



# City of Pembroke Pines, FL

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## Agenda Request Form

**Agenda Number: 19.**

**File ID:** 18-0599

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**Status:** Passed

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**Agenda  
Section:**

**In Control:** City Commission

**File Created:** 06/05/2018

**Short Title:** Advertise Solicitations

**Final Action:** 06/20/2018

**Title:** MOTION TO APPROVE REQUEST TO ADVERTISE SOLICITATION(S):

- (A) AD-18-05 "PROFESSIONAL EMPLOYMENT SERVICES"
- (B) PSPW-18-05 "REPAIR AND PAINTING OF THE FSU AIRNASIUM"
- (C) PL-18-02 "UPDATE AND SIMPLIFY THE CITY'S LAND DEVELOPMENT CODE"
- (D) PL-18-04 "GENERAL CONTRACTORS FOR HOME REPAIR PROJECTS (EXPANSION)"
- (E) PL-18-05 "RESIDENTIAL HOME INSPECTION AND COST ESTIMATING SERVICES (EXPANSION)"
- (F) PSPW-18-06 "CHARTER SCHOOL TILT WALL JOINT REPLACEMENT"
- (G) PSEN-18-02 "PROFESSIONAL SERVICE PROVIDERS (ARCHITECTURAL, ENGINEERING, SURVEYING, MAPPING)"
- (H) RE-18-10 "PARKS ARCHITECTURAL AND ENGINEERING SERVICES"

**\*Agenda Date:** 06/20/2018

**Agenda Number:**

**Internal Notes:**

**Attachments:** 1. (A) AD-18-05 Professional Employment Services, 2. (B) PSPW-18-05 Repair and Painting of the FSU Airnasium, 3. (C) PL-18-02 Update and Simplify the City's Land Development Code, 4. (D) PL-18-04 General Contractors for Home Repair Projects, 5. (E) PL-18-05 Residential Home Inspection and Cost Estimating Services, 6. (F) PSUT-18-06 Charter School Tilt Wall Joint Replacement, 7. (G) PSEN-18-02 Professional Service Providers (Architectural, Engineering, Surveying & Mapping), 8. (H) RE-18-10 Parks Architectural and Engineering Services, 9. (I) Boiler Plate

1 City Commission 06/20/2018 approve Pass

**Action Text:** A motion was made to approve on the Consent Agenda

Aye: - 5 Mayor Ortis, Commissioner Castillo, Commissioner Schwartz,  
Commissioner Siple, and Vice Mayor Good Jr.

Nay: - 0

1 City Commission 06/20/2018 approve Pass

**Action Text:** A motion was made by Commissioner Schwartz, seconded by Commissioner Siple, to approve. The motion carried by the following vote:

Aye: - 4 Mayor Ortis, Commissioner Castillo, Commissioner Schwartz, and  
Commissioner Siple  
Nay: - 1 Vice Mayor Good Jr.

1 City Commission 06/20/2018 approve Pass

**Action Text:** A motion was made by Commissioner Schwartz, seconded by Vice Mayor Good, Jr., to approve reconsideration of the vote on 19 (A). The motion carried by the following vote:

Aye: - 4 Commissioner Castillo, Commissioner Schwartz, Commissioner Siple,  
and Vice Mayor Good Jr.  
Nay: - 1 Mayor Ortis

1 City Commission 06/20/2018 approve Pass

**Action Text:** The Commission reconsidered 19(A). The Mayor recognized Commissioner Schwartz. A motion was made by Commissioner Schwartz, seconded by Commissioner Siple, to request the City Manager to remove the item from the agenda, renegotiate the contract. The motion carried by the following vote:

Aye: - 3 Commissioner Schwartz, Commissioner Siple, and Vice Mayor Good Jr.  
Nay: - 2 Mayor Ortis, and Commissioner Castillo

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## **SUMMARY EXPLANATION AND BACKGROUND:**

### **(A) AD-18-05 "Professional Employment Services"**

The City of Pembroke Pines is seeking proposals from qualified firms to provide Professional Employment Services, including the management of human resources, employee benefits, payroll, and workers' compensation for a wide range of white collar and blue collar workers in various departments throughout the City and Charter Schools.

### **(B) PSPW-18-05 "Repair and Painting of the FSU Airnasium"**

The City of Pembroke Pines is seeking bids from qualified firms to repair and paint the airnasium at the FSU Elementary School Campus.

### **(C) PL-18-02 "Update and Simplify the City's Land Development Code"**

The City of Pembroke Pines is seeking proposals from qualified firms to update and simplify the City's Land Development Code.

### **(D) PL-18-04 "General Contractors for Home Repair Projects (Expansion)"**

The City of Pembroke Pines is seeking qualification statements from qualified firms with experience in completing various types of home repair projects to residential homes. The types of services to be rendered include; correcting municipal code violations, abating any health and safety problems in the resident's home, providing safe electrical and mechanical systems, stopping weather penetration to make the resident's home more energy efficient, improving the general condition of the resident's structure.

On June 7, 2017, the City Commission approved a pool of eleven vendors for these services. This solicitation is being issued to seek additional statements of qualifications in an effort to expand the current pool of vendors.

### **(E) PL-18-05 "Residential Home Inspection and Cost Estimating Services (Expansion)"**

The City of Pembroke Pines is seeking qualification statements from qualified firms to conduct residential inspection services to determine the extent of rehabilitation needed in residential homes and the cost for each repair. The City will accept proposals from General Contractors, Appraisers, Roof Inspectors, and other Home Inspectors. The intent of this RFQ is to contract with residential home inspection firms to determine the extent of rehabilitation needed in residential homes and the cost estimate for each repair project. Services include inspections for general repairs and accessibility modifications for the elderly/disabled.

On March 1, 2017, the City Commission approved a pool of four vendors for these services. This solicitation is being issued to seek additional statements of qualifications in an effort to expand the current pool of vendors.

**(F) PSPW-18-06 "Charter School Tilt Wall Joint Replacement"**

The City of Pembroke Pines is seeking bids from qualified firms for the complete removal and replacement of all tilt wall masonry-to-masonry expansion joints on the buildings located at the City's Charter School Campuses.

**(G) PSEN-18-02 "Professional Service Providers (Architectural, Engineering, Surveying & Mapping)"**

The City of Pembroke Pines is seeking qualification statements from qualified firms, in order to pre-qualify a pool of Professional Service Providers that the City will utilize if a need arises, in accordance with the Consultant's Competitive Negotiation Act (CCNA - Florida Statute 287.055). Services may include, however are not limited to, the need of the selected professionals to create specifications, designs/plans, design criteria packages, etc. Professional Service disciplines will include General Civil and Environmental Engineering, Electrical Engineering, Geotechnical, Structural Engineering, Land Surveying, General Architectural, Landscape Architecture, Hydro-Geological, FDOT Roadway Engineering and Treatment Plant Process Engineering.

**(H) RE-18-10 "Parks Architectural and Engineering Services"**

The City of Pembroke Pines is seeking qualification statements from qualified firms, to provide Parks Engineering Services, in accordance with the Consultant's Competitive Negotiation Act (C.C.N.A. - Florida Statute 287.055). Services may include, however are not limited to, architectural, engineering, designs/plans, surveying, design criteria packages, etc. The City anticipates on establishing a Continuing Contract with a firm that can be used on an as needed basis.

**(I) Boiler Plate**

This attachment is the standard boiler plate language that is used for the solicitations listed above. It is attached to this agenda item separate from the solicitations to reduce the repetition of this item.

**FINANCIAL IMPACT DETAIL:**

**(A) AD-18-05 "Professional Employment Services"**

Funds are budgeted in various divisions under object code # 34989 (Contractual Service Provider).

**(B) PSPW-18-05 Repair and Painting of the FSU Airnasium**

Funds are currently available for this project in account #1-519-6001-46150 ( R&M- Land-Building & Improvement)

**(C) PL-18-02 "Update and Simplify the City's Land Development Code"**

Funds are not currently budgeted for this item, however if approved by Commission for advertisement, funds will be budgeted in the City's 2018-19 proposed budget under account # 1-512-9002-31500 (Professional Services - Other).

**(D) PL-18-04 "General Contractors for Home Repair Projects (Expansion)"**

Funds for these expenses will be paid through grants received through various programs. The City of Pembroke Pines receives funds from the U.S. Department of Housing and Urban Development (HUD) through multiple programs including the Community Development Block Grant (CDBG) Program, Home Investment Partnerships Program (HOME), Neighborhood Stabilization Program (NSP). In addition, it receives State Housing Initiatives Partnership (SHIP) funds from the Florida Housing Finance Corporation.

**(E) PL-18-05 "Residential Home Inspection and Cost Estimating Services (Expansion)"**

Funds for these expenses will be paid through grants received through various programs. The City of Pembroke Pines receives funds from the U.S. Department of Housing and Urban Development (HUD) through multiple programs including the Community Development Block Grant (CDBG) Program, Home Investment Partnerships Program (HOME), Neighborhood Stabilization Program (NSP). In addition, it receives State Housing Initiatives Partnership (SHIP) funds from the Florida Housing Finance Corporation.

**(F) PSPW-18-06 "Charter School Tilt Wall Joint Replacement"**

Funds are currently available for this project in the amount of \$250,000 in account # 1-519-6001-46150 (R&M Land, Building, & Improvements).

**(G) PSEN-18-02 "Professional Service Providers (Architectural, Engineering, Surveying & Mapping)"**

Funds are budgeted in various divisions under object code # 31100 (Professional Services - Engineering), and # 31500 (Professional Services - Other).

**(H) RE-18-10 "Parks Architectural and Engineering Services"**

Funds will be budgeted in account # 1-572-7001-31500 (Professional Services - Other), when needed.