



# City of Pembroke Pines, FL

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## Agenda Request Form

### Agenda Number: 5.

**File ID:** 17-0223

**Type:** Bid

**Status:** Passed

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**Agenda  
Section:**

**In Control:** City Commission

**File Created:** 04/20/2017

**Short Title:** Award RFQ # PSPW-16-17 "Security Guard  
Services" to FPI Security Services, Inc.

**Final Action:** 05/03/2017

**Title:** MOTION TO APPROVE THE FINDINGS AND RECOMMENDATION OF  
THE EVALUATION COMMITTEE AND TO AWARD RFQ # PSPW-16-17  
"SECURITY GUARD SERVICES" TO FPI SECURITY SERVICES, INC. IN  
THE ESTIMATED ANNUAL AMOUNT OF \$333,278.40.

**\*Agenda Date:** 05/03/2017

**Agenda Number:** 5.

#### Internal Notes:

**Attachments:** 1. Draft Contract, 2. Meeting Minutes and Score Summary - Evaluation Committee Meeting (2017-04-18), 3. Meeting Minutes and Score Summary - Evaluation Committee Meeting (2017-03-28), 4. PSPW-16-17 - Bid Tabulation, 5. Submittal from FPI Security Services, 6. PSPW-16-17 - Security Guard Services

1 City Commission 05/03/2017 approve

**Action Text:** This Bid was approve.

**Notes:**

**Text of Legislative File 17-0223**

MOTION TO APPROVE THE FINDINGS AND RECOMMENDATION OF THE EVALUATION COMMITTEE AND TO AWARD RFQ # PSPW-16-17 "SECURITY GUARD SERVICES" TO FPI SECURITY SERVICES, INC. IN THE ESTIMATED ANNUAL AMOUNT OF \$333,278.40.

**SUMMARY EXPLANATION AND BACKGROUND:**

1. On October 19, 2016, the City Commission authorized the advertisement of RFQ # PSPW-16-17 "Security Guard Services", which was advertised on October 25, 2016.
2. The purpose of this solicitation was to seek hourly rates for Security Guard Services that can be utilized by various departments throughout the City on an as-needed basis.
3. On December 13, 2016, the City opened sixteen (16) proposals and one (1) "No Bid" from the following vendors (listed in order of lowest to highest):

<u>Vendor</u>	<u>Cost</u>
Diamond Investigations and Security	No Bid
Bayus Security Protection, Inc.	\$266,373.12
Blue Shield Security and Protection, Inc.	\$302,764.80
Delad Security, Inc.	\$313,597.44
American Guard Services, Inc.	\$315,862.56
USI Security Services, Inc.	\$316,842.24
Swift Security, Inc.	\$326,277.12
DSI Security Services	\$327,759.12
FPI Security Services, Inc.	\$333,278.40
Security Alliance, LLC	\$333,715.20
Regions Security Services, Inc.	\$336,242.40
Indemnity Security and Investigations, Inc.	\$348,067.20
Northern Security Force	\$349,190.40
Universal Protection Service, LLC	\$350,263.93
Kent Security Services, Inc.	\$372,902.40
G4S Secure Solutions (USA) Inc.	\$434,029.44
Patrol Eagle Protection, LLC	\$599,040.00

Note - The RFQ listed the following estimated hours for the various departments:

<u>Location</u>	<u>Security Type</u>	<u>Annual Est. Hours</u>
Academic Village (Pool & Water Tank)	Unarmed Guard	5616
Pembroke Road Storage Lot	Unarmed Guard	4368
Pines Place	Unarmed Guard	8736
Howard C. Forman Campus	Unarmed Guard	4368
Howard C. Forman Campus	Golf Cart	4368
Broward Correctional Institution Property	Armed Guard	4368
Broward Correctional Institution Property	Patrol Car	8736

However, the Broward Correctional Institution Property was recently sold, and the City

no longer needs to provide guard services at this facility. As a result, the estimated annual cost shown above utilizes the per unit pricing from the various vendors, based on the estimated hours needed for the various departments, without the Broward Correctional Institution Property.

4. On March 28, 2017, the City convened an evaluation committee to evaluate the qualifications of the proposers based on the weighted criteria provided for in the RFQ documents and listed below:

- Experience and Ability (25 points)
- Previous Experience (20 points)
- Firm's Understanding and Approach to the Work (25 points)
- Project Cost (25 points)
- Local Vendor Preference/Veteran Owned Small Business Preference (5 points)

5. At the March 28, 2017 meeting, the evaluation committee made a motion, which passed unanimously, to deem the following vendors unresponsive for the various reasons listed below:

<u>Vendor</u>	<u>Did not complete or provide the following</u>
Bayus Security Protection	Attachment D - Sworn Statement on Public Entity Crimes Form
Blue Shield Security & Protection	Class B or Class BB License (Security Agency or Branch Office)
Universal Protection Service	Class B or Class BB License (Security Agency or Branch Office)
Patrol Eagle Protection	Class B or Class BB License (Security Agency or Branch Office)
Swift Security	Previous Experience, Firm's Understanding & Approach to Work

6. In addition, the evaluation committee ranked the remaining vendors as shown below:

<u>Vendor</u>	<u>Rank</u>
FPI Security Services, Inc.	1
American Guard Services, Inc.	2
Delad Security, Inc.	3
USI Security Services, Inc. (United Services Inc.)	4
G4S Secure Solutions (USA) Inc.	5
Kent Security Services, Inc.	6
DSI Security Services	7
Regions Security Services, Inc.	8
Security Alliance, LLC.	9
Indemnity Security & Investigations, Inc.	10
Universal Security Corp. dba Northern Security Force	11

7. After ranking the proposers, the evaluation committee made a motion, which passed unanimously, to short list the top six (6) vendors for presentations at a second meeting.

8. On April 18, 2017, the evaluation committee listened to presentations from the top six (6) vendors and participated in a question and answer session. As a result, the evaluation committee ranked the vendors as shown below:

<u>Vendor</u>	<u>Rank</u>
FPI Security Services, Inc.	1
G4S Secure Solutions (USA) Inc.	2
Kent Security Services, Inc.	3
American Guard Services, Inc.	4
Delad Security, Inc.	5
USI Security Services, Inc. (United Services Inc.)	6

9. Based on the scoring results, the Evaluation Committee unanimously approved a motion to recommend the City Commission to award RFQ # PSPW-16-17 "Security Guard Services" to the first ranked vendor, FPI Security Services, Inc.

10. In addition, FPI Security Services, Inc. has also completed the Equal Benefits Certification Form and has stated that the "Contractor currently complies with the requirements of this section."

11. The estimated cost shown below utilizes the per unit pricing from FPI Security Services, Inc., with the estimated hours needed for the various departments, however actual usage may vary throughout the year based on increases or decreases in hours needed for departments throughout the City:

<u>Location</u>	<u>Security Type</u>	<u>Annual Est. Hours</u>	<u>Hourly Rates</u>	<u>Annual Est. Amount</u>	
Academic Village (Pool & Water Tank) 80,589.60	Unarmed Guard	5616	\$ 14.35		\$
Pembroke Road Storage Lot 62,680.80	Unarmed Guard	4368	\$ 14.35		\$
Pines Place 125,361.60	Unarmed Guard	8736	\$ 14.35		\$
Howard C. Forman Campus 62,680.80	Unarmed Guard	4368	\$ 14.35		\$
Howard C. Forman Campus 1,965.60	Golf Cart	4368	\$ 0.45		\$
					<b>\$ 333,278.40</b>

12. In addition, Administration would like to enter into a two year agreement, with two additional two year renewal terms.

13. Request Commission approve the findings and recommendation of the Evaluation Committee and to award RFQ # PSPW-16-17 "Security Guard Services" to FPI Security Services, Inc in the estimated annual amount of \$333,278.40.

#### FINANCIAL IMPACT DETAIL:

a) **Initial Cost:** Estimated annual cost of \$333,278.40.

b) **Amount budgeted for this item in Account No:** Funds are available in the following accounts, for the remainder of the fiscal year:

\$16,073.64 in account # 471-536-6010-510-34990 (Contractual Services - Other)

\$10,715.76 in account # 1-572-7001-34990 (Contractual Services - Other)  
\$41,672.40 in account # 1-554-8002-603-34990 (Contractual Services - Other)  
\$21,489.60 in account # 1-519-6008-34990 (Contractual Services - Other)

**c) Source of funding for difference, if not fully budgeted:** Not Applicable.

**d) 5 year projection of the operational cost of the project:** This contract is for an initial two year period commencing on June 1, 2017 through May 30, 2019, with two additional two year renewal terms.

	6/1/17 - 9/30/17	10/1/17 - 9/30/18	10/1/18 - 5/30/19	TBD	TBD
Revenues	\$0	\$0	\$0	\$0	\$0
Expenditures	\$110,787.60	\$333,278.40	\$222,490.80	\$0	\$0
Net Cost	\$110,787.60	\$333,278.40	\$222,490.80	\$0	\$0

**e) Detail of additional staff requirements:** Not Applicable.

