

City of Pembroke Pines, FL

*City of Pembroke Pines
Charles F. Dodge City Center
601 City Center Way
Pembroke Pines, FL 33025*



Meeting Minutes

Wednesday, June 13, 2018

4:30 PM

4:30 PM Special Commission Meeting

Commission Chambers

City Commission

*Mayor Frank C. Ortis
Vice Mayor Thomas Good, Jr.
Commissioner Angelo Castillo
Commissioner Jay D. Schwartz
Commissioner Iris A. Siple*

4:30 PM SPECIAL MEETING CALLED TO ORDER**ROLL CALL**

Present 5 - Mayor Frank Ortis, Commissioner Angelo Castillo, Commissioner Jay Schwartz, Commissioner Iris Siple, and Vice Mayor Thomas Good Jr.

Also present: City Manager Dodge, Assistant City Attorney Horowitz and City Clerk Graham.

Commissioner Schwartz participated in the meeting via phone.

PLEDGE OF ALLEGIANCE**SPECIAL MEETING ITEMS:**

1. **18-0614** DISCUSSION AND POSSIBLE ACTION TO MOVE FORWARD WITH ONE OF THE FOLLOWING OPTIONS RELATED TO AD-18-03 "DISASTER AND DEBRIS MANAGEMENT SERVICES":

OPTION A) MOTION TO APPROVE THE FINDINGS AND RECOMMENDATION OF THE EVALUATION COMMITTEE AND TO AWARD AD-18-03 "DISASTER AND DEBRIS MANAGEMENT SERVICES" TO D&J ENTERPRISES, INC. AS THE PRIMARY CONTRACTOR, CERES ENVIRONMENTAL, INC. AS THE SECONDARY CONTRACTOR, AND BERGERON EMERGENCY SERVICES, INC. AS THE TERTIARY CONTRACTOR AND TO DIRECT THE CITY MANAGER TO NEGOTIATE CONTRACTS FOR SERVICES.

OPTION B) MOTION TO REJECT ALL PROPOSALS FOR AD-18-03 "DISASTER AND DEBRIS MANAGEMENT SERVICES" AND TO AUTHORIZE ADMINISTRATION TO BIFURCATE AND RESTRUCTURE THE SOLICITATION AND RE-ADVERTISE THE BIFURCATED SOLICITATIONS.

A motion was made by Vice Mayor Good, Jr., seconded by Commissioner Castillo, to approve the motion to accept 10 ranked firms, excluding the 7th ranked firm, in the order ranked by the City's Evaluation Committee. The motion carried by the following vote:

Aye 3 - Commissioner Castillo, Commissioner Schwartz, and Vice Mayor Good Jr.

Nay 2 - Mayor Ortis, and Commissioner Siple

PRIOR TO THE VOTE BEING TAKEN:

City Manager Dodge stated the purpose of the special meeting was to discuss the results of the findings and recommendations from the Evaluation Committee Meeting regarding AD-18-03 Disaster and Debris Management Services that was brought back for re-evaluation on June 11, 2018. Mr. Dodge said that direction was given by the City Commission from the June 06, 2018 Commission meeting, and a copy of the video was provided to the members of the Evaluation Committee so that the comments of the Commission could be taken into consideration prior to the re-evaluation.

Christopher Starr, Vice President of D&J Enterprises, Inc., addressed the Commission to state his company would not default in the contract and would be able to fulfill all obligations in the event of a disaster.

Commissioner Castillo spoke about a provision in the contract that said the firms would be required to have assets in the City within 48 hours of the weather event. He spoke about the FEMA regulations and said the contract would meet the requirements. He said he was in support of Option A of the motion.

Mayor Ortis inquired about the Option B of the motion and asked Assistant City Horowitz if all the legal requirements would be met. Mr. Horowitz responded that both options would be legally supportable by FEMA. Mayor Ortis spoke in favor of Option B of the motion.

Vice Mayor Good spoke regarding non-exclusive contracts, making sure assets were immediately available to the City in the event of a disaster, meeting the FEMA reimbursement processes. Vice Mayor Good recommended that there be a listing of all the vendors in the contract and not limit the City to just the three vendors originally proposed in the item.

Commissioner Siple spoke about the City's options, and asked about the criteria regarding the selection process, should a firm not be able to deliver the assets within 48 hours.

City Manager Dodge responded, describing a scenario in which the primary vendor did not show up, causing City Administration to go to the second vendor during Hurricane Irma.

Assistant City Attorney Horowitz responded that the first vendor would

know if they would be able to provide resources within 48 hours of a disaster. In the event the first vendor was not able to provide services, the City would then be able to follow up with the next vendor immediately. Language could be included in the contract to support such a scenario, if needed.

Brian Thomason, Vice President of Bergeron Emergency Services addressed the Commission, saying he would be in support of being in a "library" of vendors. He also spoke about the ranking process in evaluation committees and the determining factors in the vendor selection.

Commissioner Schwartz asked the Assistant City Attorney for clarification about the contract with the current vendor expiring in 2020.

Assistant City Attorney Horowitz responded that Federal guidelines have changed and the procurement process is to ensure the City is in compliance before the deadline of September 30, 2018. The current contract would have to be terminated as it did not meet the requirements of FEMA for reimbursement.

Commissioner Castillo asked about the legal risks involved with having the library of contractors listed by the Evaluation Committee rankings in the contract.

City Manager Dodge responded to the questions of the Commission regarding bifurcating the contract and replacing the Evaluation Committee. Mr. Dodge also spoke about all the services the contract would undertake in the event of a storm and referred back to the process with Hurricane Irma in 2017.

Damon Stinson of Eastern Waste Management addressed the Commission regarding the ability to provide collection services in the event of a storm.

- 2. 18-0602 MOTION TO APPROVE THE FINDINGS AND RECOMMENDATION OF THE EVALUATION COMMITTEE AND TO AWARD AD-18-04 " DISASTER/DEBRIS MONITORING SERVICES AND FINANCIAL RECOVERY ASSISTANCE " TO TETRA TECH, INC. AS THE PRIMARY CONTRACTOR, ROSTAN SOLUTIONS, LLC AS THE SECONDARY CONTRACTOR, AND THOMPSON CONSULTING SERVICES AS THE TERTIARY CONTRACTOR AND TO DIRECT THE CITY MANAGER TO NEGOTIATE CONTRACTS FOR SERVICES.**

A motion was made by Commissioner Castillo, seconded by Commissioner Siple, to approve. The motion carried by the following vote:

Aye 5 - Mayor Ortis, Commissioner Castillo, Commissioner Schwartz, Commissioner Siple, and Vice Mayor Good Jr.

Nay 0

PRIOR TO THE VOTE BEING TAKEN:

Assistant City Attorney Horowitz read Item 2 into the record, by title.

Commissioner Castillo spoke regarding the item.

Assistant City Attorney Horowitz clarified that Item 2 was separate from the discussion and vote of Item 1.

Vice Mayor Good spoke about the letter received from Broward County Mayor Beam Furr regarding staffing and volunteers needed for emergency shelters.

Commissioner Siple also spoke about Mayor Furr's letter requesting needs for volunteers in other locations throughout the County.

ADJOURN - 5:32 P.M.

CITY OF PEMBROKE PINES

Marlene D. Graham, CMC
City Clerk

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION OF THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH DISABILITIES REQUIRING ACCOMMODATIONS IN ORDER TO PARTICIPATE SHOULD CONTACT THE CITY CLERK, 450-1050 AT LEAST 48 HOURS IN ADVANCE TO REQUEST SUCH ACCOMMODATION.