DL Fields Consultants, LLC

Bid Contact **Debora L Fields**
debbi@dlfieldsconsultants.com
Ph 305-582-0091
Fax 786-431-1155

Address **1125 NE 125th Street**
Suite 210
MIAMI, FL 33161

Item #	Line Item	Notes	Unit Price	Qty/Unit	Attch.	Docs
PSEN-18-02--01-01	Please submit documents here.	**Supplier Product Code:** **Supplier Notes:** DL Fields Consultants, LLC is doing business as (DBA) DLFC Architects. The attached proposal represents our proposal.	**First Offer -**	1 / each	**Y**	**Y**

Supplier Total $0.00

DL Fields Consultants, LLC

Item: **Please submit documents here.**

Attachments

DLFC Architects RFQ PSEN-18-02 Professional Service Providers.pdf

The City Of
PEMBROKE PINES
Florida

RFQ # PSEN-18-02
Professional Service Providers
(Architectural, Engineering, Surveying & Mapping)

July 24, 2018

DLFC ARCHITECTS
1125 NE 125th Street, Suite 210
North Miami, FL 33161
www.dlfcarchitects.com

DLFC ARCHITECTS

RFQ # PSEN-18-02 Professional Service Providers
Architectural, Engineering, Surveying & Mapping

Tabe of Contents

Cover..... 1

Title Page..... 2

1. Date..... 2
2. Name of the Firm..... 2
3. Address of the local office..... 2
4. Telephone Number..... 2
5. Email Address..... 2

Tab 1 Letter of Interest..... 3

Tab 2 Standard Form 330 (Parts I and II)..... 6

1. Attachment A: SF 330 Part I..... 7
   SF 330 D. Organizational Chart..... 8
   SF 330 E. Resumes..... 9
   SF 330 F. Projects..... 14
   SF 330 G. Key Personnel Participation..... 24
   SF 330 H. Additional Information
      DLFC Architects Reference Letters..... 25
      Recent, Current & Projected Workload..... 30
      Abilities & Experience of Proposed Personnel..... 31
      Past Performance Experince..... 33
2. Attachment A: SF 330 Part II..... 36

Tab 3 Certified Minority Business Enterprise.....37

1. Statement affirming MBE Status & Proof 38

Tab 4 Other Completed Documents..... 39

1. Attachment B: Vendor Information Form and a W-9..... 40 & 41
2. Attachment C: Non-Collusive Affidavit..... 42
3. Attachment D: Sworn Statement on Public Entity Crimes Form..... 43
4. Attachment E: Contact Information Form..... 44
5. Attachment F: Professional Services Form..... 45
6. Attachment G: Equal Benefits Certification Form..... 46
7. Attachment H: Vendor Drug-Free Workplace Certification Form..... 48
8. Attachment I: Proposer's Completed Qualification Statement..... 49
5. Attachment F: Scrutinized Company Certification..... 57

Tab 5 – Professional Registration Certificates.....58

1. State of Florida Professional Business & Individual Licences..... 59

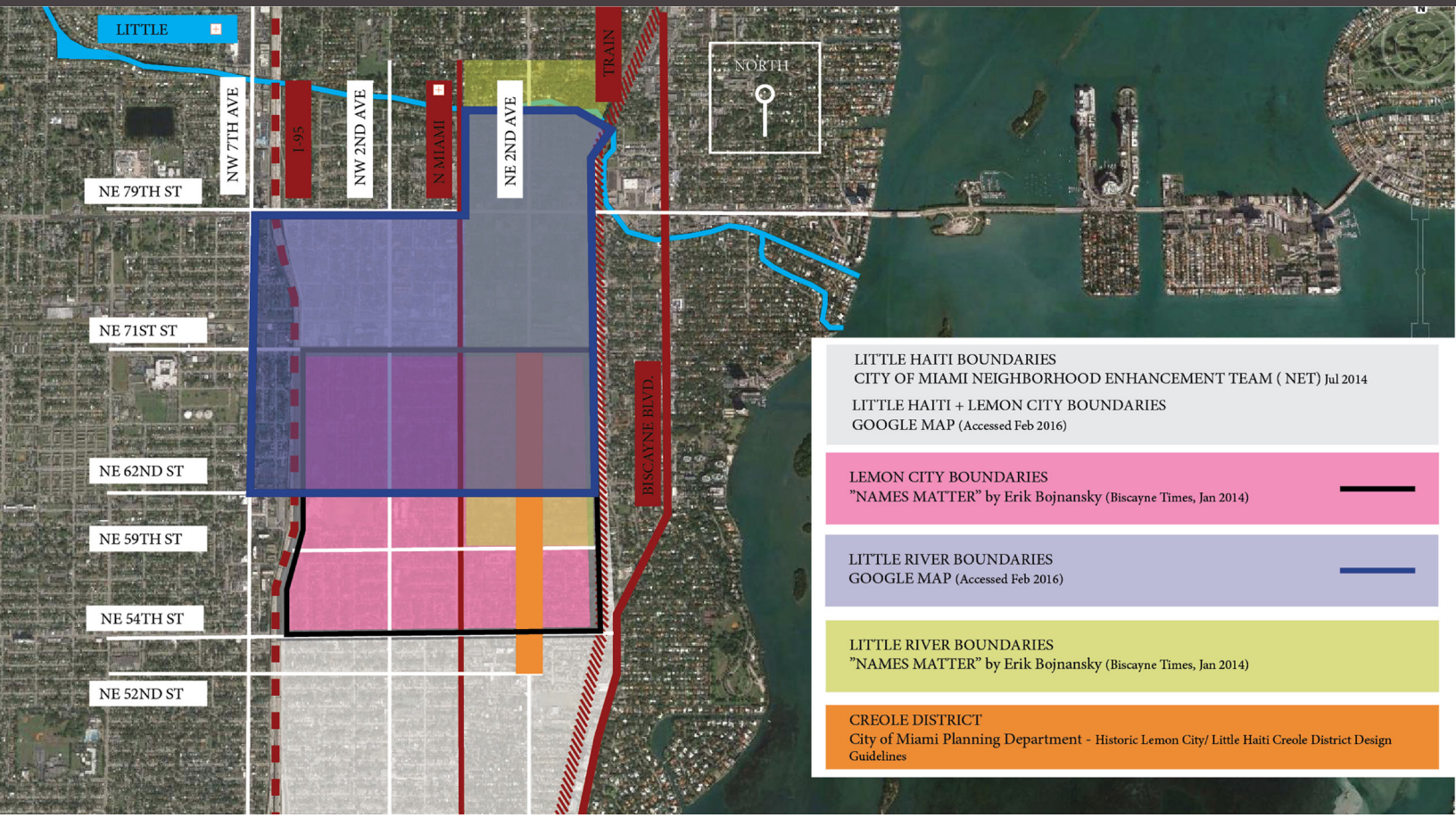
DLFC ARCHITECTS

TITLE PAGE

Subject:	RFQ # PSEN-18-02 Professional Service Providers Architectural, Engineering, Surveying & Mapping
RFQ Due Date:	July 24, 2018
Name of the Firm:	DL Fields Consultants, LLC (DLFC) dba **DLFC Architects**
Address of the local office:	1125 NE 125th Street, Suite 210 North Miami, Florida 33161
Telephone Number:	(305) 582-0091
Email Address:	debora@dlfcarchitects.com

RFQ # PSEN-18-02 Professional Service Providers
Architectural, Engineering, Surveying & Mapping

Tab 1 Letter of Intent



DLFC ARCHITECTS

DLFC ARCHITECTS

The City of Pembroke Pines
Purchasing Division
8300 South Palm Drive
Pembroke Pines, Florida 33025

July 23, 2018

RE: Request for Qualifications # PSEN-18-02
Professional Service Providers (Architectural, Engineering, Surveying & Mapping)

Dear Selection Committee Members:

DL Fields Consultants, LLC (DLFC) dba **DLFC Architects** is pleased to submit our qualifications to the City of Pembroke Pines to pre-qualify as a Professional Service Provider for Architectural Services.

DLFC Architects is a full service, women owned, small business architectural firm with a local and fully established office location in the heart of North Miami, FL. DLFC is certified as a M/WBE in the State of Florida and certified Small Business/Micro business in Miami-Dade County and the following school districts, SBBC, SDPBC, MDC, and MDCPS. The firm is staffed with seven full-time professionals and five part-time staff including two licensed Architects, two LEED AP certified staff, technical staff and designers along with administrative support. The proposed team for this project has extensive experience providing the services required by the City of Pembroke Pines.

Our team is highly qualified to offer services/activities that Include but are not limited to: Architectural/ Engineering Design; Master Planning; Programming; Pre-Design Scope Analysis; Urban Design; Park/Recreational Design; Sustainable Design; Concept Diagrams; Design Criteria Packages, New, Renovations, Modernizations, and Additions; Schematic Design through 100% Working Documents; Permitting; Facility Planning; Space Needs Analysis; Space Programming; Surveying and Mapping, Interior design; streetscape planning; Quality Control Reviews; Specifications; Bidding Assistance; Cost Estimates; Landscape Architecture; and Construction Administration.

The firm's, single, professionally licensed point of contact for all City projects will be Managing Principal, Debora L. Fields, Registered Architecture License Number: AA26003237. Managing Principal, Debora Fields brings her years of experience as a Designer, Construction Documents detailer and Project Manager into her review process. Her thorough knowledge of building codes and specifications brings a superior quality level and consistency to the construction document process. Ms. Fields has designed and managed projects for civic, government, and municipal clients. She brings more than 35 years as a Design Professional to the firm. We have brought together a stellar group of professionals for the team with whom have worked on multiple successful projects together. Additional details to be provided in Section H, Standard Form 330 on team experience.

DLFC Architects is a financially stable company in good standing with the State of Florida and has never been involved in bankruptcy proceedings. In the 9 years of firm history, DLFC has not been involved as a party of any litigation or regulatory action, filed or pending. In addition Ms. Debora L. Fields, Principal has not been individually a part of any litigation or action, for or against, in her 35+ years of professional experience, in which she was the Project Manager for the project. DLFC has the necessary personnel and financial resources to provide services at the level required by the City of Pembroke Pines.

DLFC ARCHITECTS

Currently the firm has a similar continuing service contract with the State of Florida for the Southeast area- under the supervision of the Department of Management Services (DMS)and was similarly selected for work with the City of North Miami schedule to start later in 2018. We also have continuing work with the Florida Highway and Motor Vehicle Department. We have completed one Feasibility study for them for the expansion of their Coral Reef DMV and are currently working on the Feasibility study for their Opa Locka Location. Under the DMS continuing contract we just went to bid on a re-roofing project for the DMV-Pembroke Pines facility.

In addition, the firm's strength is it's reputation as being the "Architect's Architect. DLFC provides a number of "Quality Control" Services, including reviewing other Architect's drawings for private owners and contractors, preparing full Master Format CSI specifications, reviewing drawings to specifications-providing red-marks on drawings at each deliverable for internal reviews, Building and Zoning requirements, and checks as related to Owner's guidelines. DLFC has provided repeat specifications and quality control reviews for more than ten other firms that are working with private and public entities. Ms. Fields personal experience includes full time work with public entities as New construction Coordinator for Pinellas County Schools, and as Energy Coordinator for the City of Charlotte's Facilities department.

DLFC is committed is to serve The City of Pembroke Pines by focusing on the city's needs and working relentlessly to provide creative solutions. We are committed to operating with a quality foundation of unwavering ethics, quality results, and approach every project with a focus on aesthetics, functionality, cost, and sustainable design. She will maintain consistent availability and accessibility to the City of Pembroke Pines Staff.

The following qualifications package we have prepared will briefly describe our experience and capabilities. DLFC is excited and extremely interested in the opportunity the City has announced, to pre-qualify for a pool of Professional Service Providers that the city would utilize if a need arises.

We look forward to further conversations about our interest and excitement in becoming a professional resource the City of Pembroke Pines can count on.

Sincerely,

DLFC Architects

Debora L. Fields, AIA, SAP, LEED® AP, CSI-CDT
Managing Principal; Single Point of Contact

RFQ # PSEN-18-02 Professional Service Providers
Architectural, Engineering, Surveying & Mapping

Tab 2 Standard Form 330 Parts I & II

DLFC ARCHITECTS

Tab 2 – Standard Form 330 (Parts I and II)

ARCHITECT - ENGINEER QUALIFICATIONS

PART I - CONTRACT-SPECIFIC QUALIFICATIONS

A. CONTRACT INFORMATION

1. TITLE AND LOCATION *(City and State)*
Professional Service Providers Architectural, Engineering, Surveying & Mapping (Pembroke Pines, FL)

2. PUBLIC NOTICE DATE	3. SOLICITATION OR PROJECT NUMBER
06/26/2018	RFQ # PSEN-18-02

B. ARCHITECT-ENGINEER POINT OF CONTACT

4. NAME AND TITLE
Debora L. Fields, AIA, LEED® AP, CSI-CDT / Managing Principal

5. NAME OF FIRM
DLFC Architects

6. TELEPHONE NUMBER	7. FAX NUMBER	8. E-MAIL ADDRESS
(305) 582-0091	(786) 431-4311	debora@dlfcarchitects.com

C. PROPOSED TEAM

(Complete this section for the prime contractor and all key subcontractors.)

	(Check) PRIME	JV PARTNER	SUBCON-TRACTOR	9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
a.	✓			DLFC Architects ☐ CHECK IF BRANCH OFFICE	1125 NE 125th Street, Suite 210 North Miami, Florida 33161	General Architectural Services
b.				SGM Engineering, Inc. ☐ CHECK IF BRANCH OFFICE		
c.				. ☐ CHECK IF BRANCH OFFICE		
d.				☐ CHECK IF BRANCH OFFICE		
e.				☐ CHECK IF BRANCH OFFICE		
f.				☐ CHECK IF BRANCH OFFICE		

D. ORGANIZATIONAL CHART OF PROPOSED TEAM ☑ *(Attached)*

AUTHORIZED FOR LOCAL REPRODUCTION **STANDARD FORM 330 (REV. 8/2016)**

D. Organizational Chart

The City Of PEMBROKE PINES Florida

DLFC Architects

Architectural Design, Planning, Studies & Analysis, Specifications, Interior Design, and Construction Administration

Debora L. Fields
AIA, NCARB, SAP, LEED® AP, CSI-CDT
Principal-in-Charge; Single Point of Contact

Caroline LaRoche
Project Manager

Angela Pedrao
Senior Designer

Luciana Crosa
Project Designer

Michael Hennessy, RA
Construction Administrator

Additional Staff as Needed

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM
Debora L. Fields, AIA, SAP, LEED AP	Principal-in-Charge; Single Point Contact	37	9

15. FIRM NAME AND LOCATION *(City and State)*

DLFC Architects, North Miami, FL

16. EDUCATION *(Degree and Specialization)*	17. CURRENT PROFESSIONAL REGISTRATION *(State and Discipline)*
Bachelor of Science, Architecture, 1978 Florida A&M University, Tallahassee ,FL	Registered Architect in: Florida and Georgia National Council of Architectural Registration Boards Certification (NCARB)

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*

Construction Specification Institute - Construction Documents Technician (CSI-CDT) 2001 Miami Chapter - past president
CSI-Master Format Instructor (CSI-MAI) | AIA Safety Awareness Program (SAP) | LEED Accredited Professional

19. RELEVANT PROJECTS

a.

(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
Chabad Miami, FL	2016	

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE

☑ Check if project performed with current firm

Executed working drawings for the site and design development packages. Assisted with zoning and developments ordinances s to verify project constrains and feasibility. Role: Project Manager

b.

(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
FIU_Hillel Union Center - Tenant Up-fit Miami, FL	2015	2016

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE

☑ Check if project performed with current firm

Remodel/renovation of 1200 SF tenant space within the P6 Student Activity Center at FIU. Scope included: complete finishes MEP upgrades, and recommendations for interior furnishing. Role: Project Manager

c.

(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
V-Tower Hallandale, FL	2018	

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE

☑ Check if project performed with current firm

Banquet Hall / Office / Retail. Executed working drawings for the schematics and design development phase. Also worked on preparing presentation slides for feasibility proposals request from local engineering firms. Project Manager

d.

(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
North Miami High School Replacement, Gym & Cagni Park Relocation	2008	2009

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE

☐ Check if project performed with current firm

This replacement included a gym, specialized business and marketing labs, as well as classrooms, science labs, a library, auditorium, and administrative offices. SF: 385,000 Cost: $85.6 M Role: Project Manager

e.

(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
Coral Glades High School Master Plan & City of Coral Springs Sportsplex	2002	2003

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE

☐ Check if project performed with current firm

This project was designed as a two-building campus surrounding a central courtyard for 2000+ students. The Sportsplex includes a recreational sports park with parking and field amenities. SF: 245,000 Cost: $ 27 M Role: Project Manager

STANDARD FORM 330 (REV. 8/2016) **PAGE 2**

DLFC ARCHITECTS

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM
Caroline Laroche	Project Manager	6	7

15. FIRM NAME AND LOCATION *(City and State)*

D L Fields Consultants, LLC

16. EDUCATION *(Degree and Specialization)*	17. CURRENT PROFESSIONAL REGISTRATION *(State and Discipline)*
Florida International University, Masters Degrees in Architecture	

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*

19. RELEVANT PROJECTS

a.

(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
FIU_Hillel Union Center - Tenant Up-fit (Miami, FL)	2015	2016

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

The up-fit of a tenant space for the needs of a Hillel student union center. Executed working drawings. Coordinated client-contractor-campus managers meetings and communications. Role: Asst. Project Manager

b.

(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
Chabad (Miami, FL)	2016	

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Executed working drawings for the site and design development packages. Assisted with zoning and developments ordinances s to verify project constrains and feasibility. Role: Designer

c.

(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
North Miami High School Replacement, Gym & Cagni Park Relocation	2008	2009

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☐ Check if project performed with current firm

This replacement included a gym, specialized business and marketing labs, as well as classrooms, science labs, a library, auditorium, and administrative offices. SF: 385,000 Cost: $85.6 M Role: Designer

d.

(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
K-8 Prototypes, Various locations Miami-Dade County, FL	2010	2006-2008

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☐ Check if project performed with current firm

Various new educational classroom buildings. A modular basic prototype was developed and reapplied several times. In Miami-Dade, Homestead and Broward. Designer

e.

(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
V-Tower (Hallandale, FL)	TBD	

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Banquet Hall / Office / Retail. Executed working drawings for the schematics and design development phase. Also worked on preparing presentation slides for feasibility proposals request from local engineering firms. Designer

STANDARD FORM 330 (REV. 8/2016) **PAGE 2**

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM
Angela Pedrao	Senior Designer	16	1

15. FIRM NAME AND LOCATION *(City and State)*

DLFC Architects, North Miami, FL

16. EDUCATION *(Degree and Specialization)*	17. CURRENT PROFESSIONAL REGISTRATION *(State and Discipline)*
Federal University of Brazil - Bachelor of Architecture & Urbanism	Registered Architect: Brazil

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*

Over 10 years of experience with other firms working on Educational and Government projects in Miami. Former AIA Miami Board Member & Chair of Architecture Club; presented and published articles for DOCOMOMO

19. RELEVANT PROJECTS

a.

(1) TITLE AND LOCATION *(City and State)*: Hollywood Airport International Terminal Expansion 4, Broward

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2010 — CONSTRUCTION *(If applicable)*:

☐ Check if project performed with current firm

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE

New International Terminal, demolition of existing terminal, including detailed phasing of new operations. Work included new offices for all County Aviation Departments, including interior office design. Role: Project Architect/ Cost: $450 M

b.

(1) TITLE AND LOCATION *(City and State)*: Miami Senior High School

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2008 — CONSTRUCTION *(If applicable)*: 2010

☐ Check if project performed with current firm

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE

Renovation of an existing educational structure and addition of new buildings. Building had to be returned to it's original splendor and recuperation of its grand spaces Role: Project Architect/ SF: / Cost: 49.8 M

c.

(1) TITLE AND LOCATION *(City and State)*: Ethel Koger Beckham Elementary School

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2016 — CONSTRUCTION *(If applicable)*:

☐ Check if project performed with current firm

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE

New building addition to School, including renewal of athletic courts.

d.

(1) TITLE AND LOCATION *(City and State)*: Parkway Middle School Comprehensive Replacement

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2013 — CONSTRUCTION *(If applicable)*: 2014

☐ Check if project performed with current firm

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE

Phase I: A three-story Classroom building, a Gymnasium building with related locker rooms and ancillary facilities, and a new Chiller Plant building with highly efficient HVAC equipment. Role: Project Architect Size: 138,000 SF Cost: 14 M

e.

(1) TITLE AND LOCATION *(City and State)*: K-8 Prototypes, Various locations Miami-Dade County, FL

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2010 — CONSTRUCTION *(If applicable)*:

☐ Check if project performed with current firm

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE

Various new educational classroom buildings. A modular basic prototype was developed and reapplied several times. In Miami-Dade, Homestead and Broward.

STANDARD FORM 330 (REV. 8/2016) **PAGE 2**

DLFC ARCHITECTS

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM
Luciana Crosa	Project Designer	2	2

15. FIRM NAME AND LOCATION *(City and State)*

16. EDUCATION *(Degree and Specialization)*	17. CURRENT PROFESSIONAL REGISTRATION *(State and Discipline)*
Bachelors of Architecture;Florida Atlantic University; Boca Raton, FL; Associates in Architecture; Broward Community College; Miami, FL	

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*

BIM Modeling, Construction Documents, Graphic Design, Interior Design, Sustainable Design, Schematic Design, Urban Design, Historic Preservation

19. RELEVANT PROJECTS

a.

(1) TITLE AND LOCATION *(City and State)*: Florida Atlantic University; Boca Raton, Florida

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2016 — CONSTRUCTION *(If applicable)*:

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

The project consist of a remodel/renovation of the Student Activity center for undergraduate and graduate Jewish students at Florida Atlantic University. One of the project scopes was to provide interior furnishing and finishes.

b.

(1) TITLE AND LOCATION *(City and State)*: Chabad Menachem Center; Davie, Florida

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2016 — CONSTRUCTION *(If applicable)*:

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Architectural and Interior design services for a Chabad Temple, incl. a Mikvah, Social Hall, and Sanctuary. Role: Graduate Design Professional; Foundation Set- Drafter/ SF: 17,110 / Cost: $3,500,000

c.

(1) TITLE AND LOCATION *(City and State)*: First Trust; Miami, FL

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2016 — CONSTRUCTION *(If applicable)*:

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Construction Document services for a remodel/renovation and addition to an existing commercial building. Tenant space was upgraded to service restaurant requirements. Role: Graduate Design Professional/ SF: 3,122 / Cost: $450,000

d.

(1) TITLE AND LOCATION *(City and State)*: Hot Satellite; Miami, FL

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2016 — CONSTRUCTION *(If applicable)*:

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Construction Document services for remodeling an existing warehouse into a pizza restaurant and bar. Role: Graduate Design Professional; Construction Docs - Lead Drafter I SF: 4,111 / Cost: $600,000

e.

(1) TITLE AND LOCATION *(City and State)*: Foster Square Park Apartments; Hallandale, Florida.

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2016 — CONSTRUCTION *(If applicable)*:

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Two new two-story multi-familiy units consisting of 7 3-bedroom apartments and 14 parking spaces. This Multi-family project is a Florida Green Building Certified. Role: Graduate Design Professional; Drafting/ SF: 10,282 / Cost: $1M+

STANDARD FORM 330 (REV. 8/2016) **PAGE 2**

DLFC ARCHITECTS

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM
Michael Hennessy	Construction Administrator	23	1

15. FIRM NAME AND LOCATION *(City and State)*

DLFC Architects

16. EDUCATION *(Degree and Specialization)*	17. CURRENT PROFESSIONAL REGISTRATION *(State and Discipline)*
Master of Construction Management, Florida International University, Miami, FL 2015; Master of Architecture, University of Miami, Coral Gables, FL 1995	Registered Architect: Florida

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*

OSHA 30 Hour Training, Lic. 20-601250084; Procore Certified, Associate; MS Word/ Excel/ Project AutoCAD / Revit (BIM)

19. RELEVANT PROJECTS

a.

(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
Williams Island Cafe	2016	On-going

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☐ Check if project performed with current firm

Complete restaurant renovation ((4,700 SF interior/ 1,650 SF exterior), $3.48M construction cost, $5.7M total project cost. Role: Construction Administration

b.

(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
The Point of Aventura Lifestyle Center	2015	2016

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☐ Check if project performed with current firm

Spa/salon renovation, (13,000 SF), $3M construction cost, $5M total project cost.
Role: Construction Administration

c.

(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
300 Biscayne Sales Center	2015	2016

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☐ Check if project performed with current firm

15,000 SF high concept/high tech sales Sale Center for a luxury condo tower, approximately $2.5M budget. New Construction.

d.

(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
Atlantic 1 Condominium	2013	2015

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☐ Check if project performed with current firm

Interior lobby and amenity renovation in occupied luxury hi-rise, $3M construction cost, $4.6M total project cost
Role: Construction Administration

e.

(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
M.A.S.T. High School, Homestead, FL	2010	2012

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☐ Check if project performed with current firm

Renovation of former 103,000 SF hospital into a magnet senior high school, $8M construction cost.
Role Construction Administration

STANDARD FORM 330 (REV. 8/2016) **PAGE 2**

DLFC ARCHITECTS

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER: 1

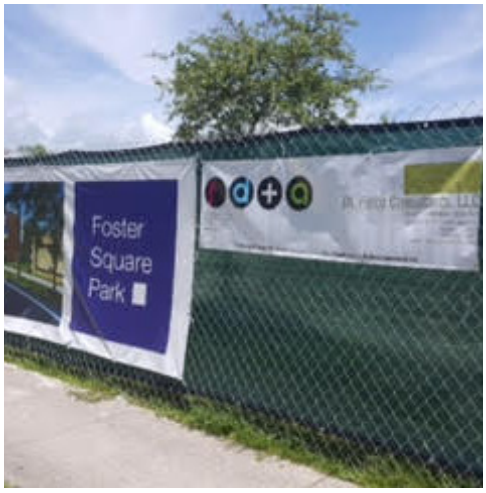
21. TITLE AND LOCATION *(City and State)*	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
Foster Square Park Multi-Family, Hallandale Beach, FL	2017	2018

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
CBV, LLC	Eduardo Herrera, Owner's Representative	786-502-2041

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

New Construction of a two multi-family buildings including interior design and finishes. DLFC was responsible for executing the permit drawings, taking the concept design into full construction documents for permitting. Relevance: Joint development project with the City of Hallandale Beach Community Redevelopment Agency (CRA). Similar construction



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION *(City and State)*	(3) ROLE
a.	DLFC Architects	North Miami, FL	Architecture
b.			
c.			
d.			
e.			
f.			

STANDARD FORM 330 (REV. 8/2016) **PAGE 3**

RFQ # PSEN-18-02 Professional Service Providers

DLFC ARCHITECTS

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT *(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*		20. EXAMPLE PROJECT KEY NUMBER
		2
21. TITLE AND LOCATION *(City and State)*	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
CRA Development Opportunities Master Plan proposal; Hallandale, FL	2015	n/a

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
City of Hallandale	Claudia Penas	305 303 9121

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

DLFC Architects consulted on an urban master plan proposal for the Community Redevelopment Agency (CRA) of the city of Hallandale. The firm provided architectural, design, and graphic services for the proposed urban master plan.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION *(City and State)*	(3) ROLE
a.	DLFC Architects	North Miami, FL	Consultants / Architecture &
b.			
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e.			
f.			

STANDARD FORM 330 (REV. 8/2016) **PAGE 3**

DLFC ARCHITECTS

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER: 3

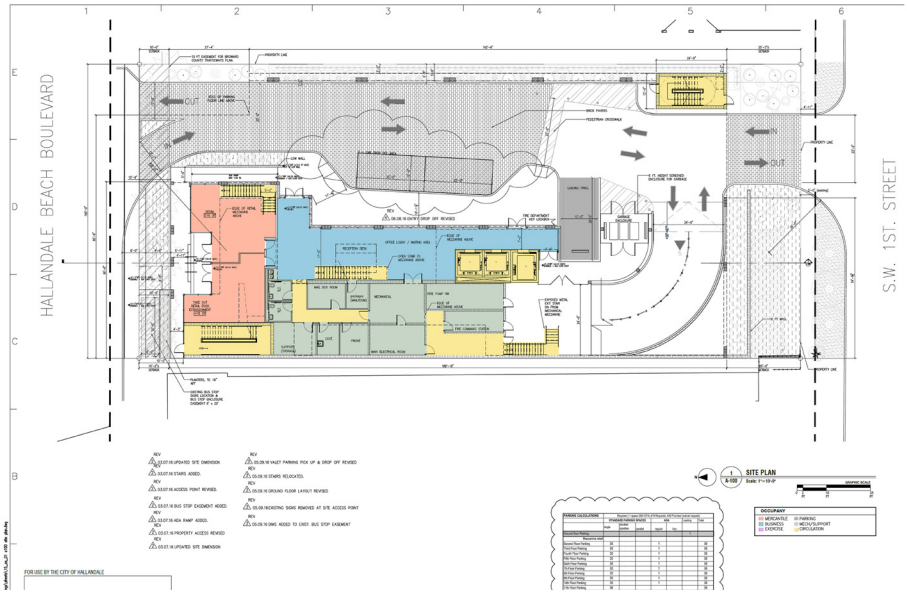
21. TITLE AND LOCATION *(City and State)*	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
V Tower; Hallandale, FL	2016	n/a

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

DLFC Architects consulted on an urban master plan proposal for the Community Redevelopment Agency (CRA) of the city of Hallandale. The firm provided architectural, design, and graphic services for the proposed urban master plan.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION *(City and State)*	(3) ROLE
a.	DLFC Architects	North Miami, FL	Architecture & Design
b.			
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STANDARD FORM 330 (REV. 8/2016) **PAGE 3**

RFQ # PSEN-18-02 Professional Service Providers

DLFC ARCHITECTS

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER: 4

21. TITLE AND LOCATION *(City and State)*	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
Chabad Menahem Center; Davie, FL	2016	n/a

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Chabad Lubavitch of SW Broward,Inc	Rabbi Moishe Kievman	(954) 252 -1770

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

(RD+A completed original rendering For Kobi Karp Clark & Fields Architect, JV , LLC is taking over project , revising the interior layouts, project is in design development -- C&F will finish as Architect of Record)

Clark & Fields Architect, JV , LLC prepared a building permit set for a new Chabad Menahem Center. The project features a Mikvah Design, Kosher Kitchen, and Rooftop playground.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION *(City and State)*	(3) ROLE
a.	DLFC Architects	North Miami, FL	Architecture & Design
b.			
c.			
d.			
e.			
f.			

STANDARD FORM 330 (REV. 8/2016) **PAGE 3**

RFQ # PSEN-18-02 Professional Service Providers

DLFC ARCHITECTS

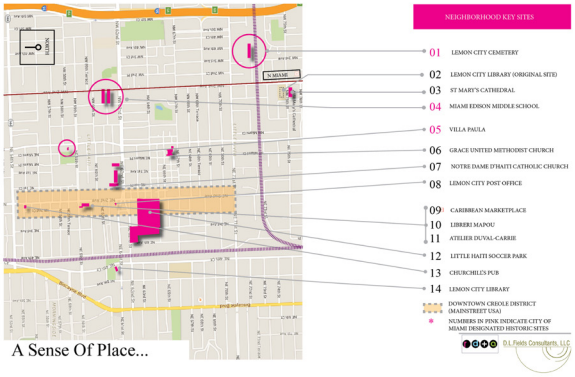
F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT *(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*		20. EXAMPLE PROJECT KEY NUMBER 5
21. TITLE AND LOCATION *(City and State)*	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
Lemon City Exhibit for the Dade Heritage Trust, Lemon City, Little Haiti	2016	n/a

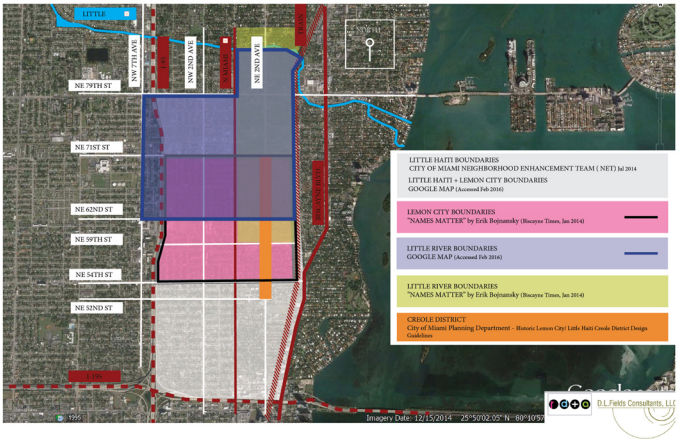
23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Dade Heritage Trust	Dade Heritage Trust, Dorothy Fields	(305) 358-9572 / (305)634-7619

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The research investigated the cultural, environmental, and architectural past, present, and future of Lemon City, a community within the city of Miami, FL. The research also highlighted the location of several sites that had already been granted local historical designation by the City of Miami's Historic Preservation and Environmental Board. The investigation further emphasized other sites within the Lemon City boundaries that would also qualify for local historical preservation designation.
DLFC Architects researched, and diagrammed the boundaries and historical sites within Lemon City's boundaries to support the qualifications of such sites to be included and granted the local historical preservation designation.





25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION *(City and State)*	(3) ROLE
a.	DLFC Architects	North Miami, FL	Consultants / Architecture & Design
b.			
c.			
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f.			

STANDARD FORM 330 (REV. 8/2016) **PAGE 3**

DLFC ARCHITECTS

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER: 6

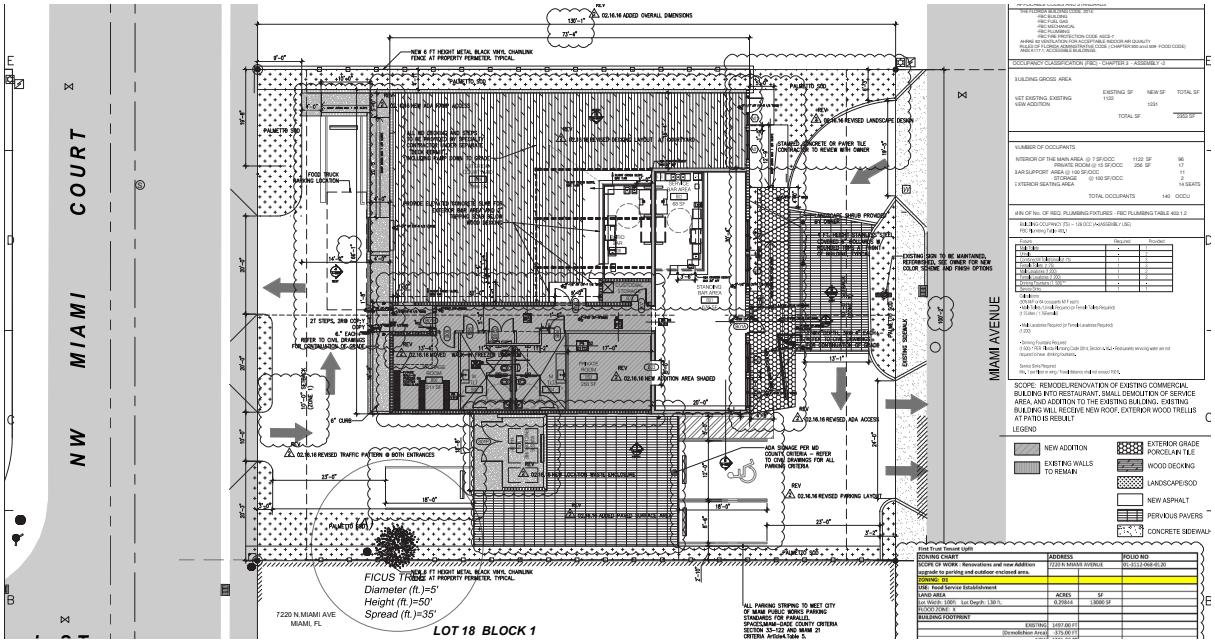
21. TITLE AND LOCATION *(City and State)*	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
First Trust; Little River, FL	2016	n/a

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Llittle River Investments	Mathew Vander Werff	

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Project is a remodel, renovation, and addition to an existing commercial building. The project is intended to house a tenant space to be upgraded for restaurant services. 375SF of the existing building is 1497 SF will be demolished providing for a 1231 SF new tenant space.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION *(City and State)*	(3) ROLE
a.	DLFC Architects	North Miami, FL	Architecture & Design
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STANDARD FORM 330 (REV. 8/2016) **PAGE 3**

DLFC ARCHITECTS

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT *(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*		20. EXAMPLE PROJECT KEY NUMBER
		7
21. TITLE AND LOCATION *(City and State)*	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
Hillel Student Center, FIU Modesto Campus, Miami, Florida	2015	2016

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Florida International University	Stephan Gibson, Operations Manager	305-348-7246

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The project consisted of a remodel/renovation of 1121 SF the Student Activity center for undergraduate and graduate Jewish students at Florida International University. Scope included basic tenant upfit, wall finishes, interior lighting and electrical receptacles upgrades, complete HVAC system, wall finishes recommendations for the interior furnishings and

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION *(City and State)*	(3) ROLE
a.	DLFC Architects	North Miami, FL	Architecture
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STANDARD FORM 330 (REV. 8/2016) **PAGE 3**

DLFC ARCHITECTS

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER: 8

21. TITLE AND LOCATION *(City and State)*	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
Coral Glades High School Master Plan & City of Coral Springs Sportsplex	2002	2003

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
School Board of Broward County		

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Work completed by Debora Fields as Project Manager while employed by previous firm.

This project was designed as a two-building campus surrounding a central courtyard for 2000+ students. The gymnasium and dining facilities are housed in a one-story building across the courtyard. The assembly building houses a state-of-the-art hurricane shelter. The core design layout allows for future growth to accommodate up to 2875 students. The Sportsplex includes a recreational sports park with parking and field amenities. Since the project has an interlocal agreement allowing the City of Coral Springs Sportsplex amenities to be used by both school and after hour community use the campus was designed to easily allow after-hours use without opening the school to the public. Size: 245,000 SF Cost: $ 27 M

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION *(City and State)*	(3) ROLE
a.	DLFC Architects	North Miami, FL	Architecture, Planning, CA
b.			
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STANDARD FORM 330 (REV. 8/2016) **PAGE 3**

RFQ # PSEN-18-02 Professional Service Providers

DLFC ARCHITECTS

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT *(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*		20. EXAMPLE PROJECT KEY NUMBER 9
21. TITLE AND LOCATION *(City and State)*	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
North Miami Senior High Replacement, Gymnasium & Cagni Park Relocation North Miami, FL	2008	2009

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Miami-Dade County Public Schools	Dennis Caserta	786-251-6470

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Work completed by Debora Fields as Project Manager while employed by previous firm. She started the project with field verifications and managed the project through 50% construction when she then founded DL Fields Consultants (dba DLFC Architects) in 2009. Ms. Fields provided Project Management, coordination between M-DCPS, City of North Miami and sub consultants. Overall supervision from Schematics through the first year of construction.

Construction of a new 385,000 GSF high school in North Miami. Program included administrative offices, classrooms, gymnasium locker room facilities. A/E Services included pre-Design Services, conceptual design and site analysis, development of space requirements and analysis of needs and spatial relationships and preparing cost estimates. Master Planning and Urban Park Design were also included as the existing school site was too small to accommodate phased construction. The overall solution included the new high school on a larger site, and the replacement of an existing middle school with a new k-8 facility and a relocated City Park. Cost $85.6 M

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION *(City and State)*	(3) ROLE
a.	DLFC Architects	North Miami, FL	Architecture, Planning, CA
b.			
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STANDARD FORM 330 (REV. 8/2016) **PAGE 3**

RFQ # PSEN-18-02 Professional Service Providers

DLFC ARCHITECTS

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT *(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*		20. EXAMPLE PROJECT KEY NUMBER
		10
21. TITLE AND LOCATION *(City and State)*	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
Miami Dade College Hialeah Campus, Miami, FL	2012	2015

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Miami Dade College	Neyda Otero	786-229-2061

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Mrs. Fields, as consultant to Zyscovich, provided specifications and quality control of the drawings for the new construction of 120,000 GSF building for the MDC Hialeah Campus. The project including classrooms, exterior areas, auditorium classrooms, green roof, outside canopies, and green areas. Cost: $22 million

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION *(City and State)*	(3) ROLE
a.	DLFC Architects	North Miami, FL	Architecture, CSI Specifications Writer
b.			
c.			
d.			
e.			
f.			

STANDARD FORM 330 (REV. 8/2016) **PAGE 3**

G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS

26. NAMES OF KEY PERSONNEL *(From Section E, Block 12)*	27. ROLE IN THIS CONTRACT *(From Section E, Block 13)*	28. EXAMPLE PROJECTS LISTED IN SECTION F *(Fill in "Example Projects Key" section below before completing table. Place "X" under project key number for participation in same or similar role.)*									
		1	2	3	4	5	6	7	8	9	10
Debora L. Fields	Principal-in-Charge	X	X	X	X	X	X	X	X	X	X
Caroline Laroche	Project Manager	X	X	X	X	X	X	X		X	
Angela Pedrao	Project Architect	X	X		X						
Luciana Crosa	Project Designer	X			X	X					
Michael Hennessy	Construction Administration	X				X		X	X	X	

29. EXAMPLE PROJECTS KEY

NUMBER	TITLE OF EXAMPLE PROJECT *(From Section F)*	NUMBER	TITLE OF EXAMPLE PROJECT *(From Section F)*
1	Foster Square Park Multi-Family, Hallandale	6	First Trust, Little River
2	CRA Development Opportunities Master Plan	7	Hillel Student Center FIU Campus
3	DRC Submittal Major / Dev. Review V- Tower	8	Coral Glades Master Plan & Sportsplex
4	Chabad Menahem Center, Davie	9	North Miami Senior High, Gym & Cagni Park
5	Lemon City Exhibit for the Dade Heritage Trust	10	Miami Dade College Hialeah Campus

STANDARD FORM 330 (REV. 8/2016) **PAGE 4**

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

References

ZYSCOVICH ARCHITECTS

BUILDINGS | INTERIORS | LANDSCAPES | CITIES

100 N Biscayne Blvd . 27th Fl
Miami . FL 33132.2304

t 305.372.5222
f 305.577.4521

e info@zyscovich.com
w www.zyscovich.com

▪ MIAMI ▪ NEW YORK

November 20, 2009

To Whom It May Concern:

I would like to take this opportunity to wholeheartedly recommend Debora Fields, Principal of D.L. Fields Consultants, LLC, as a very professional and reliable person with whom to work. I had the pleasure of working closely with Debbi for over seven years, when she was one of our Senior Project Managers in the Education Division at Zyscovich Architects. Debbi was responsible for several large architectural projects for the firm, including the North Miami High School Replacement project, the largest project ever undertaken by Miami-Dade County Public Schools. Debbi always performed on our projects in an exemplary fashion and has always managed to meet each deadline with high quality work. Debbi has a near encyclopedic knowledge of codes and specifications that was extraordinarily beneficial to the firm, where she also provided specification writing services. As a project manager, she was responsible for the overall management of her production team and for the coordination of the projects with consulting engineers and clients. Debbi excelled in her performance during all phases of design, providing clear, precise and detailed drawings and specifications for the projects she was assigned.

As her duties while employed here also included administrative tasks, such as timesheet review and approval, client invoice documentation and preparation, balancing team priorities and scheduling work and personnel to maintain project budget and schedule, I am confident she has the full skill set necessary to run a successful architectural business.

It is without hesitation that I recommend Debora Fields, and therefore D.L. Fields Consultants, for any project, knowing that her extensive knowledge and commitment to timely performance will benefit the Owner. We have an excellent working relationship which is based on respect for her knowledge and great work ethic. I believe that **D.L. Fields Consultants** will be a valuable asset to any team.

Should you have any further questions regarding Debbi's performance and skills, please feel free to contact me.

Sincerely,
Zyscovich, Inc.

Jose Murguido, AIA, REFP
Vice President

Licenses | Architectural AAC.001431
Landscape LC.26000298

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

PINE CREST SCHOOL EST. 1934
EDUCATION·CHARACTER·LEADERSHIP
U.S. Department of Education
Blue Ribbon School

December 1, 2009

To Whom It May Concern:

It is my pleasure to write this letter of recommendation for Ms. Debora L. Fields. Ms. Fields along with the Zyscovich team managed our renovations/reconstruction project of the Boca Raton Campus Auditorium Replacement Project and the Fort Lauderdale Campus Felicia Beth Nutter Dining Projects until she left the firm early last year. Her knowledge of codes and permitting procedures was exceptional and instrumental to our renovation process.

Ms. Fields was very responsive to phone calls and requests from staff. Her experience regarding construction procedures was also helpful with reviewing our contract with the Construction Manager prior to the start of work. I enjoyed working with Ms. Fields and would highly recommend her to manage your Educational project.

Sincerely,

Neyda S. Otero, Architect, LEED
Director of Project Management and Construction
Pine Crest School

Boca Raton Campus
2700 St. Andrews Boulevard • Boca Raton, Florida • 33434
561.852.2800 • Fax 561.852.2832

Fort Lauderdale Campus
1501 NE 62 Street • Fort Lauderdale, Florida • 33334
954.492.4100 • Fax 954.492.4550

H. ADDITIONAL INFORMATION

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Hillel
FLORIDA INTERNATIONAL UNIVERSITY

January 8th, 2017

To whom it May Concern:

We are grateful for the time and effort Deborah Fields put in to help us build a space for us Florida International University. She extended pro-services to our Non-Profit out of the goodness of her heart, and dedicated a great deal of energy to working with the Engineers and Inspectors associated with the project at Florida International University. Her meticulous attention to detail and panache for design resulted in a fabulous, multi-purpose student center that perfectly suits the needs of Hillel at Florida International University.

I highly recommend Deborah's work and would recommend her and her team for future construction projects.

Please feel free to contact me should you require a verbal recommendation.

Best Regards,

Jessica Kronis

Jessica Kronis
Executive Director
Hillel at FIU
jkronis.hillelfiu@gmail.com
786.719.1420

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

Miami-Dade County Public Schools

giving our students the world

Superintendent of Schools
Alberto M. Carvalho

Miami-Dade County School Board
Dr. Solomon C. Stinson, Chair
Perla Tabares Hantman, Vice Chair
Agustin J. Barrera
Renier Diaz de la Portilla
Dr. Lawrence S. Feldman
Dr. Wilbert "Tee" Holloway
Dr. Martin Stewart Karp
Ana Rivas Logan
Dr. Marta Pérez

January 5, 2010

To Contracting Officer,

It is with great pleasure that I recommend Debora L. Fields and therefore D.L.Fields Consultants to be your Architectural Design Professional. I have known Debora for over eight years; she has been one of the best project managers representing our district. She has been responsible for some of the most ambitious projects taken on by our District.

Debora has always displayed a high degree of integrity, responsibility, and work ethic. She is quite knowledgeable of building and life-safety codes and specifications. Her assistance during programming and her performance during all phases of design and construction has been exemplary. Her memory for the program and design criteria details translates well into organized and highly technical construction documents.

She quickly responds to client questions, without hesitation and does her best to balance the project design efforts with the schedule and budget constraints. Her good judgment and positive outlook ensure a logical and practical approach to her endeavors.

Debora would be an asset to any organization, and I am happy to give her my wholehearted endorsement.

Should you need additional information about Debora, you can telephone me at 305-995-4575

Sincerely,

William L. Barimo, R.A., NCARB, LEED AP
Executive Director
Facilities Design and Standards

Facilities Design and Standards
William L. Barimo, R.A., Executive Director • 1450 N.E. 2nd Avenue, Suite 208 • Miami, Florida 33132
305-995-4575 • 305-995-4770 (FAX) • wbarimo@dadeschools.net

H. ADDITIONAL INFORMATION

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Miami-Dade County Public Schools

giving our students the world

Superintendent of Schools
Alberto M. Carvalho

Miami-Dade County School Board
Dr. Solomon C. Stinson, Chair
Perla Tabares Hantman, Vice Chair
Agustin J. Barrera
Renier Diaz de la Portilla
Dr. Lawrence S. Feldman
Dr. Wilbert "Tee" Holloway
Dr. Martin Stewart Karp
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January 5, 2010

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Sincerely,

William L. Barimo, R.A., NCARB, LEED AP
Executive Director
Facilities Design and Standards

Facilities Design and Standards
William L. Barimo, R.A., Executive Director • 1450 N.E. 2nd Avenue, Suite 208 • Miami, Florida 33132
305-995-4575 • 305-995-4770 (FAX) • wbarimo@dadeschools.net

H. ADDITIONAL INFORMATION

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Recent, Current & Projected Workload

DLFC Architects is a full service, women owned Architectural firm with a diverse staff. DLFC was founded with a focus on public and educational projects. DLFC has worked on a variety of building types, from multi-family, commercial mixed use, religious and government /public projects. DLFC works with a professional staff of 7, in addition to having multiple on-hand contracted staff available as needed to meet clients' needs and deadlines. By permitting staff to work with flexible hours and offering technical means for working remotely, DLFC is able to enhance the productivity of the team as needed for each project. This flexibility adds to staff satisfaction and better production.

We have recently completed several small specification projects and quality control projects, and have all of our Department of Management Services current work submitted for review and permit. We are working diligently on our recently awarded schools to submit the next phase on time, and are scheduled to complete 100% documents for all by January 30,2019.

CLIENT	Project Name	Prime Firm	DLFC Role	Estimated Construction Value (FLCC)	% Completion of design
Chabad Labovitch of Broward	Chabad Menachem Center/ Synagogue	DLFC Architects	Architect of Record	$5,000,000	100%
Florida Department of Management Services Continuing Contract Architectural Services- South Region	WXEL Studios Reglazing Pembroke Pines DMV Reroofing Coral Reef Reglazing	DLFC Architects	Architect of Record	$ 501,000 $ 68,435 $ 57,200	95% 100% 100%
SBBC RFQ 18-130C	Package A - 3 Schools	DLFC Architects	Architect of Record	$5,834,205	10% +/-
SBBC RFQ 18-131C	Package B - 4 Schools	DLFC Architects	Architect of Record	$3,247,355	5% +/-
SBBC RFQ 19-016C	Package A - 1 School	DLFC Architects	Architect of Record	$3,219,062	0%
Greenhill Family	Green hill Residence (gut-renovation/remodel)	Sarah Z Designs (Interior Designer)	Architect of Record	$1,500,000	100%
SBBC RFQ 17-126C	Wilton Manors Elementary School	LIMCO Engineering	Architect of Record (Subconsultant Fee 35%)	$1,633,050.00 (FLCC estimated)	50%
SBBC RFQ 17-188C	Western High School	LIMCO Engineering	Architect of Record (Subconsultant Fee 35%)	$2,007,350.00 (FLCC estimated)	55%
Department of Highway and Motor Vehicles	Coral Reef Feasibility - 3000 SF expansion	DLFC Architects	Architect of Record	$1,950,000 estimated	5%

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

Abilities & Experience of Personnel & Firms

DEBORA L. FIELDS, AIA, NCARB, LEED® AP *Principal-in-Charge* **DLFC Architects**

Mrs. Fields has over 37 years' experience of work with other firms and public agencies such as Pinellas County School Board/Architects office and City of Charlotte Energy Office. Ms. Fields is a versatile, highly knowledgeable Architect with specialization in Public facilities. Her projects have consistently been completed on time, within the budget allotted.

Debora is an astute designer, with a thorough knowledge of varying construction methodologies and delivery methods. Budgets on her projects have ranged from small tenant upfit/renovations of $20,000 - $300,000 to new construction of educational facilities between $26 - $86 million dollars in construction costs

As Principal-in-Charge and Point of Contact Ms. Fields will be responsible for overall management of the work effort for the team. She is a hands on principal and will be participating in all aspects of the project. Debora has a broad knowledge of Building Codes and Specifications and is an experienced, successful Project Manager of conventional / Design-Bid-Build, Construction Management-at-Risk and Design-Build projects.

CAROLINE LAROCHE *Poject Manager* **DLFC Architects**

Ms. Laroche was born in Port-au-Prince – Haiti in 1984, and graduated in 2009 from the Florida International University with a Masters Degree in Architecture. She has over 8 years experience working on projects with Principal-in-Charge Debora L. Fields. That experience includes having worked on projects at previous architectural firms in addition to her time at DLFC Architects. Her work encompasses a variety of architectural and planning projects in the educational, residential, and commercial sectors. Caroline has in-depth experience and knowledge on managing the entire life cycle of a project. Notably, she has worked on large scale projects such as the North Miami Senior High School Replacement in North Miami, FL; as well as smaller projects which include the tenant up-fit of the Hillel Student Center at the Florida International University Maidique campus - Miami, FL. Over the years, Caroline Laroche has used her keen attention to details, visual awareness, organizational and management skills to execute projects.

ANGELA PEDRAO *Senior Designer* **DLFC Architects**

Ms. Pedrao has over 15 years of experience working with architectural and planning projects, in varying degrees of complexities and requirements. She has extensive experience with public and educational facilities: new construction, renovations, and historical preservation, in addition to, aviation projects. Ms Pedrao experience includes master planning and designing and phasing of multi-functional complexes. In her portfolio are several interior design projects, concept and development of detailing. She has worked with multi-disciplinary teams, and general coordination of drawings. Her professional experience includes community work, addressing the knowledge and quality of the structures in the city with professional institutions. Angela also worked with Managing Principal Debora L. Fields while employed at other firms in the past before she became part of the DLFC Team of Professionals.

H. ADDITIONAL INFORMATION

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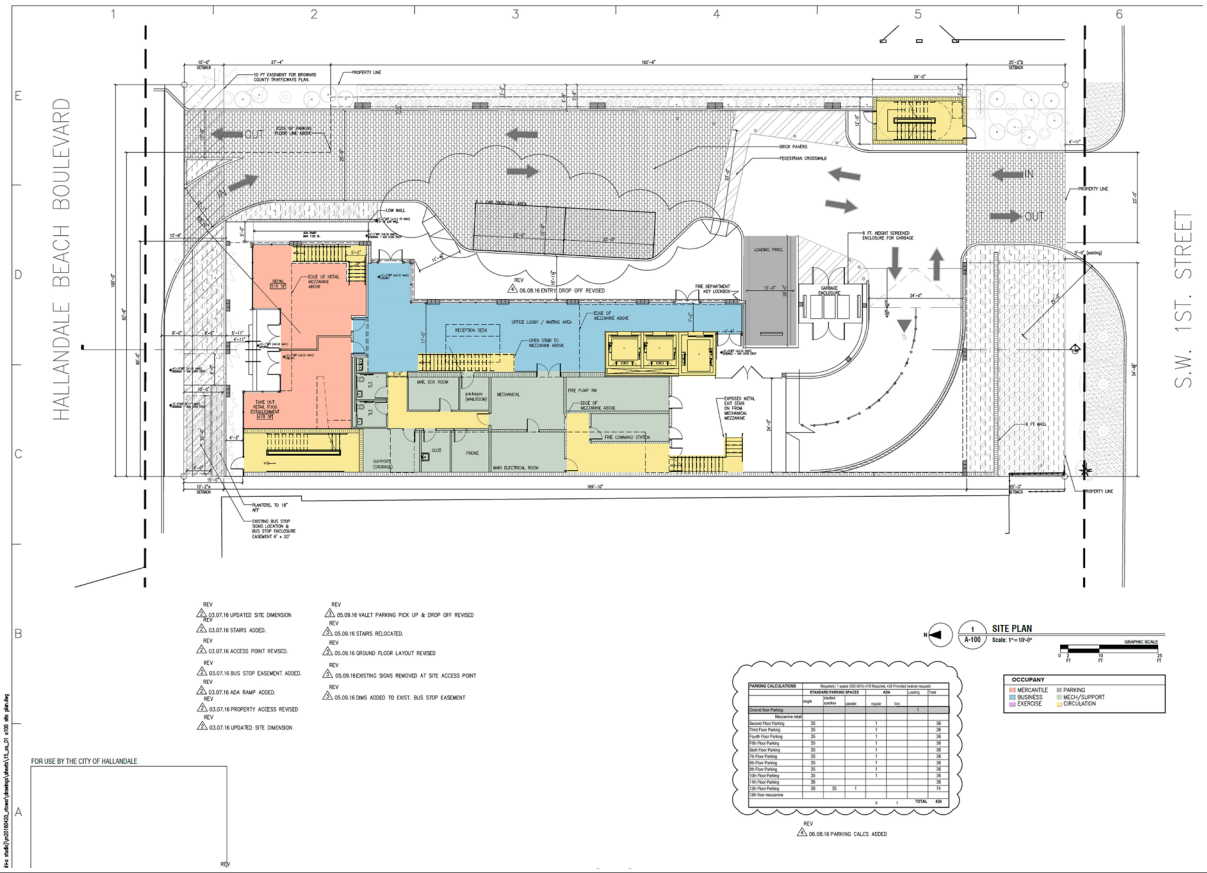
LUCIANA CROSA *Project Designer* DLFC Architects

Ms. Luciana brings a knowledge of the latest computer-aided drafting techniques to produce designs, working drawings, charts, forms and records. Luciana analyzes building codes, by-laws, space and site requirements, and other technical documents and reports to determine their effect on architectural designs and interior space planning. She also obtains and assembles data to complete architectural designs, visiting job sites to compile measurements as necessary.

MICHAEL HENNESSY, RA *Construction Administration* DLFC Architects

Mr. Hennessy has over 25 years' experience of work on design and construction with both private and public projects. His expertise is to develop solutions which maintain design integrity, schedule and budget. Mr. Hennessy's goal is to anticipate issues before they evolve into problems and to work collaboratively with the project team. His expertise adds on either high complexity jobs or of more concise projects on the field, rounds the services of DLFC Architects. Together with his office practice Mr. Hennessy has fine tuned his expertise on the field, and he is our construction supervisor who is responsible for oversight of the project on site, while effectively coordinating with the different parties to the successful conclusion of the project.



H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

PAST PERFORMANCE / EXPERIENCE

DL Fields Consultants, LLC (DLFC) dba **DLFC Architects** is a full service woman-owned architectural firm located in North Miami, Florida. We specialize in architectural design and construction documentation. We are LEED Accredited Project Managers with experience in public, education, commercial, and residential markets. DLFC provides cutting edge design along with unsurpassed client service. Our expertise includes remodeling, renovation, re-roofing and window replacement and new construction projects. We also provide Owners representation and specifications, materials selection, product research and quality control reviews for other architectural firms.

DL Fields Consultants, LLC (DLFC) was founded in 2009 with the intent to focus on public and educational projects. Founding principal Mrs. Debora L. Fields has been working in the South Florida Community for over 37 years, specializing in public and educational projects. The firm was initiated as “Consultants” due to the fact that Ms. Fields was often sought out to consult with Architectural firms clarifying Life-Safety/ FBC Code issues, and resolving difficult design challenges.

For the last 9 years, over 75% of the firm income has been obtained serving as an Architectural Consultants to other Architectural Firms all with fees less than $350,000. The firm provides a number of “Quality Control” Services, including reviewing and/or preparing full CSI (Construction Specifications Institute) specifications, reviewing drawings to specifications-providing redmarks on drawings at each deliverable for internal reviews, checks against Building and Zoning requirements, and checks as related to Owner’s guidelines. In addition, she has assisted other firms with providing the responses to the AHJ review comments at each phase. DLFC has provided repeat specifications and quality control reviews for more than 10 other firms, working with five school districts and public agencies.

In 2017, DLFC expanded the full time staff, and provided a greater proportion of the professional services as “Lead Architect”. We have re-branded our name, to reflect our emphasis on Architecture and being a full service Architectural firm: DLFC ARCHITECTS. We are looking forward to providing you our expertise to lead the team for he city’s renovation/remodeling projects. We enjoy public work, as it benefits the local community, our office is conveniently located 11 miles from The City Of Pembroke Pines Purchasing Division and 14 miles from the City of Pembroke Pines. We are currently performing re-roofing services for the Department of Florida Highway Safety and Motor Vehicles in Pembroke Pines.

Our firm encourages a continued learning process for all staff. We keep current on new products and techniques in order to provide other firms with product choices and standards for specifications. Training in the latest in construction practices and materials, LEED requirements, and hurricane preparedness and response is standard for all members of the firm. Ms. Fields and has recently been certified the AIA Safety Awareness Program (SAP) training, in order to improve our understanding of post disaster building assessment, which should assist when evaluating your projects.

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

Part of the firm's collective is to give back to the community. Ms. Fields has been involved with CSI as past president of the Miami Chapter, and is an active member of AIA, as are other staff members.

The DLFC team works with Autocad and the Building Information Modeling (BIM) software Revit as the base for the construction documents. There are advantages to each system. BIM can aid in coordination across disciplines, resulting in less questions or conflicts in the field. For small renovation areas of work in an established larger context we typically utilize Autocad for production of the working drawings.

DLFC's principle philosophy is to serve our clients by focusing on their needs and working relentlessly to provide creative solutions. We are committed to operating with a quality foundation of unwavering ethics, quality results, and approach every project with a focus on aesthetics, functionality, cost, and sustainable design.

Principal, Debora Fields brings her years of experience as a Designer, Construction Documents detailer and Project Manager into her review process. Her thorough knowledge of building codes and specifications brings a superior quality level and consistency to the construction document process. Ms. Fields has designed and managed projects for civic, government, and municipal clients. She brings more than 37 years as a Design Professional to the firm. DLFC is certified as a M/WBE and Small Business/Micro business in MDCPS, SBBC, SDPBC, and the State of Florida.

State of Florida

Woman Business Certification

DL Fields Consultants, LLC

is certified under the provisions of
287 and 295.187, Florida Statutes, for a period from:

09/20/2017 to 09/20/2019

Eric Nick, Secretary
Florida Department of Management Services

office of supplier diversity

Office of Supplier Diversity • 4050 Esplanade Way, Suite 380 • Tallahassee, FL 32399 • 850-487-0915 • www.dms.myflorida.com/osd

Currently DLFC Architects has a similar contract to this RFQ, for continuing services for the Department of Management Services for the State of Florida for projects under $2 million in construction, and a Continuing Services Contract for the Department of Highway Services.

We have completed design for three projects for Department of Management Services: two window replacement projects and one re-roofing project. In addition, we have small repeat feasibility studies for the Florida Highway and Motor Vehicle Department at Coral Reef Facility and just started a similar study for field expansion and renovation of their Opa-locka facility.

Presently the firm's largest repeat client is the School Board of Broward County. In 2017, we completed design phase for three GOB school renovation projects as Sub-consultant for another Architectural firm, providing Quality Control Reviews and full service specifications. We are the Architect of Record for two other roof replacement and renovation projects under an other Lead MEP firm, which should be complete in design this August. In early 2018 we were been awarded eight other renovation and remodeling school projects as Prime . We recently xpanded our staff for work on these public and Educational projects. These school projects have multiple start and stops dates, as the client reviews can take 2 -6 weeks. These start and stop dates work well with continuing service projects, as it enables to keep providing continuous service and availability.

PROJECT APPROACH

The approach varies dependent of individual project scope. DLFC will work with stakeholders from the City and/or department to gain a deep understanding of the end user's needs and concerns. We will also look for opportunities to incorporate building performance strategies for energy savings, occupant

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

health and wellness, and site resiliency. Those strategies may include efficient HVAC equipment, using low VOC products, or elevating mechanical equipment to protect sensitive equipment against floods.

We use our "lessons learned" from our work on other projects and work within the budget to complete all design upgrades. Budget, schedule and quality is a balance, we typically can reduce the schedule, and use whatever surplus of overhead time is saved towards the supplemental needs of the campus.

Typically, overall construction cost can be reduced when the construction documents address all the items in a uniform, concise format. DLFC has been spending the last few years providing quality control reviews and setting up submittal templates for use by other firms in their support role. The DLFC team has the expertise to put together these detailed document drawings and specifications in house. Our approach is to be as diligent as possible with documenting the demolition scope to make sure contractors are familiar with the elements, as well as facilitating educational walk-through/site visits prior to bid, provide as-built measurements before ordering windows, etc. Quality documents will reduce time delays in the field by reducing RFI's and delays of re-submittal by contractors of their shop drawings.

I. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

31. SIGNATURE	32. DATE
	July 24, 2018

33. NAME AND TITLE

Debora L. Fields, AIA, LEED® AP, CSI-CDT / Owner; Managing Principal

STANDARD FORM 330 (REV. 8/2016) **PAGE 5**

RFQ # PSEN-18-02 Professional Service Providers

DLFC ARCHITECTS

ARCHITECT-ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER *(If any)*: RE-18-10

PART II - GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (*or Branch Office*) NAME: DL Fields Consultants, LLC (DLFC) dba DLFC Architects

3. YEAR ESTABLISHED: 2009

4. UNIQUE ENTITY IDENTIFIER:

2b. STREET: 1125 NE 125th Street, Suite 204

2c. CITY: North Miami

2d. STATE: FL

2e. ZIP CODE: 33161

5. OWNERSHIP

a. TYPE: LLC

b. SMALL BUSINESS STATUS: MBE / MWBE / SBE

6a. POINT OF CONTACT NAME AND TITLE: Debora L Fields, Managing Principal

6b. TELEPHONE NUMBER: (305)582-0091

6c. E-MAIL ADDRESS: debora@dlfcarchitects.com

7. NAME OF FIRM *(If Block 2a is a Branch Office)*:

8a. FORMER FIRM NAME(S) *(If any)*	8b. YEAR ESTABLISHED	8c. UNIQUE ENTITY IDENTIFIER

9. EMPLOYEES BY DISCIPLINE

a. Function Code	b. Discipline	c. Number of Employees (1) FIRM	c. Number of Employees (2) BRANCH
02	Administrative	1	
06	Architecture	6	
	Other Employees	5	
	Total		

10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS

a. Profile Code	b. Experience	c. Revenue Index Number *(see below)*
C10	Commercial Facilities	1
E02	Educational Facilities Classrooms	2
L04	Libraries: specifications	1
001	Office Building	1
007	Dining Halls: clubs : Restaurants	1
P05	Planning	1
P13	Public Safety Facilities	1
R06	Rehabilitations	1
R12	Roofing	1
S11	Sustainable design: specifications	1

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS

(Insert revenue index number shown at right)

a. Federal Work	0
b. Non-Federal Work	3
c. Total Work	3

PROFESSIONAL SERVICES REVENUE INDEX NUMBER

1. Less than $100,000
2. $100,000 to less than $250,000
3. $250,000 to less than $500,000
4. $500,000 to less than $1 million
5. $1 million to less than $2 million
6. $2 million to less than $5 million
7. $5 million to less than $10 million
8. $10 million to less than $25 million
9. $25 million to less than $50 million
10. $50 million or greater

12. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE

b. DATE: July 24, 2018

c. NAME AND TITLE: Debora L. Fields, AIA, SAP, LEED® AP, CSI-CDT / Managing Principal

STANDARD FORM 330 (REV. 8/2016) **PAGE 6**

RFQ # PSEN-18-02 Professional Service Providers
Architectural, Engineering, Surveying & Mapping

Tab 3 Certified Minority Business Enterprise

DLFC ARCHITECTS

Tab 3 – Certified Minority Business Enterprise

DLFC Architects is a Certified Minority Business Enterprise as defined by the Florida Small and Minority Business Assistance Act. In addition, we are also certified by The School Board of Broward County, FL as Minority/Woman Business Enterprise. Certificate Images are below.

ARCHITECTURE

DL Fields Consultants, LLC dba DLFC Architects
Debora L. Fields, AIA, LEED® AP, CSI-CDT
1125 NE 125th Street, Suite 210
North Miami, Florida 33161
Expiration Date: 09/20/2019

State of Florida

Woman Business Certification

DL Fields Consultants, LLC

Is certified under the provisions of
287 and 295.187, Florida Statutes, for a period from:

09/20/2017 to 09/20/2019

Erin Rock, Secretary
Florida Department of Management Services

office of supplier DIVERSITY

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ARCHITECTURE

DL Fields Consultants, LLC dba DLFC Architects
Debora L. Fields, AIA, LEED® AP, CSI-CDT
1125 NE 125th Street, Suite 210
North Miami, Florida 33161
Expiration Date: 02/28/2020

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

SUPPLIER DIVERSITY & OUTREACH PROGRAM
A DIVISION OF
PROCUREMENT & WAREHOUSING SERVICES

This Certifies

D.L. Fields Consultants, LLC

has met the requirements for certification established by the Supplier Diversity & Outreach Program of the School Board of Broward County as a

White Female (WBE)

2/28/2017
Effective Date

7007-7273 17
Certification Number

2/28/2020
Expiration Date

Colleen M. Robbs, Supplier Diversity & Outreach Coordinator

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

SUPPLIER DIVERSITY & OUTREACH PROGRAM
7720 W. Oakland Park Blvd., Suite 323
Sunrise, FL 33351
754-321-0550

SCHOOL BOARD
Chair ABBY M. FREEDMAN
Vice Chair NORA RUPERT
ROBIN BARTLEMAN
HEATHER BRINKWORTH
PAM CAREGLIO GOOD
DONNA P. KORN
LAURIE RICH LEVINSON
ANN MURRAY
DR. ROSALIND OSGOOD

ROBERT W. RUNCIE
Superintendent of Schools

February 28, 2017

D.L. Fields Consultants, LLC
Ms. Debora L. Fields
1125 NE 125 Street Unit 204
North Miami, FL 33161

Dear Ms. Fields :

CONGRATULATIONS!

Your application for certification as a Minority/Women Business Enterprise (M/WBE) is approved. The enclosed certificate becomes valid when bids are advertised within your area of specialty. The Purchasing & Warehousing Services Department has entered into an agreement with DemandStar.com, a government bid service provider. Although it is not necessary to be registered with them to do business with The School Board of Broward County, Florida (SBBC), being a member of the DemandStar.com network provides many benefits. For more information on DemandStar.com, you may contact them at (800) 711-1712 or at www.demandstar.com. If your firm is qualified in the construction arena please visit http://www.broward.k12.fl.us/supply/sdop/construction-contracts.html for further assistance.

We encourage you to become an active bidder in the contracting and subcontracting opportunities with the SBBC. The following data reflects the manner in which your company is listed in the School Board's database.

Certificate Number: 7007-7273 17
Certification Status: Feb 28, 2017 until Feb 28, 2020
Minority Status: White Female (WBE)
Trade or Service: Complete Design Services from Programming Through Construction documents,Construction administration, Project Management, Specifications, Life-Safety Control Services, LEED and Construction Observation Services

Your certification is valid for a three (3) year period, and it is subject to review in order to verify continued eligibility. Should any change occur which may adversely affect the minority status of your company, please notify the Supplier Diversity & Outreach Program Office within fifteen (15) calendar days. Failure to do so may result in de-certification of your minority/women certification status.

Should you have any questions regarding your certification status with the SBBC, please feel free to contact me at (754) 321-0540.

Sincerely,

Colleen M. Robbs, Supplier Diversity & Outreach Coordinator
Procurement & Warehousing Services

RFQ # PSEN-18-02 Professional Service Providers
Architectural, Engineering, Surveying & Mapping

Tab 4 Other Completed Documents

DLFC ARCHITECTS

Tab 4 – Other Completed Documents

(OFFICE USE ONLY) Vendor number: _____

Please entirely complete this vendor information form along with the IRS Form W-9, and email to accountspayable@ppines.com

City of Pembroke Pines
Finance Department
601 City Center Way
Pembroke Pines, FL 33025

Vendor Information Form

Operating Name (Payee)	DL Fields Consultants LLC dba DLFC Architects		
Legal Name (as filed with IRS)	DL Fields Consultants, LLC		
Remit-to Address (For Payments)	1125 NE 125th Street, Suite 210		
	North Miami, Florida 33161		
Remit-to Contact Name:	Debora L. Fields	**Title:**	Managing Principal
Email Address:	debora@dlfcarchitects.com		
Phone #:	(305) 582-0091	**Fax #**	(786)562-8642
Order-from Address (For purchase orders)	1125 NE 125th Street, Suite 210		
	North Miami, Florida 33161		
Order-from Contact Name:	Debora L. Fields	**Title:**	Managing Principal
Email Address:	debora@dlfcarchitects.com		
Phone #:	(305) 582-0091	**Fax #**	(786)562-8642
Return-to Address (For product returns)	1125 NE 125th Street, Suite 210		
	North Miami, Florida 33161		
Return-to Contact Name	Debora L. Fields	**Title:**	Managing Principal
Email Address:	debora@dlfcarchitects.com		
Phone #:	(305) 582-0091	**Fax #**	(786)862-8642
Payment Terms:			

Type of Business (please check one and provide Federal Tax identification or social security Number)

- ☐ **Corporation**
- ☐ **Sole Proprietorship/Individual**
- ☐ **Partnership**
- ☐ **Health Care Service Provider**
- ☒ **LLC – C (C corporation) – S (S corporation) – P (partnership)**
- ☐ **Other (Specify):** _____

Federal ID Number: 27-0977743

Social Security No.: _____

Name & Title of Applicant Debora L. Fields, AIA, LEED® AP, CSI-CDT / Owner; Managing Principal

Signature of Applicant _____ **Date** July 23, 2018

RFQ # PSEN-18-02 Professional Service Providers

DLFC ARCHITECTS

Form **W-9**
(Rev. November 2017)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type. See **Specific Instructions** on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Debora L. Fields

2 Business name/disregarded entity name, if different from above
DL Fields Consultants, LLC (dba DLFC Architects)

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☑ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
1125 NE 125th Street, Suite 210

Requester's name and address (optional)

6 City, state, and ZIP code
North Miami, Florida 33161

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN,* later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
☐☐☐ - ☐☐ - ☐☐☐☐

or

Employer identification number
2 7 - 0 9 7 7 7 4 3

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here **Signature of U.S. person ▶** **Date ▶** July 23, 2018

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9.*

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

Cat. No. 10231X Form **W-9** (Rev. 11-2017)

REQUEST FOR PROPOSAL FORM

City of Pembroke Pines

Attachment C

NON-COLLUSIVE AFFIDAVIT

BIDDER is the Owner of DLFC Architects,
(Owner, Partner, Officer, Representative or Agent)

BIDDER is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;

Such Bid is genuine and is not a collusive or sham Bid;

Neither the said BIDDER nor any of its officers, partners, owners, agents, representative, employees or parties in interest, including this affidavit, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other BIDDER, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted; or to refrain from bidding in connection with such Contract; or have in any manner, directly or indirectly, sought by agreement or collusion, or communications, or conference with any BIDDER, firm, or person to fix the price or prices in the attached Bid or any other BIDDER, or to fix any overhead, profit, or cost element of the Bid Price or the Bid Price of any other BIDDER, or to secure through any collusion conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Contract;

The price of items quoted in the attached Bid are fair and proper and are not tainted by collusion, conspiracy, connivance, or unlawful agreement on the part of the BIDDER or any other of its agents, representatives, owners, employees or parties in interest, including this affidavit.

Printed Name/Signature Debora L. Fields

Title Owner; Managing Principal

Name of Company DLFC Architects

City of Pembroke Pines

Attachment D

SWORN STATEMENT
ON PUBLIC ENTITY CRIMES
UNDER FLORIDA STATUTES CHAPTER 287.133(3)(a).

1. This sworn statement is submitted by DLFC Architects (name of entity submitting sworn statement) whose business address is 125 NE 125th Street, Suite 210 North Miami, Florida 33161 and (if applicable) its Federal Employer Identification Number (FEIN) is 27-0977743. (If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: .)

2. My name is Debora L. Fields and my
(Please print name of individual signing)

relationship to the entity named above is Owner; Managing Principal.

3. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid, proposal, reply, or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

4. I understand that a "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.

5. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

   1. A predecessor or successor of a person convicted of a public entity crime: or

   2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The Cityship by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

6. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or any entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts let by a public entity, or which otherwise transacts or applies to transact business with a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

7. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. **(Please indicate which statement applies.)**

   ☑ A) Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

   ☐ B) The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989, AND **(Please indicate which additional statement applies.)**

   ☐ B1) There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. **(Please attach a copy of the final order.)**

   ☐ B2) The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. **(Please attach a copy of the final order.)**

   ☐ B3) The person or affiliate has not been placed on the convicted vendor list. **(Please describe any action taken by or pending with the Department of General Services.)**

Debora L. Fields	DLFC Architects	July 23, 2018
Bidder's Name/Signature	Company	Date

CONTACT INFORMATION FORM

IN ACCORDANCE WITH **"RFQ # PSEN-18-02"** titled **"Professional Service Providers (Architectural, Engineering, Surveying & Mapping)"** attached hereto as a part hereof, the undersigned submits the following:

A) Contact Information

The Contact information form shall be electronically signed by one duly authorized to do so, and in case signed by a deputy or subordinate, the principal's properly written authority to such deputy or subordinate must accompany the proposal. This form must be completed and submitted through www.bidsync.com as part of the bidder's submittal.

COMPANY INFORMATION:

COMPANY: DLFC Architects

STREET ADDRESS: 1125 NE 125th Street, Suite 210

CITY, STATE & ZIP CODE: North Miami, Florida 33161

PRIMARY CONTACT FOR THE PROJECT:

NAME: Debora L. Fields TITLE: Owner; Managing Principal

E-MAIL: debora@dlfcarchitects.com

TELEPHONE: (305) 582-0091 FAX: (786) 431-4311

CORPORATE OFFICER AUTHORIZED APPROVER:

NAME: Debora L. Fields TITLE: Owner; Managing Principal

E-MAIL: debora@dlfcarchitects.com

TELEPHONE: (305) 582-0091 FAX: (786) 431-4311

SIGNATURE: Debora L. Fields

PROFESSIONAL SERVICES FORM

Please check the boxes shown below that your company wants to be considered for:

☐	**General Civil and Environmental Engineering Services**
☐	**Treatment Plant Process Engineering Services**
☐	**Electrical Engineering Services**
☐	**Geotechnical Services**
☐	**Structural Engineering Services**
☐	**Land Surveying Services**
☑	**General Architectural Services**
☐	**Landscape Architecture Services**
☐	**Hydro-Geological Services**
☐	**FDOT Roadway Engineering Services**

City of Pembroke Pines

Attachment G

EQUAL BENEFITS CERTIFICATION FORM
FOR DOMESTIC PARTNERS AND ALL MARRIED COUPLES

Except where federal or state law mandates to the contrary, a Contractor awarded a Contract pursuant to a competitive solicitation shall provide benefits to Domestic Partners and spouses of its employees, irrespective of gender, on the same basis as it provides benefits to employees' spouses in traditional marriages.

The Contractor shall provide the City and/or the City Manager or his/her designee, access to its records for the purpose of audits and/or investigations to ascertain compliance with the provisions of this section, and upon request shall provide evidence that the Contractor is in compliance with the provisions of this section upon each new bid, contract renewal, or when the City Manager has received a complaint or has reason to believe the Contractor may not be in compliance with the provisions of this section. Records shall include but not be limited to providing the City and/or the City Manager or his/her designee with certified copies of the Contractor's records pertaining to its benefits policies and its employment policies and practices.

The Contractor must conspicuously make available to all employees and applicants for employment the following statement:

> **"During the performance of a contract with the City of Pembroke Pines, Florida, the Contractor will provide Equal Benefits to its employees with spouses, as defined by Section 35.39 of the City's Code of Ordinances, and its employees with Domestic Partners and all Married Couples".**

The posted statement must also include a City contact telephone number and email address which will be provided to each contractor when a covered contract is executed.

SECTION 1 DEFINITIONS

1. **Benefits** means the following plan, program or policy provided or offered by a contractor to its employees as part of the employer's total compensation package which may include but is not limited to sick leave, bereavement leave, family medical leave, and health benefits.
2. **Cash Equivalent** mean the amount of money paid to an employee with a domestic partner or spouse in lieu of providing benefits to the employee's domestic partner or spouse. The cash equivalent is equal to the employer's direct expense of providing benefits to an employee for his or her spouse from a traditional marriage.
3. **Covered Contract** means a contract between the City and a contractor awarded subsequent to the date when this section becomes effective valued at over $25,000 or the threshold amount required for competitive bids as required in section 35.18(A) of the Procurement Code.
4. **Domestic Partner** shall mean any two (2) adults of the same or different sex who have registered as domestic partners with a governmental body pursuant to state or local law authorizing such registration, or with an internal registry maintained by the employer of at least one of the domestic partners. A contractor may institute an internal registry to allow for the provision of equal benefits to employees with domestic partners who do not register their partnerships pursuant to a governmental body authorizing such registration, or who are located in a jurisdiction where no such governmental domestic partnership registry exists. A contractor that institutes such registry shall not impose criteria for registration that are more stringent than those required for domestic partnership registration by the City of Pembroke Pines.
5. **Equal benefits** means the equality of benefits between employees with spouses and/or dependents of spouses and employees with domestic partners and/or dependents of domestic partners, and/or between spouses of employees and/or dependents of spouses and domestic partners of employees and/or dependents of domestic partners.
6. **Spouse** means one member of a married pair legally married under the laws of any state within the United States of America or any other jurisdiction under which such marriage is legally recognized, irrespective of gender.
7. **Traditional marriage** means a marriage between one man and one woman.

SECTION 2 CERTIFICATION OF CONTRACTOR
The firm providing a response, by virtue of the signature below, certifies that it is aware of the requirements of Section 35.39 "City Contractors providing Equal Benefits for Domestic Partners and all Married Couples" of the City's Code of Ordinances, and certifies the following (**Check only one box below**):

- ☑ **A.** Contractor currently complies with the requirements of this section; or
- ☐ **B.** Contractor will comply with the conditions of this section at the time of contract award; or
- ☐ **C.** Contractor will not comply with the conditions of this section at the time of contract award: or
- ☐ **D.** Contractor does not comply with the conditions of this section because of the following allowable exemption **(Check only one box below):**
  - ☐ **1.** The Contractor does not provide benefits to employees' spouses in traditional marriages;

City of Pembroke Pines

Attachment G Continued

EQUAL BENEFITS CERTIFICATION FORM
FOR DOMESTIC PARTNERS AND ALL MARRIED COUPLES

☐ **2.** The Contractor provides an employee the cash equivalent of benefits because the Contractor is unable to provide benefits to employees' Domestic Partners or spouses despite making reasonable efforts to provide them. To meet this exception, the Contractor shall provide a notarized affidavit that it has made reasonable efforts to provide such benefits. The affidavit shall state the efforts taken to provide such benefits and the amount of the cash equivalent. Cash equivalent means the amount of money paid to an employee with a Domestic Partner or spouse rather than providing benefits to the employee's Domestic Partner or spouse. The cash equivalent is equal to the employer's direct expense of providing benefits to an employee's spouse;

☐ **3.** The Contractor is a religious organization, association, society, or any non-profit charitable or educational institution or organization operated supervised or controlled by or in conjunction with a religious organization, association, or society;

☐ **4.** The Contractor is a governmental agency;

The certification shall be signed by an authorized officer of the Contractor. Failure to provide such certification (by checking the appropriate boxes above along with completing the information below) shall result in a Contractor being deemed non-responsive.

COMPANY NAME: DLFC Architects

AUTHORIZED OFFICER NAME / SIGNATURE: Debora L. Fields

City of Pembroke Pines

Attachment H

VENDOR DRUG-FREE WORKPLACE CERTIFICATION FORM

SECTION 1 GENERAL TERM

Preference may be given to vendors submitting a certification with their bid/proposal certifying they have a drug-free workplace in accordance with Section 287.087, Florida Statutes. This requirement affects all public entities of the State and becomes effective January 1, 1991. The special condition is as follows:

IDENTICAL TIE BIDS - Preference may be given to businesses with drug-free workplace programs. Whenever two or more bids that are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drugfree workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after each conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

SECTION 2 AFFIRMATION

☑ Place a check mark here only if affirming bidder **complies fully** with the above requirements for a Drug-Free Workplace.

☐ Place a check mark here only if affirming bidder **does not** meet the requirements for a Drug-Free Workplace.

Failure to complete this certification at this time (by checking either of the boxes above) shall render the vendor ineligible for Drug-Free Workplace Preference. This form must be completed by/for the proposer; the proposer WILL NOT qualify for Drug-Free Workplace Preference based on their sub-contractors' qualifications.

Authorized Signature	Debora L. Fields Authorized Signer Name	DLFC Architects Company Name

City of Pembroke Pines

Attachment I

PROPOSER'S QUALIFICATIONS STATEMENT

PROPOSER shall furnish the following information. Failure to comply with this requirement will render Bid non-responsive and shall cause its rejection. Additional sheets shall be attached as required.

PROPOSER'S Name and Principal Address:

DLFC Architects

1125 NE 125th Street, Suite 210 North Miami, Florida 33161

Contact Person's Name and Title: Debora L. Fields, AIA, Managing Principal

Contact Person's E-mail Address: debora@dlfcarchitects.com

PROPOSER'S Telephone and Fax Number: (305) 582-0091

PROPOSER'S License Number: AA26003237

(Please attach certificate of status, competency, and/or state registration.) Attached

PROPOSER'S Federal Identification Number: 27-0977743

Number of years your organization has been in business 9 Years

State the number of years your firm has been in business under your present business name 9 Years

State the number of years your firm has been in business in the work specific to this solicitation: 9 Years

Names and titles of all officers, partners or individuals doing business under trade name:

Debora L. Fields, AIA, LEED® AP, CSI-CDT Owner / Managing Principal

The business is a: Sole Proprietorship ☐ Partnership ☐ Corporation ☑

IF USING A FICTITIOUS NAME, SUBMIT EVIDENCE OF COMPLIANCE WITH FLORIDA FICTITIOUS NAME STATUTE. (ATTACH IN PROPOSER EXHIBIT SECTION)

Certificate of Status

Division of Corporations
an official State of Florida website

Department of State / Division of Corporations / Search Records / Detail By Document Number /

Previous On List Next On List Return to List

Entity Name Search
Search

Events **No Name History**

Detail by Entity Name

Florida Limited Liability Company
D.L. FIELDS CONSULTANTS, LLC

Filing Information

Document Number	L16000066706
FEI/EIN Number	27-0977743
Date Filed	04/05/2016
Effective Date	09/23/2009
State	FL
Status	ACTIVE
Last Event	CONVERSION
Event Date Filed	04/05/2016
Event Effective Date	NONE

Principal Address

1125 NE 125TH STREET
SUITE 210
MIAMI, FL 33161

Changed: 04/09/2018

Mailing Address

1125 NE 125TH ST
SUITE 210
MIAMI, FL 33161

Changed: 04/09/2018

Registered Agent Name & Address

DANIELS, JEREMY C
4000 PONCE DE LEON BLVD.
SUITE 800
CORAL GABLES, FL 33146

Authorized Person(s) Detail

Name & Address

Title MGR

FIELDS, DEBORA L
1125 NE 125TH ST.
SUITE 210
MIAMI, FL 33161

Florida Department of State, Division of Corporations

Professional State Registration

ARCHITECT BUSINESS

DL Fields Consultants, LLC (dba DLFC Architects)
License Number: AA26003237
Expiration: February 28, 2019

RICK SCOTT, GOVERNOR

MATILDE MILLER, INTERIM SECRETARY

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF ARCHITECTURE & INTERIOR DESIGN

LICENSE NUMBER
AA26003237

The ARCHITECT BUSINESS
Named below IS CERTIFIED
Under the provisions of Chapter 481 FS.
Expiration date: FEB 28, 2019

D.L. FIELDS CONSULTANTS, LLC
1125 NE 125TH STREET UNIT 205
NORTH MIAMI FL 33161

ISSUED: 03/01/2017 DISPLAY AS REQUIRED BY LAW SEQ # L1703010001320

ARCHITECT

DL Fields Consultants, LLC (dba DLFC Architects)
License Number: AA26003237
Expiration: February 28, 2019

RICK SCOTT, GOVERNOR

MATILDE MILLER, INTERIM SECRETARY

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF ARCHITECTURE & INTERIOR DESIGN

LICENSE NUMBER
AR97423

The ARCHITECT
Named below IS LICENSED
Under the provisions of Chapter 481 FS.
Expiration date: FEB 28, 2019

FIELDS, DEBORA LIPSCHULTZ
1125 NE 125TH STREET
SUITE 204
SUITE 204
NORTH MIAMI FL 33161

ISSUED: 02/12/2017 DISPLAY AS REQUIRED BY LAW SEQ # L1702120000753

Under what former name has your business operated? Include a description of the business. Failure to include such information shall be deemed to be intentional misrepresentation by the City and shall render the proposer RFP submittals non-responsive.

Not Applicable

At what address was that business located?

Not Applicable.

Name, address, and telephone number of surety company and agent who will provide the required bonds on this contract:

Not Applicable.

Have you ever failed to complete work awarded to you. If so, when, where and why?

No, DLFC Architects has never failed to complete work awarded to the firm.

Have you personally inspected the proposed WORK and do you have a complete plan for its performance?

Not Applicable.

City of Pembroke Pines

Attachment I

Will you subcontract any part of this WORK? If so, give details including a list of each sub-contractor(s) that will perform work in excess of ten percent (10%) of the contract amount and the work that will be performed by each subcontractor(s).

Not Applicable.

The foregoing list of subcontractor(s) may not be amended after award of the contract without the prior written approval of the Contract Administrator, whose approval shall not be reasonably withheld.

List and describe all bankruptcy petitions (voluntary or involuntary) which have been filed by or against the Proposer, its parent or subsidiaries or predecessor organizations during the past five (5) years. Include in the description the disposition of each such petition.

Not Applicable.

List and describe all successful Bond claims made to your surety (ies) during the last five (5) years. The list and descriptions should include claims against the bond of the Proposer and its predecessor organization(s).

Not Applicable.

List all claims, arbitrations, administrative hearings and lawsuits brought by or against the Proposer or its predecessor organizations(s) during the last (10) years. The list shall include all case names; case, arbitration or hearing identification numbers; the name of the project over which the dispute arose; and a description of the subject matter of the dispute.

Not Applicable.

City of Pembroke Pines

Attachment I

List and describe all criminal proceedings or hearings concerning business related offenses in which the Proposer, its principals or officers or predecessor organization(s) were defendants.

Not Applicable.

Has the Proposer, its principals, officers or predecessor organization(s) been CONVICTED OF A Public Entity Crime, debarred or suspended from bidding by any government entity? If so, provide details.

No.

Are you an ☑ Original provider ☐ sales representative ☐ distributor, ☐ broker, ☐ manufacturer ☐ other, of the commodities/services proposed upon? If other than the original provider, explain below.

Have you ever been debarred or suspended from doing business with any governmental agency? If yes, please explain:

No.

Describe the firm's local experience/nature of service with contracts of similar size and complexity, it the previous three (3) years:

DLFC Architects is a full service woman-owned architectural firm located in North Miami, Florida. We specialize in architectural design and construction documentation. We are LEED Accredited Project Managers with experience in public, education, commercial, and science/technology markets. DLFC provides cutting edge design along with unsurpassed client service. Our expertise includes remodeling, renovation, phase replacement, and new construction projects. We also provide specifications, materials selection, product research and quality control reviews for other architectural firms.

DLFC Architects has not completed any work for the CIty of Pembroke Pines with in the past three years. DLFC Architects currently has several projects with the School Board of Broward county providing similarservices that are required by the RFQ.

1. **Design of Commercial Buildings and Structures;** Firm has completed design to DRC for commercial buildings: "V" Tower in City of Hallendale Beach and GulfView Apartments and Khan Tower design in Trinidad in Tobago. Currently the firm has two small restaurants in permitting with the City of Miami , a small synagogue in permitting, with site permit approved in Davie and Foster Road Multifamily apartments under Construction in Hallandale Beach

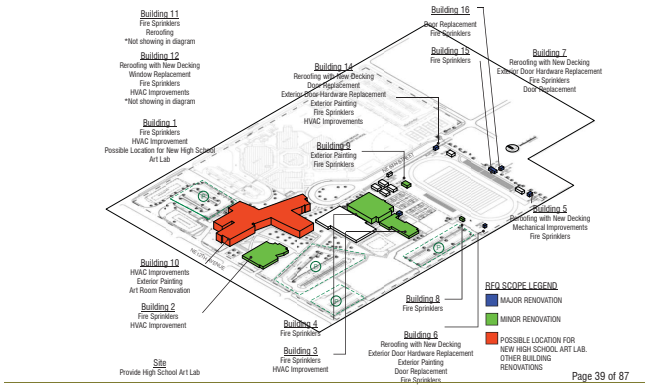
2. Project Planning; The firm has just completed Feasibility study for 3000 SF expansion of DMV- Coral Glades location, and is in design for DMV Opa Locka. The firm has provided design services for master planning a small CRA project for the City of Hallandale.

3. Provide Preliminary Studies; 4. Provide Drawings and Specifications; 5. Provide Site Inspections; 6. Attendance at Meetings (including public presentations) with CITY, other Consultants and Regulatory Agencies, and/or Private Property Owners/Developers/Special Interest Groups; and 7. Certification of Proposer requests for payments.

RFQ # PSEN-18-02 Professional Service Providers

DLFC ARCHITECTS

Broward Government Center West



Pompano High School Renovation Work Scope

In addition, Managing Principal, Debora L. Fields' past experience includes several successfully completed projects through out Broward county, including the Coral Springs Sportsplex; West Broward High School's 800 Seat Auditorium Addition; Permbroke Pines, FL; Ft. Lauderdale Hollywood Airport Renovations; Broward Community College-Business Building Renovation, Ft. Lauderdale; Coral Glades High School and Coral Glades High School's 943 Seat Auditorium and Technical Addition, Coral Glades; Monarch HS, Ft. Lauderdale; and Broward Government Center West, Plantation, FL.

The PROPOSER acknowledges and understands that the information contained in response to this Qualification Statement shall be relied upon by CITY in awarding the contract and such information is warranted by PROPOSER to be true. The discovery of any omission or misstatement that materially affects the PROPOSER'S qualifications to perform under the contract shall cause the CITY to reject the Bid, and if after the award, to cancel and terminate the award and/or contract.

DLFC Architects
(Company Name)

Debora L. Fields, AIA, LEED® AP, CSI-CDT
(Printed Name/Signature)

City of Pembroke Pines

Attachment L

SCRUTINIZED COMPANY CERTIFICATION
PURSUANT TO FLORIDA STATUTE § 287.135

I, Debora L. Fields, Managing Principal on behalf of DLFC Architects
Print Name and Title Company Name

certify that DLFC Architects
Company Name

1. Does not participate in a boycott of Israel; and
2. Is not on the Scrutinized Companies that Boycott Israel list; and
3. Is not on the Scrutinized Companies with Activities in Sudan List; and
4. Is not on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
5. Has not engaged in business operations in Syria.

Submitting a false certification shall be deemed a material breach of contract. The City shall provide notice, in writing, to the Contractor of the City's determination concerning the false certification. The Contractor shall have ninety (90) days following receipt of the notice to respond in writing and demonstrate that the determination of false certification was made in error. If the Contractor does not demonstrate that the City's determination of false certification was made in error then the City shall have the right to terminate the contract and seek civil remedies pursuant to Florida Statute § 287.135.

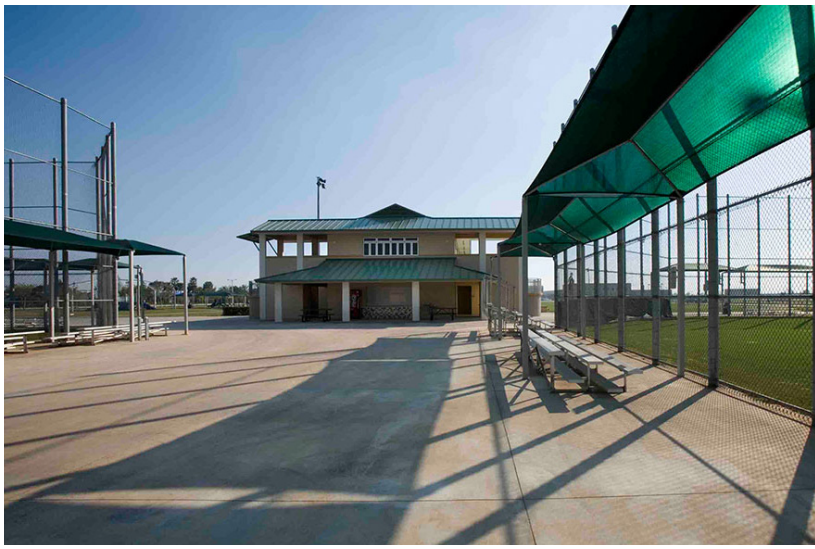
Section 287.135, Florida Statutes, prohibits the City from: 1) Contracting with companies for goods or services in any amount if at the time of bidding on, submitting a proposal for, or entering into or renewing a contract if the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, F.S. or is engaged in a boycott of Israel; and 2) Contracting with companies, for goods or services over $1,000,000.00 that are on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector list, created pursuant to s. 215.473, or are engaged in business operations in Syria.

As the person authorized to sign on behalf of the Contractor, I hereby certify that the company identified above in the section entitled "Contractor Name" does not participate in any boycott of Israel, is not listed on the Scrutinized Companies that Boycott Israel List, is not listed on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, and is not engaged in business operations in Syria. I understand that pursuant to section 287.135, Florida Statutes, the submission of a false certification may subject the company to civil penalties, attorney's fees, and/or costs. I further understand that any contract with the City for goods or services may be terminated at the option of the City if the company is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan list or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

DLFC Architects	Debora L. Fields	Managing Principal
Company Name	Print Name / Signature	Title

RFQ # PSEN-18-02 Professional Service Providers
Architectural, Engineering, Surveying & Mapping

Tab 5 Professional Registration Certificates

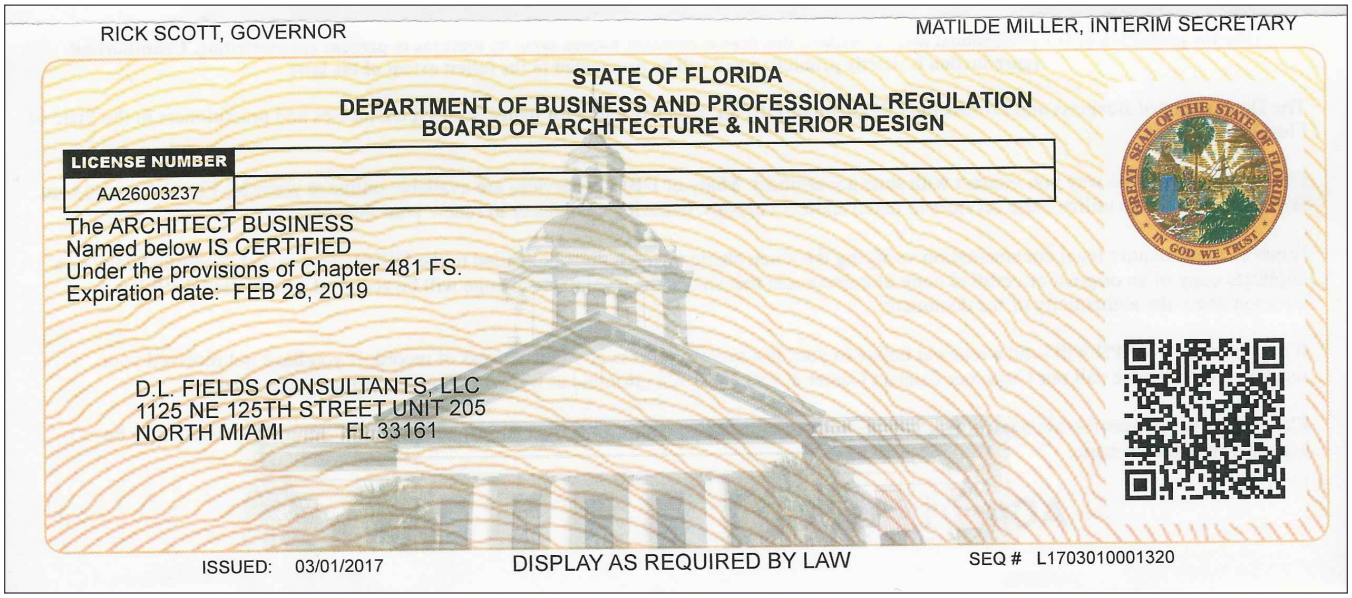


DLFC ARCHITECTS

Tab 5 – Professional Registration Certificates

ARCHITECT BUSINESS

DL Fields Consultants, LLC (dba DLFC Architects)
License Number: AA26003237
Expiration: February 28, 2019



RICK SCOTT, GOVERNOR

MATILDE MILLER, INTERIM SECRETARY

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF ARCHITECTURE & INTERIOR DESIGN

LICENSE NUMBER
AA26003237

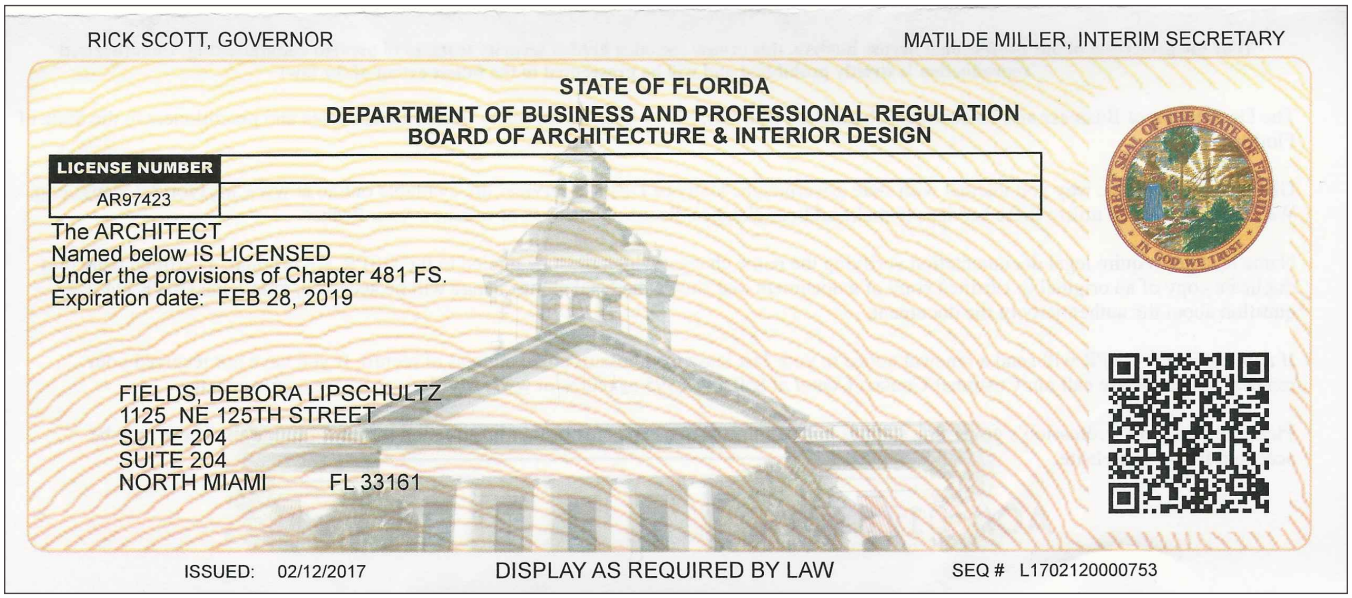
The ARCHITECT BUSINESS
Named below IS CERTIFIED
Under the provisions of Chapter 481 FS.
Expiration date: FEB 28, 2019

D.L. FIELDS CONSULTANTS, LLC
1125 NE 125TH STREET UNIT 205
NORTH MIAMI FL 33161

ISSUED: 03/01/2017 DISPLAY AS REQUIRED BY LAW SEQ # L1703010001320

PROFESSIONAL ARCHITECT

Debora Lipschultz Fields
License Number: AA26003237
Expiration: February 28, 2019



RICK SCOTT, GOVERNOR

MATILDE MILLER, INTERIM SECRETARY

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
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FIELDS, DEBORA LIPSCHULTZ
1125 NE 125TH STREET
SUITE 204
SUITE 204
NORTH MIAMI FL 33161

ISSUED: 02/12/2017 DISPLAY AS REQUIRED BY LAW SEQ # L1702120000753

Supplier: **DL Fields Consultants, LLC**

City of Pembroke Pines

Attachment C

NON-COLLUSIVE AFFIDAVIT

BIDDER is the **Owner**,

(Owner, Partner, Officer, Representative or Agent)

BIDDER is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;

Such Bid is genuine and is not a collusive or sham Bid;

Neither the said BIDDER nor any of its officers, partners, owners, agents, representative, employees or parties in interest, including this affidavit, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other BIDDER, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted; or to refrain from bidding in connection with such Contract; or have in any manner, directly or indirectly, sought by agreement or collusion, or communications, or conference with any BIDDER, firm, or person to fix the price or prices in the attached Bid or any other BIDDER, or to fix any overhead, profit, or cost element of the Bid Price or the Bid Price of any other BIDDER, or to secure through any collusion conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Contract;

The price of items quoted in the attached Bid are fair and proper and are not tainted by collusion, conspiracy, connivance, or unlawful agreement on the part of the BIDDER or any other of its agents, representatives, owners, employees or parties in interest, including this affidavit.

Printed Name/Signature **Debora L Fields**

Title **Manager**

Name of Company **DL Fields Consultants, LLC dba DLFC Architects**

Supplier: **DL Fields Consultants, LLC**

City of Pembroke Pines

Attachment D

SWORN STATEMENT
ON PUBLIC ENTITY CRIMES
UNDER FLORIDA STATUTES CHAPTER 287.133(3)(a).

1. This sworn statement is submitted **DLFC ARCHITECTS** (name of entity submitting sworn statement) whose business address is **1125 NE 125TH STREET,, SUITE 210** and (if applicable) its Federal Employer Identification Number (FEIN) is . (If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: **FL**.)

2. My name is **Debora L Fields** and my
(Please print name of individual signing)

relationship to the entity named above is **self**.

3. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid, proposal, reply, or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

4. I understand that a "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.

5. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

   1. A predecessor or successor of a person convicted of a public entity crime: or

   2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The Cityship by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

6. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any

natural person or any entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts let by a public entity, or which otherwise transacts or applies to transact business with a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

7. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. **(Please indicate which statement applies.)**

☑ A) Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

☐ B) The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989, AND **(Please indicate which additional statement applies.)**

☐ B1) There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. **(Please attach a copy of the final order.)**

☐ B2) The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. **(Please attach a copy of the final order.)**

☐ B3) The person or affiliate has not been placed on the convicted vendor list. **(Please describe any action taken by or pending with the Department of General Services.)**

Debora L Fields	**DLFC ARCHITECTS**	**7/23/2018**
Bidder's Name/Signature	Company	Date

Supplier: **DL Fields Consultants, LLC**

CONTACT INFORMATION FORM

IN ACCORDANCE WITH **"RFQ # PSEN-18-02"** titled **"Professional Service Providers (Architectural, Engineering, Surveying & Mapping)"** attached hereto as a part hereof, the undersigned submits the following:

A) Contact Information

The Contact information form shall be electronically signed by one duly authorized to do so, and in case signed by a deputy or subordinate, the principal's properly written authority to such deputy or subordinate must accompany the proposal. This form must be completed and submitted through www.bidsync.com as part of the bidder's submittal.

COMPANY INFORMATION:

COMPANY: **DLFC ARCHITECTS**

STREET ADDRESS: **1125 NE 125TH STREET,, SUITE 210**

CITY, STATE & ZIP CODE: **North Miami**

PRIMARY CONTACT FOR THE PROJECT:

NAME: **Debora L Fields** TITLE: **Manager/Principal**

E-MAIL: **debora@dlfcarchitects.com**

TELEPHONE: **3055820091** FAX: **7864311155**

CORPORATE OFFICER AUTHORIZED APPROVER:

NAME: **Debora L Fields** TITLE: **Manager**

E-MAIL: **debora@dlfcarchitects.com**

TELEPHONE: **3055820091** FAX: **7864311155**

SIGNATURE: **Debora L. Fields**

Supplier: **DL Fields Consultants, LLC**

PROFESSIONAL SERVICES FORM

Please check the boxes shown below that your company wants to be considered for:

☐	**General Civil and Environmental Engineering Services**
☐	**Treatment Plant Process Engineering Services**
☐	**Electrical Engineering Services**
☐	**Geotechnical Services**
☐	**Structural Engineering Services**
☐	**Land Surveying Services**
☑	**General Architectural Services**
☐	**Landscape Architecture Services**
☐	**Hydro-Geological Services**
☐	**FDOT Roadway Engineering Services**

Supplier: **DL Fields Consultants, LLC**

City of Pembroke Pines

Attachment G

EQUAL BENEFITS CERTIFICATION FORM
FOR DOMESTIC PARTNERS AND ALL MARRIED COUPLES

Except where federal or state law mandates to the contrary, a Contractor awarded a Contract pursuant to a competitive solicitation shall provide benefits to Domestic Partners and spouses of its employees, irrespective of gender, on the same basis as it provides benefits to employees' spouses in traditional marriages.

The Contractor shall provide the City and/or the City Manager or his/her designee, access to its records for the purpose of audits and/or investigations to ascertain compliance with the provisions of this section, and upon request shall provide evidence that the Contractor is in compliance with the provisions of this section upon each new bid, contract renewal, or when the City Manager has received a complaint or has reason to believe the Contractor may not be in compliance with the provisions of this section. Records shall include but not be limited to providing the City and/or the City Manager or his/her designee with certified copies of the Contractor's records pertaining to its benefits policies and its employment policies and practices.

The Contractor must conspicuously make available to all employees and applicants for employment the following statement:

> **"During the performance of a contract with the City of Pembroke Pines, Florida, the Contractor will provide Equal Benefits to its employees with spouses, as defined by Section 35.39 of the City's Code of Ordinances, and its employees with Domestic Partners and all Married Couples".**

The posted statement must also include a City contact telephone number and email address which will be provided to each contractor when a covered contract is executed.

SECTION 1 DEFINITIONS

1. **Benefits** means the following plan, program or policy provided or offered by a contractor to its employees as part of the employer's total compensation package which may include but is not limited to sick leave, bereavement leave, family medical leave, and health benefits.

2. **Cash Equivalent** mean the amount of money paid to an employee with a domestic partner or spouse in lieu of providing benefits to the employee's domestic partner or spouse. The cash equivalent is equal to the employer's direct expense of providing benefits to an employee for his or her spouse from a traditional marriage.

3. **Covered Contract** means a contract between the City and a contractor awarded subsequent to the date when this section becomes effective valued at over $25,000 or the threshold amount required for competitive bids as required in section 35.18(A) of the Procurement Code.

4. **Domestic Partner** shall mean any two (2) adults of the same or different sex who have registered as domestic partners with a governmental body pursuant to state or local law authorizing such registration, or with an internal registry maintained by the employer of at least one of the domestic partners. A contractor may institute an internal registry to allow for the provision of equal benefits to employees with domestic partners who do not register their partnerships pursuant to a governmental body authorizing such registration, or who are

located in a jurisdiction where no such governmental domestic partnership registry exists. A contractor that institutes such registry shall not impose criteria for registration that are more stringent than those required for domestic partnership registration by the City of Pembroke Pines.

5. **Equal benefits** means the equality of benefits between employees with spouses and/or dependents of spouses and employees with domestic partners and/or dependents of domestic partners, and/or between spouses of employees and/or dependents of spouses and domestic partners of employees and/or dependents of domestic partners.

6. **Spouse** means one member of a married pair legally married under the laws of any state within the United States of America or any other jurisdiction under which such marriage is legally recognized, irrespective of gender.

7. **Traditional marriage** means a marriage between one man and one woman.

SECTION 2 CERTIFICATION OF CONTRACTOR

The firm providing a response, by virtue of the signature below, certifies that it is aware of the requirements of Section 35.39 "City Contractors providing Equal Benefits for Domestic Partners and all Married Couples" of the City's Code of Ordinances, and certifies the following (**Check only one box below)**:

☑ **A.** Contractor currently complies with the requirements of this section; or

☐ **B.** Contractor will comply with the conditions of this section at the time of contract award; or

☐ **C.** Contractor will not comply with the conditions of this section at the time of contract award: or

☐ **D.** Contractor does not comply with the conditions of this section because of the following allowable exemption **(Check only one box below):**

☐ **1.** The Contractor does not provide benefits to employees' spouses in traditional marriages;

☐ **2.** The Contractor provides an employee the cash equivalent of benefits because the Contractor is unable to provide benefits to employees' Domestic Partners or spouses despite making reasonable efforts to provide them. To meet this exception, the Contractor shall provide a notarized affidavit that it has made reasonable efforts to provide such benefits. The affidavit shall state the efforts taken to provide such benefits and the amount of the cash equivalent. Cash equivalent means the amount of money paid to an employee with a Domestic Partner or spouse rather than providing benefits to the employee's Domestic Partner or spouse. The cash equivalent is equal to the employer's direct expense of providing benefits to an employee's spouse;

☐ **3.** The Contractor is a religious organization, association, society, or any non-profit charitable or educational institution or organization operated supervised or controlled by or in conjunction with a religious organization, association, or society;

☐ **4.** The Contractor is a governmental agency;

The certification shall be signed by an authorized officer of the Contractor. Failure to provide such certification (by checking the appropriate boxes above along with completing the information below) shall result in a Contractor being deemed non-responsive.

COMPANY NAME: **DLFC ARCHITECTS**

AUTHORIZED OFFICER NAME / SIGNATURE: **Debora L. Fields**

Supplier: **DL Fields Consultants, LLC**

City of Pembroke Pines

Attachment L

SCRUTINIZED COMPANY CERTIFICATION
PURSUANT TO FLORIDA STATUTE § 287.135

I, **Debora L. Fields**, on behalf of **DLFC ARCHITECTS**,
Print Name and Title — Company Name

certify that **DLFC ARCHITECTS**
Company Name

1. Does not participate in a boycott of Israel; and
2. Is not on the Scrutinized Companies that Boycott Israel list; and
3. Is not on the Scrutinized Companies with Activities in Sudan List; and
4. Is not on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
5. Has not engaged in business operations in Syria.

Submitting a false certification shall be deemed a material breach of contract. The City shall provide notice, in writing, to the Contractor of the City's determination concerning the false certification. The Contractor shall have ninety (90) days following receipt of the notice to respond in writing and demonstrate that the determination of false certification was made in error. If the Contractor does not demonstrate that the City's determination of false certification was made in error then the City shall have the right to terminate the contract and seek civil remedies pursuant to Florida Statute § 287.135.

Section 287.135, Florida Statutes, prohibits the City from: 1) Contracting with companies for goods or services in any amount if at the time of bidding on, submitting a proposal for, or entering into or renewing a contract if the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, F.S. or is engaged in a boycott of Israel; and 2) Contracting with companies, for goods or services over $1,000,000.00 that are on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector list, created pursuant to s. 215.473, or are engaged in business operations in Syria.

As the person authorized to sign on behalf of the Contractor, I hereby certify that the company identified above in the section entitled "Contractor Name" does not participate in any boycott of Israel, is not listed on the Scrutinized Companies that Boycott Israel List, is not listed on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, and is not engaged in business operations in Syria. I understand that pursuant to section 287.135, Florida Statutes, the submission of a false certification may subject the company to civil penalties, attorney's fees, and/or costs. I further understand that any contract with the City for goods or services may be terminated at the option of the City if the company is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan list or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

DLFC ARCHITECTS	**Debora L Fields**	**Manager/Principal**
Company Name	Print Name / Signature	Title

3		4