



PEMBROKE PINES
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City of Pembroke Pines

NTSS # ED-NTSS-18-01
"Exam Delivery System"

Notice of Intent to Award a Sole Source Procurement

THIS IS NOT A COMPETITIVE BID

The proposed contract action is for product or services for which the City of Pembroke Pines intends to negotiate and award with only one source under the authority of the City of Pembroke Pines Code Section 35.18 (C) (3) City standard, single-source and sole-source commodities or services. Any responses received as a result of this Notice of Intent shall be considered solely for the purpose of determining whether to conduct a competitive procurement in the future. Responses will not be considered as proposals, bids, or quotes.

The Procurement Division has received a request to make the following sole-source procurement:

Requesting Department/Office: Pembroke Pines Charter Schools.

Product and/or services to be purchased: Exam Delivery System for Testing and Certification.

Sole Source Justification: Certiport is the sole exam developer and sole provider of the exam delivery system

Action To Be Taken: No action is required if you agree this proposed purchase is a valid sole-source. If you do not agree that this proposed purchase is a sole-source, you may respond by submitting in writing through BidSync the vendor's name, address, point-of-contact, telephone number, email, and a statement regarding the capability to provide the specified procurement. Interested vendors will be considered only if they respond with clear and convincing documentation that they are capable of meeting or exceeding the requirements stated herein. All responses received within **ten (10) days** after the date of publication of this synopsis will be reviewed by the City.

All responses must be in writing and submitted to the BidSync website.