

Evaluation Committee
(Services from PSEN 18 02)

CITY OF PEMBROKE PINES, FL
EVALUATION COMMITTEE

December 20, 2018

The meeting of the Evaluation Committee ("Committee") for Water Treatment Plant Miscellaneous Projects was called to order by Mark Gomes at 3:11 P.M. on Tuesday, December 20, 2018, in the Conference Room of the Engineering Division, Public Services, 8300 South Palm Drive, Pembroke Pines, Florida, 33025.

Present to wit: Evaluation Committee: Members Steven Buckland, John England, and George Wrvles. Also Present: Mark Gomes, Purchasing Director, John Cooper, Environmental Services Director, Assistant City Attorney Ian Singer and Board Secretary Katherine Borgstrom.

Mark Gomes, Purchasing Director, presented the purpose of the meeting, which is for the Committee to publicly review and rank proposed vendors from the finalized vendor list of PSEN 18 02 Professional Services Providers; Architectural, Engineering, Surveying and Mapping. The Committee will be asked to consider each vendor according to the criteria provided in their information; then score the proposed vendors according to the percentage allotment afforded to each criteria. The committee will finalize their scores. The City Clerk will tally each evaluator's score card and rank the score cards according to the total scores. The end result will be a final ranking by each member of all vendors listed and no ties on the individual evaluators score cards. The rankings will be read aloud and the Evaluation Committee will then be asked to recommend to

the City Commission the first ranked vendor for award and negotiation of contract.

A motion by Member Buckland, seconded by Member England, to nominate Member Wrvs to serve as Chairman, passed unanimously.

John Cooper, Environmental Services Director, stated that he had spoken with the same vendors as the Lime Treatment Study meeting and had no further information to offer on the vendors.

A motion by Member Buckland, seconded by Member Wrvs, to defer this evaluation to January 2, 2019, and the prior two evaluations also, for members to be able to have more time to evaluate each vendor willing to proceed with the work, passed unanimously.

Chairman adjourned the meeting at 3:11 P.M.

Respectfully submitted,

Katherine Borgstrom

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Board Secretary