

City of Pembroke Pines, FL

*City of Pembroke Pines
Charles F. Dodge City Center
601 City Center Way
Pembroke Pines, FL 33025*



Meeting Minutes

Wednesday, December 5, 2018

5:00 PM

**5:00 PM Commission Workshop 5:30 PM Shade Session
Room A-101 First Floor, City Hall**

Commission Chambers

City Commission

*Mayor Frank C. Ortis
Vice Mayor Thomas Good, Jr.
Commissioner Angelo Castillo
Commissioner Jay D. Schwartz
Commissioner Iris A. Siple*

5:00 PM WORKSHOP MEETING CALLED TO ORDER**ROLL CALL**

Present 5 - Mayor Frank Ortis, Commissioner Angelo Castillo, Commissioner Jay Schwartz, Commissioner Iris Siple, and Vice Mayor Thomas Good Jr.

Also present: City Manager Dodge, City Attorney Goren, City Clerk Graham.

WS-1 18-1349 WORKSHOP ITEM #1: PROCUREMENT

Mr. Mark Gomes, Procurement Director, continued his presentation on the City of Pembroke Pines Procurement Code from the last Commission Workshop on Monday, November 19, 2018. Powerpoint slides covered information including: Waiving Requirements, Vendor Preferences, Drug Free Workplace, Local Vendor, Veteran Owned Small Business, Calculation for Bids, and Bid Protest Procedures.

Commissioner Castillo, Commissioner Schwartz, Commissioner Siple, Vice Mayor Good and Mayor Ortis spoke on the presentation.

Discussion ensued on the Evaluation Committee and the criteria used during selection and evaluation of bids; tie-breaker scoring, local vendor percentages, aspects of committee subjectivity. City Manager Dodge clarified that City Administration was not involved in the decision-making process of the Evaluation Committee.

Vice Mayor Good asked how the evaluation committee was guided in its decision making. City Attorney Goren said that the purpose of having a city attorney present at the Evaluation Committee meeting was to provide oversight but not to advocate or influence the decisions of the Evaluation Committee. The City Attorney said that under the Broward County rules of ethics, officials were not required to be in attendance at Evaluation Committee meetings.

Commissioner Siple asked about conducting a disparity study. About women and minorities. City Manager Dodge and Mr. Gomes spoke about examples of other city's conducting disparity studies, the costs, and the use of staff versus contractor to conduct the study. Mr. Dodge said another workshop would be scheduled to provide a better timeline

how long it would take to accomplish a study using staff.

Commissioner Castillo said that the City of Miramar and other cities conducted a disparity study and asked if Pembroke Pines staff could conduct a disparity study as a matter of law.

Mayor Ortis said that the workshop was going over time due to the number of questions being asked by Commission. He said due to the short timeframe of the current workshop meeting, another workshop should be scheduled to continue this discussion on procurement.

ADJOURN - 5:37 PM

5:38 PM SHADE SESSION CALLED TO ORDER IN PUBLIC

ROLL CALL

Present 5 - Mayor Frank Ortis, Commissioner Angelo Castillo, Commissioner Jay Schwartz, Commissioner Iris Siple, and Vice Mayor Thomas Good Jr.

Also present: City Manager Charles F. Dodge, City Attorney Samuel S. Goren, Assistant City Attorney Jacob Horowitz, Special Counsel Attendee Cindy Laquidara, along with Messrs. William S. Spencer, Esq. and Arthur Koski, Esq., and City Clerk Marlene D. Graham.

City Attorney Goren opened the public section of the Shade Session. Mr. Goren described the cases to be discussed in the shade session and described the rules of the proceedings pursuant to Section 286.011(8) of the Florida Statutes.

City Attorney Goren asked Mayor Ortis to recess the public portion of the meeting to allow the shade session to begin.

A motion was made to recess the public portion of the meeting and agreed to by Commission.

PUBLIC PORTION OF SHADE SESSION RECESSED.

SS-1 18-1428 SS-1: MEMBERS OF THE PEMBROKE PINES CITY COMMISSION, CITY MANAGER, CITY ATTORNEY SAMUEL S. GOREN, ASSISTANT CITY ATTORNEY JACOB HOROWITZ; CINDY LAQUIDARA, SPECIAL

COUNSEL ATTENDEE ALONG WITH MESSRS. WILLIAM S. SPENCER ESQ. AND ARTHUR KOSKI ESQ. WILL MEET IN A SHADE SESSION PURSUANT TO SECTION 286.011(8), F.S., TO DISCUSS PENDING LITIGATION IN THE CASE OF CITY OF HOLLYWOOD V. CITY OF PEMBROKE PINES, BROWARD COUNTY CIRCUIT COURT (CASE NO. CACE 01-014030).

SS-2 18-1429 SS-2: MEMBERS OF THE PEMBROKE PINES CITY COMMISSION, CITY MANAGER, CITY ATTORNEY SAMUEL S. GOREN, ASSISTANT CITY ATTORNEY JACOB HOROWITZ; CINDY LAQUIDARA, SPECIAL COUNSEL ATTENDEE ALONG WITH MESSRS. WILLIAM S. SPENCER ESQ. AND ARTHUR KOSKI ESQ. WILL MEET IN A SHADE SESSION PURSUANT TO SECTION 286.011(8), F.S., TO DISCUSS PENDING LITIGATION IN THE CASE OF CITY OF HOLLYWOOD V. CITY OF PEMBROKE PINES, BROWARD COUNTY CIRCUIT COURT (CASE NO. CACE 18-002017).

SS-3 18-1430 SS-3: MEMBERS OF THE PEMBROKE PINES CITY COMMISSION, CITY MANAGER, CITY ATTORNEY SAMUEL S. GOREN, ASSISTANT CITY ATTORNEY JACOB HOROWITZ; CINDY LAQUIDARA, SPECIAL COUNSEL ATTENDEE ALONG WITH MESSRS. WILLIAM S. SPENCER ESQ. AND ARTHUR KOSKI ESQ. WILL MEET IN A SHADE SESSION PURSUANT TO SECTION 286.011(8), F.S., TO DISCUSS PENDING LITIGATION IN THE CASE OF CITY OF HOLLYWOOD V. CITY OF PEMBROKE PINES, BROWARD COUNTY CIRCUIT COURT (CASE NO. CACE 18-015330).

SHADE SESSION ADJOURNED.

PUBLIC PORTION OF SHADE SESSION RESUMED.

The public portion of the meeting resumed.

City Attorney Goren asked Mayor Ortis to procedurally motion to adjourn said public portion of meeting.

ADJOURN - 6:15 P.M.

CITY OF PEMBROKE PINES

Marlene D. Graham, CMC
City Clerk

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION OF THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH DISABILITIES REQUIRING ACCOMMODATIONS IN ORDER TO PARTICIPATE SHOULD CONTACT THE CITY CLERK, 450-1050 AT LEAST 48 HOURS IN ADVANCE TO REQUEST SUCH ACCOMMODATION.