

# DRAFT

PL-18-05 Residential Home Inspection  
and Cost Estimating Services (Expansion)

CITY OF PEMBROKE PINES, FL  
EVALUATION COMMITTEE

August 21, 2018

The meeting of the Evaluation Committee (“Committee”) for PL-18-05 “Residential Home Inspection and Cost Estimating Services (Expansion)” was called to order by Gabriel Fernandez at 2:30 P.M. on Tuesday, August 21, 2018, in the Large Conference Room, City of Pembroke Pines Public Services, 8300 South Palm Drive, Pembroke Pines, Florida, 33025.

Present to wit: Evaluation Committee: Members Joseph Yaciuk, Jay Shechter, and Giraldo Hernandez. Also Present: Gabriel Fernandez, Purchasing Manager; Assistant City Attorney Jacob Horowitz; and Board Secretary Katherine Borgstrom.

Gabriel Fernandez, Purchasing Manager, presented the purpose of the meeting, which is for the Committee to publicly review and rank proposals by the vendors. The committee will be asked to consider each vendor according to the criteria provided in their package; then score the proposals according to the percentage allotment afforded to each criteria. The committee will finalize their scores. The City Clerk will tally each evaluator’s score card and rank the score cards according to the total scores. The end result will be a final ranking by each member of all vendors listed and no ties on the individual evaluators score cards. The rankings will be read aloud and the Evaluation Committee will then be asked to recommend to the City Commission a pool of vendors.

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A motion by Member Shechter, seconded by Member Hernandez, to nominate Member Yaciuk to serve as Chairman, passed unanimously.

Chairman Yaciuk called for questions or discussion – there was no discussion.

A motion by Member Hernandez, seconded by Member Shechter, to deem the all the vendors qualified: Gold Tree Development Group LLC and Precision Estimating Services Inc. and to recommend them as a pool of vendors for RFQ PL-18-05 Residential Home Inspection and Cost Estimating Services (Expansion) to City Commission, passed unanimously.

A motion by Member Shechter, seconded by Member Hernandez to adjourn the meeting at 2:33 P.M. passed unanimously.

Respectfully submitted,

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Katherine Borgstrom  
Board Secretary