

Summary of All Scores

CCNA # PSEN-18-02-04

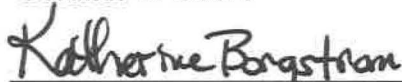
“Design & Post Services – Pines Village Water Main Improvements Phase II”

Evaluation Committee Score Sheet

Monday, June 17, 2019

	Evaluator/Vendor	John England	George Wrvs	Giraldo Hernandez	Total	Rank
A	CPH, Inc.	1	1	1	3	1
B	Kimley-Horn and Associates, Inc.	3	2	2	7	2
C	A.D.A. Engineering, Inc.	2	3	4	9	3
D	Calvin, Giordano & Associates, Inc.	4	4	3	11	4

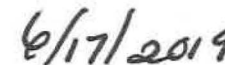
Certifier of Score



Please Print Name



Signature



Date

CCNA # PSEN-18-02-04
"Design & Post Services – Pines Village Water Main Improvements Phase II "

Evaluator Score Sheet
June 17, 2019

Instructions:

Each /Evaluator is provided with the following information to assist with evaluating the proposals

- | | |
|--|--|
| 1) Evaluation Instructions | 5) Vendor's Responses |
| 2) This Evaluation Scoring Sheet | 6) RFQ # PSEN-18-02 - Professional Service Providers |
| 3) Bid Tab for PSEN-18-02-04 | 7) Bid Tab for RFQ # PSEN-18-02 |
| 4) CCNA # PSEN-18-04 - Design & Post Services – Pines Village Water Main Improvements Phase II | 8) Firms statements of qualifications and response to RFQ # PSEN-18-02 |

After your evaluation of the information provided, you will score each of the weighted categories that have a "Category Multiplier" on the evaluator score sheet based on how you feel the material rates according to the following quality levels in the table below:

Quality	Level	Description
Excellent	5	Meets all requirements, reflects significant enhancements or strengths as compared to minimum levels of acceptability, no offsetting weaknesses.
Very Good	4	Meets all requirements, reflects some enhancements or strengths, few if any offsetting weaknesses.
Good	3	Meets minimum requirements, strengths and weaknesses, if any, tend to offset one another equally.
Fair	2	Contains significant weaknesses only partially offset by less pronounced strengths; may meet minimum requirements but doubt exists.
Poor	1	Serious doubt exists about ability to meet needs but may be sufficient; significant weaknesses without offsetting strengths.
Deficient	0	Will not meet minimum requirements.

The respective "Quality Level" will then be multiplied by the respective "Category Multiplier" to get the Total Score for the respective category. For example, if a category has an pre-assigned "Category Multiplier" of 6 and the evaluator assigns a "Quality" of "Good" which would result in the "Quality Level" of 3 being multiplied by the "Category Multiplier" of 6 to get a Total Score of 18 for the respective category. See sample below.

When scoring on a computer, you can click on the pink cells to choose a "Quality" from the dropdown list which will automatically calculate the corresponding score for that Category.

For categories such as "Whether a firm is a certified minority business enterprise", the firm will be given all 5 points if they are a certified minority business enterprise or 0 points if they are not a certified minority business enterprise.

The Evaluation Committee shall have the opportunity to discuss the qualifications of the proposers during the public evaluation committee meeting. Once all firms have been reviewed, the committee will be given time to finalize their scores for each of the firms. Once the score cards are complete, the City Clerk will tally each evaluator's score card. For each evaluator's score card, the total scores will then be ranked, with the highest score receiving a 1.

Please enter any comments or notes for why you scored each vendor the way that you have in the corresponding "Notes/Comments" section of the spreadsheet or provide additional pages of Notes/Comments on the following tab.

		Ability of Professional Personnel	Whether a firm is a Certified Minority Business Enterprise	Past Record	Willingness to meet time and budget requirements	Location	Recent, current, and projected workloads of the firm	Total	Rank	Notes/Comments
	Category Multiplier	6	N/A	6	3	2	2			
	Maximum Score	30	5	30	15	10	10	100.00		
	Sample	Excellent	Certified Minority Business Enterprise	Very Good	Good	Fair	Poor	#N/A		
		#N/A	5.00	#N/A	#N/A	#N/A	#N/A			
A	Calvin, Giordano & Associates, Inc.	5 - Excellent	Not a Certified Minority Business Enterprise	4 - Very Good	4 - Very Good	4 - Very Good	3 - Good	80.00	3	
		30.00	0.00	24.00	12.00	8.00	6.00			
B	A.D.A. Engineering, Inc.	4 - Very Good	Certified Minority Business Enterprise	4 - Very Good	3 - Good	4 - Very Good	4 - Very Good	78.00	4	
		24.00	5.00	24.00	9.00	8.00	8.00			
C	Kimley-Horn and Associates, Inc.	5 - Excellent	Not a Certified Minority Business Enterprise	4 - Very Good	4 - Very Good	5 - Excellent	5 - Excellent	86.00	2	
		30.00	0.00	24.00	12.00	10.00	10.00			
D	CPH, Inc.	5 - Excellent	Not a Certified Minority Business Enterprise	4 - Very Good	5 - Excellent	5 - Excellent	5 - Excellent	89.00	1	
		30.00	0.00	24.00	15.00	10.00	10.00			

Note: In the event a score for an individual evaluator results in a tie or the overall score results in a tie, the evaluator or evaluation committee will be asked to break the tie and rank the tied vendors based on the volume of work previously awarded to each firm by the City, with the object of effecting an equitable distribution of contracts among qualified firms, provided such distribution does not violate the principle of selection of the most highly qualified firms.

In the event the score still results in a tie, the evaluator or evaluation committee will be asked to break the tie and give preference to a business that certifies that it has implemented a drug-free workplace program on the Vendor Drug-Free Workplace Certification Form.

In the event the score still results in a tie, the evaluator or evaluation committee will be asked to break the tie by publicly drawing lots.

Once the scores have been read for all services, an evaluating member of the committee must make a motion, which must be approved by majority vote of the committee.

Certifier of Score:

Giraldo Hernandez
Please Print Name

Signature

Date

CCNA # PSEN-18-02-04
"Design & Post Services – Pines Village Water Main Improvements Phase II "

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 June 17, 2019

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After your evaluation of the information provided, you will score each of the weighted categories that have a "Category Multiplier" on the evaluator score sheet based on how you feel the material rates according to the following quality levels in the table below.

Quality	Level	Description
Excellent	5	Meets all requirements, reflects significant enhancements or strengths as compared to minimum levels of acceptability; no offsetting weaknesses.
Very Good	4	Meets all requirements, reflects some enhancements or strengths, few if any offsetting weaknesses.
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The respective "Quality Level" will then be multiplied by the respective "Category Multiplier" to get the Total Score for the respective category. For example, if a category has an pre-assigned "Category Multiplier" of 6 and the evaluator assigns a "Quality" of "Good" which would result in the "Quality Level" of 3 being multiplied by the "Category Multiplier" of 6 to get a Total Score of 18 for the respective category. See sample below.

When scoring on a computer, you can click on the pink cells to choose a "Quality" from the dropdown list which will automatically calculate the corresponding score for that Category.

For categories such as "Whether a firm is a certified minority business enterprise", the firm will be given all 5 points if they are a certified minority business enterprise or 0 points if they are not a certified minority business enterprise.

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		Ability of Professional Personnel	Whether a firm is a Certified Minority Business Enterprise	Past Record	Willingness to meet time and budget requirements	Location	Recent, current, and projected workloads of the firm	Total	Rank	Notes/Comments
	Category Multiplier	6	N/A	6	3	2	2			
	Maximum Score	30	5	30	15	10	10	100.00		
	Sample	Excellent	Certified Minority Business Enterprise	Very Good	Good	Fair	Poor	N/A		
		N/A	5.00	N/A	N/A	N/A	N/A			
A	Calvin, Giordano & Associates, Inc.	5 - Excellent	Not a Certified Minority Business Enterprise	4 - Very Good	5 - Excellent	5 - Excellent	5 - Excellent	89.00	4	
		30.00	0.00	24.00	15.00	10.00	10.00			
B	A.D.A. Engineering, Inc.	5 - Excellent	Certified Minority Business Enterprise	4 - Very Good	5 - Excellent	5 - Excellent	5 - Excellent	94.00	2	
		30.00	5.00	24.00	15.00	10.00	10.00			
C	Kimley-Horn and Associates, Inc.	5 - Excellent	Not a Certified Minority Business Enterprise	5 - Excellent	4 - Very Good	5 - Excellent	5 - Excellent	92.00	3	
		30.00	0.00	30.00	12.00	10.00	10.00			
D	CPH, Inc.	5 - Excellent	Not a Certified Minority Business Enterprise	5 - Excellent	5 - Excellent	5 - Excellent	5 - Excellent	95.00	1	
		30.00	0.00	30.00	15.00	10.00	10.00			

Note: In the event a score for an individual evaluator results in a tie or the overall score results in a tie, the evaluator or evaluation committee will be asked to break the tie and rank the tied vendors based on the volume of work previously awarded to each firm by the City, with the object of effecting an equitable distribution of contracts among qualified firms, provided such distribution does not violate the principle of selection of the most highly qualified firms.

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Certifier of Score:

John England
 Please Print Name

Signature

Date

CCNA # PSEN-18-02-04
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	Category Multiplier	6	N/A	6	3	2	2	100.00		
	Maximum Score	30	5	30	15	10	10			
Sample	Excellent	Certified Minority Business Enterprise	Very Good	Good	Fair	Poor		#N/A		
	#N/A	5.00	#N/A	#N/A	#N/A	#N/A	#N/A			
A	Calvin, Giordano & Associates, Inc.	5 - Excellent	Not a Certified Minority Business Enterprise	4 - Very Good	5 - Excellent	5 - Excellent	4 - Very Good	87.00	4	ATTACHED
		30.00	0.00	24.00	15.00	10.00	8.00			
B	A.D.A. Engineering, Inc.	5 - Excellent	Certified Minority Business Enterprise	4 - Very Good	5 - Excellent	5 - Excellent	4 - Very Good	92.00	3	
		30.00	5.00	24.00	15.00	10.00	8.00			
C	Kimley-Horn and Associates, Inc.	5 - Excellent	Not a Certified Minority Business Enterprise	5 - Excellent	5 - Excellent	5 - Excellent	4 - Very Good	93.00	2	
		30.00	0.00	30.00	15.00	10.00	8.00			
D	CPH, Inc.	5 - Excellent	Not a Certified Minority Business Enterprise	5 - Excellent	5 - Excellent	5 - Excellent	5 - Excellent	95.00	1	
		30.00	0.00	30.00	15.00	10.00	10.00			

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Certifier of Score:

George Wives
 Please Print Name


 Signature

6/17/19
 Date