/or the City Manager or his/her designee with certified copies of the Contractor's records pertaining to its benefits policies and its employment policies and practices.

The Contractor must conspicuously make available to all employees and applicants for employment the following statement:

"During the performance of a contract with the City of Pembroke Pines, Florida, the Contractor will provide Equal Benefits to its employees with spouses, as defined by Section 35.39 of the City's Code of Ordinances, and its employees with Domestic Partners and all Married Couples".

The posted statement must also include a City contact telephone number and email address which will be provided to each contractor when a covered contract is executed.

SECTION 1 DEFINITIONS

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



1. **Benefits** means the following plan, program or policy provided or offered by a contractor to its employees as part of the employer's total compensation package which may include but is not limited to sick leave, bereavement leave, family medical leave, and health benefits.
2. **Cash Equivalent** mean the amount of money paid to an employee with a domestic partner or spouse in lieu of providing benefits to the employee's domestic partner or spouse. The cash equivalent is equal to the employer's direct expense of providing benefits to an employee for his or her spouse from a traditional marriage.
3. **Covered Contract** means a contract between the City and a contractor awarded subsequent to the date when this section becomes effective valued at over \$25,000 or the threshold amount required for competitive bids as required in section 35.18(A) of the Procurement Code.
4. **Domestic Partner** shall mean any two (2) adults of the same or different sex who have registered as domestic partners with a governmental body pursuant to state or local law authorizing such registration, or with an internal registry maintained by the employer of at least one of the domestic partners. A contractor may institute an internal registry to allow for the provision of equal benefits to employees with domestic partners who do not register their partnerships pursuant to a governmental body authorizing such registration, or who are located in a jurisdiction where no such governmental domestic partnership registry exists. A contractor that institutes such registry shall not impose criteria for registration that are more stringent than those required for domestic partnership registration by the City of Pembroke Pines.
5. **Equal benefits** means the equality of benefits between employees with spouses and/or dependents of spouses and employees with domestic partners and/or dependents of domestic partners, and/or between spouses of employees and/or dependents of spouses and domestic partners of employees and/or dependents of domestic partners.
6. **Spouse** means one member of a married pair legally married under the laws of any state within the United States of America or any other jurisdiction under which such marriage is legally recognized, irrespective of gender.
7. **Traditional marriage** means a marriage between one man and one woman.

SECTION 2 CERTIFICATION OF CONTRACTOR

The firm providing a response, by virtue of the signature below, certifies that it is aware of the requirements of Section 35.39 "City Contractors providing Equal Benefits for Domestic Partners and all Married Couples" of the City's Code of Ordinances, and certifies the following (**Check only one box below**):

- ☐ A. Contractor currently complies with the requirements of this section; or
- ☒ B. Contractor will comply with the conditions of this section at the time of contract award; or
- ☐ C. Contractor will not comply with the conditions of this section at the time of contract award; or
- ☐ D. Contractor does not comply with the conditions of this section because of the following allowable exemption (Check only one box below):
- ☐ 1. The Contractor does not provide benefits to employees' spouses in traditional marriages;
- ☐ 2. The Contractor provides an employee the cash equivalent of benefits because the Contractor is unable to provide benefits to employees' Domestic Partners or spouses despite making reasonable efforts to provide them. To meet this exception, the Contractor shall provide a notarized affidavit that it has made reasonable efforts to provide such benefits. The affidavit shall state the efforts taken to provide such benefits and the amount of the cash equivalent. Cash equivalent means the amount of money paid to an employee with a Domestic Partner or spouse rather than providing benefits to the employee's Domestic Partner or spouse. The cash equivalent is equal to the employer's direct expense of providing benefits to an employee's spouse;

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



☐ 3. The Contractor is a religious organization, association, society, or any non-profit charitable or educational institution or organization operated supervised or controlled by or in conjunction with a religious organization, association, or society;

☐ 4. The Contractor is a governmental agency;

The certification shall be signed by an authorized officer of the Contractor. Failure to provide such certification (by checking the appropriate boxes above along with completing the information below) shall result in a Contractor being deemed non-responsive.

COMPANY NAME: Vera Cadillac Buick GMC

AUTHORIZED OFFICER NAME / SIGNATURE: James Craner

7.7 Attachment H – Proposer's Completed Qualification Statement

PROPOSER'S QUALIFICATIONS STATEMENT

PROPOSER shall furnish the following information. Failure to comply with this requirement will render Bid non-responsive and shall cause its rejection. Additional sheets shall be attached as required.

PROPOSER'S Name and Principal Address: Vera-Williamson Investments, Inc.

300 South University Drive

Pembroke Pines, FL 33025

Contact Person's Name and Title: Richard Gonzalez, Fixed Operations Director

Contact Person's E-mail Address: richardg@veramotors.com

PROPOSER'S Telephone and Fax Number: Phone 954-436-3036, Fax 954-517-7988

PROPOSER'S License Number: MV54783 (Please attach certificate of status, competency, and/or state registration.)

PROPOSER'S Federal Identification Number:: 65-1030360

Number of years your organization has been in business 12

State the number of years your firm has been in business under your present business name 12

State the number of years your firm has been in business in the work specific to this solicitation: 12

Names and titles of all officers, partners or individuals doing business under trade name:

Louis Vera, President

James Craner, Vice President

George E Williamson II, Vice President

George E Williamson III, Vice President

Alejandro Crespo, Secretary Treasurer

The business is a: Sole Proprietorship ☐ Partnership ☐ Corporation ☒

IF USING A FICTITIOUS NAME, SUBMIT EVIDENCE OF COMPLIANCE WITH FLORIDA FICTITIOUS NAME STATUTE. (ATTACH IN PROPOSER EXHIBIT SECTION)

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



Under what former name has your business operated? Include a description of the business. Failure to include such information shall be deemed to be intentional misrepresentation by the City and shall render the proposer RFP submittals non-responsive.

None

At what address was that business located?

N/A

Name, address, and telephone number of surety company and agent who will provide the required bonds on this contract:

Harco National Insurance Company

Have you ever failed to complete work awarded to you. If so, when, where and why?

No

Have you personally inspected the proposed WORK and do you have a complete plan for its performance?

Yes

Will you subcontract any part of this WORK? If so, give details including a list of each sub-contractor(s) that will perform work in excess of ten percent (10%) of the contract amount and the work that will be performed by each subcontractor(s).

Yes. Warranty work for Non-General Motors vehicles will be performed by local warranty repair centers.

Pines Ford

University Dodge

Autonation Nissan

Headquarter Toyota

The foregoing list of subcontractor(s) may not be amended after award of the contract without the prior written approval of the Contract Administrator, whose approval shall not be reasonably withheld.

List and describe all bankruptcy petitions (voluntary or involuntary) which have been filed by or against the Proposer, its parent or subsidiaries or predecessor organizations during the past five (5) years. Include in the description the disposition of each such petition.

None

List and describe all successful Bond claims made to your surety (ies) during the last five (5) years. The list and descriptions should include claims against the bond of the Proposer and its predecessor organization(s).

None

List all claims, arbitrations, administrative hearings and lawsuits brought by or against the Proposer or its predecessor organizations(s) during the last (10) years. The list shall include all case names; case, arbitration or hearing identification numbers; the name of the project over which the dispute arose; and a description of the subject matter of the dispute.

Vera Williamson Investments, INC. d/b/a Vera Cadillac Buick GMC; and the STATE OF FLORIDA and the FLORIDA DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES v. General Motors, LLC

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



Case No. 0:15-cv-61724-KMW

Project Dispute Arose: GM violated State of Florida laws conducting business with Vera Cadillac Buick GMC. General Motors used an unfair and unlawful methodology to evaluate dealers and attempt to terminate Cadillac franchise. General Motors unlawfully withheld payment for facility modifications under GM's EBE Program.

Violation of F.S. §320.641 – (Unlawful Termination and Mandatory Stay)

Violation of F.S. §320.64(7) (Unlawful Termination in the Alternative to Count I)

Violation of F.S. §320.64(7) (Injunctive Relief)

Breach of Contract (Article 9 – Dealer Agreement)

Violation of F.S. §320.64(10)(b) (Facility Requirements)

Violation of F.S. §320.64(38) (Incentive Payments)

Violation of F.S. §320.64(18) (Vehicle Allocation and Distribution)

Violation of F.S. §320.64(19) (Allocation of Vehicles)

Breach of Contract (EBE Program)

Unjust Enrichment

List and describe all criminal proceedings or hearings concerning business related offenses in which the Proposer, its principals or officers or predecessor organization(s) were defendants.

None

Has the Proposer, its principals, officers or predecessor organization(s) been CONVICTED OF A Public Entity Crime, debarred or suspended from bidding by any government entity? If so, provide details.

No

Are you an ☒ Original provider ☐ sales ☐ representative ☐ distributor, ☐ broker, ☐ manufacturer ☐ other, of the commodities/services proposed upon? If other than the original provider, explain below.

Original provider

Have you ever been debarred or suspended from doing business with any governmental agency? If yes, please explain:

No

Describe the firm's local experience/nature of service with contracts of similar size and complexity, it the previous three (3) years:

Vera has been providing vehicle maintenance and service for 10 years in our current location. The average number of vehicles serviced on a monthly basis is 2700. Currently our active service customer base is over 7000, adding 523 vehicles will not create an excessive workload for our organization. The requirements of this proposal are not unusual requests and are standard services and courtesy we extend to all of our clients.

The PROPOSER acknowledges and understands that the information contained in response to this Qualification Statement shall be relied upon by CITY in awarding the contract and such information is

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



warranted by PROPOSER to be true. The discovery of any omission or misstatement that materially affects the PROPOSER'S qualifications to perform under the contract shall cause the CITY to reject the Bid, and if after the award, to cancel and terminate the award and/or contract.

Vera Cadillac Buick GMC
(Company Name)

James Craner
(Printed Name/Signature)

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



7.8 Proposal Security (Bid Bond Form or Cashiers Check)



1701 Golf Road, 1-600 | Rolling Meadows, IL 60008 | (T): 800.448.4642
 P.O. Box 68309 | Schaumburg, IL 60168-0309 | Claims (T): 800.822.4429

December 16, 2016

VERA CADILLAC BUICK GMC
 300 S. UNIVERSITY DRIVE
 PEMBROKE PINES, FL 33025

Re: Bond #: SR-6236-02-001 Date: December 20, 2016
 Amount: \$100,000.00 Type: PUBLIC BID BONDS
 Obligor: CITY OF PEMBROKE PINES
 CITY CLERK'S OFFICE, 5TH FLOOR
 For: BID SECURITY - RFP # AD-16-05 FLEET MAINTENANCE
 FOR EQUIPMENT

(X) Enclosed are copies of the bond you requested. Please sign the original, if applicable, and submit it to the requesting concern. Retain a copy for your records.

() At your request, the original copies of the enclosed bond have been mailed to:

(X) BID BONDS: If the bid was successful and you require a performance bond, please complete the following and return this entire letter:

Total Contract value: \$ _____
 Performance bond value: \$ _____
 Award date: _____
 Anticipated completion date: _____

() PERFORMANCE BONDS:

() As Surety for this performance bond, please submit a copy of the awarded contract and the following information on the 2nd and 3rd bidders:

2nd Bidder, Name: _____ Amount \$ _____

3rd Bidder, Name: _____ Amount \$ _____

() Our records indicate an anticipated completion date of _____ for the captioned performance. Please advise:

() Performance has indeed been completed as of: _____

() Performance will not be completed until: _____

Sincerely,

HARCO NATIONAL INSURANCE COMPANY
 Dealer Pack Underwriting

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



1701 Golf Road, 1-600 | Rolling Meadows, IL 60008 | (T): 800.448.4642
P.O. Box 68309 | Schaumburg, IL 60168-0309 | Claims (T): 800.822.4429

BID BOND

Bond No. SR-6236-02-001

KNOW ALL MEN BY THESE PRESENTS: That we:

VERA CADILLAC BUICK GMC

Principal, and HARCO NATIONAL INSURANCE COMPANY OF ROLLING MEADOWS, ILLINOIS, Surety,
are held and firmly bound unto:

CITY OF PEMBROKE PINES

CITY CLERK'S OFFICE, 5TH FLOOR, Obligee,

In the sum of:

ONE HUNDRED THOUSAND AND 00/100 DOLLARS (\$100,000.00)

for the payment of which we bind ourselves, our legal representatives, successors and assigns, jointly and severally, firmly
by these presents.

WHEREAS, said Principal has submitted or is about to submit a proposal, or has entered into a Contract with said Obligee,
dated December 20, 2016 for:

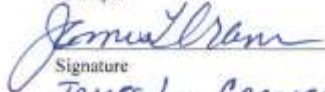
**BID SECURITY - RFP # AD-16-05 FLEET MAINTENANCE
FOR EQUIPMENT**

NOW, THEREFORE, if the said contract be awarded to Principal and Principal shall, within such time as may be specified,
enter into the contract in writing and give such bond or bonds as may be specified in the bidding or contract documents with
Surety acceptable to Obligee; or if Principal shall fail to do so, indemnify the Obligee for damages which Obligee may suffer by
reason of such failure not exceeding the penalty set forth on the face of this bond, then this obligation shall be void; otherwise to
remain in full force and effect.

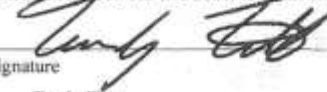
This bond automatically terminates 120 days from date of issuance.

Sealed with our seals and dated this 16th day of December, 2016.

Principal


Signature _____ (Seal)
JAMES L. CRANER
Name
VICE PRESIDENT
Title

HARCO NATIONAL INSURANCE COMPANY


Signature _____ (Seal)
Tandy Fitts
Name
ATTORNEY-IN-FACT
Title

20-0394 (12/92)

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



BOND # 6236-02-001

HARCO NATIONAL INSURANCE COMPANY

ADMINISTRATION OFFICE: 1701 GOLF ROAD, SUITE 1-600, ROLLING MEADOWS, IL 60008-4241

GENERAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, That the HARCO NATIONAL INSURANCE COMPANY has made, constituted and appointed and by these presents does make, constitute and appoint:

Carol Carbonaro or Tandy Fitts or Thomas Weber or Vickie Egan

each its true and lawful attorney for it and in its name, place, and stead to execute on behalf of the said Company, as surety, bonds, undertaking and contracts of suretyship to be given to

any obligee

provided that no bond or undertaking of contract of suretyship executed under this authority shall exceed in amount the sum of \$500,000 (Five Hundred Thousand Dollars). This Power of Attorney shall be valid for one year from the date as written below.

The Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of the Company at a meeting duly called and held on the 25th day of May, 1977.

"RESOLVED, That the President or a Vice President may, from time-to-time, appoint by written certificates attorneys-in-fact to act in behalf of the Company in the execution of policies of insurance, bonds, undertakings and other obligatory instruments of like nature. Such attorneys-in-fact, subject to the limitations set forth in their respective certificates of authority shall have full power to bind the Company by their signature and execution of any such instruments and to attach the seal of the Company thereto. The President or any Vice President or the Board of Directors may at any time revoke all power and authority previously given to any attorney-in-fact.

FURTHER RESOLVED, That the signature of the President or a Vice President and the seal of the Company may be affixed by facsimile on any power of attorney granted. The signature of the Secretary or an Assistant Secretary and the seal of the Company may be affixed by facsimile to any certificate of any such power and any such power or certificate bearing such facsimile signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certified by certificate so executed and sealed shall, with respect to any bond or undertaking to which it is attached, continue to be valid and binding upon the Company."

IN WITNESS WHEREOF, The HARCO NATIONAL INSURANCE COMPANY has caused its official seal to be hereunto affixed, and these presents to be signed by its Vice President and certified by its Secretary or Assistant Secretary on this 16th day of December, 2016.

HARCO NATIONAL INSURANCE COMPANY

By

AVP Director of Distribution & product Development

By

VP DealerPak

10-0005 (08/13)

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



Tab 8

Business Structure, Licenses and Professional Registration Certificates



The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



8 TAB 8 – BUSINESS STRUCTURE, LICENSES AND PROFESSIONAL REGISTRATION CERTIFICATES

8.1 Copy or Professional Licenses and Business Tax Receipts

8.1.1 Professional Licenses

LICENSE CERTIFICATE	
STATE OF FLORIDA DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES DIVISION OF MOTORIST SERVICES	
VERA-WILLIAMSON INVESTMENTS INC 300 S UNIVERSITY DR PEMBROKE PINES, FL 33025-2236	
License	LICENSE NUMBER VF/1003068/1
FOR A DEALER IN FRANCHISED MOTOR VEHICLES	PRIMARY LOT
EXPIRATION DATE 12/03/2014	EXPIRATION DATE 12/31/2016
THIS CERTIFIES, THAT	
VERA-WILLIAMSON INVESTMENTS INC VERA CADILLAC VERA BUICK GMC VERA BUICK VERA GMC VERA CADILLAC BUICK GMC VERA MOTORSPORTS	
AT 300 S UNIVERSITY DR PEMBROKE PINES, FL 33025	
IS HEREBY LICENSED UNDER THE PROVISIONS OF SECTION	
320.27, FLORIDA STATUTES TO CONDUCT AND CARRY ON BUSINESS AS A DEALER IN FRANCHISED MOTOR VEHICLES AT THE ABOVE DESCRIBED LOCATION	
GIVEN UNDER MY HAND AND SEAL THE ABOVE DATE WRITTEN.	
 BUREAU CHIEF	 DIRECTOR
STATE OF FLORIDA	

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



Board of County Commissioners, Broward County, Florida
Consumer Affairs Division

Motor Vehicle Repair License

The holder of this license is hereby authorized to engage in
Motor Vehicle Repair for compensation in Broward County.
This license is issued pursuant to Broward County Ordinance 91-25.
Said license is not transferable and may be suspended or revoked as provided by law.

Issued To

Vera Cadillac-Buick-GMC

09/30/2017	AR3066	<i>Mona Fandel</i>
Expiration Date	License Number	C.A.D. Director

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



8.1.2 Business Tax Receipts

BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT						
115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 – 954-831-4000						
VALID OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017						
DBA: Business Name: VERA CADILLAC BUICK GMC				Receipt #: 332-3142 Business Type: AUTOMOTIVE/BOAT/MOBILE HOMES (AUTOMOTIVE DEALER)		
Owner Name: VERA WILLIAMSON INVESTMENTS IN				Business Opened: 09/22/2004		
Business Location: 300 S UNIVERSITY DR.				State/County/Cert/Reg:		
PEMBROKE PINES				Exemption Code:		
Business Phone: 954-436-3036						
Rooms	Seats	Employees	Machines	Professionals		
For Vending Business Only						
Number of Machines:			Vending Type:			
Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost	Total Paid
45.00	0.00	0.00	0.00	0.00	0.00	45.00
THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS						
THIS BECOMES A TAX RECEIPT			This tax is levied for the privilege of doing business within Broward County and is non-regulatory in nature. You must meet all County and/or Municipality planning and zoning requirements. This Business Tax Receipt must be transferred when the business is sold, business name has changed or you have moved the business location. This receipt does not indicate that the business is legal or that it is in compliance with State or local laws and regulations.			
WHEN VALIDATED						
Mailing Address:				Receipt #1CF-15-00017347		
VERA WILLIAMSON INVESTMENTS IN				Paid 08/02/2016 45.00		
300 S UNIVERSITY DR						
PEMBROKE PINES, FL 33025						
2016 - 2017						

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT																				
115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 – 954-831-4000																				
VALID OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017																				
DBA: Business Name: VERA CADILLAC BUICK GMC			Receipt #: 322C-2068 Business Type: GARAGE/AUTO REPAIR (GARAGE/AUTO REPAIR)																	
Owner Name: VERA WILLIAMSON INVESTMENTS INC Business Location: 300 S UNIVERSITY DR PEMBROKE PINES Business Phone: 954-436-3036			Business Opened: 02/01/1991 State/County/Cert/Reg: MV54783/AR3066 Exemption Code:																	
Rooms	Seats	Employees	Machines	Professionals																
		70																		
<div style="display: flex; justify-content: space-between;"> <div> Number of Machines: <table border="1"> <thead> <tr> <th>Tax Amount</th> <th>Transfer Fee</th> <th>NSF Fee</th> <th>Penalty</th> <th>Prior Years</th> <th>Collection Cost</th> <th>Total Paid</th> </tr> </thead> <tbody> <tr> <td>150.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>150.00</td> </tr> </tbody> </table> </div> <div> Vending Type: For Vending Business Only </div> </div>							Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost	Total Paid	150.00	0.00	0.00	0.00	0.00	0.00	150.00
Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost	Total Paid														
150.00	0.00	0.00	0.00	0.00	0.00	150.00														
<p>THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS</p> <p>THIS BECOMES A TAX RECEIPT WHEN VALIDATED</p> <p>This tax is levied for the privilege of doing business within Broward County and is non-regulatory in nature. You must meet all County and/or Municipality planning and zoning requirements. This Business Tax Receipt must be transferred when the business is sold, business name has changed or you have moved the business location. This receipt does not indicate that the business is legal or that it is in compliance with State or local laws and regulations.</p> <p>Mailing Address: VERA WILLIAMSON INVESTMENTS INC 300 S UNIVERSITY DR PEMBROKE PINES, FL 33025</p> <p style="text-align: right;">Receipt # 52A-15-00008781 Paid 08/02/2016 150.00</p> <p style="text-align: center;">2016 - 2017</p> <p style="text-align: center;">BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT</p>																				

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



VERA CADILLAC-BUICK-GMC
 300 S UNIVERSITY DR
 PEMBROKE PINES FL 33025-2236

CITY OF PEMBROKE PINES
 10100 PINES BOULEVARD, PEMBROKE PINES, FL 33026

LOCAL BUSINESS TAX RECEIPT

ACCOUNT-NO: 20040787/01
 RECEIPT-NO: 161626

RECEIPT-YEAR: OCTOBER 1, 2016 thru SEPTEMBER 30, 2017

BUS-NAME : VERA CADILLAC-BUICK-GMC
 BUS-ADDR : 300 S UNIVERSITY DR
 PEMBROKE PINES FL 33025-2236

NOTICE

In the event the business to which this receipt was issued changes hands, the receipt will become null and void. An application for a new receipt must be made.

BUS-DESCR : AUTO DEALERSHIP

RECEIPT-TYPE: REGULAR LICENSE

BUSINESS-CLASSIFICATION	INV/UNITS	EFFECTIVE	PERMIT-NUMBER/COMMENTS	RCT-TYPE
ADN NEW CAR DEALER	0	10/01/2016		P/Pines
ADP PAINT, BODY AND/OR TOP SHOP	0	10/01/2016		P/Pines
ADR REPAIR SHOP-AUTOMOBILE	0	10/01/2016		P/Pines
ADU USED CAR DEALER AND/OR LOT	0	10/01/2016		P/Pines
SIGN BUSINESS SIGN	1	10/01/2016		P/Pines



The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



8.2 Copy of Current Florida Corporate Charter

sunbiz.org - Florida Department of State

Page 1 of 1

Florida Department of State

DIVISION OF CORPORATIONS



[Previous on List](#) [Next on List](#) [Return to List](#)

Fictitious Name Search

[Filing History](#)

Submit

Fictitious Name Detail

Fictitious Name

VERA CADILLAC BUICK GMC

Filing Information

Registration Number: G09000169747
 Status: ACTIVE
 Filed Date: 10/28/2009
 Expiration Date: 12/31/2019
 Current Owners: 1
 County: BROWARD
 Total Pages: 2
 Events Filed: 1
 FE/EIN Number: 65-1030360

Mailing Address

300 SOUTH UNIVERSITY DRIVE
 PEMBROKE PINES, FL 33025

Owner Information

VERA-WILLIAMSON INVESTMENTS, INC.
 300 SOUTH UNIVERSITY DRIVE
 PEMBROKE PINES, FL 33025
 FE/EIN Number: 65-1030360
 Document Number: P06000068786

Document Images

[10/28/2009 -- Fictitious Name Filing](#)

View image in PDF format

[08/20/2014 -- Fictitious Name Renewal Filing](#)

View image in PDF format

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Fictitious Name Search

[Filing History](#)

Submit

Florida Department of State, Division of Corporations

<http://dos.sunbiz.org/scripts/ficidet.exe?action=DETREG&docnum=G09000169747&rdo...> 11/28/2016

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



APPLICATION FOR RENEWAL OF FICTITIOUS NAME

REGISTRATION# G09000169747

Fictitious Name: VERA CADILLAC BUICK GMC

FILED
Aug 20, 2014
Secretary of State
G14000085868

Current Mailing Address:

300 SOUTH UNIVERSITY DRIVE
 PEMBROKE PINES, FL 33025

New Mailing Address:

Current County of Principal Place of Business:

BROWARD

New County of Principal Place of Business:

Current FEI Number:

New FEI Number:

65-1030360

Current Owner(s):

Document #: P08000088768 () Delete
 FEI #: 65-1030380
 Name: VERA-WILLIAMSON INVESTMENTS, INC.
 Address: 300 SOUTH UNIVERSITY DRIVE
 City-St-Zip: PEMBROKE PINES, FL 33025

Additions/Changes to Owner(s):

Document #: () Change () Addition
 FEI #:
 Name:
 Address:
 City-St-Zip:

I the undersigned, being an owner in the above fictitious name, certify that the information indicated on this form is true and accurate. I understand that the electronic signature below shall have the same legal effect as if made under oath. I am aware that false information submitted in a document to the Department of State constitutes a third degree felony as provided for in s. 817.155, Florida Statutes.

LOUIS VERA

08/20/2014

Electronic Signature(s)

Date

Certificate of Status Requested ()

Certified Copy Requested ()

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



8.3 Professional Registration Certificate(s)



Florida Department of Agriculture and Consumer Services
 Division of Consumer Services
 2005 Apalachee Pkwy
 Tallahassee, Florida 32399-6500

April 10, 2015

VERA CADILLAC BUICK GMC
 300 S UNIVERSITY DR
 PEMBROKE PINES, FL 33025-2236

SUBJECT: Motor Vehicle Repair Shop Registration MV54783

Your application for registration as a motor vehicle repair shop as required by section 559.904, Florida Statutes, has been received and processed.

Your registration certificate appears below. This registration certificate will expire April 4, 2017.

Your registration number is required by law to be placed on your invoice forms. The registration number is also required to be included in advertisements which are placed in a newspaper, magazine or directory.

If you have any questions, please do not hesitate to call the Division of Consumer Services, Bureau of Compliance, at 800-435-7352 or 850-410-3800.

Cut Here



POST CERTIFICATE
 CONSPICUOUSLY

State of Florida
 Department of Agriculture and Consumer Services
 Division of Consumer Services
 2005 Apalachee Pkwy
 Tallahassee, Florida 32399-6500

Registration No.: **MV54783**
 Issue Date: April 9, 2015
 Expiration Date: April 4, 2017

**Motor Vehicle Repair
 Registration Certificate**

Chapter 559, Florida Statutes
 GOOD ONLY FOR THE LOCATION LISTED BELOW

VERA CADILLAC BUICK GMC
 300 S UNIVERSITY DR
 PEMBROKE PINES, FL 33025-2236

OWNED BY:
 VERA-WILLIAMSON INVESTMENTS, INC.

ADAM H. PUTNAM
 COMMISSIONER OF AGRICULTURE

This is to certify that the Motor Vehicle Repair Shop whose name and address are shown above has registered and paid the prescribed fee (based on the declared number of mechanics, technicians, and helpers) as required by s. 559.904 F.S. and is authorized to perform Motor Vehicle Repairs at the location shown above.

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



Tab 9 - Additional Information

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



9 TAB 9 - ADDITIONAL INFORMATION

9.1 Street View –



The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



9.2 Service Entrance –



The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



9.3 Service Reception –



The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



9.4 Customer Lounge –



The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



9.5 Mechanical Shop Main Area –



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12/20/2016

9-5

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



9.6 Mechanical Shop Exterior –



The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



9.7 Car Wash Exit –



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12/20/2016

9-7

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



9.8 Car Wash Entrance –



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9-8

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



9.9 Body Shop Exterior –



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12/20/2016

9-9

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



9.10 Body Shop Entrance –



The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



9.11 Collision Frame Equipment –



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12/20/2016

9-11

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



9.12 Collision Paint Booth 1 –



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12/20/2016

9-12

The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



9.13 Collision Paint Booth 2 –



The City of Pembroke Pines
Solicitation # AD-16-05
Fleet Maintenance



9.14 Paint Preparation Station –

