

DRAFT

PL-18-04 General Contractors for Home
Repair Projects (Expansion)

CITY OF PEMBROKE PINES, FL
EVALUATION COMMITTEE

August 21, 2018

The meeting of the Evaluation Committee ("Committee") for RFQ PL-18-04 General Contractors for Home Repair Projects (Expansion) was called to order by Gabriel Fernandez at 2:00 P.M. on Tuesday, August 21, 2018, in the Large Conference Room, City of Pembroke Pines Public Services, 8300 South Palm Drive, Pembroke Pines, Florida, 33025.

Present to wit: Evaluation Committee: Members Joseph Yaciuk, Jay Shechter, and Giraldo Hernandez. Also Present: Gabriel Fernandez, Purchasing Manager; Assistant City Attorney Jacob Horowitz; and Board Secretary Katherine Borgstrom.

Gabriel Fernandez, Purchasing Manager, presented the purpose of the meeting, which is for the Committee to publicly review and rank proposals by the vendors. The committee will be asked to consider each vendor according to the criteria provided in their package; then score the proposals according to the percentage allotment afforded to each criteria. The committee will finalize their scores. The City Clerk will tally each evaluator's score card and rank the score cards according to the total scores. The end result will be a final ranking by each member of all vendors listed and no ties on the individual evaluators score cards. The rankings will be read aloud and the Evaluation Committee will then be asked to recommend to the City Commission a pool of vendors.

DRAFT

A motion by Member Shechter, seconded by Member Hernandez, to nominate Member Yaciuk to serve as Chairman, passed unanimously.

Chairman Yaciuk called for questions or discussion. Members discussed the Proficient Construction Company which did not include Attachment D and by consensus allowed the vendor to continue through qualifying subject to a satisfactory completion of Attachment D to be submitted to the City.

Members discussed that Cunano Builders Corporation be deemed non responsive due to missing items from the bid packet.

A motion by Member Shechter, seconded by Member Hernandez to deem Cunano Builders Corporation non responsive due to the following items not being provided in the bid packet: Tab #3 Experience and Ability; Tab #5 Firm's understanding and approach to the work; and Certified-EPA Renovator's Certificate, passed unanimously.

A motion by Member Shechter, seconded by Member Hernandez, to deem the remaining vendors qualified: RicMon Group LLC., EPS Building Construction Corp., and Proficient Construction Company, and to recommend them as a pool of vendors for RFQ PL-18-04 General Contractors for Home Repair Projects (Expansion) to City Commission, passed unanimously.

A motion by Member Shechter, seconded by Member Hernandez to adjourn the meeting at 2:09 P.M. passed unanimously.

Respectfully submitted,

Katherine Borgstrom
Board Secretary