

**Avirom & Associates, Inc.**

Bid Contact **Janice China**  
**janice@aviromsurvey.com**  
**Ph 561-392-2594**

Address **50 SW 2nd Avenue**  
**Suite 102**  
**Boca Raton, FL 33432**

Item #	Line Item	Notes	Unit Price	Qty/Unit	Attch.	Docs
PSEN-18-02--01-01	Please submit documents here.	Supplier Product Code:	First Offer -	1 / each	Y	Y
Supplier Total					\$0.00	

Avirom & Associates, Inc.

Item: **Please submit documents here.**

Attachments

PSEN 18 02.pdf



## City of Pembroke Pines Requests for Qualifications

### Surveying & Mapping RFQ # PSEN-18-02



**Avirom & Associates, Inc.**  
50 SW 2<sup>nd</sup> Avenue, Suite 102  
Boca Raton, Florida 33432  
(561) 392-2594

[www.aviromsurvey.com](http://www.aviromsurvey.com)  
Boca Raton - Key West - Stuart



# Title Page

City of Pembroke Pines  
Professional Services Provider – Surveying & Mapping  
Request for Qualification # PSEN-18-02





# RFQ # PSEN-18-02 “Professional Service Providers (Architectural, Engineering, Surveying & Mapping)”

Date: July 24, 2018

Firm: Avirom & Associates, Inc.

Address: 5 SW 2<sup>nd</sup> Avenue, Suite 102  
Boca Raton, Florida 33432

Phone: 561-392-2594

E-Mail: [mike@aviromsurvey.com](mailto:mike@aviromsurvey.com)



# Tab 1

## Letter of Interest

City of Pembroke Pines  
Professional Services Provider – Surveying & Mapping  
Request for Qualification # PSEN-18-02





## AVIROM & ASSOCIATES, INC.

### SURVEYING & MAPPING

July 23, 2018

City Clerk, Purchasing Division  
City of Pembroke Pines  
8300 South Palm Drive  
Pembroke Pines, Florida 33025

*Re: Professional Service Providers (Architectural, Engineering, Surveying & Mapping)  
Request for Qualifications # PSEN-1802*

Dear Sir/Madam:

Avirom & Associates, Inc. is pleased to submit our response to the City of Pembroke Pine's Request for Qualifications for Professional Service Providers – Discipline: Surveying & Mapping.

Michael D. Avirom founded Avirom & Associates, Inc. in 1981. Our company is dedicated solely to the land surveying profession. All services performed for this continuing contract will be out of our Boca Raton office, located at 50 SW 2<sup>nd</sup> Avenue, Suite 102, Boca Raton, Florida 33432.

Our firm has a staff of 41 employees, including 5 registered land surveyors. We have a qualified and experienced team of professionals who have worked together with the City of Coral Springs, City of Pompano Beach, Town of Lauderdale-By-The-Sea, City of Deerfield Beach along with the City of Delray Beach and may other local municipalities.

Each member of the Avirom team is experienced in working on municipal projects. This experience includes sketch and descriptions, boundary, platting, topographic, laser scanning and route-of-line surveys to facilitate the design of community improvements. The team is also experienced in construction layout, as-built and preparation of easements.

Michael D. Avirom, P.L.S. will be the Principal for the duration of this contract and the professionally licensed point of contact for all City projects. Mr. Avirom has 45 years of surveying experience. He will be responsible for all project coordination and overseeing of scheduling and budgeting. Mr. Avirom's role will include:

- ✎ develop project scope and timeframe with City staff and Primary Project Professional
- ✎ development of a survey plan for implementation of project scope with Primary Project Professional
- ✎ final review for quality assurance

50 SW 2<sup>nd</sup> Avenue Boca Raton, Florida 33432  
561 392 2594 [www.avirom-survey.com](http://www.avirom-survey.com)

City of Pembroke Pines  
July 23, 2018

Surveying & Mapping  
Page 2

John T. Doogan, P.L.S., will be the Project Surveyor. Mr. Doogan has many years of experience as Project Surveyor for the City of Lauderhill, along with other municipalities. His surveying experience includes boundary and topographic surveys; route of line surveys; platting, ALTA/NSPS surveys; condominium declaration exhibits and land descriptions with sketches for various documents such as submerged land easements, utility easements and land swap parcels.

Avirom & Associates, Inc. has a highly qualified professional and technical staff. Avirom has the manpower and equipment available to being working on any task assigned and will give the City our complete attention and commitment to meet the City's needs.

Our employees have a provide track record of completing large projects on time; therefore, we have been selected as consultants for ongoing services for a large number of municipalities. We have a great deal of experience with large, time sensitive projects for both the public and private sectors, enabling us to plan ahead and schedule adequate personnel and equipment for new projects as they arise.

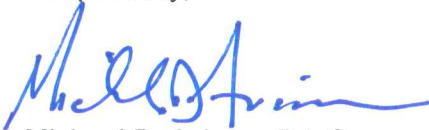
Avirom & Associates, Inc. is regularly involved in projects that require constant performance to meet our client's schedule and budget needs. We continue to consistently show our ability to meet each and every challenge.

Our current workload provides ample staff to meet all the needs of the City of Pembroke Pines. Our firm's approach to project budget and schedule has repeatedly proven effective in satisfying all the contractual needs of municipalities and our firm is prepared to fully commit the key personnel and support staff from the initial start of this contract and throughout its entirety.

We are committed to working as a team with the City, offering our excellent level of client service and experience in the land surveying profession.

We thank you for the opportunity to submit our qualifications. Your consideration is greatly appreciated.

Respectfully,



Michael D. Avirom, P.L.S.  
President

/jc

**AVIROM & ASSOCIATES, INC.**

# Tab 2

## Standard Form 330 (Parts I and II)

City of Pembroke Pines  
Professional Services Provider – Surveying & Mapping  
Request for Qualification # PSEN-18-02





# ARCHITECT – ENGINEER QUALIFICATIONS

## PART I – CONTRACT SPECIFIC QUALIFICATIONS

### A. CONTRACT INFORMATION

1. TITLE AND LOCATION *(City and State)*  
Professional Service Providers (Architectural, Engineering, Surveying & Mapping), Pembroke Pines, Florida

2. PUBLIC NOTICE DATE  
June 26, 2018

3. SOLICITATION OR PROJECT NUMBER  
PSEN-18-02

### B. ARCHITECT - ENGINEER POINT OF CONTACT

4. NAME AND TITLE  
Michael D. Avirom, P.L.S., President

5. NAME OF FIRM  
Avirom & Associates, Inc.

6. TELEPHONE NUMBER  
(561) 392-2594

7. FAX NUMBER  
N/A

8. E-MAIL ADDRESS  
mike@aviromsurvey.com

### C. PROPOSED TEAM

*(Complete this section for the prime contractor and all key subcontractors.)*

	(Check)				9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	J-V	PARTNER	SUBCON-TRACTOR			
a.	<input checked="" type="checkbox"/>				Avirom & Associates, Inc.  <input type="checkbox"/> CHECK IF BRANCH OFFICE	50 SW 2nd Avenue Suite 102 Boca Raton, Florida 33432	Land Surveying Services
b.					CHECK IF BRANCH OFFICE		
c.					CHECK IF BRANCH OFFICE		
d.					CHECK IF BRANCH OFFICE		
e.					CHECK IF BRANCH OFFICE		
f.					CHECK IF BRANCH OFFICE		

### D. ORGANIZATIONAL CHART OF PROPOSED TEAM

**[X]** *(Attached)*



**City of Pembroke Pines  
Professional Services Provider  
Survey & Mapping  
RFQ # PSEN-18-02**

**Avirom & Associates, Inc.**

**Michael D. Avirom, PLS  
Principal  
37 years / 45 years**

**John T. Doogan, PLS  
Project Surveyor  
19 years / 43 years**

**CADD Technicians**

**Keith Brien  
4 years / 20 years**

**William Evans, CST II  
11 years / 27 years**

**Field Crew Chiefs**

**Jimmy Friddle  
21 years / 43 years**

**Robert Howald  
14 years / 33 years**

**Note: years with firm / years of surveying experience**



E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.)			
12. NAME		13. ROLE IN THIS CONTRACT	
Michael D. Avirom		Principal	
		14. YEARS EXPERIENCE	
		a. TOTAL 45	b. WITH CURRENT FIRM 37
15. FIRM NAME AND LOCATION (City and State)			
Avirom & Associates, Inc. (Boca Raton, Florida)			
16. EDUCATION (DEGREE AND SPECIALIZATION)		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)	
Bachelor of Business Administration/1973 Associates in Science/1976 Associate in Arts/1971		Florida Professional Surveyor and Mapper License LS3268	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			
19. RELEVANT PROJECTS			
a	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	City of Delray Beach Delray Beach, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	Avirom & Associates has worked directly with agencies within the City of Delray Beach to provide various surveying services. We have provided boundary surveys; topographic surveys; sketch and legal descriptions; topographic/route-of-line surveys and construction services such as layouts and staking. To date \$392,500 / ongoing Principal		
b	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Las Olas Riverwalk Fort Lauderdale, Florida	PROFESSIONAL SERVICES 2014	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	Provided base mapping to support the City of Fort Lauderdale's \$86 million beach redevelopment plan. The base mapping included compiling and delineating the right-of-way and ownership boundary line information of record, obtaining topographic data to generate one foot contours, locating all existing above ground improvements and above ground evidence of underground utilities. \$104,000 Principal/Project Surveyor		
c	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Historic Depot Square Delray Beach, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	Boundary and topographic survey; tree survey; revise boundary (remove Tract A-2 and include Tract A-3); research and plot available right-of-way, easement and plat information; route-of-line survey; sketch and descriptions to abandon and dedicate right-of-way of NW 2nd Street; ALTA/ACSM Survey; plat preparation and processing. Cost to date: \$90,200 / ongoing Principal		
d	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Pompano Beach Streetscapes Pompano Beach, Florida	PROFESSIONAL SERVICES ongoing	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	Construction layout and record drawings for improvements on East Atlantic Boulevard, Harbor Village Shops and Old Pompano Historical Commercial District along approximately 3,800 linear feet of streetscape; improvements included reconfigured street lanes with parallel parking, new drainage, street lighting, wider sidewalks and new landscaping. Cost to date: \$81,800 Principal		
e	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Boca Raton Downtown Promenade Boca Raton, Florida	PROFESSIONAL SERVICES 2014	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	Topographic and tree survey for engineering design; base survey included recovery, research and location of sufficient ground control, platted lot lines, property lines and easement lines; provided land surveying services for all phases of construction for this beautification project; construction of a new drainage system, street lighting and paver brick sidewalks. \$141,300 Principal/Project Surveyor		

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

(Complete one Section E for each key person.)

12. NAME		13. ROLE IN THIS CONTRACT		14. YEARS EXPERIENCE	
John T. Doogan		Project Surveyor		a. TOTAL 43	b. WITH CURRENT FIRM 19
15. FIRM NAME AND LOCATION (City and State)					
Avirom & Associates, Inc. (Boca Raton, Florida)					
16. EDUCATION (DEGREE AND SPECIALIZATION)			17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)		
Associates in Science/Nassau Community College/1974			Florida/Professional Surveyor and Mapper License/LS4409/2017		
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)					
<b>19. RELEVANT PROJECTS</b>					
a	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED		
.	City of Lauderdale Lauderhill, Florida		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm			
Prepared boundary, topographic and route-of-line surveys for projects throughout the City. Provided GPS surveys and prepared sketch and descriptions. Avirom maintains an ongoing contract with the City of Lauderdale for the past ten years. Ongoing / Citywide / Project Surveyor / \$161,200 Project Surveyor					
b	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED		
.	Training Tower Lauderhill, Florida		PROFESSIONAL SERVICES 2015	CONSTRUCTION (If applicable)	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm			
Boundary and topographic survey to include all above ground improvements including buildings, pavements, curbs, sidewalks, swales, berms, retention areas and above ground evidence of utilities. Obtain rim elevation and inverts of sewer and drainage structures. Utility locations included fire hydrants, water valves, meter boxes, vaults and main irrigation valves. Project Surveyor					
c	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED		
.	Office Depot Boca Raton, Florida		PROFESSIONAL SERVICES 2014	CONSTRUCTION (If applicable)	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm			
Boundary and topographic survey; field as-built three canal cross-sections and certified drawing; survey for maintenance area; tree survey; topographic survey of northeast corner of Military Trail and Yamato Road; boundary survey to ALTA/ACSM standards; topographic survey of two entrances; additional topographic services off site to the east and off site to the south. \$120,200 Project Surveyor					
d	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED		
.	Lynn University Boca Raton, Florida		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm			
Prepared the overall boundary, topographic and tree survey of the site, used as the base map for engineer's and architect's designs, planning and renovations at the campus. Avirom coordinated with the utility locating firms for the underground locations and provided on-site survey support for construction related projects. Cost to date: \$282,800 / ongoing Project Surveyor					
e	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED		
.	Fairway Commons Boca Raton, Florida		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm			
Plat preparation; field stake wells MW-13, MW-14, MW-23, MW-24, MW-25, MW-29; sketch and descriptions of existing and proposed utility easements; update tree survey; field stake proposed traffic light poles; field locate exposed underground utilities; specific purpose survey of dedicated turn lane; ALTA/ACSM survey; construction related surveying services. Cost to date: \$84,865 / ongoing Project Surveyor					



E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.)					
12. NAME		13. ROLE IN THIS CONTRACT		14. YEARS EXPERIENCE	
Keith S. Brien		Senior Survey CAD Technician		a. TOTAL 20	b. WITH CURRENT FIRM 4
15. FIRM NAME AND LOCATION (City and State) Avirom & Associates, Inc. (Boca Raton, Florida)					
16. EDUCATION (DEGREE AND SPECIALIZATION) U.S. Army Engineering School/1999			17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)		
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)					
19. RELEVANT PROJECTS					
a	(1) TITLE AND LOCATION (City and State) City of Delray Beach Delray Beach, Florida		(2) YEAR COMPLETED PROFESSIONAL SERVICES CONSTRUCTION (If applicable)		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Avirom & Associates has worked directly with agencies within the City of Delray Beach to provide various surveying services. We have provided boundary surveys; topographic surveys; sketch and legal descriptions; topographic/route-of-line surveys and construction services such as layouts and staking. To date \$392,500 / ongoing / Senior Survey CAD Technician		<input checked="" type="checkbox"/> Check if project performed with current firm		
b	(1) TITLE AND LOCATION (City and State) Key West International Airport Key West, Florida		(2) YEAR COMPLETED PROFESSIONAL SERVICES CONSTRUCTION (If applicable)		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Topographic survey of Feraldo Circle; topographic survey of commercial apron; topographic survey of proposed EMAS system Runway 9 (western end); locate and tie-in runway end points to Primary Airport Control Points; topographic location of EMAS blocks; topographic survey to support drainage improvements Phases II and III; boundary survey in accord with FAA SOP of Exhibit "A" Airport Property Inventory Map; establish ground control on 13 photo ID points and 5 check points runway centerline profile; horizontal and vertical on Airport Navigational Aids / ongoing / cost to date: \$297,700 / Senior Survey CAD		<input checked="" type="checkbox"/> Check if project performed with current firm		
c	(1) TITLE AND LOCATION (City and State) Town of Palm Beach Undergrounding Project Palm Beach, Florida		(2) YEAR COMPLETED PROFESSIONAL SERVICES CONSTRUCTION (If applicable)		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Route-of-line survey - South Ocean Boulevard from 3000 South Ocean Boulevard to 3474 South Ocean Boulevard / North Lake Way to North Ocean Boulevard / East Inlet Drive to Onondaga Avenue / ongoing / cost to date: 51,700 / Senior Survey CAD Technician		<input checked="" type="checkbox"/> Check if project performed with current firm		
d	(1) TITLE AND LOCATION (City and State) Las Olas Riverwalk Fort Lauderdale, Florida		(2) YEAR COMPLETED PROFESSIONAL SERVICES 2014 CONSTRUCTION (If applicable)		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Provided base mapping to support the City of Fort Lauderdale's \$86 million beach redevelopment plan. The base mapping included compiling and delineating the right-of-way and ownership boundary line information of record, obtaining topographic data to generate one foot contours, locating all existing above ground improvements and above ground evidence of underground utilities. \$104,000 / Senior Survey CAD Technician		<input checked="" type="checkbox"/> Check if project performed with current firm		
e	(1) TITLE AND LOCATION (City and State) Rockland Key Rockland Key, Florida		(2) YEAR COMPLETED PROFESSIONAL SERVICES 2016 CONSTRUCTION (If applicable)		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Boundary, mean high water line, topographic and wetland survey; calculate wetland area, upland area and tabulate; prepare three sketch and descriptions; revise boundary survey; ALTA/ACSM land title survey; tree survey; 3D laser scanning; revise jurisdictional wetlands / \$50,600 / Senior Survey CAD Technician		<input checked="" type="checkbox"/> Check if project performed with current firm		

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

(Complete one Section E for each key person.)

12. NAME		13. ROLE IN THIS CONTRACT		14. YEARS EXPERIENCE	
William R. Evans, CST II		Senior Survey CAD Technician		a. TOTAL 27	b. WITH CURRENT FIRM 11
15. FIRM NAME AND LOCATION (City and State)					
Avirom & Associates, Inc. (Boca Raton, Florida)					
16. EDUCATION (DEGREE AND SPECIALIZATION)			17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)		
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)					
<b>19. RELEVANT PROJECTS</b>					
a	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED		
	Coral Springs Improvement District Coral Springs, Florida		PROFESSIONAL SERVICES 2015	CONSTRUCTION (If applicable)	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm		
	Topographic survey; construction layout and as-built for canal bank stabilization for five different sites \$14,600 Senior Survey CAD Technician				
b	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED		
	City of Lauderdale Lauderhill, Florida		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm		
	Prepared boundary, topographic and route-of-line surveys for projects throughout the City. Provided GPS surveys and prepared sketch and descriptions. Avirom maintains an ongoing contract with the City of Lauderdale for the past ten years. Ongoing / Citywide / Project Surveyor / \$292,000				
c	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED		
	Pompano Beach Streetscapes Pompano Beach, Florida		PROFESSIONAL SERVICES ongoing	CONSTRUCTION (If applicable)	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm		
	Construction layout and record drawings for improvements on East Atlantic Boulevard, Harbor Village Shops and Old Pompano Historical Commercial District along approximately 3,800 linear feet of streetscape; improvements included reconfigured street lanes with parallel parking, new drainage, street lighting, wider sidewalks and new landscaping. Cost to date: \$81,800 Senior Survey CAD Technician				
d	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED		
	Vitas Hospice Facility Delray Beach, Florida		PROFESSIONAL SERVICES 2016	CONSTRUCTION (If applicable)	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm		
	Boundary survey; topographic survey; tree survey; cross section lake at 50' intervals; ALTA survey; two canal cross sections in Lake Worth Drainage District format; engineering design survey; sketch and description for rear 20' of site; field locate and plot underground utilities flagged by Ground Hound within the south 20' of the property; construction survey services. \$63,500 Senior Survey CAD Technician				
e	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED		
	Aloft Hotel Delray Beach, Florida		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm		
	Boundary survey; topographic survey; tree survey; plat preparation; plat processing; set PRM's and obtain State Plane Coordinates per City Code / ongoing / cost to date \$21,800 Senior Survey CAD Technician				



E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.)			
12. NAME		13. ROLE IN THIS CONTRACT	
Jimmy Friddle		Field Crew Chief	
		14. YEARS EXPERIENCE	
		a. TOTAL 43	b. WITH CURRENT FIRM 21
15. FIRM NAME AND LOCATION (City and State)			
Avirom & Associates, Inc. (Boca Raton, Florida)			
16. EDUCATION (DEGREE AND SPECIALIZATION)		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			
19. RELEVANT PROJECTS			
a	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Sabal Ridge Apartments Boca Raton, Florida	PROFESSIONAL SERVICES 2016	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Boundary, erosion control line, coastal construction control line and DEP permit survey; 3D interior garage survey; scanning services. Cost: 11,200 Field Crew Chief		
b	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Sexton Cove Estates Key Largo, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Project consists of multiple roads: Grassy Road, Osprey Drive, Eagle Drive, Sexton Cove Drive, Snipe Road, Flamingo Road, Pelican Road, Swallow Road, Mockingbird Road, Sexton Cove Road; Bunting Drive, Pigeon Drive, Heron Road, Dove Road, Red Bird Road, Snapper Lane, Lobster Lane, Bonito Lane, Grouper Lane, Cuda Lane, South Bay Harbor Drive, North Bay Harbor Drive and Sunset Road - topographic route-of-line survey; locate underground utility locates by others and horizontal and vertical location of water and sewer / ongoing / cost to date: 169,950 Field Crew Chief		
c	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Lynn University Boca Raton, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Prepared the overall boundary, topographic and tree survey of the site, used as the base map for engineer's and architect's designs, planning and renovations at the campus. Avirom coordinated with the utility locating firms for the underground locations and provided on-site survey support for construction related projects. Cost to date: \$282,800 / ongoing Field Crew Chief		
d	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	NW 55th Avenue Lauderhill, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Route-of-line survey - full right-of-way of NW 55th Avenue / 10,200 linear feet / north to Oakland Park Boulevard and south to north right-of-way of Sunrise Boulevard; establish base line of survey and recover sufficient right-of-way control to graphically depict full right-of-way of streets; establish NGVD 1929 benchmarks on site, tied to Broward County benchmark network; locate all above ground improvements including pavement, sidewalks, driveways, curbs, striping, signage, mail boxes, trees and above ground evidence of utilities / 2012 / \$25,600 Field Crew Chief		
e	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Fairway Commons Boca Raton, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Plat preparation; field stake wells MW-13, MW-14, MW-23, MW-24, MW-25 and MW-29; sketch and descriptions of existing and proposed utility easements; update tree survey; field stake proposed traffic light poles; field locate exposed underground utilities; specific purpose survey of dedicated turn lane; ALTA/ACSM survey; construction related surveying services. Cost to date: \$84,865 / ongoing Field Crew Chief		




E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.)			
12. NAME		13. ROLE IN THIS CONTRACT	
Robert Howald		Field Crew Chief	
		14. YEARS EXPERIENCE	
		a. TOTAL 33	b. WITH CURRENT FIRM 14
15. FIRM NAME AND LOCATION (City and State)			
Avirom & Associates, Inc. (Boca Raton, Florida)			
16. EDUCATION (DEGREE AND SPECIALIZATION)		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			
19. RELEVANT PROJECTS			
a	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED
	City of Lauderhill Lauderhill, Florida		PROFESSIONAL SERVICES CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
Prepared boundary, topographic and route-of-line surveys for projects throughout the City. Provided GPS surveys and prepared sketch and descriptions. Avirom maintains an ongoing contract with the City of Lauderhill for the past ten years. Ongoing / Citywide / Project Surveyor / \$292,000 / Field Crew Chief			
b	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED
	Bryant Park / Snook Island Lake Worth, Florida		PROFESSIONAL SERVICES 2014 CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
Pre-construction, intermediate and post-construction topographic surveys; check surveys for filling operations on geotextile material; layout exterior line of riprap wave break and centerline of oyster reefs at Snook Island and Bryant Park; as-built grade elevations and locations within limits of work area for sea grass areas, mangrove areas, intertidal islands and oyster reefs / \$64,500 / Field Crew Chief			
c	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED
	Fairway Commons Boca Raton, Florida		PROFESSIONAL SERVICES CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
Plat preparation; field stake wells MW-13, MW-14, MW-23, MW-24, MW-25 and MW-29; sketch and descriptions of existing and proposed utility easements; update tree survey; field stake proposed traffic light poles; field locate exposed underground utilities; specific purpose survey of dedicated turn lane; ALTA/ACSM survey; construction related surveying services / ongoing / cost to date: \$84,865 / Field Crew Chief			
d	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED
	Key West International Airport Key West, Florida		PROFESSIONAL SERVICES CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
Topographic survey of Feraldo Circle; topographic survey of commercial apron; topographic survey of proposed EMAS system Runway 9 (western end); locate and tie-in runway end points to Primary Airport Control Points; topographic location of EMAS blocks; topographic survey to support drainage improvements Phases II and III; boundary survey in accord with FAA SOP of Exhibit "A" Airport Property Inventory Map; establish ground control on 13 photo ID points and 5 check points runway centerline profile; horizontal and vertical on Airport Navigational Aids / ongoing / cost to date: \$297,700 / Field Crew Chief			
e	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED
	Palm Beach Force Main Replacement Project Palm Beach, Florida		PROFESSIONAL SERVICES 2012 CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
Survey layout and prepare record drawings; layout all aspects of the new force main including horizontal and vertical deflections points to avoid existing utilities or underground tunnels from the residences to the beach; obtain as-built data and document where the force main crossed any existing utility, whether known or unknown; final pavement elevations / \$193,600 / Field Crew Chief			

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER <b>1</b>
21. TITLE AND LOCATION <i>(City and State)</i> <b>Pompano Beach Streetscapes</b> <b>Pompano Beach, Florida</b>		22. YEAR COMPLETED PROFESSIONAL SERVICES <b>ongoing</b> CONSTRUCTION <i>(if applicable)</i>
<b>23. PROJECT OWNER'S INFORMATION</b>		
a. PROJECT OWNER <b>City of Pompano Beach</b>	b. POINT OF CONTACT <b>Tony Sabatino (Burkhardt Construction)</b>	c. POINT OF CONTACT TELEPHONE NUMBER <b>(561) 659-1400</b>
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT <p>                     Avirom &amp; Associates, Inc. provided construction layout and record drawings for improvements on East Atlantic Boulevard, Harbor Village Shops and Old Pompano Historical Commercial District along approximately 3,800 linear feet of streetscape.                 </p> <div style="display: flex;"> <div style="flex: 1;">  </div> <div style="flex: 2;"> <p>                         East Atlantic Boulevard - improvements included reconfigured street lanes with parallel parking, new drainage, street lighting, wider sidewalks and new landscaping. \$17,000                     </p> <p>                         Harbor Village Shops - improvements included new roadways, parking, sidewalks, landscaping, lighting, drainage, water, sanitary and franchise utilities. \$24,000                     </p> <p>                         Old Pompano Historical Commercial District - new improvements included new roadways, parking, sidewalks, landscaping, drainage, water, sanitary and franchise utilities. Cost to date: \$40,800                     </p> </div> </div> <div style="text-align: right;">  </div>		
<b>25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT</b>		
a. (1) FIRM NAME <b>Avirom &amp; Associates, Inc.</b>	(2) FIRM LOCATION <i>(City and State)</i> <b>Boca Raton, Florida</b>	(3) ROLE <b>Land Surveying</b>




<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER <b>2</b>
21. TITLE AND LOCATION <i>(City and State)</i> <b>City of Delray Beach Delray Beach, Florida</b>		22. YEAR COMPLETED PROFESSIONAL SERVICES CONSTRUCTION <i>(if applicable)</i>
<b>23. PROJECT OWNER'S INFORMATION</b>		
a. PROJECT OWNER <b>City of Delray Beach</b>	b. POINT OF CONTACT <b>Bob Diaz, Project Manager II</b>	c. POINT OF CONTACT TELEPHONE NUMBER <b>(561) 243-7000 x 4301</b>
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT <p>                     Avirom &amp; Associates has worked directly with agencies within the City of Delray Beach and with subconsultants to provide various surveying services. As part of Delray Beach Community Redevelopment Agency downtown development, our firm prepared boundary surveys, topographic surveys, plat preparation and processing and sketch and legal descriptions for land acquisitions throughout downtown Delray Beach.                 </p> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;">  </div> <div style="width: 50%;"> <p>                             Our firm worked with the Delray Beach Engineering Department on numerous projects to provide boundary surveys, topographic surveys, sketch and legal descriptions, topographic/route-of-line surveys and construction services such as layouts and staking. Our firm has had the opportunity to work on one of Delray Beach's pride, its beaches. Avirom prepared a Department of Environmental Protection permit survey and provided miscellaneous surveying services for improving the lifeguard stations within the City of Delray Beach.                         </p> </div> </div> <p>                         Some of the sites and projects that Avirom has worked on includes the Bi-Lo Property Development project, Delray Shores Neighborhood Improvements, Delray Swim &amp; Tennis Center, Delray Beach Municipal Golf Course, Plumosa Elementary School, Delray Beach City Complex on Swinton Avenue, Delray Beach Western Community Center, Delray Beach Head Start Facility, Delray Beach City Hall, Fire Station #3, Fire Station #5, Delray Beach Police Station and numerous bus shelters within the City limits.                     </p> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>                             Avirom is currently working on the Delray Beach Master Plan for the beautification of the City's beach access. We are providing a topographic survey utilizing 3 dimensional laser scanning and GPS to provide the approximate 7,200 L.F. corridor along A1A at the City beaches.                         </p> <p>To date \$425,100 / ongoing</p> </div> <div style="width: 50%;">  </div> </div>		
<b>25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT</b>		
a. (1) FIRM NAME <b>Avirom &amp; Associates, Inc.</b>	(2) FIRM LOCATION <i>(City and State)</i> <b>Boca Raton, Florida</b>	(3) ROLE <b>Land Surveying</b>



<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER <b>3</b>
21. TITLE AND LOCATION <i>(City and State)</i> <b>Las Olas Riverwalk Fort Lauderdale, Florida</b>		22. YEAR COMPLETED PROFESSIONAL SERVICES <b>2017</b> CONSTRUCTION <i>(If applicable)</i>
<b>23. PROJECT OWNER'S INFORMATION</b>		
a. PROJECT OWNER <b>City of Fort Lauderdale</b>	b. POINT OF CONTACT <b>Paul Kissinger (EDSA)</b>	c. POINT OF CONTACT TELEPHONE NUMBER <b>(954) 524-3330</b>
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT <p>Avirom &amp; Associates, Inc. provided base mapping to support the City of Fort Lauderdale's \$86 million beach redevelopment plan which involves expansion of the Las Olas Marina, constructing parking garages and creating an Intracoastal promenade.</p>		
		
<p>The project extended from the western bank of the Intracoastal Waterway along Las Olas Boulevard seaward to the Atlantic Ocean. The base mapping included compiling and delineating the right-of-way and ownership boundary line information of record, obtaining topographic data to generate one foot contours, locating all existing above ground improvements and above ground evidence of underground utilities. Avirom &amp; Associates also performed a tree survey in accordance with the City of Fort Lauderdale's specifications. The base map was done to the City's CAD standards. \$107,000</p>		
<b>25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT</b>		
a. (1) FIRM NAME <b>Avirom &amp; Associates, Inc.</b>	(2) FIRM LOCATION <i>(City and State)</i> <b>Boca Raton, Florida</b>	(3) ROLE <b>Land Surveying</b>



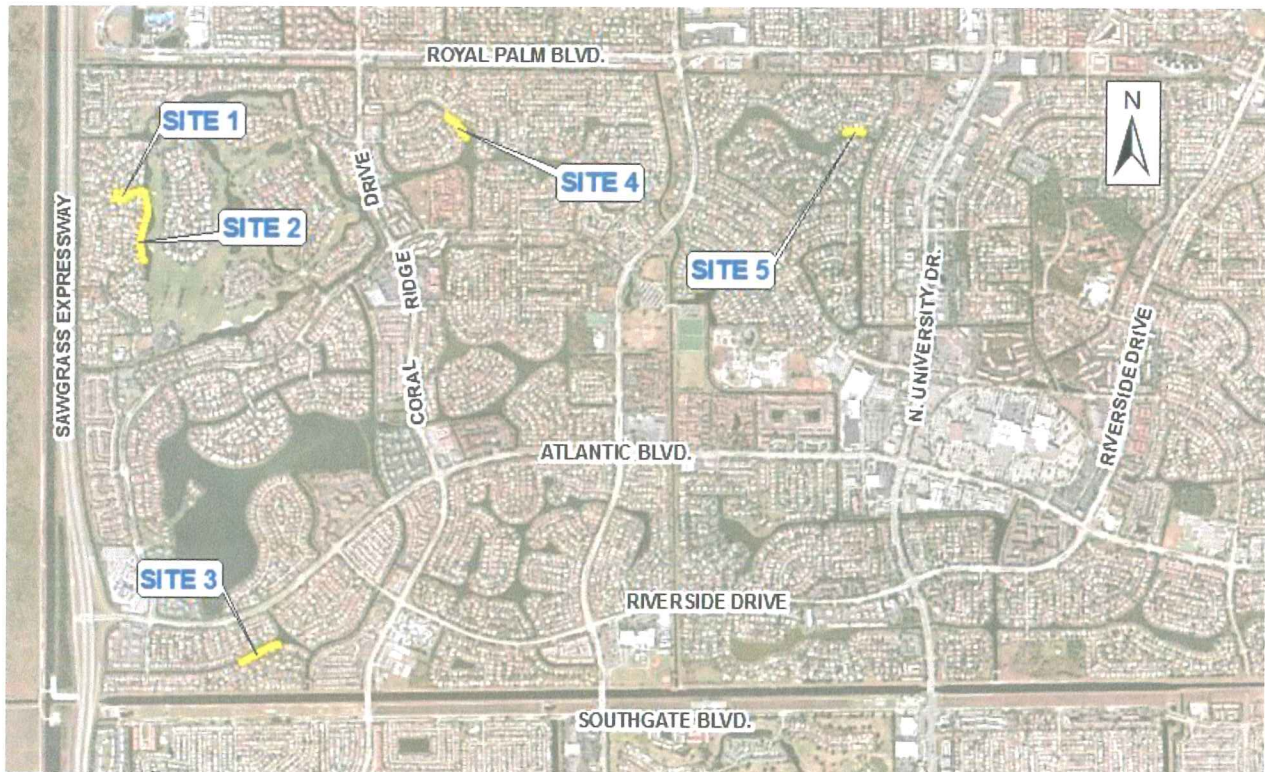
<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER <b>4</b>
21. TITLE AND LOCATION <i>(City and State)</i> <b>Boca Raton Downtown Promenade Boca Raton, Florida</b>		22. YEAR COMPLETED PROFESSIONAL SERVICES <b>2014</b> CONSTRUCTION <i>(if applicable)</i>
<b>23. PROJECT OWNER'S INFORMATION</b>		
a. PROJECT OWNER <b>City of Boca Raton</b>	b. POINT OF CONTACT <b>Tony Sabatino (Burkhardt Construction)</b>	c. POINT OF CONTACT TELEPHONE NUMBER <b>(561) 659-1400</b>
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT <p>The main goal of this project was to create a pedestrian safe environment that connected all parts of the City of Boca Raton downtown area, while providing appropriate accommodations of vehicular movement. This project encompassed approximately 4,900 linear feet of Palmetto Park Road and three neighboring streets between Federal Highway and the Intracoastal Waterway.</p> <p>Avirom &amp; Associates, Inc. was contracted in 2009 to prepare the topographic and tree survey for engineering design. Preparation of the base survey included recovery, research and location of sufficient ground control to graphically delineate right-of-way lines, platted lot lines, property lines and easement lines; coordination with the City of Boca Raton and utility companies to locate and depict underground utilities; and establishment of an onsite benchmark network for construction. Our firm was then contracted by Burkhardt Construction, Inc. to provide land surveying services for all phases of construction for this beautification project. Site work involved construction of a new drainage system, street lighting, paver brick sidewalks and new asphalt and paver brick streets with some inverted crowns and raised intersections.</p>		
		
<p>At completion of this project, Avirom re-established platted and block corners that were destroyed during construction. \$141,300</p>		
<b>25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT</b>		
a. (1) FIRM NAME <b>Avirom &amp; Associates, Inc.</b>	(2) FIRM LOCATION <i>(City and State)</i> <b>Boca Raton, Florida</b>	(3) ROLE <b>Land Surveying</b>



<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER <b>5</b>
21. TITLE AND LOCATION <i>(City and State)</i> <b>Coral Springs Improvement District</b> <b>Coral Springs, Florida</b>		22. YEAR COMPLETED <b>2015</b>
<b>23. PROJECT OWNER'S INFORMATION</b>		
a. PROJECT OWNER <b>City of Coral Springs</b>	b. POINT OF CONTACT <b>Abbey Fiallo (Metro Equipment)</b>	c. POINT OF CONTACT TELEPHONE NUMBER <b>(305) 586-8925</b>
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT		

Avirom & Associates, Inc. provided construction layout and as-built for canal bank stabilization at five different sites throughout the Coral Springs Improvement District: Sites 1 and 2 on NW 126<sup>th</sup> Drive, Site 3 on NW 1<sup>st</sup> Street, Site 4 on NW 113<sup>th</sup> Way and Site 5 on NW 18<sup>th</sup> Street.



## Coral Springs Improvement District Canal Bank Stabilization (Sites 1-5)



Cost of services to date: \$11,100

<b>25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT</b>		
a. (1) FIRM NAME <b>Avirom &amp; Associates, Inc.</b>	(2) FIRM LOCATION <i>(City and State)</i> <b>Boca Raton, Florida</b>	(3) ROLE <b>Land Surveying</b>




<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER <b>6</b>
21. TITLE AND LOCATION <i>(City and State)</i> <b>Coral Springs Water Treatment Plant Coral Springs, Florida</b>		22. YEAR COMPLETED PROFESSIONAL SERVICES CONSTRUCTION <i>(if applicable)</i>
<b>23. PROJECT OWNER'S INFORMATION</b>		
a. PROJECT OWNER <b>City of Coral Springs</b>	b. POINT OF CONTACT <b>Donald Eckler (Eckler Engineering)</b>	c. POINT OF CONTACT TELEPHONE NUMBER <b>(954) 510-4700</b>
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT		
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;">  </div> <div style="width: 50%;"> <p>Since 1994, Avirom &amp; Associates, Inc. has been the project surveyor for the City owned 10 acre water treatment plant. Our scope of services includes establishing plant grid systems and benchmarks. Our topographic survey is the base map for all design and the plant upgrades for the last 18 years.</p> </div> </div> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 45%;"> <p>Additionally, Avirom has provided construction layout and as-built services for contractors. The cost of services is \$44,360.</p> </div> <div style="width: 50%;">  </div> </div>		
<b>25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT</b>		
a. (1) FIRM NAME <b>Avirom &amp; Associates, Inc.</b>	(2) FIRM LOCATION <i>(City and State)</i> <b>Boca Raton, Florida</b>	(3) ROLE <b>Land Surveying</b>


<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER <b>7</b>
21. TITLE AND LOCATION <i>(City and State)</i>		22. YEAR COMPLETED
Sample Road Coral Springs, Florida		PROFESSIONAL SERVICES CONSTRUCTION <i>(If applicable)</i>
23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER	b. POINT OF CONTACT	c. POINT OF CONTACT TELEPHONE NUMBER
City of Coral Springs	Donald Eckler (Eckler Engineering)	(954) 510-4700
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT		
<p>Avirom &amp; Associates, Inc. prepared a route-of-line survey, 5,484 linear feet, of Sample Road from University Drive to Coral Springs Drive in Coral Springs.</p> <p>The scope of services included but was not limited to: establishing base line of survey and recovering sufficient right-of-way control to graphically depict full right-of-way streets; establishing NAVD 1988 benchmarks on site, tied to the County benchmark network; obtaining cross sections on 50' intervals of roadway, obtaining high and low point cross sections; and location all above ground improvements including pavement, sidewalk, driveways, striping, signs and above ground evidence of utilities; obtain rim invert elevations of sewer and drainage structures; identify pipe size and storm baffle locations in drainage structures; utility locations including fire hydrants, water valves, cleanouts, meter boxes, vaults and electrical outlets; and location of main irrigation valves. Cost of services: \$31,050.</p>		
25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
a.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>
	Avirom & Associates, Inc.	Boca Raton, Florida
		(3) ROLE
		Land Surveying



<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER <b>8</b>
21. TITLE AND LOCATION <i>(City and State)</i> <b>Lynn University Boca Raton, Florida</b>		22. YEAR COMPLETED PROFESSIONAL SERVICES CONSTRUCTION <i>(If applicable)</i>
<b>23. PROJECT OWNER'S INFORMATION</b>		
a. PROJECT OWNER <b>Lynn University</b>	b. POINT OF CONTACT <b>Tom Heffernan</b>	c. POINT OF CONTACT TELEPHONE NUMBER <b>(561) 237-7270</b>
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT <p>Lynn University is a 123 acre campus located in Boca Raton, Florida.</p> <p>Avirom &amp; Associates, Inc. prepared the overall boundary, topographic and tree survey of the site, used as the base map for engineer's and architect's designs, planning and renovations at the campus. Avirom coordinated with the utility locating firms for the underground locations and provided on-site survey support for construction related projects.</p> <p>Avirom was involved with the memorial to remember and honor the legacy of the four students and two professors who tragically died while attending the Journey Of Hope to Haiti. Avirom field located underground utilities at this plaza. Cost to date: \$386,400 / ongoing</p>		
<b>25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT</b>		
a. (1) FIRM NAME <b>Avirom &amp; Associates, Inc.</b>	(2) FIRM LOCATION <i>(City and State)</i> <b>Boca Raton, Florida</b>	(3) ROLE <b>Land Surveying</b>

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 9
21. TITLE AND LOCATION <i>(City and State)</i> <b>Palm Beach Force Main Replacement Project</b> <b>Palm Beach, Florida</b>		22. YEAR COMPLETED PROFESSIONAL SERVICES <b>2013</b> CONSTRUCTION <i>(If applicable)</i>
<b>23. PROJECT OWNER'S INFORMATION</b>		
a. PROJECT OWNER <b>Town of Palm Beach</b>	b. POINT OF CONTACT <b>Tony Sabatino (Burkhardt Construction)</b>	c. POINT OF CONTACT TELEPHONE NUMBER <b>(561) 659-1400</b>
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT <p>The main goal of this project was to replace an aging 12" force main with a 20" force main from Pump Station A-39 to Phipps Ocean Park to Pump Station A-7 at Everglades Golf Course. The length of the project was approximately 4.2 miles and ran down the middle of State Road A-1-A.</p> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;">  </div> <div style="width: 50%;"> <p>Avirom was contracted in 2012 by Burkhardt Construction, Inc. to provide survey layout and prepare record drawings for the project. After verifying horizontal and vertical controls, we proceeded to layout all aspects of the new force main including horizontal and vertical deflections points to avoid existing utilities or underground tunnels from the residences to the beach. Our crew on site each day to obtain as-built data and document where the force main crossed any existing utility, whether known or unknown. This documentation was a critical part of the record drawings for the Town of Palm Beach, and our crew spent an enormous amount of time obtaining this information.</p> <p>After all the pipe was installed and accepted by the governing agencies, the roadway was overlaid with asphalt. Avirom &amp; Associates obtained the final pavement elevations and prepared the final set of record drawings. Cost: \$193,600</p> </div> </div>		
<b>25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT</b>		
a. (1) FIRM NAME <b>Avirom &amp; Associates, Inc.</b>	(2) FIRM LOCATION <i>(City and State)</i> <b>Boca Raton, Florida</b>	(3) ROLE <b>Land Surveying</b>



<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER <b>10</b>
21. TITLE AND LOCATION <i>(City and State)</i>		22. YEAR COMPLETED
Bryant Park / Snook Island Lake Worth, Florida		PROFESSIONAL SERVICES <b>2014</b>
CONSTRUCTION <i>(If applicable)</i>		
23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER	b. POINT OF CONTACT	c. POINT OF CONTACT TELEPHONE NUMBER
Palm Beach County	Bill Hodges (ATL Diversified)	(561) 965-2198
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT		
<p>FDOT and County Wetland Mitigation Project</p> <p>Avirom &amp; Associates is providing the following surveying services:</p> <p>Office calculations for field layout; pre-construction topographic surveys of the three fill areas at the airport site; pre-construction topographic surveys of the five fill areas at the Okeeheelee site; intermediate topographic survey at one of the fill areas and calculating volume to verify truck quantities; post-construction topographic survey of the three fill areas at the airport site and calculating volumes; post-construction topographic survey of the five fill areas at the Okeeheelee site.</p> <p>Set two tide gauges at Snook Island and two tide gauges at Bryant Park on 8" wood piling installed for turbidity curtain; layout toe of fill to determine limits of work area at Snook Island and Bryant Park; layout centerline of spoil dike at Snook Island; prepare progress survey of spoil dike for approval by County; prepare progress survey of (-) 8.0 contour for approval by County; prepare check surveys for filling operations on geotextile material or bedding rock as required; layout elevation (-) 5.5 at Snook Island and Bryant Park; layout elevation (-) 3.5 at Snook Island and Bryant Park; layout exterior line of riprap wave break and centerline of oyster reefs at Snook Island and Bryant Park; as-built breakdown stone at 25 foot intervals along structure reference line and 5 foot intervals perpendicular to structure; as-built grade elevations and locations within limits of work area for sea grass areas, mangrove areas, intertidal islands and oyster reefs. \$64,500</p>		
		
25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
a.	(1) FIRM NAME Avirom & Associates, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Boca Raton, Florida
		(3) ROLE Land Surveying

G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS												
26. NAMES OF KEY PERSONNEL (From Section E, Block 12)	27. ROLE IN THIS CONTRACT (From Section E, Block 13)	28. EXAMPLE PROJECTS LISTED IN SECTION F (Fill in "Example Projects Key" section below before completing table. Place "X" under project key number for participation in same or similar role.)										
		1	2	3	4	5	6	7	8	9	10	
Michael D. Avirom	Principal	X	X	X	X	X	X	X	X	X	X	
John T. Doogan	Project Surveyor		X		X		X	X	X			
William R. Evans	Survey CAD Technician	X	X			X	X	X	X	X	X	
Keith Brien	Survey CAD Technician		X	X					X		X	
Jimmy Friddle	Field Crew Chief	X		X		X	X	X	X		X	
Michael Howald	Field Crew Chief	X		X	X		X			X	X	
29. EXAMPLE PROJECTS KEY												
N O.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)	NO	TITLE OF EXAMPLE PROJECT (FROM SECTION F)									
1	Pompano Beach Streetscapes	6	Coral Springs Water Treatment Plant									
2	City of Delray Beach	7	Sample Road									
3	Las Olas Riverwalk	8	Lynn University									
4	Boca Raton Downtown Promenade	9	Palm Beach Force Main Replacement Project									
5	Coral Springs Improvement District	10	Bryant Park / Snook Island									



## H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH SHEETS AS NEEDED.

## Municipal Continuing Contracts

Avirom & Associates, Inc. is currently under a continuing contract with the following municipalities:

Municipality	Contract Begin Date	Contract End Date
City of Boynton Beach	April 2017	March 2020
City of Coral Springs	October 2015	October 2020
City of Delray Beach	November 2001	August 2022
City of Key West	April 2013	October 2021
City of Lauderhill	January 2006	January 2019
City of Marathon	February 2017	February 2020
City of Pompano Beach	October 2015	October 2020
City of Tamarac	October 2016	October 2019
Martin County	May 2016	May 2019
Monroe County	February 2016	October 2019
Village of Islamorada	August 2015	August 2018

## Team Member on Continuing Contracts for the following Municipalities

Boynton Beach Community Redevelopment Agency  
 City of Margate  
 City of Miami Gardens  
 City of Sunrise  
 City of West Palm Beach  
 Delray Beach Community Redevelopment Agency  
 Palm Beach County  
 Town of Cutler Bay  
 Town of Davie  
 Town of Jupiter Utilities  
 Town of Palm Beach  
 Village of Palmetto Bay

## I. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

31. SIGNATURE

32. DATE

July 23, 2018

33. NAME AND TITLE

Michael D. Avirom, President

## ARCHITECT – ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (If any)

PSEN-18-02

## PART II – GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

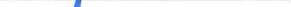
2a. FIRM (or Branch Office) NAME Avirom & Associates, Inc.			3. YEAR ESTABLISHED 1985		4. UNIQUE ENTITY IDENTIFIER	
2b. STREET 50 SW 2 <sup>nd</sup> Avenue, Suite 102			5. OWNERSHIP			
2c. CITY Boca Raton		2d. STATE FL	2e. ZIP CODE 33432			
6a. POINT OF CONTACT NAME AND TITLE Michael D. Avirom, President			a. TYPE Corporation			
6b. TELEPHONE NUMBER (561) 392-2594			b. SMALL BUSINESS STATUS NAICS 541370			
6c. E-MAIL ADDRESS mike@aviromsurvey.com			7. NAME OF FIRM (If block 2a is a branch office)			
8a. FORMER FIRM NAME(S) (If any)			8b. YEAR ESTABLISHED		8c. UNIQUE ENTITY IDENTIFIER	
11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS			PROFESSIONAL SERVICES REVENUE INDEX NUMBER			

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. No. of Employees (1) FIRM (2) BRANCH		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
02	Administrative	4		A06	Airports; terminals; hangars	1
08	CAD Technician	6	3	C10	Commercial buildings; shopping centers	3
38	Land Surveyor	5		C12	Communication systems; tv	1
	Field Technician	18	4	C16	Construction surveying	5
	Project Manager		1	E02	Educational facilities; classroom	3
				E09	Environmental impact studies	2
				H01	Harbors; ship terminal facilities	2
				H07	Highways; streets; parking lots	2
				H09	Hospitals and medical facilities	2
				H11	Housing; residential; multi-family	2
				L02	Land Surveying	8
				O01	Office buildings; industrial parks	3
				P04	Pipelines	2
				P12	Power generation; trans; dist	5
				R11	Rivers; canals; waterways	3
				S10	Surveying; platting; mapping	5
				R04	Recreational facilities; parks; marinas	1
	Other Employees					
	<b>Total</b>	33	8			

		1. Less than \$100,000	6. \$2 million to less than \$5 million
		2. \$100,000 to less than \$250,000	7. \$5 million to less than \$10 million
a. Federal Work	1	3. \$250,000 to less than \$500,000	8. \$10 million to less than \$25 million
b. Non-Federal Work	7	4. \$500,000 to less than \$1 million	9. \$25 million to less than \$50 million
c. Total Work	7	5. \$1 million to less than \$2 million	10. \$50 million or greater

## 12. AUTHORIZED REPRESENTATIVE

*The foregoing is a statement of facts.*

a. SIGNATURE 	b. DATE July 23, 2018
c. NAME AND TITLE Michael D. Avirom, President	

## References:

City of Delray Beach  
434 S. Swinton Avenue, Building B  
Delray Beach, Florida 33444

Bob Diaz, Project Manager II  
diazj@mydelraybeach.com  
(561) 243-7000 x 4301

City of Lauderhill  
5581 W. Oakland Park Boulevard  
Lauderhill, Florida 33313

J. Martin Cala, P.E., City Engineer  
jmcala@lauderhill-fl.gov  
(954) 730-4204

Town of Lauderdale-By-The-Sea  
4501 Ocean Drive  
Lauderdale-By-The-Sea, Florida 33308

Connie Hoffmann  
connieh@lauderdalebythesea-fl.gov  
(954) 640-4229

Kimley-Horn and Associates, Inc.  
1920 Wekiva Way, Suite 200  
West Palm Beach, Florida 33411

Kevin Schanen, P.E.  
kevin.schanen@kimley-horn.com  
(561) 840-0820

Burkhardt Construction, Inc.  
1400 Alabama Avenue, Suite 20  
West Palm Beach, Florida 33401

Anthony M. Sabatino  
tony@burkhardtconstruction.com  
(561) 659-1400

City of Pembroke Pines  
Professional Services Provider – Surveying & Mapping  
Request for Qualification # PSEN-18-02



# Tab 3

## Certified Minority Business Enterprise

City of Pembroke Pines  
Professional Services Provider – Surveying & Mapping  
Request for Qualification # PSEN-18-02



Avirom & Associates, Inc. is not a Certified Minority Business Enterprise as defined by the Florida Small and Minority Business Assistance Act.

City of Pembroke Pines  
Professional Services Provider – Surveying & Mapping  
Request for Qualification # PSEN-18-02





# Tab 4

## Other Completed Documents

City of Pembroke Pines  
Professional Services Provider – Surveying & Mapping  
Request for Qualification # PSEN-18-02



(OFFICE USE ONLY) Vendor number: 

Please entirely complete this vendor information form along with the IRS Form W-9, and email to [accountspayable@ppines.com](mailto:accountspayable@ppines.com)

**City of Pembroke Pines**  
**Finance Department**  
**601 City Center Way**  
**Pembroke Pines, FL 33025**

### Vendor Information Form

Operating Name (Payee)	Avirom & Associates, Inc.		
Legal Name (as filed with IRS)	Avirom & Associates, Inc.		
Remit-to Address (For Payments)	50 SW 2nd Avenue, Suite 102, Boca Raton, Florida 33432		
Remit-to Contact Name:	Michael D. Avirom	Title:	President
Email Address:	mike@aviromsurvey.com		
Phone #:	(561) 392-2594	Fax #	N/A
Order-from Address (For purchase orders)	50 SW 2nd Avenue, Suite 102, Boca Raton, Florida 33432		
Order-from Contact Name:	Michael D. Avirom	Title:	President
Email Address:	mike@aviromsurvey.com		
Phone #:	(561) 392-2594	Fax #	N/A
Return-to Address (For product returns)	50 SW 2nd Avenue, Suite 102, Boca Raton, Florida 33432		
Return-to Contact Name	Michael D. Avirom	Title:	President
Email Address:	mike@aviromsurvey.com		
Phone #:	(561) 392-2594	Fax #	N/A
Payment Terms:	30 days		

Type of Business (please check one and provide Federal Tax identification or social security Number)

☒ Corporation

Federal ID Number: 59-2101822

☐ Sole Proprietorship/Individual

Social Security No.:

☐ Partnership

☐ Health Care Service Provider

☐ LLC – C (C corporation) – S (S corporation) – P (partnership)

☐ Other (Specify):

Name & Title of Applicant Michael D. Avirom, President

Signature of Applicant  Date July 23, 2018



Form **W-9**  
(Rev. November 2017)  
Department of the Treasury  
Internal Revenue Service

## Request for Taxpayer Identification Number and Certification

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Give Form to the  
requester. Do not  
send to the IRS.

**1** Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
**Avirom & Associates, Inc.**

**2** Business name/disregarded entity name, if different from above

**3** Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☒ C Corporation

☐ S Corporation

☐ Partnership

☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►

**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

**4** Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

(Applies to accounts maintained outside the U.S.)

**5** Address (number, street, and apt. or suite no.) See instructions.  
**50 SW 2nd Avenue, Suite 102**

**6** City, state, and ZIP code  
**Boca Raton, Florida 33432**

**7** List account number(s) here (optional)

Requester's name and address (optional)  
**City of Pembroke Pines  
8300 South Palm Drive  
Pembroke Pines, Florida 33025**

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

**Social security number**

			-			-			
--	--	--	---	--	--	---	--	--	--

or

**Employer identification number**

5	9	-	2	1	0	1	8	2	2
---	---	---	---	---	---	---	---	---	---


### Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign Here**

Signature of U.S. person ► 

Date ► July 23, 2018

### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



City of Pembroke Pines

Attachment C

**NON-COLLUSIVE AFFIDAVIT**

BIDDER is the Owner,  
(Owner, Partner, Officer, Representative or Agent)

BIDDER is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;

Such Bid is genuine and is not a collusive or sham Bid;

Neither the said BIDDER nor any of its officers, partners, owners, agents, representative, employees or parties in interest, including this affidavit, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other BIDDER, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted; or to refrain from bidding in connection with such Contract; or have in any manner, directly or indirectly, sought by agreement or collusion, or communications, or conference with any BIDDER, firm, or person to fix the price or prices in the attached Bid or any other BIDDER, or to fix any overhead, profit, or cost element of the Bid Price or the Bid Price of any other BIDDER, or to secure through any collusion conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Contract;

The price of items quoted in the attached Bid are fair and proper and are not tainted by collusion, conspiracy, connivance, or unlawful agreement on the part of the BIDDER or any other of its agents, representatives, owners, employees or parties in interest, including this affidavit.

Printed Name/Signature Michael D. Avirom

Title President

Name of Company Avirom & Associates, Inc.





City of Pembroke Pines

## Attachment D

**SWORN STATEMENT  
ON PUBLIC ENTITY CRIMES  
UNDER FLORIDA STATUTES CHAPTER 287.133(3)(a).**

1. This sworn statement is submitted by Avirom & Associates, Inc. (name of entity submitting sworn statement) whose business address is 50 SW 2nd Avenue, Suite 102, Boca Raton, Florida 33432 and (if applicable) its Federal Employer Identification Number (FEIN) is 59-2101822. (If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: \_\_\_\_\_.)
2. My name is Michael D. Avirom and my  
(Please print name of individual signing)  
relationship to the entity named above is President.
3. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid, proposal, reply, or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
4. I understand that a "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
5. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
  1. A predecessor or successor of a person convicted of a public entity crime: or
  2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The Cityship by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

6. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or any entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts let by a public entity, or which otherwise transacts or applies to transact business with a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
7. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. **(Please indicate which statement applies.)**

☒ A) Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

☐ B) The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989, AND **(Please indicate which additional statement applies.)**

☐ B1) There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. **(Please attach a copy of the final order.)**

☐ B2) The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. **(Please attach a copy of the final order.)**

☐ B3) The person or affiliate has not been placed on the convicted vendor list. **(Please describe any action taken by or pending with the Department of General Services.)**

  
Michael D. Aviom

Bidder's Name/Signature

Aviom & Associates, Inc.

Company

July 23, 2018

Date



**CONTACT INFORMATION FORM**

IN ACCORDANCE WITH "RFQ # PSEN-18-02" titled "Professional Service Providers (Architectural, Engineering, Surveying & Mapping)" attached hereto as a part hereof, the undersigned submits the following:

**A) Contact Information**

The Contact information form shall be electronically signed by one duly authorized to do so, and in case signed by a deputy or subordinate, the principal's properly written authority to such deputy or subordinate must accompany the proposal. This form must be completed and submitted through [www.bidsync.com](http://www.bidsync.com) as part of the bidder's submittal.

**COMPANY INFORMATION:**COMPANY: Avirom & Associates, Inc.STREET ADDRESS: 50 SW 2nd Avenue, Suite 102CITY, STATE & ZIP CODE: Boca Raton, Florida 33432**PRIMARY CONTACT FOR THE PROJECT:**NAME: Michael D. Avirom TITLE: PresidentE-MAIL: mike@aviromsurvey.comTELEPHONE: (561) 392-2594 FAX: N/A**CORPORATE OFFICER AUTHORIZED APPROVER:**NAME: Michael D. Avirom TITLE: PresidentE-MAIL: mike@aviromsurvey.comTELEPHONE: (561) 392-2594 FAX: N/ASIGNATURE: 

**PROFESSIONAL SERVICES FORM**

*Please check the boxes shown below that your company wants to be considered for:*

<input type="checkbox"/>	<b>General Civil and Environmental Engineering Services</b>
<input type="checkbox"/>	<b>Treatment Plant Process Engineering Services</b>
<input type="checkbox"/>	<b>Electrical Engineering Services</b>
<input type="checkbox"/>	<b>Geotechnical Services</b>
<input type="checkbox"/>	<b>Structural Engineering Services</b>
<input checked="" type="checkbox"/>	<b>Land Surveying Services</b>
<input type="checkbox"/>	<b>General Architectural Services</b>
<input type="checkbox"/>	<b>Landscape Architecture Services</b>
<input type="checkbox"/>	<b>Hydro-Geological Services</b>
<input type="checkbox"/>	<b>FDOT Roadway Engineering Services</b>





City of Pembroke Pines

## Attachment G

### EQUAL BENEFITS CERTIFICATION FORM FOR DOMESTIC PARTNERS AND ALL MARRIED COUPLES

Except where federal or state law mandates to the contrary, a Contractor awarded a Contract pursuant to a competitive solicitation shall provide benefits to Domestic Partners and spouses of its employees, irrespective of gender, on the same basis as it provides benefits to employees' spouses in traditional marriages.

The Contractor shall provide the City and/or the City Manager or his/her designee, access to its records for the purpose of audits and/or investigations to ascertain compliance with the provisions of this section, and upon request shall provide evidence that the Contractor is in compliance with the provisions of this section upon each new bid, contract renewal, or when the City Manager has received a complaint or has reason to believe the Contractor may not be in compliance with the provisions of this section. Records shall include but not be limited to providing the City and/or the City Manager or his/her designee with certified copies of the Contractor's records pertaining to its benefits policies and its employment policies and practices.

The Contractor must conspicuously make available to all employees and applicants for employment the following statement:

**“During the performance of a contract with the City of Pembroke Pines, Florida, the Contractor will provide Equal Benefits to its employees with spouses, as defined by Section 35.39 of the City’s Code of Ordinances, and its employees with Domestic Partners and all Married Couples”.**

The posted statement must also include a City contact telephone number and email address which will be provided to each contractor when a covered contract is executed.

#### SECTION 1 DEFINITIONS

1. **Benefits** means the following plan, program or policy provided or offered by a contractor to its employees as part of the employer's total compensation package which may include but is not limited to sick leave, bereavement leave, family medical leave, and health benefits.
2. **Cash Equivalent** mean the amount of money paid to an employee with a domestic partner or spouse in lieu of providing benefits to the employee's domestic partner or spouse. The cash equivalent is equal to the employer's direct expense of providing benefits to an employee for his or her spouse from a traditional marriage.
3. **Covered Contract** means a contract between the City and a contractor awarded subsequent to the date when this section becomes effective valued at over \$25,000 or the threshold amount required for competitive bids as required in section 35.18(A) of the Procurement Code.
4. **Domestic Partner** shall mean any two (2) adults of the same or different sex who have registered as domestic partners with a governmental body pursuant to state or local law authorizing such registration, or with an internal registry maintained by the employer of at least one of the domestic partners. A contractor may institute an internal registry to allow for the provision of equal benefits to employees with domestic partners who do not register their partnerships pursuant to a governmental body authorizing such registration, or who are located in a jurisdiction where no such governmental domestic partnership registry exists. A

contractor that institutes such registry shall not impose criteria for registration that are more stringent than those required for domestic partnership registration by the City of Pembroke Pines.

5. **Equal benefits** means the equality of benefits between employees with spouses and/or dependents of spouses and employees with domestic partners and/or dependents of domestic partners, and/or between spouses of employees and/or dependents of spouses and domestic partners of employees and/or dependents of domestic partners.
6. **Spouse** means one member of a married pair legally married under the laws of any state within the United States of America or any other jurisdiction under which such marriage is legally recognized, irrespective of gender.
7. **Traditional marriage** means a marriage between one man and one woman.

## SECTION 2 CERTIFICATION OF CONTRACTOR

The firm providing a response, by virtue of the signature below, certifies that it is aware of the requirements of Section 35.39 "City Contractors providing Equal Benefits for Domestic Partners and all Married Couples" of the City's Code of Ordinances, and certifies the following (**Check only one box below**):

- ☒ A. Contractor currently complies with the requirements of this section; or
- ☐ B. Contractor will comply with the conditions of this section at the time of contract award; or
- ☐ C. Contractor will not comply with the conditions of this section at the time of contract award: or
- ☐ D. Contractor does not comply with the conditions of this section because of the following allowable exemption (**Check only one box below**):
- ☐ 1. The Contractor does not provide benefits to employees' spouses in traditional marriages;
- ☐ 2. The Contractor provides an employee the cash equivalent of benefits because the Contractor is unable to provide benefits to employees' Domestic Partners or spouses despite making reasonable efforts to provide them. To meet this exception, the Contractor shall provide a notarized affidavit that it has made reasonable efforts to provide such benefits. The affidavit shall state the efforts taken to provide such benefits and the amount of the cash equivalent. Cash equivalent means the amount of money paid to an employee with a Domestic Partner or spouse rather than providing benefits to the employee's Domestic Partner or spouse. The cash equivalent is equal to the employer's direct expense of providing benefits to an employee's spouse;
- ☐ 3. The Contractor is a religious organization, association, society, or any non-profit charitable or educational institution or organization operated supervised or controlled by or in conjunction with a religious organization, association, or society;
- ☐ 4. The Contractor is a governmental agency;

**The certification shall be signed by an authorized officer of the Contractor. Failure to provide such certification (by checking the appropriate boxes above along with completing the information below) shall result in a Contractor being deemed non-responsive.**

COMPANY NAME: Avirom & Associates, Inc.

AUTHORIZED OFFICER NAME / SIGNATURE:  Michael D. Avirom





## VENDOR DRUG-FREE WORKPLACE CERTIFICATION FORM

### SECTION 1 GENERAL TERM

Preference may be given to vendors submitting a certification with their bid/proposal certifying they have a drug-free workplace in accordance with Section 287.087, Florida Statutes. This requirement affects all public entities of the State and becomes effective January 1, 1991. The special condition is as follows:

**IDENTICAL TIE BIDS** - Preference may be given to businesses with drug-free workplace programs. Whenever two or more bids that are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drugfree workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after each conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

### SECTION 2 AFFIRMATION

☒ Place a check mark here only if affirming bidder **complies fully** with the above requirements for a Drug-Free Workplace.

☐ Place a check mark here only if affirming bidder **does not** meet the requirements for a Drug-Free Workplace.

**Failure to complete this certification at this time (by checking either of the boxes above) shall render the vendor ineligible for Drug-Free Workplace Preference. This form must be completed by/for the proposer; the proposer WILL NOT qualify for Drug-Free Workplace Preference based on their sub-contractors' qualifications.**

  
Authorized Signature

Michael D. Avirom  
Authorized Signer Name

Avirom & Associates, Inc.  
Company Name



City of Pembroke Pines

## Attachment I

**PROPOSER'S QUALIFICATIONS STATEMENT**

PROPOSER shall furnish the following information. Failure to comply with this requirement will render Bid non-responsive and shall cause its rejection. Additional sheets shall be attached as required.

PROPOSER'S Name and Principal Address:

Avirom & Associates, Inc., 50 SW 2nd Avenue, Suite 102, Boca Raton, Florida 33432

Contact Person's Name and Title: Michael D. Avirom, President

Contact Person's E-mail Address: mike@aviromsurvey.com

PROPOSER'S Telephone and Fax Number: (561) 392-2594 Fax: N/A

PROPOSER'S License Number: LB3300

**(Please attach certificate of status, competency, and/or state registration.)**

PROPOSER'S Federal Identification Number: 59-2101822

Number of years your organization has been in business 37

State the number of years your firm has been in business under your present business name 37

State the number of years your firm has been in business in the work specific to this solicitation:  
37 years

Names and titles of all officers, partners or individuals doing business under trade name:

Michael D. Avirom, President

The business is a:      Sole Proprietorship ☐      Partnership ☐      Corporation ☒

IF USING A FICTITIOUS NAME, SUBMIT EVIDENCE OF COMPLIANCE WITH FLORIDA FICTITIOUS NAME STATUTE. (ATTACH IN PROPOSER EXHIBIT SECTION)





City of Pembroke Pines

Attachment I

Under what former name has your business operated? Include a description of the business. Failure to include such information shall be deemed to be intentional misrepresentation by the City and shall render the proposer RFP submittals non-responsive.

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At what address was that business located?

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Name, address, and telephone number of surety company and agent who will provide the required bonds on this contract:

N/A

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Have you ever failed to complete work awarded to you. If so, when, where and why?

No

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Have you personally inspected the proposed WORK and do you have a complete plan for its performance?

N/A

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City of Pembroke Pines

Attachment I

Will you subcontract any part of this WORK? If so, give details including a list of each subcontractor(s) that will perform work in excess of ten percent (10%) of the contract amount and the work that will be performed by each subcontractor(s).

No

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The foregoing list of subcontractor(s) may not be amended after award of the contract without the prior written approval of the Contract Administrator, whose approval shall not be reasonably withheld.

List and describe all bankruptcy petitions (voluntary or involuntary) which have been filed by or against the Proposer, its parent or subsidiaries or predecessor organizations during the past five (5) years. Include in the description the disposition of each such petition.

None

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List and describe all successful Bond claims made to your surety (ies) during the last five (5) years. The list and descriptions should include claims against the bond of the Proposer and its predecessor organization(s).

None

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List all claims, arbitrations, administrative hearings and lawsuits brought by or against the Proposer or its predecessor organizations(s) during the last (10) years. The list shall include all case names; case, arbitration or hearing identification numbers; the name of the project over which the dispute arose; and a description of the subject matter of the dispute.

None

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City of Pembroke Pines

Attachment I

List and describe all criminal proceedings or hearings concerning business related offenses in which the Proposer, its principals or officers or predecessor organization(s) were defendants.

None

Has the Proposer, its principals, officers or predecessor organization(s) been CONVICTED OF A Public Entity Crime, debarred or suspended from bidding by any government entity? If so, provide details.

No

Are you an ☒ Original provider ☐ sales representative ☐ distributor, ☐ broker, ☐ manufacturer ☐ other, of the commodities/services proposed upon? If other than the original provider, explain below.

Have you ever been debarred or suspended from doing business with any governmental agency? If yes, please explain:

No



City of Pembroke Pines

## Attachment I

Describe the firm's local experience/nature of service with contracts of similar size and complexity, in the previous three (3) years:

Our firm has continuing services contracts (to provide land surveying services) with the following

cities: Boynton Beach, Coral Springs, Delray Beach, Lauderhill, North Lauderdale, Pompano


Beach, Tamarac, Key West, Marathon along with the Village of Islamorada, Martin County

and Monroe County

The PROPOSER acknowledges and understands that the information contained in response to this Qualification Statement shall be relied upon by CITY in awarding the contract and such information is warranted by PROPOSER to be true. The discovery of any omission or misstatement that materially affects the PROPOSER'S qualifications to perform under the contract shall cause the CITY to reject the Bid, and if after the award, to cancel and terminate the award and/or contract.

Avirom & Associates, Inc.

(Company Name)

Michael D. Avirom

(Printed Name/Signature)



City of Pembroke Pines

Attachment L

**SCRUTINIZED COMPANY CERTIFICATION  
PURSUANT TO FLORIDA STATUTE § 287.135.**

I, Michael D. Avirom, on behalf of Avirom & Associates, Inc.,  
Print Name and Title Company Name


certify that Avirom & Associates, Inc. :  
Company Name

1. Does not participate in a boycott of Israel; and
2. Is not on the Scrutinized Companies that Boycott Israel list; and
3. Is not on the Scrutinized Companies with Activities in Sudan List; and
4. Is not on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
5. Has not engaged in business operations in Syria.

Submitting a false certification shall be deemed a material breach of contract. The City shall provide notice, in writing, to the Contractor of the City's determination concerning the false certification. The Contractor shall have ninety (90) days following receipt of the notice to respond in writing and demonstrate that the determination of false certification was made in error. If the Contractor does not demonstrate that the City's determination of false certification was made in error then the City shall have the right to terminate the contract and seek civil remedies pursuant to Florida Statute § 287.135.

Section 287.135, Florida Statutes, prohibits the City from: 1) Contracting with companies for goods or services in any amount if at the time of bidding on, submitting a proposal for, or entering into or renewing a contract if the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, F.S. or is engaged in a boycott of Israel; and 2) Contracting with companies, for goods or services over \$1,000,000.00 that are on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector list, created pursuant to s. 215.473, or are engaged in business operations in Syria.

As the person authorized to sign on behalf of the Contractor, I hereby certify that the company identified above in the section entitled "Contractor Name" does not participate in any boycott of Israel, is not listed on the Scrutinized Companies that Boycott Israel List, is not listed on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, and is not engaged in business operations in Syria. I understand that pursuant to section 287.135, Florida Statutes, the submission of a false certification may subject the company to civil penalties, attorney's fees, and/or costs. I further understand that any contract with the City for goods or services may be terminated at the option of the City if the company is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan list or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

<u>Avirom &amp; Associates, Inc.</u>		<u>Michael D. Avirom</u>	<u>President</u>
Company Name	Print Name / Signature		Title



# Tab 5

## Professional Registration Certificates

City of Pembroke Pines  
Professional Services Provider – Surveying & Mapping  
Request for Qualification # PSEN-18-02





Florida Department of Agriculture and Consumer Services  
Division of Consumer Services  
Board of Professional Surveyors and Mappers  
2005 Apalachee Pkwy Tallahassee, Florida 32399-6500

License No.: **LB3300**  
Expiration Date February 28, 2019

**Professional Surveyor and Mapper Business License**  
Under the provisions of Chapter 472, Florida Statutes

AVIROM & ASSOCIATES INC  
50 SW 2ND AVE #102  
BOCA RATON, FL 33432-4799

ADAM H. PUTNAM  
COMMISSIONER OF AGRICULTURE

This is to certify that the professional surveyor and mapper whose name and address are shown above is licensed as required by Chapter 472, Florida Statutes.

City of Pembroke Pines  
Professional Services Provider – Surveying & Mapping  
Request for Qualification # PSEN-18-02





Florida Department of Agriculture and Consumer Services  
Division of Consumer Services  
Board of Professional Surveyors and Mappers  
2005 Apalachee Pkway Tallahassee, Florida 32399-6500

License No.: **LS3268**  
Expiration Date February 28, 2019

**Professional Surveyor and Mapper License**  
Under the provisions of Chapter 472, Florida Statutes

**MICHAEL DAVID AVIROM**  
50 SW 2ND AVENUE  
BOCA RATON, FL 33432

ADAM H. PUTNAM  
COMMISSIONER OF AGRICULTURE

This is to certify that the professional surveyor and mapper whose name and address are shown above is licensed as required by Chapter 472, Florida Statutes.



Florida Department of Agriculture and Consumer Services  
Division of Consumer Services  
Board of Professional Surveyors and Mappers  
2005 Apalachee Pkway Tallahassee, Florida 32399-6500

License No.: **LS4409**  
Expiration Date February 28, 2019

**Professional Surveyor and Mapper License**  
Under the provisions of Chapter 472, Florida Statutes

**JOHN TREIBER DOOGAN**  
8571 DYNASTY DR  
BOCA RATON, FL 33433-6823

ADAM H. PUTNAM  
COMMISSIONER OF AGRICULTURE

This is to certify that the professional surveyor and mapper whose name and address are shown above is licensed as required by Chapter 472, Florida Statutes.

City of Pembroke Pines  
Professional Services Provider – Surveying & Mapping  
Request for Qualification # PSEN-18-02





Supplier: **Avirom & Associates, Inc.**



City of Pembroke Pines

Attachment C

**NON-COLLUSIVE AFFIDAVIT**

BIDDER is the **Owner**,

(Owner, Partner, Officer, Representative or Agent)

BIDDER is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;

Such Bid is genuine and is not a collusive or sham Bid;

Neither the said BIDDER nor any of its officers, partners, owners, agents, representative, employees or parties in interest, including this affidavit, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other BIDDER, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted; or to refrain from bidding in connection with such Contract; or have in any manner, directly or indirectly, sought by agreement or collusion, or communications, or conference with any BIDDER, firm, or person to fix the price or prices in the attached Bid or any other BIDDER, or to fix any overhead, profit, or cost element of the Bid Price or the Bid Price of any other BIDDER, or to secure through any collusion conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Contract;

The price of items quoted in the attached Bid are fair and proper and are not tainted by collusion, conspiracy, connivance, or unlawful agreement on the part of the BIDDER or any other of its agents, representatives, owners, employees or parties in interest, including this affidavit.

Printed Name/Signature **Michael D Avirom**

Title **President**

Name of Company **Avirom & Associates, Inc.**

Supplier: **Avirom & Associates, Inc.**



City of Pembroke Pines

Attachment D

**SWORN STATEMENT  
ON PUBLIC ENTITY CRIMES  
UNDER FLORIDA STATUTES CHAPTER 287.133(3)(a).**

1. This sworn statement is submitted **Avirom & Associates, Inc.** (name of entity submitting sworn statement) whose business address is **50 SW 2nd Avenue, Suite 102, Boca Raton, Florida 33432** and (if applicable) its Federal Employer Identification Number (FEIN) is **59-2101822**. (If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: **FL.**)
2. My name is **Michael D. Avirom** and my  
(Please print name of individual signing)  
  
relationship to the entity named above is **President**.
3. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid, proposal, reply, or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
4. I understand that a "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
5. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
  1. A predecessor or successor of a person convicted of a public entity crime: or
  2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The Cityship by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

6. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or any entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts let by a public entity, or which otherwise transacts or applies to transact business with a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
7. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. **(Please indicate which statement applies.)**

☒ A) Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

☐ B) The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989, AND **(Please indicate which additional statement applies.)**

☐ B1) There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. **(Please attach a copy of the final order.)**

☐ B2) The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. **(Please attach a copy of the final order.)**

☐ B3) The person or affiliate has not been placed on the convicted vendor list. **(Please describe any action taken by or pending with the Department of General Services.)**

**Michael D Avirom**  
Bidder's Name/Signature

**Avirom & Associates, Inc.**  
Company

**July 24, 2018**  
Date



**Supplier: Avirom & Associates, Inc.**

**CONTACT INFORMATION FORM**

IN ACCORDANCE WITH “RFQ # PSEN-18-02” titled “**Professional Service Providers (Architectural, Engineering, Surveying & Mapping)**” attached hereto as a part hereof, the undersigned submits the following:

**A) Contact Information**

The Contact information form shall be electronically signed by one duly authorized to do so, and in case signed by a deputy or subordinate, the principal's properly written authority to such deputy or subordinate must accompany the proposal. This form must be completed and submitted through [www.bidsync.com](http://www.bidsync.com) as part of the bidder's submittal.

**COMPANY INFORMATION:**

COMPANY: **Avirom & Associates, Inc.**

STREET ADDRESS: **50 SW 2nd Avenue, Suite 102**

CITY, STATE & ZIP CODE: **Boca Raton**

**PRIMARY CONTACT FOR THE PROJECT:**

NAME: **Michael D Avirom** TITLE: **President**

E-MAIL: **mike@aviromsurvey.com**

- TELEPHONE: **561-392-2594** FAX: **N/A**

**CORPORATE OFFICER AUTHORIZED APPROVER:**

NAME: **Michael D Avirom** TITLE: **President**

E-MAIL: **mike@aviromsurvey.com**

- TELEPHONE: **561-392-2594** FAX: **N/A**

SIGNATURE: **Michael D. Avirom**

**Supplier: Avirom & Associates, Inc.****PROFESSIONAL SERVICES FORM**

*Please check the boxes shown below that your company wants to be considered for:*

<input type="checkbox"/>	<b>General Civil and Environmental Engineering Services</b>
<input type="checkbox"/>	<b>Treatment Plant Process Engineering Services</b>
<input type="checkbox"/>	<b>Electrical Engineering Services</b>
<input type="checkbox"/>	<b>Geotechnical Services</b>
<input type="checkbox"/>	<b>Structural Engineering Services</b>
<input checked="" type="checkbox"/>	<b>Land Surveying Services</b>
<input type="checkbox"/>	<b>General Architectural Services</b>
<input type="checkbox"/>	<b>Landscape Architecture Services</b>
<input type="checkbox"/>	<b>Hydro-Geological Services</b>
<input type="checkbox"/>	<b>FDOT Roadway Engineering Services</b>

Supplier: **Avirom & Associates, Inc.**



City of Pembroke Pines

Attachment G

## EQUAL BENEFITS CERTIFICATION FORM FOR DOMESTIC PARTNERS AND ALL MARRIED COUPLES

Except where federal or state law mandates to the contrary, a Contractor awarded a Contract pursuant to a competitive solicitation shall provide benefits to Domestic Partners and spouses of its employees, irrespective of gender, on the same basis as it provides benefits to employees' spouses in traditional marriages.

The Contractor shall provide the City and/or the City Manager or his/her designee, access to its records for the purpose of audits and/or investigations to ascertain compliance with the provisions of this section, and upon request shall provide evidence that the Contractor is in compliance with the provisions of this section upon each new bid, contract renewal, or when the City Manager has received a complaint or has reason to believe the Contractor may not be in compliance with the provisions of this section. Records shall include but not be limited to providing the City and/or the City Manager or his/her designee with certified copies of the Contractor's records pertaining to its benefits policies and its employment policies and practices.

The Contractor must conspicuously make available to all employees and applicants for employment the following statement:

**“During the performance of a contract with the City of Pembroke Pines, Florida, the Contractor will provide Equal Benefits to its employees with spouses, as defined by Section 35.39 of the City's Code of Ordinances, and its employees with Domestic Partners and all Married Couples”.**

The posted statement must also include a City contact telephone number and email address which will be provided to each contractor when a covered contract is executed.

### SECTION 1 DEFINITIONS

1. **Benefits** means the following plan, program or policy provided or offered by a contractor to its employees as part of the employer's total compensation package which may include but is not limited to sick leave, bereavement leave, family medical leave, and health benefits.
2. **Cash Equivalent** mean the amount of money paid to an employee with a domestic partner or spouse in lieu of providing benefits to the employee's domestic partner or spouse. The cash equivalent is equal to the employer's direct expense of providing benefits to an employee for his or her spouse from a traditional marriage.
3. **Covered Contract** means a contract between the City and a contractor awarded subsequent to the date when this section becomes effective valued at over \$25,000 or the threshold amount required for competitive bids as required in section 35.18(A) of the Procurement Code.
4. **Domestic Partner** shall mean any two (2) adults of the same or different sex who have registered as domestic partners with a governmental body pursuant to state or local law authorizing such registration, or with an internal registry maintained by the employer of at least one of the domestic partners. A contractor may institute an internal registry to allow for the provision of equal benefits to employees with domestic partners who do not register their partnerships pursuant to a governmental body authorizing such registration, or who are



located in a jurisdiction where no such governmental domestic partnership registry exists. A contractor that institutes such registry shall not impose criteria for registration that are more stringent than those required for domestic partnership registration by the City of Pembroke Pines.

5. **Equal benefits** means the equality of benefits between employees with spouses and/or dependents of spouses and employees with domestic partners and/or dependents of domestic partners, and/or between spouses of employees and/or dependents of spouses and domestic partners of employees and/or dependents of domestic partners.
6. **Spouse** means one member of a married pair legally married under the laws of any state within the United States of America or any other jurisdiction under which such marriage is legally recognized, irrespective of gender.
7. **Traditional marriage** means a marriage between one man and one woman.

## SECTION 2 CERTIFICATION OF CONTRACTOR

The firm providing a response, by virtue of the signature below, certifies that it is aware of the requirements of Section 35.39 "City Contractors providing Equal Benefits for Domestic Partners and all Married Couples" of the City's Code of Ordinances, and certifies the following (**Check only one box below**):

- ☒ **A.** Contractor currently complies with the requirements of this section; or
- ☐ **B.** Contractor will comply with the conditions of this section at the time of contract award; or
- ☐ **C.** Contractor will not comply with the conditions of this section at the time of contract award:  
or
- ☐ **D.** Contractor does not comply with the conditions of this section because of the following allowable exemption (**Check only one box below**):
- ☐ **1.** The Contractor does not provide benefits to employees' spouses in traditional marriages;
- ☐ **2.** The Contractor provides an employee the cash equivalent of benefits because the Contractor is unable to provide benefits to employees' Domestic Partners or spouses despite making reasonable efforts to provide them. To meet this exception, the Contractor shall provide a notarized affidavit that it has made reasonable efforts to provide such benefits. The affidavit shall state the efforts taken to provide such benefits and the amount of the cash equivalent. Cash equivalent means the amount of money paid to an employee with a Domestic Partner or spouse rather than providing benefits to the employee's Domestic Partner or spouse. The cash equivalent is equal to the employer's direct expense of providing benefits to an employee's spouse;
- ☐ **3.** The Contractor is a religious organization, association, society, or any non-profit charitable or educational institution or organization operated supervised or controlled by or in conjunction with a religious organization, association, or society;
- ☐ **4.** The Contractor is a governmental agency;

**The certification shall be signed by an authorized officer of the Contractor. Failure to provide such certification (by checking the appropriate boxes above along with completing the information below) shall result in a Contractor being deemed non-responsive.**

COMPANY NAME: **Avirom & Associates, Inc.**

AUTHORIZED OFFICER NAME / SIGNATURE: **Michael D Avirom**

**Supplier: Avirom & Associates, Inc.**



City of Pembroke Pines

Attachment L

**SCRUTINIZED COMPANY CERTIFICATION  
PURSUANT TO FLORIDA STATUTE § 287.135**

I, **Michael D. Avirom,** on behalf of **Avirom & Associates, Inc.,**  
 Print Name and Title Company Name

certify that **Avirom & Associates, Inc.**  
 Company Name

1. Does not participate in a boycott of Israel; and
2. Is not on the Scrutinized Companies that Boycott Israel list; and
3. Is not on the Scrutinized Companies with Activities in Sudan List; and
4. Is not on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List;  
and
5. Has not engaged in business operations in Syria.

Submitting a false certification shall be deemed a material breach of contract. The City shall provide notice, in writing, to the Contractor of the City's determination concerning the false certification. The Contractor shall have ninety (90) days following receipt of the notice to respond in writing and demonstrate that the determination of false certification was made in error. If the Contractor does not demonstrate that the City's determination of false certification was made in error then the City shall have the right to terminate the contract and seek civil remedies pursuant to Florida Statute § 287.135.

Section 287.135, Florida Statutes, prohibits the City from: 1) Contracting with companies for goods or services in any amount if at the time of bidding on, submitting a proposal for, or entering into or renewing a contract if the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, F.S. or is engaged in a boycott of Israel; and 2) Contracting with companies, for goods or services over \$1,000,000.00 that are on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector list, created pursuant to s. 215.473, or are engaged in business operations in Syria.

As the person authorized to sign on behalf of the Contractor, I hereby certify that the company identified above in the section entitled "Contractor Name" does not participate in any boycott of Israel, is not listed on the Scrutinized Companies that Boycott Israel List, is not listed on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, and is not engaged in business operations in Syria. I understand that pursuant to section 287.135, Florida Statutes, the submission of a false certification may subject the company to civil penalties, attorney's fees, and/or costs. I further understand that any contract with the City for goods or services may be terminated at the option of the City if the company is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan list or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

**Avirom & Associates, Inc.**  
 Company Name

**Michael D. Avirom**  
 Print Name / Signature

**President**  
 Title



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