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RFQ PSUT 19 01
Power Electrical Engineering Services
For the Utilities Division

CITY OF PEMBROKE PINES, FL
EVALUATION COMMITTEE

July 1, 2019

The meeting of the Evaluation Committee ("Committee") for RFQ PSUT 19 01 Power Electrical Engineering Services for the Utilities Division was called to order by Gabriel Fernandez at 2:06 P.M. on Monday, July 1, 2019, in the Conference Room of the Engineering Division, Public Services, 8300 South Palm Drive, Pembroke Pines, Florida, 33025.

Present to wit: Evaluation Committee: Members Jonathan Cooper, Giraldo Hernandez, Karl Kennedy, Paul Thompson and George Wrvles. Also Present: Gabriel Fernandez, Purchasing Manager, Danny Benedict, Project Staff, Vincent Toranza, Intern Project Staff, Assistant City Attorney Ian Singer, and Board Secretary Katherine Borgstrom.

Gabriel Fernandez, Purchasing Manager, presented the purpose of the meeting, which is for the Committee to publicly review and rank proposals in order to achieve a short list of at least three vendors who will be invited to make presentations at a later scheduled meeting of the Committee.

A motion by Member Cooper, seconded by Member Wrvles for Giraldo Hernandez to be elected as Chairman passed unanimously.

Members discussed the short list and the process for obtaining the final ranking was explained by Gabriel Fernandez.

A motion by Member Cooper, seconded by Member Wrvles, to short list the top three ranked vendors to make presentations at a date to be scheduled,

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with presentations to be for ten minutes and questions and answering period to be for five minutes, for a total of 15 minutes for each vendor, passed unanimously.

Members began scoring. During scoring Members Thompson and Kennedy both had tied scores between SGM Engineering, Inc. and Ingemel SA LLC. The tie was broken by the amount of work the City has awarded to each firm. SGM has the lower awarded amount, therefore would be ranked the higher vendor of the tied score. Secretary entered the scores and ranking from each Member into the computer which produced a summary sheet of scoring and ranking.

Gabriel Fernandez announced the ranking from most favorable to least favorable.

Company	Score	Rank
Hillers Electrical Engineering, Inc.	5	1
Smith Engineering Consultants, Inc.	12	2
SGM Engineering, Inc.	17	3
A&P Consulting Transportation Engineers Corp.	21	4
ME Engineering Consultants, Inc.	27	5
Ingemel SA LLC	28	6
EC Fennell PA	29	7

A motion by Member Cooper, seconded by Member Wrvs, to short list the top three ranked vendors: Hillers Electrical Engineering, Inc., Smith Engineering consultants, Inc. SGM Engineering, Inc., to make presentations at a

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date to be scheduled, with presentations given ten minutes and questions and answering given five minutes, for a total of 15 minutes for each vendor, passed unanimously.

A motion by Member Wrves, seconded by Member Cooper to adjourn passed unanimously at 2:53 P.M.

Respectfully submitted,

Katherine Borgstrom
Board Secretary