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RFQ TS-17-04-B
ERP System Software
And Implementation

CITY OF PEMBROKE PINES, FL
EVALUATION COMMITTEE

February 20, 2019

The meeting of the Evaluation Committee (“Committee”) for RFQ TS-17-04-B “ERP System Software and Implementation” (SIS) was called to order by Gabriel Fernandez, at 11:48 A.M. on Wednesday, February 20, 2019, in the Large Conference Room, Public Services Building, 8300 South Palm Drive, Pembroke Pines, Florida 33025.

Present to wit: Evaluation Committee: Members Peter Bayer, Michael Castellano, Lisa Chong, Matthew Kefford, Daniel Rotstein, and Christina Sorensen. Also present were Gabriel Fernandez, Purchasing Manager, Assistant City Attorney Ian Singer; and Board Secretary Katherine Borgstrom. Also present via phone: Steve Ditty, Panorama Consulting.

A motion by Member Rotstein, seconded by Member Chong to nominate Member Matthew Kefford to serve as Chairman passed unanimously.

A motion by Member Chong, seconded by Member Rotstein to approve the minutes of the December 13, 2018 meeting as corrected passed unanimously.

Gabriel Fernandez presented the purpose of the meeting, which is to discuss the SIS portion of the TS 17 04 Software System RFP after rejection by the City Commission of the Evaluation Committee’s recommendation to contract with Skyward.

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Members discussed several options for moving forward, including asking Powerschool to present a more detailed demo, more along the line of the first requested areas the City desired to see in the original demo; issuing a new RFP for the SIS portion software to see what companies would respond to a new RFP; or to present Skyward again to the City Commission, seeking their waiver on the domestic partnership equal benefits ordinance. Committee members discussed the different options and the comments from City Commissioners concerning their rejection of Skyward. Consultant Ditty offered his advice during the discussions, also. During the discussion, members expressed that stronger evidence needed to be presented to the Commissioner that Skyward was the best choice for this contract.

A motion by Member Rotstein, seconded by Member Castellano to have Chairman Kefford work with Steve Ditty and Giselle Rodríguez to develop a pro/con worksheet to show evidence that Skyward is the best system, to bring back the research to the Evaluation Committee for their review, and then to present Skyward again to the City Commission with the strongest case possible to ask the City Commission to reconsider their rejection of Skyward and allow the contract process with Skyward to go forward, passed unanimously.

Chairman Kefford adjourned the meeting at 12:05 P.M.

Respectfully submitted,

Katherine Borgstrom
Board Secretary

Adjourned: 12:05 A.M.