

December 20, 2018

The meeting of the Evaluation Committee ("Committee") for WTP Lime System Evaluation was called to order by Mark Gomes at 2:40 P.M. on Tuesday, December 20, 2018, in the Conference Room of the Engineering Division, Public Services, 8300 South Palm Drive, Pembroke Pines, Florida, 33025.

Present to wit: Evaluation Committee: Members Steven Buckland, John England, and George Wrvles. Also Present: Mark Gomes, Purchasing Director, John Cooper, Environmental Services Director, Assistant City Attorney Ian Singer and Board Secretary Katherine Borgstrom.

Mark Gomes, Purchasing Director, presented the purpose of the meeting, which is for the Committee to publicly review and rank proposed vendors from the finalized vendor list of PSEN 18 02 Professional Services Providers; Architectural, Engineering, Surveying and Mapping. The Committee will be asked to consider each vendor according to the criteria provided in their information; then score the proposed vendors according to the percentage allotment afforded to each criteria. The committee will finalize their scores. The City Clerk will tally each evaluator's score card and rank the score cards according to the total scores. The end result will be a final ranking by each member of all vendors listed and no ties on the individual evaluators score cards. The rankings will be read aloud and the Evaluation Committee will then be asked to recommend to

the City Commission the first ranked vendor for award and negotiation of contract.

A motion by Member Buckland, seconded by Member England, to nominate Member Wrves to serve as Chairman, passed unanimously.

John Cooper, Environmental Services Director, presented a list of vendors for the WTP Lime System Evaluation. He explained how he had chosen vendors from the over-all list by their qualifications and services they had offered in the qualification process of PSEN 18 02. He offered his information concerning each vendor. He also stated that he spoke to the same firms concerning the WTP Lime System Evaluation and the Water Treatment Plant Miscellaneous Projects, so that his information would apply to this meeting and the next meeting on the miscellaneous projects.

Members discussed the minority enterprise criteria and the location of vendors in relation to being available for the work. They also discussed ability to complete the project.

A motion by Member Buckland, seconded by Member Wrves, to defer this evaluation to December 27, 2018 for members to be able to have more time to evaluate each vendor willing to proceed with the work, passed unanimously.

Chairman adjourned the meeting at 3:02 P.M.

Respectfully submitted,

Katherine Borgstrom

Katherine Borgstrom
Board Secretary